

MEETING AGENDA
SOUTH DAKOTA COSMETOLOGY COMMISSION
July 15, 2021

This meeting will be held at the Missouri River Plaza in the Sharpe Conference Room, located at 123 West Missouri Ave, Pierre SD. The 8:30 am CDT regular Commission meeting may be joined via conference call.

To join the meeting via **conference call**, please use the following information:

- Call: +1 605-679-7263,,
- Phone Conference ID: 941 680 823#

A=Action
D=Discussion
I=Information

Commission Business Meeting

- A. 8:30 am (CST) - Convene..... Tami Stokes
- B. Roll Call..... Annette Petersen
- C. **A** - Approval of Agenda
- D. **A** - April 30, 2021 Meeting Minutes..... Annette Petersen
- E. **I** - Treasurer's Report..... Annette Petersen
- F. **D** - Executive Director Report Teresa Diederich
- G. **I** - Open for Public Comment
- H. **D** - NIC Written Practical
 - 1. NIC Representative Speaker (Attending by conference call)
 - 2. SMT Representative Speaker (Attending by conference call)
- I. **A** - Application and Licensee Request Review
 - 1. School License Application – The Salon Professional Academy, Rapid City
 - 2. School License Renewal Form -- Paul Mitchell the School, Rapid City
 - 3. Eyelash Extension Education Provider Application – National Salon Resources, New Hope, MN
 - 4. Esthetics Apprentice Application – Kiarra Stuck Revive Day Spa, Aberdeen

J **I** - Meeting & Exam Calendar for Remainder of 2021

1. Commission Meetings
Thursday/Friday, September 23 & 24, – Rapid City School Visits/Commission Meeting
Friday December 10 – Videoconference
2. State Board Exams (All dates Saturday)
July 24
September 18
October 16
November 13

K. **D** - Esthetics Scope of Practice and Two-Tier Licensing

1. Julia Anderson- SD EO Licensee (Attending by conference call)

L. **I** - Other Business

M. **A** - Adjourn – 2:30 pm

Anyone interested in attending the 8:30 am meeting by video conference or by phone is welcome. For more information or accommodations, please contact Teresa Diederich by Monday, July 12, 2021 at 605.773.6193 or email teresa.diederich@state.sd.us

Meeting Minutes
SOUTH DAKOTA COSMETOLOGY COMMISSION
April 30, 2021
Meeting held via tele-conference

President Tami Stokes called the meeting to order at 8:37 am CDT at Lake Area Technical College located at 1201 Arrow Ave, Watertown. Members of the public could join the meeting via video-conferencing or tele-conferencing.

Secretary-Treasurer Annette Petersen read the roll and a quorum was established.

Members Present: Renee Graf
Debbie Pageler
Annette Petersen
Tami Stokes

Members Absent: N/A

Others Present: Graham Oey, Senior Staff Attorney, via video-conferencing
Kate Boyd, Executive Director
Teresa Diederich, Program Assistant
Angela Taylor, Stewart School, via video-conferencing
Angela Larson, LATC Cosmetology Program Director
Rachael Maag, LATC Cosmetology Instructor
Liz Lloyd, LATC Cosmetology Instructor
LATC Cosmetology Students

Executive Director Kate Boyd requested to add one item to the agenda. The Commission will be reviewing an nail technician apprentice application for Jessica Holt at Revive Day Spa. Jessica has submitted a second application to go immediately into an esthetics apprenticeship after completing the nail technician apprenticeship.

Annette Petersen made a motion to approve the agenda as amended. Debbie Pageler seconded the motion. **MOTION PASSED.**

Renee Graf made a motion to approve the minutes of the April 8, 2021 meeting as presented. Annette Petersen seconded the motion. **MOTION PASSED.**

Treasurer Annette Petersen reported that as of March 31, 2021, the available funds balance was \$121,519.35 and the cash center balance was \$177719.18.

Kate Boyd referred the members to the written Executive Directors report that was included in the meeting handouts. The report included: (1) an update on her retirement and that Teresa Diederich of the Commission staff has been named the new Executive Director and that the search is underway to replace the Program Assistant position being vacated by Teresa; (2) the staff would like to discontinue mailing the annual newsletter and instead including a short note with license renewals referring the licensee to our website to access the newsletter. Also, the plan is discontinue including disciplinary actions in the newsletter since they are included elsewhere on the website. These changes are being proposed due to increased postage costs and to get our licensees in the habit of using the website; (3) there were a large number of pre-approved provider

applications for electric file, microdermabrasion, and eyelash extensions. Copies of the sign-in/out sheet and sample certificates will still be required with the application, but those two pages will no longer be printed and included in the meeting packets; (4) the staff is working on administrative rules to comply with the new law that goes into effect July 1 to increase the allowable numbers of apprentices in a salon to eight, allow for esthetics apprenticeships and change the apprentice education hours to the same hours that are required in school. The interview and inspection conducted at a proposed apprentice salon will help determine if there are sufficient licensed instructors (1 instructor to 2 apprentices) and that there is sufficient classroom and salon floor space to appropriately handle the apprentices. The staff is reviewing other administrative rules that may also be presented to the Commission. A public hearing is going to need to be held before the end of May on the proposed rules as part of the rules adoption process.

Teresa Diederich reviewed the proposed consent agreement cases that have all been signed by licensees. The details of the case review are shown below.

Case H-2020-

Chinh Lesnar's personal license will be suspended for a period of 10 days beginning May 22, 2021.

- a) The 10 days of suspension will be held in abeyance for a period of one year and the personal license will not be actively suspended so long as the following conditions are observed:
 - a. Chinh Lesnar will pay \$150 by May 22, 2021.
 - b. Comply with all laws and regulations of the Commission.

Case A-2021-

Megan Mullin's personal license will be suspended for a period of 14 days beginning May 22, 2021.

- a) The 14 days of suspension will be held in abeyance for a period of one year and the personal license will not be actively suspended so long as the following conditions are observed:
 - a. Megan Mullin will pay \$250 by May 22, 2021.
 - b. Comply with all laws and regulations of the Commission.

Case B-2021-

Good Energy's Salon license will be suspended for a period of 14 days beginning May 22, 2021.

- a) The 14 days of suspension will be held in abeyance for a period of one year and the salon license will not be actively suspended so long as the following conditions are observed:
 - a. Good Energy Salon will pay \$250 by May 22, 2021.
 - b. Comply with all laws and regulations of the Commission.

Lapsed Case 08-2021-

Jessica DeYoung's personal license will be suspended for a period of 10 days and the salon license will be suspended for 14 days beginning May 22, 2021.

- a) The 10 and 14 days of suspension will be held in abeyance for a period of one year and the salon license will not be actively suspended so long as the following conditions are observed:
 - a. Jessica DeYoung will pay \$285 by May 22, 2021.
 - b. Comply with all laws and regulations of the Commission.

Lapsed Case 16-2021-

Klay Thompson Mode's booth license will be suspended for a period of 10 days and 605 Hair Salon's salon license will be suspended for a period of 14 days beginning May 22, 2021.

- a) The 10 and 14 days of suspension will be held in abeyance for a period of one year and the booth and salon license will not be actively suspended so long as the following conditions are observed:
 - a. Klay Thompson Mode will pay \$282 by May 22, 2021.
 - b. Comply with all laws and regulations of the Commission.

Lapsed Case 22-2021-

Dena Heeney's booth license will be suspended for a period of 5 days beginning May 22, 2021.

- a) The 5 days of suspension will be held in abeyance for a period of one year and the booth license will not be actively suspended so long as the following conditions are observed:
 - a. Dena Heeney will pay \$100 by May 22, 2021.
 - b. Comply with all laws and regulations of the Commission.

Lapsed Case 23-2021-

Studio D's Salon license will be suspended for a period of 14 days beginning May 22, 2021.

- a) The 14 days of suspension will be held in abeyance for a period of one year and the salon license will not be actively suspended so long as the following conditions are observed:
 - a. Studio D Salon will pay \$275 by May 22, 2021.
 - b. Comply with all laws and regulations of the Commission.

Lapsed Case 24-2021-

Pam's Hair Design's salon license will be suspended for a period of 5 days beginning May 22, 2021.

- a) The 5 days of suspension will be held in abeyance for a period of one year and the salon license will not be actively suspended so long as the following conditions are observed:
 - a. Pam's Hair Design will pay \$100 by May 22, 2021.
 - b. Comply with all laws and regulations of the Commission.

Lapsed Case 25-2021-

Stacey Essers personal license will be suspended for 5 days and the booth license will be suspended for a period of 10 days beginning May 22, 2021.

