

AGENDA
SOUTH DAKOTA COSMETOLOGY COMMISSION

Department of Labor and Regulation Office
2330 N. Maple Ave., Suite 1, Rapid City, South Dakota

Tuesday, May 24, 2016 - 8:30 a.m.

CALL TO ORDER, Vice President Lori Berreth

1. Roll Call..... Laurie Brandner
2. March 11 and April 19, 2016 Meeting Minutes..... Laurie Brandner
3. Treasurer's Report..... Laurie Brandner
4. Executive Director's Report Kate Boyd

5. Continuing Education for Licensees

6. Proposed Changes to Cosmetology Education Hours/Curriculum

7. Upcoming Meeting Dates
 - July 11-12, 2016 - State Board Exams & Commission Meeting - Pierre
 - September 24, 2016 - NIC School Overview
 - September 25, 2016 - NIC Examiner Training (Mandatory)
 - September 29-30, 2016 - State Board Administrators Meeting
 - September 30 - October 3, 2016 - NIC Conference - Tampa, Florida - who should attend??
 - October 20-22, 2016 - School Visits, Commission Meeting and State Board Exams - Sioux Falls/Watertown
 - November 19, 2016 - State Board Exams - Watertown

8. Referral of Applications to the Commission
 - a. Applicant #13145
 - b. Applicant #13185

9. Complaint from Nail Technician

10. Report of Apprenticeship at Leo Thomas Salon

11. NIC Region Meeting
 - Report of March 31 - April 1, 2016 State Board Administrators Meeting - Kate Boyd
 - Report of April 1-3, 2016 Region Meeting - Crystal Carlson, Lori Little, Kate Boyd

12. Legislative Changes from 2016 Session - Aaron Arnold

13. Amanda Premus - Request for Alternative Education Approval for Senior Instructor License

14. Instructor Laws Exam Update - Education Committee Crystal Carlson

15. Disciplinary Actions
 - a. What is appropriate disciplinary action for 1st, 2nd, 3rd, etc. violations
 - b. Proposed Consent Agreement - Case J-2014

16. Other Business

ADJOURN

Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Cosmetology Commission (605/773-6193) at least 24 hours before convening to make any necessary arrangements.

SOUTH DAKOTA COSMETOLOGY COMMISSION (DRAFT) MEETING MINUTES

March 11, 2016

Call Meeting to Order

A meeting of the Cosmetology Commission was called to order by President Tammy Ugofsky on Friday, March 11, 2016 at 8:40 am. The meeting was held at the Department of Labor and Regulation office located at 811 East 10th Street, Sioux Falls, South Dakota.

Roll Call

Attendance was taken by Secretary-Treasurer Laurie Brandner, with the following members present: Lori Berreth, Laurie Brandner, Crystal Carlson, Lori Little, and Tammy Ugofsky. Members Absent: N/A. Staff present: Attorney Aaron Arnold, Executive Director Kate Boyd and Beth Marnell. Others present for the morning portion of the meeting: Liz Lloyd, Rachael Maag, Talia Frederick, Stephanie Mortimore, Eileen Donley, Angela Taylor, Penny Thompson, Cori Rozeboom, Tom Poloncic, Joy Poloncic, Shawn Venjohn, Angela Larson, Diane Lorang. Hung Tuan Le was present for the D N Nails hearing in the afternoon.

2. Minutes of the January 21, 2016 Meeting

IT WAS MOVED BY LAURIE BRANDNER, SECONDED BY CRYSTAL CARLSON, TO APPROVE THE MINUTES OF THE JANUARY 21, 2016 MEETING AS WRITTEN. THE MOTION PREVAILED ON A VOICE VOTE.

3. Treasurer's Report

Secretary-Treasurer Laurie Brandner reported that as of February 29, 2016 the available budget was \$29,908.70 and the cash center balance was \$269,643.18.

IT WAS MOVED BY LORI BERRETH SECONDED BY CRYSTAL CARLSON, TO APPROVE THE TREASURER'S REPORT AS PRESENTED. THE MOTION PREVAILED ON A VOICE VOTE.

4. Executive Director's Report

Executive Director Kate Boyd reported on three subjects, including: (1) a salon in Vermillion is now offering fire haircuts, (2) explained some possible changes to administration of the safety and infection control course/exam, and (3) NIC has revised the cosmetology practical exam effective May 1, 2016. States can request an extension of time to implement the new exam. She suggested that the Commission request an extension until after our annual NIC Examiner Training in late September, and possibly until January 1, 2017. Besides the need to train our examiners on the new exam, it will also give the schools time to prepare their current students for the newly revised exam. Copies of the new Cosmetology Practical and Theory Candidate Information Bulletins (CIB) were provided to the members, as well as any school representatives who were present. The new CIB's will be mailed to all schools in the near future.

IT WAS MOVED BY LAURIE BRANDNER, SECONDED BY LORI BERRETH, TO REQUEST A DELAY OF IMPLEMENTATION OF THE NEW NIC COSMETOLOGY PRACTICAL EXAMINATION UNTIL JANUARY 1, 2017. THE MOTION PREVAILED ON A VOICE VOTE.

5. Disciplinary Actions - N/A

6. Referral of License Applications to Commission

The Commission reviewed a Student License Application for Mary Jenness who would like to attend cosmetology school in South Dakota. She currently is under the Court's supervision for a felony drug conviction. Ms. Jenness's application included her written statement, information from her parole officer, and pertinent copies of her court record. She is scheduled to be released from parole in 2018.

IT WAS MOVED BY CRYSTAL CARLSON, SECONDED BY LORI LITTLE, TO APPROVE THE STUDENT LICENSE APPLICATION OF MARY JENNESS. THE MOTION PREVAILED ON A VOICE VOTE.

