



SOUTH DAKOTA COSMETOLOGY COMMISSION

Department of Labor and Regulation

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AGENDA

South Dakota Cosmetology Commission

Ramkota Hotel, Lake Sharpe Room, 920 W Sioux Ave, Pierre, SD

Friday, September 23, 2016 - 1:00 pm

CALL TO ORDER, President Tammy Ugofsky

1. Roll Call Crystal Carlson
2. July 12, 2016 and August 26, 2016 Meeting Minutes Crystal Carlson
3. Treasurer's Report Kate Boyd
4. Executive Director's Report Kate Boyd
5. Disciplinary Actions Violations Committee

a. Case A-2015

6. Proposed Hair Braiding Legislation
7. Licensee Continuing Education - Laurie Brandner & Crystal Carlson
8. Proposed Administrative Rules Changes
9. Commission Review of License Applications & Requests
 - Applicant # NR-12861
 - Applicant # NR-13185
10. 2017 Calendar Exam & Commission Meetings
11. Other Business

ADJOURN

Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Cosmetology Commission (605/773-6193) at least 48-hours before convening to make any necessary arrangements.

SOUTH DAKOTA COSMETOLOGY COMMISSION

DRAFT MEETING MINUTES

July 12, 2016

Call Meeting to Order

A meeting of the Cosmetology Commission was called to order by President Tammy Ugofsky at 8:30 am on Tuesday, July 12, 2016. The meeting was held at the Ramkota Hotel located at 920 West Sioux Avenue, Pierre, South Dakota.

Roll Call

Attendance was taken by Secretary-Treasurer Laurie Brandner, with the following members present: Lori Berreth, Laurie Brandner, Crystal Carlson, Lori Little and Tammy Ugofsky. Staff present: Attorney Aaron Arnold, Executive Director Kate Boyd. Others present included: Angela Taylor from Stewart School; Cricket Rick from Headlines Academy and Fallon Helm, Revive Day Spa and TSPA School.

2. Minutes of the May 24 and June 19, 2016 Meeting

IT WAS MOVED by Lori Brandner, seconded by Lori Berreth to approve the Minutes of the May 24 and June 19, 2016 meeting as written. The motion prevailed on a voice vote.

3. Treasurer's Report

Executive Director Kate Boyd reported that as of June 30, 2016 the available budget was negative -\$77,955.62 and the cash center balance was \$252,891.57. The negative balance is due mainly to the Commission now paying a prorated share of Attorney Arnold's salary, new computer purchases for the staff and the maintenance contractor with Smart Software Solutions. These items had not originally been budgeted for FY 16 that ended June 30, 2016. The Commission was also provided a copy of the monthly and annual revenue by income category.

IT WAS MOVED by Lori Berreth, seconded by Crystal Carlson to approve the Treasurer's Report as presented. The motion prevailed on a voice vote.

4. Executive Director's Report

Executive Director Kate Boyd reported on five subjects, including:

(1) New Staff Member - A candidate has been selected for the Program Assistant 1 position. There were several well-qualified candidates.

(2) Public Comment - A member of the public had contacted the office to express her opinion that salons who fail their inspection should be required to post a failed notice. She was informed that we do post failed inspections on the website.

(3) Failed Inspections on Website - The staff is in the process of updating the website so that salons and booths that fail their inspections will receive a new posting showing that they passed their recheck inspection.

(4) Continuing Education for Licensees - Executive Director Kate Boyd asked for guidance from the Commission on the subject of continuing education for licensees. The consensus of the Commission was that the Continuing Education Task Force should meet again and have a firm proposal for the Commission's consideration at the next meeting. It was suggested that an invitation be extended to the leaders of the South Dakota Cosmetology Club to attend the meeting.

(5) Practical Examinations - Following the May Commission meeting, the search has begun to come up with a total of 12 individuals, including the three cosmetologist members of the Commission, to be trained to administer the practical examinations. The goal would be to have six trained examiners in eastern South Dakota and six in western South Dakota. It was agreed that we should not continue to train our inspectors as examiners so that we can keep them in the field performing inspections and investigating complaints. Those present were asked to contact the office with names of potential cosmetologists who would be interested in entering into a contract with the Commission to administer practical exams.

5. Disciplinary Actions

Proposed Consent Agreement - Case E-2016

IT WAS MOVED BY Crystal Carlson, seconded by Lori Little, to approve the Consent Agreement for Case E-2016 with the following terms:

- a. Mr. Romero's license, Lic. #CO-11588, will be suspended for a period of 45 days with 31 days being held in abeyance. Mr. Romero's license will actively be suspended for 14 days from July 31, 2016, **through** August 13, 2016;
- b. The remaining 31 days of suspension for his license will be held in abeyance for a period of 1 year, beginning on the effective date of this agreement, so long as the following conditions are met:
 - 1) Mr. Romero will comply with all laws and regulations relating to their profession under SDCL chapter 36-15 and ARSD article 20:42 for a period of 1 year beginning on the effective date of this Agreement;
 - 2) Mr. Romero will successfully pay for and successfully complete the online course entitled "Infection Control Online Class", sponsored by Milady, found at www.miladypro.com. Mr. Romero must submit to the Commission the Certificate of Completion received after successful completion of the course by July 31, 2016; and

- 3) Mr. Romero agrees not to sell or transfer in any way Estetica Unisex Mia LLC prior to January 1, 2017.
- c. Estetica Unisex Mia LLC's license, #CS-06020, will be suspended for a period of 45 days with 31 days being held in abeyance. Estetica Unisex Mia LLC's license will actively be suspended for 14 days from July 31, 2016, **through** August 13, 2016;
- d. The remaining 31 days of suspension for the salon's license will be held in abeyance for a period of 1 year, beginning on the effective date of this agreement, so long as the following conditions are met:
 - 1) Estetica Unisex Mia LLC will comply with all laws and regulations relating to its profession under SDCL chapter 36-15 and ARSD article 20:42 for a period of 1 year beginning on the effective date of this Agreement; and
 - 2) Estetica Unisex Mia LLC will be subject to additional inspections for a period of one year from the date of execution of this Agreement. Mr. Romero, as owner of the salon, will make a onetime payment to the Commission for the additional expenses of the inspections in the amount of \$350.00 by July 31, 2016.

The motion prevailed on a roll call vote with Lori Berreth, Crystal Carlson, Lori Little and Tammy Ugofsky voting Aye and Violations Committee Laurie Brandner abstaining.

6. School Requests

a. Fallon Helm - TSPA

Fallon Helm was present with the blueprints for the cosmetology school she proposes to open in Aberdeen. She discussed their progress to date.

b. School License Renewal Application - Headlines Academy, Rapid City

IT WAS MOVED BY Lori Berreth, seconded by Crystal Carlson to approve the school license renewal application of Headlines Academy. The motion prevailed on a voice vote.

c. School License Renewal Application - Lake Area Technical Institute Cosmetology Program, Watertown

IT WAS MOVED BY Lori Berreth, seconded by Laurie Brandner to approve the school license renewal application of Lake Area Technical Institute Cosmetology Program. The motion prevailed on a voice vote.

d. Electric File Provider Application - Black Hills Beauty College, Rapid City &

e. Electric File Provider Application - Black Hailis Beauty College, Sioux Falls

IT WAS MOVED BY Crystal Carlson, seconded by Lori Little, to approve the electric nail provider applications for Black Hills Beauty College, Rapid City and Sioux Falls. The motion prevailed on a voice vote.

7. Commission Review of License Applications and Requests

- **An Thien Le** - Sent a letter to the Commission requesting to take the nail technician theory examination for the eighth time.

IT WAS MOVED BY Lori Little, seconded by Crystal Carlson, to approve An Thien Le's request to retake the nail technician theory examination one more time. The motion prevailed on a voice vote.

- **Stephanie Waletich** - Ms. Waltich has completed her independent study previously approved by the Commission and will need to take the Instructor State Board examination in the near future. Laurie Brandner offered to administer the practical examination and Crystal Carlson expressed a desire to sit in on the exam.

- **Jayde Keller - Alternative Senior Instructor License Proposal** - Ms. Keller had submitted a written request for the Commission to accept her alternative education for a Senior Instructor license.

IT WAS MOVED BY Crystal Carlson, seconded by Lori Berreth, to approve Jayde Keller's alternative senior instructor education proposal. The motion prevailed on a voice vote.

8. Election of Officers

President - IT WAS MOVED BY Lori Little, seconded by Lori Berreth, to elect Tammy Ugofsky as President. The motion prevailed on a voice vote.

Vice President - IT WAS MOVED BY Lori Little, seconded by Crystal Carlson, to elect Lori Berreth as Vice President. The motion prevailed on a voice vote.-+

Secretary-Treasurer - IT WAS MOVED BY Laurie Brandner, seconded by Tammy Ugofsky, to elect Crystal Carlson as Secretary-Treasurer. The motion prevailed on a voice vote.

9. Review and Revise Exam and Meeting Calendar for Remainder of 2016

In an effort to separate Commission Meetings from State Board examinations, the following dates were agreed upon for Commission meetings and State Board examinations for the remainder of 2016:

September 23, 1:00 pm - Commission Meeting - Pierre
October 21-22 - State Board Exams - Sioux Falls
November 19 - State Board Exams - Watertown

December 2, 9:00 am - Commission Meeting - Pierre

10. Other Business

Smocks for State Board Exam Administration - Crystal Carlson stated that she is still interested in those who administer State Board examinations to wear matching smocks.

Adjourn

There being no further business, IT WAS MOVED by Lori Berreth, seconded by Lori Little, to adjourn. The motion prevailed on a voice vote.

The meeting was adjourned at 11:40 am.

Respectfully submitted,

Kate Boyd, Recording Secretary

Laurie Brandner, Secretary-Treasurer

EXECUTIVE DIRECTOR'S REPORT

July 12, 2016

1. **New Staff Member** - An update on the selection/hiring of a new staff member will be given at the July meeting.

2. **Public Comment** - Linda Dietrich contacted the office to express her opinion that salons or booths with failed inspections should be required to post a Failed Inspection notice in their salon. I informed her that the Commission is now posting failed inspections on the website and she stated that she was aware of that but thought that salons who fail their inspections should be required to post something notifying the public that the salon failed its most recent inspection. (Note: Currently salons are issued a "Passed Inspection" card to post in the salon.)

3. **Failed Inspections on Website** - The staff is in the process of updating the website so that salons and booths that have failed inspections on the website will receive a new posting when they have been rechecked and pass the follow-up inspection.

4. **Continuing Education** - The staff would like to some guidance from the Commission on the subject of continuing education.

5. **Practical Examinations** - The search for licensed cosmetologists who may be interested in being trained/certified to administer the practical exams. This would reduce the burden to Commission members who already devote so much of their time to Commission activities and to keep our cosmetology inspectors in the field inspecting salons and booths. If you know of cosmetologists who may be interested, please contact the office.

SOUTH DAKOTA COSMETOLOGY COMMISSION

DRAFT MEETING MINUTES

August 26, 2016

Call Meeting to Order

A meeting of the Cosmetology Commission was called to order by President Tammy Ugofsky on Friday, August 26, 2016 at 9:05 am. The meeting was held via conference call.

1. Roll Call

Attendance was taken by Secretary-Treasurer Crystal Carlson, with the following members present: Laurie Brandner, Crystal Carlson, Lori Little, and Tammy Ugofsky. Members absent: Lori Berreth. Staff present: Department of Labor & Regulation Deputy Secretary Tom Hart, Executive Director Kate Boyd and Kelsey Skoglund. Others present: Fallon Helm, Sabreena Schmitz.

2. TSPA (The Salon Professional Academy) School License Application

The Commission reviewed a new school license application for The Salon Professional Academy in Aberdeen, South Dakota. School owner, Fallon Helm was present and stated that she anticipated opening the school in the Spring of 2017.

IT WAS MOVED BY Crystal Carlson, seconded by Laurie Brandner, to approve the cosmetology school license application of The Salon Professional Academy, Aberdeen, South Dakota, based on the blueprints and other documents submitted by the school owner Fallon Helm. The motion prevailed on a roll call vote with Laurie Brandner, Crystal Carlson, Lori Little and Tammy Ugofsky voting aye. Absent and not voting: Lori Berreth.

3. Request to Approve Reciprocity Application

The Commission reviewed a reciprocity application from Sabreena Schmitz who is licensed as a cosmetologist in Minnesota. Ms. Schmitz was present her cosmetology education and work experience.

IT WAS MOVED BY Laurie Brandner, seconded by Crystal Carlson, to approve the reciprocity application for Sabreena Schmitz. The motion prevailed on a roll call vote with Laurie Brandner, Crystal Carlson, Lori Little and Tammy Ugofsky voting aye. Absent and not voting: Lori Berreth.

