

**MEETING AGENDA
SOUTH DAKOTA COSMETOLOGY COMMISSION**

September 25, 2020

To join the meeting via conference call:
Dial: (866) 410-8397 • Conference Code: 5816742095

**The Salon Professional Academy
623 St Joseph St, Rapid City SD**

- A. 9:00 am MDT – ConveneTami Stokes
- B. Roll CallTami Stokes
- C. 1. Tour The Salon Professional Academy Classrooms & Observe Students
2. Meet with The Salon Professional Academy School Representatives
- D. 10:00 am - Recess

**Paul Mitchell The School Rapid City
333 Omaha St Ste 6 & 8, Rapid City, SD**

- E. 10:30 am MDT - ReconveneTami Stokes
- F. Roll CallTami Stokes
- G. 1. Tour Paul Mitchell The School Rapid City Classrooms & Observe Students
2. Meet with Paul Mitchell The School Rapid City School Representatives
- H. 11:30 am – Recess

**Department of Labor & Regulation
2330 N Maple Ave Ste 1, Rapid City SD**

- I. 1:00 pm MDT – ReconveneDebbie Pageler
- J. Roll CallTami Stokes
- K. Approval of Agenda
- L. June 19, 2020 Meeting MinutesTami Stokes
- M. Treasurer's ReportTami Stokes

- N. Executive Director Report Kate Boyd
- O. Election of Officers – New President Chairs Meeting
- P. Disciplinary Actions Violations Committee
 - 1. Case D - 2020
 - 2. Case E - 2020
 - 3. Case F - 2020
 - 4. Case G - 2020
 - 5. Case H - 2020
 - 6. Lapsed Case 7 - 2020
 - 7. Lapsed Case 8 - 2020
 - 8. Lapsed Case 9 - 2020
 - 9. Lapsed Case 10- 2020
 - 10. Lapsed Case 11 - 2020
 - 11. Lapsed Case 12 - 2020
 - 12. Lapsed Case 13 - 2020
 - 13. Lapsed Case 14- 2020
 - 14. Lapsed Case 15 -2020
 - 15. Lapsed Case 16- 2020
 - 16. Lapsed Case 17 - 2020

Cases for Dismissal

- 17. Case E-2020
- 18. Case I-2020

Q. Open for Public Comment

R. Application Review

- 1. School License Renewal Application – LATC Cosmetology Program, Watertown
- 2. Request from Paul Mitchell The School for Approval of Instructor Continuing Education on an on-going basis.
- 3. Field Trip Request from Paul Mitchell The School Rapid City
- 4. Eyelash Extension Education Provider Application – Amazing Lash Studio, Sioux Falls
- 5. Eyelash Extension Education Provider Application – Tami Stokes, Rapid City
- 6. Nancy Nguyen – Request for Commission Reconsideration of Application
- 7. Request for Student License from Applicant with Felony Convictions
- 8. Apprentice Application – Keyah Nguyen at Revive Day Spa
- 9. Apprentice Application – Gracie Whitley at Revive Day Spa

S. Tentative Meeting & Exam Calendar

October 17, 2020 -- State Board Exams – Staff Administered
November 14, 2020 – State Board Exams – Staff Administered
Dec 11, 2020 – Commission Meeting – Conference Call

T. Other Business

U. 3:00 pm – Adjourn

Individuals needing assistance, pursuant to the Americans with Disabilities Act or to join the meeting via teleconference, should contact the Cosmetology Commission (605-773-6193) by Wednesday, September 23, 2020 to make any necessary arrangements.

Meeting Minutes
SOUTH DAKOTA COSMETOLOGY COMMISSION
221 W. Capitol Ave, Suite 101, Pierre, South Dakota
June 19, 2020 (CDT)

Vice President Debbie Pageler called the meeting to order at 9:50 am.

Secretary-Treasurer Tami Stokes read the roll and a quorum was established.

Members Present: Renee Graf
Debbie Pageler
Annette Petersen
Tami Stokes

Members Absent: N/A

Others Present: Graham Oey, Senior Staff Attorney (via teleconference)
Kate Boyd, Executive Director
Teresa Diederich, Program Assistant 1
Angela Taylor, Stewart School (via teleconference)
Danielle Bouwman, Stewart School (via teleconference)

Renee Graf made a motion to approve the agenda as presented. Annette Petersen seconded the motion. **MOTION PASSED.** (Voice Vote).

Tami Stokes made a motion to approve the minutes of the April 17, 2020 meeting as presented. Tami Stokes seconded the motion. **MOTION PASSED.** (Voice Vote).

Treasurer Tami Stokes stated the available funds balance is \$59,677.55 and the cash center balance is \$134,443.38.

The Executive Director's Report was included in the meeting handouts and included the following information: (1) Crystal Carlson resigned from the Commission last week after serving 5.5 years. (2) We had a request from a licensee who is interested in being able to have a mobile salon that is not allowed under current law. I told her that I would bring it up to the Commission. (3) Some of the cosmetology schools are interesting in the Commission pursuing a law change to allow distance learning after the current Executive Order suspended laws and rules to allow distance learning during the current coronavirus pandemic expires in December 2020. (4) We resumed State Board exam testing at the Cosmetology Commission office in Pierre on June 5. Since we are no longer administering a hands-on practical exam, cosmetology, esthetics and nail technology exams can be administered at the same time. When the applicant completes the theory and laws/rules exams, they learn if they passed, and if so, their license is issued before they leave. (5) The 2020 NIC Conference scheduled for Kentucky in early October has been canceled due to the coronavirus pandemic. A modified meeting will take place later in the year to conduct important business, such as election of officers and other subjects that require action each year. (6) The April 2019 school visits for Lake Area Technical Institute and Stewart School were cancelled due to a Spring blizzard and the April 2020 visits were cancelled due to the coronavirus pandemic. The Commission may want to reschedule these school visits sometime in 2020. A copy of the Executive Director's Report is attached to these minutes.

The Commission indicated that they would like to reschedule East River school visits. Executive Director Boyd will research possible dates in August and get feedback from the Commission on the best date.

Case D- 2020 -- Debbie Pageler made a motion to approve the Consent Agreement for Case D-2020 with the following conditions:

- (a) Kimberly Jones booth license will be suspended for a period of 15 days beginning July 1, 2020.
- (b) The 15 days of suspension will be held in abeyance for a period of one year and her personal license will not be actively suspended so long as the following conditions are observed:
 - a. Ms. Jones will pay \$250 by July 1, 2020.
 - b. Comply with all laws and regulations of the Commission.

Annette Petersen seconded the motion. **MOTION PASSED.** (Voice Vote).

Case C-2020 – The Violations Committee informed the Commission of their intent to dismiss Case C-2020, due to the fact that the salon does not have a personal license with the Commission and was in the process of new ownership during the time the defendant received the complaint from our office.

Angela Taylor from Stewart School encouraged the Commission to consider drafting legislation to allow for distance learning in the future.

Annette Petersen made a motion to approve the school license renewal application of Paul Mitchell The School Rapid City. Renee Graf seconded the motion. **MOTION PASSED.** (Voice Vote).

Renee Graf made a motion to approve the Electric File Provider Application of Paul Mitchell The School Rapid City. Tami Stokes seconded the motion. **MOTION PASSED.** (Voice Vote).

Annette Petersen made a motion to approve the Microdermabrasion Provider Application of Paul Mitchell The School Rapid City. Renee Graf seconded the motion. **MOTION PASSED.** (Voice Vote).

Debbie Pageler made a motion to approve the Eyelash Extension Provider Application of Paul Mitchell The School Rapid City. Tami Stokes seconded the motion. **MOTION PASSED.** (Voice Vote).

Tami Stokes made a motion to approve the Electric File Provider Application of World of Beauty, Des Moines, Iowa. Renee Graf seconded the motion. **MOTION PASSED.** (Voice Vote).

Annette Petersen made a motion to approve the Microdermabrasion Provider Application of World of Beauty, Des Moines, Iowa. Debbie Pageler seconded the motion. **MOTION PASSED.** (Voice Vote).

Renee Graf made a motion to approve the Eyelash Extension Provider Application of World of Beauty, Des Moines, Iowa. Tami Stokes seconded the motion. **MOTION PASSED.** (Voice Vote).

Cosmetology Commission Minutes

June 19, 2020

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Debbie Pageler made a motion to approve the student license for an applicant with felony convictions who is still under court supervision. Annette Petersen seconded the motion. **MOTION PASSED.** (Voice Vote).

Tami Stokes made a motion to approve the apprentice application of Payton Kucker at Revive Day Spa, Aberdeen. Renee Graf seconded the motion. **MOTION PASSED.** (Voice Vote).

In response to a declaratory ruling request, Annette Petersen made a motion declaring dipped makeup brush cleaner as set forth in the petition does not comply with the Commission's rules on safety and infection control under ARSD 20:42:05:01, as it doesn't require full immersion and doesn't meet the definition of a disinfectant under ARSD 20:42:01:01(7). Tami Stokes seconded the motion. **MOTION PASSED.** (Voice Vote).

In addition to the meeting dates and exam calendar shown on the agenda, the Commission agreed to try to visit the East River cosmetology schools in August 2020.

Under Other Business, the Commission requested that distance learning be places on the next meeting agenda.

Tami Stokes made a motion to adjourn. Annette Petersen seconded the motion. **MOTION PASSED.** (Voice Vote).

Vice President Debbie Pageler adjourned the meeting at 10:30 am.

Respectfully submitted,

Kate Boyd, Executive Director

Tami Stokes, Secretary

**SOUTH DAKOTA COSMETOLOGY COMMISSION
EXECUTIVE DIRECTOR'S REPORT**

June 19, 2020

1. **Commission Resignation** – Crystal Carlson resigned from the Commission last week due to personal reasons. Crystal served the Commission for 5.5 years. We thank her for her service and wish her well in the future.
2. **Mobile Salons** – We received a request from a licensee who is interested in being able to have a mobile salon licensed in South Dakota. This is not allowed under current law. I told her that I would bring this subject up to the Commission to see if there is any interest in pursuing a change in law.
3. **Distance Learning** – Some of the schools in South Dakota offered education through distance learning due to the pandemic. The accrediting agencies allowed distance learning if the state allowed it. South Dakota's Governor signed an executive order that suspended law and rule so that the schools could do distance learning.

At least two of the schools are interested in pursuing distance learning for theory education in the future after the executive order expires. This would take legislation to change our law to allow this to occur. Commission members can give this some thought and decide if you want to pursue legislation to allow a portion of theory education to be taught remotely. If the Commission does decide to pursue distance learning for theory education, you would want to limit it to a percentage of hours, such as 30% of theory. A decision does not have to be made at the June 19 meeting.

4. **State Board Exams** – We conducted State Board exams at our office in Pierre on Friday evening, June 5 and all day Saturday and Sunday, June 6 and 7. The exams went well and we were able to issue licenses for those who passed their exams and had completed their education. Since we are no longer administering a hands-on practical examination, we do not have to separate the exams by cosmetology, esthetics, or nail technology since the exams are computer-based. Under normal circumstances we should not have to administer exams for 2.5 days, but we were trying to catch up since exams were cancelled in March and May due to the coronavirus pandemic.

We have scheduled an exam date for Saturday, July 18, 2020. We will need to schedule two or three more exam dates during the remainder of 2020.

5. **2020 NIC Conference Cancelled** – The Executive Board of the National Interstate Council of State Boards of Cosmetology (NIC) recently voted to cancel the annual 2020 conference scheduled for Kentucky in early October due to the coronavirus pandemic.
6. **East River School Visits** – The April 2019 schools visits for Lake Area Technical Institute in Watertown and Stewart School in Sioux Falls were cancelled due to a Spring storm and the April 2020 visits were cancelled due to the coronavirus pandemic. The Commission may want to consider scheduling visits in Watertown and Sioux Falls before the end of 2020.

August 2020

BA20JB60

AVAILABLE FUNDS
AS OF: 08/31/2020
FY YEAR REMAINING: 83.3%
PAY DAYS REMAINING: 0

MONTHLY

PAGE 1,498

BUDGET UNIT 1033

DATE 08/29/2020

BUDGET UNIT NAME COSMETOLOGY COMMISSION - INFO

COMP	ORIGINAL APPROPRIATION	APPROPRIATION TRANSFERS	YEAR-TO-DATE COMMITMENTS	YEAR-TO-DATE ENCUMBRANCES	YEAR-TO-DATE EXPENDITURES	AVAILABLE APPROPRIATIONS	CASH BALANCE
6503-I	381,968.00	0.00	0.00	10,417.50	54,465.02	317,085.48	148,187.82
BUDGETED TOT	381,968.00	0.00	0.00	10,417.50	54,465.02	317,085.48	
ALL COMP TOT	381,968.00	0.00	0.00	10,417.50	54,465.02	317,085.48	

TOTAL BUDGETED:

OBJECT OF EXPENDITURE	AMOUNT BUDGETED	COMMITMENTS YEAR-TO-DATE	ENCUMBRANCES YEAR-TO-DATE	MONTHLY EXPENDITURES	YEAR-TO-DATE	BUDGET AVAILABLE	PCT AVL
5101 EMPLOYEE SALARIES	195,858.00	0.00	0.00	7,519.37	29,358.86	166,499.14	85.0
5102 EMPLOYEE BENEFITS	58,601.00	0.00	0.00	2,292.60	8,679.47	49,921.53	85.2
5203 TRAVEL	42,268.00	0.00	0.00	2,884.03	5,254.06	37,013.94	87.6
5204 CONTRACTUAL SVCS	74,760.00	0.00	10,417.50	3,271.97	7,634.35	56,708.15	75.9
5205 SUPPLIES & MATRLS	10,481.00	0.00	0.00	2,181.96	3,538.28	6,942.72	66.2
TOTALS	381,968.00	0.00	10,417.50	18,149.93	54,465.02	317,085.48	83.0

BREAKOUT BY COMPANY:

COMPANY 6503-I PROFESSIONAL & LICENSING BOARDS

OBJECT OF EXPENDITURE	AMOUNT BUDGETED	COMMITMENTS YEAR-TO-DATE	ENCUMBRANCES YEAR-TO-DATE	MONTHLY EXPENDITURES	YEAR-TO-DATE	BUDGET AVAILABLE	PCT AVL
5101000 EMPLOYEE SALARIES	195,858.00	0.00	0.00	7,519.37	29,358.86	166,499.14	85.0
5102000 EMPLOYEE BENEFITS	58,601.00	0.00	0.00	2,292.60	8,679.47	49,921.53	85.2
5203000 TRAVEL	42,268.00	0.00	0.00	2,884.03	5,254.06	37,013.94	87.6
5204000 CONTRACTUAL SVCS	74,760.00	0.00	10,417.50	3,271.97	7,634.35	56,708.15	75.9
5205000 SUPPLIES & MATRLS	10,481.00	0.00	0.00	2,181.96	3,538.28	6,942.72	66.2
PS SUBTOTALS	254,459.00	0.00	0.00	9,811.97	38,038.33	216,420.67	85.1
OE SUBTOTALS	127,509.00	0.00	10,417.50	8,337.96	16,426.69	100,664.81	78.9
COMPANY 6503-I TOT	381,968.00	0.00	10,417.50	18,149.93	54,465.02	317,085.48	83.0

AGENCY: 10 LABOR & REGULATION
BUDGET UNIT: 1033 COSMETOLOGY COMMISSION - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	103300061806	1140000	148,187.82	DR	COSMETOLOGY COMMISSION
COMPANY/SOURCE TOTAL			148,187.82	DR *	
COMP/BUDG UNIT TOTAL			148,187.82	DR **	
BUDGET UNIT TOTAL			148,187.82	DR ***	

STATE OF SOUTH DAKOTA
MONTHLY REVENUE AND JOURNAL VOUCHER REPORT
FOR PERIOD ENDING: 08/31/2020

AGENCY 10 LABOR & REGULATION
BUD UNIT 1033 COSMETOLOGY COMMISSION - INFO

COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR CR
COMPANY NO 6503								
COMPANY NAME PROFESSIONAL & LICENSING BOARDS								
6503	103300061806	4293901	CI101CC019	08/26/2020	255069	08/20/2020	1,335.00	DR
6503	103300061806	4293901	CI101CC019	08/26/2020	255069	08/20/2020	1,335.00	CR
6503	103300061806	4293901	CI101CC019	08/26/2020	255069	08/20/2020	1,335.00	CR
6503	103300061806	4293969	CI101CC019	08/26/2020	255069	08/20/2020	800.00	CR
6503	103300061806	4293972	CI101CC019	08/26/2020	255069	08/20/2020	360.00	CR
6503	103300061806	4293984	CI101CC019	08/26/2020	255069	08/20/2020	20.00	DR
6503	103300061806	4293984	CI101CC019	08/26/2020	255069	08/20/2020	60.00	CR
6503	103300061806	4293901	CI101CC012	08/05/2020	253399	08/04/2020	905.00	DR
6503	103300061806	4293901	CI101CC012	08/05/2020	253399	08/04/2020	905.00	CR
6503	103300061806	4293901	CI101CC012	08/05/2020	253399	08/04/2020	905.00	CR
6503	103300061806	4293969	CI101CC012	08/05/2020	253399	08/04/2020	480.00	CR
6503	103300061806	4293972	CI101CC012	08/05/2020	253399	08/04/2020	24.00	CR
6503	103300061806	4293984	CI101CC012	08/05/2020	253399	08/04/2020	348.00	CR
6503	103300061806	4293901	CI101CC013	08/07/2020	253752	08/07/2020	900.00	CR
6503	103300061806	4293901	CI101CC013	08/07/2020	253752	08/07/2020	745.00	DR
6503	103300061806	4293901	CI101CC013	08/07/2020	253752	08/07/2020	745.00	CR
6503	103300061806	4293969	CI101CC013	08/07/2020	253752	08/07/2020	160.00	CR
6503	103300061806	4293972	CI101CC013	08/07/2020	253752	08/07/2020	12.00	CR
6503	103300061806	4293984	CI101CC013	08/07/2020	253752	08/07/2020	200.00	CR
6503	103300061806	4293901	CI101CC014	08/12/2020	253806	08/07/2020	1,310.00	DR
6503	103300061806	4293901	CI101CC014	08/12/2020	253806	08/07/2020	1,310.00	CR
6503	103300061806	4293901	CI101CC014	08/12/2020	253806	08/07/2020	1,310.00	CR
6503	103300061806	4293969	CI101CC014	08/12/2020	253806	08/07/2020	600.00	CR
6503	103300061806	4293972	CI101CC014	08/12/2020	253806	08/07/2020	300.00	CR
6503	103300061806	4293984	CI101CC014	08/12/2020	253806	08/07/2020	40.00	CR
6503	103300061806	4293901	CI101CC015	08/12/2020	253944	08/11/2020	835.00	DR
6503	103300061806	4293901	CI101CC015	08/12/2020	253944	08/11/2020	835.00	CR
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6503	103300061806	4293972	CI101CC015	08/12/2020	253944	08/11/2020	126.00	CR
6503	103300061806	4293984	CI101CC015	08/12/2020	253944	08/11/2020	200.00	CR
6503	103300061806	4293901	CI101CC016	08/14/2020	254302	08/14/2020	530.00	DR
6503	103300061806	4293901	CI101CC016	08/14/2020	254302	08/14/2020	530.00	CR
6503	103300061806	4293901	CI101CC016	08/14/2020	254302	08/14/2020	530.00	CR
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6503	103300061806	4293972	CI101CC016	08/14/2020	254302	08/14/2020	105.00	CR
6503	103300061806	4293984	CI101CC016	08/14/2020	254302	08/14/2020	90.00	CR
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6503	103300061806	4293901	CI101CC017	08/19/2020	254443	08/13/2020	2,225.00	CR
6503	103300061806	4293901	CI101CC017	08/19/2020	254443	08/13/2020	2,225.00	CR
6503	103300061806	4293972	CI101CC017	08/19/2020	254443	08/13/2020	840.00	CR
6503	103300061806	4293984	CI101CC017	08/19/2020	254443	08/13/2020	720.00	CR
6503	103300061806	4293901	CI101CC018	08/21/2020	254802	08/20/2020	1,225.00	DR
6503	103300061806	4293901	CI101CC018	08/21/2020	254802	08/20/2020	1,225.00	CR
6503	103300061806	4293901	CI101CC018	08/21/2020	254802	08/20/2020	1,225.00	CR

