

Meeting Minutes
SOUTH DAKOTA COSMETOLOGY COMMISSION

Missouri River Plaza, Sharpe Conference Room
123 W. Missouri Ave.
and Teleconference
July 15, 2021 8:30 a.m. CDT

President Tami Stokes called the meeting to order at 8:34 am CDT at Missouri River Plaza in the Sharpe Conference Room located at 123 West Missouri Ave, Pierre.

Secretary-Treasurer Annette Petersen read the roll and a quorum was present.

Members Present: Renee Graf
Debbie Pageler – Via Conference Call
Annette Petersen
Tami Stokes
Zoe Hiller

Members Absent: N/A

Others Present: Teresa Diederich, Executive Director
Graham Oey, Senior Staff Attorney

Via Conference Call
Angela Taylor, Stewart School, Sioux Falls
Danielle Bouwman, Stewart School, Sioux Falls
Peggy Sproat, Paul Mitchell The School, Rapid City
Shaun Colten, SMT Representative
Katrina Albright, SMT Representative
Susan Coller, NIC Representative
Leah Herron, Instructor, Paul Mitchell the School, Rapid City

President Tami Stokes noted an update to item K 1 on the agenda. Julia Anderson was unable to attend the meeting as scheduled, by conference call. President Tami Stokes also brought forward, that the Election of Officers be added to agenda item L- Other Business.

Petersen made a motion to approve the agenda with the amendments as set forth by Stokes. Hiller seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Graf yea; Petersen yea; Stokes yea. Hiller; yea Pagler, Yea)

Petersen made a motion to approve the minutes of the April 30, 2021 meeting as presented. Graff seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Graf yea; Petersen yea; Stokes yea. Hiller; yea Pagler, Yea)

Treasurer Petersen reported that as of June 30, 2021, the budgeted available funds balance was \$46,893.18 and the cash center balance was \$187,228.85.

Executive Director Diederich read the Executive Director's Report. The report included: (1) Jessica Doorn had joined the Commission staff as Senior Secretary, (2) Sent all schools the Aurie J Gosnell scholarship application information; This is open to any current or future sponsored by NIC in the amount of \$1250.00. The scholarship is open to the training programs for Cosmetology,

Esthetics, Nail Technology and Barbering. (3) Commission staff will be conducting state board exams on Saturday July 24, 2021 in Pierre at the Commission Office. (4) The position of Commission Inspector for the West Region has been posted. Interviews are being held. Commission President Stokes is assisting with the inspections and testing in that region while a replacement is being found for outgoing Commission inspector Georgia Linn. She served the Commission well, we thank her for her service, she will be missed. (5) Legislation became effective July 1, 2021 that allows apprenticeships in Esthetics.

There were no public comments.

The Commission and meeting participants heard the presentation given by NIC Representative Susan Collier and SMT representatives Shaun Colten and Katrina Albrecht. Concerning the Written Practical and testing process. Information was given on the rolling out of the NIC Written Practical and well as information concerning options of remote testing. Administrative and student benefits were outlined. Current available testing sites and capacity of those sites were discussed. The Commission asked Senior Staff Attorney, Graham Oey about a possible timeline for accommodating this with a rule change. He responded that a reasonable projected timeline would be 4 to 6 months.

The Commission members reviewed the following applications and requests in section I.:

1. School License Application – The Salon Professional Academy, Rapid City
2. School License Renewal Form -- Paul Mitchell the School, Rapid City
3. Eyelash Extension Education Provider Application – National Salon Resources, New Hope, MN
4. Esthetics Apprentice Application – Kiarra Stuck Revive Day Spa, Aberdeen

Petersen made a motion to approve all the applications and requests. Graf seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Graf yea; Petersen yea; Stokes yea. Hiller; yea Pagler, Yea)

President Stokes read the Meeting and Exam Calendar for the remainder of 2021.

Discussion was held concerning the Esthetics Scope of Practice and Two-Tier licensing. President Stokes invited Susan Collier NIC representative, to speak on this topic. Collier brought forward many points on this subject and explained issues Washington state encountered when bringing forward legislation. The Commission discussed additional education requirements as it related to new students, current licensees, and applicants for Reciprocity. Information concerning other states that have adopted a Two-Tiered Esthetics Licensure into their scope of practice was given. The schools in attendance also stated how they have seen a rapid growth in this area. They have received requests from new and potential students concerning additional curriculum to this profession of study in their schools. Office Staff have received current licensee's requests that this be added to the scope of practice. The Commission, by consensus, expressed that it is important to move forward on a second tier. This is an area that needs focused researched and a group created to gather and review information and bring it back to the commission. Those requesting to be in the group were Leah Herron, EO Instructor for Paul Mitchell the School in Rapid City, Renee Graff and Tami Stokes Commission Members. Staff Attorney Oey recommended that this should be and standing agenda item for the upcoming Commission meetings to update the Commission with information and progress.

Election of officers. Graf made a motion to elect Tami Stokes as President. Hiller seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Graf yea; Petersen yea; Stokes yea. Hiller; yea Pageler, Yea)

Stokes made a motion to elect Renee Graff for Vice President. Petersen seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Graf yea; Petersen yea; Stokes yea. Hiller; yea Pageler, Yea)

Hiller made a motion to elect Annette Petersen for Secretary Treasurer. Stokes seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Graf yea; Petersen yea; Stokes yea. Hiller; yea Pageler, Yea)

Other business that was brought forward was the option of having the Laws and Rules test be open book. This would allow for the test to be sent to the individual and eliminating the need to have it be proctored by a staff member or Inspector. This would also be a fiscally responsible step for the Commission. It was stressed that the Commission's intent is that the individual have a knowledge of our states current laws and rules and know how to access them. Staff Attorney Oey will review the current statutes and advise if a rule change is necessary to accommodate this.

The Commission is reviewing the possibility of requiring Continuing Education hours for licensing renewal. Currently these hours are required for a licensee that wishes to renew their Instructors license.

Commission member Debbie Pagler, (attending by conference call) left the meeting at 10:55 a.m.

Hearing no other business President Tami Stokes entertained a motion to adjourn. Petersen made the motion to adjourn the meeting. Graff seconded the motion. **MOTION PASSED.**

The meeting was adjourned at 11:00 am.

Respectfully submitted,

Teresa Diederich, Executive Director

Annette Petersen, Secretary-Treasurer