4. Proposed Consent Agreement

Case K-2016

IT WAS MOVED BY Laurie Brandner, seconded by Lori Little to approve the Consent Agreement for Case K-2015, with the following terms:

- a. Ms. Luong's license, Lic. #NT-11157, will be suspended for a period of 45 days with 31 days being held in abeyance. Ms. Luong's license will actively be suspended for 14 days from October 1, 2016 through October 14, 2016;
- b. The remaining 31 days of suspension for her license will be held in abeyance for a period of 1 year, beginning on the effective date of this agreement, so long as the following conditions are met:
 - 1) Ms. Luong will comply with all laws and regulations relating to their profession under SDCL chapter 36-15 and ARSD article 20:42 for a period of 1 year beginning on the effective date of this Agreement;
 - 2) Ms. Luong will successfully pay for and successfully complete the online course entitled "Infection Control Online Class", sponsored by Milady, found at www.miladypro.com. Ms. Luong must submit to the Commission the Certificate of Completion received after successful completion of the course by October 31, 2016;
- c. Pretty Nails Salon license, #NS-06363, will be suspended for a period of 45 days with 31 days being held in abeyance. Pretty Nails Salon license e will actively be suspended for 14 days from October 1, 2016 through October 14, 2016;
- d. The remaining 31 days of suspension for the salon's license will be held in abeyance for a period of 1 year, beginning on the effective date of this agreement, so long as the following conditions are met:
 - 1) Pretty Nails Salon will comply with all laws and regulations relating to its profession under SDCL chapter 36-15 and ARSD article 20:42 for a period of 1 year beginning on the effective date of this Agreement; and
 - 2) Pretty Nails Salon will be subject to additional inspections for a period of one year from the date of execution of this Agreement. Ms. Luong, as owner of the salon, will make a onetime payment to the Commission for the additional expenses of the inspections in the amount of \$350.00 by October 31, 2016.

The motion prevailed on a roll call vote with Laurie Brandner, Crystal Carlson, Lori Little and Tammy Ugofsky voting aye. Absent and not voting: Lori Berreth.

Case N-2016

IT WAS MOVED BY Laurie Brandner, seconded by Lori Little to approve the Consent Agreement for Case N-2016 with the following terms:

- a. Ms. Deats' license, Lic. #CO-05823, will be suspended for a period of 90 days with 90 days being held in abeyance;
- b. The 90 days of suspension for her license will be held in abeyance for a period of 1 year, beginning on the effective date of this agreement, so long as the following conditions are met:
 1. Ms. Deats will comply with all laws and regulations relating to her profession under SDCL chapter 36-15 and ARSD article 20:42 for a period of 1 year beginning on the effective date of this Agreement;
 2. Ms. Deats will successfully pay for and successfully complete the online course entitled "Infection Control Online Class", sponsored by Milady, found at www.miladypro.com. Ms. Deats must submit to the Commission the Certificate of Completion received after successful completion of the course by July 31, 2016.
- c. Classic Design Salon's license, #CS-03763, shall be denied due to the fact that Ms. Deats has recently sold the salon to another individual and Ms. Deats may not apply for a new salon or booth license in South Dakota for a period of one year.

The motion prevailed on a roll call vote with Laurie Brandner, Crystal Carlson, Lori Little and Tammy Ugofsky voting aye. Absent and not voting: Lori Berreth.

5. Other Business

Executive Director Kate Boyd informed the Commission that we have been asked by members of the public to place the topic of hair braiding on the September 23, 2016 meeting agenda. The interested citizens are seeking a change in South Dakota cosmetology law to allow for hair braiding without a full cosmetologist license that requires 2100 hours.

Adjournment

IT WAS MOVED BY Lori Little, seconded by Crystal Carlson to adjourn. The motion prevailed on a roll call vote with Laurie Brandner, Crystal Carlson, Lori Little and Tammy Ugofsky voting aye. Absent and not voting: Lori Berreth.

The meeting adjourned at 9:55 am.

Respectfully submitted,

Kate Boyd, Recording Secretary

Crystal Carlson, Secretary-Treasurer

BUDGET UNIT 1033

FY YEAR REMAINING: 83.3%
PAY DAYS REMAINING: 20

DATE 09/03/2016

August, 2016

BUDGET UNIT NAME	COSMETOLOGY COMMISSION	ORIGINAL APPROPRIATION	APPROPRIATION TRANSFERS	YEAR-TO-DATE COMMITMENTS	YEAR-TO-DATE ENCUMBRANCES	MONTHLY EXPENDITURES	YEAR-TO-DATE AVAILABLE APPROPRIATIONS	CASH BALANCE	PCT AVL
6503-I		313,991.00	0.00	0.00	34,864.30	57,726.63	221,400.07	237,925.22	
BUDGETED TOT		313,991.00	0.00	0.00	34,864.30	57,726.63	221,400.07		
ALL COMP TOT		313,991.00	0.00	0.00	34,864.30	57,726.63	221,400.07		

TOTAL BUDGETED:

OBJECT OF EXPENDITURE	AMOUNT BUDGETED	COMMITMENTS YEAR-TO-DATE	ENCUMBRANCES YEAR-TO-DATE	MONTHLY EXPENDITURES	YEAR-TO-DATE AVAILABLE	BUDGET AVAILABLE	PCT AVL
5101 EMPLOYEE SALARIES	142,104.00	0.00	0.00	11,836.25	23,588.64	118,515.36	83.4
5102 EMPLOYEE BENEFITS	49,558.00	0.00	0.00	2,899.18	5,909.81	43,648.19	88.1
5203 TRAVEL	40,074.00	0.00	0.00	2,817.66	5,498.32	34,575.68	86.3
5204 CONTRACTUAL SVCS	71,774.00	0.00	34,714.30	6,230.66	15,425.44	21,634.26	30.1
5205 SUPPLIES & MATRLS	10,481.00	0.00	0.00	1,870.86	3,494.42	6,986.58	66.7
5207 CAPITAL OUTLAY	0.00	0.00	150.00	3,810.00	3,810.00	3,960.00-	0.0
TOTALS	313,991.00	0.00	34,864.30	29,464.61	57,726.63	221,400.07	70.5

BREAKOUT BY COMPANY:

COMPANY	PROFESSIONAL & LICENSING BOARDS	AMOUNT BUDGETED	COMMITMENTS YEAR-TO-DATE	ENCUMBRANCES YEAR-TO-DATE	MONTHLY EXPENDITURES	YEAR-TO-DATE AVAILABLE	BUDGET AVAILABLE	PCT AVL
COMPANY 6503-I		313,991.00	0.00	34,864.30	29,464.61	57,726.63	221,400.07	70.5
5101000 EMPLOYEE SALARIES	142,104.00	0.00	0.00	11,836.25	23,588.64	118,515.36	83.4	
5102000 EMPLOYEE BENEFITS	49,558.00	0.00	0.00	2,899.18	5,909.81	43,648.19	88.1	
5203000 TRAVEL	40,074.00	0.00	0.00	2,817.66	5,498.32	34,575.68	86.3	
5204000 CONTRACTUAL SVCS	71,774.00	0.00	34,714.30	6,230.66	15,425.44	21,634.26	30.1	
5205000 SUPPLIES & MATRLS	10,481.00	0.00	0.00	1,870.86	3,494.42	6,986.58	66.7	
5207000 CAPITAL OUTLAY	0.00	0.00	150.00	3,810.00	3,810.00	3,960.00-	0.0	
PS SUBTOTALS	191,662.00	0.00	0.00	14,735.43	29,498.45	162,163.55	84.6	
OE SUBTOTALS	122,329.00	0.00	34,864.30	14,729.18	28,228.18	59,236.52	48.4	
COMPANY 6503-I TOT	313,991.00	0.00	34,864.30	29,464.61	57,726.63	221,400.07	70.5	

BAL1409R1

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STATE OF SOUTH DAKOTA
CASH CENTER BALANCES
AS OF: 08/31/2016

AGENCY: 10 LABOR & REGULATION
BUDGET UNIT: 1033 COSMETOLOGY COMMISSION

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	103300061806	1140000	237,925.22	DR	COSMETOLOGY COMMISSION
COMPANY/SOURCE TOTAL 6503 618			237,925.22	DR *	
COMP/BUDG UNIT TOTAL 6503 1033			237,925.22	DR **	
BUDGET UNIT TOTAL 1033			237,925.22	DR ***	

237,925.22 DR **
237,925.22 DR ***

STATE OF SOUTH DAKOTA
 REVENUE SUMMARY BY BUDGET UNIT
 FOR PERIOD ENDING: 08/31/2016

AGENCY BUDGET UNIT	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE
10 1033	6503	PROFESSIONAL & LICENSING BOARDS			
LABOR & REGULATION COSMETOLOGY COMMISSION					
103300061806	6503	4293901	COS-OPERATOR/MANAGER	8,765.00*	17,885.00
103300061806	6503	4293969	COS-SALONS LICENSE	3,695.00*	8,015.00
103300061806	6503	4293970	COS-INSTRUCTORS LIC	200.00*	275.00
103300061806	6503	4293971	COS-STUDENTS/APPRENTICES	96.00*	240.00
103300061806	6503	4293972	COS-PERMITS	1,788.00*	3,564.00
103300061806	6503	4293973	COS-SCHOOL LICENSE	600.00*	600.00
103300061806	6503	4293984	COS-RECIPROCITY/CERTIF	1,240.00*	3,220.00
ACCT: 4293		BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)		16,384.00	33,799.00
ACCT: 42		LICENSES, PERMITS & FEES		16,384.00	33,799.00
103300061806	6503	4393903	COS-PENALTY'S	2,610.00*	5,060.00
ACCT: 4393		PENALTIES (NON-GOVERNMENTAL)		2,610.00	5,060.00
ACCT: 43		FINES, FORFEITS & PENALTIES		2,610.00	5,060.00
103300061806	6503	4896004	COS-EDUCATION COURSE COST	250.00*	300.00
103300061806	6503	4896007	COS-NATL EXAM TEST COST	400.00*	1,240.00
103300061806	6503	4896020	MISCELLANEOUS INCOME	4.00*	4.00
ACCT: 4896		OTHER REVENUE		654.00	1,544.00
ACCT: 48		OTHER REVENUE		654.00	1,544.00
103300061806	6503	492045	NONOPERATING REVENUES	3,767.86*	3,767.86
ACCT: 4920		NONOPERATING REVENUE		3,767.86	3,767.86
ACCT: 49		OTHER REVENUE		3,767.86	3,767.86
CNTR: 103300061806				23,415.86	44,170.86
COMP: 6503				23,415.86	44,170.86
B UNIT: 1033				23,415.86	44,170.86

STATE OF SOUTH DAKOTA
MONTHLY REVENUE AND JOURNAL VOUCHER REPORT
FOR PERIOD ENDING: 08/31/2016

AGENCY 10 LABOR & REGULATION
BUD UNIT 1033 COSMETOLOGY COMMISSION

COMP CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR CR
COMPANY NO 6503							
COMPANY NAME PROFESSIONAL & LICENSING BOARDS							
6503 1033	7999999	BD07012016	08/10/2016		08/01/2016	313,991.00	DR