- a) The 5 and 10 days of suspension will be held in abeyance for a period of one year and the personal and booth license will not be actively suspended so long as the following conditions are observed:
 - a. Stacey Esser will pay \$200 by May 22, 2021.
 - b. Comply with all laws and regulations of the Commission

Lapsed Case 26-2021-

Hair Designs and More salon license will be suspended for a period of 14 days beginning May 22, 2021.

- a) The 14 days of suspension will be held in abeyance for a period of one year and the salon license will not be actively suspended so long as the following conditions are observed:
 - a. Hair Designs and More will pay \$250 by May 22, 2021.
 - b. Comply with all laws and regulations of the Commission.

Lapsed Case 27-2021-

Mana Rae Zeek's personal license will be suspended 5 days and the salon license will be suspended for a period of 10 days beginning May 22, 2021.

- a) The 5 and 10 days of suspension will be held in abeyance for a period of one year and the personal and salon license will not be actively suspended so long as the following conditions are observed:
 - a. Mana Rae Zeek will pay \$150 by May 22, 2021.
 - b. Comply with all laws and regulations of the Commission

Lapsed Case 28-2021-

Holly Bryan's personal license will be suspended for a period of 10 days and Polished Pinky Salon license will be suspended for a period of 14 days beginning May 22, 2021.

- a) The 10 and 14 days of suspension for the personal license and salon license will be held in abeyance for a period of one year and the personal and salon license will not be actively suspended so long as the following conditions are observed:
 - a. Holly Bryan will pay \$288 by May 22, 2021.
 - b. Comply with all laws and regulations of the Commission.

Tami Stokes made a motion to approve all of the above consent agreements with the conditions contained in each agreement. Renee Graf seconded the motion. **MOTION PASSED.**

There were no public comments.

Annette Petersen made a motion to defer Agenda Items I. Esthetics Scope of Practice/Two-tiered Esthetics Licensing and J. NIC Written Practical Examination to the next meeting. Renee Graff seconded the motion. **MOTION PASSED.**

Debbie Pageler made a motion to approve the apprentice salon application for Salon Mia/Estetica Unisex in Sioux Falls. Renee Graff seconded the motion. **MOTION PASSED.**

Tami Stokes made a motion to approve the apprentice application for Alondra Vera Maciel at apprentice salon Salon Mia/Estetica Unisex in Sioux Falls. Renee Graf seconded the motion. **MOTION PASSED.**

Tami Stokes made a motion to approve the nail technician and esthetics apprentice applications for Jessica Holt at Revive Day Spa apprentice salon in Aberdeen. Renee Graf seconded the motion. **MOTION PASSED.**

Attorney Graham Oey confirmed that the Commission can include approve of Agenda Items K4 – K12 -- renewal applications for pre-approved provider, in one motion.

Debbie Pageler made a motion to approve the following pre-approved provider renewal applications:

4. Microdermabrasion Education Provider Application – Ramona Reicherts, Glenville, MN
5. Electric Nail File Education Provider Application – Paul Mitchell School, Rapid City
6. Eyelash Extension Education Provider Application – Paul Mitchell School, Rapid City
7. Microdermabrasion Education Provider Application – Paul Mitchell School, Rapid City

8. Eyelash Extension Education Provider Application – The Salon Professional Academy, Rapid City
9. Electric Nail File Education Provider Application – Revive Day Spa, Aberdeen
10. Electric Nail File Education Provider Application – World of Beauty Academy, Des Moines, IA
11. Microdermabrasion Education Provider Application -- World of Beauty Academy, Des Moines, IA

Renee Graf seconded the motion. **MOTION PASSED.**

Tami Stokes made a motion to approve the new eyelash extension education provider application submitted by Sandy Marin-Romero, South Sioux City, Nebraska. Renee Graf seconded the motion. **MOTION PASSED.**

Annette Petersen made a motion to approve the student nail technician license for an individual with a felony conviction. Debbie Pageler seconded the motion. **MOTION PASSED.**

Tami Stokes made a motion to approve the nail technician license reinstatement application of Ngoc Lan Thi Nguyen. Renee Graff seconded the motion. **MOTION PASSED.**

Annette Petersen made a motion to adjourn the business portion of the meeting and to reconvene in the LATC Cosmetology Program for the scheduled school visit. Tami Stokes seconded the motion. **MOTION PASSED.**

The business meeting was concluded at 9:06 am.

The meeting was immediately reconvened in the Cosmetology Program of Lake Area Technical College. Roll call was taken with all four Commission members – Renee Graf, Debbie Pageler, Annette Petersen, and Tami Stokes present. Others present were Commission staff Kate Boyd and Teresa Diederich. The Commission toured the LATC cosmetology program classrooms and clinic floor and met with LATC representatives Angela Larson and Liz Lloyd.

It was moved by Annette Petersen to recess the meeting to travel to Sioux Falls for the Stewart School tour and visit. **MOTION PASSED.**

The meeting was recessed at 11:00 am.

The meeting reconvened at 1:50 pm at Stewart School located at 604 West Ave N, Sioux Falls. Roll call was taken with all four Commission members – Renee Graf, Debbie Pageler, Annette Petersen, and Tami Stokes present. Others present were Commission staff Kate Boyd and Teresa Diederich. The Commission toured the Stewart School classrooms and clinic floor and met with Stewart School representatives Matt Feigen, Angela Taylor, and Danielle Bouwman.

Debbie Pageler made a motion to adjourn. Tami Stokes seconded the motion. **MOTION PASSED.**

The meeting was adjourned at 3:00 pm.

Respectfully submitted,

Kate Boyd, Executive Director

Annette Petersen, Secretary-Treasurer

**SOUTH DAKOTA COSMETOLOGY COMMISSION
EXECUTIVE DIRECTOR'S REPORT**

April 30, 2021

1. **Staff Changes** – Teresa Diederich has been named the new Executive Director of the Cosmetology Commission and the Board of Barber Examiners. Kate Boyd's retirement is effective June 8, 2021, although my last day of work is planned for May 21, with vacation leave the last pay period. The Program Assistant I, Teresa's previous position has been advertised but interviews have not yet occurred.
2. **Newsletter** – For many years the Commission practice has been to include an annual newsletter with license renewals. The staff would like to discontinue mailing the newsletter and instead include a short note in the envelope thanking the licensee for their renewal, directing them to the newsletter on the website, asking them to provide our office with an email address, and to let us know when they change their email address.

The reasons for discontinuing mailing the newsletter are two-fold: (1) the newsletter is taking extra postage to mail due to its length, and (2) we would like to get our licensees in the habit of using the website.

Further, we would also like to discontinue including disciplinary actions in the newsletter since they are already listed on the website under the Disciplinary Action link. This is something that the staff has been considering for a while now. Attached is a letter from the owner of a Med Spa requesting that we not include disciplinary actions in the newsletter.

3. **Pre-approved Provider Applications** -- Your meeting packets include pre-approved provider applications for electric nail file, microdermabrasion, and eyelash extensions. There are several documents that an applicant must send with their application and \$100 fee, including, outline of the course curriculum, resume of the instructor, sign-in/out sheet for attendees, and copy of the certificate that they provide to those that complete the course. The staff reviews the applications and required documents before they are included in the Commission meeting packets. You will note that this time we did not include the sign-in/out sheet or the completion certificate. Since those documents have been reviewed by the staff, it seems unnecessary to print those sample sheets for the meeting packets.
4. **Administrative Rules** -- We are working on updating administrative rules to comply with the new law that will go into effect July 1 to (1) increase the allowable number of apprentices in a salon to eight, (2) allow for esthetics apprenticeships, and (3) change apprentice education hours to the same number of hours as students in cosmetology schools: 1500 cosmetology, 600 esthetics, and 400 nail technology. There will likely be some other proposed rule changes presented to the Commission as well. Commission

members will be contacted in the near future to confirm a date for an administrative rules hearing. The hearing can be done via video conferencing, eliminating the time and cost of traveling.

