

**MEETING AGENDA**  
**SOUTH DAKOTA COSMETOLOGY COMMISSION**

Meeting held via Microsoft Teams  
Friday, December 10, 10:00 a.m. CST

To join the meeting via conference call:

- Call: +1605.679.7263
- Phone Conference ID: 5490147#

*A=Action*  
*D=Discussion*  
*I=Information*

**Commission Business Meeting**

- A. 10:00 a.m. (CST) - Convene..... Tami Stokes
- B. Roll Call..... Annette Petersen
- C. **A** - Approval of Agenda
- D. **A** - September 24, 2021 Meeting Minutes ..... Annette Petersen  
October 12, 2021 Rules Hearing Meeting Minutes ..... Annette Petersen
- E. **I** - Treasurer's Report ..... Annette Petersen
- F. **D** - Executive Director Report..... Bradi Stampe
- G. **A** - Disciplinary Action..... Violations Committee
  - 1. Lapsed Case 30-2021
  - 2. Lapsed Case 31-2021
  - 3. Lapsed Case 32-2021
  - 4. Lapsed Case 33-2021
- H. **I** - Open for Public Comment
- I. **A** - Application and Licensee Request Review
  - 1. Cosmetology Apprentice Application – Alexis McGaffee – Revive Salon & Day Spa, Aberdeen
  - 2. Cosmetology Apprentice Application – Gladys Alvarez – Salon Mia, Sioux Falls
  - 3. Microdermabrasion Education Provider Application – Nicole Johnson, Aberdeen
  - 4. Eyelash Extension Education Provider Application – Sylvéria Lynn Saul, Sioux Falls
  - 5. Field Trip Approval for Hollywood Style Apprenticeship

6. Request for Student License from Applicant with Felony Convictions

J. *I* - Meeting & Exam Calendar for 2022

K. *D* - Continuing Education Requirements for Renewals - Update

L. *I* - Other Business

M. *A* - Adjourn – 12:00 p.m.

*Anyone interested in attending the 10:00 a.m. meeting by phone is welcome. For more information or accommodations, please contact Bradi Stampe at 605.773.6193 or email [bradi.stampe@state.sd.us](mailto:bradi.stampe@state.sd.us).*

**Meeting Minutes**  
**SOUTH DAKOTA COSMETOLOGY COMMISSION**  
2330 N Maple Ave Ste 1, Rapid City, South Dakota  
September 24, 2021 (MDT)

President Tami Stokes called the meeting to order at 9:00 am MDT. Roll call was taken with Tami Stokes, Annette Petersen, Debbie Pageler and Zoe Hiller, together with Executive Director Bradi Stampe.

The Commission toured Paul Mitchell The School classrooms, observed students, and met with the school representatives.

Stokes made a motion to recess at 10:06 am MDT and reconvene at The Salon Professional Academy. Pageler seconded the motion. **MOTION PASSED.**

The meeting reconvened at The Salon Professional Academy at 10:20 am MDT. Roll call was taken with Tami Stokes, Annette Petersen, Debbie Pageler and Zoe Hiller, together with Executive Director Bradi Stampe.

The Commission toured The Salon Professional Academy classrooms, observed students, and met with the school representatives.

Stokes made a motion to recess at 11:10 am MDT and reconvene at 2330 N Maple Ave Ste 1 for the commission meeting. Hiller seconded the motion. **MOTION PASSED.**

**The meeting reconvened at 2330 N Maple Ave Ste 1 at 12:03 pm MDT.**

Secretary-Treasurer Annette Petersen read the roll and a quorum was established.

**Members Present:** Tami Stokes  
Annette Petersen  
Debbie Pageler  
Zoe Hiller

**Members Absent:** Renee Graf

**Others Present:** Bradi Stampe, Executive Director  
Trish Bates, Hollywood Style  
Tera Thomsen, Hollywood Style  
Graham Oey, Senior Staff Attorney, via teleconference  
Melissa Miller, Executive Director, via teleconference

Pageler made a motion to approve the agenda. Stokes seconded the motion. **MOTION PASSED.**

Stokes made a motion to approve the minutes of the July 15, 2021 meeting as presented. Hiller seconded the motion. **MOTION PASSED.**

Treasurer Annette Petersen reported that as of August 31, 2021, the available funds balance was \$349,981.75 and the cash center balance was \$212,705.47.

The Executive Director's Report was included in the meeting handouts and included the following information: (1) Staff changes; (2) Upcoming NIC Annual conference; (3) Administrative Rules; (4) Office move.

There were no public comments.

The Commission reviewed the proposed consent agreement cases that have all been signed by licensees. The details of the case review are shown below.

**Lapsed Case 29-2021-**

Chandler Wolf's personal license and salon license will be suspended for a period of 15 days beginning October 18, 2021.

a) The 15 days of suspension will be held in abeyance for a period of one year and the salon license will not be actively suspended so long as the following conditions are observed:

- a. Chandler Wolf will pay \$307 by October 18, 2021.
- b. Comply with all laws and regulations of the Commission.

Pageler made a motion to approve the above consent agreement with the conditions contained in the agreement. Petersen seconded the motion. **MOTION PASSED.**

The Commission was updated by Bradi Stampe on the NIC written practical. Bradi has been working with Katrina from SMT. SMT will send the office a new contract agreement. Then we can begin the process of the new exam.

The Commission reviewed the following applications for review:

**Apprentice Salon License Application – Hollywood Style, Mitchell**  
**Cosmetology Apprentice Application – Avia Haley, Hollywood Style, Mitchell**  
**Cosmetology Apprentice Application – Allie Hujzenga, Hollywood Style, Mitchell**  
**School License Renewal Application – Lake Area Technical Institute**  
**Field Trip Approval – Lake Area Technical Institute**  
**Reciprocity Application – Bich Thuy Ti Phung, Sioux Falls**

Stokes made a motion to approve all of the above applications and requests. Petersen seconded the motion. **MOTION PASSED.**

The upcoming meetings and exam dates were reviewed.

Tami Stokes updated the commission on the Two-Tier Esthetics license. Tami will be meeting with the Washington and Utah Cosmetology Commission offices via zoom mid-October to discuss ideas. These two states have implemented the two-tier license. They are willing to help South Dakota. Tami Stokes will have more updates at the December commission meeting.

Stokes made a motion to table the discussion of continuing education requirements for renewals until the December meeting. Pageler seconded the motion. **MOTION PASSED.**

Hiller made a motion to adjourn. Pageler seconded the motion. **MOTION PASSED.**

The meeting was adjourned at 12:41 pm MDT.

**MINUTES OF PUBLIC HEARING  
Cosmetology Commission  
Microsoft Teams**

The Cosmetology Commission opened the public administrative rules hearing at 12:30 pm CDT on October 12, 2021, via Microsoft Teams. A quorum was participating.

The purpose of the meeting was to conduct a public hearing on the following proposed rules of the Cosmetology Commission. §§ 20:42:04:04.03, 20:42:07:06, 20:42:07:06.01, 20:42:07:06.02, 20:42:07:07, 20:42:07:07.01, 20:42:08:07, 20:42:08:08, 20:42:08:09, 20:42:08:10, and chapter 20:42:10.

**Hearing officer:** Tami Stokes

**Roll call by President Tami Stokes with the following members of the commission in attendance:**

Renee Graf, Vice President  
Annette Petersen, Secretary-Treasurer  
Debbie Pageler  
Zoe Hiller

**Others in attendance:**

Bradi Stampe, Executive Director, Cosmetology Commission  
Graham Oey, Senior Staff Attorney, Dept of Labor & Regulation  
Lin Thompson, South Dakota licensed Barber  
Donnie Valderrama, South Dakota Barber College  
Angel Sheddán, South Dakota licensed Barber  
Justin Loesch, South Dakota licensed Barber

**Written testimony:** No written testimony received.

**Oral testimony:**

Attorney Graham Oey briefed the commission on the rule package and LRC style and form revisions. Oey proposed alternative language to Code Counsel's recommendations regarding the first subdivision in §§ 20:42:07:06, 20:42:07:06.01, and 20:42:07:06.02.

Lin Thompson, barber, opponent, South Dakota, voiced concerns pertaining to 20:42:08 on qualified providers and education. Not specifically stated by primarily §§ 20:42:04:04.03 and 20:42:08:10.

Donnie Valderrama, SD Barber College, opponent, South Dakota, spoke on his concerns on health and safety consequences of the change to shaving, lowering the barrier for licensure, deregulation, and dismantling the industry. Not specifically stated by primarily §§ 20:42:04:04.03 and 20:42:08:10.

Angel Sheddán, barber, opponent, South Dakota, was worried that 16 hours of education wouldn't be adequate to perform straight shaving. Not specifically stated by primarily §§ 20:42:04:04.03 and 20:42:08:10.

Justin Loesch, barber, opponent, South Dakota, was in agreement with Valderrama. He also questioned what blades would be allowable to licensees under this change. Not specifically stated by primarily §§ 20:42:04:04.03 and 20:42:08:10.

Testimony ended and commission discussion was held. Based on comments from opponent testimony, Petersen suggested the verbiage of 20:42:08:10 be updated. During discussion the commission changed 20:24:04:04.03 and 20:42:08:10 to specify a prohibition against "straight razors" and specify the services that need training to be performed with an unguarded blade.