TOTAL ACCOUNT GROUP NET CHANGE

313,991.00 DR *

TOTAL COMPANY--NET CHANGE

313,991.00 DR **

COMPANY NO	PROFESSIONAL & LICENSING BOARDS	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR CR
6503 103300061806 4293901	C107CC006		08/05/2016 270992		08/05/2016	1,735.00	DR
6503 103300061806 4293901	C107CC006		08/05/2016 270992		08/05/2016	1,735.00	CR
6503 103300061806 4293901	C107CC006		08/05/2016 270992		08/05/2016	1,735.00	CR
6503 103300061806 4293969	C107CC006		08/05/2016 270992		08/05/2016	1,155.00	CR
6503 103300061806 4293970	C107CC006		08/05/2016 270992		08/05/2016	50.00	CR
6503 103300061806 4293972	C107CC006		08/05/2016 270992		08/05/2016	186.00	CR
6503 103300061806 4293973	C107CC006		08/05/2016 270992		08/05/2016	300.00	CR
6503 103300061806 4293984	C107CC006		08/05/2016 270992		08/05/2016	260.00	CR
6503 103300061806 4293901	C107CC007		08/10/2016 271202		08/05/2016	1,580.00	DR
6503 103300061806 4293901	C107CC007		08/10/2016 271202		08/05/2016	1,580.00	CR
6503 103300061806 4293901	C107CC007		08/10/2016 271202		08/05/2016	1,580.00	CR
6503 103300061806 4293969	C107CC007		08/10/2016 271202		08/05/2016	160.00	CR
6503 103300061806 4293972	C107CC007		08/10/2016 271202		08/05/2016	300.00	CR
6503 103300061806 4293972	C107CC008		08/12/2016 271532		08/12/2016	2,085.00	DR
6503 103300061806 4293901	C107CC008		08/12/2016 271532		08/12/2016	2,085.00	CR
6503 103300061806 4293901	C107CC008		08/12/2016 271532		08/12/2016	2,085.00	CR
6503 103300061806 4293970	C107CC008		08/12/2016 271532		08/12/2016	980.00	CR
6503 103300061806 4293970	C107CC008		08/12/2016 271532		08/12/2016	100.00	CR
6503 103300061806 4293970	C107CC008		08/12/2016 271532		08/12/2016	372.00	CR
6503 103300061806 4293972	C107CC008		08/12/2016 271532		08/12/2016	300.00	CR
6503 103300061806 4293973	C107CC008		08/12/2016 271532		08/12/2016	600.00	CR
6503 103300061806 4293984	C107CC008		08/12/2016 271532		08/12/2016	1,865.00	DR
6503 103300061806 4293901	C107CC009		08/19/2016 272136		08/19/2016	1,865.00	CR
6503 103300061806 4293901	C107CC009		08/19/2016 272136		08/19/2016	1,865.00	CR
6503 103300061806 4293971	C107CC009		08/19/2016 272136		08/19/2016	665.00	CR
6503 103300061806 4293969	C107CC009		08/19/2016 272136		08/19/2016	12.00	CR
6503 103300061806 4293971	C107CC009		08/19/2016 272136		08/19/2016	498.00	CR
6503 103300061806 4293972	C107CC009		08/19/2016 272136		08/19/2016	120.00	CR
6503 103300061806 4293984	C107CC009		08/19/2016 272136		08/19/2016	1,540.00	DR
6503 103300061806 4293901	C107CC010		08/26/2016 272730		08/26/2016	1,540.00	CR
6503 103300061806 4293901	C107CC010		08/26/2016 272730		08/26/2016	1,540.00	CR
6503 103300061806 4293901	C107CC010		08/26/2016 272730		08/26/2016	735.00	CR
6503 103300061806 4293969	C107CC010		08/26/2016 272730		08/26/2016	50.00	CR
6503 103300061806 4293970	C107CC010		08/26/2016 272730		08/26/2016	84.00	CR
6503 103300061806 4293971	C107CC010		08/26/2016 272730		08/26/2016	432.00	CR
6503 103300061806 4293972	C107CC010		08/26/2016 272730		08/26/2016	260.00	CR
6503 103300061806 4293984	C107CC010		08/26/2016 272730		08/26/2016	20.00	DR
6503 103300061806 4293901	R626RC0403		08/03/2016 R6RC0403		08/03/2016		DR

AGENCY 10 LABOR & REGULATION
BUD UNIT 1033 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR CR
6503	103300061806	4293901	R626RC0403	08/03/2016	R6RC0403	08/03/2016	20.00	DR
6503	103300061806	4293901	R626RC0403	08/03/2016	R6RC0403	08/03/2016	20.00	CR
6503	103300061806	4293901	R626RC0431	08/31/2016	R6RC0431	08/22/2016	20.00	DR
TOTAL ACCOUNT GROUP NET CHANGE							16,384.00	CR *

6503	103300061806	4393903	C107CC006	08/05/2016	270992	08/05/2016	830.00	CR
6503	103300061806	4393903	C107CC008	08/12/2016	271532	08/12/2016	720.00	CR
6503	103300061806	4393903	C107CC009	08/19/2016	272136	08/19/2016	590.00	CR
6503	103300061806	4393903	C107CC010	08/26/2016	272730	08/26/2016	470.00	CR
TOTAL ACCOUNT GROUP NET CHANGE							2,610.00	CR *

6503	103300061806	4491000	IP16125	08/10/2016	IP16125	08/01/2016	3,767.86	CR
6503	103300061806	4491000	IP16125	08/31/2016	IP16125	08/01/2016	3,767.86	DR
TOTAL ACCOUNT GROUP NET CHANGE							.00	* CR

6503	103300061806	4896004	C107CC006	08/05/2016	270992	08/05/2016	200.00	CR
6503	103300061806	4896004	C107CC008	08/12/2016	271532	08/12/2016	50.00	CR
6503	103300061806	4896007	C107CC009	08/12/2016	271532	08/12/2016	320.00	CR
6503	103300061806	4896007	C107CC009	08/19/2016	272136	08/19/2016	80.00	CR
6503	103300061806	4896007	C107CC009	08/19/2016	272136	08/19/2016	4.00	CR
6503	103300061806	4896007	C107CC010	08/26/2016	272730	08/26/2016	160.00	CR
6503	103300061806	4896007	R626RC0431	08/31/2016	R6RC0431	08/22/2016	160.00	DR
6503	103300061806	4896007	R626RC0431	08/31/2016	R6RC0431	08/22/2016	160.00	DR
6503	103300061806	4896007	R626RC0431	08/31/2016	R6RC0431	08/22/2016	160.00	CR
TOTAL ACCOUNT GROUP NET CHANGE							654.00	CR *

6503	103300061806	4920045	IP16125	08/31/2016	IP16125	08/01/2016	3,767.86	CR
TOTAL ACCOUNT GROUP NET CHANGE							3,767.86	CR *

6503	103300061806	52053100	CD707039	08/17/2016		08/01/2016	794.53	DR
6503	103300061806	52041800	DP707103	08/24/2016		08/18/2016	378.75	DR
6503	103300061806	52053500	MS707049	08/19/2016		08/11/2016	410.11	DR
6503	103300061806	52042000	PL707058	09/02/2016		08/29/2016	251.64	DR
6503	103300061806	52045000	TL707054	08/17/2016		08/17/2016	144.01	DR
6503	103300061806	52280000	TI07-005	08/03/2016		08/03/2016	770.63	DR
TOTAL ACCOUNT GROUP NET CHANGE							2,749.67	DR *

6503	103300061806	82044900	REALEF/COSRNT17	08/31/2016	022527	08/28/2016	1,041.75	CR
6503	103300061806	82079010	17CC428122	08/24/2016	1212551506	08/23/2016	100.00	DR
6503	103300061806	82041900	17SCI00011	08/03/2016	12221150	08/02/2016	12,000.00	DR
6503	103300061806	82049600	17SCI00013	08/03/2016	12358629	08/03/2016	10,500.00	DR
6503	103300061806	82049600	17SCI00013	08/05/2016	17SCI00013	08/05/2016	705.00	CR
6503	103300061806	82079010	57484641	08/12/2016	17CC388023	08/11/2016	3,810.00	CR

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STATE OF SOUTH DAKOTA
MONTHLY REVENUE AND JOURNAL VOUCHER REPORT
FOR PERIOD ENDING: 08/31/2016

AGENCY 10 LABOR & REGULATION
BUD UNIT 1033 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR CR
TOTAL ACCOUNT GROUP NET CHANGE							17,043.25	DR *
TOTAL COMPANY--NET CHANGE							3,622.94	CR **

STATE OF SOUTH DAKOTA
MONTHLY EXPENDITURE REPORT
FOR PERIOD ENDING: 08/31/2016

AGENCY 10 LABOR & REGULATION
BUDGET UNIT 1033 COSMETOLOGY COMMISSION
CENTER-5 10330 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT NUMBER	POSTING DATE	JV APPL #	OR PAYMENT #	SHORT NAME	VENDOR NUMBER	VENDOR GROUP	AMOUNT	DR/CR
6503	103300061806	52030300	CGEX160829	08/31/2016	041939		RAMKOTAHOT	12177768	03	95.76	DR
OBJSUB: 5203030 AUTO-PRIV (IN-ST.) H/RTE CGEX160829 287005-287434											
6503	103300061806	52031000	CGEX160829	08/12/2016	00332082		RAMKOTAHOT	12177768	03	1,847.16	DR
OBJSUB: 5203100 LODGING/IN-STATE CGEX160815 CGEX160815 CGEX160829 CGEX160829 CGEX160829 CGEX160829											
6503	103300061806	52031400	CGEX160829	08/31/2016	041941		RAMKOTAHOT	12177768	03	504.00	DR
OBJSUB: 5203140 TAXABLE MEALS/IN-STATE CGEX160829											
6503	103300061806	52031500	CGEX160829	08/31/2016	041941		RAMKOTAHOT	12177768	03	239.00	DR
OBJSUB: 5203150 NON-TAXABLE MEALS/IN-ST TRAVEL 100116-100316											
6503	103300061806	52041600	CGEX160829	08/12/2016	00331993		NATLINTERS	12114840	02	75.00	DR
OBJSUB: 5204160 WORKSHOP REGISTRATION FEE DP707103											
6503	103300061806	52041800	CGEX160829	08/24/2016	00331993		NATLINTERS	12114840	02	2,817.66	DR
OBJSUB: 5204180 COMPUTER SERVICES-STATE 17SC10012A 195											
6503	103300061806	52041900	CGEX160829	08/10/2016	02171297		SMARTSOFTW	12221150		1,542.60	DR
OBJSUB: 5204190 COMPUTER SERVICES-PRIVATE PL707058											
6503	103300061806	52042000	CGEX160829	09/02/2016	00332082		RAMKOTAHOT	12177768	03	1,542.60	DR
OBJSUB: 5204200 CENTRAL SERVICES 1006919 2460818 2474007											
6503	103300061806	52042300	CGEX160829	08/12/2016	00332089		ENVIROTECH	12189816		251.64	DR
OBJSUB: 5204230 JANITORIAL & MAINT SERV REALES/COSRNT17											
6503	103300061806	52044900	CGEX160829	08/31/2016	02173167		HYDEHOLDIN	12028880		1,041.75	DR
OBJSUB: 5204490 RENTNS-PRIVATE OWNED PROP. 287005-287434											
6503	103300061806	52045100	CGEX160829	08/12/2016	00332082		RAMKOTAHOT	12177768	03	1,041.75	DR
OBJSUB: 5204510 RENTNS-OTHER TL707054 8381416X08242016											
6503	103300061806	52045300	CGEX160829	08/17/2016	00337553		ATMOMOBILIT	12279233		300.00	DR
OBJSUB: 5204530 TELECOMMUNICATIONS SRVCS 415031401 0716 415031401 0816											
6503	103300061806	52045400	CGEX160829	08/31/2016	02173886		MUNICIPALU	12054968	01	208.29	DR
OBJSUB: 5204540 TELECOMMUNICATIONS SRVCS 415031401 0716 415031401 0816											

AGENCY BUDGET CENTER	UNIT	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE
10	1033	10330		LABOR & REGULATION		
10330	10330			COSMETOLOGY COMMISSION		
10330	10330			COSMETOLOGY COMMISSION		
COMPANY NO	6503			PROFESSIONAL & LICENSING BOARDS		
COMPANY NAME						
103300061806	6503	51010100		F-T EMP SAL & WAGES	5,204.69	11,186.39
103300061806	6503	51010200		P-T/TEMP EMP SAL & WAGES	5,491.56	11,082.25
103300061806	6503	51010300		BOARD & COMM MBRS FEES	1,140.00	1,320.00
ACCT: 5101				EMPLOYEE SALARIES	11,836.25	23,588.64
103300061806	6503	51020100		OASI-EMPLOYER'S SHARE	905.86	1,804.30
103300061806	6503	51020200		RETIREMENT-ER SHARE	431.20	911.86
103300061806	6503	51020600		HEALTH/LIFE INS.-ER SHARE	1,545.13	3,158.27
103300061806	6503	51020800		WORKER'S COMPENSATION	12.82	26.72
103300061806	6503	51020900		UNEMPLOYMENT COMPENSATION	4.17	8.66
ACCT: 5102				EMPLOYEE BENEFITS	2,899.18	5,909.81
ACCT: 51				PERSONAL SERVICES	14,735.43	29,498.45
103300061806	6503	52030100		AUTO-STATE OWNED-IN STATE	.00	87.86
103300061806	6503	52030300		AUTO-PRIV (IN-ST.) H/RTE	1,847.16	3,873.66
103300061806	6503	52031000		LODGING/IN-STATE	656.50	734.80
103300061806	6503	52031400		TAXABLE MEALS/IN-STATE	239.00	481.00
103300061806	6503	52031500		NON-TAXABLE MEALS/IN-ST	75.00	321.00
ACCT: 5203				TRAVEL	2,817.66	5,498.32
103300061806	6503	52040200		DUES & MEMBERSHIP FEES	.00	310.00
103300061806	6503	52041600		WORKSHOP REGISTRATION FEE	1,445.00	1,445.00
103300061806	6503	52041800		COMPUTER SERVICES-STATE	378.75	757.50
103300061806	6503	52041900		COMPUTER SERVICES-PRIVATE	1,542.60	2,305.80
103300061806	6503	52042000		CENTRAL SERVICES	251.64	2,643.80
103300061806	6503	52042300		JANITORIAL & MAINT SERV	19.34	33.07
103300061806	6503	52044900		RENTS-PRIVATE OWNED PROP.	1,041.75	2,083.50
103300061806	6503	52045100		RENTS-OTHER	300.00	300.00
103300061806	6503	52045300		TELECOMMUNICATIONS SVCS	208.29	350.29
103300061806	6503	52045400		ELECTRICITY	223.29	321.63
103300061806	6503	52049600		OTHER CONTRACTUAL SERVICE	810.00	4,874.85
ACCT: 5204				CONTRACTUAL SERVICES	6,230.66	15,425.44
103300061806	6503	52050200		OFFICE SUPPLIES	402.58	402.58
103300061806	6503	52050280		OFFICE SUPPLIES	38.40	99.05
103300061806	6503	52053100		PRINTING-STATE	794.53	1,703.17
103300061806	6503	52053500		POSTAGE	419.38	1,067.42
103300061806	6503	52055180		HEATING & COOKING FUELS	7.97	14.20
103300061806	6503	52055400		FINISHED SIGNS & DECALS	208.00	208.00
ACCT: 5205				SUPPLIES & MATERIALS	1,870.86	3,494.42
103300061806	6503	52079010		COMPUTER HARDWARE	3,810.00	3,810.00
ACCT: 5207				CAPITAL OUTLAY	3,810.00	3,810.00
103300061806	6503	5228000		OPER TRANS OUT -NON BUDGT	770.63	1,410.58