BUDGET UNIT NAME COSMETOLOGY COMMISSION - INFO

COMP	ORIGINAL APPROPRIATION	APPROPRIATION TRANSFERS	YEAR-TO-DATE COMMITMENTS	YEAR-TO-DATE ENCUMBRANCES	YEAR-TO-DATE EXPENDITURES	AVAILABLE APPROPRIATIONS	CASH BALANCE
6503-I	381,968.00	627.00	0.00	0.00	335,701.82	46,893.18	187,228.85
BUDGETED TOT	381,968.00	627.00	0.00	0.00	335,701.82	46,893.18	
ALL COMP TOT	381,968.00	627.00	0.00	0.00	335,701.82	46,893.18	

TOTAL BUDGETED:

OBJECT OF EXPENDITURE	AMOUNT BUDGETED	COMMITMENTS YEAR-TO-DATE	ENCUMBRANCES YEAR-TO-DATE	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	BUDGET AVAILABLE	PCT AVL
5101 EMPLOYEE SALARIES	195,858.00	0.00	0.00	15,185.01	180,129.60	15,728.40	8.0
5102 EMPLOYEE BENEFITS	58,601.00	0.00	0.00	3,471.56	52,398.77	6,202.23	10.6
5203 TRAVEL	42,268.00	0.00	0.00	3,344.81	26,303.68	15,964.32	37.8
5204 CONTRACTUAL SVCS	75,387.00	0.00	0.00	5,775.00	56,523.28	18,863.72	25.0
5205 SUPPLIES & MATERIALS	10,481.00	0.00	0.00	759.47	20,214.97	9,733.97-	0.0
5207 CAPITAL OUTLAY	0.00	0.00	0.00	8.46-	131.52	131.52-	0.0
TOTALS	382,595.00	0.00	0.00	28,527.39	335,701.82	46,893.18	12.3

BREAKOUT BY COMPANY:

COMPANY	6503-I	PROFESSIONAL & LICENSING BOARDS	TOT
5101000 EMPLOYEE SALARIES	195,858.00	0.00	195,858.00
5102000 EMPLOYEE BENEFITS	58,601.00	0.00	58,601.00
5203000 TRAVEL	42,268.00	0.00	42,268.00
5204000 CONTRACTUAL SVCS	75,387.00	0.00	75,387.00
5205000 SUPPLIES & MATERIALS	10,481.00	0.00	10,481.00
5207000 CAPITAL OUTLAY	0.00	0.00	0.00
PS SUBTOTALS	254,459.00	0.00	254,459.00
OE SUBTOTALS	128,136.00	0.00	128,136.00
COMPANY 6503-I	382,595.00	0.00	382,595.00

CENTER NAME	COSMETOLOGY COMMISSION	ORIGINAL APPROPRIATION	APPROPRIATION TRANSFERS	YEAR-TO-DATE COMMITMENTS	YEAR-TO-DATE ENCUMBRANCES	YEAR-TO-DATE EXPENDITURES	AVAILABLE APPROPRIATIONS	CASH BALANCE
6503-I		0.00	0.00	0.00	0.00	335,701.82	335,701.82-	187,228.85
BUDGETED TOT		0.00	0.00	0.00	0.00	335,701.82	335,701.82-	
ALL COMP TOT		0.00	0.00	0.00	0.00	335,701.82	335,701.82-	

OBJECT OF EXPENDITURE	AMOUNT BUDGETED	COMMITMENTS YEAR-TO-DATE	ENCUMBRANCES YEAR-TO-DATE	MONTHLY EXPENDITURES	BUDGET AVAILABLE	PCF AVL
5101 EMPLOYEE SALARIES	0.00	0.00	0.00	15,185.01	180,129.60	0.0
5102 EMPLOYEE BENEFITS	0.00	0.00	0.00	3,471.56	52,398.77	0.0
5203 TRAVEL	0.00	0.00	0.00	3,344.81	26,303.68	0.0
5204 CONTRACTUAL SVCS	0.00	0.00	0.00	5,775.00	56,523.28	0.0
5205 SUPPLIES & MATRLS	0.00	0.00	0.00	759.47	20,214.97	0.0
5207 CAPITAL OUTLAY	0.00	0.00	0.00	8.46-	131.52	0.0
TOTALS	0.00	0.00	0.00	28,527.39	335,701.82	0.0

BREAKOUT BY COMPANY:

COMPANY	6503-I	PROFESSIONAL & LICENSING BOARDS	TOT
5101000	EMPLOYEE SALARIES	0.00	0.00
5102000	EMPLOYEE BENEFITS	0.00	0.00
5203000	TRAVEL	0.00	0.00
5204000	CONTRACTUAL SVCS	0.00	0.00
5205000	SUPPLIES & MATRLS	0.00	0.00
5207000	CAPITAL OUTLAY	0.00	0.00
PS SUBTOTALS		0.00	0.00
OE SUBTOTALS		0.00	0.00
COMPANY 6503-I		0.00	0.00

AGENCY: 10 LABOR & REGULATION
BUDGET UNIT: 1033 COSMETOLOGY COMMISSION - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	103300061806	1140000	175,499.29	DR	COSMETOLOGY COMMISSION
COMPANY/SOURCE TOTAL 6503 618			175,499.29	DR *	
COMP/BUDG UNIT TOTAL 6503 1033			175,499.29	DR **	
BUDGET UNIT TOTAL 1033			175,499.29	DR ***	

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STATE OF SOUTH DAKOTA
 REVENUE SUMMARY BY BUDGET UNIT
 FOR PERIOD ENDING: 06/29/2021

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AGENCY BUDGET UNIT	10 1033	LABOR & REGULATION COSMETOLOGY COMMISSION - INFO						
CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE			
COMPANY NO 6503								
COMPANY NAME PROFESSIONAL & LICENSING BOARDS								
103300061806	6503	4293901	COS-OPERATOR/MANAGER	7,160.00	160,440.00			
103300061806	6503	4293969	COS-SALONS LICENSE	3,540.00	76,955.00			
103300061806	6503	4293970	COS-INSTRUCTORS LIC	175.00	2,100.00			
103300061806	6503	4293971	COS-STUDENTS/APPRENTICES	12.00	1,707.00			
103300061806	6503	4293972	COS-PERMITTS	1,764.00	32,918.00			
103300061806	6503	4293973	COS-SCHOOL LICENSE	.00	900.00			
103300061806	6503	4293984	COS-RECIPROCIITY/CERTIFF	560.00	14,100.00			
ACCT: 4293			BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)	13,211.00	289,120.00	*		
ACCT: 42			LICENSES, PERMITTS & FEES	13,211.00	289,120.00	**		
103300061806	6503	4393903	COS-PENALTY'S	1,985.00	55,505.00			
ACCT: 4393			PENALTTES (NON-GOVERNMENTAL)	1,985.00	55,505.00	*		
ACCT: 43			FINES, FORFEITS & PENALTIES	1,985.00	55,505.00	**		
103300061806	6503	4896004	COS-EDUCATION COURSE COST	100.00	3,655.00			
103300061806	6503	4896007	COS-NATI. EXAM TEST COST	3,320.00	30,215.00			
103300061806	6503	4896020	MISCELLANEOUS INCOME	.00	492.00			
ACCT: 4896				3,420.00	34,362.00	*		
ACCT: 48			OTHER REVENUE	3,420.00	34,362.00	**		
103300061806	6503	4920045	NONOPERATING REVENUES	.00	3,283.88			
ACCT: 4920			NONOPERATING REVENUE	.00	3,283.88	*		
ACCT: 49			OTHER REVENUE	.00	3,283.88	**		
CNTR: 103300061806				18,616.00	382,270.88	***		
COMP: 6503				18,616.00	382,270.88	****		
B UNIT: 1033				18,616.00	382,270.88	*****		

MONTHLY REVENUE AND JOURNAL VOUCHER REPORT
FOR PERIOD ENDING: 06/29/2021

AGENCY 10 LABOR & REGULATION
BUD UNIT 1033 COSMETOLOGY COMMISSION - INFO

COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR CR	
COMPANY NO	6503								
COMPANY NAME	PROFESSIONAL & LICENSING BOARDS								
6503 1033		72040100	BOA1011197	06/30/2021	JE2021197	06/28/2021	627.00	CR	
6503 1033		72040100	BOA1011356	06/30/2021		06/28/2021	627.00	DR	
TOTAL ACCOUNT GROUP NET CHANGE								.00	*
TOTAL COMPANY--NET CHANGE								.00	**