STATE OF SOUTH DAKOTA
MONTHLY REVENUE AND JOURNAL VOUCHER REPORT
FOR PERIOD ENDING: 08/31/2020

AGENCY 10 LABOR & REGULATION
BUD UNIT 1033 COSMETOLOGY COMMISSION - INFO

COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR CR
6503	103300061806	4293969	C101CC018	08/21/2020	254802	08/20/2020	480.00	CR
6503	103300061806	4293972	C101CC018	08/21/2020	254802	08/20/2020	426.00	CR
6503	103300061806	4293984	C101CC018	08/21/2020	254802	08/20/2020	100.00	CR
6503	103300061806	4293901	C101CC019	08/26/2020		08/21/2020	1,335.00	DR
6503	103300061806	4293901	C101CC019	08/26/2020		08/21/2020	1,335.00	CR
6503	103300061806	4293969	C101CC019	08/26/2020		08/21/2020	800.00	DR
6503	103300061806	4293969	C101CC019	08/26/2020		08/21/2020	800.00	CR
6503	103300061806	4293901	C101C0020	08/26/2020	255322	08/25/2020	1,040.00	DR
6503	103300061806	4293901	C101C0020	08/26/2020	255322	08/25/2020	1,040.00	CR
6503	103300061806	4293969	C101C0020	08/26/2020	255322	08/25/2020	1,040.00	CR
6503	103300061806	4293969	C101C0020	08/26/2020	255322	08/25/2020	675.00	CR
6503	103300061806	4293971	C101C0020	08/26/2020	255322	08/25/2020	180.00	CR
6503	103300061806	4293972	C101C0020	08/26/2020	255322	08/25/2020	126.00	CR
6503	103300061806	4293984	C101C0020	08/26/2020	255322	08/25/2020	100.00	CR
6503	103300061806	4293972	R321RC0376	08/28/2020	RC21376	08/05/2020	60.00	DR
6503	103300061806	4293972	R321RC0376	08/28/2020	RC21376	08/05/2020	60.00	DR
6503	103300061806	4293972	R321RC0376	08/28/2020	RC21376	08/05/2020	60.00	CR
TOTAL ACCOUNT GROUP NET CHANGE								19,202.00 CR *
6503	103300061806	4393903	C101CC019	08/26/2020	255069	08/20/2020	380.00	CR
6503	103300061806	4393903	C101CC012	08/05/2020	253399	08/04/2020	270.00	CR
6503	103300061806	4393903	C101CC013	08/07/2020	253752	08/07/2020	80.00	CR
6503	103300061806	4393903	C101CC014	08/12/2020	253806	08/07/2020	440.00	CR
6503	103300061806	4393903	C101CC015	08/12/2020	253944	08/11/2020	270.00	CR
6503	103300061806	4393903	C101CC016	08/14/2020	254302	08/14/2020	190.00	CR
6503	103300061806	4393903	C101CC017	08/19/2020	254443	08/13/2020	680.00	CR
6503	103300061806	4393903	C101CC018	08/21/2020	254802	08/20/2020	240.00	CR
6503	103300061806	4393903	C101C0020	08/26/2020	255322	08/25/2020	380.00	CR
TOTAL ACCOUNT GROUP NET CHANGE								2,930.00 CR *
6503	103300061806	4896007	C101CC012	08/05/2020	253399	08/04/2020	860.00	CR
6503	103300061806	4896004	C101CC013	08/07/2020	253752	08/07/2020	35.00	DR
6503	103300061806	4896004	C101CC013	08/07/2020	253752	08/07/2020	35.00	CR
6503	103300061806	4896004	C101CC013	08/07/2020	253752	08/07/2020	35.00	CR
6503	103300061806	4896007	C101CC013	08/07/2020	253752	08/07/2020	180.00	CR
6503	103300061806	4896007	C101CC015	08/12/2020	253944	08/11/2020	200.00	CR
6503	103300061806	4896020	C101CC015	08/12/2020	253944	08/11/2020	4.00	CR
6503	103300061806	4896007	C101CC016	08/14/2020	254302	08/14/2020	920.00	CR
6503	103300061806	4896004	C101CC018	08/21/2020	254802	08/20/2020	35.00	CR
6503	103300061806	4896007	C101CC018	08/21/2020	254802	08/20/2020	680.00	CR
6503	103300061806	4896007	C101C0020	08/26/2020	255322	08/25/2020	260.00	CR
TOTAL ACCOUNT GROUP NET CHANGE								3,174.00 CR *
6503	103300061806	4920045	IP20125	08/28/2020	IP20125	08/01/2020	3,283.88	CR
TOTAL ACCOUNT GROUP NET CHANGE								3,283.88 CR *

STATE OF SOUTH DAKOTA
MONTHLY REVENUE AND JOURNAL VOUCHER REPORT
FOR PERIOD ENDING: 08/31/2020

AGENCY 10 LABOR & REGULATION
BUD UNIT 1033 COSMETOLOGY COMMISSION - INFO

COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR	CR	
6503	103300061806	52053100	CD107036	08/07/2020		08/07/2020	43.77	DR		
6503	103300061806	52041800	DP107095	08/14/2020		08/12/2020	495.75	DR		
6503	103300061806	52049600	D101CC003	08/14/2020	MC21677	08/04/2020	264.34	DR		
6503	103300061806	52049600	D101CC003	08/14/2020	MC21677	08/04/2020	264.34	DR		
6503	103300061806	52049600	D101CC003	08/14/2020	MC21677	08/04/2020	264.34	CR		
6503	103300061806	52031400	E101-016	08/14/2020		08/03/2020	14.00	DR		
6503	103300061806	52031400	E101-016	08/14/2020		08/03/2020	14.00	CR		
6503	103300061806	52053500	MS107047	08/19/2020		08/17/2020	635.61	DR		
6503	103300061806	52050200	PCEX002084	08/28/2020		08/24/2020	87.94	DR		
6503	103300061806	52042000	PL107061	08/12/2020		08/10/2020	386.46	DR		
6503	103300061806	52045300	TL107052	08/05/2020		08/05/2020	142.70	DR		
6503	103300061806	5228000	TI01-025	08/26/2020		08/26/2020	1,425.43	DR		
TOTAL ACCOUNT GROUP NET CHANGE								3,482.00	DR *	
6503	103300061806	82044900	REALE/COSMO20-21	08/12/2020	410622	08/08/2020	1,041.75	CR		
TOTAL ACCOUNT GROUP NET CHANGE								1,041.75	CR *	
TOTAL COMPANY--NET CHANGE								26,149.63	CR **	

STATE OF SOUTH DAKOTA
MONTHLY EXPENDITURE REPORT
FOR PERIOD ENDING: 08/31/2020

AGENCY 10 LABOR & REGULATION
BUDGET UNIT 1033 COSMETOLOGY COMMISSION - INFO
CENTER-5 10330 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT NUMBER	POSTING DATE	JV APPVL # OR PAYMENT #	SHORT NAME	VENDOR NUMBER	VENDOR GROUP	AMOUNT	DR/CR
			6503	103300061806	51010100	CGEX200812	08/14/2020		5,424.78	DR
			6503	103300061806	51010100	F-T EMP SAL & WAGES			5,424.78	DR *
			6503	103300061806	51010200	CGEX200812	08/14/2020		2,094.59	DR
			6503	103300061806	51020100	P-T/TEMP EMP SAL & WAGES			2,094.59	DR *
			6503	103300061806	51020100	EMPLOYEE SALARIES			7,519.37	DR **
			6503	103300061806	51020100	CGEX200807	08/07/2020		418248	DR
			6503	103300061806	51020100	CGEX200807	08/07/2020		417399	DR
			6503	103300061806	51020100	CGEX200807	08/07/2020		422950	DR
			6503	103300061806	51020100	CGEX200807	08/07/2020		422952	DR
			6503	103300061806	51020100	CGEX200812	08/14/2020		4.29	DR
			6503	103300061806	51020100	CGEX200820	08/21/2020		559.15	DR
			6503	103300061806	51020100	CGEX200827	08/28/2020		5.36	DR
			6503	103300061806	51020100	CGEX200827	08/28/2020		5.35	DR
			6503	103300061806	51020100	CGEX200827	08/28/2020		4.28	DR
			6503	103300061806	51020200	OASI-EMPLOYER'S SHARE	08/14/2020		589.15	DR *
			6503	103300061806	51020200	CGEX200812			325.50	DR
			6503	103300061806	51020600	RETIREMENT-ER SHARE	08/14/2020		325.50	DR *
			6503	103300061806	51020600	CGEX200812			1,356.88	DR
			6503	103300061806	51020800	HEALTH/LIFE INS.-ER SHARE	08/14/2020		1,356.88	DR *
			6503	103300061806	51020800	CGEX200812			13.56	DR
			6503	103300061806	51020900	WORKER'S COMPENSATION	08/14/2020		13.56	DR *
			6503	103300061806	51020900	CGEX200812			7.51	DR
			6503	103300061806	52030300	UNEMPLOYMENT COMPENSATION			7.51	DR *
			6503	103300061806	52030300	EMPLOYEE BENEFITS			2,292.60	DR **
			6503	103300061806	52030300	PERSONAL SERVICES			9,811.97	DR ***
			6503	103300061806	52030300	CGEX200807	08/07/2020		438.48	DR
			6503	103300061806	52030300	CGEX200807	08/07/2020		273.84	DR
			6503	103300061806	52030300	CGEX200807	08/07/2020		201.60	DR
			6503	103300061806	52030300	CGEX200807	08/07/2020		134.82	DR
			6503	103300061806	52030300	CGEX200820	08/21/2020		239.40	DR
			6503	103300061806	52030300	CGEX200827	08/28/2020		590.52	DR
			6503	103300061806	52030300	CGEX200827	08/28/2020		372.12	DR
			6503	103300061806	52031000	AUTO-PRIV (IN-ST.) H/RTE	08/28/2020		2,250.78	DR *
			6503	103300061806	52031000	CGEX200827			161.25	DR
			6503	103300061806	52031400	LODGING/IN-STATE			161.25	DR *
			6503	103300061806	52031400	CGEX200807	08/07/2020		70.00	DR
			6503	103300061806	52031400	CGEX200807	08/07/2020		14.00	DR
			6503	103300061806	52031400	CGEX200807	08/07/2020		56.00	DR

STATE OF SOUTH DAKOTA
MONTHLY EXPENDITURE REPORT
FOR PERIOD ENDING: 08/31/2020

AGENCY 10 LABOR & REGULATION
BUDGET UNIT 1033 COSMETOLOGY COMMISSION - INFO
CENTER-5 10330 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT NUMBER	POSTING DATE	JV APPVL # OR PAYMENT #	SHORT NAME	VENDOR NUMBER	VENDOR GROUP	AMOUNT	DR/CR
6503	103300061806	52031400	CGEX200807	08/07/2020	422952				56.00	DR
6503	103300061806	52031400	CGEX200820	08/21/2020	433690				70.00	DR
6503	103300061806	52031400	CGEX200827	08/28/2020	447847				70.00	DR
6503	103300061806	52031400	CGEX200827	08/28/2020	435217				56.00	DR
6503	103300061806	52031400	E101-016	08/14/2020					14.00	DR
6503	103300061806	52031400	E101-016	08/14/2020					14.00	CR
	OBJSUB: 5203140	TAXABLE MEALS/IN-STATE							392.00	DR *
6503	103300061806	52031500	CGEX200827	08/28/2020	447847				80.00	DR
	OBJSUB: 5203150	NON-TAXABLE MEALS/IN-ST							80.00	DR *
	OBJECT: 5203	TRAVEL							2,884.03	DR **
6503	103300061806	52041800	DP107095	08/14/2020					495.75	DR
	OBJSUB: 5204180	COMPUTER SERVICES-STATE							495.75	DR *
6503	103300061806	52042000	PL107061	08/12/2020					386.46	DR
	OBJSUB: 5204200	CENTRAL SERVICES							386.46	DR *
6503	103300061806	52042300	0367013	08/05/2020	02349999	SERVALLUNI	12049672		3.94	DR
	OBJSUB: 5204230	JANITORIAL & MAINT SERV							3.94	DR *
6503	103300061806	52044900	REALC/COSMO20-21	08/12/2020	410622	HYDEHOLDIN	12028880		1,041.75	DR
	OBJSUB: 5204490	RENTS-PRIVATE OWNED PROP.							1,041.75	DR *
6503	103300061806	52045300	TL107052	08/05/2020					142.70	DR
6503	103300061806	52045300	8341416X07242020	08/26/2020	00031866	ATMOBILIT	12279233		109.94	DR
	OBJSUB: 5204530	TELECOMMUNICATIONS SRVCS							252.64	DR *
6503	103300061806	52045400	415031401 0720	08/26/2020	02353105	MUNICIPALU	12054968	01	115.46	DR
	OBJSUB: 5204540	ELECTRICITY							115.46	DR *
6503	103300061806	52045500	112180-1320525	08/26/2020	00669741	ENVIROTECH	12037175	08	9.63	DR
	OBJSUB: 5204550	GARAGE & SEWER							9.63	DR *
6503	103300061806	52049600	D101CC003	08/14/2020	MC21677				264.34	DR
6503	103300061806	52049600	D101CC003	08/14/2020	MC21677				264.34	DR
6503	103300061806	52049600	D101CC003	08/14/2020	MC21677				264.34	CR
6503	103300061806	52049600	7358	08/19/2020	00668167	NATLINTERS	12114840	02	702.00	DR
	OBJSUB: 5204960	OTHER CONTRACTUAL SERVICE							966.34	DR *
	OBJECT: 5204	CONTRACTUAL SERVICES							3,271.97	DR **
6503	103300061806	52050200	IN3035128	08/19/2020	02352162	INNOVATIVE	12550348		76.76	DR
6503	103300061806	52050200	IN3068927	08/28/2020	02353727	INNOVATIVE	12550348		54.26	DR
6503	103300061806	52050200	PCEX002084	08/28/2020					87.94	DR
6503	103300061806	52050200	0455231	08/19/2020	00668210	HPINC	12125515	11	126.61	DR
6503	103300061806	52050200	18382 AUG20	08/19/2020	00668021	INMANSWATE	12044712		10.37	DR
	OBJSUB: 5205020	OFFICE SUPPLIES							355.94	DR *
6503	103300061806	52050280	CGEX200827	08/28/2020	435217				9.59	DR

STATE OF SOUTH DAKOTA
MONTHLY EXPENDITURE REPORT
FOR PERIOD ENDING: 08/31/2020

AGENCY 10 LABOR & REGULATION
BUDGET UNIT 1033 COSMETOLOGY COMMISSION - INFO
CENTER-5 10330 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT NUMBER	POSTING DATE	JV APPVL #, OR PAYMENT #	SHORT NAME	VENDOR NUMBER	VENDOR GROUP	AMOUNT	DR/ CR
6503	103300061806	5205028 OFFICE SUPPLIES	10135	08/05/2020	00665743	SMT	12239534		9.59	DR *
6503	103300061806	5205040 EDUC & INSTRUC SUPPLIES	CD107036	08/07/2020					1,080.00	DR *
6503	103300061806	5205310 PRINTING-STATE		08/07/2020	418248				43.77	DR *
6503	103300061806	5205350 CGEX200807		08/07/2020	422950				16.47	DR
6503	103300061806	5205350 CGEX200807		08/07/2020	422952				11.70	DR
6503	103300061806	5205350 CGEX200807		08/07/2020	417399				3.80	DR
6503	103300061806	5205350 CGEX200820		08/21/2020	433690				1.80	DR
6503	103300061806	5205350 CGEX200827		08/28/2020	447847				2.48	DR
6503	103300061806	5205350 CGEX200827		08/28/2020	435217				11.10	DR
6503	103300061806	5205350 MS107047		08/19/2020					2.00	DR
6503	103300061806	5205350 POSTAGE		08/26/2020	00669522	MONTANADAK	12020954	12	684.96	DR *
6503	103300061806	5228000 HEATING & COOKING FUELS	68870010003 0720	08/26/2020					7.70	DR
6503	103300061806	5205518 SUPPLIES & MATERIALS	T101-025	08/26/2020					7.70	DR *
6503	103300061806	5228000 OPER TRANS OUT -NON BUDGT							2,181.96	DR **
6503	103300061806	5205518 NONOP EXP/NONBGTD OP TR							1,425.43	DR **
6503	103300061806	5205518 OPERATING EXPENSES							9,763.39	DR ***
6503	103300061806	5205518 OPERATING EXPENSES							19,575.36	DR ****
6503	103300061806	5205518 OPERATING EXPENSES							19,575.36	DR *****
6503	103300061806	5205518 OPERATING EXPENSES							19,575.36	DR *****

STATE OF SOUTH DAKOTA
MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
FOR PERIOD ENDING: 08/31/2020

AGENCY BUDGET UNIT CENTER-5	10 1033 10330	LABOR & REGULATION COSMETOLOGY COMMISSION - INFO COSMETOLOGY COMMISSION	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE
COMPANY NO	6503	PROFESSIONAL & LICENSING BOARDS					
COMPANY NAME	6503	51010100			F-T EMP SAL & WAGES	5,424.78	20,658.24
103300061806	6503	51010200			P-T/TEMP EMP SAL & WAGES	2,094.59	8,220.62
103300061806	6503	51010300			BOARD & COMM MBRS FEES	.00	480.00
ACCT: 5101		EMPLOYEE SALARIES				7,519.37	29,358.86
103300061806	6503	51020100			OASI-EMPLOYER'S SHARE	589.15	2,229.11
103300061806	6503	51020200			RETIREMENT-ER SHARE	325.50	1,239.53
103300061806	6503	51020600			HEALTH/LIFE INS.-ER SHARE	1,356.88	5,129.89
103300061806	6503	51020800			WORKER'S COMPENSATION	13.56	52.04
103300061806	6503	51020900			UNEMPLOYMENT COMPENSATION	7.51	28.90
ACCT: 5102		EMPLOYEE BENEFITS				2,292.60	8,679.47
ACCT: 51		PERSONAL SERVICES				9,811.97	38,038.33
103300061806	6503	52030300			AUTO-PRIV (IN-ST.) H/RTE	2,250.78	3,870.30
103300061806	6503	52031000			LODGING/IN-STATE	161.25	557.76
103300061806	6503	52031400			TAXABLE MEALS/IN-STATE	392.00	546.00
103300061806	6503	52031500			NON-TAXABLE MEALS/IN-ST	80.00	280.00
ACCT: 5203		TRAVEL				2,884.03	5,254.06
103300061806	6503	52040200			DUES & MEMBERSHIP FEES	.00	310.00
103300061806	6503	52041800			COMPUTER SERVICES-STATE	495.75	978.75
103300061806	6503	52042000			CENTRAL SERVICES	386.46	2,229.60
103300061806	6503	52042300			JANITORIAL & MAINT SERV	3.94	8.41
103300061806	6503	52044900			RENTS-PRIVATE OWNED PROP.	1,041.75	2,083.50
103300061806	6503	52045300			TELECOMMUNICATIONS SRVCS	252.64	545.21
103300061806	6503	52045400			ELECTRICITY	115.46	222.98
103300061806	6503	52045500			GARBAGE & SEWER	9.63	19.25
103300061806	6503	52049600			OTHER CONTRACTUAL SERVICE	966.34	1,236.65
ACCT: 5204		CONTRACTUAL SERVICES				3,271.97	7,634.35
103300061806	6503	52050200			OFFICE SUPPLIES	355.94	764.38
103300061806	6503	52050280			OFFICE SUPPLIES	9.59	9.59
103300061806	6503	52050400			EDUC & INSTRUC SUPPLIES	1,080.00	1,080.00
103300061806	6503	52053100			PRINTING-STATE	43.77	267.06
103300061806	6503	52053500			POSTAGE	684.96	1,400.20
103300061806	6503	52055180			HEATING & COOKING FUELS	7.70	17.05
ACCT: 5205		SUPPLIES & MATERIALS				2,181.96	3,538.28
103300061806	6503	5228000			OPER TRANS OUT -NON BUDGT	1,425.43	1,425.43
ACCT: 5228		NONOP EXP/NONBGTD OP TR				1,425.43	1,425.43
ACCT: 52		OPERATING EXPENSES				9,763.39	17,852.12
COMP: 6503		PROFESSIONAL & LICENSING BOARDS				19,575.36	55,890.45

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STATE OF SOUTH DAKOTA

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MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
FOR PERIOD ENDING: 08/31/2020

AGENCY 10
BUDGET UNIT 1033
CENTER-5 10330

LABOR & REGULATION
COSMETOLOGY COMMISSION - INFO
COSMETOLOGY COMMISSION

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE
CENTER: 103300061806				19,575.36	55,890.45
B UNIT: 1033				19,575.36	55,890.45

July 2020

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MONTHLY

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BUDGET UNIT 1033

AVAILABLE FUNDS
AS OF: 07/31/2020
FY YEAR REMAINING: 91.88
PAY DAYS REMAINING: 0

DATE 08/01/2020

BUDGET UNIT NAME COSMETOLOGY COMMISSION - INFO

COMP	ORIGINAL APPROPRIATION	APPROPRIATION TRANSFERS	YEAR-TO-DATE COMMITMENTS	YEAR-TO-DATE ENCUMBRANCES	YEAR-TO-DATE EXPENDITURES	AVAILABLE APPROPRIATIONS	CASH BALANCE
6503-I	381,968.00	0.00	0.00	11,459.25	36,315.09	334,193.66	139,173.30
BUDGETED TOT	381,968.00	0.00	0.00	11,459.25	36,315.09	334,193.66	
ALL COMP TOT	381,968.00	0.00	0.00	11,459.25	36,315.09	334,193.66	

TOTAL BUDGETED:

OBJECT OF EXPENDITURE	AMOUNT BUDGETED	COMMITMENTS YEAR-TO-DATE	ENCUMBRANCES YEAR-TO-DATE	MONTHLY EXPENDITURES	YEAR-TO-DATE	BUDGET AVAILABLE	PCT AVL
5101 EMPLOYEE SALARIES	195,858.00	0.00	0.00	21,839.49	21,839.49	174,018.51	88.8
5102 EMPLOYEE BENEFITS	58,601.00	0.00	0.00	6,386.87	6,386.87	52,214.13	89.1
5203 TRAVEL	42,268.00	0.00	0.00	2,370.03	2,370.03	39,897.97	94.4
5204 CONTRACTUAL SVCS	74,760.00	0.00	11,459.25	4,362.38	4,362.38	58,938.37	78.8
5205 SUPPLIES & MATRLS	10,481.00	0.00	0.00	1,356.32	1,356.32	9,124.68	87.1
TOTALS	381,968.00	0.00	11,459.25	36,315.09	36,315.09	334,193.66	87.5

BREAKOUT BY COMPANY:

COMPANY 6503-I PROFESSIONAL & LICENSING BOARDS

OBJECT OF EXPENDITURE	AMOUNT BUDGETED	COMMITMENTS YEAR-TO-DATE	ENCUMBRANCES YEAR-TO-DATE	MONTHLY EXPENDITURES	YEAR-TO-DATE	BUDGET AVAILABLE	PCT AVL
5101000 EMPLOYEE SALARIES	195,858.00	0.00	0.00	21,839.49	21,839.49	174,018.51	88.8
5102000 EMPLOYEE BENEFITS	58,601.00	0.00	0.00	6,386.87	6,386.87	52,214.13	89.1
5203000 TRAVEL	42,268.00	0.00	0.00	2,370.03	2,370.03	39,897.97	94.4
5204000 CONTRACTUAL SVCS	74,760.00	0.00	11,459.25	4,362.38	4,362.38	58,938.37	78.8
5205000 SUPPLIES & MATRLS	10,481.00	0.00	0.00	1,356.32	1,356.32	9,124.68	87.1
PS SUBTOTALS	254,459.00	0.00	0.00	28,226.36	28,226.36	226,232.64	88.9
OE SUBTOTALS	127,509.00	0.00	11,459.25	8,088.73	8,088.73	107,961.02	84.7
COMPANY 6503-I TOT	381,968.00	0.00	11,459.25	36,315.09	36,315.09	334,193.66	87.5