The Commission also reviewed a Reciprocity application from Tuan Lam. Mr. Lam had submitted two different applications for reciprocity with discrepancies in the dates that he attended nail technology school and on both applications he stated he had only been licensed in one state, even though the Cosmetology Commission office staff had researched and were able to confirm that he had been licensed in at least two other states.

IT WAS MOVED BY CRYSTAL CARLSON, SECONDED BY LORI BRANDNER, TO INVITE TUAN LAM TO ATTEND THE NEXT COMMISSION MEETING TO ADDRESS THE COMMISSION ABOUT THE DISCREPANCY BETWEEN THE TWO APPLICATIONS AND THE OMISSION OF STATES WHERE HE HAD BEEN LICENSED. THE MOTION PREVAILED ON A VOICE VOTE.

7. Continuing Education for Licensees

The South Dakota Cosmetology Club had sent a request to the Commission requesting that the Commission implement continuing education for licensees. Members of the Cosmetology Club addressed the Commission as did some of the cosmetology school representatives. The Commission had been mailed the results of a survey that Executive Director Kate Boyd had completed showing that 14 states currently require continuing education for licensees, 30 states do not require continuing education, and no response from the other six states. The general consensus of those in attendance was that continuing education is a worthwhile thing, but there are obstacles to overcome, such as number of required hours, allowable kinds of courses, and verification of the continuing education. It was noted that current law allows the Cosmetology Commission can pursue continuing education through adoption of an administrative rule. Following a lengthy discussion, IT WAS MOVED BY CRYSTAL CARLSON, SECONDED BY LAURIE BRANDNER, TO CREATE A CONTINUING EDUCATION TASK FORCE WITH REPRESENTATION FROM THE SOUTH DAKOTA COSMETOLOGY CLUB, COSMETOLOGY SCHOOLS AND TWO COMMISSION MEMBERS. THE PURPOSE OF THE TASK FORCE IS TO FURTHER RESEARCH CONTINUING EDUCATION OPTIONS AND TO COME TO COMMISSION MEETING IN THE FUTURE TO REPORT ON THE TASK FORCE'S RECOMMENDATION. THE MOTION PREVAILED ON A VOICE VOTE.

The meeting recessed for a ten-minute break at 9:50 am. The meeting was called back to order at 10:00 am.

8. Proposed Legislative Changes to Cosmetology Education Hours/Curriculum

During the past year there had been discussion about proposing legislation to reduce the required cosmetology education hours/curriculum to get South Dakota more in line with other states across the country. South Dakota currently requires 2100 hours for a full cosmetology license, being one of the highest hour requirements across the country. The average required hours across the country is about 1600 hours. An effort is being undertaken nationally to get the education hour requirements to a more uniform level. One option would be to add in a separate hair design license and also keep a cosmetology license that would require more hours. A couple of draft proposals were handed out, as well as a report of the education hours required in each state for cosmetology, hair stylist, nail technician and esthetician. Two other subjects that have been discussed in recent years are the development of a two-tier esthetics license and developing a separate license for natural hair braiding. It was generally agreed that these are all important subjects and that if we are going to try to introduce legislation in 2017, we will need to have a draft legislative bill for the commission's approval at the July 11 meeting.

IT WAS MOVED BY LORI LITTLE, SECONDED BY LAURIE BRANDNER, TO CREATE A TASK FORCE COMPRISED OF TWO COMMISSION MEMBERS, REPRESENTATIVES OF THE COSMETOLOGY SCHOOLS TO COME TO THE MAY 24 MEETING WITH A PROPOSAL FOR THE COMMISSION'S CONSIDERATION. THE MOTION PREVAILED ON A VOICE VOTE.

9. Administrative Rules

The Commission was presented a list of possible administrative rules changes, possible law changes and policy items for the commission's consideration in the near future. The Commission was reminded that one of the Cosmetology schools had previously submitted a letter to the Commission to change the current administrative rule that requires completion of education hours to certification of graduation from a licensed cosmetology school in order to apply for State Board examinations. Currently the wording to qualify for a temporary license states that a "certificate of graduation from a licensed school" is a requirement. The school requested that the same wording be applied to qualification for licensure so that both rules state the same thing. It was agreed that this should be dealt with when the commission is dealing with other administrative rules changes currently being discussed.

10. School Requests

a. Black Hills Beauty College-Sioux Falls - School License Renewal Application

IT WAS MOVED BY LORI BERRETH, SECONDED BY LAURIE BRANDNER, TO APPROVE THE SCHOOL LICENSE RENEWAL APPLICATION OF BLACK HILLS BEAUTY COLLEGE-SIOUX FALLS. THE MOTION PREVAILED ON A VOICE VOTE.

b. Stewart School - License Renewal Application

IT WAS MOVED BY LORI BERRETH, SECONDED BY LORI LITTLE TO APPROVE THE SCHOOL LICENSE RENEWAL APPLICATION OF STEWART SCHOOL. THE MOTION PREVAILED ON A VOICE VOTE.

c. Stewart School Request for Pre-Graduation Testing

Stewart School submitted a request for the Commission to allow cosmetology students to take their State Board examinations when they have completed 1900 of the 2100 required education hours. The reasons for the early testing are that the student can then seek employment to begin their work career immediately after completing their education. The school indicated that they spend a great deal of the last 200 hours of education working with the students on business development, state laws, and other subjects they need to know in order to be successful in their chosen career. Also, if a student fails one or more of the three exams that comprise the State Board examinations, the school would have 200 more hours to work intensively with the student in their areas of deficiency so that they can pass the test the next time.