COMPANY NO 6503
COMPANY NAME PROFESSIONAL & LICENSING BOARDS

6503 103300061806	4293901	C101C0116	06/09/2021	278854	06/04/2021	1,205.00	DR
6503 103300061806	4293901	C101C0116	06/09/2021	278854	06/04/2021	1,205.00	CR
6503 103300061806	4293969	C101C0116	06/09/2021	278854	06/04/2021	600.00	CR
6503 103300061806	4293972	C101C0116	06/09/2021	278854	06/04/2021	35.00	CR
6503 103300061806	4293901	C101C0117	06/11/2021	279070	06/04/2021	1,675.00	DR
6503 103300061806	4293901	C101C0117	06/11/2021	279070	06/04/2021	1,675.00	CR
6503 103300061806	4293969	C101C0117	06/11/2021	279070	06/04/2021	1,000.00	CR
6503 103300061806	4293972	C101C0117	06/11/2021	279070	06/04/2021	720.00	CR
6503 103300061806	4293984	C101C0117	06/11/2021	279203	06/09/2021	20.00	CR
6503 103300061806	4293901	C101C0118	06/11/2021	279203	06/09/2021	1,300.00	DR
6503 103300061806	4293970	C101C0118	06/11/2021	279203	06/09/2021	1,300.00	CR
6503 103300061806	4293969	C101C0118	06/11/2021	279203	06/09/2021	400.00	CR
6503 103300061806	4293971	C101C0118	06/11/2021	279203	06/09/2021	70.00	CR
6503 103300061806	4293971	C101C0118	06/11/2021	279203	06/09/2021	12.00	DR
6503 103300061806	4293972	C101C0118	06/11/2021	279203	06/09/2021	12.00	CR
6503 103300061806	4293973	C101C0118	06/11/2021	279203	06/09/2021	280.00	DR
6503 103300061806	4293901	C101C0119	06/22/2021	280016	06/15/2021	775.00	DR
6503 103300061806	4293901	C101C0119	06/22/2021	280016	06/15/2021	775.00	CR
6503 103300061806	4293972	C101C0119	06/22/2021	280016	06/15/2021	775.00	CR
6503 103300061806	4293972	C101C0119	06/22/2021	280016	06/15/2021	440.00	CR
6503 103300061806	4293984	C101C0119	06/22/2021	280016	06/15/2021	70.00	CR
6503 103300061806	4293901	C101C0120	06/30/2021	280437	06/15/2021	500.00	CR
6503 103300061806	4293901	C101C0120	06/30/2021	280437	06/15/2021	2,230.00	DR
6503 103300061806	4293901	C101C0120	06/30/2021	280437	06/15/2021	2,230.00	CR
6503 103300061806	4293969	C101C0120	06/30/2021	280437	06/15/2021	1,160.00	CR
6503 103300061806	4293972	C101C0120	06/30/2021	280437	06/15/2021	660.00	CR
6503 103300061806	4293984	C101C0120	06/30/2021	280437	06/15/2021	40.00	CR

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STATE OF SOUTH DAKOTA
MONTHLY REVENUE AND JOURNAL VOUCHER REPORT
FOR PERIOD ENDING: 06/29/2021

AGENCY 10 LABOR & REGULATION
BUD UNIT 1033 COSMETOLOGY COMMISSION - INFO

COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR CR
6503	1033000061806	42993969	M101-142	06/16/2021	RC21613	06/16/2021	60.00	DR
6503	1033000061806	42993901	R321RC0613	06/30/2021	RC21613	06/03/2021	25.00	DR
6503	1033000061806	42993901	R321RC0613	06/30/2021	RC21613	06/03/2021	25.00	DR
TOTAL ACCOUNT GROUP NET CHANGE							13,211.00	CR *

6503	1033000061806	4393903	C101C0116	06/09/2021	278854	06/04/2021	475.00	CR
6503	1033000061806	4393903	C101C0117	06/11/2021	279070	06/04/2021	520.00	CR
6503	1033000061806	4393903	C101C0118	06/11/2021	279203	06/09/2021	280.00	CR
6503	1033000061806	4393903	C101C0119	06/22/2021	280016	06/15/2021	130.00	CR
6503	1033000061806	4393903	C101C0120	06/30/2021	280437	06/15/2021	600.00	CR
6503	1033000061806	4393903	R321RC0613	06/30/2021	RC21613	06/03/2021	20.00	DR
TOTAL ACCOUNT GROUP NET CHANGE							1,985.00	CR *

6503	1033000061806	4896004	C101C0116	06/09/2021	278854	06/04/2021	100.00	CR
6503	1033000061806	4896007	C101C0116	06/09/2021	278854	06/04/2021	920.00	CR
6503	1033000061806	4896007	C101C0118	06/11/2021	279203	06/09/2021	1,900.00	CR
6503	1033000061806	4896007	C101C0119	06/22/2021	280016	06/15/2021	500.00	CR
TOTAL ACCOUNT GROUP NET CHANGE							3,420.00	CR *

6503	1033000061806	52041800	DP104101	06/02/2021		06/02/2021	573.75	DR
6503	1033000061806	52041800	DP105098	06/22/2021		06/11/2021	573.75	DR
6503	1033000061806	52049600	D101CC010	06/11/2021	MC21377	06/07/2021	1,298.76	DR
6503	1033000061806	52049600	D101CC010	06/11/2021	MC21377	06/07/2021	1,298.76	DR
6503	1033000061806	52042000	D101CC010	06/11/2021	MC21377	06/07/2021	1,298.76	CR
6503	1033000061806	52042000	FMI03074	06/02/2021		06/02/2021	1,658.12	DR
6503	1033000061806	52030100	MP104053	06/02/2021		06/02/2021	253.80	DR
6503	1033000061806	52053500	MS104048	06/02/2021		06/02/2021	558.63	DR
6503	1033000061806	52042000	MS105048	06/18/2021		06/08/2021	467.72	DR
6503	1033000061806	52042000	PL104063	06/02/2021		06/02/2021	298.74	DR
6503	1033000061806	52045300	PL105056	06/18/2021		06/10/2021	164.76	DR
6503	1033000061806	52045300	TL104052	06/09/2021		06/09/2021	166.48	DR
6503	1033000061806	52045300	TL105053	06/21/2021		06/21/2021	164.78	DR
6503	1033000061806	52280000	TL101-157	06/02/2021		06/02/2021	524.24	DR
6503	1033000061806	52280000	TL101-167	06/23/2021		06/23/2021	941.08	DR
TOTAL ACCOUNT GROUP NET CHANGE							7,644.61	DR *

6503	1033000061806	82044900	REALF/COSMOJUN21	06/16/2021	509818	06/13/2021	1,157.50	CR
6503	1033000061806	82040500	21-1000-030 387	06/09/2021	21SCL00030	06/09/2021	730.20	CR
6503	1033000061806	82040500	21SCL00030	06/09/2021	12221150	06/09/2021	773.60	DR
6503	1033000061806	82040500	21SCL00030	06/09/2021	12221150	06/09/2021	673.60	CR
6503	1033000061806	82040500	21SCL00030	06/18/2021	12221150	06/09/2021	43.40	CR
TOTAL ACCOUNT GROUP NET CHANGE							1,831.10	CR *

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STATE OF SOUTH DAKOTA
MONTHLY REVENUE AND JOURNAL VOUCHER REPORT
FOR PERIOD ENDING: 06/29/2021

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AGENCY 10 LABOR & REGULATION
BUD UNIT 1033 COSMETOLOGY COMMISSION - INFO

COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR CR	
TOTAL COMPANY---NET CHANGE								12,802.49	CR **

AGENCY 10 LABOR & REGULATION
 BUDGET UNIT 1033 COSMETOLOGY COMMISSION - INFO
 CENTER-5 10330 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT NUMBER	POSTING DATE	JV APPL #, OR PAYMENT #	SHORT NAME	VENDOR NUMBER	VENDOR GROUP	AMOUNT	DR/ CR
COMPANY NO 6503 COMPANY NAME PROFESSIONAL & LICENSING BOARDS										
6503	103300061806	51010100	CGEX210526	06/02/2021					7,965.00	DR
6503	103300061806	51010100	CGEX210611	06/16/2021					3,454.05	DR
OBJSUB: 5101010 F-T EMP SAL & WAGES										
6503	103300061806	51010200	CGEX210526	06/02/2021					11,419.05	DR *
6503	103300061806	51010200	CGEX210611	06/16/2021					1,922.80	DR
OBJSUB: 5101020 P-T/TEMP EMP SAL & WAGES										
OBJECT: 5101 EMPLOYEE SALARIES										
6503	103300061806	51020100	CGEX210526	06/02/2021					3,765.96	DR **
6503	103300061806	51020100	CGEX210603	06/04/2021					15,185.01	DR **
6503	103300061806	51020100	CGEX210603	06/04/2021					517.58	DR
6503	103300061806	51020100	CGEX210603	06/04/2021					4.28	DR
6503	103300061806	51020100	CGEX210603	06/04/2021					2.15	DR
6503	103300061806	51020100	CGEX210611	06/16/2021					2.14	DR
OBJSUB: 5102010 CASI-EMPLOYER'S SHARE										
6503	103300061806	51020200	CGEX210526	06/02/2021					926.29	DR *
6503	103300061806	51020200	CGEX210611	06/16/2021					339.43	DR
OBJSUB: 5102020 RETIREMENT-ER SHARE										
6503	103300061806	51020600	CGEX210526	06/02/2021					546.66	DR *
6503	103300061806	51020600	CGEX210611	06/16/2021					1,117.18	DR
OBJSUB: 5102060 HEALTH/LIFE INS.-ER SHARE										
6503	103300061806	51020800	CGEX210526	06/02/2021					1,934.65	DR *
6503	103300061806	51020800	CGEX210611	06/16/2021					17.82	DR
OBJSUB: 5102080 WORKER'S COMPENSATION										
6503	103300061806	51020900	CGEX210526	06/02/2021					27.35	DR *
6503	103300061806	51020900	CGEX210611	06/16/2021					9.90	DR
OBJSUB: 5102090 UNEMPLOYMENT COMPENSATION										
OBJECT: 5102 EMPLOYEE BENEFITS										
GROUP: 51 PERSONAL SERVICES										
6503	103300061806	52030100	MP104053	06/02/2021					15.19	DR *
OBJSUB: 5203010 AUTO-STATE OWNED-IN STATE										
6503	103300061806	52030300	CGEX210603	06/04/2021					3,450.14	DR **
6503	103300061806	52030300	CGEX210603	06/04/2021					18,635.15	DR ***
6503	103300061806	52030300	CGEX210603	06/04/2021					253.80	DR
OBJSUB: 5203030 AUTO-STATE OWNED-IN STATE										
6503	103300061806	52030300	CGEX210603	06/04/2021					253.80	DR *
6503	103300061806	52030300	CGEX210603	06/04/2021					377.58	DR
6503	103300061806	52030300	CGEX210603	06/04/2021					355.74	DR
6503	103300061806	52030300	CGEX210603	06/04/2021					138.18	DR
6503	103300061806	52030300	CGEX210603	06/04/2021					123.48	DR
OBJSUB: 5203030 AUTO-PRIV (IN-ST.) H/RTE										
6503	103300061806	52031000	CGEX210603	06/04/2021					994.98	DR *
6503	103300061806	52031000	CGEX210603	06/04/2021					163.50	DR
6503	103300061806	52031000	CGEX210603	06/04/2021					83.75	DR