AGENCY: 10 LABOR & REGULATION
BUDGET UNIT: 1033 COSMETOLOGY COMMISSION - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	103300061806	1140000	139,173.30	DR	COSMETOLOGY COMMISSION
COMPANY/SOURCE TOTAL 6503 618			139,173.30	DR *	
COMP/BUDG UNIT TOTAL 6503 1033			139,173.30	DR **	
BUDGET UNIT TOTAL 1033			139,173.30	DR ***	

AGENCY BUDGET UNIT	10 1033	NEED TO UPDATE COSMETOLOGY COMMISSION - INFO	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE
CENTER							
COMPANY NO	6503						
COMPANY NAME	PROFESSIONAL & LICENSING BOARDS						
103300061806	6503	4293901		COS-OPERATOR/MANAGER	13,825.00	13,825.00	
103300061806	6503	4293969		COS-SALONS LICENSE	5,995.00	5,995.00	
103300061806	6503	4293970		COS-INSTRUCTORS LIC	105.00	105.00	
103300061806	6503	4293971		COS-STUDENTS/APPRENTICES	180.00	180.00	
103300061806	6503	4293972		COS-PERMITS	3,138.00	3,138.00	
103300061806	6503	4293984		COS-RECIPROCIITY/CERTIF	1,220.00	1,220.00	
ACCT: 4293				BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)	24,463.00	24,463.00	
ACCT: 42				LICENSES, PERMITS & FEES	24,463.00	24,463.00	
103300061806	6503	4393903		COS-PENALTY'S	4,710.00	4,710.00	
ACCT: 4393				PENALTIES (NON-GOVERNMENTAL)	4,710.00	4,710.00	
ACCT: 43				FINES, FORFEITS & PENALTIES	4,710.00	4,710.00	
103300061806	6503	4896004		COS-EDUCATION COURSE COST	1,135.00	1,135.00	
103300061806	6503	4896007		COSM-NATL EXAM TEST COST	3,530.00	3,530.00	
103300061806	6503	4896020		MISCELLANEOUS INCOME	72.00	72.00	
ACCT: 4896					4,737.00	4,737.00	
ACCT: 48				OTHER REVENUE	4,737.00	4,737.00	
CNTR: 103300061806					33,910.00	33,910.00	
COMP: 6503					33,910.00	33,910.00	
B UNIT: 1033					33,910.00	33,910.00	

STATE OF SOUTH DAKOTA
MONTHLY REVENUE AND JOURNAL VOUCHER REPORT
FOR PERIOD ENDING: 07/31/2020

AGENCY 10 NOT ON TM700 FILE
BUD UNIT 1033 COSMETOLOGY COMMISSION - INFO

COMP CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR CR
COMPANY NO 6503							
COMPANY NAME	PROFESSIONAL & LICENSING BOARDS						
5503 1033	71010100	BD07012020	07/02/2020		07/01/2020	195,858.00	CR
5503 1033	71020100	BD07012020	07/02/2020		07/01/2020	58,601.00	CR
	TOTAL ACCOUNT GROUP NET CHANGE					254,459.00	CR *
5503 1033	72030100	BD07012020	07/02/2020		07/01/2020	42,268.00	CR
5503 1033	72040100	BD07012020	07/02/2020		07/01/2020	74,760.00	CR
5503 1033	72050100	BD07012020	07/02/2020		07/01/2020	10,481.00	CR
	TOTAL ACCOUNT GROUP NET CHANGE					127,509.00	CR *
	TOTAL COMPANY--NET CHANGE					381,968.00	CR **

COMPANY NO 6503
COMPANY NAME PROFESSIONAL & LICENSING BOARDS

6503 103300061806	4293901	C101CC001	07/08/2020	251060	07/07/2020	1,205.00	DR
6503 103300061806	4293901	C101CC001	07/08/2020	251060	07/07/2020	1,205.00	CR
6503 103300061806	4293901	C101CC001	07/08/2020	251060	07/07/2020	1,205.00	CR
6503 103300061806	4293969	C101CC001	07/08/2020	251060	07/07/2020	400.00	CR
6503 103300061806	4293972	C101CC001	07/08/2020	251060	07/07/2020	126.00	CR
6503 103300061806	4293901	C101CC002	07/03/2020	250796	07/02/2020	1,135.00	DR
6503 103300061806	4293901	C101CC002	07/03/2020	250796	07/02/2020	1,135.00	CR
6503 103300061806	4293969	C101CC002	07/03/2020	250796	07/02/2020	400.00	CR
6503 103300061806	4293972	C101CC002	07/03/2020	250796	07/02/2020	840.00	CR
6503 103300061806	4293984	C101CC002	07/03/2020	250796	07/02/2020	20.00	CR
6503 103300061806	4293901	C101CC003	07/15/2020	251361	07/09/2020	2,180.00	DR
6503 103300061806	4293901	C101CC003	07/15/2020	251361	07/09/2020	2,180.00	CR
6503 103300061806	4293969	C101CC003	07/15/2020	251361	07/09/2020	800.00	CR
6503 103300061806	4293972	C101CC003	07/15/2020	251361	07/09/2020	300.00	CR
6503 103300061806	4293984	C101CC003	07/15/2020	251361	07/09/2020	60.00	CR
6503 103300061806	4293901	C101CC004	07/15/2020	251510	07/13/2020	1,085.00	DR
6503 103300061806	4293901	C101CC004	07/15/2020	251510	07/13/2020	1,085.00	CR
6503 103300061806	4293969	C101CC004	07/15/2020	251510	07/13/2020	1,085.00	CR
6503 103300061806	4293970	C101CC004	07/15/2020	251510	07/13/2020	475.00	CR
6503 103300061806	4293972	C101CC004	07/15/2020	251510	07/13/2020	35.00	CR
6503 103300061806	4293984	C101CC004	07/15/2020	251510	07/13/2020	30.00	CR
6503 103300061806	4293901	C101CC005	07/17/2020	251913	07/13/2020	120.00	CR
6503 103300061806	4293901	C101CC005	07/17/2020	251913	07/13/2020	220.00	CR
6503 103300061806	4293901	C101CC005	07/17/2020	251913	07/17/2020	730.00	DR
6503 103300061806	4293901	C101CC005	07/17/2020	251913	07/17/2020	730.00	CR
6503 103300061806	4293969	C101CC005	07/17/2020	251913	07/17/2020	730.00	CR
6503 103300061806	4293970	C101CC005	07/17/2020	251913	07/17/2020	200.00	CR
6503 103300061806	4293970	C101CC005	07/17/2020	251913	07/17/2020	35.00	CR

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AGENCY 10 NOT ON TM700 FILE
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COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR	CR
6503	103300061806	4293971	C101CC005	07/17/2020	251913	07/17/2020	18.00		CR
6503	103300061806	4293972	C101CC005	07/17/2020	251913	07/17/2020	108.00		CR
6503	103300061806	4293984	C101CC006	07/17/2020	251913	07/17/2020	400.00		CR
6503	103300061806	4293901	C101CC006	07/23/2020	251962	07/16/2020	1,540.00		DR
6503	103300061806	4293901	C101CC006	07/23/2020	251962	07/16/2020	1,540.00		CR
6503	103300061806	4293901	C101CC006	07/23/2020	251962	07/16/2020	1,540.00		CR
6503	103300061806	4293901	C101CC006	07/23/2020	251962	07/17/2020	1,540.00		DR
6503	103300061806	4293901	C101CC006	07/23/2020	251962	07/16/2020	1,540.00		CR
6503	103300061806	4293969	C101CC006	07/23/2020	251962	07/17/2020	600.00		DR
6503	103300061806	4293969	C101CC006	07/23/2020	251962	07/17/2020	600.00		CR
6503	103300061806	4293972	C101CC006	07/23/2020	251962	07/16/2020	240.00		CR
6503	103300061806	4293972	C101CC006	07/23/2020	251962	07/17/2020	240.00		DR
6503	103300061806	4293984	C101CC006	07/23/2020	251962	07/16/2020	240.00		CR
6503	103300061806	4293984	C101CC006	07/23/2020	251962	07/17/2020	60.00		CR
6503	103300061806	4293984	C101CC006	07/23/2020	251962	07/17/2020	60.00		DR
6503	103300061806	4293901	C101CC007	07/22/2020	252298	07/21/2020	1,065.00		DR
6503	103300061806	4293901	C101CC007	07/22/2020	252298	07/21/2020	1,065.00		CR
6503	103300061806	4293901	C101CC007	07/22/2020	252298	07/21/2020	1,065.00		CR
6503	103300061806	4293972	C101CC007	07/22/2020	252298	07/21/2020	600.00		CR
6503	103300061806	4293972	C101CC007	07/22/2020	252298	07/21/2020	6.00		CR
6503	103300061806	4293972	C101CC007	07/22/2020	252298	07/21/2020	20.00		CR
6503	103300061806	4293972	C101CC008	07/28/2020	252811	07/28/2020	1,735.00		DR
6503	103300061806	4293901	C101CC008	07/28/2020	252811	07/28/2020	1,735.00		CR
6503	103300061806	4293901	C101CC008	07/28/2020	252811	07/28/2020	1,735.00		CR
6503	103300061806	4293972	C101CC008	07/28/2020	252811	07/28/2020	760.00		CR
6503	103300061806	4293969	C101CC008	07/28/2020	252811	07/28/2020	35.00		CR
6503	103300061806	4293971	C101CC008	07/28/2020	252811	07/28/2020	66.00		CR
6503	103300061806	4293972	C101CC008	07/28/2020	252811	07/28/2020	200.00		CR
6503	103300061806	4293984	C101CC008	07/28/2020	252811	07/28/2020	6.00		CR
6503	103300061806	4293984	C101CC009	07/29/2020	252892	07/23/2020	1,230.00		DR
6503	103300061806	4293901	C101CC009	07/29/2020	252892	07/23/2020	1,230.00		CR
6503	103300061806	4293969	C101CC009	07/29/2020	252892	07/23/2020	1,230.00		CR
6503	103300061806	4293972	C101CC009	07/29/2020	252892	07/23/2020	520.00		CR
6503	103300061806	4293984	C101CC010	07/29/2020	252892	07/23/2020	540.00		CR
6503	103300061806	4293901	C101CC010	07/31/2020	253208	07/31/2020	20.00		CR
6503	103300061806	4293969	C101CC010	07/31/2020	253208	07/31/2020	800.00		DR
6503	103300061806	4293901	C101CC010	07/31/2020	253208	07/31/2020	800.00		CR
6503	103300061806	4293971	C101CC010	07/31/2020	253208	07/31/2020	440.00		CR
6503	103300061806	4293972	C101CC010	07/31/2020	253208	07/31/2020	66.00		CR
6503	103300061806	4293984	C101CC010	07/31/2020	253208	07/31/2020	252.00		CR
6503	103300061806	4293901	C101CC011	07/31/2020	253186	07/30/2020	200.00		CR
6503	103300061806	4293901	C101CC011	07/31/2020	253186	07/30/2020	1,120.00		DR
6503	103300061806	4293901	C101CC011	07/31/2020	253186	07/30/2020	1,120.00		CR
6503	103300061806	4293901	C101CC011	07/31/2020	253186	07/30/2020	1,120.00		CR
6503	103300061806	4293901	C101CC011	07/31/2020	253186	07/30/2020	1,120.00		CR

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COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR	CR
6503	103300061806	4293969	C101CC011	07/31/2020	253186	07/30/2020	800.00	DR	
6503	103300061806	4293969	C101CC011	07/31/2020	253186	07/30/2020	800.00	CR	
6503	103300061806	4293969	C101CC011	07/31/2020	253186	07/30/2020	600.00	DR	
6503	103300061806	4293972	C101CC011	07/31/2020	253186	07/30/2020	600.00	CR	
6503	103300061806	4293972	C101CC011	07/31/2020	253186	07/30/2020	600.00	DR	
6503	103300061806	4293984	C101CC011	07/31/2020	253186	07/30/2020	20.00	DR	
6503	103300061806	4293984	C101CC011	07/31/2020	253186	07/30/2020	20.00	CR	
6503	103300061806	4293984	C101CC011	07/31/2020	253186	07/30/2020	20.00	CR	
TOTAL ACCOUNT GROUP NET CHANGE							24,463.00	CR	*
6503	103300061806	4393903	C101CC001	07/08/2020	251060	07/07/2020	590.00	CR	
6503	103300061806	4393903	C101CC002	07/03/2020	250796	07/02/2020	300.00	CR	
6503	103300061806	4393903	C101CC003	07/15/2020	251361	07/09/2020	680.00	CR	
6503	103300061806	4393903	C101CC004	07/15/2020	251510	07/13/2020	410.00	CR	
6503	103300061806	4393903	C101CC005	07/17/2020	251913	07/17/2020	220.00	CR	
6503	103300061806	4393903	C101CC006	07/23/2020	251962	07/16/2020	500.00	CR	
6503	103300061806	4393903	C101CC006	07/23/2020	251962	07/17/2020	500.00	DR	
6503	103300061806	4393903	C101CC007	07/22/2020	252298	07/21/2020	350.00	CR	
6503	103300061806	4393903	C101CC008	07/28/2020	252811	07/28/2020	480.00	CR	
6503	103300061806	4393903	C101CC009	07/29/2020	252892	07/23/2020	460.00	CR	
6503	103300061806	4393903	C101CC010	07/31/2020	253208	07/31/2020	260.00	CR	
6503	103300061806	4393903	C101CC011	07/31/2020	253186	07/30/2020	460.00	DR	
6503	103300061806	4393903	C101CC011	07/31/2020	253186	07/30/2020	460.00	CR	
6503	103300061806	4393903	C101CC011	07/31/2020	253186	07/30/2020	460.00	CR	
TOTAL ACCOUNT GROUP NET CHANGE							4,710.00	CR	*
6503	103300061806	4896004	C101CC001	07/08/2020	251060	07/07/2020	600.00	CR	
6503	103300061806	4896007	C101CC001	07/08/2020	251060	07/07/2020	100.00	CR	
6503	103300061806	4896004	C101CC004	07/15/2020	251510	07/13/2020	285.00	CR	
6503	103300061806	4896007	C101CC004	07/15/2020	251510	07/13/2020	300.00	CR	
6503	103300061806	4896007	C101CC005	07/17/2020	251913	07/17/2020	1,280.00	CR	
6503	103300061806	4896020	C101CC005	07/17/2020	251913	07/17/2020	70.00	CR	
6503	103300061806	4896004	C101CC007	07/22/2020	252298	07/21/2020	250.00	CR	
6503	103300061806	4896020	C101CC007	07/22/2020	252298	07/21/2020	2.00	CR	
6503	103300061806	4896007	C101CC008	07/28/2020	252811	07/28/2020	280.00	CR	
6503	103300061806	4896007	C101CC010	07/31/2020	253208	07/31/2020	1,570.00	CR	
TOTAL ACCOUNT GROUP NET CHANGE							4,737.00	CR	*
6503	103300061806	52053100	CD006034	07/08/2020		07/01/2020	223.29	DR	
6503	103300061806	52041800	DF006098	07/15/2020		07/13/2020	483.00	DR	
6503	103300061806	52049600	D101CC001	07/06/2020	MC21606	07/02/2020	212.81	DR	
6503	103300061806	52049600	D101CC001	07/06/2020	MC21606	07/02/2020	212.81	DR	
6503	103300061806	52049600	D101CC001	07/06/2020	MC21606	07/02/2020	212.81	CR	
6503	103300061806	52049600	D101CC002	07/08/2020	MC21614	07/02/2020	57.50	DR	

STATE OF SOUTH DAKOTA
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AGENCY 10 NOT ON TM700 FILE
BUD UNIT 1033 COSMETOLOGY COMMISSION - INFO

COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR	CR	
6503	103300061806	52049600	D101CC002	07/08/2020	MC21614	07/02/2020	57.50	DR		
6503	103300061806	52049600	D101CC002	07/08/2020	MC21614	07/02/2020	57.50	CR		
6503	103300061806	52042000	FM006076	07/23/2020		07/20/2020	1,746.70	DR		
6503	103300061806	52053500	MS006049	07/22/2020		07/15/2020	701.92	DR		
6503	103300061806	52042000	PL006058	07/15/2020		07/10/2020	61.24	DR		
6503	103300061806	52042000	RM006049	07/08/2020		07/01/2020	35.20	DR		
6503	103300061806	52045300	TL006051	07/10/2020		07/10/2020	130.23	DR		
TOTAL ACCOUNT GROUP NET CHANGE								3,651.89	DR *	
6503	103300061806	82044900	REALE/COSMO20-21	07/15/2020	410622	07/08/2020	1,041.75	CR		
6503	103300061806	82044900	REALE/COSMO20-21	07/10/2020		07/09/2020	12,501.00	DR		
TOTAL ACCOUNT GROUP NET CHANGE								11,459.25	DR *	
TOTAL COMPANY--NET CHANGE								18,798.86	CR **	

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AGENCY 10 LABOR & REGULATION
BUDGET UNIT 1033 COSMETOLOGY COMMISSION - INFO
CENTER-5 10330 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT NUMBER	POSTING DATE	JV APPVL # OR PAYMENT #	SHORT NAME	VENDOR NUMBER	VENDOR GROUP	AMOUNT	DR/CR
COMPANY NO 6503										
COMPANY NAME PROFESSIONAL & LICENSING BOARDS										
6503	103300061806	51010100	CGEX200626	07/02/2020					5,198.55	DR
6503	103300061806	51010100	CGEX200713	07/17/2020					4,886.26	DR
6503	103300061806	51010100	CGEX200728	07/31/2020					5,148.65	DR
OBJSUB: 5101010 F-T EMP SAL & WAGES										
6503	103300061806	51010200	CGEX200626	07/02/2020					15,233.46	DR *
6503	103300061806	51010200	CGEX200713	07/17/2020					2,092.05	DR
6503	103300061806	51010200	CGEX200728	07/31/2020					1,895.60	DR
OBJSUB: 5101020 P-T/TEMP EMP SAL & WAGES										
6503	103300061806	51010300	CGEX200626	07/02/2020					6,126.03	DR *
OBJSUB: 5101030 BOARD & COMM MBRS FEES										
OBJECT: 5101 EMPLOYEE SALARIES										
6503	103300061806	51020100	CGEX200626	07/02/2020					480.00	DR *
6503	103300061806	51020100	CGEX200713	07/17/2020					21,839.49	DR **
6503	103300061806	51020100	CGEX200714	07/15/2020	402157				580.16	DR
6503	103300061806	51020100	CGEX200714	07/15/2020	402158				505.18	DR
6503	103300061806	51020100	CGEX200723	07/23/2020	400602				3.21	DR
6503	103300061806	51020100	CGEX200728	07/31/2020					4.29	DR
OBJSUB: 5102010 OASI-EMPLOYER'S SHARE										
6503	103300061806	51020200	CGEX200626	07/02/2020					1,639.96	DR *
6503	103300061806	51020200	CGEX200713	07/17/2020					311.96	DR
6503	103300061806	51020200	CGEX200728	07/31/2020					293.17	DR
OBJSUB: 5102020 RETIREMENT-ER SHARE										
6503	103300061806	51020600	CGEX200626	07/02/2020					914.03	DR *
6503	103300061806	51020600	CGEX200713	07/17/2020					1,261.97	DR
6503	103300061806	51020600	CGEX200728	07/31/2020					1,224.14	DR
OBJSUB: 5102060 HEALTH/LIFE INS.-ER SHARE										
6503	103300061806	51020800	CGEX200626	07/02/2020					3,773.01	DR *
6503	103300061806	51020800	CGEX200713	07/17/2020					13.18	DR
6503	103300061806	51020800	CGEX200728	07/31/2020					12.16	DR
OBJSUB: 5102080 WORKER'S COMPENSATION										
6503	103300061806	51020900	CGEX200626	07/02/2020					38.48	DR *
6503	103300061806	51020900	CGEX200713	07/17/2020					7.35	DR
6503	103300061806	51020900	CGEX200728	07/31/2020					6.74	DR
OBJSUB: 5102090 UNEMPLOYMENT COMPENSATION										
OBJECT: 5102 EMPLOYEE BENEFITS										
GROUP: 51 PERSONAL SERVICES										
6503	103300061806	52030300	CGEX200706	07/06/2020	400598				21.39	DR *
6503	103300061806	52030300	CGEX200706	07/06/2020	400595				6,386.87	DR **
TOTAL										
									28,226.36	DR ***
									191.52	DR
									179.76	DR

AGENCY 10 LABOR & REGULATION
BUDGET UNIT 1033 COSMETOLOGY COMMISSION - INFO
CENTER-5 10330 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT NUMBER	POSTING DATE	JV APPVL #, OR PAYMENT #	SHORT NAME	VENDOR NUMBER	VENDOR GROUP	AMOUNT	DR/ CR
6503	1033000061806	52030300	CGEX200714	07/15/2020	402158				187.74	DR
6503	1033000061806	52030300	CGEX200714	07/15/2020	402157				354.90	DR
6503	1033000061806	52030300	CGEX200714	07/15/2020	402159				157.92	DR
6503	1033000061806	52030300	CGEX200714	07/15/2020	400599				189.00	DR
6503	1033000061806	52030300	CGEX200723	07/23/2020	400602				358.68	DR
	OBJSUB: 5203030	AUTO-PRIV (IN-ST.) H/RTE							1,619.52	DR *
6503	1033000061806	52031000	CGEX200706	07/06/2020	400598				77.00	DR
6503	1033000061806	52031000	CGEX200706	07/06/2020	400595				77.00	DR
6503	1033000061806	52031000	CGEX200714	07/15/2020	402159				83.75	DR
6503	1033000061806	52031000	CGEX200714	07/15/2020	402157				81.76	DR
6503	1033000061806	52031000	CGEX200714	07/15/2020	400599				77.00	DR
	OBJSUB: 5203100	LODGING/IN-STATE							396.51	DR *
6503	1033000061806	52031400	CGEX200714	07/15/2020	402158				56.00	DR
6503	1033000061806	52031400	CGEX200714	07/15/2020	402157				42.00	DR
6503	1033000061806	52031400	CGEX200723	07/23/2020	400602				56.00	DR
	OBJSUB: 5203140	TAXABLE MEALS/IN-STATE							154.00	DR *
6503	1033000061806	52031500	CGEX200706	07/06/2020	400595				40.00	DR
6503	1033000061806	52031500	CGEX200706	07/06/2020	400598				40.00	DR
6503	1033000061806	52031500	CGEX200714	07/15/2020	402159				40.00	DR
6503	1033000061806	52031500	CGEX200714	07/15/2020	402157				40.00	DR
6503	1033000061806	52031500	CGEX200714	07/15/2020	400599				40.00	DR
	OBJSUB: 5203150	NON-TAXABLE MEALS/IN-ST TRAVEL							200.00	DR *
6503	1033000061806	52040200	070120-063021	07/31/2020	00664881	NATLINTERS	12114840	02	2,370.03	DR **
6503	1033000061806	52041800	DF006098	07/15/2020					310.00	DR *
	OBJSUB: 5204180	COMPUTER SERVICES-STATE							483.00	DR *
6503	1033000061806	52042000	FM006076	07/23/2020					1,746.70	DR
6503	1033000061806	52042000	PL006058	07/15/2020					61.24	DR
6503	1033000061806	52042000	RM006049	07/08/2020					35.20	DR
	OBJSUB: 5204200	CENTRAL SERVICES							1,843.14	DR *
6503	1033000061806	52042300	0355907	07/08/2020	02346149	SERVALLUNI	12049672		4.47	DR
	OBJSUB: 5204230	JANITORIAL & MAINT SERV							4.47	DR *
6503	1033000061806	52044900	REALE/COSMO20-21	07/15/2020	410622	HXDEHOLDIN	12028880		1,041.75	DR
	OBJSUB: 5204490	RENTS-PRIVATE OWNED PROP.							1,041.75	DR *
6503	1033000061806	52045300	TL006051	07/10/2020					130.23	DR
6503	1033000061806	52045300	1744733758	07/22/2020	00663119	INTRADOENT	12142271	02	38.48	DR
6503	1033000061806	52045300	8381416X06242020	07/29/2020	00030882	ATTMOBILIT	12279233		123.86	DR
	OBJSUB: 5204530	TELECOMMUNICATIONS SRVCS							292.57	DR *