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STATE OF SOUTH DAKOTA
MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
FOR PERIOD ENDING: 08/31/2016

AGENCY	BUDGET UNIT	CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
10	1033	10330			LABOR & REGULATION COSMETOLOGY COMMISSION	770.63	1,410.58	*
					COSMETOLOGY COMMISSION	15,499.81	29,638.76	**
5228					NONOP EXP/NONBUD OP TR			
52					OPERATING EXPENSES			
COMP: 6503 PROFESSIONAL & LICENSING BOARDS						30,235.24	59,137.21	***
CENTER: 103300061806						30,235.24	59,137.21	****
B UNIT: 1033						30,235.24	59,137.21	*****

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AVAILABLE FUNDS

MONTHLY

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BUDGET UNIT 1033

AS OF: 07/31/2016
FY YEAR REMAINING: 91.8%
PAY DAYS REMAINING: 22

DATE 07/30/2016

July 2016

BUDGET UNIT NAME COSMETOLOGY COMMISSION

COMP	ORIGINAL APPROPRIATION	APPROPRIATION TRANSFERS	YEAR-TO-DATE COMMITMENTS	YEAR-TO-DATE ENCUMBRANCES	YEAR-TO-DATE EXPENDITURES	AVAILABLE APPROPRIATIONS	CASH BALANCE	PCT AVL
6503-I	313,991.00	0.00	0.00	17,821.05	28,262.02	267,907.93	244,744.60	91.7
BUDGETED TOT	313,991.00	0.00	0.00	17,821.05	28,262.02	267,907.93		
ALL COMP TOT	313,991.00	0.00	0.00	17,821.05	28,262.02	267,907.93		

TOTAL BUDGETED:

OBJECT OF EXPENDITURE	AMOUNT BUDGETED	COMMITMENTS YEAR-TO-DATE	ENCUMBRANCES YEAR-TO-DATE	MONTHLY EXPENDITURES	YEAR-TO-DATE APPROPRIATIONS	BUDGET AVAILABLE	PCT AVL
5101 EMPLOYEE SALARIES	142,104.00	0.00	0.00	11,752.39	11,752.39	130,351.61	91.7
5102 EMPLOYEE BENEFITS	49,558.00	0.00	0.00	3,010.63	3,010.63	46,547.37	93.9
5203 TRAVEL	40,074.00	0.00	0.00	2,680.66	2,680.66	37,393.34	93.3
5204 CONTRACTUAL SVCS	71,774.00	0.00	13,961.05	9,194.78	9,194.78	48,618.17	67.7
5205 SUPPLIES & MATRIS	10,481.00	0.00	0.00	1,623.56	1,623.56	8,857.44	84.5
5207 CAPITAL OUTLAY	0.00	0.00	3,860.00	0.00	0.00	3,860.00-	0.0
TOTALS	313,991.00	0.00	17,821.05	28,262.02	28,262.02	267,907.93	85.3

BREAKOUT BY COMPANY:

COMPANY	PROFESSIONAL & LICENSING BOARDS	AMOUNT BUDGETED	COMMITMENTS YEAR-TO-DATE	ENCUMBRANCES YEAR-TO-DATE	MONTHLY EXPENDITURES	YEAR-TO-DATE APPROPRIATIONS	BUDGET AVAILABLE	PCT AVL
COMPANY 6503-I	142,104.00	0.00	0.00	0.00	11,752.39	11,752.39	130,351.61	91.7
5101000 EMPLOYEE SALARIES	49,558.00	0.00	0.00	0.00	3,010.63	3,010.63	46,547.37	93.9
5102000 EMPLOYEE BENEFITS	40,074.00	0.00	0.00	0.00	2,680.66	2,680.66	37,393.34	93.3
5203000 TRAVEL	71,774.00	0.00	0.00	13,961.05	9,194.78	9,194.78	48,618.17	67.7
5204000 CONTRACTUAL SVCS	10,481.00	0.00	0.00	0.00	1,623.56	1,623.56	8,857.44	84.5
5205000 SUPPLIES & MATRIS	0.00	0.00	0.00	3,860.00	0.00	0.00	3,860.00-	0.0
5207000 CAPITAL OUTLAY	191,662.00	0.00	0.00	0.00	14,763.02	14,763.02	176,898.98	92.3
OE SUBTOTALS	122,329.00	0.00	0.00	17,821.05	13,499.00	13,499.00	91,008.95	74.4
COMPANY 6503-I TOT	313,991.00	0.00	0.00	17,821.05	28,262.02	28,262.02	267,907.93	85.3

STATE OF SOUTH DAKOTA
CASH CENTER BALANCES
AS OF: 07/31/2016

AGENCY: 10 LABOR & REGULATION
BUDGET UNIT: 1033 COSMETOLOGY COMMISSION

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	103300061806	1140000	244,744.60	DR	
COMPANY/SOURCE TOTAL 6503 618			244,744.60	DR *	
COMP/BUDG UNIT TOTAL 6503 1033			244,744.60	DR **	
BUDGET UNIT TOTAL 1033			244,744.60	DR ***	

244,744.60 DR ***

STATE OF SOUTH DAKOTA
 REVENUE SUMMARY BY BUDGET UNIT
 FOR PERIOD ENDING: 07/31/2016

AGENCY BUDGET UNIT 1033 10
 LABOR & REGULATION
 COSMETOLOGY COMMISSION

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE
COMPANY NO	6503				
COMPANY NAME	PROFESSIONAL & LICENSING BOARDS				
103300061806	6503	4293901	COS-OPERATOR/MANAGER	9,120.00	9,120.00
103300061806	6503	4293969	COS-SALONS LICENSE	4,320.00	4,320.00
103300061806	6503	4293970	COS-INSTRUCTORS LIC	75.00	75.00
103300061806	6503	4293971	COS-STUDENTS/APPRENTICES	144.00	144.00
103300061806	6503	4293972	COS-PERMITS	1,776.00	1,776.00
103300061806	6503	4293984	COS-RECTIFICITY/CERTIF	1,980.00	1,980.00
ACCT: 4293			BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)	17,415.00	17,415.00
ACCT: 42			LICENSES, PERMITS & FEES	17,415.00	17,415.00
103300061806	6503	4393903	COS-PENALTY'S	2,450.00	2,450.00
ACCT: 4393			PENALTIES (NON-GOVERNMENTAL)	2,450.00	2,450.00
ACCT: 43			FINES, FORFEITS & PENALTIES	2,450.00	2,450.00
103300061806	6503	4896004	COS-EDUCATION COURSE COST	50.00	50.00
103300061806	6503	4896007	COSM-NATL EXAM TEST COST	840.00	840.00
ACCT: 4896				890.00	890.00
ACCT: 48			OTHER REVENUE	890.00	890.00
CNTR: 103300061806				20,755.00	20,755.00
COMP: 6503				20,755.00	20,755.00
B UNIT: 1033				20,755.00	20,755.00

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STATE OF SOUTH DAKOTA
MONTHLY REVENUE AND JOURNAL VOUCHER REPORT
FOR PERIOD ENDING: 07/31/2016

AGENCY 10 LABOR & REGULATION
BUD UNIT 1033 COSMETOLOGY COMMISSION

COMP CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR CR
COMPANY NO 6503							
COMPANY NAME PROFESSIONAL & LICENSING BOARDS							
6503 1033	71010100	BD07012016	07/02/2016		07/01/2016	142,104.00	CR
6503 1033	71020100	BD07012016	07/02/2016		07/01/2016	49,558.00	CR
TOTAL ACCOUNT GROUP NET CHANGE							
6503 1033	72030100	BD07012016	07/02/2016		07/01/2016	191,662.00	CR *
6503 1033	72040100	BD07012016	07/02/2016		07/01/2016	40,074.00	CR
6503 1033	72050100	BD07012016	07/02/2016		07/01/2016	71,774.00	CR
TOTAL ACCOUNT GROUP NET CHANGE							
TOTAL COMPANY--NET CHANGE							
						122,329.00	CR *
						313,991.00	CR **

COMPANY NO 6503
COMPANY NAME PROFESSIONAL & LICENSING BOARDS

6503 1033000061806 4293901	C107CC001	07/08/2016	268612	07/08/2016	1,680.00	DR
6503 1033000061806 4293901	C107CC001	07/08/2016	268612	07/08/2016	1,680.00	CR
6503 1033000061806 4293901	C107CC001	07/08/2016	268612	07/08/2016	1,680.00	CR
6503 1033000061806 4293969	C107CC001	07/08/2016	268612	07/08/2016	1,120.00	CR
6503 1033000061806 4293970	C107CC001	07/08/2016	268612	07/08/2016	25.00	CR
6503 1033000061806 4293971	C107CC001	07/08/2016	268612	07/08/2016	66.00	CR
6503 1033000061806 4293972	C107CC001	07/08/2016	268612	07/08/2016	342.00	CR
6503 1033000061806 4293984	C107CC001	07/08/2016	268612	07/08/2016	720.00	CR
6503 1033000061806 4293901	C107CC002	07/15/2016	269192	07/15/2016	2,045.00	DR
6503 1033000061806 4293901	C107CC002	07/15/2016	269192	07/15/2016	2,045.00	CR
6503 1033000061806 4293901	C107CC002	07/15/2016	269192	07/15/2016	2,045.00	CR
6503 1033000061806 4293969	C107CC002	07/15/2016	269192	07/15/2016	2,045.00	CR
6503 1033000061806 4293971	C107CC002	07/15/2016	269192	07/15/2016	72.00	CR
6503 1033000061806 4293972	C107CC002	07/15/2016	269192	07/15/2016	312.00	CR
6503 1033000061806 4293984	C107CC002	07/15/2016	269192	07/15/2016	320.00	CR
6503 1033000061806 4293901	C107CC003	07/22/2016	269699	07/21/2016	1,565.00	DR
6503 1033000061806 4293901	C107CC003	07/22/2016	269699	07/21/2016	1,565.00	CR
6503 1033000061806 4293901	C107CC003	07/22/2016	269699	07/21/2016	1,565.00	CR
6503 1033000061806 4293969	C107CC003	07/22/2016	269699	07/21/2016	1,565.00	CR
6503 1033000061806 4293972	C107CC003	07/22/2016	269699	07/21/2016	700.00	CR
6503 1033000061806 4293971	C107CC003	07/22/2016	269699	07/21/2016	138.00	CR
6503 1033000061806 4293984	C107CC003	07/22/2016	269699	07/21/2016	200.00	CR
6503 1033000061806 4293901	C107CC004	07/22/2016	269807	07/21/2016	2,110.00	DR
6503 1033000061806 4293901	C107CC004	07/22/2016	269807	07/21/2016	2,110.00	CR
6503 1033000061806 4293969	C107CC004	07/22/2016	269807	07/21/2016	2,110.00	CR
6503 1033000061806 4293972	C107CC004	07/22/2016	269807	07/21/2016	660.00	CR
6503 1033000061806 4293971	C107CC004	07/31/2016	270485	07/29/2016	1,740.00	DR
6503 1033000061806 4293984	C107CC005	07/31/2016	270485	07/29/2016	1,740.00	CR
6503 1033000061806 4293901	C107CC005	07/31/2016	270485	07/29/2016	1,740.00	CR
6503 1033000061806 4293969	C107CC005	07/31/2016	270485	07/29/2016	1,050.00	CR