Graf made a motion to approve the new amendments and verbiage to 20:24:04:04.03 and 20:42:08:10. Hiller seconded the motion. **Motion Passed.**

Pageler made a motion to approve the proposed rule changes. Petersen seconded the motion. **Motion Passed.**

**Adjournment:** 1:56 pm.

Respectfully Submitted,

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Bradi Stampe  
Executive Director  
SD Cosmetology Commission

November 2021

BA20JB60

BUDGET UNIT 1033  
 AVAILABLE FUNDS AS OF: 11/30/2021  
 FY YEAR REMAINING: 58.4%  
 PAY DAYS REMAINING: 0  
 DATE 12/04/2021

PAGE 1,753 MONTHLY

BUDGET UNIT NAME	COSMETOLOGY COMMISSION - INFO	COMP	ORIGINAL APPROPRIATION	APPROPRIATION TRANSFERS	YEAR-TO-DATE COMMITMENTS	YEAR-TO-DATE ENCUMBRANCES	YEAR-TO-DATE EXPENDITURES	AVAILABLE APPROPRIATIONS	CASH BALANCE	PCT AVL
6503-I	389,154.00		0.00	0.00	0.00	12,030.00	105,503.55	271,620.45	223,470.32	
BUDGETED TOT	389,154.00		0.00	0.00	0.00	12,030.00	105,503.55	271,620.45		
ALL COMP TOT	389,154.00		0.00	0.00	0.00	12,030.00	105,503.55	271,620.45		
TOTAL BUDGETED:										

OBJECT OF EXPENDITURE	AMOUNT BUDGETED	COMMITMENTS YEAR-TO-DATE	ENCUMBRANCES YEAR-TO-DATE	MONTHLY EXPENDITURES	YEAR-TO-DATE	BUDGET AVAILABLE	PCT AVL
5101 EMPLOYEE SALARIES	203,545.00	0.00	0.00	13,079.98	59,578.81	143,966.19	70.7
5102 EMPLOYEE BENEFITS	57,185.00	0.00	0.00	3,214.65	14,941.02	42,243.98	73.9
5203 TRAVEL	42,268.00	0.00	0.00	4,041.23	12,196.41	30,071.59	71.1
5204 CONTRACTUAL SVCS	72,975.00	0.00	12,030.00	1,859.16	14,070.50	46,874.50	64.2
5205 SUPPLIES & MATRLS	13,181.00	0.00	0.00	273.80	4,716.81	8,464.19	64.2
TOTALS	389,154.00	0.00	12,030.00	22,468.82	105,503.55	271,620.45	69.8

BREAKOUT BY COMPANY:

COMPANY	6503-I	PROFESSIONAL & LICENSING BOARDS	TOT						
5101000	EMPLOYEE SALARIES	203,545.00	0.00	0.00	13,079.98	59,578.81	143,966.19	70.7	
5102000	EMPLOYEE BENEFITS	57,185.00	0.00	0.00	3,214.65	14,941.02	42,243.98	73.9	
5203000	TRAVEL	42,268.00	0.00	0.00	4,041.23	12,196.41	30,071.59	71.1	
5204000	CONTRACTUAL SVCS	72,975.00	0.00	0.00	1,859.16	14,070.50	46,874.50	64.2	
5205000	SUPPLIES & MATRLS	13,181.00	0.00	0.00	273.80	4,716.81	8,464.19	64.2	
	PS SUBTOTALS	260,730.00	0.00	0.00	16,294.63	74,519.83	186,210.17	71.4	
	OE SUBTOTALS	128,424.00	0.00	0.00	6,174.19	30,983.72	85,410.28	66.5	
	COMPANY 6503-I	TOT	389,154.00	0.00	12,030.00	22,468.82	105,503.55	271,620.45	69.8

BA20JB60

CENTER 103300

AVAILABLE FUNDS  
AS OF: 11/30/2021  
FY YEAR REMAINING: 58.4%  
PAY DAYS REMAINING: 0

MONTHLY

PAGE 1,754

DATE 12/04/2021

CENTER NAME	COSMETOLOGY COMMISSION	COMP	ORIGINAL APPROPRIATION	APPROPRIATION TRANSFERS	YEAR-TO-DATE COMMITMENTS	YEAR-TO-DATE ENCUMBRANCES	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	AVAILABLE APPROPRIATIONS	CASH BALANCE	PCT AVL
6503-I			0.00	0.00	0.00	12,030.00	105,503.55	117,533.55-	117,533.55-	223,470.32	
BUDGETED TOT			0.00	0.00	0.00	12,030.00	105,503.55	117,533.55-			
ALL COMP TOT			0.00	0.00	0.00	12,030.00	105,503.55	117,533.55-			
TOTAL BUDGETED:											

OBJECT OF EXPENDITURE	AMOUNT BUDGETED	COMMITMENTS YEAR-TO-DATE	ENCUMBRANCES YEAR-TO-DATE	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	BUDGET AVAILABLE	PCT AVL
5101 EMPLOYEE SALARIES	0.00	0.00	0.00	13,079.98	59,578.81	59,578.81-	0.0
5102 EMPLOYEE BENEFITS	0.00	0.00	0.00	3,214.65	14,941.02	14,941.02-	0.0
5203 TRAVEL	0.00	0.00	0.00	4,041.23	12,196.41	12,196.41-	0.0
5204 CONTRACTUAL SVCS	0.00	0.00	12,030.00	1,859.16	14,070.50	26,100.50-	0.0
5205 SUPPLIES & MATRLS	0.00	0.00	0.00	273.80	4,716.81	4,716.81-	0.0
TOTALS	0.00	0.00	12,030.00	22,468.82	105,503.55	117,533.55-	0.0

BREAKOUT BY COMPANY:

COMPANY	6503-I	PROFESSIONAL & LICENSING BOARDS	TOT
5101000	EMPLOYEE SALARIES	0.00	0.00
5102000	EMPLOYEE BENEFITS	0.00	0.00
5203000	TRAVEL	0.00	0.00
5204000	CONTRACTUAL SVCS	0.00	0.00
5205000	SUPPLIES & MATRLS	0.00	0.00
PS SUBTOTALS		0.00	0.00
OE SUBTOTALS		0.00	0.00
COMPANY 6503-I	TOT	0.00	0.00



BA1409R1

STATE OF SOUTH DAKOTA  
CASH CENTER BALANCES  
AS OF: 11/30/2021

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AGENCY: 10 LABOR & REGULATION  
BUDGET UNIT: 1033 COSMETOLOGY COMMISSION - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	103300061806	1140000	223,470.32	DR	COSMETOLOGY COMMISSION
COMPANY/SOURCE TOTAL			223,470.32	DR *	
COMP/BUDG UNIT TOTAL			223,470.32	DR **	
BUDGET UNIT TOTAL			223,470.32	DR ***	

STATE OF SOUTH DAKOTA  
 REVENUE SUMMARY BY BUDGET UNIT  
 FOR PERIOD ENDING: 11/30/2021

AGENCY BUDGET CENTER	UNIT	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE
LABOR & REGULATION COSMETOLOGY COMMISSION - INFO						
COMPANY NO 1033 6503 PROFESSIONAL & LICENSING BOARDS						
103300061806	6503	4293901		COS-OPERATOR/MANAGER	11,845.00	60,888.00
103300061806	6503	4293969		COS-SALONS LICENSE	4,640.00	25,730.00
103300061806	6503	4293970		COS-INSTRUCTORS LIC	385.00	1,015.00
103300061806	6503	4293971		COS-STUDENTS/APPRENTICES	90.00	783.00
103300061806	6503	4293972		COS-PERMITTS	2,640.00	11,076.00
103300061806	6503	4293973		COS-SCHOOL LICENSE	198.00	1,098.00
103300061806	6503	4293984		COS-RECIPROCIITY/CERTIF	1,760.00	6,900.00
ACCT: 4293				BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)	21,558.00	107,490.00
ACCT: 42				LICENSES, PERMITTS & FEES	21,558.00	107,490.00
103300061806	6503	4393903		COS-PENALTY'S	4,240.00	19,620.00
ACCT: 4393				PENALTIES (NON-GOVERNMENTAL)	4,240.00	19,620.00
ACCT: 43				FINES, FORFEITTS & PENALTIES	4,240.00	19,620.00
103300061806	6503	4896004		COS-EDUCATION COURSE COST	100.00	355.00
103300061806	6503	4896007		COSM-NATL EXAM TEST COST	5,180.00	11,430.00
103300061806	6503	4896020		MISCELLANEOUS INCOME	5.00	7.00
ACCT: 4896					5,285.00	11,792.00
ACCT: 48				OTHER REVENUE	5,285.00	11,792.00
103300061806	6503	4920045		NONOPERATING REVENUES	.00	2,310.64
ACCT: 4920				NONOPERATING REVENUE	.00	2,310.64
ACCT: 49				OTHER REVENUE	.00	2,310.64
CNTR: 103300061806					31,083.00	141,212.64
COMP: 6503					31,083.00	141,212.64
B UNIT: 1033					31,083.00	141,212.64

