

SOUTH DAKOTA COSMETOLOGY COMMISSION MEETING MINUTES

January 10, 2012

Call Meeting to Order

The regular meeting of the Cosmetology Commission was called to order by President Nora Slykhuis on Tuesday, January 10, 2012 at 4:40 p.m. at the Cosmetology Commission office, 111 E Capitol Avenue, Pierre, South Dakota.

1. Roll Call

Attendance was taken by Secretary Treasurer Pat Clark, with the following members present: Pat Clark, Ila Davis, Kory McKay, Lois Porch, and Nora Slykhuis. Staff present: Attorney Aaron Arnold and Executive Director Kate Boyd.

2. Minutes of the November 14, 2011 Meeting

IT WAS MOVED BY KORY MCKAY, SECONDED BY LOIS PORCH, TO APPROVE THE MINUTES OF THE NOVEMBER 14, 2011 MEETING AS WRITTEN. THE MOTION PREVAILED ON A VOICE VOTE.

3. Treasurer's Report

Secretary-Treasurer Pat Clark reported that as of December 31, 2011, the available budget was \$123,096.60, and the cash center balance was \$247,272.41.

IT WAS MOVED BY LOIS PORCH, SECONDED BY ILA DAVIS, TO APPROVE THE TREASURER'S REPORT AS PRESENTED. THE MOTION PREVAILED ON A VOICE VOTE.

4. Executive Director's Report

The Executive Director's Report had previously been mailed to Commission members and is attached to these Minutes as Attachment 1. The report included: (1) a request from a school for the Commission to consider changing the laws/rules so that an individual would be required to graduate from cosmetology school, not just complete the required number of hours, and (2) a copy of the final version of our legislative bill was included in the Commission packets. If passed, the new law would allow the Commission to consider other disciplinary actions besides suspension or revocation of a license.

5. Disciplinary Actions - N/A

OLD BUSINESS

6. Administrative Rules Changes

The working copy of the proposed administrative rules changes was briefly reviewed. It was agreed that Kate Boyd would email Attorney Aaron Arnold the document so that he can do some further revision for the Commission's review at the next meeting.

7. 2012 State Board Exams - A list of items needed to test in other locations had been compiled. President Nora Slykhuis was thanked for her assistance in developing the list. The staff will review the list before the first out-of-town testing date.

NEW BUSINESS

8. NIC Testing Process

A parent had asked that the NIC Testing Process be placed on the meeting agenda so that he could come address the Commission. He felt that his daughter should be told the questions that she answered incorrectly so that she could pass the theory examination in the future. A copy of the letter that had been mailed to his daughter was presented to the Commission for their information and review. The parent did not attend the meeting and no action was taken on this item.

9. Cosmetology School License Renewal Requests

The Commission reviewed two school license renewals applications and took the action shown below:

- **Black Hills Beauty College - Rapid City**

IT WAS MOVED BY LOIS PORCH, SECONDED BY PAT CLARK, TO APPROVE THE SCHOOL LICENSE RENEWAL APPLICATION OF BLACK HILLS BEAUTY COLLEGE-RAPID CITY. THE MOTION PREVAILED ON A VOICE VOTE.

- **Desaree & Company School of Beauty**

IT WAS MOVED BY KORY MCKAY, SECONDED BY ILA, TO APPROVE THE SCHOOL LICENSE RENEWAL APPLICATION OF DESAREE AND COMPANY SCHOOL OF BEAUTY. THE MOTION PREVAILED ON A VOICE VOTE.

10. Provider Applications for Electric File & Microdermabrasion Education

The Commission reviewed provider applications for electric file and microdermabrasion education and took the action shown below:

- **Desaree & Company School of Beauty - Electric File**

IT WAS MOVED BY KORY MCKAY, SECONDED BY PAT CLARK TO APPROVE THE PROVIDER APPLICATION FOR DESAREE & COMPANY SCHOOL OF BEAUTY TO BE AN APPROVED PROVIDER OF THE 8-HOUR ELECTRIC FILE CLASS. THE MOTION PREVAILED ON A VOICE VOTE.

- **Headlines Academy - Electric File**

IT WAS MOVED BY PAT CLARK, SECONDED BY KORY MCKAY TO APPROVE THE PROVIDER APPLICATION FOR HEADLINES ACADEMY TO BE AN APPROVED PROVIDER OF THE 8-HOUR ELECTRIC FILE CLASS. THE MOTION PREVAILED ON A VOICE VOTE.

- **Headlines Academy - Microdermabrasion**

IT WAS MOVED BY KORY MCKAY, SECONDED BY LOIS PORCH TO APPROVE THE PROVIDER APPLICATION FOR HEADLINES ACADEMY TO BE AN APPROVED PROVIDER OF THE 16-HOUR MICRODERMABRASION CLASS. THE MOTION PREVAILED ON A VOICE VOTE.

11. Instructor Continuing Education Request - Stewart School

Stewart School submitted a request for approval of their December 27 & 28, 2011 12-Hour Instructor Continuing Education Class. The Commission reviewed the outline and the resume of the instructor.

IT WAS MOVED BY PAT CLARK, SECONDED BY ILA DAVIS, TO APPROVE THE STEWART SCHOOL 12-HOUR INSTRUCTOR CONTINUING EDUCATION CLASS HELD ON DECEMBER 27 & 28, 2011. THE MOTION PREVAILED ON A VOICE VOTE.

12. Other Business - N/A

13. Upcoming Meeting Dates

February 3-5, 2012 All Regions NIC Meeting - Dallas, Texas - Kory McKay, Pat Clark and Executive Director Kate Boyd attending
February 11, 2012 - State Board Exams - Watertown
March 9 & 10, 2012 - State Board Exams - Sioux Falls

Adjournment

IT WAS MOVED BY LOIS PORCH, SECONDED BY PAT CLARK, TO ADJOURN. THE MOTION PREVAILED ON A VOICE VOTE.

The meeting adjourned at 7:30 p.m.

Respectfully submitted by:

Kate Boyd, Recording Secretary

_____ and _____
Pat Clark, Secretary-Treasurer

Executive Director's Report - January 10, 2012

1. 2100 HOURS VS GRADUATION

I recently received a phone call from one of the schools regarding transfer students who drop when they have reached 2100 hours. The school is requesting that the Commission consider school graduation being required prior to taking State Board exams. In some cases the school does not feel that the transfer student is prepared to take State Board exams, and, if the student fails, it reflects on the school in terms of their accreditation.

2. LEGISLATIVE BILL

Enclosed with the meeting packets is a copy of the final draft of our 2012 legislative bill. If this bill passes, it will allow the Commission to consider disciplinary remedies other than suspension or revocation of a license.