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STATE OF SOUTH DAKOTA
MONTHLY REVENUE AND JOURNAL VOUCHER REPORT
FOR PERIOD ENDING: 07/31/2016

AGENCY 10 LABOR & REGULATION
BUD UNIT 1033 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR #	EFFECT DATE	AMOUNT	DR
6503	103300061806	4293970	C107CC005	07/31/2016	270485	07/29/2016	50.00	CR
6503	103300061806	4293971	C107CC005	07/31/2016	270485	07/29/2016	6.00	CR
6503	103300061806	4293972	C107CC005	07/31/2016	270485	07/29/2016	324.00	CR
6503	103300061806	4293984	C107CC005	07/31/2016	270485	07/29/2016	740.00	CR
6503	103300061806	4293901	R626RC0390	07/31/2016	R6RC0390	07/14/2016	20.00	DR
6503	103300061806	4293901	R626RC0390	07/31/2016	R6RC0390	07/14/2016	20.00	DR
6503	103300061806	4293969	R626RC0390	07/31/2016	R6RC0390	07/14/2016	35.00	DR
TOTAL ACCOUNT GROUP NET CHANGE							17,415.00	CR *

6503	103300061806	4393903	C107CC001	07/08/2016	268612	07/08/2016	460.00	CR
6503	103300061806	4393903	C107CC002	07/15/2016	269192	07/15/2016	570.00	CR
6503	103300061806	4393903	C107CC003	07/22/2016	269699	07/21/2016	610.00	CR
6503	103300061806	4393903	C107CC005	07/31/2016	270485	07/29/2016	860.00	CR
6503	103300061806	4393903	R626RC0390	07/31/2016	R6RC0390	07/14/2016	50.00	DR
TOTAL ACCOUNT GROUP NET CHANGE							2,450.00	CR *

6503	103300061806	4896007	C107CC001	07/08/2016	268612	07/08/2016	160.00	CR
6503	103300061806	4896007	C107CC002	07/15/2016	269192	07/15/2016	360.00	CR
6503	103300061806	4896007	C107CC003	07/22/2016	269699	07/21/2016	160.00	CR
6503	103300061806	4896004	C107CC005	07/31/2016	270485	07/29/2016	50.00	CR
6503	103300061806	4896007	C107CC005	07/31/2016	270485	07/29/2016	160.00	CR
TOTAL ACCOUNT GROUP NET CHANGE							890.00	CR *

6503	103300061806	52053100	CD606043	07/15/2016		07/01/2016	908.64	DR
6503	103300061806	52041800	DP606104	07/15/2016		07/11/2016	378.75	DR
6503	103300061806	52049600	D107CC001	07/13/2016	MC2696	07/05/2016	150.85	DR
6503	103300061806	52049600	D107CC001	07/13/2016	MC2696	07/05/2016	150.85	DR
6503	103300061806	52042000	D107CC001	07/13/2016	MC2696	07/05/2016	150.85	CR
6503	103300061806	52030100	MP606071	07/22/2016		07/19/2016	1,818.74	DR
6503	103300061806	52053500	MS606050	07/22/2016		07/18/2016	87.86	DR
6503	103300061806	52042000	PL606059	07/15/2016		07/14/2016	625.70	DR
6503	103300061806	52042000	RM606050	07/15/2016		07/08/2016	547.02	DR
6503	103300061806	52045300	TL606053	07/15/2016		07/05/2016	26.40	DR
6503	103300061806	5228000	TL06-115	07/15/2016		07/15/2016	142.00	DR
TOTAL ACCOUNT GROUP NET CHANGE							5,325.91	DR *

6503	103300061806	82044900	REAL/COSMORNT17	07/31/2016		07/27/2016	12,501.00	DR
6503	103300061806	82044900	REAL/COSMORNT17	07/31/2016		07/27/2016	1,041.75	CR
6503	103300061806	82044900	REAL/COSMORNT17	07/31/2016		07/27/2016	1,041.75	CR
6503	103300061806	82044900	REAL/COSMORNT17	07/31/2016		07/27/2016	1,041.75	CR
6503	103300061806	82044900	REAL/COSMORNT17	07/31/2016		07/27/2016	1,041.75	CR
6503	103300061806	82044900	REAL/COSMORNT17	07/31/2016		07/27/2016	1,041.75	CR
TOTAL ACCOUNT GROUP NET CHANGE							1,041.75	CR

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STATE OF SOUTH DAKOTA
MONTHLY REVENUE AND JOURNAL VOUCHER REPORT
FOR PERIOD ENDING: 07/31/2016

AGENCY 10 LABOR & REGULATION
BUD UNIT 1033 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR CR
6503	103300061806	82044900	REAL/COSMORNT17	07/31/2016		07/27/2016	1,041.75	CR
6503	103300061806	82044900	REAL/COSMORNT17	07/31/2016		07/27/2016	1,041.75	CR
6503	103300061806	82044900	REAL/COSMORNT17	07/31/2016		07/27/2016	1,041.75	CR
6503	103300061806	82044900	REAL/COSMORNT17	07/31/2016		07/27/2016	1,041.75	CR
6503	103300061806	82044900	REAL/COSMORNT17	07/31/2016		07/27/2016	1,041.75	CR
6503	103300061806	82044900	REAL/COSMORNT17	07/31/2016		07/28/2016	12,501.00	DR
6503	103300061806	82044900	REALS/COSRNT17	07/31/2016	022527	07/28/2016	1,041.75	CR
6503	103300061806	82079010	17CC388023	07/13/2016	1212551506	07/13/2016	3,840.00	DR
6503	103300061806	82079010	17CC388023	07/20/2016	1212551506	07/18/2016	3,860.00	DR
6503	103300061806	82079010	17CC388023	07/20/2016	1212551506	07/18/2016	3,840.00	CR
6503	103300061806	82040600	17SCI00004	07/12/2016	1211484002	07/12/2016	2,500.00	DR
6503	103300061806	82041900	17SCI0012A	07/11/2016	12221150	07/11/2016	765.00	DR
6503	103300061806	82041900	17SCI0012A	07/12/2016	17SCI0012A	07/12/2016	763.20	CR
6503	103300061806	82049600	17SCI0051A	07/11/2016	12358629	07/11/2016	2,220.00	DR
6503	103300061806	82049600	17SCI0051A	07/12/2016	17SCI0051A	07/12/2016	1,005.00	DR
6503	103300061806	82049600	17SCI0051A	07/12/2016	17SCI0051A	07/12/2016	1,215.00	CR
6503	103300061806	82049600	17SCI0051A	07/12/2016	17SCI0051A	07/12/2016	1,215.00	CR

TOTAL ACCOUNT GROUP NET CHANGE

TOTAL COMPANY--NET CHANGE

17,821.05 DR *
2,391.96 DR **

AGENCY 10 LABOR & REGULATION
BUDGET UNIT 1033 COSMETOLOGY COMMISSION
CENTER-5 10330 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT NUMBER	POSTING DATE	JV APPL # OR PAYMENT #	SHORT NAME	VENDOR NUMBER	VENDOR GROUP	AMOUNT	DR/CR
COMPANY NO 6503 PROFESSIONAL & LICENSING BOARDS										
6503	103300061806	51010100	CGEX160628	07/02/2016					2,810.37	DR
6503	103300061806	51010100	CGEX160713	07/15/2016					3,171.33	DR
OBJSUB: 5101010 F-T EMP SAL & WAGES										
6503	103300061806	51010200	CGEX160628	07/02/2016					5,981.70	DR
6503	103300061806	51010200	CGEX160713	07/15/2016					2,703.37	DR
OBJSUB: 5101020 P-T/TEMP EMP SAL & WAGES										
6503	103300061806	51010300	CGEX160628	07/02/2016					5,590.69	DR
OBJSUB: 5101030 BOARD & COMM MBRS FEES										
OBJECT: 5101 EMPLOYEE SALARIES										
6503	103300061806	51020100	CGEX160628	07/02/2016					180.00	DR
6503	103300061806	51020100	CGEX160713	07/15/2016					11,752.39	DR
6503	103300061806	51020100	CGEX160721	07/22/2016					426.37	DR
6503	103300061806	51020100	CGEX160721	07/22/2016					453.55	DR
6503	103300061806	51020100	CGEX160721	07/22/2016					2.53	DR
6503	103300061806	51020100	CGEX160721	07/22/2016					1.69	DR
6503	103300061806	51020100	CGEX160721	07/22/2016					1.67	DR
6503	103300061806	51020100	CGEX160728	07/31/2016					008530	DR
6503	103300061806	51020100	CGEX160728	07/31/2016					4.21	DR
6503	103300061806	51020100	CGEX160728	07/31/2016					3.37	DR
6503	103300061806	51020100	CGEX160728	07/31/2016					2.53	DR
OBJSUB: 5102010 OASI-EMPLOYER'S SHARE										
6503	103300061806	51020200	CGEX160628	07/02/2016					898.44	DR
6503	103300061806	51020200	CGEX160713	07/15/2016					230.92	DR
OBJSUB: 5102020 RETIREMENT-ER SHARE										
6503	103300061806	51020600	CGEX160628	07/02/2016					480.66	DR
6503	103300061806	51020600	CGEX160713	07/15/2016					785.76	DR
OBJSUB: 5102060 HEALTH/LIFE INS -ER SHARE										
6503	103300061806	51020800	CGEX160628	07/02/2016					1,613.14	DR
6503	103300061806	51020800	CGEX160713	07/15/2016					6.62	DR
OBJSUB: 5102080 WORKER'S COMPENSATION										
6503	103300061806	51020900	CGEX160628	07/02/2016					2.14	DR
6503	103300061806	51020900	CGEX160713	07/15/2016					2.35	DR
OBJSUB: 5102090 UNEMPLOYMENT COMPENSATION										
OBJECT: 5102 EMPLOYEE BENEFITS										
GROUP: 51 PERSONAL SERVICES										
6503	103300061806	52030100	MP606056	07/22/2016					4.49	DR
OBJSUB: 5203010 AUTO-STATE OWNED-IN STATE										
6503	103300061806	52030300	CGEX160721	07/22/2016					87.86	DR
OBJSUB: 5203030										
6503	103300061806	52030300	CGEX160721	07/22/2016					255.78	DR

STATE OF SOUTH DAKOTA
MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
FOR PERIOD ENDING: 07/31/2016

AGENCY BUDGET CENTER-5	UNIT 1033	LABOR & REGULATION COSMETOLOGY COMMISSION	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE
COMPANY NO 6503							
COMPANY NAME PROFESSIONAL & LICENSING BOARDS							
103300061806	6503	51010100			F-T EMP SAL & WAGES	5,981.70	5,981.70
103300061806	6503	51010200			P-T/TEMP EMP SAL & WAGES	5,590.69	5,590.69
103300061806	6503	51010300			BOARD & COMM MBRS FEES	180.00	180.00
ACCT: 5101 EMPLOYEE SALARIES							
103300061806	6503	51020100			OASI-EMPLOYER'S SHARE	11,752.39	11,752.39
103300061806	6503	51020200			RETIREMENT-ER SHARE	898.44	898.44
103300061806	6503	51020600			HEALTH/LIFE INS -ER SHARE	480.66	480.66
103300061806	6503	51020800			WORKER'S COMPENSATION	1,613.14	1,613.14
103300061806	6503	51020900			UNEMPLOYMENT COMPENSATION	13.90	13.90
ACCT: 5102 EMPLOYEE BENEFITS							
103300061806	6503	51020900			PERSONAL SERVICES	3,010.63	3,010.63
ACCT: 51 PERSONAL SERVICES							
103300061806	6503	52030100			AUTO-STATE OWNED-IN STATE	14,763.02	14,763.02
103300061806	6503	52030300			AUTO-PRIV (IN-ST.) H/RTE	87.86	87.86
103300061806	6503	52031000			LODGING/IN-STATE	2,026.50	2,026.50
103300061806	6503	52031400			TAXABLE MEALS/IN-STATE	78.30	78.30
103300061806	6503	52031500			NON-TAXABLE MEALS/IN-ST	242.00	242.00
ACCT: 5203 TRAVEL							
103300061806	6503	52040200			DUES & MEMBERSHIP FEES	2,680.66	2,680.66
103300061806	6503	52041800			COMPUTER SERVICES-STATE	310.00	310.00
103300061806	6503	52041900			COMPUTER SERVICES-PRIVATE	378.75	378.75
103300061806	6503	52042000			CENTRAL SERVICES	763.20	763.20
103300061806	6503	52042300			JANITORIAL & MAINT SERV	2,392.16	2,392.16
103300061806	6503	52044900			RENTS-PRIVATE OWNED PROP.	13.73	13.73
103300061806	6503	52045300			TELECOMMUNICATIONS SRVCS	1,041.75	1,041.75
103300061806	6503	52045400			ELECTRICITY	142.00	142.00
103300061806	6503	52049600			OTHER CONTRACTUAL SERVICE	88.34	88.34
ACCT: 5204 CONTRACTUAL SERVICES							
103300061806	6503	52050280			OFFICE SUPPLIES	4,064.85	4,064.85
103300061806	6503	52053100			PRINTING-STATE	9,194.78	9,194.78
103300061806	6503	52053500			POSTAGE	60.65	60.65
103300061806	6503	52055180			HEATING & COOKING FUELS	908.64	908.64
ACCT: 5205 SUPPLIES & MATERIALS							
103300061806	6503	5228000			OPER TRANS OUT -NON BUDGT	648.04	648.04
ACCT: 5228 NONOP EXP/NONBGTD OP TR							
103300061806	6503	52			OPERATING EXPENSES	6.23	6.23
ACCT: 52 OPERATING EXPENSES							
COMP: 6503 PROFESSIONAL & LICENSING BOARDS							
CENTER: 103300061806						28,901.97	28,901.97
						28,901.97	28,901.97