BAFE02MJ 12/04/2021

STATE OF SOUTH DAKOTA  
MONTHLY REVENUE AND JOURNAL VOUCHER REPORT  
FOR PERIOD ENDING: 11/30/2021

AGENCY 10 LABOR & REGULATION  
BUD UNIT 1033 COSMETOLOGY COMMISSION - INFO

COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR
6503	103300061806	4293901	C102CC031	11/03/2021	290913	11/03/2021	1,185.00	DR
6503	103300061806	4293901	C102CC031	11/03/2021	290913	11/03/2021	1,185.00	CR
6503	103300061806	4293901	C102CC031	11/03/2021	290913	11/03/2021	1,185.00	CR
6503	103300061806	4293969	C102CC031	11/03/2021	290913	11/03/2021	320.00	CR
6503	103300061806	4293970	C102CC031	11/03/2021	290913	11/03/2021	35.00	CR
6503	103300061806	4293972	C102CC031	11/03/2021	290913	11/03/2021	492.00	CR
6503	103300061806	4293973	C102CC031	11/03/2021	290913	11/03/2021	198.00	CR
6503	103300061806	4293984	C102CC031	11/03/2021	290913	11/03/2021	300.00	CR
6503	103300061806	4293901	C102CC033	11/05/2021	291438	11/03/2021	1,195.00	DR
6503	103300061806	4293901	C102CC033	11/05/2021	291438	11/03/2021	1,195.00	CR
6503	103300061806	4293901	C102CC033	11/05/2021	291438	11/03/2021	1,195.00	CR
6503	103300061806	4293969	C102CC033	11/05/2021	291438	11/03/2021	320.00	CR
6503	103300061806	4293971	C102CC033	11/05/2021	291438	11/03/2021	18.00	CR
6503	103300061806	4293972	C102CC033	11/05/2021	291438	11/03/2021	366.00	CR
6503	103300061806	4293984	C102CC033	11/05/2021	291438	11/03/2021	500.00	CR
6503	103300061806	4293901	C102CC034	11/05/2021	291315	11/03/2021	1,685.00	DR
6503	103300061806	4293901	C102CC034	11/05/2021	291315	11/03/2021	1,685.00	CR
6503	103300061806	4293969	C102CC034	11/05/2021	291315	11/03/2021	1,685.00	CR
6503	103300061806	4293972	C102CC034	11/05/2021	291315	11/03/2021	640.00	CR
6503	103300061806	4293972	C102CC034	11/05/2021	291315	11/03/2021	35.00	CR
6503	103300061806	4293984	C102CC034	11/05/2021	291315	11/03/2021	540.00	CR
6503	103300061806	4293901	C102CC035	11/05/2021	291933	11/03/2021	80.00	CR
6503	103300061806	4293901	C102CC035	11/12/2021	291933	11/09/2021	1,070.00	DR
6503	103300061806	4293901	C102CC035	11/12/2021	291933	11/09/2021	1,070.00	CR
6503	103300061806	4293901	C102CC035	11/12/2021	291933	11/09/2021	1,070.00	CR
6503	103300061806	4293969	C102CC035	11/12/2021	291933	11/09/2021	600.00	CR
6503	103300061806	4293971	C102CC035	11/12/2021	291933	11/09/2021	72.00	CR
6503	103300061806	4293972	C102CC035	11/12/2021	291933	11/09/2021	120.00	CR
6503	103300061806	4293984	C102CC035	11/12/2021	291933	11/09/2021	300.00	CR
6503	103300061806	4293901	C102CC036	11/10/2021	291778	11/09/2021	1,980.00	DR
6503	103300061806	4293901	C102CC036	11/10/2021	291778	11/09/2021	1,980.00	CR
6503	103300061806	4293901	C102CC036	11/10/2021	291778	11/09/2021	1,980.00	CR
6503	103300061806	4293969	C102CC036	11/10/2021	291778	11/09/2021	920.00	CR
6503	103300061806	4293970	C102CC036	11/10/2021	291778	11/09/2021	210.00	CR
6503	103300061806	4293972	C102CC036	11/10/2021	291778	11/09/2021	300.00	CR
6503	103300061806	4293972	C102CC036	11/19/2021	292449	11/16/2021	1,065.00	DR
6503	103300061806	4293984	C102CC037	11/19/2021	292449	11/16/2021	1,065.00	CR
6503	103300061806	4293901	C102CC037	11/19/2021	292449	11/16/2021	1,065.00	CR
6503	103300061806	4293901	C102CC037	11/19/2021	292449	11/16/2021	1,065.00	CR
6503	103300061806	4293969	C102CC037	11/19/2021	292449	11/16/2021	200.00	CR
6503	103300061806	4293970	C102CC037	11/19/2021	292449	11/16/2021	35.00	CR
6503	103300061806	4293972	C102CC037	11/19/2021	292449	11/16/2021	18.00	CR
6503	103300061806	4293984	C102CC037	11/19/2021	292449	11/16/2021	200.00	CR
6503	103300061806	4293901	C102CC038	11/17/2021	292302	11/16/2021	1,285.00	DR
6503	103300061806	4293901	C102CC038	11/17/2021	292302	11/16/2021	1,285.00	CR
6503	103300061806	4293969	C102CC038	11/17/2021	292302	11/16/2021	1,285.00	CR
6503	103300061806	4293970	C102CC038	11/17/2021	292302	11/16/2021	480.00	CR
6503	103300061806	4293970	C102CC038	11/17/2021	292302	11/16/2021	35.00	CR

BAIE02MJ 12/04/2021

STATE OF SOUTH DAKOTA  
MONTHLY REVENUE AND JOURNAL VOUCHER REPORT  
FOR PERIOD ENDING: 11/30/2021

AGENCY 10 LABOR & REGULATION  
BUD UNIT 1033 COSMETOLOGY COMMISSION - INFO

COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR	
6503	103300061806	4293972	C102CC038	11/17/2021	292302	11/16/2021	360.00	CR	
6503	103300061806	4293984	C102CC038	11/17/2021	292302	11/16/2021	20.00	CR	
6503	103300061806	4293901	C102CC039	12/03/2021	293660	11/24/2021	920.00	DR	
6503	103300061806	4293901	C102CC039	12/03/2021	293660	11/24/2021	920.00	CR	
6503	103300061806	4293901	C102CC039	12/03/2021	293660	11/24/2021	920.00	CR	
6503	103300061806	4293969	C102CC039	12/03/2021	293660	11/24/2021	360.00	CR	
6503	103300061806	4293970	C102CC039	12/03/2021	293660	11/24/2021	35.00	CR	
6503	103300061806	4293972	C102CC039	12/03/2021	293660	11/24/2021	84.00	CR	
6503	103300061806	4293984	C102CC039	12/03/2021	293660	11/24/2021	300.00	CR	
6503	103300061806	4293901	C102CC040	12/03/2021	293575	11/24/2021	1,460.00	DR	
6503	103300061806	4293901	C102CC040	12/03/2021	293575	11/24/2021	1,460.00	CR	
6503	103300061806	4293901	C102CC040	12/03/2021	293575	11/24/2021	1,460.00	CR	
6503	103300061806	4293969	C102CC040	12/03/2021	293575	11/24/2021	800.00	CR	
6503	103300061806	4293972	C102CC040	12/03/2021	293575	11/24/2021	360.00	CR	
6503	103300061806	4293984	C102CC040	12/03/2021	293575	11/24/2021	60.00	CR	
TOTAL ACCOUNT GROUP NET CHANGE							21,558.00	CR	*

COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR	
6503	103300061806	4393903	C102CC031	11/03/2021	290913	11/03/2021	380.00	CR	
6503	103300061806	4393903	C102CC033	11/05/2021	291438	11/03/2021	410.00	CR	
6503	103300061806	4393903	C102CC034	11/05/2021	291315	11/03/2021	580.00	CR	
6503	103300061806	4393903	C102CC035	11/12/2021	291933	11/09/2021	470.00	CR	
6503	103300061806	4393903	C102CC036	11/10/2021	291778	11/09/2021	620.00	CR	
6503	103300061806	4393903	C102CC037	11/19/2021	292449	11/16/2021	470.00	CR	
6503	103300061806	4393903	C102CC038	11/17/2021	292302	11/16/2021	340.00	CR	
6503	103300061806	4393903	C102CC039	12/03/2021	293660	11/24/2021	390.00	CR	
6503	103300061806	4393903	C102CC040	12/03/2021	293575	11/24/2021	580.00	CR	
TOTAL ACCOUNT GROUP NET CHANGE							4,240.00	CR	*

COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR	
6503	103300061806	4896004	C102CC031	11/03/2021	290913	11/03/2021	50.00	CR	
6503	103300061806	4896007	C102CC031	11/03/2021	290913	11/03/2021	2,420.00	CR	
6503	103300061806	4896007	C102CC033	11/05/2021	291438	11/03/2021	1,060.00	CR	
6503	103300061806	4896020	C102CC033	11/05/2021	291438	11/03/2021	5.00	CR	
6503	103300061806	4896007	C102CC035	11/12/2021	291933	11/09/2021	180.00	CR	
6503	103300061806	4896007	C102CC037	11/19/2021	292449	11/16/2021	200.00	CR	
6503	103300061806	4896004	C102CC039	12/03/2021	293660	11/24/2021	50.00	CR	
6503	103300061806	4896007	C102CC039	12/03/2021	293660	11/24/2021	1,320.00	CR	
TOTAL ACCOUNT GROUP NET CHANGE							5,285.00	CR	*

COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR	
6503	103300061806	51010200	E102-076	11/05/2021		11/05/2021	6.44	DR	
6503	103300061806	51010300	E102-076	11/05/2021		11/05/2021	2.60	DR	
TOTAL ACCOUNT GROUP NET CHANGE							9.04	DR	*

COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR	
6503	103300061806	52032600	DC209010	11/03/2021		11/03/2021	1,013.20	DR	
6503	103300061806	52033200	DC209010	11/03/2021		11/03/2021	70.00	DR	
6503	103300061806	52047400	D102CC002	11/12/2021	F22234	11/10/2021	921.00	DR	
TOTAL ACCOUNT GROUP NET CHANGE							9.04	DR	*

BAIE02MJ 12/04/2021

STATE OF SOUTH DAKOTA  
MONTHLY REVENUE AND JOURNAL VOUCHER REPORT  
FOR PERIOD ENDING: 11/30/2021

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AGENCY 10 LABOR & REGULATION  
BUD UNIT 1033 COSMETOLOGY COMMISSION - INFO

COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR CR
6503	103300061806	52047400	D102CC002	11/12/2021	F22234	11/10/2021	921.00	DR
6503	103300061806	52047400	D102CC002	11/12/2021	F22234	11/10/2021	921.00	CR
6503	103300061806	52030300	E102-076	11/05/2021		11/05/2021	451.08	DR
6503	103300061806	52031400	E102-076	11/05/2021		11/05/2021	118.00	DR
6503	103300061806	52053500	E102-076	11/05/2021		11/05/2021	8.62	DR
6503	103300061806	5228000	T102-054	11/03/2021		11/01/2021	677.12	DR