Attorney Aaron Arnold informed the Commission that this would require adoption of an administrative rule to allow students to take their State Board examinations with 1900 hours of education. There was discussion regarding the fact that the Commission will likely be proposing legislation to change the education hour requirements. It was suggested that an administrative rule be worded in percentage of hours of completion instead of stating an actual number. Following some calculations, it was suggested that allowing a student to test when they have completed 90% of education would be very similar to 1900 of 2100 hours.

IT WAS MOVED BY LORI LITTLE, SECONDED BY LORI LITTLE, TO PURSUE AN ADMINISTRATIVE RULE TO ALLOW STATE BOARD EXAMINATION TESTING WHEN A STUDENT HAS COMPLETED 90% OF THE REQUIRED HOURS FOR THE LICENSE THEY ARE PURSUING. THE MOTION PREVAILED ON A VOICE VOTE.

d. Headlines Academy - Electric File Provider Application

IT WAS MOVED BY LORI BERRETH, SECONDED BY CRYSTAL CARLSON, TO APPROVE THE ELECTRIC FILE PROVIDER APPLICATION OF HEADLINES ACADEMY. THE MOTION PREVAILED ON A VOICE VOTE.

e. Headlines Academy - Microdermabrasion Provider Application

IT WAS MOVED BY LAURIE BRANDNER, SECONDED BY LORI LITTLE, TO APPROVE THE MICRODERMABRASION PROVIDER APPLICATION OF HEADLINES ACADEMY. THE MOTION PREVAILED ON A VOICE VOTE.

11. Instructor Requests for Waiver of Junior Instructor Program

a. Marissa Frazier - Headlines Academy

Marissa Frazier, a junior instructor at Headlines Academy and school representatives requested that Marissa be granted a Senior Instructor License based on her past experience and qualifications. IT WAS MOVED BY LAURIE BRANDNER, SECONDED BY LORI BERRETH, TO APPROVE MARISSA FRAZIER AS A SENIOR INSTRUCTOR WITH THE CONDITION THAT

SHE ALSO COMPLETE THE 1000 HOURS OF THE JUNIOR INSTRUCTOR PROGRAM. THE MOTION PREVAILED ON A VOICE VOTE.

b. Stephanie Holscher - The Salon Professional Academy

Stephanie Holscher submitted an independent study plan to become licensed as a senior instructor. It was noted that when an individual seeks to do an independent study plan to pursue a senior instructor license, the individual must first have their study plan approved by the commission and then when they are thru with the education requirements they must take the Instructor State Board examinations.

IT WAS MOVED BY LORI BERRETH, SECONDED BY CRYSTAL CARLSON, TO APPROVE THE SENIOR INSTRUCTOR INDEPENDENT STUDY PLAN SUBMITTED BY STEPHANIE HOLSCHER. THE MOTION PREVAILED ON A VOICE VOTE.

b. Tara Mortland - The Salon Professional Academy

Tara Mortland submitted an independent study plan to become licensed as a senior instructor.

IT WAS MOVED BY CRYSTAL CARLSON, SECONDED BY LORI LITTLE, TO APPROVE THE SENIOR INSTRUCTOR INDEPENDENT STUDY PLAN SUBMITTED BY TARA MORTLAND. THE MOTION PREVAILED ON A VOICE VOTE.

12. Request for Approval of Apprenticeship at Leo Thomas Salon in Rapid City

Holly Ringo, owner of Leo Thomas Salon submitted an application to mentor an apprentice, Shaylen Hannanh at her salon in Rapid City. Holly Ringo is a licensed senior instructor. Commission member Lori Little stated that she and Inspector Georgia Linn had recently conducted the interview of both the Ms Ringo and Ms Hannanh and completed an inspection of the salon. Lori Little stated that the interview and inspection went well and it was her recommendation that the Commission approve the proposed apprenticeship. It was noted that in the past when apprenticeships have been approved, there is a three-month probationary period. At the end of the probationary period, the Commission can terminate the apprenticeship if the weekly timesheets or the monthly inspections show that the senior instructor and apprentice are not appropriately pursuing the education. Indications of an apprenticeship that should be terminated include, among other things, not submitting the required weekly timesheets, or failing the monthly inspections.

IT WAS MOVED BY LORI LITTLE, SECONDED BY LORI BERRETH, TO APPROVE THE PROPOSED APPRENTICESHIP OF SHAYLEN HANNANH AT LEO THOMAS SALON IN RAPID CITY UNDER THE MENTORSHIP OF SENIOR INSTRUCTOR HOLLY RINGO, WITH RECONSIDERATION BY THE COMMISSION AT THE END OF THE 90-DAY PROBATIONARY PERIOD. THE MOTION PREVAILED ON A VOICE VOTE.

13. Other Business

Commission member Crystal Carlson requested that we use a proctor to read the verbal instructors during the practical examinations and to run the time clock. This will be implemented starting with the April 30 examinations.

Commission member Carlson also suggested that smocks be purchased and worn during the administration of State Board examinations. This would clearly indicate to the candidates who the test administrators are and present a uniform presence at the exams. It was suggested and she agreed to come to the next meeting with a recommendation of the type of smock to be purchased.

14. Upcoming Meeting Dates

- March 31-April 1, 2016 - State Board Administrators Meeting - Nashville (Kate Attending)
- NIC Region Meeting - Nashville (Kate, Crystal and Lori Little Attending)
- April 30, 2016 State Board Exams - Watertown
- May 22-24, 2016 - School Visits, State Board Exams, Commission Meeting - Rapid City & Sturgis

Recess for Lunch

IT WAS MOVED BY CRYSTAL CARLSON, SECONDED BY LORI LITTLE TO RECESS FOR LUNCH. THE MOTION PREVAILED ON A VOICE VOTE.