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STATE OF SOUTH DAKOTA
MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
FOR PERIOD ENDING: 07/31/2016

AGENCY	BUDGET UNIT	CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE
10	1033				LABOR & REGULATION		
	1033				COSMETOLOGY COMMISSION		
	10330				COSMETOLOGY COMMISSION		
B UNIT: 1033						28,901.97	28,901.97

SOUTH DAKOTA COSMETOLOGY COMMISSION

EXECUTIVE DIRECTOR'S REPORT

September 23, 2016

1. **New Staff Member** - Kelsey Skoglund was offered and accepted the Program Assistant I position. Kelsey is a licensed cosmetologist with recent experience in the banking industry. Kelsey will be present at the September 23 meeting to meet the Commission.

2. **Instructor Licensing**
 - In August three cosmetologists took the Instructor State Board exams. All three passed the practical exam and the State Laws, but one of the candidates failed the theory exam. She will be coming to Pierre in the near future to retake the theory exam.

 - I was recently contacted by an individual who was a nail technician instructor at a South Dakota cosmetology school back in 1983-84. This individual is a licensed cosmetologist, new owner of a limited salon (nails and esthetics) and would like to entertain the thought of mentoring two nail technician apprentices after her salon becomes firmly established. The Commission will need to decide what steps she would need to take to become licensed as a Senior Instructor. Since it has been over thirty years since she was a licensed instructor, the Commission may choose to have her take the full Instructor State Board Exams, including NIC written theory, NIC practical exam that includes development of lesson plans and doing a 20 minute lecture and a 20 minute demonstration on subjects assigned by the Commission member administering the exam, and the South Dakota Cosmetology Laws/Rules exam.

3. **Tablets for Practical Exams** - Due to the unreliability of the tablets that we initially purchased for administration of the practical exams, we have recently purchased a higher quality of tablet for practical exam administration. This should reduce the problem of screens freezing or tablets that won't charge properly or turn on.

4. **NIC Exam Changes** - On September 14, we received notification from Schroeder Measurement Technologies and NIC that they will be implementing some changes some of the practical exams. These changes will be reviewed during the September 24 NIC School Overview and the September 25 Examiner Training.

**South Dakota Cosmetology Commission
September 23, 2016**

PROPOSED LEGISLATION: HAIR BRAIDING

Reason for proposed legislation: Allow hair braiding as a profession with compensation without a cosmetology license or 2100 hours of education.

Summary of Requirements:

- (1) One-time 8-hour course on safety, health, infection control and cosmetology laws/rules
- (2) Register annually with the Cosmetology Commission with a fee of \$20.00
- (3) Hair braiding services must be done in a salon or booth licensed with the Commission

Registration. Any person engaged in hair braiding solely for compensation as a profession, except persons licensed as cosmetologists, shall register with the South Dakota Cosmetology Commission in a form determined by the commission. The cost of registration shall be \$20.00 per year.

Salon or booth requirement: Hair braiding services must be performed in a licensed cosmetology salon or booth by a professional hair braider registered with the Cosmetology Commission or a licensed cosmetologist.

Definition. "Hair braiding" means a natural form of hair manipulation that results in tension on hair strands by beading, braiding, cornrowing, extending, lacing, locking, sewing, twisting, weaving, or wrapping human hair, natural fibers, synthetic fibers, and hair extensions into a variety of shapes, patterns, and textures predominantly by hand and by only using simple braiding devices, and maintenance thereof. Hair braiding includes what is commonly known as "African-style hair braiding" or "natural hair care" but is not limited to any particular cultural, ethnic, racial, or religious forms of hair styles. Hair braiding includes the making of customized wigs from natural hair, natural fibers, synthetic fibers, and hair extensions. Hair braiding includes the use of topical agents such as conditioners, gels, moisturizers, oils, pomades, and shampoos. Hair braiding does not involve the use of penetrating chemical hair treatments, chemical hair coloring agents, chemical hair straightening agents, chemical hair joining agents, permanent wave styles, or chemical hair bleaching agents applied to growing human hair. For purposes of this section, "simple hair braiding devices" means clips, combs, curlers, curling irons, hairpins, rollers, scissors, needles, thread, and hair binders including adhesives, if necessary, that are required solely for hair braiding.

Requirements. In order to qualify for initial registration, any person engaged in hair braiding solely for compensation as a profession, except persons licensed as cosmetologists, shall satisfactorily complete 8 hours of instruction at either an accredited school, professional association, or by an individual approved by the commission. Instruction includes coursework covering the topics of health, safety, infection control, and state laws related to cosmetology.

Curriculum. An accredited school, professional association, or an individual approved by the commission desiring to provide the required coursework shall have curriculum in place by January 1, 2018.

September 2, 2016

South Dakota Cosmetology Commission
500 East Capitol, Suite 101
Pierre, SD 57501

Dear Commissioners:

Thank you for the opportunity to address the board regarding the braiding of ethnic hair. We are happy that you will be discussing this issue on your September 23rd meeting. South Dakota's cosmetology statues for the braiding of ethnic hair need to be addressed to help our state's minority citizens.

Currently, South Dakota statue requires that a stylist who wishes to braid hair must pursue a full cosmetology license from the State of South Dakota. As a family with a young child of African American descent, we feel that this regulation is inordinately onerous for the provider and causes an undue hardship on families who have children of color. We highly encourage the Board to relax the standard for stylists who seek to assist with the natural care of ethnic hair.

Our daughter, Malin, is a beautiful four year old that we were honored to be asked to be her Mom and Dad. Malin has thick, beautiful hair that requires special braiding and treatment to maintain. After nearly four years of searching and multiple attempts at various salons, our family was unable to find a licensed cosmetologist who could meet our family's needs. Then we were introduced to Rachael Gorsuch. Here was an extremely talented stylist, well versed on the care of natural ethnic hair, who was willing to help us simply because Malin needed it. So, every three weeks, Rachael offers her talents to help us protect Malin's hair yet, we can unfortunately not pay her (or any other of these potential providers) for her services as they have not achieved the requisite license.

The logical question that the board will ask is, "Where do other African Americans or persons of color have their children's hair needs met?" The answer is that most families have someone designated within the family or within the family's network who provide braiding services. As a white family with a child of color we are outside of this peer-to-peer network. My family simply isn't part of the black/ethnic culture, yet we have to provide for a black child and ensure her physical needs are met.

Howlett

Pg 1 of 2

According to the 2010 census, the population of the greater Sioux Falls metro area is 250,000 with over 10,000 people of African-American descent. Imagine if you cannot purchase this service in Sioux Falls how difficult it would be to procure this service if your family lived in Artas, Pierre, Beresford, Spearfish or Yankton.

If the South Dakota Board of Cosmetology were to allow hair braiding providers the opportunity to seek an affiliate license or operate under a lesser standard for braiding, the options for my family, as well as other families who require natural ethnic hair care in South Dakota, would be dramatically enhanced.

South Dakota's minority community is growing. We are incredibly proud that our family plays a small role in that growing diversity. In order for that positive growth to continue, South Dakota needs to adjust our laws, regulations and rules. Adjusting our current statutes to meet the current needs of our state's citizens is imperative for progress to continue. My family and I strongly encourage the South Dakota Board of Cosmetology to adopt new standards for the braiding of ethnic hair.

Thank you for your kind consideration of our request.

Ryan and Stacy Howlett
Malin's Dad and Mom

CC: Senator Jason Frerichs
Senator Scott Parsley
Senator Deb Soholt

From: Jennie Hohn
3109 W. Ralph Rogers RD
Sioux Falls, SD 57108

Re: requirements for hair braiding

Hello, I am contacting you in regards to the SD Law concerning the licensing requirements for people to work as a hair braider. The law currently requires a stylist who wishes to see hair braiding as a profession to obtain a full cosmetologists license. I feel requiring persons wishing to simply offer hair braiding services should not have to acquire a full license to practice.

The reason I have chosen to contact the board is that this law affect MY family and a lot of other families that I know. It affects us because we are unable to find legitimate stylist in the state of SD who are qualified to braid our children's hair.

My husband and I adopted two African American children, one of which is a girl. Her hair requires protective styles that braiding provides. But there are very few stylists in our town that work on girl/long/African American hair. We have found African American Barber shops that will cater to our son and his needs (lining, buzzing, and cutting) but are not able to help our daughter or who is qualified (in accordance to SD Cosmetology standards) to take care of her hair. Even though there is HUNDREDS of licensed cosmetologist in our town, very few are able to help our child. I know I am not the only parent with this issue because I work for an adoption agency that has families adopting African American children on a regular basis that have these issues.

As an alternative to actual salons to care for my daughter's hair, I have had to research and learn from YOUTUBE video and friends because none of the stylist I know, know how to help me or they have damaged my daughters hair and have made an experience to a salon very traumatic. I have even had to reach out my children's birth parents for advice.

My friends who have helped me along the way in learning how to care for my children's hair, have taken countless hours from their job and their families to help. Unfortunately I cannot pay my friends for her time and knowledge because she hasn't received a cosmetologist license. I have honed in on my talents of taking care of my daughter's hair but still need help with braiding services as a regular salon is to traumatic for my daughter.

SEP 02 2016


Hohn Pg 1 of 2

Also, as I have learned over the past 6 years how to take care of my daughters hair, I have spent countless hours of my time and hours away from my family to help families of our agency learn how to take care of hair. IF there were people out there allowed to braid without a full cosmetologist degree we could devote more time to our families. And the people with the passion for braiding could focus on what is important to them in their career.

As I have talked to many African American women over the years, braiding and protective styles is something that generation of ethnic woman have passed down to their daughters and sons; as well as anyone who wants to learn how to care for ethnic hair properly. Hair braiding is essential to protecting ethnic hair from breaking off and helping it grow healthy and for RESPECT in the African American community. If an African American child's hair is not "neat" it reflect back on the parents and that child's community.

As an option, I do feel that people wishing to braid hair should be monitored and license through the state, but without a full cosmetologist's license. Hair braider should be required to pay taxes on their services, just as any business is required to do so. Currently, there are many individuals who are doing hair braiding "under the table" and the revenue South Dakota is missing out on is likely very extensive

I hope the board will consider changing this requirement and allow hair braiders to offer hair braiding and other services essential to ethnic SD citizens without having to obtain a full cosmetologist's license to do so. In today's society our African American children's ethnic and diversity needs should not be suppressed because of a law. I also believe that current cosmetologist degrees cater to the WHITE client (I am white myself). Our children need protective styles, a change in this rule would benefit not only my diverse family but also would help the state of South Dakota earn addition income from taxation.

Jennie Hohn


SEP 02 2016

Hohn

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Boyd, Kate

From: Rachael gorsuch <rachaelamj@icloud.com>
Sent: Thursday, August 25, 2016 5:14 PM
To: Boyd, Kate
Subject: Hair braiding

Dear board of commission,

I am reaching out to the board of Cosmetology in order to address the laws concerning the profession of hair braiding in the state of SD. I would like to see the law amended and remove the requirement for people who want to have a profession in hair braiding to obtain a full cosmetologist's license.