TOTAL ACCOUNT GROUP NET CHANGE

3,259.02 DR \*

TOTAL COMPANY--NET CHANGE

27,814.94 CR \*\*

AGENCY 10 LABOR & REGULATION  
BUDGET UNIT 1033 COSMETOLOGY COMMISSION - INFO  
CENTER-5 10330 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT NUMBER	POSTING DATE	JV APPVL #, OR PAYMENT #	SHORT NAME	VENDOR NUMBER	VENDOR GROUP	AMOUNT	DR/ CR
COMPANY NO 6503										
COMPANY NAME PROFESSIONAL & LICENSING BOARDS										
6503	103300061806	51010100	CGEX211027	11/03/2021					4,027.98	DR
6503	103300061806	51010100	CGEX211112	11/17/2021					3,687.30	DR
OBJSUB: 5101010 F-T EMP SAL & WAGES										
6503	103300061806	51010200	CGEX211027	11/03/2021					7,715.28	DR *
6503	103300061806	51010200	CGEX211112	11/17/2021					2,420.56	DR
6503	103300061806	51010200	E102-076	11/05/2021					2,635.10	DR
6503	103300061806	51010200							6.44	DR
OBJSUB: 5101020 P-T/TEMP EMP SAL & WAGES										
6503	103300061806	51010300	CGEX211027	11/03/2021					5,062.10	DR *
6503	103300061806	51010300	E102-076	11/05/2021					300.00	DR
6503	103300061806	51010300							2.60	DR
OBJSUB: 5101030 BOARD & COMM MBRS FEES										
OBJECT: 5101 EMPLOYEE SALARIES										
6503	103300061806	51020100	CGEX211027	11/03/2021					302.60	DR *
6503	103300061806	51020100	CGEX211104	11/05/2021					13,079.98	DR **
6503	103300061806	51020100	CGEX211112	11/17/2021					493.22	DR
6503	103300061806	51020100							2.15	DR
6503	103300061806	51020100	CGEX211115	11/17/2021					463.10	DR
6503	103300061806	51020100	CGEX211115	11/17/2021					3.22	DR
6503	103300061806	51020100	CGEX211115	11/17/2021					2.14	DR
OBJSUB: 5102010 OAST-EMPLOYER'S SHARE										
6503	103300061806	51020200	CGEX211027	11/03/2021					963.83	DR *
6503	103300061806	51020200	CGEX211112	11/17/2021					241.68	DR
6503	103300061806	51020200							221.23	DR
OBJSUB: 5102020 RETIREMENT-ER SHARE										
6503	103300061806	51020600	CGEX211027	11/03/2021					462.91	DR *
6503	103300061806	51020600	CGEX211112	11/17/2021					915.59	DR
6503	103300061806	51020600							853.36	DR
OBJSUB: 5102060 HEALTH/LIFE INS.-ER SHARE										
6503	103300061806	51020800	CGEX211027	11/03/2021					1,768.95	DR *
6503	103300061806	51020800	CGEX211112	11/17/2021					9.03	DR
6503	103300061806	51020800							8.85	DR
OBJSUB: 5102080 WORKER'S COMPENSATION										
6503	103300061806	51020900	CGEX211027	11/03/2021					17.88	DR *
6503	103300061806	51020900	CGEX211112	11/17/2021					.56	DR
6503	103300061806	51020900							.52	DR
OBJSUB: 5102090 UNEMPLOYMENT COMPENSATION										
OBJECT: 5102 EMPLOYEE BENEFITS										
GROUP: 51 PERSONAL SERVICES										
6503	103300061806	52030200	CGEX211104	11/05/2021					79.58	DR
OBJSUB: 5203020 AUTO PRIV (IN-ST.) I/RTE										
6503	103300061806	52030300	CGEX211104	11/05/2021					79.58	DR *
6503	103300061806	52030300	CGEX211104	11/05/2021					406.56	DR
6503	103300061806	52030300	CGEX211104	11/05/2021					366.24	DR
6503	103300061806	52030300	CGEX211104	11/05/2021					286.02	DR
6503	103300061806	52030300	CGEX211115	11/17/2021					229.74	DR

3,214.65 DR \*\*  
16,294.63 DR \*\*\*  
79.58 DR

STATE OF SOUTH DAKOTA  
MONTHLY EXPENDITURE REPORT  
FOR PERIOD ENDING: 11/30/2021

AGENCY BUDGET UNIT CENTER-5 10 1033 10330  
LABOR & REGULATION  
COSMETOLOGY COMMISSION - INFO  
COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT NUMBER	POSTING DATE	JV OR PAYMENT #	SHORT NAME	VENDOR NUMBER	VENDOR GROUP	AMOUNT	DR/CR
6503	103300061806	52030300	CGEX211115	11/17/2021	799118				159.60	DR
6503	103300061806	52030300	CGEX211115	11/17/2021	800585				76.44	DR
6503	103300061806	52030300	E102-076	11/05/2021					451.08	DR
OBJSUB: 5203030 AUTO-PRIV (IN-ST.) H/RTE										
6503	103300061806	52031000	CGEX211104	11/05/2021	794932				1,975.68	DR *
6503	103300061806	52031000	CGEX211104	11/05/2021	794928				89.77	DR
6503	103300061806	52031000	CGEX211104	11/05/2021	794927				83.75	DR
6503	103300061806	52031000	CGEX211104	11/05/2021	794931				83.75	DR
6503	103300061806	52031000	CGEX211115	11/17/2021	799118				83.75	DR
OBJSUB: 5203100 LODGING/IN-STATE										
6503	103300061806	52031400	CGEX211104	11/05/2021	794932				424.77	DR *
6503	103300061806	52031400	CGEX211115	11/17/2021	800576				28.00	DR
6503	103300061806	52031400	CGEX211115	11/17/2021	800585				42.00	DR
6503	103300061806	52031400	E102-076	11/05/2021					28.00	DR
OBJSUB: 5203140 TAXABLE MEALS/IN-STATE										
6503	103300061806	52031500	CGEX211104	11/05/2021	794927				216.00	DR *
6503	103300061806	52031500	CGEX211104	11/05/2021	794928				74.00	DR
6503	103300061806	52031500	CGEX211104	11/05/2021	794932				54.00	DR
6503	103300061806	52031500	CGEX211104	11/05/2021	794931				54.00	DR
6503	103300061806	52031500	CGEX211115	11/17/2021	799118				40.00	DR
OBJSUB: 5203150 NON-TAXABLE MEALS/IN-ST										
6503	103300061806	52032600	DC209010	11/03/2021					262.00	DR *
OBJSUB: 5203260 AIR-COMM-OUT-OF-STATE										
6503	103300061806	52033200	DC209010	11/03/2021					1,013.20	DR *
OBJSUB: 5203320 INCIDENTALS-OUT-OF-STATE										
6503	103300061806	52045300	8381416X10242021	11/03/2021	00044746	ATMORBITT	12279233		70.00	DR *
OBJSUB: 5204530 TELECOMMUNICATIONS SRVCS										
6503	103300061806	52047400	D102CC002	11/12/2021	F22234				110.16	DR *
6503	103300061806	52047400	D102CC002	11/12/2021	F22234				921.00	DR
6503	103300061806	52047400	D102CC002	11/12/2021	F22234				921.00	DR
OBJSUB: 5204740 BANK FEES AND CHARGES										
6503	103300061806	52049600	7730	11/03/2021	00752716	NATIONALIN	12114840	02	921.00	DR *
6503	103300061806	52049600	8058	11/05/2021	00753607	NATIONALIN	12114840	02	450.00	DR
OBJSUB: 5204960 OTHER CONTRACTUAL SERVICE										
6503	103300061806	52050200	0469206	11/10/2021	00754204	HPINC	12125515	11	828.00	DR *
6503	103300061806	52050200	7769	11/26/2021	00756217	SIOUXFALLS	12036365		1,129.64	DR **
OBJSUB: 5205020 OFFICE SUPPLIES										
									98.25	DR
									227.89	DR *

STATE OF SOUTH DAKOTA  
MONTHLY EXPENDITURE REPORT  
FOR PERIOD ENDING: 11/30/2021

AGENCY 10 LABOR & REGULATION  
BUDGET UNIT 1033 COSMETOLOGY COMMISSION - INFO  
CENTER-5 10330 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT NUMBER	POSTING DATE	JV APPL OR PAYMENT #	SHORT NAME	VENDOR NUMBER	VENDOR GROUP	AMOUNT	DR/CR
6503	103300061806	52050280	CGEX211115	11/17/2021	800576				26.61	DR
OBJSUB: 5205028 OFFICE SUPPLIES										
6503	103300061806	52053500	CGEX2111104	11/05/2021	794932				26.61	DR *
6503	103300061806	52053500	CGEX2111115	11/17/2021	800576				4.72	DR
6503	103300061806	52053500	CGEX2111115	11/17/2021	800585				1.96	DR
6503	103300061806	52053500	E102-076	11/05/2021					8.62	DR
OBJSUB: 5205350 POSTAGE										
OBJECT: 5205 SUPPLIES & MATERIALS										
T102-054										
6503	103300061806	5228000		11/03/2021					19.30	DR *
OBJSUB: 5228000 OPER TRANS OUT -NON BUDGT										
OBJECT: 5228 NONOP EXP/NONBGTD OP TR										
GROUP: 52 OPERATING EXPENSES										
COMP: 6503										
CNTR: 103300061806										
B. UNIT: 1033										

677.12	DR *
677.12	DR **
6,851.31	DR ***
23,145.94	DR ****
23,145.94	DR *****
23,145.94	DR *****



STATE OF SOUTH DAKOTA  
MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT  
FOR PERIOD ENDING: 11/30/2021

AGENCY BUDGET CENTER	UNIT	10330	10330	LABOR & REGULATION COSMETOLOGY COMMISSION COSMETOLOGY COMMISSION	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE
COMPANY NO	6503	PROFESSIONAL & LICENSING BOARDS					
COMPANY NAME							
ACCT: 5101		EMPLOYEE SALARIES					
103300061806	6503	51010100	7,715.28	F-T EMP SAL & WAGES	36,971.21	*	
103300061806	6503	51010200	5,062.10	P-T/TEMP EMP SAL & WAGES	22,065.00		
103300061806	6503	51010300	302.60	BOARD & COMM MBRS FEES	542.60		
ACCT: 5102		EMPLOYEE BENEFITS					
ACCT: 51		PERSONAL SERVICES					
103300061806	6503	52030200	79.58	AUTO PRIV (IN-ST.) I/RTE	149.96	*	
103300061806	6503	52030300	1,975.68	AUTO PRIV (IN-ST.) H/RTE	7,906.93		
103300061806	6503	52031000	424.77	LODGING/IN-STATE	1,330.82		
103300061806	6503	52031400	216.00	TAXABLE MEALS/IN-STATE	1,094.00		
103300061806	6503	52031500	262.00	NON-TAXABLE MEALS/IN-ST	631.50		
103300061806	6503	52032600	1,013.20	AIR-COMM-OUT-OF-STATE	1,013.20		
103300061806	6503	52033200	70.00	INCIDENTALS-OUT-OF-STATE	70.00		
ACCT: 5203		TRAVEL					
103300061806	6503	52040200	4,041.23	DUES & MEMBERSHIP FEES	12,196.41	*	
103300061806	6503	52040500	.00	COMPUTER CONSULTANT	310.00		
103300061806	6503	52041800	.00	COMPUTER SERVICES-STATE	270.00		
103300061806	6503	52042000	.00	CENTRAL SERVICES	1,942.67		
103300061806	6503	52042200	.00	EQUIPMENT SERV & MAINT	2,352.01		
103300061806	6503	52042300	.00	JANITORIAL & MAINT SERV	248.29		
103300061806	6503	52043600	.00	ADVERTISING-NEWSPAPER	13.23		
103300061806	6503	52044900	.00	RENDS-PRIVATE OWNED PROP.	28.40		
103300061806	6503	52045300	.00	TELECOMMUNICATIONS SRVCS	4,268.22		
103300061806	6503	52045400	110.16	ELECTRICITY	1,118.14		
103300061806	6503	52045500	.00	GARBAGE & SEWER	406.07		
103300061806	6503	52047400	.00	BANK FEES AND CHARGES	44.15		
103300061806	6503	52049600	921.00	OTHER CONTRACTUAL SERVICE	921.00		
ACCT: 5204		CONTRACTUAL SERVICES					
103300061806	6503	52050200	1,859.16	OFFICE SUPPLIES	14,070.50	*	
103300061806	6503	52050280	227.89	OFFICE SUPPLIES	1,449.70		
103300061806	6503	52050400	26.61	EDUC & INSTRUC SUPPLIES	53.22		
103300061806	6503	52053500	.00	POSTAGE	1,920.00		
103300061806	6503	52055100	19.30	HEATING & COOKING FUELS	1,282.58		
103300061806	6503	52055180	.00	HEATING & COOKING FUELS	3.61		
ACCT: 5205		SUPPLIES & MATERIALS					
103300061806	6503	5228000	273.80	OPER TRANS OUT -NON BUDGT	4,716.81	*	
			677.12		2,730.76		