The meeting was recessed at 12:00 Noon and reconvened at 1:30 pm.

Disciplinary Action Hearings

1:30 pm - Case G-2014 - Dawn Jones

Notice of Hearing for Case G-2014 - Dawn Jones had been mailed to Ms. Jones at her last known address. She was not present for the hearing. Attorney Aaron Arnold swore in Executive Director Kate Boyd as a witness. Ms. Boyd testified that the salon application had been received with conflicting start date and date the application was signed. Ms. Boyd stated she phoned the salon and talked to Dawn Jones about it, told her to stop working, but was found not to have stopped performing services.

Attorney Arnold submitted Exhibit A--Salon application and violation investigative report, which was admitted into evidence with no objections.

IT WAS MOVED BY LORI LITTLE, SECONDED BY LAURIE BRANDNER, TO GO INTO EXECUTIVE SESSION FOR PURPOSES OF DELIBERATION. THE MOTION PREVAILED ON A VOICE VOTE. The five commission members remained in the meeting room and all others left the room.

The meeting reconvened in regular session at 2:00 pm.

IT WAS MOVED BY LAURIE BRANDNER, SECONDED BY CRYSTAL CARLSON, TO REVOKE DAWN JONES ABILITY TO BECOME LICENSED IN SOUTH DAKOTA FOR A PERIOD OF FIVE YEARS. THE MOTION PREVAILED ON A VOICE VOTE.

2:30 pm - Case X-2015 - D N Nails Salon

Notice of Hearing in Case X-2015 - D N Nails Salon had been mailed to salon owner Hung Tuan Le. Mr. Le was present for the hearing.

Attorney Aaron Arnold swore in potential witnesses, Elisabeth Marnell of the Cosmetology Commission staff, Commission Inspectors Mary Rasmussen and Karen Dossett, and Hung Tuan Le.

Attorney Arnold first questioned witness Elisabeth Marnell about this case. Ms. Marnell stated she had received a phone call from a woman who said that she had suffered injuries on both feet during a pedicure at D N Nails Salon. That led to Commission Inspectors Mary Rasmussen and Karen Dossett being asked to inspect D N Nails Salon in Sioux Falls.

The next witness was Inspector Mary Rasmussen who stated the inspection showed numerous deficiencies in the salon's disinfection and infection control procedures. As a result of these deficiencies, the salon was not protecting the public's health. The most serious issue was that the pedicure tubs were not properly draining and there was standing water in the drains. Standing water in the drains can result in contaminated water recirculating in the pedicure tub with the fresh water for the next customer. Inspector Rasmussen had taken photos of the deficient areas where the salon failed the inspection and these were presented to the Commission, together with a copy of the inspection report.

Attorney Arnold submitted Exhibit A--Inspection Report, photos of safety and infection control violations and failed inspection letter, which was admitted into evidence with no objections.

Hung Tuan Le addressed the commission and apologized for the deficiencies in the operation of the salon during his three-month absence due to a trip to Vietnam.

Following completion of testimony, IT WAS MOVED BY LORI LITTLE, SECONDED BY LAURIE BRANDNER, TO GO INTO EXECUTIVE SESSION FOR PURPOSES OF DELIBERATION. THE MOTION PREVAILED ON A VOICE VOTE.

The meeting reconvened in regular session at 3:40 pm.

IT WAS MOVED BY LORI LITTLE, SECONDED BY CRYSTAL CARLSON, TO:

- (1) suspend the D N Nails Salon license for 90 days, with credit for the days of closure from the commission's emergency closing of the salon on December 31, 2015 until their reopening in early March, with the remainder of the 90 days being held in abeyance for one year so long as the following conditions are met:
 - (2) the salon will receive monthly inspections for the next six months, with the salon paying for the extra inspections;
 - (3) three of the inspections will include education and training of the salon staff by commission inspectors on proper disinfection and infection control procedures;
 - (4) the salon shall reimburse the Commission for its expenses for the administrative hearing.
- THE MOTION PREVAILED ON A VOICE VOTE.

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March 11, 2016
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There being no further business, IT WAS MOVED BY CRYSTAL CARLSON, SECONDED BY LAURIE BRANDNER, TO ADJOURN. THE MOTION PREVAILED ON A VOICE VOTE.

The meeting was adjourned at 3:55 pm.

Respectfully submitted,

Kate Boyd, Recording Secretary

Laurie Brandner, Secretary-Treasurer

EXECUTIVE DIRECTOR'S REPORT

March 11, 2016

1. **Fire Haircuts** - One of our inspectors inspected a new salon that offers fire haircuts. You may want to go online to watch some You-tube videos on fire haircuts.
2. **Safety & Infection Control Course/Exam** - I would like some input regarding the administration of the course and exam. Shown below is the current Commission policies and suggestions for changes to the policy.

Lapsed Licenses:

Current Commission policy states that an individual seeking reinstatement of their South Dakota license after more than five years of a lapsed license must meet with an inspector to take the two-hour safety and infection control course and open-book exam.

Since this is an open-book test, I would like to suggest that we mail the laws/rules book and exam to the individual to complete and mail back to our office. (We currently do this when an individual is seeking reinstatement of their South Dakota license so that they can apply for reciprocity in another state.)

Disciplinary Actions:

When the Commission enters into a consent agreement or where there is a commission order regarding disciplinary actions, one of the standard requirements is that the individual(s) must come to Pierre to take the safety and infection control course and open-book exam.