To give you some background on myself, I have been braiding hair since "learning" how to do so at the age of 14. I did not go to school or a salon to learn these skills, I learned from practicing on my best friend who had ethnic hair. She and her mother did not know how to take care of her curly locks (Biana is both black and white; her mother did not know how to care for ethnic hair), there were no salons in Sioux Falls that knew how to help her so I gave it a try. After a while I just "figured it out". I was able to provide her with beautiful styles as well as self-confidence. Braiding is like a work of art to me. It is a way to create beautiful styles and provide self-confidence for men, women and children with ethnic hair or those who simply want unique braids.

Last year I even attempted to obtain a full license so that I could make hair braiding my full time profession. I enrolled at Black Hills Beauty School in Sioux Falls. Currently SD requires me to obtain 2100 hours of time logged performing services to become a braider; I made it to 700 hours before I realized that the school I was attending had nothing to teach me about hair braiding or ethnic hair. I became very discouraged that I was going to be spending all of this time and money to get a license that wasn't even related to the trade I wanted to perform. I was busy doing hair all day; braiding and helping customers with their dreadlocks; but I was teaching the staff and students how to do this skill. This even hindered me from learning the other services I was required to learn in order to graduate. Eventually I was forced to quit school, due to personal reasons. But, it was obvious that the school had nothing to offer anyone wishing to braid hair professionally.

During my time at school I was busy from open to closing braiding and maintaining dreadlocks for customers; because people had gotten word that there was a stylist who actually knew how to take care of their hair! Currently Sioux Falls does not have a (legitimate) salon that offers these services. People needing these services are travelling to Minnesota and Iowa, because there are hair braiders available to help. Both Minnesota and Iowa do not require their hair braiders to obtain a full cosmetologist's license. But, both of these states still monitor these stylists to ensure they are meeting all sanitary requirements. South Dakota needs to follow this example!

Currently there are hair braiders that are doing braids and dreadlocks in Sioux Falls; but they are doing so "under the table". Therefore, changing this law would also benefit our state by being able to collect the taxes on these services as well as monitor hair braiders to ensure they are practicing proper sanitary requirements.

Updating this law will help so many people gain access to services as well as provide opportunities for new businesses to come to South Dakota.

I appreciate your consideration.

Thank You,

Rachel Gorsuch
Sent from my iPhone

Gorsuch Pg 1 of 1

8-18-2016

To: State of SD Board of Cosmetology

From: Amy Brech
207 Tiger St.
Mitchell, SD 57301
(605)-929-8127

Re: Requirements for hair braiding

Hello!

I am contacting you in regards to the South Dakota laws concerning the licensing requirements for people to work as a hair braider. The law currently requires a stylist who wishes to seek hair braiding as a profession to obtain a full cosmetologist license. I feel requiring persons wishing to simply offer hair braiding services should not have to acquire a full license to practice.

The reason I have chosen to contact the board is that this law affects my family and a lot of other families that I know. It affects us because we are unable to find legitimate stylists in the state of SD who are qualified to braid our children's hair or even our own hair (if applicable).

My husband and I have adopted an African American child. She has hair that requires protective styles that braiding provides; but there is not one stylist in our town or nearby who is qualified (in accordance to SD cosmetology standards) to take care of her hair. Even though all of there are hundreds of stylists who have their cosmetology licenses; none of them know how or were even taught properly how to take care of my child's hair. I know I am not the only parent with this issue. There are hundreds of families of ethnicity which need these services; but not one facility in our town or surrounding towns which offers it.

As an alternative to actual salons to care for my child's hair (since there are no legitimate salons offering services), I have had to turn to friends for help.

For example, I was introduced to Rachel Gorsuch. Rachel has a natural talent for hair braiding; a talent in which she was self-taught. Fortunately for me and my daughter, Rachel has helped me with my daughter's hair by braiding it and teaching me how to care for her properly. Unfortunately I cannot pay Rachel for her time and services because she hasn't received a cosmetologist's license. I have met several people like Rachel who are extremely talented and who would love to offer braiding as a service, for a career; but don't wish to obtain a complete cosmetology degree.

Rachel's skills far exceed what anyone could ever offer in the state of SD. She had even attempted to obtain a cosmetologists license; but due to unforeseen circumstances was not able to complete the schooling. What she encountered at her school was very disheartening. Not one of her instructors knew how to duplicate the skills she had. Skills that the state of SD requires a license to use; but yet none of the teachers can even teach their students these skills.

This example alone is conclusive to why this law should be changed. The state is requiring that anyone who wishes to braid hair as a career must have a cosmetology license; but the cosmetology school

Brech Pg. 1 of 2

instructors in the state of SD don't know how to teach hair braiding of ethnic hair. So, please tell me what the point is of obtaining a license to braid hair?

Secondly, braiding is not something that should be controlled by a license. It is something that generations of ethnic women have passed down to their daughters and sons; as well as anyone who wants to learn how to care for ethnic hair properly. Hair braiding is essential to protecting ethnic hair from breaking off and helping it grow healthy. Caucasian hair does not require to be cut by a stylist, colored by a stylist or shaved for a stylist in order to remain healthy. Whereas braiding is truly essential to daily care for ethnic hair. Again, acquiring a license to complete services which will protect a person's hair and ensure their health should be eliminated.

As an alternative, I do feel that person's wishing to braid hair should be monitored and licensed through the state; but without the full cosmetologist's licenses. Hair braiders should be required to pay taxes on their services, just as any business is required to do so. Currently, there are many individuals who are doing hair braiding "under the table". The revenue our state is missing out on is likely very extensive. For example some of these services can range from 50.00 to 250.00; depending on what the person is having done. Hair braiders can likely complete up to 4-5 services per day; this can total in the area of 500.00-1000.00 per day. This is all income paid to these people in the form of cash and it is not being taxed.

I hope the board will consider changing this requirement and allow hair braiders like Rachel to offer hair braiding and other services essential to ethnic SD citizens without having to obtain a full cosmetologist's license to do so. In today's society and ethnic diversity, SD needs to recognize this change is needed. In addition to having these services more readily available to people like myself and my child; the state would also earn additional income from taxation.

Thank You

Amy Brech
Tessa's mom

South Dakota Cosmetology Commission Continuing Education Task Force

August 19, 2016

The Continuing Education Task Force of the South Dakota Cosmetology Commission met on August 19, 2016 in Sioux Falls, South Dakota. Present were the following:

Laurie Brandner, Cosmetology Commission Member
Crystal Carlson, Cosmetology Commission Member
Kate Boyd, Executive Director, Cosmetology Commission
Stephanie Mortimore, Sioux Falls Salon Owner/Cosmetologist
Angela Taylor, Stewart School Director
Shawn VenJohn, Lake Area Technical Institute Cosmetology Program Director
Stephanie Holscher, TSPA School
Tara Mortland, TSPA School

The meeting began with a review of the notes from the April 22, 2016 Task Force meeting. The group was informed that a report had been given to the Cosmetology Commission at their July 12, 2016 meeting. The consensus of the Commission was that the Continuing Education Task Force should meet again and have a firm proposal for the Commission's consideration at the next meeting.

The task force considered a variety of options and developed the following recommendations for the Commission's consideration for the adoption of an administrative rule to implement licensee continuing education.

LICENSEE CONTINUING EDUCATION RECOMMENDATION

1. Eight hours of continuing education will be required every two years in order to renew a cosmetologist, esthetics or nail technician license in South Dakota.
 - a. Individuals whose date of birth falls in an even-numbered year must complete the continuing education prior to the expiration date in even-numbered years.
 - b. Individuals whose date of birth falls in an odd-numbered year must complete the continuing education prior to the expiration date in odd-numbered years.
2. The content of the continuing education shall include:
 - a. Four (4) hours of health, safety, infection control and South Dakota Laws/Rules
 - b. Four (4) hours on technical practice of cosmetology, nail technician or esthetics, to include health, safety and infection control
3. The continuing education must be done by a Commission preapproved provider.
 - a. Schools or education companies that wish to be providers of licensee continuing education must apply for preapproval that will be valid for a two-year period of time.
 - b. The cost of the provider application is \$100.

Note: The task force recommended there not be an exemption for any licensees based on age or years of licensure. The task force felt that it is important for all licensees to keep abreast of health, safety and infection control procedures.

PROPOSED ADMINISTRATIVE RULES CHANGES

September 23, 2016

Attached are several proposed administrative rules changes for the Commission's consideration. These changes, updates and updates have all been discussed at various times in the past year by Commission members and/or staff.

Please note that deletions are shown by a ~~striketrough~~ and additions are shown by an underscore.

I suggest that the Commission review the attached rules changes during the September 23, 2016 meeting and that final decisions be made at the December 2, 2016 meeting. A copy of the complete rules will be provided to you to take back home to review. There may be other rules that you would like to suggest be revised. After the Commission votes on wording and administrative rules to change, we will begin the formal rules adoption process in early 2017. This process takes about 90 days to complete.

Some other administrative rules you may want to considering changing include:

(1) Chapter 20:42:08 - Instructor Education And License Specific Education Requirements -The current rules on instructor licensing are somewhat ambiguous and the schools have requested that the Commission revise the rules regarding instructor licensing.

(2) Pedicure Tools - It would be helpful if the Commission would be specific in naming the kinds of tools that are disallowed for pedicures. The current rule, shown below, only refers to blades and knives.

20:42:04:04.03. Prohibited equipment and procedures. The following equipment and procedures are prohibited:

(1) Dermaplane procedures, dermabrasion procedures, ultrasound equipment, blades, knives, and any tools, except for lancets used specifically for extraction of impurities, that invade the skin or living cells; and

(2) Any procedure in which human tissue is cut or altered by any FDA Class 3 or above mechanical or energy devices.

(3) First aid kits - Currently the Commission requires every salon and every booth renter to have their own first aid kit. One of the common reasons a booth fails its inspection is that the booth renter is not present and the inspector cannot find the booth's first aid kit and others in the salon do not know where it is at since they don't have access to another booth renter's space. The following is offered for your consideration:

Allow the salon and booth renters to share a first aid kit. A salon with commissioned employees instead of booth renters is only required to have a single first aid kit regardless of how many licensees are performing services in the salon. In a salon with booth renters, even if the number of booth renters is 1 or 2, the salon and all booth renters each are required to have separate first aid kits.

PROPOSED ADMINISTRATIVE RULES CHANGES

September 23, 2016

DEFINITIONS

20:42:01:01. Definitions. Terms defined in SDCL 36-15-1 have the same meaning when used in this article. In addition, terms used in this article mean: ...

(16) “Eyelash extension and enhancement application,” applying individual artificial eyelashes with adhesive to the upper or lower eyelids

PROPOSED ADMINISTRATIVE RULES CHANGES

September 23, 2016

20:42:03:03. Fees. The fees for licenses, permits, and renewals are as follows:

- (1) Examination fee which includes the initial license, \$80;
- (2) Examination retake fee, one test, \$40; two tests, \$50; three tests, \$60;
- (3) Cosmetologist, nail technician, or esthetician license renewal fee, \$20;
- (4) Temporary cosmetologist, nail technician, or esthetician license fee, \$6;
- (5) Instructor initial license fee and renewal fee, \$25;
- (6) Reciprocity, initial license, and waiver of examination fee, \$100;
- (7) For certification of a license issued pursuant to SDCL chapter 36-15 for a South Dakota licensee to obtain licensure in another state, or furnishing of other papers to another state or school, \$20;
- (8) Apprentice license fee, \$25;
- (9) Apprentice salon initial license and renewal fee, \$250;

- (10) School initial license fee and renewal fee, \$300;
- (11) Student license fee, \$6;
- (12) Salon or booth initial permit license fee, \$60;
- (13) Salon or booth license renewal fee, \$35;
- (14) Reinspection fee for failed salon, \$50 for each reinspection;
- (15) License duplicate or replacement fee, \$5; and
- (16) Lapsed license penalty, \$20 for each year lapsed.

All fees submitted to the Commission are nonrefundable.

PROPOSED ADMINISTRATIVE RULES CHANGES

September 23, 2016

INDIVIDUAL LICENSURE APPLICANT REQUIREMENTS

20:42:03:04. Requirements for individual licensure applicants. All applicants for initial individual licensure shall submit the following in English:

(1) A certified copy of the person's birth certificate, United States certificate of naturalization, current United States Permanent Resident Card, current United States passport, or a current driver license issued by a state or provincial government of the United States or Canada;

(2) A high school diploma, high school transcript, ~~ACT test scores,~~ or official GED (general education development) certificate showing passage;

(3) A personal photograph of the applicant taken within the last year; and

(4) Proof in writing, on forms furnished by the commission, that the person possesses the necessary qualifications for the license sought.