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STATE OF SOUTH DAKOTA  
MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT  
FOR PERIOD ENDING: 11/30/2021

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AGENCY BUDGET CENTER-5	UNIT 1033	10330	LABOR & REGULATION COSMETOLOGY COMMISSION COSMETOLOGY COMMISSION	INFO				
CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE			
ACCT: 5228			NONOP EXP/NONEGTD OP TR	677.12	2,730.76	*		
ACCT: 52			OPERATING EXPENSES	6,851.31	33,714.48	**		
COMP: 6503			PROFESSIONAL & LICENSING BOARDS	23,145.94	108,234.31	***		
CENTER: 103300061806				23,145.94	108,234.31	****		
B UNIT: 1033				23,145.94	108,234.31	*****		

SOUTH DAKOTA COSMETOLOGY COMMISSION  
EXECUTIVE DIRECTOR'S REPORT  
December 10, 2021

Administrative Rules – The proposed rules were (with exception for proposed rule 20:42:08:10) accepted and have taken effect as of December 6, 2021. Those changes include:

- Use of an unguarded blade
- Cap apprentice hours to 12 a day
- Apply the school curriculum hours to apprenticeships
- Addition of an esthetics apprenticeship

Due to the reversion of 20:42:08:10 cosmetologists and estheticians can now use unguarded blades to remove superfluous hair without any training. The Commission will be able to bring the rule back to the Rules Review Committee as early as May of 2022.

The written practical contract is still in the works. The contract is back in the hands of SMT to complete a few documents required by the state's BIT department. Once received, we will have attorney, Amber Mulder review it again for approval. We are still hopeful for rolling that exam out in January.

SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION  
**SOUTH DAKOTA COSMETOLOGY COMMISSION**

500 E Capitol Ave, Pierre, SD 57501  
Tel: 605.773.6193 Fax: 605.773.7175 cosmetology.sd.gov

**APPRENTICESHIP APPLICATION**

Please print or type

Name: Alexis McGaffee Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ Aberdeen SD 57401  
STREET CITY STATE ZIP

Date of Birth: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Education: Aberdeen Central High School - Diploma received Date: 5/23/2021  
NAME OF HIGH SCHOOL or GED GRADUATION OR COMPLETION DATE

Type of apprenticeship training (check one):  COSMETOLOGY  NAIL TECHNOLOGY

Suggested Start Date of apprenticeship (tentative): \_\_\_\_\_

Name of Instructor(s): COURTNEY JOSEPH

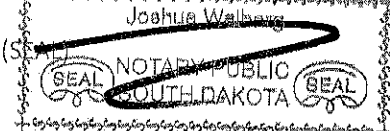
Salon Name: Revive Salon & Day Spa Phone 605-725-4242

Address: 301 S. Main Street City: Aberdeen Zip: 57401

I realize that any cosmetology school training will not be credited toward an apprenticeship. If I am granted an apprentice license, I agree to take continuous training over a period of at least 13 months or 6 months as applicable. I also agree to abide by all of the provisions of the Cosmetology Law.

SIGNATURE OF APPLICANT [Signature]

Subscribed and sworn to before me this 14<sup>th</sup> day of July, 2021



My Commission Expires February 03, 2027 NOTARY PUBLIC SIGNATURE [Signature]

- NOTE: The following must accompany this application:
- \$25.00 money order for license
  - Proof of High School education or GED
  - Copy of birth certificate
  - Photograph (current) of apprentice

No apprentice license will be issued until these requirements are met. Mail to Cosmetology Commission at the address shown at the top of page

Office use only:	Apprentice License Number: _____
	Start date: _____

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SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION  
**SOUTH DAKOTA COSMETOLOGY COMMISSION**

500 E Capitol Ave, Pierre, SD 57501  
Tel: 605.773.6193 Fax: 605.773.7175 cosmetology.sd.gov

**AFFIDAVIT FOR INSTRUCTOR OF APPRENTICE**

I, COURTNEY JOSEPH, a licensed  Cosmetologist or  Nail Technician  
PRINT INSTRUCTOR NAME

and licensed Instructor in the State of South Dakota, agree to instruct Alexis McGaffee  
PRINT APPRENTICE NAME

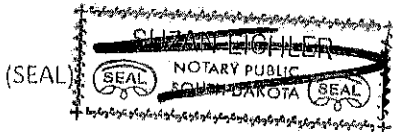
as an apprentice in both the theory and practical work in the art of  cosmetology or  nail technology.

I further agree to abide by the provisions of the Cosmetology Law as it relates to the training of an apprentice in a salon.

[Signature]  
SIGNATURE OF INSTRUCTOR

[Signature]  
SIGNATURE OF INSTRUCTOR

Subscribed and sworn to before me this 6 day of September 2021



[Signature]  
NOTARY PUBLIC SIGNATURE

My commission expires: 10/26/2022

Return to: Cosmetology Commission at address shown at top of page

\*\* each instructor must sign this statement.

# Alexis McGaffee

Aberdeen, SD, 57401

## CONSIDER ME!

I am a recent graduate of Aberdeen Central High School and I've had a focus on becoming a cosmetologist for as long as I can remember. I am driven and committed to working towards something I love and to becoming part of a team that shares the same goals.

## SKILLS AND ACCOMPLISHMENTS

- 4 years as a member of the CHS Track & Field team – specialty was team relays
- I love good customer service
- Commitment to my goals
- Dedicated to my work
- I crave the adrenaline rush that comes with accomplishing goals with others
- flexible with coworkers and customers
- I will push through adversity when it shows itself

## EMPLOYMENT HISTORY

### **Thatzza Pizza, Aberdeen, SD**

2/2018 to 4/2021

At the shop I was happily part of the team and responsible for working the front end. I loved the engagement providing quality customer service allowed me to have with the public. I took orders through drive through and at the counter, I made change, ran the register, took and filled orders according to customers' direction. There were times customers would come to the store upset or call upset over the phone. In those times I was part of the process to help the customers leave the situation happier than they came.

### **Holiday Gas Station**

11/2020 to 4/2021

I took this job as an additional opportunity to earn some extra cash. I worked to restock coolers and help maintain the inventory. This job ended as life around graduation got busier and I needed to make time for planning and other activities (i.e., track and graduation).

## EDUCATION/TRAINING

**Diploma** Received from Aberdeen Central High School In May of 2021

## REFERENCES

*Lisa Hartung, Manager at Target, Family Friend*

*Shelly Lloyd, Family Friend*

*Barb Nygaard, CHS Instructor*

*I look forward to any opportunity to discuss further my interests and qualifications.*



July 7, 2021

Revive Day Spa  
301 South Main Street  
Aberdeen, SD  
(605) 725-4242

Dear Ms. Fallon Helm:

I am writing to express my interest in the Revive Tribe apprenticeship program that I spoke with someone about at the store. Ever since I was young, I've loved helping others and working with hair and my hands to express creativity to meet their needs. The bulk of my experience to date is found in my interactions with family, but through your program I hope to expand that.

I recently graduated from Aberdeen Central High School and have always had the intention of becoming a professional cosmetologist. I considered going to Lake Area Tech but prefer the idea of working with a small, talented team in my home community, if it's an option.

I have lots of experience providing customer service and working hard to make others happy with their purchases. I enjoy the conversations and engagement that comes with those interactions and need it to be happy in my work life. I believe your company would provide just the environment I could thrive in.

Please consider me for an apprentice position. I'm committed and driven towards this goal. I would welcome further opportunities to discuss my work history, my interests, and personal characteristics with you at your convenience.

Thank you for any time and attention you provide me on this matter.

Sincerely,

Alexis McGaffee

SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION  
**SOUTH DAKOTA COSMETOLOGY COMMISSION**

500 E Capitol Ave, Pierre, SD 57501  
Tel: 605.773.6193 Fax: 605.773.7175 cosmetology.sd.gov

**APPRENTICESHIP APPLICATION**

Please print or type

Name: Coladys Mercedes Ruiz Alvarez Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_  
STREET CITY STATE ZIP

Date of Birth: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Education: Colegio Nocturno Rafael Nunez Date: Dec - 19 - 1992  
NAME OF HIGH SCHOOL or GED GRADUATION OR COMPLETION DATE

Type of apprenticeship training (check one):  COSMETOLOGY  NAIL TECHNOLOGY

Suggested Start Date of apprenticeship (tentative): 12-15-2021

Name of Instructor(s): Ivan Romero

Salon Name: Salon Mia Phone: 605-231-7460

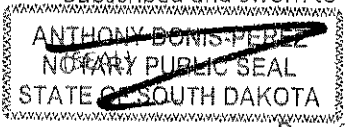
Address: 3801 W. 34th St #115 City: Sioux Falls Zip: 57106

I realize that any cosmetology school training will not be credited toward an apprenticeship. If I am granted an apprentice license, I agree to take continuous training over a period of at least 13 months or 6 months as applicable. I also agree to abide by all of the provisions of the Cosmetology Law.

SIGNATURE OF APPLICANT

[Signature]

Subscribed and sworn to before me this 13 day of NOVEMBER 2021



NOTARY PUBLIC SIGNATURE

[Signature]

- NOTE: The following must accompany this application:
- \$25.00 money order for license
  - Proof of High School education or GED
  - Copy of birth certificate
  - Photograph (current) of apprentice

No apprentice license will be issued until these requirements are met. Mail to Cosmetology Commission at the address shown at the top of page

Office use only:	Apprentice License Number: _____
	Start date: _____

NOV 22 2021

MO 19-334121808 #25



SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION  
**SOUTH DAKOTA COSMETOLOGY COMMISSION**

500 E Capitol Ave, Pierre, SD 57501  
Tel: 605.773.6193 Fax: 605.773.7175 cosmetology.sd.gov

**AFFIDAVIT FOR INSTRUCTOR OF APPRENTICE**

I, Ivan Romero, a licensed  Cosmetologist or  Nail Technician  
PRINT INSTRUCTOR NAME

and licensed Instructor in the State of South Dakota, agree to instruct Glady's Mercedes Ruiz Alvarez  
PRINT APPRENTICE NAME

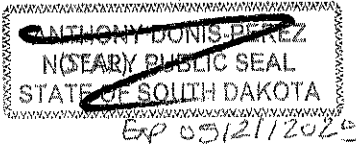
as an apprentice in both the theory and practical work in the art of  cosmetology or  nail technology.