I would like to suggest that we have the inspectors teach the course and administer the exam. This eliminates the cost of driving to/from Pierre and frees up office staff time for other areas of work.

3. **NIC Cosmetology Practical Exam Changes** - NIC has finished the revision of the Cosmetology Practical Examination. They have finalized new Candidate Information Bulletins for both the Practical and Theory exams. They plan to implement the new practical exam May 1, 2016. However, States can request a delayed implementation of the new exam. I have indicated to NIC that South Dakota will want to delay using the new exam and that I will provide them with a proposed start date following the Commission's March 11, 2016 meeting.

SOUTH DAKOTA COSMETOLOGY COMMISSION DRAFT MEETING MINUTES

April 19, 2016

Call Meeting to Order

A meeting of the Cosmetology Commission was called to order by President Tammy Ugofsky on Tuesday, April 19, 2016 at 12:00 Noon. The meeting was held via conference call.

1. Roll Call

Attendance was taken by Secretary-Treasurer Laurie Brandner, with the following members present: Lori Berreth Laurie Brandner, Crystal Carlson, Lori Little, and Tammy Ugofsky. Staff present: Attorney Aaron Arnold, Executive Director Kate Boyd. Others present: Lacey Mae Wambeke.

2. Case O-2014 - Consider Consent Agreement

The Commission reviewed a consent agreement for Case O-2014 that has been accepted and signed by the licensee/salon owner. This case involved the salon owner renewing and obtaining licenses for individuals who no longer lived in South Dakota and who were unaware their license was being renewed.

Following initial review of the consent agreement, IT WAS MOVED BY LORI BERRETH, SECONDED BY LORI LITTLE TO DELAY ACTION ON CASE O-2014 UNTIL THE NEXT CASE, T-2014, IS CONSIDERED, SINCE THE LICENSEE FOR THAT CASE WAS PRESENT ON THE PHONE TO ADDRESS THE COMMISSION. THE MOTION PREVAILED ON A ROLL CALL VOTE WITH LORI BERRETH LAURIE BRANDNER, CRYSTAL CARLSON, LORI LITTLE, AND TAMMY UGOFKY ALL VOTING AYE.

3. Other Business - Case T-2014

Licensee Lacey Mae Wambeke was present on the conference call to address the commission. Ms. Wambeke had previously signed the consent agreement stating that she worked in South Dakota prior to obtaining a South Dakota cosmetologist license.

Following discussion between Ms. Wambeke and the Commission, IT WAS MOVED BY LORI BERRETH, SECONDED BY LAURIE BRANDNER, TO APPROVE THE CONSENT AGREEMENT FOR CASE T-2014. THE MOTION PREVAILED ON A ROLL CALL VOTE WITH LORI BERRETH LAURIE BRANDNER, CRYSTAL CARLSON, LORI LITTLE, AND TAMMY UGOFKY ALL VOTING AYE.

2. Case O-2014

IT WAS MOVED BY CRYSTAL CARLSON, SECONDED BY LORI LITTLE TO GO INTO EXECUTIVE SESSION TO SEEK LEGAL ADVICE REGARDING CASE O-2014 PURSUANT TO

SDCL 1-25-2(3). THE MOTION PREVAILED ON A ROLL CALL VOTE WITH LORI BERRETH LAURIE BRANDNER, CRYSTAL CARLSON, LORI LITTLE, AND TAMMY UGOFKY ALL VOTING AYE.

Executive Session began at 12:15 pm.

Normal session resumed at 12:20 pm.

IT WAS MOVED BY LAURIE BRANDNER, SECONDED BY LORI LITTLE, TO APPROVE THE CONSENT AGREEMENT FOR CASE 0-2014. THE MOTION PREVAILED ON A ROLL CALL VOTE WITH LAURIE BRANDNER, CRYSTAL CARLSON, LORI LITTLE, AND TAMMY UGOFKY VOTING AYE AND LORI BERRETH VOTING NAY.

The Commission members asked to have a discussion at the next meeting on the subject of appropriate disciplinary action for first-time offenses, second-time offenses and so forth.

Adjournment

THERE BEING NO FURTHER BUSINESS, IT WAS MOVED BY LAURIE BRANDNER, SECONDED BY LAURIE BERRETH TO ADJOURN. THE MOTION PREVAILED ON A ROLL CALL VOTE WITH LORI BERRETH LAURIE BRANDNER, CRYSTAL CARLSON, LORI LITTLE, AND TAMMY UGOFKY ALL VOTING AYE.

The meeting adjourned at 12:25 pm.

Respectfully submitted,

Kate Boyd, Recording Secretary

Laurie Brandner, Secretary-Treasurer

March 2016

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MONTHLY
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AVAILABLE FUNDS
AS OF: 03/31/2016
FY YEAR REMAINING: 25.1%
PAY DAYS REMAINING: 6

BUDGET UNIT 1033

DATE 04/02/2016

BUDGET UNIT NAME COSMETOLOGY COMMISSION

COMP	ORIGINAL APPROPRIATION	APPROPRIATION TRANSFERS	YEAR-TO-DATE COMMITMENTS	YEAR-TO-DATE ENCUMBRANCES	YEAR-TO-DATE EXPENDITURES	AVAILABLE APPROPRIATIONS	CASH BALANCE
6503-I	272,048.00	0.00	0.00	8,586.25	254,495.45	8,966.30	257,622.16
BUDGETED TOT	272,048.00	0.00	0.00	8,586.25	254,495.45	8,966.30	
ALL COMP TOT	272,048.00	0.00	0.00	8,586.25	254,495.45	8,966.30	

TOTAL BUDGETED:

OBJECT OF EXPENDITURE	AMOUNT BUDGETED	COMMITMENTS YEAR-TO-DATE	ENCUMBRANCES YEAR-TO-DATE	EXPENDITURES MONTHLY	EXPENDITURES YEAR-TO-DATE	BUDGET AVAILABLE	PCT AVL
5101 EMPLOYEE SALARIES	129,751.00	0.00	0.00	11,419.43	112,934.26	16,816.74	13.0
5102 EMPLOYEE BENEFITS	32,291.00	0.00	0.00	3,170.84	28,532.96	3,758.04	11.6
5203 TRAVEL	40,074.00	0.00	0.00	1,428.20	28,468.66	11,605.34	29.0
5204 CONTRACTUAL SVCS	59,451.00	0.00	8,586.25	8,834.58	70,342.24	19,477.49	0.0
5205 SUPPLIES & MATRLS	10,481.00	0.00	0.00	1,256.85	9,681.48	799.52	7.6
5207 CAPITAL OUTLAY	0.00	0.00	0.00	3,081.00	4,535.85	4,535.85	0.0
TOTALS	272,048.00	0.00	8,586.25	29,190.90	254,495.45	8,966.30	3.3

BREAKOUT BY COMPANY:

COMPANY 6503-I PROFESSIONAL & LICENSING BOARDS

OBJECT OF EXPENDITURE	AMOUNT BUDGETED	COMMITMENTS YEAR-TO-DATE	ENCUMBRANCES YEAR-TO-DATE	EXPENDITURES MONTHLY	EXPENDITURES YEAR-TO-DATE	BUDGET AVAILABLE	PCT AVL
5101000 EMPLOYEE SALARIES	129,751.00	0.00	0.00	11,419.43	112,934.26	16,816.74	13.0
5102000 EMPLOYEE BENEFITS	32,291.00	0.00	0.00	3,170.84	28,532.96	3,758.04	11.6
5203000 TRAVEL	40,074.00	0.00	0.00	1,428.20	28,468.66	11,605.34	29.0
5204000 CONTRACTUAL SVCS	59,451.00	0.00	8,586.25	8,834.58	70,342.24	19,477.49	0.0
5205000 SUPPLIES & MATRLS	10,481.00	0.00	0.00	1,256.85	9,681.48	799.52	7.6
5207000 CAPITAL OUTLAY	0.00	0.00	0.00	3,081.00	4,535.85	4,535.85	0.0
PS SUBTOTALS	162,042.00	0.00	0.00	14,590.27	141,467.22	20,574.78	12.7
OE SUBTOTALS	110,006.00	0.00	8,586.25	14,600.63	113,028.23	11,608.48	0.0
COMPANY 6503-I TOT	272,048.00	0.00	8,586.25	29,190.90	254,495.45	8,966.30	3.3

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STATE OF SOUTH DAKOTA
CASH CENTER BALANCES
AS OF: 03/31/2016

AGENCY: 10 LABOR & REGULATION
BUDGET UNIT: 1033 COSMETOLOGY COMMISSION

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	103300061806	1140000	257,622.16	DR	COSMETOLOGY COMMISSION
COMPANY/SOURCE TOTAL 6503 618			257,622.16	DR *	
COMP/BUDG UNIT TOTAL 6503 1033			257,622.16	DR **	
BUDGET UNIT TOTAL 1033			257,622.16	DR ***	

STATE OF SOUTH DAKOTA
 REVENUE SUMMARY BY BUDGET UNIT
 FOR PERIOD ENDING: 03/31/2016

AGENCY 10 LABOR & REGULATION
 BUDGET UNIT 1033 COSMETOLOGY COMMISSION

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE
COMPANY NO 6503					
COMPANY NAME PROFESSIONAL & LICENSING BOARDS					
103300061806	6503	4293901	COS-OPERATOR/MANAGER	7,500.00	88,065.00
103300061806	6503	4293969	COS-SALONS LICENSE	4,725.00	45,720.00
103300061806	6503	4293970	COS-INSTRUCTORS LIC	50.00	1,000.00
103300061806	6503	4293971	COS-STUDENTS/APPRENTICES	42.00	1,380.00
103300061806	6503	4293972	COS-PERMITS	456.00	15,312.00
103300061806	6503	4293973	COS-SCHOOL LICENSE	600.00	1,200.00
103300061806	6503	4293984	COS-RECIPROCIITY/CERTIF	720.00	8,780.00
ACCT: 4293	BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)			14,093.00	161,457.00 *
ACCT: 42	LICENSES, PERMITS & FEES			14,093.00	161,457.00 **
103300061806	6503	4393903	COS-PENALTY'S	2,370.00	25,700.00
ACCT: 4393	PENALTIES (NON-GOVERNMENTAL)			2,370.00	25,700.00 *
ACCT: 43	FINES, FORFEITS & PENALTIES			2,370.00	25,700.00 **
103300061806	6503	4491000	INTEREST & DIVIDENDS-PRGM	.00	3,836.75
ACCT: 4491	INTEREST & DIVIDENDS (NON-GOVERNMENTAL)			.00	3,836.75 *
ACCT: 44	REVENUE FROM THE USE OF MONEY & PROPERTY			.00	3,836.75 **
103300061806	6503	4896004	COS-EDUCATION COURSE COST	250.00	735.00
103300061806	6503	4896007	COSM-NATL EXAM TEST COST	1,010.00	15,130.00
103300061806	6503	4896020	MISCELLANEOUS INCOME	.00	42.00
ACCT: 4896				1,260.00	15,907.00 *
ACCT: 48	OTHER REVENUE			1,260.00	15,907.00 **
CNTR: 103300061806				17,723.00	206,900.75 ***
COMP: 6503				17,723.00	206,900.75 ****
B UNIT: 1033				17,723.00	206,900.75 *****