STATE OF SOUTH DAKOTA
MONTHLY EXPENDITURE REPORT
FOR PERIOD ENDING: 06/29/2021

AGENCY 10 LABOR & REGULATION
BUDGET UNIT 1033 COSMETOLOGY COMMISSION - INFO
CENTER-5 10330 COSMETOLOGY COMMISSION

COMP CENTER	ACCOUNT	DOCUMENT NUMBER	POSTING DATE	JV APPL #, OR PAYMENT #	SHORT NAME	VENDOR NUMBER	VENDOR GROUP	AMOUNT	DR/CR
6503	103300061806	52050200							
6503	103300061806	52050200	1N3370651,371592	06/11/2021	02399119	INNOVATIVE	12550348	77.42	DR
6503	103300061806	52050200	18382 JUN21	06/11/2021	00724286	INMANSWATE	12044712	28.62	DR
6503	103300061806	52053500							
6503	103300061806	52053500	CGEXX210603	06/04/2021	650644			124.04	DR
6503	103300061806	52053500	CGEXX210603	06/04/2021	651754			6.80	DR
6503	103300061806	52053500	MS104048	06/02/2021				5.60	DR
6503	103300061806	52053500	MS105048	06/18/2021				558.63	DR
6503	103300061806	52053500						467.72	DR
6503	103300061806	52055180							
6503	103300061806	52055180	POSTAGE	06/21/2021	666991	MONTANADAK	12020954	1,038.75	DR
6503	103300061806	52055180						8.80	DR
6503	103300061806	5228000	HEATING & COOKING FUELS	06/02/2021				1,171.59	DR
6503	103300061806	5228000	SUPPLIES & MATERIALS	T101-157				524.24	DR
6503	103300061806	5228000		T101-167				941.08	DR
6503	103300061806	5228000	OPER TRANS OUT -NON BUDGT	06/23/2021				1,465.32	DR
6503	103300061806	5228000	NONOP EXP/NONBGTD OP TR					1,465.32	DR
6503	103300061806	5228000	OPERATING EXPENSES					12,264.12	DR
6503	103300061806	5228000						30,899.27	DR
6503	103300061806	5228000						30,899.27	DR
6503	103300061806	5228000						30,899.27	DR

STATE OF SOUTH DAKOTA
 MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
 FOR PERIOD ENDING: 06/29/2021

AGENCY BUDGET CENTER	BUDGET UNIT	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE
10	1033	10330		LABOR & REGULATION		
				COSMETOLOGY COMMISSION - INFO		
				COSMETOLOGY COMMISSION		
COMPANY NO	6503			PROFESSIONAL & LICENSING BOARDS		
103300061806	6503	51010100		F-T EMP SAL & WAGES	11,419.05	127,951.59
103300061806	6503	51010200		P-T/TEMP EMP SAL & WAGES	3,765.96	50,318.01
103300061806	6503	51010300		BOARD & COMM MBRS FEES	.00	1,860.00
ACCT: 5101				EMPLOYEE SALARIES	15,185.01	180,129.60
103300061806	6503	51020100		OASI-EMPLOYER'S SHARE	926.29	13,444.66
103300061806	6503	51020200		RETIREMENT-ER SHARE	546.66	7,538.54
103300061806	6503	51020600		HEALTH/LIFE INS-ER SHARE	1,934.65	30,894.89
103300061806	6503	51020800		WORKER'S COMPENSATION	27.35	320.95
103300061806	6503	51020900		UNEMPLOYMENT COMPENSATION	15.19	178.31
ACCT: 5102				EMPLOYEE BENEFITS	3,450.14	52,377.35
ACCT: 51				PERSONAL SERVICES	18,635.15	232,506.95
103300061806	6503	52030100		AUTO-STATE OWNED-IN STATE	253.80	253.80
103300061806	6503	52030200		AUTO PRIV (IN-ST.) L/RTE	.00	189.06
103300061806	6503	52030300		AUTO-PRIV (IN-ST.) H/RTE	994.98	18,395.16
103300061806	6503	52031000		LODGING/IN-STATE	247.25	1,676.46
103300061806	6503	52031400		TAXABLE MEALS/IN-STATE	112.00	3,330.00
103300061806	6503	52031500		NON-TAXABLE MEALS/IN-ST	154.00	876.42
ACCT: 5203				TRAVEL	1,762.03	24,720.90
103300061806	6503	52040200		DUES & MEMBERSHIP FEES	.00	310.00
103300061806	6503	52040400		ACCOUNTING CONSULTANT	.00	2,688.00
103300061806	6503	52040500		COMPUTER CONSULTANT	730.20	11,281.80
103300061806	6503	52041800		COMPUTER SERVICES-STATE	1,147.50	6,482.25
103300061806	6503	52041810		BIT DEVELOPMENT COSTS	.00	43.00
103300061806	6503	52042000		CENTRAL SERVICES	2,121.62	9,746.87
103300061806	6503	52042200		EQUIPMENT SERV & MAINT	.00	213.95
103300061806	6503	52042300		JANITORIAL & MAINT SERV	3.94	52.51
103300061806	6503	52043400		COMPUTER SOFTWARE MAINT	.00	33.44
103300061806	6503	52043600		ADVERTISING-NEWSPAPER	.00	86.13
103300061806	6503	52044300		RENTS-PRIVATE OWNED PROP.	1,157.50	13,658.50
103300061806	6503	52045300		TELECOMMUNICATIONS SRVCS	441.87	3,271.21
103300061806	6503	52045400		ELECTRICITY	89.67	1,133.68
103300061806	6503	52045500		GARBAGE & SEWER	10.12	118.45
103300061806	6503	52045900		TNS PREMIUMS & SURETY BDS	.00	626.15
103300061806	6503	52049600		OTHER CONTRACTUAL SERVICE	2,162.76	8,867.52
ACCT: 5204				CONTRACTUAL SERVICES	7,865.18	58,613.46
103300061806	6503	52050200		OFFICE SUPPLIES	124.04	3,318.34
103300061806	6503	52050280		OFFICE SUPPLIES	.00	57.46
103300061806	6503	52050400		EDUC & INSTRUC SUPPLIES	.00	4,725.00
103300061806	6503	52053100		PRINTING-STATE	.00	4,535.57
103300061806	6503	52053500		POSTAGE	1,038.75	7,846.38
103300061806	6503	52055180		HEATING & COOKING FUELS	8.80	144.34

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STATE OF SOUTH DAKOTA
MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
FOR PERIOD ENDING: 06/29/2021

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AGENCY BUDGET UNIT CENTER-5	10 10330	LABOR & REGULATION COSMETOLOGY COMMISSION	10330	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
ACCT: 5205	6503	SUPPLIES & MATERIALS			1,171.59	20,627.09	*
ACCT: 103300061806		COMPUTER HARDWARE			.00	139.98	
ACCT: 5207	6503	CAPITAL OUTLAY			1,465.32	11,741.60	*
ACCT: 103300061806		OPER TRANS OUT -NON BUDGT			.00	11,741.60	*
ACCT: 5228		NONOP EXP/NONBGTD OP TR			12,264.12	115,843.03	**
ACCT: 52		OPERATING EXPENSES					
COMP: 6503		PROFESSIONAL & LICENSING BOARDS			30,899.27	348,349.98	***
CENTER: 103300061806					30,899.27	348,349.98	****
B UNIT: 1033					30,899.27	348,349.98	*****

For office use only:

LICENSE NUMBER _____
DATE ISSUED _____

South Dakota
School License Application
 Cosmetology Commission 500 E Capitol Pierre, SD 57501
 Phone 605-773-6193 • Fax 605-773-7175 cosmetology@state.sd.us

School Licenses are issued by the South Dakota Cosmetology Commission under the SDCL 36-15. **Print or type all information.** Use the reverse side if additional space is required. Attach a non-refundable School License fee of \$300.00 for one school license.