I further agree to abide by the provisions of the Cosmetology Law as it relates to the training of an apprentice in a salon.

[Signature]  
SIGNATURE OF INSTRUCTOR

\_\_\_\_\_  
SIGNATURE OF INSTRUCTOR

Subscribed and sworn to before me this 13 day of November 2021



[Signature]  
NOTARY PUBLIC SIGNATURE

Return to: Cosmetology Commission at address shown at top of page

\*\* each instructor must sign this statement.

SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION  
**SOUTH DAKOTA COSMETOLOGY COMMISSION**

500 E Capitol Ave, Pierre, SD 57501  
Tel: 605.773.6193 Fax: 605.773.7175 cosmetology.sd.gov

**EDUCATION CERTIFICATION COURSE PROVIDER APPLICATION**

APPLICATION FEE: \$100 (Non-refundable)  
Check or money order payable to: Cosmetology Commission

**GENERAL PROVIDER INFORMATION**

Provider's Name: Nicole Johnson (EO-15183)

Provider's Address:

Aberdeen SD 57401  
STREET CITY STATE ZIP

Contact Name: Nicole Johnson Tel: (605)

Fax (N/A) Email: nicolejohnson@nicolejohnson.com

Check one:  Individual Provider  Company Provider

**COURSE INFORMATION**

ATTACH a detailed outline or agenda of the course must be attached to application

Subject (Check ONLY ONE):  Microdermabrasion  Electric Nail File  Eyelash Extensions

Name of Course: Microdermabrasion Clock Hours: 160  
All continuing education in South Dakota must emphasize safety and sanitation Do not include breaks and meals

Location of Course: APPOISE 10 RAILROAD AVE SW  
BUSINESS NAME STREET  
Aberdeen SD 57401  
CITY STATE ZIP

Initial Course Offering Date: 1/08/22-1/09/22 Time: 9-10pm both days

**ADDITIONAL OFFERINGS**

If this course will be offered more than the initial date listed above, attach a list of dates, times, and locations. To identify the location, include business name, address, city, state, and zip code. A multiple times/days TBD

The Commission must have at least twenty-four (24) hours written notice of any changes in the date, location or instructor of your course. Resumes are required for a new course instructor. This information must be faxed to the number above. All correspondence MUST include the Commission assigned Course Certification number, course name and number of credit hours.

Instructor Name: Nicole Johnson

**QUALIFICATIONS AND LICENSURE**

- ATTACH instructor's resume
- List state(s) of licensure and current license number – An instructor does not have to be licensed in South Dakota, but must be licensed from another state.

DLR COSMETOLOGY PROVIDER APPLICATION: SD/CO/MN/NY

8/2018  
\$100 - 201236  
NOV 15 2021

List any relevant information you feel is necessary to assist the Commission in determining approval of this course.

I've been working within the Medical Skin Care Industry for 18 years.  
I've had extensive training on several Microdermabrasion machines.  
Recent training completed for advanced courses, 2020, NYC.  
I'm very clean and safety focused.

**ATTENDANCE VERIFICATION**

Briefly explain the method of monitoring for course attendance. Sign in sheet for hours.  
Course final exam & certificate when all hours met.

**ATTACH** a sample of the sign-in sheet. After the course, submit a copy to the Commission.

**ATTACH** a sample copy of the certificate of attendance the provider issues to the licensee as proof of attendance of the course. The certificate must show name of course, name of attendee, dates of attendance, and number of hours earned.

**AGREEMENT**

I certify all information on this application is correct to the best of my knowledge.

Person completing this application (Please print): Nicole Johnson

Signature: [Signature] Date: 11/10/2021

**SUBMISSION**

Submit your application within sixty (60) days prior to the course date to receive prior approval and a course number. A \$100 non-refundable fee must accompany the application. **This fee is good for one year only no matter how many courses are taught and is not pro-rated.**

**Attachments:**

1. Course agenda or outline
2. Additional offerings
3. Instructor resume
4. Sample of sign-in sheet
5. Sample of certificate of attendance

**NOTES**

- When South Dakota licensees attend an approved provider course, the licensee does not have to pay the \$35 verification fee to the Commission.
- As of January 1, 2005, the Commission only requires a one-time continuing education course for electric nail files and microdermabrasion.
- As of July 3, 2017, the Commission requires a one-time continuing education course for eyelash extensions."
- After the Commission has granted its written approval of the application, the provider is entitled to state upon its publications: "This program is approved for 16 (number) South Dakota Education Certification Hours."

<b>COMMISSION USE ONLY</b>	
<input type="checkbox"/> Approved	Hours: _____ Course Approval Number: _____
<input type="checkbox"/> Denied	Reason: _____
Reviewed by: _____	Date: ____/____/____

## Microdermabrasion Course Outline

### Course Objective:

Safely communicate and educate trainees the basic principles of Microdermabrasion in a salon/spa setting. Attention to detail, skin structure, anatomy, safety protocols and technique.

### Agenda:

Day One: 8 hours of training

1. Explain basic skin structure, anatomy and physiology of skin.
2. Identify different methods of skin classification and how these classifications are used to evaluate appropriate treatment protocols for Microdermabrasion. Provide and create index cards to help students retain important steps in determining the client's needs.
3. Explain skin analysis and who can receive the treatment along with what skin types that should not receive the treatment. Best practices, etc
4. Safety protocols and procedures: including infections, blood pathogens, machine and equipment tools to purchase and what to look for in a client and machine.
5. Work through the machine functionality, and provide a model for training on the treatment. Trainer does the service as an example. Q and A for all trainees. Demonstrate appropriate and safe techniques.
6. Summarize and train on post-procedure protocols
7. Pricing and Marketing Microdermabrasion treatments
8. Summarize the day and provide an oral quiz with the trainees.

Day Two: Training 8 hours

1. Discuss various types of chemical peels and appropriate candidates if the students want to perform both services on the same day on the same client. Describe how these procedures can be combined with other services to enhance client results as well as participant's earning potential
2. Explain how to appropriately price and market these procedures
3. Students practical: Perform Microdermabrasion patch test on models, or their own selves to learn the accurate protocol and pressure to apply.
4. Q and A and recaps from the two day training.
5. Written quiz: must pass 80% or higher to receive a certificate of achievement.

Appoise Spa  
Aberdeen, SD  
Nicole Johnson, Trainer  
Esthetician  
651-336-9684



## Nicole Johnson

651-336-9684

[nicole3yogas@gmail.com](mailto:nicole3yogas@gmail.com)

### 'Above the Line'

#### Acknowledgements:

- \*Managing 400+ employees in a Corporate Franchise INC.
- \*Marketing and fundraising with over 30 non-profit organizations
- \*Growth of a Corporate Franchise- Top 5% out of 410 stores
- \*Analyzing Community Involvement and neighborhood business growth
- \*SaveYourTown affiliate
- \*Licensed with 4 technical trades
- \*National Award for top performing clinic: 2015
- \*National Award YOY Sales Growth 2015/ 1<sup>st</sup> out of 849 locations
- \*National Award Top upsells Highland Indiana/ 1<sup>st</sup> out of 849 locations
- \*Philanthropy leader with 5 national foundations
- \*SCORE national member
- \*BNJ team member
- \*1Million Cups Lead

#### EXPERIENCE:

##### Appoise: Owner/Founder

I am the owner and founder of Appoise Wellness Spa. I've been a licensed Esthetician since 2003 across the country, and have worked for large Fortune 500 companies in the skin and beauty industry.

##### Regional Director of Operations and Sales:

*Massage Envy:* Chicago Region, IL & IN  
2013-2015

Executive Level Director to implement high volume sales, protocols, KPI metrics MOM/YOY.

##### Regional Director of Operations and Sales:

*European Wax Center:* Denver Region, CO  
2009-2013

Trainer: waxer for all of Colorado. Skin care enthusiast and director for a huge company.

##### Medical Esthetician:

*Haven Spa:* New York, 2006-2009

I operated laser equipment for laser hair removal treatments. I also had a very busy, high-end skin care practice in a high-end spa.

##### Assistant Operations Manager and Spa Team Lead:

*Life Time Fitness:* Minneapolis, MN 2003-2006

I worked in the operations sector and the LifeSpa for many years across all of MN.

##### Esthetician

*The Day Spa:*, Edina, MN 2003-2005

Very busy high-end spa providing all levels of treatments to clients.

**VOLUNTEER WORK:**

**\*SCORE:**

Professional Entrepreneur Speaker/Counselor  
for Small Business Administration (SBA)  
2015-2020

**\* TPAN:**

Chicago, IL 2015: Raised \$1300+ personally for  
TPAN

**\*Chamber of Commerce: Volunteer Chicago, IL:**  
2013-2014: Event planning for Business after  
Hours

**\*Habitat for Humanity: Minneapolis, MN:**  
2006-2009: Volunteer for building/recruiting

**\*Humane Society:**

Active Volunteer 2016-Current

**\*1 Million Cups:**

Lead Organizer 2017-current

**Education/Skills & Awards:**

Predictive Index (PI) Certified: Chicago, IL  
Excel and Quickbooks certified  
Yoga Alliance RYT 200 & YACEP (Continuing  
Education Provider)  
Yoga Alliance Teacher Training Program National  
Computer Coding/Programming  
Pilates Mat and Reformer Certified: Las Vegas  
Yoga 500 Hours Certified: Minneapolis, MN  
Reiki Level 1 Certified: Minneapolis, MN  
Normandale Community College: **AS** Business:  
Bloomington, MN  
Esthetician Certificate/License: Scot Lewis,  
Bloomington, MN 2003.