AGENCY 10 LABOR & REGULATION
BUDGET UNIT 1033 COSMETOLOGY COMMISSION - INFO
CENTER-5 10330 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT NUMBER	POSTING DATE	JV APPVL # OR PAYMENT #	SHORT NAME	VENDOR NUMBER	VENDOR GROUP	AMOUNT	DR/CR
6503	103300061806	52045400	415031401 0620	07/15/2020	02347051	MUNICIPALU	12054968	01	107.52	DR
	OBJSUB: 5204540	ELECTRICITY							107.52	DR *
6503	103300061806	52045500	112180-1313799	07/17/2020	00662192	ENVIROTECH	12037175	08	9.62	DR
	OBJSUB: 5204550	GARBAGE & SEWER							9.62	DR *
6503	103300061806	52049600	D101CC001	07/06/2020	MC21606				212.81	DR
6503	103300061806	52049600	D101CC001	07/06/2020	MC21606				212.81	DR
6503	103300061806	52049600	D101CC001	07/06/2020	MC21606				212.81	CR
6503	103300061806	52049600	D101CC002	07/08/2020	MC21614				57.50	DR
6503	103300061806	52049600	D101CC002	07/08/2020	MC21614				57.50	DR
6503	103300061806	52049600	D101CC002	07/08/2020	MC21614				57.50	CR
	OBJSUB: 5204960	OTHER CONTRACTUAL SERVICE							270.31	DR *
	OBJECT: 5204	CONTRACTUAL SERVICES							4,362.38	DR **
6503	103300061806	52050200	IN3005924,03596	07/15/2020	02347272	INNOVATIVE	12550348		285.28	DR
6503	103300061806	52050200	0454134	07/10/2020	00660951	HPINC	12125515		106.03	DR
6503	103300061806	52050200	18382 JUL20	07/15/2020	00661420	INMANSWATE	12044712		17.13	DR
	OBJSUB: 5205020	OFFICE SUPPLIES							408.44	DR *
6503	103300061806	52053100	CD006034	07/08/2020					223.29	DR
	OBJSUB: 5205310	PRINTING-STATE							223.29	DR *
6503	103300061806	52053500	CGEX200714	07/15/2020	402157				10.32	DR
6503	103300061806	52053500	CGEX200723	07/23/2020	400602				3.00	DR
6503	103300061806	52053500	MS006049	07/22/2020					701.92	DR
	OBJSUB: 5205350	POSTAGE							715.24	DR *
6503	103300061806	52055180	68870010003 0620	07/31/2020	006664513	MONTANADAK	12020954	12	9.35	DR
	OBJSUB: 5205518	HEATING & COOKING FUELS							9.35	DR *
	OBJECT: 5205	SUPPLIES & MATERIALS							1,356.32	DR **
	GROUP: 52	OPERATING EXPENSES							8,088.73	DR ***
	COMP: 6503								36,315.09	DR ****
	CNTR: 103300061806								36,315.09	DR *****
	B. UNIT: 1033								36,315.09	DR *****

June 2020

BA20JB60

AVAILABLE FUNDS
AS OF: 06/30/2020
FY YEAR REMAINING: 0.0%
PAY DAYS REMAINING: 0

FINAL MONTHLY

PAGE 1,618

BUDGET UNIT 1033

DATE 07/15/2020

BUDGET UNIT NAME COSMETOLOGY COMMISSION - INFO

COMP	ORIGINAL APPROPRIATION	APPROPRIATION TRANSFERS	YEAR-TO-DATE COMMITMENTS	YEAR-TO-DATE ENCUMBRANCES	YEAR-TO-DATE EXPENDITURES	AVAILABLE APPROPRIATIONS	CASH BALANCE
6503-I	368,642.00	6,624.00	0.00	0.00	330,285.35	44,980.65	141,578.39
BUDGETED TOT	368,642.00	6,624.00	0.00	0.00	330,285.35	44,980.65	
ALL COMP TOT	368,642.00	6,624.00	0.00	0.00	330,285.35	44,980.65	

TOTAL BUDGETED:

OBJECT OF EXPENDITURE	AMOUNT BUDGETED	COMMITMENTS YEAR-TO-DATE	ENCUMBRANCES YEAR-TO-DATE	MONTHLY EXPENDITURES	YEAR-TO-DATE	BUDGET AVAILABLE	PCT AVL
5101 EMPLOYEE SALARIES	183,174.00	0.00	0.00	12,131.34	169,280.55	13,893.45	7.6
5102 EMPLOYEE BENEFITS	64,630.00	0.00	0.00	4,945.87	51,725.03	12,904.97	20.0
5203 TRAVEL	42,268.00	0.00	0.00	2,923.94	33,706.01	8,561.99	20.3
5204 CONTRACTUAL SVCS	74,713.00	0.00	0.00	3,894.06	59,368.86	15,344.14	20.5
5205 SUPPLIES & MATRLS	10,481.00	0.00	0.00	614.62	15,976.46	5,495.46	0.0
5207 CAPITAL OUTLAY	0.00	0.00	0.00	17.56	228.44	228.44	0.0
TOTALS	375,266.00	0.00	0.00	24,492.27	330,285.35	44,980.65	12.0

BREAKOUT BY COMPANY:

COMPANY 6503-I PROFESSIONAL & LICENSING BOARDS

OBJECT OF EXPENDITURE	AMOUNT BUDGETED	COMMITMENTS YEAR-TO-DATE	ENCUMBRANCES YEAR-TO-DATE	MONTHLY EXPENDITURES	YEAR-TO-DATE	BUDGET AVAILABLE	PCT AVL
5101000 EMPLOYEE SALARIES	183,174.00	0.00	0.00	12,131.34	169,280.55	13,893.45	7.6
5102000 EMPLOYEE BENEFITS	64,630.00	0.00	0.00	4,945.87	51,725.03	12,904.97	20.0
5203000 TRAVEL	42,268.00	0.00	0.00	2,923.94	33,706.01	8,561.99	20.3
5204000 CONTRACTUAL SVCS	74,713.00	0.00	0.00	3,894.06	59,368.86	15,344.14	20.5
5205000 SUPPLIES & MATRLS	10,481.00	0.00	0.00	614.62	15,976.46	5,495.46	0.0
5207000 CAPITAL OUTLAY	0.00	0.00	0.00	17.56	228.44	228.44	0.0
PS SUBTOTALS	247,804.00	0.00	0.00	17,077.21	221,005.58	26,798.42	10.8
OE SUBTOTALS	127,462.00	0.00	0.00	7,415.06	109,279.77	18,182.23	14.3
COMPANY 6503-I TOT	375,266.00	0.00	0.00	24,492.27	330,285.35	44,980.65	12.0

AGENCY: 10 LABOR & REGULATION
BUDGET UNIT: 1033 COSMETOLOGY COMMISSION - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	103300061806	1140000	141,578.39	DR	COSMETOLOGY COMMISSION
COMPANY/SOURCE TOTAL			141,578.39	DR *	
COMP/BUDG UNIT TOTAL			141,578.39	DR **	
BUDGET UNIT TOTAL			141,578.39	DR ***	

STATE OF SOUTH DAKOTA
 REVENUE SUMMARY BY BUDGET UNIT
 FOR PERIOD ENDING: 06/30/2020

AGENCY 10 LABOR & REGULATION
 BUDGET UNIT 1033 COSMETOLOGY COMMISSION - INFO

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
	COMPANY NO 6503					
	COMPANY NAME	PROFESSIONAL & LICENSING BOARDS				
103300061806	6503	4293901	COS-OPERATOR/MANAGER	14,555.00	140,960.00	
103300061806	6503	4293969	COS-SALONS LICENSE	5,800.00	71,090.00	
103300061806	6503	4293970	COS-INSTRUCTORS LIC	245.00	1,295.00	
103300061806	6503	4293971	COS-STUDENTS/APPRENTICES	37.00	1,529.00	
103300061806	6503	4293972	COS-PERMITS	4,488.00	29,729.00	
103300061806	6503	4293973	COS-SCHOOL LICENSE	300.00	1,800.00	
103300061806	6503	4293984	COS-RECIPROCITY/CERTIF	1,000.00	13,566.00	
ACCT: 4293			BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)	26,425.00	259,969.00	*
ACCT: 42			LICENSES, PERMITS & FEES	26,425.00	259,969.00	**
103300061806	6503	4393903	COS-PENALTY'S	3,700.00	50,862.51	
ACCT: 4393			PENALTIES (NON-GOVERNMENTAL)	3,700.00	50,862.51	*
ACCT: 43			FINES, FORFEITS & PENALTIES	3,700.00	50,862.51	**
103300061806	6503	4896004	COS-EDUCATION COURSE COST	100.00	1,616.00	
103300061806	6503	4896007	COSM-NATL EXAM TEST COST	3,120.00	16,000.00	
103300061806	6503	4896020	MISCELLANEOUS INCOME	28.00	732.00	
ACCT: 4896				3,248.00	18,348.00	*
ACCT: 48			OTHER REVENUE	3,248.00	18,348.00	**
103300061806	6503	4920045	NONOPERATING REVENUES	.00	3,415.95	
ACCT: 4920			NONOPERATING REVENUE	.00	3,415.95	*
ACCT: 49			OTHER REVENUE	.00	3,415.95	**
CNTR: 103300061806				33,373.00	332,595.46	***
COMP: 6503				33,373.00	332,595.46	****
B UNIT: 1033				33,373.00	332,595.46	*****

FINAL MONTHLY

DEPT 10 LABOR & REGULATION
 BUDGET UNIT 1033 COSMETOLOGY COMMISSION - INFO

BUDG	COMP GROUP	APPROPRIATIONS	BUDGET TRANSFERS	COMMITMENTS	ENCUMBRANCES	EXPENDITURES	AVAILABLE	NOTES
I	6503 51	241,488.00	6,316.00	.00	.00	221,005.58	26,798.42	
I	6503 52	127,154.00	308.00	.00	.00	109,279.77	18,182.23	
* COMPANY	6503 TOTAL	368,642.00	6,624.00	.00	.00	330,285.35	44,980.65	

STATE OF SOUTH DAKOTA
MONTHLY REVENUE AND JOURNAL VOUCHER REPORT
FOR PERIOD ENDING: 06/30/2020

AGENCY 10 LABOR & REGULATION
BUD UNIT 1033 COSMETOLOGY COMMISSION - INFO

COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR	CR
TOTAL ACCOUNT GROUP NET CHANGE									
6503	1033	71020100	BOA0011172	06/30/2020	JE2020172	06/29/2020	6,316.00	CR	
6503	1033	71020100	BOA0011356	06/30/2020		06/29/2020	6,316.00	DR	
TOTAL ACCOUNT GROUP NET CHANGE									
6503	1033	72040100	BOA0011172	06/30/2020	JE2020172	06/29/2020	13.00	CR	
6503	1033	72040100	BOA0011172	06/30/2020	JE2020172	06/29/2020	128.00	CR	
6503	1033	72040100	BOA0011356	06/30/2020		06/29/2020	167.00	CR	
6503	1033	72040100	BOA0011356	06/30/2020		06/29/2020	167.00	DR	
6503	1033	72040100	BOA0011356	06/30/2020		06/29/2020	128.00	DR	
6503	1033	72040100	BOA0011356	06/30/2020		06/29/2020	13.00	DR	
TOTAL ACCOUNT GROUP NET CHANGE									
							.00	*	
							.00	*	
							.00	**	

COMPANY NO 6503
COMPANY NAME PROFESSIONAL & LICENSING BOARDS

6503	103300061806	4293901	C100C083	06/16/2020	248955	06/12/2020	2,275.00	DR	
6503	103300061806	4293901	C100C083	06/16/2020	248955	06/12/2020	2,275.00	CR	
6503	103300061806	4293901	C100C083	06/16/2020	248955	06/12/2020	2,275.00	CR	
6503	103300061806	4293969	C100C083	06/16/2020	248955	06/12/2020	920.00	CR	
6503	103300061806	4293972	C100C083	06/16/2020	248955	06/12/2020	780.00	CR	
6503	103300061806	4293984	C100C083	06/16/2020	248955	06/12/2020	60.00	CR	
6503	103300061806	4293901	C100C085	06/03/2020	247941	06/03/2020	2,045.00	DR	
6503	103300061806	4293901	C100C085	06/03/2020	247941	06/03/2020	2,045.00	CR	
6503	103300061806	4293969	C100C085	06/03/2020	247941	06/03/2020	2,045.00	CR	
6503	103300061806	4293972	C100C085	06/03/2020	247941	06/03/2020	680.00	CR	
6503	103300061806	4293984	C100C085	06/03/2020	247941	06/03/2020	420.00	CR	
6503	103300061806	4293901	C100C087	06/05/2020	248323	06/03/2020	40.00	CR	
6503	103300061806	4293901	C100C087	06/05/2020	248323	06/03/2020	1,170.00	DR	
6503	103300061806	4293901	C100C087	06/05/2020	248323	06/03/2020	1,170.00	CR	
6503	103300061806	4293969	C100C087	06/05/2020	248323	06/03/2020	1,170.00	CR	
6503	103300061806	4293970	C100C087	06/05/2020	248323	06/03/2020	440.00	CR	
6503	103300061806	4293972	C100C087	06/05/2020	248323	06/03/2020	70.00	CR	
6503	103300061806	4293984	C100C087	06/05/2020	248323	06/03/2020	270.00	CR	
6503	103300061806	4293901	C100C088	06/10/2020	248693	06/02/2020	40.00	CR	
6503	103300061806	4293901	C100C088	06/10/2020	248693	06/02/2020	1,130.00	DR	
6503	103300061806	4293901	C100C088	06/10/2020	248693	06/02/2020	1,130.00	CR	
6503	103300061806	4293969	C100C088	06/10/2020	248693	06/02/2020	1,130.00	CR	
6503	103300061806	4293970	C100C088	06/10/2020	248693	06/02/2020	600.00	CR	
6503	103300061806	4293972	C100C088	06/10/2020	248693	06/02/2020	35.00	CR	
6503	103300061806	4293901	C100C089	06/10/2020	248732	06/10/2020	540.00	CR	
6503	103300061806	4293901	C100C089	06/10/2020	248732	06/10/2020	1,625.00	DR	
6503	103300061806	4293901	C100C089	06/10/2020	248732	06/10/2020	1,625.00	CR	

STATE OF SOUTH DAKOTA
MONTHLY REVENUE AND JOURNAL VOUCHER REPORT
FOR PERIOD ENDING: 06/30/2020

AGENCY 10 LABOR & REGULATION
BUD UNIT 1033 COSMETOLOGY COMMISSION - INFO

COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR CR
6503	103300061806	4293901	CI00C0089	06/10/2020	248732	06/10/2020	1,625.00	CR
6503	103300061806	4293969	CI00C0089	06/10/2020	248732	06/10/2020	360.00	CR
6503	103300061806	4293970	CI00C0089	06/10/2020	248732	06/10/2020	70.00	CR
6503	103300061806	4293971	CI00C0089	06/10/2020	248732	06/10/2020	12.00	CR
6503	103300061806	4293972	CI00C0089	06/10/2020	248732	06/10/2020	180.00	CR
6503	103300061806	4293984	CI00C0090	06/17/2020	249435	06/16/2020	20.00	CR
6503	103300061806	4293901	CI00C0090	06/17/2020	249435	06/16/2020	1,660.00	DR
6503	103300061806	4293901	CI00C0090	06/17/2020	249435	06/16/2020	1,660.00	CR
6503	103300061806	4293969	CI00C0090	06/17/2020	249435	06/16/2020	1,880.00	CR
6503	103300061806	4293972	CI00C0090	06/17/2020	249435	06/16/2020	240.00	CR
6503	103300061806	4293984	CI00C0090	06/17/2020	249435	06/16/2020	140.00	CR
6503	103300061806	4293984	CI00C0091	06/22/2020	249738	06/19/2020	20.00	CR
6503	103300061806	4293901	CI00C0091	06/22/2020	249738	06/19/2020	1,175.00	DR
6503	103300061806	4293901	CI00C0091	06/22/2020	249738	06/19/2020	1,175.00	CR
6503	103300061806	4293969	CI00C0091	06/22/2020	249738	06/19/2020	1,175.00	CR
6503	103300061806	4293970	CI00C0091	06/22/2020	249738	06/19/2020	400.00	CR
6503	103300061806	4293972	CI00C0091	06/22/2020	249738	06/19/2020	35.00	CR
6503	103300061806	4293984	CI00C0092	06/25/2020	250229	06/19/2020	618.00	CR
6503	103300061806	4293901	CI00C0092	06/25/2020	250229	06/22/2020	20.00	CR
6503	103300061806	4293901	CI00C0092	06/25/2020	250229	06/22/2020	1,810.00	DR
6503	103300061806	4293969	CI00C0092	06/25/2020	250229	06/22/2020	1,810.00	CR
6503	103300061806	4293972	CI00C0092	06/25/2020	250229	06/22/2020	1,810.00	CR
6503	103300061806	4293984	CI00C0092	06/25/2020	250229	06/22/2020	1,040.00	CR
6503	103300061806	4293901	CI00C0093	06/24/2020	250107	06/23/2020	960.00	CR
6503	103300061806	4293901	CI00C0093	06/24/2020	250107	06/23/2020	60.00	CR
6503	103300061806	4293901	CI00C0093	06/24/2020	250107	06/23/2020	420.00	DR
6503	103300061806	4293901	CI00C0093	06/24/2020	250107	06/23/2020	420.00	CR
6503	103300061806	4293969	CI00C0093	06/24/2020	250107	06/23/2020	420.00	CR
6503	103300061806	4293970	CI00C0093	06/24/2020	250107	06/23/2020	120.00	CR
6503	103300061806	4293972	CI00C0093	06/24/2020	250107	06/23/2020	35.00	CR
6503	103300061806	4293984	CI00C0093	06/24/2020	250107	06/23/2020	84.00	CR
6503	103300061806	4293901	CI00C0094	07/02/2020	250514	06/26/2020	500.00	CR
6503	103300061806	4293901	CI00C0094	07/02/2020	250514	06/26/2020	275.00	DR
6503	103300061806	4293969	CI00C0094	07/02/2020	250514	06/26/2020	275.00	CR
6503	103300061806	4293972	CI00C0094	07/02/2020	250514	06/26/2020	275.00	CR
6503	103300061806	4293984	CI00C0094	07/02/2020	250514	06/26/2020	120.00	CR
6503	103300061806	4293901	CI00C0095	06/25/2020	250228	06/25/2020	6.00	CR
6503	103300061806	4293901	CI00C0095	06/25/2020	250228	06/25/2020	100.00	CR
6503	103300061806	4293972	CI00C0095	06/25/2020	250228	06/25/2020	225.00	DR
6503	103300061806	4293972	CI00C0095	06/25/2020	250228	06/25/2020	225.00	CR
6503	103300061806	4293901	CI00C0096	07/03/2020	250592	06/30/2020	60.00	CR
6503	103300061806	4293901	CI00C0096	07/03/2020	250592	06/30/2020	745.00	DR
6503	103300061806	4293969	CI00C0096	07/03/2020	250592	06/30/2020	745.00	CR
6503	103300061806	4293971	CI00C0096	07/03/2020	250592	06/30/2020	240.00	CR
6503	103300061806	4293972	CI00C0096	07/03/2020	250592	06/30/2020	25.00	CR
6503	103300061806	4293972	CI00C0096	07/03/2020	250592	06/30/2020	330.00	CR