PROPOSED ADMINISTRATIVE RULES CHANGES

September 23, 2016

RENEWAL REQUIREMENTS, DATES AND CONTINUING EDUCATION

20:42:03:12. Renewal requirements, and—renewal dates of licenses and continuing education requirement. A license renewal application, along with the appropriate renewal fee, shall be submitted to the commission or postmarked by the annual license renewal date for all licenses and permits issued pursuant to SDCL chapter 36-15.

The annual license renewal dates are as follows:

(1) Cosmetologist, nail technician, esthetician, junior instructor, and senior instructor: application for renewals shall be submitted on or before the licensee's birth date as shown as the expiration date on the face of the current license; and

(a) A licensee seeking to renew a cosmetologist, nail technician or esthetician license must complete the required continuing education requirement under § 20:42:08:10.

(b) In addition, a licensee seeking to renew an instructor license shall submit proof of completing the requirements under chapter 20:42:08. A license renewing a senior instructor license with the intent to teach no more than 80 hours per calendar year shall submit a statement requesting a waiver of the requirements of § 20:42:08:04.

(2) All salons and booths: application for renewals shall be submitted on or before the anniversary date of the initial license as shown as the expiration date on the face of the current license.

~~In addition, a license seeking to renew an instructor license shall submit proof of completing the requirements under chapter 20:42:08. A license renewing a senior instructor license with the intent to teach no more than 80 hours per calendar year shall submit a statement requesting a waiver of the requirements of § 20:42:08:04.~~

A name change request must be accompanied by a legal document showing the previous name and new legal name.

If a licensee has met the requirements of this section, the licensee may continue to practice pending issuance of the renewed license. Any license that is not renewed pursuant to the requirements of this section shall lapse.

PROPOSED ADMINISTRATIVE RULES CHANGES

September 23, 2016

RENEWAL OF LAPSED LICENSES

20:42:03:13. Requirements for renewal of a lapsed license. An individual who wishes to renew a lapsed license shall meet the requirements of § 20:42:03:12 and pay the license renewal fee and lapsed license penalty fee required in § 20:42:03:03 for each lapsed year. In addition, an individual whose license has lapsed for more than five continuous years shall complete one of the following:

- (1) Pass the current licensing examinations; or
- (2) Attend at least a two-hour review course on South Dakota cosmetology laws, rules, and safety procedures. The review course must be pre-approved by the commission. After completing the course, the applicant must pass an examination given by the commission on safety and infection control procedures.

PROPOSED ADMINISTRATIVE RULES CHANGES

September 23, 2016

BLOOD EXPOSURE PROCEDURES

20:42:04:05.01. Infection control and safety procedures. The following procedures must be used for infection control and safety:

(8) If a blood spill should occur to a client or licensee, the following steps must be followed:

~~(a) Stop service immediately, clean injured area as necessary with an antiseptic solution and cover the wound with sterile bandage as required to prevent further blood exposure. As appropriate, cover the wound with a finger guard or disposable latex or hypo-allergenic glove, or cover both hands with gloves if the wound is on the client;~~

(a) Client is bleeding: Stop service; put gloves on; is appropriate, assist client to sink and rinse the injured area under running water; pat dry with a new, clean, disposable towel; offer/apply antiseptic and adhesive bandage; place all single use items in a bag and place in a trash receptacle; remove all implements from station and properly clean and disinfect; clean and disinfect work area; remove and dispose of gloves; wash hands; return to service.

~~(b) Double bag and dispose of all contaminated tissue, cotton, or other materials;~~

(b) Licensee is bleeding: Stop service; explain the situation and excuse yourself from the service; if appropriate, rinse injured area under running water; pat dry with a new, clean, disposable towel; apply antiseptic and adhesive bandage; put gloves on; place all single use items in a bag and place in a trash receptacle; remove all implements from the work area and properly clean and disinfect; clean and disinfect work area; remove and dispose of gloves; wash hands; if necessary cover injured area with a protective finger cot or new glove; return to service.

~~(c) Before continuing service disinfect all equipment, tools, and implements that have come in contact with blood, clean station with a disinfectant as necessary, and clean hands with antimicrobial cleanser; and~~

~~(d) Do not allow containers, brushes, nozzles, or liquid styptic to touch the skin or contact the wound;~~

PROPOSED ADMINISTRATIVE RULES CHANGES

September 23, 2016

DISPLAY OF EDUCATIONAL CERTIFICATION

20:42:04:09.01. Display of educational certification. Each licensee practicing services that use microdermabrasion machines, perform eyelash extensions or enhancements, or electric files shall display the certification of approved education provided by the commission in public view of the salon or booth.

PROPOSED ADMINISTRATIVE RULES CHANGES

September 23, 2016

SALON POSTING OF BLOOD EXPOSURE RULES

20:42:04:10.01. Display of blood spill exposure rules. The blood spill exposure rules shall be posted in or near the first aid kit in the salon.

PROPOSED ADMINISTRATIVE RULES CHANGES

September 23, 2016

APPROVED TEXTBOOKS

20:42:06:05. Approved textbooks for basic course of study. The school shall use one or more of the following textbooks for a basic course of study:

(1) ~~Milady's Standard Cosmetology, Milady Publishing Corporation, 2012~~ Milady Standard Cosmetology, 13th Edition, Milady Publishing Corporation, Copyright 2016;

(2) ~~Milady's Standard Nail Technology, 6th edition, Milady Publishing Corporation, 2011~~ Milady Standard Nail Technology, 7th edition, Milady Publishing Corporation, Copyright 2015;

(3) ~~Salon Fundamentals: Cosmetology, Pivot Point International, Inc., 2009-2010;~~ Salon Fundamentals Cosmetology: 3rd Edition, 3rd Printing February 2016, copyright 2000, 2010, 2014 Pivot Point International;

(4) ~~Milady's Standard Esthetics Fundamentals 10th or 11th edition, Milady Publishing Corporation, 2009 or 2012~~ Milady Standard Esthetics, 11th edition, Milady Publishing Corporation, Copyright 2013;

(5) ~~Salon Fundamentals: Esthetics, Pivot Point International, Inc., 2004~~ Salon Fundamentals Esthetics: 2nd Edition, 15th Printing, August 2016, copyright 2004, 2007 Pivot Point International;

(6) ~~Salon Fundamentals: Nails, Pivot Point International, Inc., 2010;~~ Salon Fundamentals Nails: 1st Edition, 15th Printing, August 2016, copyright 2007 Pivot Point International; or

(7) ~~Cosmetology Fundamentals, Pivot Point International, Inc., 2010~~ Cosmetology Fundamentals, A Designer's Approach: 3rd Edition, 7th Printing, June 2016, copyright 2009, 2010, 2013 Pivot Point International.

Other materials and books may be used to supplement these textbooks.

PROPOSED ADMINISTRATIVE RULES CHANGES

September 23, 2016

POSTING BLOOD EXPOSURE RULES IN SCHOOL DISPENSARY

20:42:06:32. Display of blood ~~spill~~ exposure rules. The blood ~~spill~~ exposure rules shall be posted in the dispensary of the school.

PROPOSED ADMINISTRATIVE RULES CHANGES

September 23, 2016

EDUCATION SPECIFIC CERTIFICATION COURSES FOR LICENSEES

20:42:08:05. Verification fee for individual licensee. The individual licensee shall pay the commission a fee of \$35 to verify any required educational course not sponsored or pre-approved ~~verified~~ by the commission.

20:42:08:05.01. ~~Verification~~ Pre-qualification fee for course provider. A course provider shall pay the commission a fee of \$100 to pre-qualify ~~verify~~ each education course provided by the provider. The fee shall be accompanied by an application form provided by the commission. The pre-qualification ~~verification~~ fee and application are valid for one year after commission approval. A course provider shall immediately notify the commission of any significant course material changes. A course provider shall seek new pre-qualification ~~verification~~ if there is a significant change in the course material.

PROPOSED ADMINISTRATIVE RULES CHANGES

September 23, 2016

EDUCATION REQUIREMENT TO PERFORM EYELASH EXTENSIONS

20:42:08:09. Education requirement to perform eyelash extensions or enhancements. A licensee must successfully complete at least a _____-hour course on the proper techniques to perform eyelash extensions or enhancements. The hours shall include the technique of applying eyelashes using adhesive, and infection control and safety procedures that protect the client and licensee. Evidence of this education must be submitted to and approved by the commission before any services are performed. After approval, the commission shall provide certification of education approval. The commission-issued certification shall be posted in a public place in the salon while the licensee is working.

PROPOSED ADMINISTRATIVE RULES CHANGES

September 23, 2016

LICENSEE CONTINUING EDUCATION

20:42:08:10. Licensee continuing education requirements. A licensee must complete the following continuing education in order to renew a cosmetologist, esthetician or nail technician license.

1. Eight hours of continuing education every two years.
 - a. Individuals whose birthday falls in an even-numbered year must complete the continuing education prior to the expiration date in even-numbered years.
 - b. Individuals whose birthday date falls in an odd-numbered year must complete the continuing education prior to the expiration date in odd-numbered years.
2. The content of the continuing education must include:
 - a. Four hours of health, safety, infection control and South Dakota cosmetology laws and administrative rules.
 - b. Four hours on the cosmetology, nail technician or esthetics techniques within the scope of practice of the licensee to include health, safety and infection control.
3. Continuing education must be completed under the instruction of a commission preapproved provider in order to qualify for license renewal.

Referral of License Applications to the Commission
September 23, 2016

Applicant # NR-12861 - This application is being referred to the Commission for your review and action.

This applicant applied for reciprocity in 2015 and her high school diploma was from another country, so required translation/verification from AEQUO International. The AEQUO report stated that this individual's education is fraudulent.

Based on the AEQUO report, the staff contacted the applicant that the reciprocity application was being cancelled due to (1) the AEQUO report that her diploma was fraudulent and (2) she did not meet the qualifications of possessing a high school diploma equivalent to a United States diploma from an accredited high school.

The office recently received a new reciprocity application from this individual as well as GED certificate from a community college in Arkansas stating that she passed and was issued a GED on 4/11/16.

The applicant now meets the qualifications to be issued a South Dakota nail technician license but is being referred to the Commission since the original high school diploma was fraudulent.

Applicant # NR-13175 - The Commission reviewed this application at the May 24, 2016 meeting and voted to deny the application. The excerpt from the May 24 meeting minutes is shown below in *italics*.

8 (b) Applicant #13185 - NT - *The Commission reviewed information about a reciprocity applicant who omitted information on his first reciprocity application, was asked to fill out a second application to clarify, and there were discrepancies between the two applications.*

May 24, 2016 Commission Meeting Minutes Excerpt:

IT WAS MOVED by Lori Little, seconded by Laurie Brandner, to deny Application #13185 and inform the applicant that he can reapply after 90 days and will need to appear before the Commission to seek approval of his license application. The motion prevailed on a voice vote.

A letter had been sent to the applicant following the May 24 meeting informing him that he would need to wait 90 days before reapplying and would need to appear before the Commission to seek approval of his application.

This individual contacted the office on September 12 to inquire about reapplying. We then received a third application from him and the information contained is consistent with his second application.

He did mention that he may not be able to come to Pierre for the September 23 meeting. He was asked to call the office the previous day to confirm whether or not he could attend. In lieu of appearing in person, we may need to have him join the meeting via teleconference.

2017 CALENDAR

COSMETOLOGY COMMISSION

State Board Examinations and Regular Commission Meetings

January	30	Monday	State Board Exams - C & N	Rapid City
February	10	Friday	State Board Exams - N & E	Sioux Falls
February	11	Saturday	State Board Exams - C	Sioux Falls

February	24	Friday	Commission Meeting	Pierre
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April	29	Saturday	State Board Exams - C	Watertown
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May	4	Thursday	School Visits & Commission Meeting	Watertown & Sioux Falls
May	5	Friday		

June	23	Friday	State Board Exams - N	Sioux Falls
June	24	Saturday	State Board Exams - C	Sioux Falls

July	14	Friday	Commission Meeting	Pierre
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September	21	Thursday	School Visits & Commission Meeting	Rapid City & Sturgis
September	22	Friday		

October	23	Monday	State Board Exams - C & N	Rapid City
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November	17	Friday	Commission Meeting	Pierre
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December	2	Saturday	State Board Exams - C	Watertown
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C = Cosmetology Exams • E = Esthetics Exams • N = Nail Technician Exams

Note: Calendar is subject to change throughout the year