**References:**

Available upon request

**MEAFX  
CO.**



THIS IS AWARDED TO

**NICOLE JOHNSON**

for completing 8 hours of CEU  
approved training for Texture  
Rejuvenation Therapy utilizing

**Microdermabrasion**

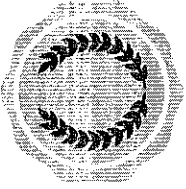
CEU PROVIDER INSTRUCTOR#146415  
AESTHETICIAN A-45213



Microderm Training Sign in Sheet

Date	Full Name	Time In	Time Out	Total Hours	Signature
Example: 1/8/2022	Mary Smith	8:00 AM/12/	18:00 PM/12/	8	Mary Smith

*Sign in Sheet example*



**CERTIFICATE OF COMPLETION**

**By Appoise, LLC  
Microderm Certificate 16 hours  
South Dakota**

**MARY SMITH**

Trainer: Nicole Johnson, Esthetician

**NICOLE JOHNSON**  
Trainer

**MARY SMITH**  
Student

Date: 1/9/2022

col Johnson Microderm TRAINING

es: 1/08/22 - 1/09/22

with the intention of offering future classes/trainings  
future dates will be provided once approved.

Microderm (Diamond only)

SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION  
**SOUTH DAKOTA COSMETOLOGY COMMISSION**

500 E Capitol Ave, Pierre, SD 57501  
Tel: 605.773.6193 Fax: 605.773.7175 cosmetology.sd.gov

**EDUCATION CERTIFICATION COURSE PROVIDER APPLICATION**

APPLICATION FEE: \$100 (Non-refundable)  
Check or money order payable to: Cosmetology Commission

**GENERAL PROVIDER INFORMATION**

Provider's Name: Sylvialynn Saul

Provider's Address: \_\_\_\_\_  
STREET: Sioux Falls CITY: \_\_\_\_\_ STATE: SD ZIP: 57105

Contact Name: Sylvialynn Saul Tel: \_\_\_\_\_

Fax (\_\_\_\_\_) \_\_\_\_\_ Email: sylvialynn@sylvialynn.com

Check one:  Individual Provider  Company Provider

**COURSE INFORMATION**

ATTACH a detailed outline or agenda of the course must be attached to application

Subject (Check ONLY ONE):  Microdermabrasion  Electric Nail File  Eyelash Extensions

Name of Course: Classic Lash Extensions and Volume Lashes course Clock Hours: 16  
*All continuing education in South Dakota must emphasize safety and sanitation Do not include breaks and meals*

Location of Course: Styled by Syl BUSINESS NAME: \_\_\_\_\_ STREET: 1114 S Minnesota Ave  
CITY: Sioux Falls STATE: SD ZIP: 57105

Initial Course Offering Date: Aug 31st, 2021 Time: 8:00 am

**ADDITIONAL OFFERINGS**

If this course will be offered more than the initial date listed above, attach a list of dates, times, and locations. To identify the location, include business name, address, city, state, and zip code.

The Commission must have at least twenty-four (24) hours written notice of any changes in the date, location or instructor of your course. Resumes are required for a new course instructor. This information must be faxed to the number above. All correspondence MUST include the Commission assigned Course Certification number, course name and number of credit hours.

Instructor Name: Sylvialynn Saul

**QUALIFICATIONS AND LICENSURE**

ATTACH Instructor's resume  
 List state(s) of licensure and current license number – An instructor does not have to be licensed in South Dakota, but must be licensed from another state.

SEP 13 2021  
19-251380223  
MO #100 - 201237

List any relevant information you feel is necessary to assist the Commission in determining approval of this course.

License No: Co-14079-2022

ATTENDANCE VERIFICATION

Briefly explain the method of monitoring for course attendance. Sign-in sheet

ATTACH a sample of the sign-in sheet. After the course, submit a copy to the Commission.

ATTACH a sample copy of the certificate of attendance the provider issues to the licensee as proof of attendance of the course. The certificate must show name of course, name of attendee, dates of attendance, and number of hours earned.

AGREEMENT

I certify all information on this application is correct to the best of my knowledge.

Person completing this application (Please print): Sylvialynn Saul

Signature: \_\_\_\_\_ Date: 7/16/2021

SUBMISSION

Submit your application within sixty (60) days prior to the course date to receive prior approval and a course number. A \$100 non-refundable fee must accompany the application. This fee is good for one year only no matter how many courses are taught and is not pro-rated.

Attachments:

- 1. Course agenda or outline
2. Additional offerings
3. Instructor resume
4. Sample of sign-in sheet
5. Sample of certificate of attendance

NOTES

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As of January 1, 2005, the Commission only requires a one-time continuing education course for electric nail files and microdermabrasion.
As of July 3, 2017, the Commission requires a one-time continuing education course for eyelash extensions.
After the Commission has granted its written approval of the application, the provider is entitled to state upon its publications: "This program is approved for \_\_\_ (number) South Dakota Education Certification Hours."

COMMISSION USE ONLY

Approved Hours: \_\_\_\_\_ Course Approval Number: \_\_\_\_\_

Denied Reason: \_\_\_\_\_

Reviewed by: \_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_

# Agenda

## Learning Objectives for Today

In this class you will learn and understand:

- Today's industry and how to break in
- Who are good candidates for eyelash extensions and the safety protocols
- The growth cycle of the eyelash
- Products knowledge
- The different styles, sizes, types, and thickness of lash extension
- Lash mapping and arrangement of extension
- Application procedures
- Client after care
- Fill-in procedures
- Lash extension removal procedures
- Certification requirements

## Safety protocols and Conditions that will affect lash extensions

- Allergies: Can cause itching, watering, swelling and redness
- Conjunctivitis (pink eye): Inflammation or infection of the membrane caused by a bacterial or viral infection and is HIGHLY CONTAGIOUS
- Sty: A red, painful lump near the edge of the eyelid usually caused by bacteria

## Safety protocols and Conditions that will affect lash extensions

- Alopecia: A condition where the body's immune system starts attacking the hair follicles, causing hair loss
- Hypothyroidism: A condition in which medication for thyroids can cause hair thinning or hair loss
- Certain Cancer treatments: Chemotherapy will cause hair loss, Leukemia and lymphoma symptoms will cause hair loss

## Procedures that can hinder lash extensions

- Lasik Surgery: Patients should wait at least 2 months after surgery before lash extensions due to eye

drops, watering, etc.

- Blepharoplasty: (eye-lift) Patients need to consult with their physicians before having extensions applied
- Permanent Makeup: Guests need to wait until the area is completely healed or at least 3 weeks after permanent makeup application

The growth cycle of a hair follicle

Eye lashes constantly move through a natural hair growth cycle. When you understand the growth and function of each cycle, you achieve the best results for your client. Every hair on your body goes through 3 growing cycles and will grow a certain length before it is pushed out by a new hair. We refer to these as the Growth (Anagen), Transition (Catagen), and Resting phases (Telogen).

The growth cycle of a hair follicle

- Anagen: The growth stage is when the lashes are actively growing between 30-45 days
  - Catagen: This is the transition stage in which the lash stops growing and the follicle begins to shrink. This stage takes 2-3 weeks to complete before moving on to the next stage
  - Telogen: is the resting stage and can last over 100 days. During this stage the hair does not grow but is still attached to the follicle. At this stage the lash will naturally fall out or be pushed out by the new hair.
- \*When a hair is pulled out before it is naturally ready, it will not grow back until the growth stage has been completed Eyelash Loss

It is important to explain to your clients that each individual natural eyelash is on its own stage of the growing cycle at different times. It is normal for a few eyelashes to fall out almost every day and this is why we ask for a 2-week re-fill. This is when we add extensions to the hairs that were too small to add and extension to. After that, we won't need to see them for another 4-8 weeks. However; there are cases where an extension may harm or damage the natural lash. This happens when there is too much pressure applied to the hair follicle and causes follicle tension. The lash will be pulled or fall out. This is called Traction Alopecia.

This can be avoided by never adhering 2 or more lash extensions to 1 natural eyelash.

Remember they grow at different cycles and if attached to each other can add strain to one another.

## PRODUCTS

### LASH PRIMER-

- Lash primer is used to prep the lashes before you apply the lash extensions. It removes the proteins and oils from your natural lashes, which will aid in preparing the surface of the lash for a stronger bond with the adhesive.
- Lash primer is made from a mixture of Ethyl Alcohol and H<sub>2</sub>O. Lash Primer should be applied before each application including the fill-in.

### LASH EXTENSION ADHESIVES-

- Extension adhesives vary from brand to brand. It is very important that you only use the adhesive that is made by the same manufacture of the lash extensions.
- The active ingredient in extension adhesive is Ethyl Cyanoacrylate. This is the sticky part of the adhesive and what makes the extension adhere to the natural lash. It is very effective and solidifies fast.
- With all adhesives you must take humidity and temperature into account. If your work area is too cold, it will take the adhesive a bit longer to dry whereas in warmer climates it will dry really fast.
- Always remember to store adhesive in a cooler area. If adhesives are left in a hot area or in the sun, it may combust after reaching a high temperature.

### REMOVERS-

- Lash extension removers come in all forms of liquids, creams and gels. The liquids may be on the runny side and can leak into the eyes and cause them to sting so use caution when working with liquids.
- Always have the client seated upright when removing. Creams and Gels are thicker and are made to sit on the lash extension for several minutes to break down the bonding adhesive.



- Prepare your client and apply under eye pads or tape
- Brush through the lash extensions and see which ones need to be removed and which need to be filled in
- You can see where some need to be removed and replaced

#### Lash Touch-Up Procedure

(Remove and Fill)

- To remove a grown-out lash extension: (METHOD A) With a tweezer grab onto the natural lash by the root, with the other tweezer, grab onto the extension and pull back towards you.
- It should pop off at the bond or you can peel it away from the natural lash

#### Lash Touch-Up Procedure

(Remove and Fill)

- (Method B) With this method, you will need several Microbrushes or cotton swabs and remover: Dip the brushes or swabs in remover and rub the extension between them until it loosens and falls off, careful not to touch surrounding lashes.
- Cleanse lash before replacing lash extension

#### Complete Extension Removal

- Have client seated in an upright position (this is so remover doesn't drip into eyes)
- Place remover or remover-soaked eye pads over eyes and let sit for 5 minutes
- Gently massage extension bond with MicroBrushes, swabs, etc. until lashes release from bond
- Cleanse remover off of lashes

It may take some time to break the adhesive

Go over certification for your state

# Sylverialynn (Sylver) Saul

## PROFESSIONAL SUMMARY

Highly motivated and committed with a proven history of superior performance at individual, team and organizational levels. Strong ability to multitask and prioritize workloads with little or no supervision. Detail oriented. Strong communication skills, both written and verbal and an ability to work within a team or individually. I delivered positive customer experiences through proactive handling of requests or complaints.