STATE OF SOUTH DAKOTA
MONTHLY REVENUE AND JOURNAL VOUCHER REPORT
FOR PERIOD ENDING: 06/30/2020

AGENCY 10 LABOR & REGULATION
BUD UNIT 1033 COSMETOLOGY COMMISSION - INFO

COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR CR	
6503	103300061806	4293973	C100C0096	07/03/2020	250592	06/30/2020	300.00	CR	
TOTAL ACCOUNT GROUP NET CHANGE								26,425.00	CR *
6503	103300061806	4393903	C100C0083	06/16/2020	248955	06/12/2020	540.00	CR	
6503	103300061806	4393903	C100C0085	06/03/2020	247941	06/03/2020	560.00	CR	
6503	103300061806	4393903	C100C0087	06/05/2020	248323	06/03/2020	280.00	CR	
6503	103300061806	4393903	C100C0088	06/10/2020	248693	06/02/2020	380.00	CR	
6503	103300061806	4393903	C100C0089	06/10/2020	248732	06/10/2020	220.00	CR	
6503	103300061806	4393903	C100C0090	06/17/2020	249435	06/16/2020	540.00	CR	
6503	103300061806	4393903	C100C0091	06/22/2020	249738	06/19/2020	180.00	CR	
6503	103300061806	4393903	C100C0092	06/25/2020	250229	06/22/2020	640.00	CR	
6503	103300061806	4393903	C100C0093	06/24/2020	250107	06/23/2020	80.00	CR	
6503	103300061806	4393903	C100C0094	07/02/2020	250514	06/26/2020	40.00	CR	
6503	103300061806	4393903	C100C0095	06/25/2020	250228	06/25/2020	180.00	CR	
6503	103300061806	4393903	C100C0096	07/03/2020	250592	06/30/2020	60.00	CR	
6503	103300061806	4393903	C100C0096	07/03/2020	250592	06/30/2020	60.00	CR	
TOTAL ACCOUNT GROUP NET CHANGE								3,700.00	CR *
6503	103300061806	4896007	C100C0087	06/05/2020	248323	06/03/2020	560.00	CR	
6503	103300061806	4896020	C100C0087	06/05/2020	248323	06/03/2020	2.00	CR	
6503	103300061806	4896007	C100C0089	06/10/2020	248732	06/10/2020	300.00	CR	
6503	103300061806	4896004	C100C0090	06/17/2020	249435	06/16/2020	50.00	CR	
6503	103300061806	4896007	C100C0090	06/17/2020	249435	06/16/2020	60.00	CR	
6503	103300061806	4896020	C100C0090	06/17/2020	249435	06/16/2020	22.00	CR	
6503	103300061806	4896007	C100C0091	06/22/2020	249738	06/19/2020	600.00	CR	
6503	103300061806	4896020	C100C0091	06/22/2020	249738	06/19/2020	4.00	CR	
6503	103300061806	4896004	C100C0093	06/24/2020	250107	06/23/2020	50.00	CR	
6503	103300061806	4896007	C100C0093	06/24/2020	250107	06/23/2020	200.00	CR	
6503	103300061806	4896007	C100C0096	07/03/2020	250592	06/30/2020	1,400.00	CR	
TOTAL ACCOUNT GROUP NET CHANGE								3,248.00	CR *
6503	103300061806	52041800	DP005097	06/11/2020		06/10/2020	483.00	DR	
6503	103300061806	52049600	D100CC0012	06/10/2020	MC20570	06/02/2020	277.30	DR	
6503	103300061806	52049600	D100CC0012	06/10/2020	MC20570	06/02/2020	277.30	DR	
6503	103300061806	52049600	D100CC0012	06/10/2020	MC20570	06/02/2020	277.30	DR	
6503	103300061806	52049600	D100CC0012	06/10/2020	MC20570	06/02/2020	277.30	DR	
6503	103300061806	52049600	D100CC0012	06/10/2020	MC20570	06/02/2020	277.30	DR	
6503	103300061806	5205020000000000V00	E100-275	06/19/2020		06/19/2020	62.96	CR	
6503	103300061806	52041800	E100-290	06/25/2020		06/25/2020	251.80	CR	
6503	103300061806	52041810	E100-290	06/25/2020		06/25/2020	21.39	CR	
6503	103300061806	52044900	E100-290	06/25/2020		06/25/2020	356.12	CR	
6503	103300061806	52045100	E100-290	06/25/2020		06/25/2020	57.06	CR	
6503	103300061806	52045300	E100-290	06/25/2020		06/25/2020	218.29	CR	
6503	103300061806	52045400	E100-290	06/25/2020		06/25/2020	72.82	CR	
6503	103300061806	52045900	E100-290	06/25/2020		06/25/2020	126.92	CR	
6503	103300061806	52050280	E100-290	06/25/2020		06/25/2020	213.03	DR	

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COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR	CR	
6503	103300061806	52050280	E100-290	06/25/2020		06/25/2020	213.03	CR		
6503	103300061806	52050280	E100-290	06/25/2020		06/25/2020	213.04	CR		
6503	103300061806	52074910	E100-290	06/25/2020		06/25/2020	251.80	DR		
6503	103300061806	52074910	E100-290	06/25/2020		06/25/2020	251.80	CR		
6503	103300061806	52074910	E100-290	06/25/2020		06/25/2020	17.56	CR		
6503	103300061806	52053500	MS005042	06/19/2020		06/16/2020	598.01	DR		
6503	103300061806	52042000	PL005057	06/11/2020		06/04/2020	286.42	DR		
6503	103300061806	52045300	TL005051	06/11/2020		06/03/2020	141.09	DR		
6503	103300061806	5228000	T100-173	06/03/2020		06/01/2020	900.40	DR		
6503	103300061806	5228000	T101-001	07/03/2020		06/30/2020	845.32	DR		
TOTAL ACCOUNT GROUP NET CHANGE							2,133.58	DR *		
6503	103300061806	82044900	REALES/COSMRNT20	06/23/2020	120812	06/23/2020	1,041.75	CR		
6503	103300061806	82040500	20-1000-004 360B	06/11/2020	20SC1000004	06/11/2020	855.00	CR		
6503	103300061806	82040500	20SC1000004	06/19/2020	12221150	06/19/2020	1,435.62	CR		
6503	103300061806	82049600	20SC100024	06/19/2020	12358629	06/19/2020	2,200.00	CR		
6503	103300061806	82049600	20SC10020A	06/30/2020	12358629	06/26/2020	4,263.00	CR		
TOTAL ACCOUNT GROUP NET CHANGE							9,795.37	CR *		
TOTAL COMPANY--NET CHANGE							41,034.79	CR **		

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CENTER-5 10330 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT NUMBER	POSTING DATE	JV APPVL # OR PAYMENT #	SHORT NAME	VENDOR NUMBER	VENDOR GROUP	AMOUNT	DR/CR
<p>COMPANY NO 6503 COMPANY NAME PROFESSIONAL & LICENSING BOARDS</p>										
6503	103300061806	51010100	CGEX200528	06/03/2020					3,138.08	DR
6503	103300061806	51010100	CGEX200611	06/16/2020					4,936.30	DR
<p>OBJSUB: 5101010 F-T EMP SAL & WAGES</p>										
6503	103300061806	51010200	CGEX200528	06/03/2020					1,756.76	DR
6503	103300061806	51010200	CGEX200611	06/16/2020					2,000.20	DR
<p>OBJSUB: 5101020 P-T/TEMP EMP SAL & WAGES</p>										
6503	103300061806	51010300	CGEX200611	06/16/2020					3,756.96	DR
<p>OBJSUB: 5101030 BOARD & COMM MERS FEES</p>										
<p>OBJECT: 5101 EMPLOYEE SALARIES</p>										
6503	103300061806	51020100	CGEX200528	06/03/2020	337828				300.00	DR
6503	103300061806	51020100	CGEX200603	06/03/2020	337827				12,131.34	DR
6503	103300061806	51020100	CGEX200603	06/03/2020	344899				363.72	DR
6503	103300061806	51020100	CGEX200608	06/10/2020					4.28	DR
6503	103300061806	51020100	CGEX200611	06/16/2020					2.14	DR
6503	103300061806	51020100	CGEX200612	06/16/2020	347377				1.07	DR
6503	103300061806	51020100	CGEX200618	06/19/2020	353923				542.07	DR
6503	103300061806	51020100	CGEX200618	06/19/2020	344898				4.28	DR
6503	103300061806	51020100	CGEX200629	07/02/2020	358086				6.43	DR
6503	103300061806	51020100	CGEX200629	07/02/2020	358082				4.29	DR
6503	103300061806	51020100	CGEX200629	07/02/2020	358087				1.08	DR
<p>OBJSUB: 5102010 OASI-EMPLOYER'S SHARE</p>										
6503	103300061806	51020200	CGEX200528	06/03/2020					937.93	DR
6503	103300061806	51020200	CGEX200611	06/16/2020					188.31	DR
<p>OBJSUB: 5102020 RETIREMENT-ER SHARE</p>										
6503	103300061806	51020600	CGEX200528	06/03/2020					484.52	DR
6503	103300061806	51020600	CGEX200611	06/16/2020					1,386.67	DR
<p>OBJSUB: 5102060 HEALTH/LIFE INS.-ER SHARE</p>										
6503	103300061806	51020800	CGEX200528	06/03/2020					3,502.76	DR
6503	103300061806	51020800	CGEX200611	06/16/2020					6.35	DR
<p>OBJSUB: 5102080 WORKER'S COMPENSATION</p>										
6503	103300061806	51020900	CGEX200528	06/03/2020					15.41	DR
6503	103300061806	51020900	CGEX200611	06/16/2020					2.15	DR
<p>OBJSUB: 5102090 UNEMPLOYMENT COMPENSATION</p>										
<p>OBJECT: 5102 EMPLOYEE BENEFITS</p>										
<p>GROUP: 51 PERSONAL SERVICES</p>										
6503	103300061806	52030300	CGEX200603	06/03/2020	337828				5.25	DR
6503	103300061806	52030300	CGEX200603	06/03/2020	337827				4,945.87	DR
6503	103300061806	52030300	CGEX200608	06/10/2020	344899				17,077.21	DR
<p>AMOUNT</p>										
										37.80

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COMP	CENTER	ACCOUNT	DOCUMENT NUMBER	POSTING DATE	JV APPVL # OR PAYMENT #	SHORT NAME	VENDOR NUMBER	VENDOR GROUP	AMOUNT	DR/CR
6503	103300061806	52030300	CGEX200612	06/16/2020	347377				239.40	DR
6503	103300061806	52030300	CGEX200618	06/19/2020	353923				334.32	DR
6503	103300061806	52030300	CGEX200618	06/19/2020	344898				328.44	DR
6503	103300061806	52030300	CGEX200629	07/02/2020	358087				279.30	DR
6503	103300061806	52030300	CGEX200629	07/02/2020	358082				146.16	DR
6503	103300061806	52030300	CGEX200629	07/02/2020	358085				179.76	DR
6503	103300061806	52031000	CGEX200629	07/02/2020	358085				1,978.62	DR *
6503	103300061806	52031000	CGEX200629	07/02/2020	358085				351.32	DR
6503	103300061806	52031400	CGEX200603	06/03/2020	337828				351.32	DR *
6503	103300061806	52031400	CGEX200603	06/03/2020	337827				56.00	DR
6503	103300061806	52031400	CGEX200608	06/10/2020	344899				28.00	DR
6503	103300061806	52031400	CGEX200612	06/16/2020	347377				14.00	DR
6503	103300061806	52031400	CGEX200618	06/19/2020	353923				56.00	DR
6503	103300061806	52031400	CGEX200618	06/19/2020	344898				84.00	DR
6503	103300061806	52031400	CGEX200629	07/02/2020	358082				56.00	DR
6503	103300061806	52031400	CGEX200629	07/02/2020	358086				70.00	DR
6503	103300061806	52031400	CGEX200629	07/02/2020	358087				14.00	DR
6503	103300061806	52031400	CGEX200629	07/02/2020	358087				42.00	DR
6503	103300061806	52031500	CGEX200629	07/02/2020	358085				420.00	DR *
6503	103300061806	52031500	CGEX200629	07/02/2020	358085				174.00	DR
6503	103300061806	52040500	CGEX200629	06/23/2020	360681	SMARTSOFTW	12221150		174.00	DR *
6503	103300061806	52040500	CGEX200629	06/23/2020	360681	SMARTSOFTW	12221150		2,923.94	DR **
6503	103300061806	52041800	CGEX200629	06/25/2020					855.00	DR
6503	103300061806	52041800	CGEX200629	06/25/2020					855.00	DR *
6503	103300061806	52041800	CGEX200629	06/25/2020					483.00	DR
6503	103300061806	52041800	CGEX200629	06/25/2020					251.80	CR
6503	103300061806	52041810	CGEX200629	06/25/2020					231.20	DR *
6503	103300061806	52041810	CGEX200629	06/25/2020					21.39	CR
6503	103300061806	52042000	CGEX200629	06/11/2020					21.39	CR *
6503	103300061806	52042000	CGEX200629	06/11/2020					286.42	DR
6503	103300061806	52042300	CGEX200629	06/05/2020	02342361	SERVALLUNI	12049672		286.42	DR *
6503	103300061806	52042300	CGEX200629	06/05/2020	02342361	SERVALLUNI	12049672		4.47	DR
6503	103300061806	52043600	CGEX200629	06/10/2020	00655209	FORUMCOMMU	12027115	21	4.47	DR *
6503	103300061806	52043600	CGEX200629	06/10/2020	00655209	FORUMCOMMU	12027115	21	88.95	DR
6503	103300061806	52044900	CGEX200629	06/25/2020					88.95	DR *
6503	103300061806	52044900	CGEX200629	06/23/2020	02344060	HYDEHOLDIN	12028880		356.12	CR
6503	103300061806	52044900	CGEX200629	06/23/2020	02344060	HYDEHOLDIN	12028880		1,041.75	DR
6503	103300061806	52044900	CGEX200629	06/23/2020	02344060	HYDEHOLDIN	12028880		685.63	DR *

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COMP	CENTER	ACCOUNT	DOCUMENT NUMBER	POSTING DATE	JV APPVL # OR PAYMENT #	SHORT NAME	VENDOR NUMBER	VENDOR GROUP	AMOUNT	DR/CR
6503	103300061806	52045100	E100-290	06/25/2020					57.06	CR
	OBJSUB: 5204510	RENTS-OTHER								
6503	103300061806	52045300	E100-290	06/25/2020					57.06	CR *
6503	103300061806	52045300	TL005051	06/11/2020					218.29	CR
6503	103300061806	52045300	8381416X05242020	06/17/2020	00029791	ATTMOBILIT	12279233		141.09	DR
	OBJSUB: 5204530	TELECOMMUNICATIONS SRVCS							266.53	DR
6503	103300061806	52045400	E100-290	06/25/2020					189.33	DR *
6503	103300061806	52045400	415031401 0520	06/22/2020	356912	MUNICIPALU	12054968	01	72.82	CR
	OBJSUB: 5204540	ELECTRICITY							70.33	DR
6503	103300061806	52045500	112180-1307081	06/19/2020	00657598	ENVIROTECH	12037175	08	2.49	CR *
	OBJSUB: 5204550	GARBAGE & SEWER							9.62	DR
6503	103300061806	52045900	E100-290	06/25/2020					9.62	DR *
	OBJSUB: 5204590	INS PREMIUMS & SURETY BDS							126.92	CR
6503	103300061806	52049600	D100CC0012	06/10/2020	MC20570				126.92	CR *
6503	103300061806	52049600	D100CC0012	06/10/2020	MC20570				277.30	DR
6503	103300061806	52049600	D100CC0012	06/10/2020	MC20570				277.30	DR
6503	103300061806	52049600	D100CC0012	06/10/2020	MC20570				277.30	DR
6503	103300061806	52049600	D100CC0012	06/10/2020	MC20570				277.30	CR
6503	103300061806	52049600	7200	06/10/2020	MC20570				277.30	CR
	OBJSUB: 5204960	OTHER CONTRACTUAL SERVICE			359408	NATLINTERS	12114840	02	1,474.00	DR
	OBJSUB: 5204960	OTHER CONTRACTUAL SERVICE							1,751.30	DR *
	OBJSUB: 5204	CONTRACTUAL SERVICES							3,894.06	DR **
6503	103300061806	52050200	E100-275	06/19/2020					62.96	CR
6503	103300061806	52050200	0453194	06/10/2020	00655553	HPINC	12125515	11	184.85	DR
6503	103300061806	52050200	1314	06/03/2020	00654047	SIOUXFALLS	12036365		15.75	DR
6503	103300061806	52050200	18382 JUN20	06/17/2020	00656788	INMANSWATE	12044712		7.00	DR
6503	103300061806	52050200	3446473776	06/03/2020	00654294	STAPLESADV	12163692	01	62.96	DR
	OBJSUB: 5205020	OFFICE SUPPLIES							207.60	DR *
6503	103300061806	52050280	E100-290	06/25/2020					213.03	DR
6503	103300061806	52050280	E100-290	06/25/2020					213.03	CR
6503	103300061806	52050280	E100-290	06/25/2020					213.04	CR
	OBJSUB: 5205028	OFFICE SUPPLIES							213.04	CR *
6503	103300061806	52053500	CSEX200603	06/03/2020	337827				2.20	DR
6503	103300061806	52053500	CSEX200612	06/16/2020	347377				3.40	DR
6503	103300061806	52053500	CSEX200618	06/19/2020	344898				2.20	DR
6503	103300061806	52053500	CSEX200629	07/02/2020	358087				6.00	DR
6503	103300061806	52053500	MS005042	06/19/2020					598.01	DR
	OBJSUB: 5205350	POSTAGE							611.81	DR *
6503	103300061806	52055180	68870010003 0520	06/22/2020	356901	MONTANADAK	12020954	12	8.25	DR
	OBJSUB: 5205518	HEATING & COOKING FUELS							8.25	DR *

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COMP	CENTER	ACCOUNT	DOCUMENT NUMBER	POSTING DATE	JV APPVL # OR PAYMENT #	SHORT NAME	VENDOR NUMBER	VENDOR GROUP	AMOUNT	DR/CR
			OBJECT: 5205							
6503	103300061806	52074910	SUPPLIES & MATERIALS	06/25/2020					614.62	DR **
6503	103300061806	52074910	E100-290	06/25/2020					251.80	DR
6503	103300061806	52074910	E100-290	06/25/2020					251.80	CR
									17.56	CR
			OBJECT: 5207							
6503	103300061806	5228000	TELEPHONE EQUIPMENT	06/03/2020					17.56	CR *
6503	103300061806	5228000	CAPITAL OUTLAY	07/03/2020					17.56	CR **
			T100-173						900.40	DR
			T101-001						845.32	DR
			OBJECT: 5228							
			OPER TRANS OUT -NON BUDGT						1,745.72	DR *
			NONOP EXP/MONBGTD OP TR						1,745.72	DR **
			OPERATING EXPENSES						9,160.78	DR ***
									26,237.99	DR ****
									26,237.99	DR *****
									26,237.99	DR *****
									26,237.99	DR *****

B. UNIT: 1033

STATE OF SOUTH DAKOTA
MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
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AGENCY CENTER	BUDGET UNIT CENTER-5	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE
LABOR & REGULATION						
COSMETOLOGY COMMISSION - INFO						
COSMETOLOGY COMMISSION						
103300061806	6503	51010100	F-T EMP SAL & WAGES	8,074.38	112,925.17	*
103300061806	6503	51010200	P-T/TEMP EMP SAL & WAGES	3,756.96	52,455.38	
103300061806	6503	51010300	BOARD & COMM MBR FEES	300.00	3,900.00	
EMPLOYEE SALARIES						
103300061806	6503	51020100	OASI-EMPLOYER'S SHARE	12,131.34	169,280.55	*
103300061806	6503	51020200	RETIREMENT-ER SHARE	937.93	12,943.64	
103300061806	6503	51020600	HEALTH/LIFE INS.-ER SHARE	484.52	6,683.50	
103300061806	6503	51020800	WORKER'S COMPENSATION	3,502.76	31,810.73	
103300061806	6503	51020900	UNEMPLOYMENT COMPENSATION	15.41	214.45	
103300061806	6503	51020900	UNEMPLOYMENT COMPENSATION	5.25	72.71	
EMPLOYEE BENEFITS						
103300061806	6503	51020900	EMPLOYEE BENEFITS	4,945.87	51,725.03	*
103300061806	6503	51020900	PERSONAL SERVICES	17,077.21	221,005.58	**
PROFESSIONAL & LICENSING BOARDS						
103300061806	6503	52030100	AUTO-STATE OWNED-IN STATE	.00	775.44	
103300061806	6503	52030200	AUTO PRIV (IN-ST.) L/RTE	.00	79.58	
103300061806	6503	52030300	AUTO-PRIV (IN-ST.) H/RTE	1,978.62	19,958.40	
103300061806	6503	52031000	LODGING/IN-STATE	351.32	3,836.33	
103300061806	6503	52031400	TAXABLE MEALS/IN-STATE	420.00	3,030.00	
103300061806	6503	52031500	NON-TAXABLE MEALS/IN-ST	174.00	2,506.00	
103300061806	6503	52032300	AUTO-PRIV. (OUT-STATE) H/R	.00	47.04	
103300061806	6503	52032600	AIR-COMM-OUT-OF-STATE	.00	2,369.80	
103300061806	6503	52032800	OTHER-PUBLIC-OUT-OF-STATE	.00	113.84	
103300061806	6503	52033000	LODGING/OUT-OF-STATE	.00	778.08	
103300061806	6503	52033200	INCIDENTALS-OUT-OF-STATE	.00	60.00	
103300061806	6503	52033500	NON-TAXABLE MEALS/OUT-ST	.00	151.50	
TRAVEL						
103300061806	6503	52040200	DUES & MEMBERSHIP FEES	2,923.94	33,706.01	*
103300061806	6503	52040500	COMPUTER CONSULTANT	.00	310.00	
103300061806	6503	52041600	WORKSHOP REGISTRATION FEE	855.00	4,564.38	
103300061806	6503	52041800	COMPUTER SERVICES-STATE	.00	781.44	
103300061806	6503	52041810	BIT DEVELOPMENT COSTS	231.20	5,794.70	
103300061806	6503	52042000	CENTRAL SERVICES	286.42	2,278.31	
103300061806	6503	52042300	JANITORIAL & MAINT SERV	4.47	10,487.15	
103300061806	6503	52043600	ADVERTISING-NEWSPAPER	88.95	56.59	
103300061806	6503	52044900	RENTS-PRIVATE OWNED PROP.	685.63	162.39	
103300061806	6503	52045100	RENTS-OTHER	57.06	12,144.88	
103300061806	6503	52045300	TELECOMMUNICATIONS SRVCS	189.33	742.35	
103300061806	6503	52045400	ELECTRICITY	2.49	2,840.18	
103300061806	6503	52045500	GARAGE & SEWER	9.62	1,017.75	
103300061806	6503	52045900	INS PREMIUMS & SURETY BDS	126.92	115.47	
103300061806	6503	52049600	OTHER CONTRACTUAL SERVICE	1,751.30	1,651.33	
103300061806	6503	52049600	OTHER CONTRACTUAL SERVICE	18,421.94	18,421.94	
CONTRACTUAL SERVICES						
103300061806	6503	52050200	OFFICE SUPPLIES	3,894.06	59,368.86	*
103300061806	6503	52050280	OFFICE SUPPLIES	207.60	207.60	
103300061806	6503	52050280	OFFICE SUPPLIES	213.04	2,426.08	

STATE OF SOUTH DAKOTA
MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
FOR PERIOD ENDING: 06/30/2020

AGENCY	BUDGET UNIT	CENTER-5	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
10	LABOR & REGULATION							
1033	COSMETOLOGY COMMISSION - INFO							
10330	COSMETOLOGY COMMISSION							
103300061806	52050400	EDUC & INSTRUC SUPPLIES			435.00			
103300061806	52053100	PRINTING-STATE			.00			
103300061806	52033500	POSTAGE			611.81		5,176.96	
103300061806	52055180	HEATING & COOKING FUELS			8.25		7,584.48	
							146.34	
ACCT: 5205	SUPPLIES & MATERIALS				614.62		15,976.46	*
103300061806	52074910	TELEPHONE EQUIPMENT			17.56-		228.44	
ACCT: 5207	CAPITAL OUTLAY				17.56-		228.44	*
103300061806	5228000	OPER TRANS OUT -NON BUDGT			1,745.72		10,939.78	
ACCT: 5228	NONOP EXP/NONEGTD OP TR				1,745.72		10,939.78	*
ACCT: 52	OPERATING EXPENSES				9,160.78		120,219.55	**
COMP: 6503	PROFESSIONAL & LICENSING BOARDS				26,237.99		341,225.13	***
CENTER: 103300061806					26,237.99		341,225.13	****
B UNIT: 1033					26,237.99		341,225.13	*****

**SOUTH DAKOTA COSMETOLOGY COMMISSION
EXECUTIVE DIRECTOR'S REPORT**

September 25, 2020

1. **Eyelash Extensions** – We had a request from an eyelash extension education provider inquiring about getting legislation introduced to raise the required hours for eyelash extension raised to 200 hours. I directed this individual to the Legislative Research Council website that shows the current legislators in case she wants to pursue having a legislative bill introduced. We did not get into any further communication, but it is possible that she is wanting to pursue a new kind of licensure specifically for eyelash extensions.