1. Type of school: (check one)

This is an application for: New school New program to existing school
 Branch school Ownership change Address change

Type of school/branch:

A. Cosmetology School B. Esthetics School C. Nail Technology School
 (Check cosmetology only (includes hair, skin, and nails)
 all that nail technology
 applies) esthetics

Proposed opening date of new school: NA OR

Proposed opening date of branch school: NA OR

New ownership address change start date: 8/1/2021 OR

Proposed new program start date: NA Type of program? esthetics nail technology

2. Basic School Information.

Name of School: The Salon Professional Academy

School owner(s) or Corporation name: R:W Education Group LLC - Wendy Beaumont

Physical address of school: 937 East North St.

Mailing address for school: 937 East North St.

City: Rapid City So. Dak Zip: 57701

School Telephone Number: 342-0697 Fax number: NA email address: tsparapideity@gmail.com

Federal ID # _____ web page address: www.tsparapideity.com

3. Basic School Information (continued)

Days & times School open: on additional page

Days & times of Programs if different from School hours above: on additional page

Start month(s) for Programs: on additional page

	cosmetology	esthetics	nail technology
Estimated opening enrollment:	<u> </u>	<u>2</u>	<u>0</u>
Estimated maximum enrollment:	<u>32</u>	<u>10</u>	<u> </u>

Square footage of main school physical premises: 12,500

Prior to beginning operation, will the proposed school/branch school have all facilities and equipment required of schools as set forth in the rules of the commission. YES NO If no, explain:

Will you seek accreditation? Yes No Already accredited Explain: _____

4. Program(s) information. South Dakota requires 1500 hours for a cosmetology program, 600 hours for an esthetics program, and 400 hours for a nail technology program.

For Cosmetology school, which programs are offered:

cosmetology	<input checked="" type="checkbox"/>	Number of clock hours: <u>1500</u>	date starting: <u>continued on separate</u>
nail technology	<input checked="" type="checkbox"/>	Number of clock hours: <u>400</u>	date starting: <u>sheet of paper</u>
esthetics	<input checked="" type="checkbox"/>	Number of clock hours: <u>600</u>	date starting: <u> </u>

For Nail Technology school: Number of clock hours NA date starting: NA

For Esthetics school: Number of clock hours NA date starting: NA

5. Branch School Information

Name of Branch School: NA

Branch school address: NA

Branch school telephone number: NA Fax number: NA

What programs are offered at the branch school? NA

5. Branch School Information (continued)

Name of Branch School Director: NA

Square footage of branch school physical premises: NA Maximum enrollment: NA

Days & Times Branch school open: NA

Is any space to be used at the main school? Explain: NA

The branch school is located NA miles from the main school.

6. School Owner(s) Information

A. List the name and address of each individual, partner or corporate officer who own the above school.

Name	Residence address/city/zip	telephone number
<u>Wendy Beaumont</u>	<u>1442 Catron Blvd. #311</u> <u>Rapid City SD 57701</u>	<u>605-430-3216</u>

B. This school will be owned by (check one): Sole proprietorship Partnership Corporation

C. If the school is owned by a corporation or partnership, give the name and address of the principal place of business of the partnership or corporation. Road W Education Group LLC
1442 Catron Blvd #311 Rapid City SD 57701

D. Give the start date of partnership or incorporation and the state in which it was formed. SD 5/14/2018

E. If the school is owned by a corporation, give the name and address of the South Dakota agent authorized to accept legal services. Wendy Beaumont 1442 Catron Blvd. #311 Rapid City SD 57701

F. Mark the appropriate answer below. If any question asked below requires a yes answer, submit an explanation with this application.

A. Have any principal owner(s), officer(s), or any person in a management capacity:

- | | | |
|------------------------------------------------------------------------------------------------------|---------|-------------|
| 1. Ever been involved in a bankruptcy? | Yes ___ | No <u>X</u> |
| 2. Ever been convicted of a felony or are charges pending? | Yes ___ | No <u>X</u> |
| 3. Ever been convicted of a misdemeanor other than a minor traffic violation or are charges pending? | Yes ___ | No <u>X</u> |
| 4. Ever been dismissed from any position for immoral or unprofessional conduct? | Yes ___ | No <u>X</u> |
| 5. Ever had a license or permit denied or revoked in this or any other state? | Yes ___ | No <u>X</u> |
| 6. Ever been denied (re)accreditation by any accrediting agency? | Yes ___ | No <u>X</u> |

8. Required Attachments (continued)

- Sample project sheets for practical and clinic floor assignments ✓
- School rules and regulations. *Student Handbook* ✓
- List of textbook(s) and workbook(s) to be used. ✓
- School advertising brochures ✓
- Explanation of procedure to track student hours. ✓
- Schedule, with days and times open; showing theory and practical times; holidays closed. ✓
- Resume of school manager and each instructor. ✓

9. Agreement and Signature

It is understood and agreed that any license granted is not transferable to another person, partnership or corporation or another location. Whenever, the owner of the school or the location or the school is changed, a new application must be submitted for approval by the Cosmetology Commission at least two months before the change.

It is further understood that the school license is renewed annually on the start date of the license. And it is understood a listing of field trips must be submitted along with the renewal fee.

It is further understood and acknowledged that this is an application only, and the completion of this application does not entitle one to begin operation of a school or new program until authorized to do so by the Cosmetology Commission upon satisfactory proof being shown as to the compliance with the laws of the State of South Dakota, the Rules and Regulations of the Cosmetology Commission and the sanitary rules and regulations.

It is further understood and acknowledged that the Commission may revoke or suspend the license of such school for any violation of the law relating to cosmetology, esthetics or nail technology, any rules of the Commission, or of any of the above noted requirements or if further investigation reveals misrepresentation or false information being given in any manner or form as to any application or request for information made by the Commission, by any individual, partnership or corporation acting for or associated with said school.

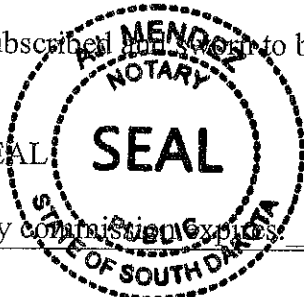
I declare and affirm under the penalties of perjury that this information has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Signed: *[Signature]*

Signed: NIA

Subscribed and sworn to before me this 14th day of June, 2021.

SEAL



[Signature]
Notary Public - South Dakota

My commission expires: 1 March 2027

7. Instructor(s) and Qualifications. Instructors must have a South Dakota instructor license. Cosmetology instructors may teach/supervise cosmetology, esthetics, or nail technology programs/students. Nail Technology instructors may only teach/supervise nail technology programs/students. Esthetics instructors may only teach/supervise esthetics programs/students. There must be 1 instructor for every 15 students.

List all the persons who will be instructors, their license number, and what program they are teaching.