## SKILLS

- Brand advocacy
- Client education
- Written communication
- Client Engagement
- Facials
- Schedule management
- Hair coloring/lightening
- Problem Solving
- Anti-aging treatment
- Lash extensions
- Hair cutting

## EXPERIENCE

Licensed Cosmetologist

Styled By Syl, 2020 - Current

- Boosted health of clients' skin with exfoliation and other techniques
- Handled customers' hair maintenance needs with expertise in washing, cutting, and styling hair.
- Excited customers about beauty products with passionate advocacy for brands and techniques.
- Applies lash extensions as well as lash extension cleaning, fills, and removal
- Achieved clients' desired eyebrow looks by waxing, tweezing,
- Body waxing
- Minimized infection risk by keeping stations and tools clean and sanitized.
- Helped customers improve hair health and appearance with better products and routines.

Registered Pharmacy Technician

Cigna Specialty Pharmacy, 2014 - 2018

- Prevented recordkeeping and service errors with accurate data entry, verifying all information and correcting issues immediately.
- Assisted with billing, entering orders with high accuracy and verifying insurance.
- Reconciled account issues and resolved prescription problems via telephone
- Managed records with high accuracy, including inputting new orders and documenting payments.
- Obtained timely payments from customers and insurance companies.
- Met customer needs with fast and knowledgeable pharmacy support.

Phlebotomist

Life Serve Blood Center, 2012 - 2014

- Upheld data security and compliance with HIPAA protocols through multiple identification points and document verification.
- Demonstrated expertise in proper equipment use, blood volume requirements, and testing protocols.

- Minimized patients' discomfort with good use of physical techniques and conversational skills.
- Collected blood samples per written specifications and established protocols.
- Completed accurate labels, paperwork, and system records updates with patients' sample information and personal details.
- Prepared blood drawing equipment, including [Type] and [Type].
- Determined donor suitability based on medical histories and current vital signs.
- Conducted tests such as blood counts with heel or finger stick capillary draws.
- Protected team members and patients with proper aseptic, biohazard and disposal techniques.

## **EDUCATION**

Cosmetology

Stewarts School of Beauty, Sioux Falls 2020

Received lash tech license in April of 2019 from babe lash. Was working on models until graduation.



March 19, 2021

Subject: Letter of Permission of Product Use SylveriaLynn Saul

We verify that SylveriaLynn Saul has permission to use Paris Lash Academy lash supplies in her lash education courses.

Michelle Nguyen  
Founder & CEO  
Paris Lash Academy  
825 Maestro Dr.  
Reno, NV 89511

SYLLED BY SYL  
Professional Beauty Courses

*Certificate of Completion*

THIS CERTIFICATE IS AWARDED TO

for successful completion of the

16 HOUR CLASSIC LASH EXTENSIONS &  
VOLUME LASHES COURSE

*COPY*

DATE

Trainer

SCHOOL FIELD TRIP PLANS for school license year Sept., 2021 through May, 2022

1. School Name: Hollywood Style Apprenticeship

We are requesting approval for the following field trips. We know this list must be submitted each year with our school license renewal and will be added to our school application for the year indicated above.

Name and location of field trip(s)	Approx. Date	Credit Hours	Educational objectives and approximate number of students.
1. Hollywood Style Hair Show S.oux Falls, SD	Nov. 8	8 hrs	2 Students (All) LANZA Education Cut, Style, Color Think 3D Leadership/Culture
2. LANZA BIG Event Las Vegas, NV	Feb. 21	8 hrs	2 Students (All) Agenda Attached
3.			
4.			

If more space is required, please use the additional space on page two.

I realize that if these field trips need to be changed or dropped, I must write to the Board for prior approval. All those involved shall follow all the requirements as required by the Board. (see reverse side).

School representative's signature: \_\_\_\_\_

Date: 10/12/21

Date received by Board: 10.13.21

To be attached to the school license application or renewal fee

# HOLLYWOOD

# Style

## HAIR SHOW 2021

## TICKETS

### VIP SESSION

\$125

Sunday November 7th at 4:00 the VIP event begins.

This ticket grants you access to the Sunday night goal planning session and cocktail party with SieffStyle. This ticket also covers the full day of inspiration on Monday with a complimentary lunch.

### GENERAL ADMISSION

\$99

This ticket grants you access to a full day of inspiration on Monday with a complimentary lunch.



ICON Events + DaDo Gastropub  
ICON Lounge  
402 North Main Avenue  
Sioux Falls, SD, 57104

## • EVENT GUESTS •

Mark Dolan



Mark Dolan brings over 15 years of artistry and inspired education to L'ANZA. He has traveled around the globe as a L'ANZA platform artist and educator, selling out classes and workshops worldwide. Mark Dolan brings over 15 years of artistry and inspired education to L'ANZA.

He has traveled around the globe as a L'ANZA platform artist and educator, selling out classes and workshops worldwide. As a Creative Director for L'ANZA, Mark plays a key role in photo shoots, global education development, and leads our L'ANZA B.T.O. Event.

Vaney Hariri has been helping people develop intentional cultures for over 15 years in many different levels of his community. As a leader, board member, mentor, and community advocate, his biggest mission is to help people love better, starting with themselves.



Vaney Hariri

Trish Bates brings over 20 years of beauty industry experience with 13 of that as a salon owner. She started her career like any other hairstylist... school, commission salon employee, booth renter, and then salon owner. While chasing her dream of becoming a salon owner, she felt it was important to discover this industry from all viewpoints. Throughout her experiences she fell in love with the learning and teaching aspect of the salon. She is Summit Salon Business trained, L'ANZA trained in Code of Business and L'ANZA trained for the Hollywood Style education team. Now she is not only a licensed cosmetologist but also a cosmetology instructor. Trish has owned Hollywood Style in Mitchell for over 12 years, Hollywood Style in Sioux Falls going on 5 years and is opening the first Hollywood Style University apprenticeship program this fall. On top of all of her career achievements she is a mom of 3 very busy kids and loves sharing all of this with her husband Charlie of 20 years.



Trish Bates

Leah Freeman



Leah Freeman brings over 20 years of top tier beauty industry experience and is celebrated as a renowned color authority worldwide. She has traveled the globe as a platform artist and trainer, sharing her passion. Her designs have appeared in dozens of industry publications, including Modern Salon, Estetica, American Salon, Salon Today, Behind the Chair and more. Leah became the first person to win the same category two years in a row by taking home the Creative Color Category trophy at BTC's prestigious #ONESHOT awards in 2017 and 2018.

She is one of the Top 20 Most Recognized Colorists in the professional beauty industry and is known for building powerful education tools to excite and inspire colorists at all levels. When not working behind the chair, in her salon, she leads the development of L'ANZA's Healing Hair color, as the Global Color Director, she collaborates with the Global Creative Team to forecast on-trend color palettes and application techniques for the coming seasons.



Register for event at  
<https://www.eventbrite.com/e/167878786971>

REGISTER NOW

ALREADY REGISTERED

WELCOME TO THE 2017 INTERNATIONAL DEMO PROGRAMS  
HAPPENING AT THE 2017 INTERNATIONAL TAG CONVENT

## DEMO PROGRAMS

WEDNESDAY FEBRUARY 1, 2017

**9:15am - 10:00am: IMAGE REVOLUTION: Sarah Mac & Mark Dolan**

Take a look inside the creative process of reinvention. From conceptual vision to execution, let us inspire your imagination through transformation!

**10:00am -  
10:45am:**

**CLASSICALLY CHIC: Matt Swinney & Catlin Weston**

What was once old becomes new again! Watch as we share options to modernize classic shapes and add that special signature to any timeless design.

**11:15am - 12:00pm: #WORKITOUT: Leah Freeman & Tashya Garoutte**

Too dark, brassy or bold? Approach common haircolor mistakes and bring clients back to beautiful! Let us help you solve the everyday color questions and take the edge off stressful scenarios.

**12:00pm -  
12:45pm:**

**TEXTURED SILHOUETTES: Ammon Carver & Raven Feurer**

Explore the melting pot of hair textures and learn what it takes to build your masterpiece, no matter the fabric. Find



solutions that help you work with all types of hair and support your vision.

**2:15pm - 3:00pm: GLAZE FOR DAYS: Christina Carter & Scott Sueper**

Tackle the world of tonality and formulate for a most-glossy finish! Discover how product choice + theory = this season's hottest glaze!

**3:00pm - 3:45pm: OFF THE RECORD: Leah Freeman, Matt Swinney & Ammon Carver**

Join us behind-the-scenes with our Global Creative Team as they share what it takes to create the ultimate collection. Watch them break down the details of our Grand Opening Show and reveal the secrets of how it all comes together!

**9:00am - 3:30pm: ON THE FRONT LINES: Shelly Hepner**

**\*\*This business program is designed for non-licensed salon professionals that lead from the front end\*\*** Spend the day strategizing about how to improve your systems of support, create simple consistencies and increase the overall growth of the salon. Get ready to shake up your daily grind!

# 2022 CALENDAR

## COSMETOLOGY COMMISSION State Board Examinations & Regular Commission Meetings

January	19	Wednesday	State Board Exams	Pierre
<b>February</b>	<b>4</b>	<b>Friday</b>	<b>Commission Meeting (video-conference)</b>	<b>10:00 am CT</b>
February	24	Thursday	State Board Exams	Pierre
March	24	Thursday	State Board Exams	Pierre
April	21	Thursday	State Board Exams	Pierre
<b>April</b>	<b>29</b>	<b>Friday</b>	<b>Commission Meeting &amp; School Visits</b>	<b>Watertown/ Sioux Falls</b>
<i>April</i>		<i>NIC Mid-Year Conference</i>		
May	26	Thursday	State Board Exams	Pierre
June	23	Thursday	State Board Exams	Pierre
<b>July</b>	<b>21</b>	<b>Thursday</b>	<b>Commission Meeting (video-conference)</b>	<b>10:00 am CT</b>
July	28	Thursday	State Board Exams	Pierre
August	25	Thursday	State Board Exams	Pierre
<b>September</b>	<b>23</b>	<b>Friday</b>	<b>Commission Meeting &amp; School Visits</b>	<b>Rapid City</b>
October	20	Thursday	State Board Exams	Pierre
<i>Fall of 2021</i>		<i>NIC Annual Conference</i>		
November	17	Thursday	State Board Exams	Pierre
<b>December</b>	<b>16</b>	<b>Friday</b>	<b>Commission Meeting (video-conference)</b>	<b>10:00 am CT</b>

Note: Calendar is subject to change throughout the year