2. **Apprentices** – South Dakota Cosmetology law currently allows for an instructor/apprentice ratio of 1 instructor to 2 apprentices, with a maximum of four apprentices per apprentice salon. We have been asked to initiate a law change to base the maximum number of apprentices per salon on square footage of the salon, with a maximum of 8 apprentices per apprentice salon with the 1-2 instructor/apprentice ratio remaining the same. (The copy of the request is attached to this report.)

3. **NIC Annual Conference** – This year's NIC Conference originally scheduled for October 3-5, 2020 in Kentucky will now be held virtually. Commission member Tami Stokes will represent South Dakota as the voting delegate. Tami and Kate will be attending this virtual conference. If other members of the Commission are interested in joining some or all of the virtual conference, we will need to get you registered right away.

4. **Records Retention** – The staff is working on updating our Records Retention Policy, as we would like to be able to destroy some of the very old records. All our licensing records since 1999 are contained electronically in our database.

Boyd, Kate

From: Fallon Helm
Sent: Saturday, September 5, 2020 3:07 PM
To: Boyd, Kate
Subject: [EXT] Request for Apprentice quota per square footage

Kate

Thank you for considering the review of the Apprentice program the board has warmly welcomed and supported. As the apprentice program grows with successful results we are thrilled to be able to help other's with this approach as well. Please consider increasing the apprentice based on square footage of salon (to match the current salon law ratio) not limited to and suggested at 8 apprentice per salon; to best support the program, apprentice and industry as a whole in reference to current codified laws below:

- 36-15-42 Apprentice license required for apprenticeship--Requirements and term of license.
- 36-15-42.1 Apprentice salon license required to offer apprenticeship education--Requirements and term of license.
- 36-15-43 36-15-43. Repealed by SL 1972, ch 206, § 59.
- 36-15-44 Maximum number of apprentices in salon.
- 36-15-45 Required period of apprenticeship--Transfer to another salon--Break in apprenticeship period.
- 36-15-46 Textbooks and course of study for schools and apprenticeship training.
- 36-15-46.1 General Coursework--Credit--Promulgation of rules
- 36-15-47 Apprentice to practice in licensed salon--Supervision and time required for study and practice.
- 36-15-47.1 Licensed instructors to teach apprentices--Fee for education prohibited.
- 36-15-48 Instructor's report on apprentice.
- 36-15-49 36-15-49. Repealed by SL 1972, ch 206, § 59.

36-15-50 Temporary license issued on completion of apprenticeship--Duration of license.

Thank you for the consideration please let me know what else we can do to support the further growth & success of cosmetology education in the state of South Dakota.

Fallon Helm Revive Day Spa,INC.

For office use only: License number: _____
 Date processed: _____ Date expires: _____

Cosmetology Commission
 500 E Capitol
 Pierre SD 57501
 605/773-6193

**SOUTH DAKOTA COSMETOLOGY COMMISSION
 SCHOOL LICENSE RENEWAL FORM**

Instructions

Please print or type. All areas should be completed. If not applicable, print NA. Information may be listed on a separate sheet and attached. Attach a non-refundable School License fee of \$300.00 for one (1) school license renewal. The expiration date is on the license. The renewal form and fee should be submitted at least two months before the expiration date.

1. TYPE OF LICENSE RENEWING

Cosmetology school Nail school Esthetics school Branch school

2. SCHOOL INFORMATION

School Name: Lake Area Technical College
 Current On-site Director: Angela Larson
 School address: 1201 Arrow Ave.
 City/State/Zip Wm. SD 57201
 Telephone: 605-8825284 Fax: _____ Email: larsonan@lakearea.tech.edu
 Programs offered:

<u>Cosmetology</u>	Cosmetology	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Number of clock hours <u>1500 + 2100</u>
	Nail Technology	YES	<input checked="" type="radio"/> NO	Number of clock hours
	Esthetics	YES	<input checked="" type="radio"/> NO	Number of clock hours

Are the courses in clock or credit hours? CLOCK CREDIT If in credit hours, attach the conversion. (See handbook)

Days/Times Open: Attach a separate sheet with this information See handbook

Days and Times of Theory Classes: Attach a separate sheet with this information See Handbook

Days and Times of Clinic: Attach a separate sheet with this information See Handbook

What months are programs started? Jan + Aug

Current Enrollment in - - - - | Cosmetology Program: 47 | Nails Program: 0 | Esthetics Program: 0

Approximate Square Footage of school physical premises: _____

3. SCHOOL OWNER INFORMATION

Ownership (check one): Sole proprietorship Partnership Corporation

List the name and address of each individual owner, partner, or corporate officer. If more space is needed, attach a separate sheet.

Owner Name	Owner Residence Address/city/state/zip	Telephone number
<u>Wm. School District</u>		

If a corporation or partnership, list the name and address of the principal place of business of the partnership or corporation. _____

If the corporation has a registered agent in South Dakota authorized to accept legal service, list the name and address of the agent. _____

4. INSTRUCTOR(S) AND QUALIFICATIONS – ATTACH a list of all instructors. Include their names, license numbers (both instructor license and personal license), and license expiration dates. All instructors must have a current South Dakota instructor license and a current cosmetologist, nail technician, or esthetician license, as applicable. There must be one (1) senior instructor for every 20 students or a faction thereof. IF THIS LIST CHANGES, THE SCHOOL NEEDS TO SUBMIT THE NEW INSTRUCTOR NAME TO THE COMMISSION OFFICE TO ADD TO THIS FORM.

5. REQUIRED ATTACHMENTS – the following need to be attached.

- List of required and non-required equipment (ARSD 20:42)
- School's current catalog *See Attached sheet*
- List of textbook(s) and workbook(s) used *Milady, textbook, Study Guide, Theory + Exam books*
- School Advertising brochures and **web page address**
- School rules and regulations *See handbook*
- Student policies and procedures *See handbook*
- Explanation of procedure to track student hours *timeclock to swipe in - Salon Tris Software + Roll Call in person daily*
- Explanation of how student records are kept and stored *Excel + Paper filed in folders*
- Schedule of days and times open, showing theory and practical times, holidays closed *see attached calendar*
- Listing of proposed field trips on Commission form *See Attached sheet*
- Listing of substitute instructors and guest demonstrators *Leslie Carter, Shawna Conrad, Becky Egan, Courtney Pearson, Alycia*
- List any changes made since the last renewal application *Just hired Ayles for Basics - They are currently working on instructor license. Wagner*

6. AGREEMENT AND SIGNATURE

It is understood and agreed that any license granted is not transferable to another person, partnership, or corporation, or another location. Whenever the owner of the school or the location or school is changed, a new application must be submitted for approval by the Cosmetology Commission at least two months before the change.

It is further understood that the school license is renewed annually on the start date of the license. A renewal application must be submitted at least two months prior to the expiration date with all required attachments and the required fee. If a license is expired, the school shall pay the added penalty fee.

It is further understood that the Commission will be notified in writing of any changes from this application such as new instructors, change of days/times, etc.

It is further understood and acknowledged that the Commission may revoke or suspend the license of such school for any violation of the law or rules relating to cosmetology, esthetics, or nail technology, or if any of the above noted requirements or if further investigation reveals misrepresentation or false information being given in any manner or form as to any application or request for information made by the Commission, by any individual, partnership or corporation acting for or associated with said school.

I declare and affirm under the penalties of perjury that this information has been examined by me, and the best of my knowledge and belief, is in all things true and correct.

Owner or School Director Signed: _____ Dated: 9-3-2020
 Owner or School Director Signed: _____ Dated: 9/3/2020

Notary
 Subscribed and sworn to before me this 3 day of September, 2020

SEAL

 Notary Public - South Dakota

My Commission expires: May 21, 2025

Instructor(s) Name	IC-License Number	CO-License Number	Expiration Date
Angela Larson	IC-08478-2019	CO-07242-2019	10/4/2020
Rachael Maag	IC-11557-2019	CO-05917-2019	12/8/2020
Elizabeth Lloyd	IC-12014-2019	CO-10881-2019	11/1/2020

Lake Area Tech Calendar 2020-2021

August 2020						
Su	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 10 - All staff returns
 August 14- New Students - Kickoff Day
 August 17- All Classes begin
 August 28 - Day 10, Last Add/Drop Day
 11 school days, 16 work days

December 2020						
Su	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

December 16 - End of fall semester
 December - Workdays
 December -January - Winter Break
 12 school days, 14 work days
 82 school days, 90 work days (fall)

April 2021						
Su	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

April 2 - Good Friday
 April 5- Easter Monday (No School)
 20 school days, 20 work days

September 2020						
Su	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

September 7- Labor Day
 21 school days, 21 work days

January 2021						
Su	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 1- New Year's Day
 January 4-6- Workday
 January 7- New Students & Workday
 January 8- All Spring Classes begin
 January 18- MLK Jr. Day (No School, Workday)
 January 22 - Last day to drop/add, Day 10
 15 school days, 20 work days

May 2021						
Su	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

May 14- End of Spring Semester & Graduation
 10 school days, 10 work days
 82 school days, (87) work days (SP semester)
 May 17-19 - Work days
 May 19-Summer session begins
 May 19 - End 180 day contracts
 May 25- Summer's Add/Drop Day (Day 5)
 May 31- Memorial Day
 8 school days, 8 work days (summer session)

October 2020						
Su	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

October 12 - Native American Day (No School)
 October 9 - ATEA workday. (No school, Workday)
 October 15 - Midpoint
 20 school days, 21 work days

February 2021						
Su	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

February 15 - Presidents Day
 19 school days, 19 work days

June 2021						
Su	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

June 3 - last day of 190 day contracts
 June 16 - Midpoint
 22 school days, 22 work days

November 2020						
Su	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

November 11 - Veteran's Day
 November 26 - Thanksgiving
 November 27- No School
 18 school days, 18 work days

March 2021						
Su	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

March 15-19 - Spring Break
 March 9 - Midpoint
 18 school days, 18 work days

July 2021						
Su	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

July 5 - Independence Day observed
 July 15- End of summer session
 July 16 - End 210, 220 day contracts
 July 16- Workdays
 10 school days, 11 work days
 40 school days, 41 work days (summer session)

8/26/19 Revised ES
 Holidays are in RED

Office closed in RED
 Semester start and end dates are in GREEN

Work Days are in BLUE

Cosmetology • August Start

Semester Course Outline • 2020 – 2021

11 Months (2 Semesters, 1 Summer Session) (1500 Hours)

Credits Required for Graduation: 40.5

* Optional exit point for 1500 Hours

Expanded Clinical Certification • Additional 4 Months (1 Semester) (600 Hours)

Credits Required for Certification: 14 • Credits Required for Graduation: 54.5



Fall Semester

Course Number	Course Title	Clock Hours	Credits
COS 102	Pre-Clinical	295	5
COS 113	Clinical Floor I	210	4
COS 116	Theory I	97	6
Total		602	15

Spring Semester

Course Number	Course Title	Clock Hours	Credits
COS 119	Clinical Floor II	480	10
COS 122	Theory II	85	5
CSS 100	Career Search Strategies	8	.5
Total		573	15.5

Summer Session

Course Number	Course Title	Clock Hours	Credits
COS 125	Clinical Floor III	250	5
COS 128	Theory III	75	5
Total		325	10
Grand Total		1500	40.5

* Optional exit point for 1500 Hours

Expanded Clinical Certification

Fall Semester

Course Number	Course Title	Clock Hours	Credits
COS 131	Clinical Floor and On-The-Job Training	552	12
COS 134	Theory IV	20	1
AED 100	Automated External Defibrillator	14	.5
HAZ 100	Hazardous Materials Safety	14	.5
Total		600	14
Grand Total		2100	54.5

* The exit point is intended for those students who do not pursue the Expanded Clinical Certification for an additional 600 hours of training.

Cosmetology • January Start

Semester Course Outline • 2020 – 2021

11 Months (2 Semesters, 1 Summer Session) (1500 Hours)

Credits Required for Graduation: 40.5

* Optional exit point for 1500 Hours

Expanded Clinical Certification • Additional 4 Months (1 Semester) (600 Hours)

Credits Required for Certification: 14 • Credits Required for Graduation: 54.5



Spring Semester

Course Number	Course Title	Clock Hours	Credits
COS 102	Pre-Clinical	295	5
COS 113	Clinical Floor I	210	4
COS 122	Theory II	85	5
Total		590	14

Summer Session

Course Number	Course Title	Clock Hours	Credits
COS 125	Clinical Floor III	250	5
COS 128	Theory III	75	5
Total		325	10

Fall Semester

Course Number	Course Title	Clock Hours	Credits
COS 116	Theory I	97	6
COS 119	Clinical Floor II	480	10
CSS 100	Career Search Strategies	8	.5
Total		585	16.5
Grand Total		1500	40.5

* Optional exit point for 1500 Hours

Expanded Clinical Certification

Spring Semester

Course Number	Course Title	Clock Hours	Credits
COS 131	Clinical Floor and On-The-Job Training	552	12
COS 134	Theory IV	20	1
AED 100	Automated External Defibrillator	14	.5
HAZ 100	Hazardous Materials Safety	14	.5
Total		600	14
Grand Total		2100	54.5

* The exit point is intended for those students who do not pursue the Expanded Clinical Certification for an additional 600 hours of training.

SCHOOL FIELD TRIP PLANS for school license year 93, 2020 through 7-15, 2020.

1. School Name: Lake Area Technical College

We are requesting approval for the following field trips. We know this list must be submitted each year with our school license renewal and will be added to our school application for the year indicated above.

Name and location of field trip(s)	Approx. Date	Credit Hours	Educational objectives and approximate number of students.
1. Field Trip - Watertown	March 2021	8	Students will see how other salons operate, get business advice, assess if they would like to work there ≈ 40 students
2. Rapid/Spearfish/Belle recruiting event	Feb 2021	16	teaching potential students how to perform curls on mannequin heads, talking about our industry and showcasing their talent. Networking. 2 students
3. Running's ladies night event	Oct 2020	5	Networking, retailing to potential or current clients, seeing how event prepping + planning work ≈ 6 students
4.			

If more space is required, please use the reverse side.

I realize that if these field trips need to be changed or dropped, I must write to the Commission for prior approval. All those involved shall follow all the requirements as required by the Commission. (see reverse side).

School representative's signature: [Signature]
Date: 9-3-2020

.....
Date received by Commission: _____

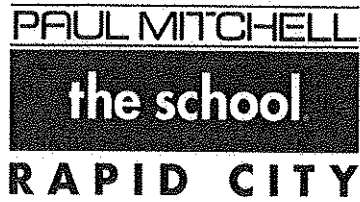
To be attached to the school license application or renewal fee.

The Commission recognizes and approves off-premise field trips under a present school license as long as the beauty school meets the following requirements:

1. completes a School Field Trip plan which lists:
 - a. name and location of field trip;
 - b. approximate date(s);
 - c. number of hours;
 - d. educational objectives (important);
 - e. number of students involved.
2. submit appropriate lesson plans;
3. submits this plan with the renewal of the school license;
4. 32 hours allowed for cosmetology students and 16 hours for esthetics and nail technician students;
5. instructor(s) directly supervise the students at all times on the field trip;
6. students and instructors wear identification nametags while on field trip.

(hair show trips may be requested, but they must be well-organized and have specific educational objectives.)

Name and location of field trip(s)	Approx. Date	Credit Hours	Educational objectives and approximate number of students.
5.			
6.			



Continued Education Plan PMTS Rapid City

OBJECTIVE

The objective of the Paul Mitchell Schools Learning Leader and staff continued education plan is to further our purpose of providing quality education for our students, and improve the staff's personal development.

GOALS

As the beauty industry is constantly changing and the goal of Paul Mitchell Schools is to give our students the necessary foundation and education to pass the state board exam and succeed in the salon, our goals are to:

1. Consistently be updated on the changes within the salon industry.
2. Improve our techniques and skills for effective teaching.
3. Learn and practice proper people management and motivational principles, which contribute to building the confidence and self-esteem of our students.
4. Improve the staff's personal commitment to balance and well-being.

Plan

Each staff member will be required to receive the number of hours of training, as specified, by the State of SD. The training will be documented via certificate.

Classes Available to Paul Mitchell Learning Leaders

Lesson Planning

Online class @ Paulmitchelltraining.edu
3 credits

Description:

Learn how to put together a map of how a Learning Leader and learner will co-create the learning experience. It is not a script detailing what the Learning Leader will say, but rather a blueprint of the basic concepts and how learners will learn *them. The lesson plan is divided in the open, body and close.

- Focus on how to create a lesson plan
- Create a lesson plan from start to finish
- Create a course file
- Quiz
- Teach class using lesson plan
- Quiz

Sponsoring school is Paul Mitchell the School.

The goal is to categorize the lesson topic into 3 easy-to-remember key points.

Technology Skills for the Classroom and Clinic Classroom

Online class @ Paulmitchelltraining.edu

3 Credits

Description:

Learn how to create a keynote or power point. Applying technology in the classroom, engaging learners in learning centers. Make an iMovie, and applying this in the classroom. Learn to create an interactive handout using Notability and share it with your peers.

- Keynote (adding, changing, and sharing content)
- Visual Basics, Transitions, Animations, Links, and Lesson Planning
- Using Notability in mini classes
- Evaluations for Mini-Classes
- Set up Digital Learning Centers
- App Integration into lesson
- Create an iMovie and apply it in the classroom
- Quiz

Sponsoring school is Paul Mitchell the School.

The goal is to learn how to integrate and use technology in the classroom, learning centers and mini-classes.

PAUL MITCHELL SCHOOLS EDUCATOR TRAINING

Education Leader Orientation
E-Learning How To's
Lesson Planning
Education Leader Orientation
Methodology
Learning Leader Boot Camp: Color
Learning Leader Boot Camp: Cutting
Learning Leader Boot Camp: Texture
Learning Leader Boot Camp: Makeup
Technology Skills for the Classroom and Clinic Classroom
Business Fundamentals: Connecting to My Future Series
Back 2 Basics: Worksheets, Service Tracking Forms, and Engagement
Back 2 Basics: Theory Management, Grading, Compliance, and Coaching
Welcome to Our Culture E-Training
Classroom Management Techniques
Leadership Podcast Series (2020)
Time Management (2020)
Leadership and Coaching (2020)
Mindful Leadership
Inspired Coach Workshop — ON DEMAND
Time and Focus Management
Time Management for Financial Aid (2020)
Professional Dialogue (1h 40m)
Leadership Team E-Course
Core Classroom and Protégé Program Management — February 2020
Internal Controls (2020)
21 Days of Motivation (10h)
Satisfactory Academic Progress: Failing Two SAP Evaluations, the
Overcoming Objections
Distance Education — Help Getting Started
Distance Education — Part 2
Virtual Communication
Let's Get Zooming
Google Classroom

Reporting Distance Education Attendance

Quick Tips for Distance Educators 101

Virtual Coaching and Communication

Quick Tips for Distance Educators 102

Professional Judgment

Responding to Guest Challenges

Cutting Specialist Virtual Training

PAUL MITCHELL THE SCHOOL FIELD TRIP REQUEST

Peggy Sproat, owner of Paul Mitchell the School Rapid City, has submitted the following field trip request. Commission members will note that the date of the field trip is the same day as the Commission meeting. The school will be doing this project in any case – it is up to the Commission to determine if this qualifies for education hours as a field trip.

Friday September 25, 2020

We will be taking a group of students to the Sturgis motorcycle Museum to film a short video for all the contributions Paul Mitchell has provided over the years including a Motorcycle John Paul himself donated.

Two Future Professionals will be working on hair
Two Future Professionals will be working on make-up
Two Future Professional will be modeling
One will be the video speaker
One will be filming
Two will be behind the scene taking pictures of production

There will be estimated 10 future professionals total

There will be three employees joining the future professionals. Zack Crouch (Licensed cosmetology educator), Tina Garfield (Licensed Esthetics educator), and Joanna Wiseman (Marketing Leader).

We will be prepping the future professionals before going to the museum. Once there, the future professionals will be putting the finishing touches on the speaker and models. Then we will be ready to film! Estimated time will be 8 hours.

SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION
SOUTH DAKOTA COSMETOLOGY COMMISSION

500 E Capitol Ave, Pierre, SD 57501
Tel: 605.773.6193 Fax: 605.773.7175 cosmetology.sd.gov

EDUCATION CERTIFICATION COURSE PROVIDER APPLICATION

APPLICATION FEE: \$100 (Non-refundable)
Check or money order payable to: Cosmetology Commission

GENERAL PROVIDER INFORMATION

Provider's Name: Amazing Lash Studio
Provider's Address: 2101 W. 49th St. Suite 101
STREET
Sioux Falls SD 57108
CITY STATE ZIP
Contact Name: April Buysse Tel: (605) 988-4588
Fax () - - Email: april.buysse@amazinglashstudio.com
Check one: Individual Provider Company Provider

COURSE INFORMATION

ATTACH a detailed outline or agenda of the course must be attached to application

Subject (Check ONLY ONE): Microdermabrasion Electric Nail File Eyelash Extensions
Name of Course: Amazing Lash Studio Eyelash Extension certification Clock Hours: 40+
All continuing education in South Dakota must emphasize safety and sanitation *Do not include breaks and meals*

Location of Course: Amazing Lash Studio 2101 W. 49th St. Suite 101
BUSINESS NAME STREET
Sioux Falls SD 57108
CITY STATE ZIP

Initial Course Offering Date: Ongoing Time: _____

ADDITIONAL OFFERINGS

If this course will be offered more than the initial date listed above, attach a list of dates, times, and locations. To identify the location, include business name, address, city, state, and zip code.

The Commission must have at least twenty-four (24) hours written notice of any changes in the date, location or instructor of your course. Resumes are required for a new course instructor. This information must be faxed to the number above. **All correspondence MUST include the Commission assigned Course Certification number, course name and number of credit hours.**

Instructor Name: Kailey Bermann and Delaney Laib - (Larson)

QUALIFICATIONS AND LICENSURE

ATTACH instructor's resume
 List state(s) of licensure and current license number – An instructor does not have to be licensed in South Dakota, but must be licensed from another state.

ck 1053 \$100.00

AUG 28 2020

Safety and sanitation

List any relevant information you feel is necessary to assist the Commission in determining approval of this course.

All Amazing Lash Stylists receive 2 weeks of extensive training. Via school our training system and hands on learning at the studio. All stylists are paid for training and are employed at the studio.

Briefly explain the method of monitoring for course attendance. Lash stylists will log into our computer system (Millenium) and we will track hours.

ATTACH a sample of the sign-in sheet. After the course, submit a copy to the Commission. - Millenium

ATTACH a sample copy of the certificate of attendance the provider issues to the licensee as proof of attendance of the course. The certificate must show name of course, name of attendee, dates of attendance, and number of hours earned.

AGREEMENT

I certify all information on this application is correct to the best of my knowledge.

Person completing this application (Please print): April Buyse

Signature: [Signature] Date: 8/25/20

SUBMISSION

Submit your application within sixty (60) days prior to the course date to receive prior approval and a course number. A \$100 non-refundable fee must accompany the application. This fee is good for one year only no matter how many courses are taught and is not pro-rated.

Attachments:

- 1. Course agenda or outline
2. Additional offerings
3. Instructor resume
4. Sample of sign-in sheet
5. Sample of certificate of attendance

NOTES

- When South Dakota licensees attend an approved provider course, the licensee does not have to pay the \$35 verification fee to the Commission.
As of January 1, 2005, the Commission only requires a one-time continuing education course for electric nail files and microdermabrasion.
As of July 3, 2017, the Commission requires a one-time continuing education course for eyelash extensions.
After the Commission has granted its written approval of the application, the provider is entitled to state upon its publications: "This program is approved for ___ (number) South Dakota Education Certification Hours."

COMMISSION USE ONLY
[] Approved Hours: _____ Course Approval Number: _____
[] Denied Reason: _____
Reviewed by: _____ Date: ___/___/___



Safety/Hygiene/Sanitation/Sterilization

Sterilizing Your Instruments

THIS MUST BE DONE AFTER EACH CLIENT

1. Using a nail brush, wash tweezers with soap and warm water. Brush thoroughly at the tip of the tweezers to remove any residual adhesive. Rinse tweezers, replace nail brush in disinfectant jar with brush down and lid closed.
2. Soak tweezers in the instrument tray in an EPA registered disinfectant solution, such as Barbicide for 10 minutes. Disinfectant container is marked "Used Instruments."
 - A. *Disinfectant solution will consist of an EPA-registered bactericidal, fungicidal, and virucidal disinfectant used in accordance with the manufacturer's instructions.*
3. Using the tongs or rubber gloves remove the tweezers from instrument tray.
4. Rinse tweezers clear of barbicide.
5. Spray or wipe tweezers with rubbing alcohol.
5. **DRY TWEEZERS COMPLETELY** and place into clean, closed container. *No used implements can go into the clean container after this process.*
6. When you are done for the day and completed this process store your container in our designated area.

Sanitation and disinfection of tools

Understanding the basics

→ What is *Sanitation*?

- ◆ Sanitation is the process of cleaning to remove all visible residue and matter.

→ What is *Disinfection*?

- ◆ Disinfectants are chemical agents that destroy all bacteria, fungi, and viruses. Disinfectants are not for use on human skin, hair, or nails.

→ What is *Sterilization*?

- ◆ Sterilization is the complete destruction of all microbial life. Sterilization is commonly achieved through the use of Dry heat autoclave and/or High Pressure Steam.

State Cosmetology Rules and Regulations:

- Stylists are required to *Disinfect* and *Sanitize* all metal implements used during any service.
- Tools must be disinfected with a United States Environmental Protection Agency (EPA) approved chemical such as **barbicide**.

What happens when we fail to follow protocol?

Because our eyelashes are meant to keep oil, dirt, and bacteria out of our eyes, it's only common sense that our tweezers would become contaminated as well.

Eye infections such as pink eye and styes can easily be spread through tools that are not sanitized properly and/or contaminated barbicide that is not replaced enough.

Proper Steps for Sanitation and Disinfection

Keep a premixed jug of Barbicide ready at all times so barbicide jars are easily filled.

Mixture Ratio: 2 oz of Barbicide per 32 oz of water.
Always pour the solution into water not vice versa.

Barbicide must be replaced a MINIMUM OF 1 TO 2 TIMES PER DAY.

DO NOT leave Tweezers in Barbicide overnight- rusting will occur.

NOTE: Dirty implements should be kept in a tray/pencil box labeled "dirty implements" until ready to begin proper steps below.

1. **Disinfect Tools.** Wash tweezers with a clean nail brush and antibacterial soap.
2. **Spray tweezers** with rubbing alcohol and dry them off.
3. **Sanitize Tools.** Soak in Barbicide mixture for a minimum of 10 mins.
4. **Rinse tweezers.**
5. **Dry tweezers thoroughly.**
6. **Place tweezers** into a separate, clean, closed container.
7. **The closed container** is labeled "Clean implements"

LASH ROD SANITATION

Sanitizing our lash rods must be done after each guest. If a lash rod is trimmed to better fit a guest eye area, that rod must be thrown away after the service.

For lash rods not trimmed, continue with sanitation:

1. Using a nail brush, scrub lash rods with hot water & soap. Any remaining adhesive must be scrubbed off.
2. Rinse
3. Soak lash rods in instrument tray (separate from tweezers) filled with barbicide mixture for 10 minutes
 - a. Container must be labeled "Used Instruments"
4. Rinse.
5. Dry lash rods
6. ~~Store clean lash rods in a separate, clean, closed and labeled container.~~

Every rod must be sanitized after each service.



Pre-Training Work for Day 1

On-boarding paperwork with studio manager / franchisee

Featherweight Classic (and secondary classic) Lashes and Retail e-Learning's and quizzes, ***must print out and have completed quizzes / exercises ready for Day 1 training.***

New Stylists will be ***expected*** to complete all 13 initial training guests. Additional training guests for stylists that struggle is up to Trainer, Studio Franchisee and Studio Manager and to follow through on one or more additional days of training.

Day 1

8:30 Introductions with trainer and studio

9:00 Q&A with recap of e-Learnings / quizzes / exercises & set training expectations for stylists

9:45 Eye and Face Shapes
Lash Mapping with Classic / Hybrid / Volume
Stylist notes

11:45 How to check stylist supplies out / room set up

Lunch 12:30 - 1:30

1:30 Greeting Guest and Consultation

2:30 Aftercare & Retail Products

3:30 10 min break

3:40 Mannequins
Extensions Removal- manually with tweezers

4:45 Lower lashes gel pad / tape
Demo & drill

5:35 Clean up
Handout Homework- Take Home Quiz #1

Lunch 12:00 - 1:00

1:00 Partner Application, Full Set #2,
Featherweight Classic Lashes

3:00 Adjustments

3:45 Partner Adjustments #1, not applying any lashes

4:15 Partner Adjustments #2, not applying any lashes

5:10 How To: taking proper pictures of lashes

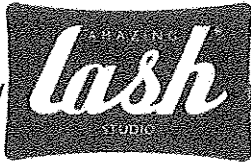
5:15 First round of individual 1 on 1 progress updates with trainer and each stylist

Day 2

8:30 Collect Day 2 homework
Go over answers / Q&A

9:00 Mannequins

10:00 Partner Application, Full Set, #1,
Featherweight Classic Lashes



Q&A / Handout Homework- Take Home Quiz #2

5:45 End of day

Q&A

Day 3**8:15 Stylists arrive in studio, sign out room supplies and set up.**

Select 3 stylists (per round) to conduct full evaluations on.

8:30 Collect Day 3 homework, go over answers / Q&A**9:00** Partner Application, Refill #1, premade volume**10:00** Partner Application, Refill #2, premade volume**Lunch 11:10 - 12:10****Model #1****Group 1 Stylists; 2 Training Guests per time slot****12:30 - 2:30****12:40 - 2:40****12:50 - 2:50****1:00 - 3:00****1:10 - 3:10****1:20 - 3:20****Group 2 Stylists**

In breakroom, Group 2 will watch a demo on gel removal then play jeopardy

12:30 Gel Removal

Protocol

1:00 Demo + Q&A**2:00** Jeopardy Game - being updated**Model #1****Group 2 Stylists; 2 Training Guests per time slot****3:00 - 5:00****3:10 - 5:10****3:20 - 5:20****3:30 - 5:30****3:40 - 5:40****3:50 - 5:50****Group 1 Stylists**

In breakroom, Group 2 will watch a demo on gel removal then play jeopardy

3:20 Gel Removal

Protocol

3:50 Demo + Q&A**4:50** Jeopardy Game - being updated

Trainers; at the end of Day 3, determine which 2 stylists will be learning Lash Lift on Day 4.

Option 1, Top 1-2 stylists with their extensions application to learn Lash Lift.

Option 2, Bottom 1-2 struggling stylists on their extensions application to learn Lash Lift.

Day 4

8:15 Stylists arrive in studio, sign out room supplies and set up.

Select 3 stylists (per round) to conduct full evaluations on.

Group 1 Stylists; Training Guest #2

2 per time slot

8:30 - 10:30

8:40 - 10:40

8:50 - 10:50

9:00 - 11:00

9:10 - 11:10

9:20 - 11:20

Group 1 Stylists:

When completed with Day 4 Training Guests, go over full evaluations with 6 stylists as next round of progress updates.

Group 2 Stylists; Training Guest #2

2 per time slot

1:30 - 4:00 Two rooms for Lash Lift

2:10 - 4:10

2:20 - 4:20

2:30 - 4:30

2:40 - 4:40

Group 1 Stylists; Training Guest #3

2 per time slot

11:00 - 1:00

11:10 - 1:10

11:20 - 1:20

11:30 - 1:30

11:40 - 1:40

11:50 - 1:50

Group 2 Stylists; Training Guest #3

2 per time slot

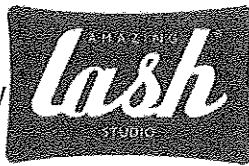
4:30 - 6:30

4:40 - 6:40

4:50 - 6:50

5:00 - 7:00

5:10 - 7:10



2:50 - 4:50

5:20 - 7:20

Lash Lift

- 8:30** Lash Lift Module 1- Lash Lift Intro, Candidates, Contraindications, Features & Benefits
 Time of e Learning video = 7:39
 Complete quiz and Exercise post video
 Go over exercise, Q&A
- 9:30** Lash Lift Module 2- 10 min Consultation, Guest Consultation, Common Guest Questions, Tools & Supplies Needed
 Time of e Learning video = 11:37
 Complete quiz and Exercise post video
 Go over exercise, Q&A
- 10:30** Lash Lift Module 3- Protocols, Aftercare, Sterilization
 Time of e Learning video = 15:37
 Complete quiz and Exercise post video
 Go over exercise, Q&A
- 11:30** Lash Lift Module 4- Retail
 Time of e Learning video = 6:12
 Complete quiz and Exercise post video
 Go over exercise, Q&A
- Lunch 12:30 - 1:30**
- 1:30** Lash Lift Demo
- 2:30** Lash Lift Training Guest #1

Day 5**8:15 Stylists arrive in studio, sign out room supplies and set up.**

Select 3 stylists (per round) to conduct full evaluations on.

Group 2 Stylists; Training Guest #4

2 per time slot

8:30 - 10:30**8:40 - 10:40****8:50 - 10:50****9:00 - 11:00****9:10 - 11:10****9:20 - 10:30 Lash Lift**

Group 2 Stylists:

When completed with Day 5 Training Guests, go over full evaluations with 6 stylists as next round of progress updates. For the two stylists performing Lash Lift are required to have full evals on each training guest on Day 5.

Group 2 Stylists; Training Guest #5

2 per time slot

11:00 - 1:00**11:10 - 1:10****11:20 - 1:20****11:30 - 1:30****11:40 - 1:40****11:50 - 1:00 Lash Lift**

**Group 1 Stylists; Training Guest #4
Training Guest #5**

Group 1 Stylists;

2 per time slot
2:00 - 4:00
2:10 - 4:10
2:20 - 4:20
2:30 - 4:30
2:40 - 4:40
2:50 - 4:50

2 per time slot
4:30 - 6:30
4:40 - 6:40
4:50 - 6:50
5:00 - 7:00
5:10 - 7:10
5:20 - 7:20

At the end of Week 1, each stylist will have a 1 on 1 progress update with the stylist trainer, studio manager and franchisee to determine if stylist is on track with required 13 training guests or if additional training guests need to be assigned. All stylists must have a minimum of 13 training guests. For stylists who are struggling more they will have up to 5-10 extra training guests post initial two week training. It will be up to the Franchisee and Studio Director to continue post Week Two training or not.

Day 6

8:15 Stylists arrive in studio, sign out room supplies and set up.

Select 3 stylists (per round) to conduct full evaluations on.

Group 1 Stylists; Training Guest #6

2 per time slot
8:30 - 10:30
8:40 - 10:40
8:50 - 10:50
9:00 - 11:00
9:10 - 11:10
9:20 - 11:20

Group 1 Stylists; Training Guest #7

2 per time slot
11:00 - 1:00
11:10 - 1:10
11:20 - 1:20
11:30 - 1:30
11:40 - 1:40
11:50 - 1:50

**Group 1 Stylists:**

When completed with Day 4 Training Guests, go over full evaluations with 6 stylists as next round of progress updates.

Group 2 Stylists; Training Guest #6

2 per time slot

2:00 - 4:00**2:10 - 4:10****2:20 - 4:20****2:30 - 4:30****2:40 - 4:40****2:50 - 4:50 Lash Lift****Group 2 Stylists; Training Guest #7**

2 per time slot

4:30 - 6:30**4:40 - 6:40****4:50 - 6:50****5:00 - 7:00****5:10 - 7:10****5:20 - 6:30 Lash Lift****Day 7****8:15 Stylists arrive in studio, sign out room supplies and set up.**

Select 3 stylists (per round) to conduct full evaluations on.

Group 2 Stylists; Training Guest #8

2 per time slot

8:30 - 10:30**8:40 - 10:40****8:50 - 10:50****9:00 - 11:00****9:10 - 11:10****9:20 - 11:20****Group 2 Stylists; Training Guest #9**

2 per time slot

11:00 - 1:00**11:10 - 1:10****11:20 - 1:20****11:30 - 1:30****11:40 - 1:40****11:50 - 1:50**

Group 2 Stylists:

When completed with Day 4 Training Guests, go over full evaluations with 6 stylists as next round of progress updates.

Group 1 Stylists; Training Guest #8

2 per time slot

2:00 - 4:00**2:10 - 4:10****2:20 - 4:20****2:30 - 4:30****2:40 - 4:40****2:50 - 4:50****Group 1 Stylists; Training Guest #9**

2 per time slot

4:30 - 6:30**4:40 - 6:40****4:50 - 6:50****5:00 - 7:00****5:10 - 7:10****5:20 - 7:20****Day 8****8:15 Stylists arrive in studio, sign out room supplies and set up.**

Select 3 stylists (per round) to conduct full evaluations on.

Group 1 Stylists; Training Guest #10

2 per time slot

Group 1 Stylists; Training Guest #11

2 per time slot

	8:30 - 10:30	11:00 - 1:00
	8:40 - 10:40	11:10 - 1:10
8:50 - 10:50		11:20 - 1:20
9:00 - 11:00		11:30 - 1:30
9:10 - 11:10		11:40 - 1:40
9:20 - 11:20		11:50 - 1:50

Group 1 Stylists:

When completed with Day 4 Training Guests, go over full evaluations with 6 stylists as next round of progress updates.

Group 2 Stylists; Training Guest #10

2 per time slot

2:00 - 4:00
2:10 - 4:10
2:20 - 4:20
2:30 - 4:30
2:40 - 4:40
2:50 - 4:00 Lash Lift

Group 2 Stylists; Training Guest #11

2 per time slot

4:30 - 6:30
4:40 - 6:40
4:50 - 6:50
5:00 - 7:00
5:10 - 7:10
5:20 - 6:30 Lash Lift

Day 9

8:15 Stylists arrive in studio, sign out room supplies and set up.

Select 3 stylists (per round) to conduct full evaluations on.

Group 2 Stylists; Training Guest #12

2 per time slot

8:30 - 10:30
8:40 - 10:40
8:50 - 10:50
9:00 - 11:00
9:10 - 11:10
9:20 - 11:20 Lash Lift

Group 2 Stylists; Training Guest #13

2 per time slot

11:00 - 1:00
11:10 - 1:10
11:20 - 1:20
11:30 - 1:30
11:40 - 1:40
11:50 - 1:50 Lash Lift

Group 2 Stylists:

When completed with Day 4 Training Guests, go over full evaluations with 6 stylists as next round of progress updates.

Group 1 Stylists; Training Guest #12

2 per time slot

2:00 - 4:00
2:10 - 4:10
2:20 - 4:20
2:30 - 4:30
2:40 - 4:40
2:50 - 4:50

Group 1 Stylists; Training Guest #13

2 per time slot

4:30 - 6:30
4:40 - 6:40
4:50 - 6:50
5:00 - 7:00
5:10 - 7:10
5:20 - 7:20

**Day 10**

Soft Opening!

For struggling stylists the following 1 to 2 Day Agenda can be followed:

Day 10 - Extended Training

Schedule is for up to 12 training guests per day.

8:15 Stylists arrive in studio, sign out room supplies and set up.

Select 3 stylists (per round) to conduct full evaluations on.

Group 1 Stylists; Training Guest #14

2 per time slot

8:30 - 10:30**8:40 - 10:40****8:50 - 10:50****9:00 - 11:00****9:10 - 11:10****Group 1 Stylists; Training Guest #15**

2 per time slot

11:00 - 1:00**11:10 - 1:10****11:20 - 1:20****11:30 - 1:30****11:40 - 1:40****Day 11 - Extended Training**

Schedule is for up to 12 training guests per day.

8:15 Stylists arrive in studio, sign out room supplies and set up.

Select 3 stylists (per round) to conduct full evaluations on.

Group 1 Stylists; Training Guest #16

2 per time slot

8:30 - 10:30**8:40 - 10:40****8:50 - 11:50****9:00 - 11:00****9:10 - 11:10****Group 1 Stylists; Training Guest #17**

2 per time slot

11:00 - 1:00**11:10 - 1:10****11:20 - 1:20****11:30 - 1:30****11:40 - 1:40**

Delaney R. Laib
5001 W Equestrian Pl Apt 3124
Sioux Falls, SD 57106

delaneyrlaib@gmail.com

(605)809-1996

Education:

- High School Graduate 2017 (Armour High School)
- Certified Nursing Assistant: Took training classes at DWU in 2016 at Mitchell, SD.
- Mott Community College [Transitions School of Cosmetology (Flint MI)]: Had one semester of beauty school and finished the basic course at Transitions School of Cosmetology there.
- Stewart's School: Graduated May 21, 2019
- Certified Lash Extensions: Since Sept of 2019

Skills and Abilities:

Collaboration

- Collaborated with staff and facility and clients
- Worked together with transferring residents, and assisting them with tasks
- Met high expectations caring for residents and their families

Creative

- Created a Mural at the Golden Living Center & Armour High School
- Problem solving with overbooking at salon

Organized

- Organized a Powder Puff Football Game for two years in High School
- Created parent consent forms
- Organized an Art Camp for the Armour Elementary Children
- Did task at the salon such as checking out clients, sold retail, laundry, and booking appointments

Technical

- Charted vitals and medical records
- Receptioning and taking appointment

Experience:

Activities Assistant: Golden Living Center Armour, SD [2014-2016]
InHomeCare: Freeland MI [July 2017-February 2018]
Certified Nursing Assistant: Armour Care and Rehab Armour, SD [February 2018-2019]
Smart Styles Salon: [July 2018- Feb 9,2019] 3209 S Louise Ave, Sioux Falls, SD 57106
The Man Salon [February 2019- Oct 2019]
Amazing Lash Studio [Sept 2019- Present]

- EIMI
- Nate Flick
- Kenra
- Clinical Care
- Lanza
 - Leah Freeman
- Nioxin
- Aquage

Certifications

- Microdermabrasion
- Electric Nail File

References

1. Nicole Price
 - a. Phone: (757)-761-2510
 - b. Email: nicolepricecna@gmail.com
 - c. Relation: Past Coworker
2. Sarah McCoy
 - a. Phone: (605)-201-8202
 - b. Email: srhmc coy@gmail.com
 - c. Relation: Past employer, friend
3. Judee Kleinsasser
 - a. Phone: (605)-351-7513
 - b. Email: judee@michelscom.com
 - c. Relation: Past employer, friend



has demonstrated exceptional skill and advanced
artistry and Amazing Lash Studio is proud to award
them with the title of **MASTER STYLIST**.