Name	license number	Program teaching
Hannah Dillon	IC-14809-2021	Cosmo- Esthetics
Katie Trichel	IC-15114-2021	Cosmo- Esthetics
Lisa Jenner	IC-10355-2022	Cosmetology
Addie Mendez	IC-13628-2022	Cosmetology
Wendy Beaumont	IC-04848-2022	Cosmo- Esthetics - Nails
Teresa Jahner	IC-14835-2022	Cosmetology
Jill Walters	IE-14775-2021	Esthetics
Holly Keszler	IC-06066-2021	Cosmetology - Nail Tech

8. Required Attachments

- Outside photograph of the school showing school sign. ✕
- Floor plan of school with the various areas indicated. ✕
- List of required and non-required equipment (ARSD 20:42). ✕
- Copies of required signage. ✕
- School's current catalog. ✕
- Program(s) outline curriculum. – a curriculum plan which shows the daily schedule that incorporates the required number of education hours for a program (1500, 400, or 600) and the number of curriculum areas (see the rules). ✕
- Lesson plans for the offered programs. ✕



For office use only: License number: _____
 Date processed: _____ Date expires: _____

Cosmetology Commission
 500 E Capitol Ave
 Pierre SD 57501
 605/773-6193

**SOUTH DAKOTA COSMETOLOGY COMMISSION
 SCHOOL LICENSE RENEWAL FORM**

Instructions
 Please print or type. All areas should be completed. If not applicable, print NA. Information may be listed on a separate sheet and attached. Attach a non-refundable School License fee of \$300.00 for one (1) school license renewal. The expiration date is on the license. **The renewal form and fee should be submitted at least two months before the expiration date.**

1. TYPE OF LICENSE RENEWING
Cosmetology School Nail School Esthetics School Branch School

2. SCHOOL INFORMATION

School Name: **Paul Mitchell the School Rapid City**

Current On-site Director: **Peggy Sproat / Desaree Dargatz**

School Address: **333 Omaha Street Suite 6 & 7**

City/State/Zip **Rapid City, SD 57701**

Telephone: **605-348-4247** Fax: _____ Email: _____

Programs Offered:	Cosmetology	YES	NO	Number of clock hours	1500
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	Nail Technology	YES	NO	Number of clock hours	400
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	Esthetics	YES	NO	Number of clock hours	600
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Are the courses in clock or credit hours? CLOCK CREDIT If in credit hours, attach the conversion.

Days/Times Open: Attach a separate sheet with this information - **Attachment 5F**

Days and Times of Theory Classes: Attach a separate sheet with this information. **Attachment 5F**

Days and Times of Clinic: Attach a separate sheet with this information. **Attachment 5F**

What months are programs started? **Cosm & Nails: Jan, April, June, Sept, Nov / Esthetics: April, July, Oct**

Current Enrollment in - - - - Cosmetology Program: **34** Nails Program: **2** Esthetics Program: **8**

Approximate Square Footage of school physical premises: **13,637**

3. SCHOOL OWNER INFORMATION

Ownership (check one): Sole Proprietorship Partnership Corporation

List the name and address of each individual owner, partner, or corporate officer. If more space is needed, attach a separate sheet.

Owner Name	Owner Residence Address/City/State/Zip	Telephone Number
Peggy Sproat	412 Field View Dr, Rapid City, SD 57701	605-431-2553

If a corporation or partnership, list the name and address of the principal place of business of the partnership or corporation. **Headlines Academy, INC. 333 Omaha Street Suite 6 & 7, Rapid City, SD 57701**

If the corporation has a registered agent in South Dakota authorized to accept legal service, list the name and address of the agent. _____

4. INSTRUCTOR(S) AND QUALIFICATIONS

ATTACH a list of all instructors. Include their names, license numbers (both instructor license and personal license), and license expiration dates. All instructors must have a current South Dakota instructor license and a current cosmetologist, nail technician, or esthetician license, as applicable. There must be one (1) instructor for every 15 students or a fraction thereof. **IF THIS LIST CHANGES, THE SCHOOL NEEDS TO SUBMIT THE NEW INSTRUCTOR'S NAME TO THE COMMISSION OFFICE TO ADD TO THIS FORM.**

5. REQUIRED ATTACHMENTS – the following need to be attached.

- List of required and non-required equipment (ARSD 20:42). We have all required equipment, we do not have any additional equipment since our last inspection.
- School's current catalog : Emailed in pdf format. Most current catalog is always on our website.
- List of textbook(s) and workbook(s) used: Attachment 5C
- School advertising brochures and website address: Brochures enclosed / www.paulmitchell.edu/rapidcity
- School rules and regulations: Catalog Page 51-58
- Student policies and procedures. Catalog Page 51-58
- Explanation of procedure to track student hours: Attachment 5D
- Explanation of how student records are kept and stored: Attachment 5E
- Schedule of days and times open, showing theory and practical times, holidays closed: Attachment 5F
- Listing of proposed field trips on Commission form: Attachment 5G
- Listing of substitute instructors and guest demonstrators: Attachment 5H
- List any changes made since the last renewal application: Attachment 5I

6. AGREEMENT AND SIGNATURE

It is understood and agreed that any license granted is not transferable to another person, partnership, or corporation, or another location. Whenever the owner of the school or the location or school is changed, a new application must be submitted for approval by the Cosmetology Commission at least two months before the change.

It is further understood that the school license is renewed annually on the start date of the license. A renewal application must be submitted at least two months prior to the expiration date with all required attachments and the required fee. If a license is expired, the school shall pay the added penalty fee.

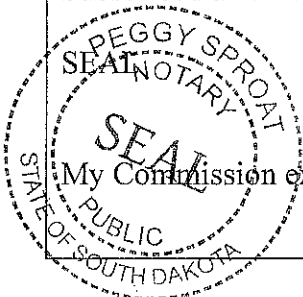
It is further understood that the Commission will be notified in writing of any changes from this application such as new instructors, change of days/times, etc.

It is further understood and acknowledged that the Commission may revoke or suspend the license of such school for any violation of the law or rules relating to cosmetology, esthetics, or nail technology, or if any of the above noted requirements or if further investigation reveals misrepresentation or false information being given in any manner or form as to any application or request for information made by the Commission, by any individual, partnership or corporation acting for or associated with said school.

I declare and affirm under the penalties of perjury that this information has been examined by me, and the best of my knowledge and belief, is in all things true and correct.

Owner or School Director Signed: [Signature] Dated: 6/15/2021
 Owner or School Director Signed: _____ Dated: _____

Notary
Subscribed and sworn to before me this 15 day of June 2021.



[Signature]
Notary Public – South Dakota

My Commission expires: 8-2-2023

SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION
SOUTH DAKOTA COSMETOLOGY COMMISSION

500 E Capitol Ave, Pierre, SD 57501
Tel: 605.773.6193 Fax: 605.773.7175 cosmetology.sd.gov

EDUCATION CERTIFICATION COURSE PROVIDER APPLICATION

APPLICATION FEE: \$100 (Non-refundable)
Check or money order payable to: Cosmetology Commission

GENERAL PROVIDER INFORMATION

Provider's Name: National Salon Resources

Provider's Address: 3109 Louisiana Ave N
New Hope MN 55427
CITY STATE ZIP

Contact Name: Phyllicia Langford Tel: (763) 541-1000 x252

Fax () - Email: plangford@nationalsalon.com

Check one: Individual Provider Company Provider

COURSE INFORMATION

ATTACH a detailed outline or agenda of the course must be attached to application

Subject (Check **ONLY ONE**): Microdermabrasion Electric Nail File Eyelash Extensions

Name of Course: Babe 2 Day Lash Extension Clock Hours: 14
All continuing education in South Dakota must emphasize safety and sanitation *Do not include breaks and meals*

Location of Course: National Salon Resources 3818 S Western Ave
Sioux Falls SD 57105
BUSINESS NAME STREET CITY STATE ZIP

Initial Course Offering Date: 10/3/21 - 10/4/21 Time: 8:00 AM - 6:00 PM

ADDITIONAL OFFERINGS

If this course will be offered more than the initial date listed above, attach a list of dates, times, and locations. To identify the location, include business name, address, city, state, and zip code.

The Commission must have at least twenty-four (24) hours written notice of any changes in the date, location or instructor of your course. Resumes are required for a new course instructor. This information must be faxed to the number above. **All correspondence MUST include the Commission assigned Course Certification number, course name and number of credit hours.**

Instructor Name: Crystal V. [unclear]

QUALIFICATIONS AND LICENSURE

ATTACH instructor's resume
 List state(s) of licensure and current license number – An instructor does not have to be licensed in South Dakota, but must be licensed from another state.

List any relevant information you feel is necessary to assist the Commission in determining approval of this course.

ATTENDANCE VERIFICATION

Briefly explain the method of monitoring for course attendance. Attendees will be required to sign-in both Sunday & Monday. At the end of the class each attendee will be required to submit an evaluation form to be certified

- ATTACH** a sample of the sign-in sheet. After the course, submit a copy to the Commission.
- ATTACH** a sample copy of the certificate of attendance the provider issues to the licensee as proof of attendance of the course. The certificate must show name of course, name of attendee, dates of attendance, and number of hours earned.

AGREEMENT

I certify all information on this application is correct to the best of my knowledge.