STATE OF SOUTH DAKOTA
MONTHLY REVENUE AND JOURNAL VOUCHER REPORT
FOR PERIOD ENDING: 03/31/2016

AGENCY 10 LABOR & REGULATION
BUD UNIT 1033 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR CR
COMPANY NO 6503								
COMPANY NAME PROFESSIONAL & LICENSING BOARDS								
6503	103300061806	4293901	C106CC026	03/04/2016	258114	03/04/2016	2,395.00	DR
6503	103300061806	4293901	C106CC026	03/04/2016	258114	03/04/2016	2,395.00	CR
6503	103300061806	4293901	C106CC026	03/04/2016	258114	03/04/2016	2,395.00	CR
6503	103300061806	4293969	C106CC026	03/04/2016	258114	03/04/2016	1,680.00	CR
6503	103300061806	4293972	C106CC026	03/04/2016	258114	03/04/2016	210.00	CR
6503	103300061806	4293984	C106CC026	03/04/2016	258114	03/04/2016	620.00	CR
6503	103300061806	4293901	C106CC028	03/18/2016	259350	03/18/2016	5,105.00	DR
6503	103300061806	4293901	C106CC028	03/18/2016	259350	03/18/2016	5,105.00	CR
6503	103300061806	4293901	C106CC028	03/18/2016	259350	03/18/2016	5,105.00	CR
6503	103300061806	4293969	C106CC028	03/18/2016	259350	03/18/2016	3,045.00	CR
6503	103300061806	4293970	C106CC028	03/18/2016	259350	03/18/2016	50.00	CR
6503	103300061806	4293971	C106CC028	03/18/2016	259350	03/18/2016	42.00	CR
6503	103300061806	4293972	C106CC028	03/18/2016	259350	03/18/2016	246.00	CR
6503	103300061806	4293973	C106CC028	03/18/2016	259350	03/18/2016	600.00	CR
6503	103300061806	4293984	C106CC028	03/18/2016	259350	03/18/2016	100.00	CR
TOTAL ACCOUNT GROUP NET CHANGE							14,093.00	CR *
6503	103300061806	4393903	C106CC026	03/04/2016	258114	03/04/2016	620.00	DR
6503	103300061806	4393903	C106CC026	03/04/2016	258114	03/04/2016	760.00	CR
6503	103300061806	4393903	C106CC026	03/04/2016	258114	03/04/2016	620.00	CR
6503	103300061806	4393903	C106CC028	03/18/2016	259350	03/18/2016	1,610.00	CR
TOTAL ACCOUNT GROUP NET CHANGE							2,370.00	CR *
6503	103300061806	4896004	C106CC026	03/04/2016	258114	03/04/2016	50.00	CR
6503	103300061806	4896007	C106CC026	03/04/2016	258114	03/04/2016	210.00	CR
6503	103300061806	4896004	C106CC028	03/18/2016	259350	03/18/2016	200.00	CR
6503	103300061806	4896007	C106CC028	03/18/2016	259350	03/18/2016	800.00	CR
TOTAL ACCOUNT GROUP NET CHANGE							1,260.00	CR *
6503	103300061806	52053100	CD602039	04/01/2016		03/01/2016	82.68	DR
6503	103300061806	52041800	DP602104	04/01/2016		03/14/2016	375.60	DR
6503	103300061806	52042000	FM612071	04/01/2016		03/31/2016	1,179.75	DR
6503	103300061806	52030100	MP602053	04/01/2016		03/21/2016	170.56	DR
6503	103300061806	52053500	MS602045	04/01/2016		03/15/2016	902.78	DR
6503	103300061806	52059800	PCEX009018	04/01/2016		03/24/2016	63.96	DR
6503	103300061806	52042000	PL602059	04/01/2016		03/03/2016	320.72	DR
6503	103300061806	52045300	TL602052	04/01/2016		03/31/2016	139.85	DR
6503	103300061806	5228000	TI06-077	03/02/2016		03/01/2016	613.15	DR
TOTAL ACCOUNT GROUP NET CHANGE							3,849.05	DR *
6503	103300061806	82041900	16SC100012	03/18/2016	16SC100012	03/18/2016	3,438.75	DR
6503	103300061806	82041900	16SC100012	03/18/2016	16SC100012	03/18/2016	3,438.75	CR
6503	103300061806	82041900	16SC100012	03/18/2016	16SC100012	03/18/2016	3,438.75	CR

STATE OF SOUTH DAKOTA
MONTHLY REVENUE AND JOURNAL VOUCHER REPORT
FOR PERIOD ENDING: 03/31/2016

AGENCY 10 LABOR & REGULATION
BUD UNIT 1033 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR	CR	
6503	103300061806	82041900	16SC100012 165	03/18/2016	16SC100012	03/18/2016	2,061.00	CR		
6503	103300061806	82041900	16SC100012 169	03/30/2016	16SC100012	03/29/2016	1,579.50	CR		
6503	103300061806	82041900	16SC100012 174	03/30/2016	16SC100012	03/29/2016	359.25	CR		
6503	103300061806	82049600	16SC10051A 742	03/23/2016	16SC10051A	03/23/2016	810.00	CR		
TOTAL ACCOUNT GROUP NET CHANGE							8,248.50	CR	*	
TOTAL COMPANY--NET CHANGE							22,122.45	CR	**	