AMAZING *lash* STUDIO

SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION
SOUTH DAKOTA COSMETOLOGY COMMISSION

500 E Capitol Ave, Pierre, SD 57501
Tel: 605.773.6193 Fax: 605.773.7175 cosmetology.sd.gov

EDUCATION CERTIFICATION COURSE PROVIDER APPLICATION

APPLICATION FEE: \$100 (Non-refundable)
Check or money order payable to: Cosmetology Commission

GENERAL PROVIDER INFORMATION

Provider's Name: Tami L Stokes
Provider's Address: 519 Main Street
STREET
Rapid City SD SD
CITY STATE ZIP
Contact Name: Tami L Stokes Tel: (605) 690 8248
Fax () _____ Email: studio19onmain@gmail.com
Check one: Individual Provider Company Provider

COURSE INFORMATION

ATTACH a detailed outline or agenda of the course must be attached to application
Subject (Check ONLY ONE): Microdermabrasion Electric Nail File Eyelash Extensions
Name of Course: Studio 19 Lash Extension Training Clock Hours: 16
All continuing education in South Dakota must emphasize safety and sanitation Do not include breaks and meals
Location of Course: Studio 19 Lashes 519 Main Street
BUSINESS NAME STREET
Rapid City SD 57701
CITY STATE ZIP
Initial Course Offering Date: September 29 & 30, 2020 Time: 8 am

ADDITIONAL OFFERINGS

If this course will be offered more than the initial date listed above, attach a list of dates, times, and locations. To identify the location, include business name, address, city, state, and zip code.

The Commission must have at least twenty-four (24) hours written notice of any changes in the date, location or instructor of your course. Resumes are required for a new course instructor. This information must be faxed to the number above. All correspondence MUST include the Commission assigned Course Certification number, course name and number of credit hours.

Instructor Name: Tami L Stokes

QUALIFICATIONS AND LICENSURE

- ATTACH instructor's resume
 List state(s) of licensure and current license number – An instructor does not have to be licensed in South Dakota, but must be licensed from another state.

List any relevant information you feel is necessary to assist the Commission in determining approval of this course.
Studio 19 has a strong commitment to education and infection control, safety and sanitation. With over 20 years in this industry Studio 19 can provide comprehensive education to those wishing to pursue their lash extension career.

ATTENDANCE VERIFICATION

Briefly explain the method of monitoring for course attendance. Basic Sign-In/Sign-Out format by signature
for Day in, Breaks, Lunch, and Day out

- ATTACH a sample of the sign-in sheet. After the course, submit a copy to the Commission.
- ATTACH a sample copy of the certificate of attendance the provider issues to the licensee as proof of attendance of the course. The certificate must show name of course, name of attendee, dates of attendance, and number of hours earned.

AGREEMENT

I certify all information on this application is correct to the best of my knowledge.

Person completing this application (Please print): Tami L Stokes

Signature: *Tami L Stokes* Date: 09 / 04 / 2020

SUBMISSION

Submit your application within sixty (60) days prior to the course date to receive prior approval and a course number. A \$100 non-refundable fee must accompany the application. **This fee is good for one year only no matter how many courses are taught and is not pro-rated.**

Attachments:

1. Course agenda or outline
2. Additional offerings
3. Instructor resume
4. Sample of sign-in sheet
5. Sample of certificate of attendance

NOTES

- When South Dakota licensees attend an approved provider course, the licensee does not have to pay the \$35 verification fee to the Commission.
- As of January 1, 2005, the Commission only requires a one-time continuing education course for electric nail files and microdermabrasion.
- As of July 3, 2017, the Commission requires a one-time continuing education course for eyelash extensions."
- After the Commission has granted its written approval of the application, the provider is entitled to state upon its publications: "This program is approved for ___ (number) South Dakota Education Certification Hours."

COMMISSION USE ONLY

Approved Hours: _____ Course Approval Number: _____

Denied Reason: _____

Reviewed by: _____ Date: ____/____/____

TAMI STOKES

319 Gold Street Lead, SD 57754 | (605)690-8248 | studio19onmain@gmail.com

Skills Summary

SD licensed Cosmetologist currently with 20+ years experience SD License # CO-09617-2018

SD licensed Nurse currently with 10+ years experience. SD License # P009886

FL licensed Permanent Makeup Artist currently with 8+ years experience.

Education

Degree / Date of Graduation

Cosmetology degree/ 1991 in Minnesota

Nursing degree / 2006 in South Dakota

Experience

MARIE'S BEAUTY - ROSEVILLE, MN

Nail Tech/ 1991-1994

Provided clients with manicures, pedicures, acrylic nails, and nail art.

PIVOT POINT BEAUTY - CHICAGO, IL

Cosmetologist/ 1994-2004

Full service salon focusing on providing the cutting edge of all aspects of beauty to all clients.

NAIL STUDIO - SIOUX FALLS, SD

Nail Tech/ 2008-2010

Full service nail salon providing manicures/ pedicures/ acrylic nails/ gel nails/ airbrush designs/nail art

Sharon's

Cosmetologist/ 2010-2012

Full service salon with an emphasis on esthetics and makeup

SiBelle Salon

Cosmetologist/ 2012-2014

Provide clients with all services offered in this trendy upscale salon.

Studio19 Lashes and Salon

Owner-Operator/ 2014-present

Offering the finest in Eyelash Extensions and Permanent Makeup as well as providing continuing education and advance techniques trainings.

Golden Living Center

Nursing Service/ 2006-2007

Geriatric nursing

STAT Nursing

Short Distance Travel Nurse/ 2007-2008

Provide interim nursing services for Clinics, Hospitals, ER's, nursing homes, and Assisted Living Centers on an on-call basis.

AACO Nursing Service

Travel Nurse/ 2008-2012

Travel to long term assignments providing interim nursing services as needed

Continuing Education

Nursing for Wound Care/ 12-hour course developed to provide nurses with an understanding of the changing face of wound care today.

Alzheimer's Management/ 8-hour seminar to help nurses manage Alzheimer's Disease in the long-term care-memory unit setting

Infection Control for Assisted Living / 16-hour seminar to provide nursing staff the understanding of how infections are spread in the AL community and how to effectively manage and prevent.

Advanced techniques in Makeup and Styling/ 3-day class on shading, contouring, color selection, and style design for today's fashion conscious women.

Permanent Makeup/ 100 hours of education on the techniques and procedures as well as safety and infection control in permanent makeup.

Eyeliner and Brow Boot Camp/ 3-day course for advanced techniques in permanent makeup, and micro blading brow techniques.

Lash Bomb/ 2-day course to learn the beginning techniques for eyelash extension application.

Adore Me Lash/ 2-day course on the art of lash application and the safety process of application and removal.

Xtreme Lashes/ 2-day intensive class to learn the art of Eyelash Extension Application

Pash Lashes/ 16-hour course on the advanced technique of Camellia lash application and the safety and contraindications.

Lash Perfect/ 12-hour course on professional application of individual eyelash extensions.

Novalash/ 1-day training on becoming a certified lash extensionist with Novalash.

MadameLash/ 2-day course for advanced technique of applying Volume Lashes.

Lash Tribe/ 32 hour intensive advanced techniques on the importance of proper techniques in application and the importance of following impeccable safety, sanitation, and infection control guidelines to ensure the utmost in client safety.

EyeLash Excellence/ 2 weeks of 8 hour days of Continued Education on advanced techniques, skill building, safety, infection control, learning to develop curriculum and learning to teach others eyelash extension application safely, effectively, and properly.

I have several unlisted credentials that are too numerous to mention but those trainings and certificates are available upon request.

DATES AND TIMES COURSE OFFERED

1. SEPTEMBER 29, & 30, 2020 @ STUDIO 19
2. OCTOBER 28, & 29, 2020 @ STUDIO19
3. NOVEMBER17, & 18, 2020 @ STUDIO19
4. JANUARY 12, & 13, 2021 @ STUDIO19
5. FEBRUARY 17, & 18, 2021 @ STUDIO19

***** COURSE DATE AND TIMES ARE SUBJECT TO CHANGE UPON APPROVAL OF SD COSMETOLOGY COMMISSION**

***** ADDITIONAL COURSES MAY BE SCHEDULED WITH STUDIO 19 UPON REQUEST AND APPROVAL**

***** ALL COURSES WILL BE HELD AT THE FOLLOWING:**

STUDIO 19 LASHES 521 MAIN STREET, RAPID CITY SD 57701

FOR COURSE DESCRIPTION AND CONTENT OR FOR COURSE REQUEST PLEASE CONTACT STUDIO 19 AT (605)690-8248 OR STUDIO19ONMAIN@GMAIL.COM

Certificate of Training


This certifies that

Kristen Benz

has successfully completed

the 16 hour Studio 19 Lash Extension Training – SD State Approved
Continuing Education Course on August 23, 2019

Signed _____

Date August 23, 2019

NANCY NGUYEN REQUEST FOR COMMISSION RECONSIDERATION OF APPLICAITON

In 2017 the Cosmetology Commission denied a reciprocity applicant from Nancy Nguyen due to untruthful statements on her application. The Commission voted to deny her application and to inform her that she cannot reapply for a south Dakota license for five years.

The five-year denial of her application is March 20, 2022.

Last week we received a phone call from Nancy requesting that the Commission reconsideration the five-year timeframe. She followed up with a letter to the Commission and a Student License application to attend the cosmetology program at Paul Mitchell The School Rapid City.

The following documents are attached for the Commission's review and consideration:

- (1) September 10, 2020 Letter from Nancy Nguyen requesting the Commission reconsider the five-year denial of your application
- (2) Student Enrollment Form/Application for Student License received September 11, 2020
- (3) Application Referral to the Commission dated March 20, 2017 outlining Ms. Nguyen's application
- (4) Excerpt from the March 20, 2017 Commission Meeting Minutes regarding Commission action on Nancy Nguyen's Reciprocity Application

South Dakota Cosmetology Commission
STUDENT ENROLLMENT FORM

Personal Information. Please PRINT clearly

Student Name: Nancy Ngoc Nguyen
Address: 10862 Freedom Trail
City: Summerset State: SD Zip: 57118
Social Security Number (required): _____
Date of Birth: 05/15/1986 Gender: F _____ M ✓

Must attach copies of: (1) birth certificate and current photo or (2) government-issued photo ID such as driver's license - photograph must be clear.

Application for Student License (signed by student) (SDCL 36-15-33)

I hereby request that I be granted a student license that will permit me to receive education in (check one) cosmetology _____ esthetics _____ nail technology and to perform such services upon the public, until I have completed the required course of education as set forth in Chapter 36-15 of the South Dakota Code. I further understand that the student license is only valid in the school.

Have you ever been convicted of, plead guilty or nolo contendere to a felony or any state or federal crime relating to narcotic drugs? _____ Yes No. If answered "yes" explain on a separate sheet giving date, place and full particulars and attach as part of this application.

Student Signature: [Signature] Date: 09/11/2020

School Entrance Certification (completed by the school)

School Name: Paul Mitchell The School Rapid City
Program enrolled in (check one): Cosmetology _____ Esthetics _____ Nail Technology _____

Date Enrolled in School: NOV. 16, 2020

New Restart _____ Reciprocity _____ Transfer _____ from (former school) _____
Attach additional information if reciprocity or transfer student

I certify that this student is enrolled in this school and is enrolled in the above indicated program from this school.

School Official Signature: [Signature]

This form must be filed with the South Dakota Cosmetology Commission office within 10 days of the above enrollment date. The student license fee of \$6 (non-refundable) must accompany this form.

Cosmetology Office Use Only: Student License Number: _____

Updated 7/2020

APPLICATION REFERRAL TO THE COMMISSION – March 20, 2017

NANCY NGOC NGUYEN - Reciprocity Nail Technician Applicant

Details of application process:

7/25/16 - Received a Nail Technician Reciprocity application from Nancy Ngoc Nguyen. The application education section of the application was incomplete.

- She indicated the states of her previous licensure were Florida and Texas.
- She also stated that she had never had her licensed suspended or revoked.

7/29/16 - Communicated via email with the Oklahoma Board of Cosmetology to inquire if she had ever been licensed in their state. The response was she had been licensed as a reciprocity manicurist from Florida in 11/2014 and then immediately submitted documents from Puerto Rico for cosmetology in 12/2014. The Puerto Rico documents were determined to be fraudulent and Oklahoma revoked her manicurist license.

7/29/16 - Mailed a new application to Ms. Nguyen to fill out and stated in the accompanying letter: "You must truthfully and honestly answer all questions contained on the application." The letter also explained the other missing documents, including Work Experience Affidavit, Certification of license from states where previously and/or currently licensed, and translation and verification of high school education by AEQUO International.

9/27/16 - Received Texas License Certification noting that she became licensed in Texas through reciprocity from North Carolina.

10/3/16 - Received new Reciprocity application. Education section was now completed.

- Application only showed states of previous licensure as Florida and Texas.
- She stated again that she had never had her licensed suspended or revoked.

10/1/16 - 1/24/17 - She phoned a few times to check status of her application. Informed her we had not received the AEQUO report verifying her high school education and that her application would need to be referred to the Commission after receiving the AEQUO report due to inconsistencies in her applications.

3/2/17 - Received AEQUO Report stating her Vietnamese high school diploma is equal to an accredited high school in the United States.

Summary:

Ms. Nguyen was untruthful on both her July and September reciprocity applications:

1. Stated that Florida and Texas were her only states of prior licensure, but we are aware that she was also licensed in at least two other states -- North Carolina and Oklahoma.
2. Answered no, that she had never had her license suspended or revoked, but Oklahoma informed us that she submitted fraudulent documents for a cosmetology license and had her manicurist license revoked.

Excerpt from March 20, 2017 Commission Minutes Regarding Nancy Nguyen's Reciprocity Application for a Nail Technician License

I. 1. **Nancy Nguyen - Reciprocity Applicant** - The details related to Nancy Nguyen's reciprocity application are:

Ms. Nguyen submitted a reciprocity application dated 7/18/16. The application was incomplete in the Education section. Ms. Nguueyn also stated that she has only been licensed in Florida and Texas. She also answered no, that she had never had her license(s) suspended or revoked.

Commission staff mailed Ns. Nguueyn a second application and reminded her that, "you need to truthfully and honestly answer all questions."

Commission office received a second application dated 9/30/16. While the education section was completed, but once again the application stated Florida and Texas were the only states in which Ms. Nguyen have been licensed. She also stated, no, that she had never had a license(s) suspended or revoked.

The Commission staff became aware that Ms. Nguyen had previously been licensed in North Carolina and Oklahoma and that her license in Oklahoma was revoked due to submission of fraudulent documents from Puerto Rico. Due to the untruthful statements contained on both applications, her application for reciprocity was referred to the Commission for their review and action.

Both applications were signed by Ms. Nguyen under the application statement: *"I declare and affirm under the penalties of perjury that this information has been examined by me and to the best of my knowledge and belief, is, in all things true and correct. If granted a license to practice Cosmetology, Esthetics, or Nail Technology in the State of South Dakota, I promise to abide by all the laws of the State of South Dakota governing these practices."*

Tammy Ugofsky moved, seconded by Lori Berreth, to deny Nancy Nguyen's reciprocity application and inform her that she cannot reapply for a South Dakota license for five years.

MOTION PREVAILED ON A VOICE VOTE.

APPLICANT FOR STUDENT LICENSE WITH FELONY CONVICTION

We have received an application for a cosmetology student license from an individual with a felony conviction who is still under court supervision (supervised release).

This individual pled guilty to manufacturing/distribution/possession of drugs Schedule I or II. Sentenced to five years in penitentiary with credit for days services, three years suspended and remains on parole until 2021.

Shown below is the statement from the applicant.

Distrabution- Intent to distribute
sellings narcotics. Pled guilty on
Parole until 2021 5 years 3 years
Suspended Did 6 months of 2 years
first felony

/s/ by Applicant

SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION
SOUTH DAKOTA COSMETOLOGY COMMISSION

500 E Capitol Ave, Pierre, SD 57501
Tel: 605.773.6193 Fax: 605.773.7175 cosmetology.sd.gov

APPRENTICESHIP APPLICATION

Please print or type

Name: Keyah Nguyen Date of Birth: 04/12/1988

Address: 410 North Dakota St Aberdeen SD 57401
STREET CITY STATE ZIP

Date of Birth: _____ Social Security Number: 503-15-4696

Education: Colman-Egan High School Date: May 2009
NAME OF HIGH SCHOOL or GED GRADUATION OR COMPLETION DATE

Type of apprenticeship training (check one): COSMETOLOGY NAIL TECHNOLOGY

Suggested Start Date of apprenticeship (tentative): _____

Name of Instructor(s): Amanda Steiner

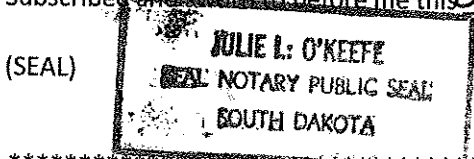
Salon Name: Revive Day Spa Phone 605-725-4242

Address: 301 S main st City: Aberdeen, SD Zip: 57401

I realize that any cosmetology school training will not be credited toward an apprenticeship. If I am granted an apprentice license, I agree to take continuous training over a period of at least 13 months or 6 months as applicable. I also agree to abide by all of the provisions of the Cosmetology law.

Keyah Nguyen
SIGNATURE OF APPLICANT

Subscribed and sworn to before me this 26th day of August 2020



Julie L. O'Keefe
NOTARY PUBLIC SIGNATURE
my commission expires: 8-25-26

- NOTE: The following must accompany this application:
- \$25.00 money order for license
 - Proof of High School education or GED
 - Copy of birth certificate
 - Photograph (current) of apprentice

No apprentice license will be issued until these requirements are met. Mail to Cosmetology Commission at the address shown at the top of page

Office use only:	Apprentice License Number: _____
	Start date: _____

SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION
SOUTH DAKOTA COSMETOLOGY COMMISSION

500 E Capitol Ave, Pierre, SD 57501
Tel: 605.773.6193 Fax: 605.773.7175 cosmetology.sd.gov

AFFIDAVIT FOR INSTRUCTOR OF APPRENTICE

I, Amanda Steiner, a licensed Cosmetologist or Nail Technician
PRINT INSTRUCTOR NAME

and licensed Instructor in the State of South Dakota, agree to instruct Keyah Nguyen
PRINT APPRENTICE NAME

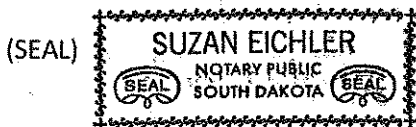
as an apprentice in both the theory and practical work in the art of cosmetology or nail technology.

I further agree to abide by the provisions of the Cosmetology Law as it relates to the training of an apprentice in a salon.

[Signature]
SIGNATURE OF INSTRUCTOR

SIGNATURE OF INSTRUCTOR

Subscribed and sworn to before me this 1st day of September 2020



[Signature]
NOTARY PUBLIC SIGNATURE

My commission expires 10/26/22
Return to: Cosmetology Commission at address shown at top of page

** each instructor must sign this statement.

SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION
SOUTH DAKOTA COSMETOLOGY COMMISSION

500 E Capitol Ave, Pierre, SD 57501
Tel: 605.773.6193 Fax: 605.773.7175 cosmetology.sd.gov

APPRENTICESHIP APPLICATION

Please print or type

Name: Gracie Whitley Date of Birth: 05/25/02

Address: 38915 171st Street Redfield SD 57469
STREET CITY STATE ZIP

Date of Birth: 05/25/02 Social Security Number: _____

Education: Redfield Public School Date: 05/16/20
NAME OF HIGH SCHOOL or GED GRADUATION OR COMPLETION DATE

Type of apprenticeship training (check one): COSMETOLOGY NAIL TECHNOLOGY

Suggested Start Date of apprenticeship (tentative): 10-1-2020

Name of Instructor(s): CARTNEY JOSEPH

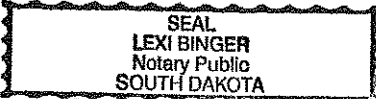
Salon Name: Revive Day Spa Phone: _____

Address: 301 S Main St City: Aberdeen Zip: 57401

I realize that any cosmetology school training will not be credited toward an apprenticeship. If I am granted an apprentice license, I agree to take continuous training over a period of at least 13 months or 6 months as applicable. I also agree to abide by all of the provisions of the Cosmetology Law.

Gracie Whitley
SIGNATURE OF APPLICANT

Subscribed and sworn to before me this 07 day of 27 2020

(SEAL) 

Lexi Binger
NOTARY PUBLIC SIGNATURE

*****8-1-2025*****

- NOTE: The following must accompany this application:
- \$25.00 money order for license
 - Proof of High School education or GED
 - Copy of birth certificate
 - Photograph (current) of apprentice

No apprentice license will be issued until these requirements are met. Mail to Cosmetology Commission at the address shown at the top of page

Office use only:	Apprentice License Number: _____
	Start date: _____

SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION
SOUTH DAKOTA COSMETOLOGY COMMISSION

500 E Capitol Ave, Pierre, SD 57501

Tel: 605.773.6193 Fax: 605.773.7175 cosmetology.sd.gov

AFFIDAVIT FOR INSTRUCTOR OF APPRENTICE

I, COURTNEY JOSEPH, a licensed Cosmetologist or Nail Technician
PRINT INSTRUCTOR NAME

and licensed Instructor in the State of South Dakota, agree to instruct Gracie Whitley
PRINT APPRENTICE NAME

as an apprentice in both the theory and practical work in the art of cosmetology or nail technology.

I further agree to abide by the provisions of the Cosmetology Law as it relates to the training of an apprentice in a salon.

[Signature]
SIGNATURE OF INSTRUCTOR

[Signature]
SIGNATURE OF INSTRUCTOR

Subscribed and sworn to before me this 07 day of 28 2020



[Signature]
NOTARY PUBLIC SIGNATURE

Return to: Cosmetology Commission at address shown at top of page

** each instructor must sign this statement.