Person completing this application (Please print): Phylicia Langford

Signature: [Handwritten Signature] Date: 05/25/2021

SUBMISSION

Submit your application within sixty (60) days prior to the course date to receive prior approval and a course number. A \$100 non-refundable fee must accompany the application. **This fee is good for one year only no matter how many courses are taught and is not pro-rated.**

Attachments:

1. Course agenda or outline
2. Additional offerings
3. Instructor resume
4. Sample of sign-in sheet
5. Sample of certificate of attendance

NOTES

- When South Dakota licensees attend an approved provider course, the licensee does not have to pay the \$35 verification fee to the Commission.
- As of January 1, 2005, the Commission only requires a one-time continuing education course for electric nail files and microdermabrasion.
- As of July 3, 2017, the Commission requires a one-time continuing education course for eyelash extensions."
- After the Commission has granted its written approval of the application, the provider is entitled to state upon its publications: "This program is approved for ___ (number) South Dakota Education Certification Hours."

COMMISSION USE ONLY

Approved Hours: _____ Course Approval Number: _____

Denied Reason: _____

Reviewed by: _____ Date: ____/____/____

BABE 2 DAY LASH EXTENSION COURSE:

Description: Technicians will learn all they need to know in this class for classic eyelash extensions. Participants will learn about the theory and growth cycle associated with natural eyelashes as well as proper placement and technique. Participants will learn several different styles for placing classic eyelashes and the safety and hygiene associated with application. The participants will demonstrate on artificial lashes, as well as have model(s) for the entire class to take turns applying.

Day 1 material and confirmation of understanding technicians will begin learning theory, growth cycle, safety, hygiene, and technique for Volume lashes.

Day 2 will focus on volume lashes. This 2-day course is a very technical and hands-on training program.

PLEASE PRINT

NATIONAL SALON RESOURCES

<i>Manufacturer:</i>		<i>Class:</i>		<i>SIGN-IN SHEET</i>	
<i>Distributor:</i>	<i>NSR</i>	<i>Item#</i>	<i>Event City/ST:</i>	<i>Phone#</i>	<i>Date:</i>
↑					
First Name	Last Name	License#	Email		
	Address, City, State Zip	Phone#	Salon Name		
↑					
First Name	Last Name	License#	Email		
	Address, City, State Zip	Phone#	Salon Name		
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	Address, City, State Zip	Phone#	Salon Name		
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First Name	Last Name	License#	Email		
	Address, City, State Zip	Phone#	Salon Name		

Sample



Accredited Training

Sample

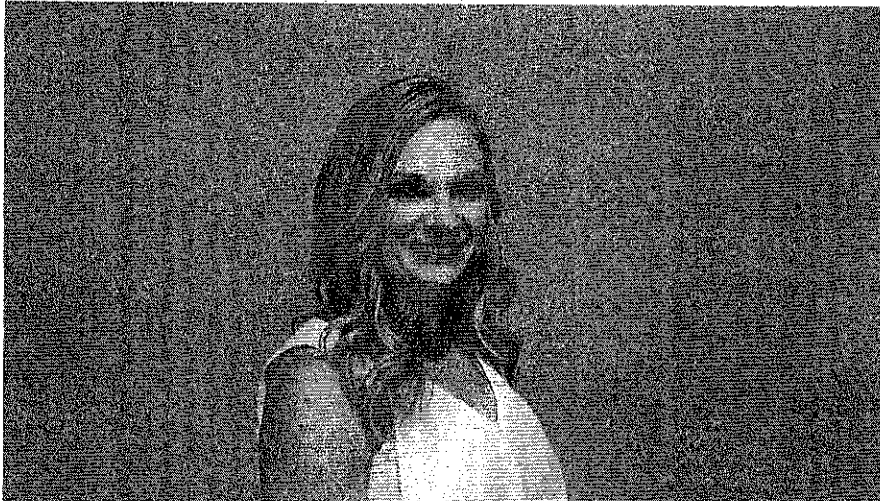
has successfully completed all educational and technical requirements
and as such may provide Babe Lash Extensions Services.

Educator Signature

Date of Completion

Babe Lash Extensions products are sold to professionals only. All services are performed at their own risk.
Babe and its distributors will not be held liable for any reason.

Babe™



Crystal Anderson

Babe Educator

Crystal Anderson has been in the beauty industry since 2003. She has dedicated her career to continue to grow as a salon stylist and to be an inspiration to other stylists through education. As an Education Specialist for Babe, she has a great passion and energy to share her skills with other stylists all around the country.

Tuesday, May 25, 2021

Board

Print This Page for Your Records

The Board of Cosmetology License Search Service
does not display licenses that have been expired for more than 7 years.

Licensee Public Information as of 5/25/2021

Name: Crystal M Anderson **Disciplinary Action:** No
Address: Savage, MN 55378

Current Licenses

License Type:	Cosmetologist Salon Manager License	Area of Licensure:	Services offered inside of a licensed salon are dependent upon the type of license the individual practitioner holds.
License Number:	18400913	License Type Description:	Manager: An individual licensed to perform cosmetic care for compensation as an independent contractor manager in an establishment licensed by the Board. Licensed to provide supervision at an establishment licensed by the Board, ensuring compliance with Board laws and rules.
License Status:	Active	Status Description:	Active: Licensed to perform services in the field for which they hold a license.
Original License Date:*	05/08/2006		

* This date does not take into account gaps in licensure and reflects the most accurate electronic records available.

Expiration Date: 12/31/2021

Disclaimer: The Minnesota Board of Cosmetology presents this information as a service to the public. The Board relies upon information provided by licensees true and correct, as required by statute. While we believe this information to be reliable, human or mechanical error remains a possibility, as does delay in the updating of information. Therefore there is no guarantee as to the accuracy, completeness, timeliness, or currency of this data. The Board is not responsible for results obtained from the use of this information.

SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION
SOUTH DAKOTA COSMETOLOGY COMMISSION

500 E Capitol Ave, Pierre, SD 57501
Tel: 605.773.6193 Fax: 605.773.7175 cosmetology.sd.gov

APPRENTICESHIP APPLICATION

Please print or type

Name: Kiarra Stuck Date of Birth: June 19, 03
Address: 302 Styles Ave. Brentford SD 57429
Date of Birth: June 19, 2003 Social Security Number: _____
Education: Northwestern Area Date: May 15, 21
NAME OF HIGH SCHOOL or GED GRADUATION OR COMPLETION DATE

Type of apprenticeship training (check one): COSMETOLOGY NAIL TECHNOLOGY Esthetics

Suggested Start Date of apprenticeship (tentative): July 12

Name of Instructor(s): JORDAN FRANK

Salon Name: Revive Day Spa Phone: 605-725-4242

Address: 301 S. Main St City: Aberdeen SD Zip: 57401

I realize that any cosmetology school training will not be credited toward an apprenticeship. If I am granted an apprentice license, I agree to take continuous training over a period of at least 13 months or 6 months as applicable. I also agree to abide by all of the provisions of the Cosmetology Law.

[Signature]
SIGNATURE OF APPLICANT

Subscribed and sworn to before me this 20 day of June 2021

(SEAL) SUZAN EICHLER
NOTARY PUBLIC
SOUTH DAKOTA (SEAL)

[Signature]
NOTARY PUBLIC SIGNATURE

my commission expires on 10/21/2022

NOTE: The following must accompany this application: \$25.00 money order for license
Proof of High School education or GED
Copy of birth certificate
Photograph (current) of apprentice

No apprentice license will be issued until these requirements are met. Mail to Cosmetology Commission at the address shown at the top of page

Office use only:

Apprentice License Number: _____

Start date: _____

SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION
SOUTH DAKOTA COSMETOLOGY COMMISSION

500 E Capitol Ave, Pierre, SD 57501
Tel: 605.773.6193 Fax: 605.773.7175 cosmetology.sd.gov

AFFIDAVIT FOR INSTRUCTOR OF APPRENTICE

I, JORDAN FROWE, a licensed Cosmetologist or Nail Technician
PRINT INSTRUCTOR NAME

and licensed Instructor in the State of South Dakota, agree to instruct KIARRA KEEL STOCK
PRINT APPRENTICE NAME

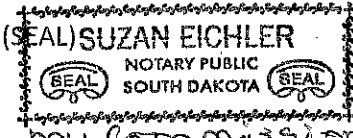
as an apprentice in both the theory and practical work in the art of cosmetology or nail technology, ESTHETICS

I further agree to abide by the provisions of the Cosmetology Law as it relates to the training of an apprentice in a salon.

[Signature]
SIGNATURE OF INSTRUCTOR

[Signature]
SIGNATURE OF INSTRUCTOR TAMER A. ELATON

Subscribed and sworn to before me this 28th day of JUNE 2021



[Signature]
NOTARY PUBLIC SIGNATURE

my Commission expires 10/26/2022

Return to: Cosmetology Commission at address shown at top of page

** each instructor must sign this statement.