STATE OF SOUTH DAKOTA
MONTHLY EXPENDITURE REPORT
FOR PERIOD ENDING: 03/31/2016

AGENCY 10 LABOR & REGULATION
BUDGET UNIT 1033 COSMETOLOGY COMMISSION
CENTER-5 10330 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT NUMBER	POSTING DATE	JV APPVL # OR PAYMENT #	SHORT OR NAME	VENDOR NUMBER	VENDOR GROUP	AMOUNT	DR/CR
COMPANY NO 6503										
COMPANY NAME PROFESSIONAL & LICENSING BOARDS										
6503	103300061806	51010100	CGEX160226	03/02/2016					3,734.56	DR
6503	103300061806	51010100	CGEX160311	03/16/2016					3,270.83	DR
OBJSUB: 5101010 F-T EMP SAL & WAGES										
6503	103300061806	51010200	CGEX160226	03/02/2016					7,005.39	DR *
6503	103300061806	51010200	CGEX160311	03/16/2016					2,317.15	DR
OBJSUB: 5101020 P-T/TEMP EMP SAL & WAGES										
6503	103300061806	51010300	CGEX160311	03/16/2016					4,354.04	DR *
OBJSUB: 5101030 BOARD & COMM MBRS FEES										
OBJECT: 5101 EMPLOYEE SALARIES										
6503	103300061806	51020100	CGEX160226	03/02/2016					60.00	DR *
6503	103300061806	51020100	CGEX160303	03/04/2016	492763				11,419.43	DR **
6503	103300061806	51020100	CGEX160303	03/04/2016	492771				456.83	DR
6503	103300061806	51020100	CGEX160303	03/04/2016	492764				3.68	DR
6503	103300061806	51020100	CGEX160303	03/04/2016					3.66	DR
6503	103300061806	51020100	CGEX160311	03/16/2016					2.53	DR
OBJSUB: 5102010 OASI-EMPLOYER'S SHARE										
6503	103300061806	51020200	CGEX160226	03/02/2016					871.64	DR *
6503	103300061806	51020200	CGEX160311	03/16/2016					259.51	DR
OBJSUB: 5102020 RETIREMENT-ER SHARE										
6503	103300061806	51020600	CGEX160226	03/02/2016					491.88	DR *
6503	103300061806	51020600	CGEX160311	03/16/2016					912.50	DR
OBJSUB: 5102060 HEALTH/LIFE INS -ER SHARE										
6503	103300061806	51020800	CGEX160226	03/02/2016					881.28	DR
6503	103300061806	51020800	CGEX160311	03/16/2016					1,793.78	DR *
OBJSUB: 5102080 WORKER'S COMPENSATION										
6503	103300061806	51020900	CGEX160226	03/02/2016					9.10	DR *
6503	103300061806	51020900	CGEX160311	03/16/2016					2.37	DR
OBJSUB: 5102090 UNEMPLOYMENT COMPENSATION										
OBJECT: 5102 EMPLOYEE BENEFITS										
GROUP: 51 PERSONAL SERVICES										
6503	103300061806	52030100	MP602053	04/01/2016					2.07	DR
OBJSUB: 5203010 AUTO-STATE OWNED-IN STATE										
6503	103300061806	52030200	CGEX160229	03/02/2016	487370				170.56	DR *
OBJSUB: 5203020 AUTO PRIV (IN-ST.) L/RTE										
6503	103300061806	52030300	CGEX160303	03/04/2016	492763				78.66	DR *
6503	103300061806	52030300	CGEX160303	03/04/2016	492764				329.70	DR
6503	103300061806	52030300	CGEX160303	03/04/2016	492771				287.70	DR
OBJSUB: 52030300										
GROUP: 51 PERSONAL SERVICES										
6503	103300061806	52030100	MP602053	04/01/2016					97.86	DR

STATE OF SOUTH DAKOTA
MONTHLY EXPENDITURE REPORT
FOR PERIOD ENDING: 03/31/2016

AGENCY 10 LABOR & REGULATION
BUDGET UNIT 1033 COSMETOLOGY COMMISSION
CENTER-5 10330 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT NUMBER	POSTING DATE	JV APPVL #, OR PAYMENT #	SHORT NAME	VENDOR NUMBER	VENDOR GROUP	AMOUNT	DR/ CR
6503	103300061806	52030300	CSEX160303	03/04/2016	490772				72.24	DR
6503	103300061806	52030300	CSEX160303	03/04/2016	490770				39.48	DR
6503	103300061806	52031400	AUTO-PRIV (IN-ST.) H/RTE	03/04/2016	492771				826.98	DR *
6503	103300061806	52031400	CSEX160303	03/04/2016	492771				48.00	DR
6503	103300061806	52031400	CSEX160303	03/04/2016	492763				48.00	DR
6503	103300061806	52031400	CSEX160303	03/04/2016	492764				33.00	DR
6503	103300061806	52031500	TAXABLE MEALS/IN-STATE	03/02/2016	487370				129.00	DR *
6503	103300061806	52031500	CSEX160229	03/04/2016	490773				53.00	DR
6503	103300061806	52031500	CSEX160303	03/04/2016	490771				53.00	DR
6503	103300061806	52031500	CSEX160303	03/04/2016	490770				32.00	DR
6503	103300061806	52031500	CSEX160303	03/04/2016	490772				32.00	DR
6503	103300061806	52041600	NON-TAXABLE MEALS/IN-ST TRAVEL	03/23/2016	00292408	NATLINTERS	12114840	02	223.00	DR *
6503	103300061806	52041600	WORKSHOP REGISTRATION FEE	04/01/2016					1,428.20	DR **
6503	103300061806	52041800	DP602104						400.00	DR
6503	103300061806	52041900	COMPUTER SERVICES-STATE	03/23/2016	02154444	SMARTSOFTW	12221150		375.60	DR *
6503	103300061806	52041900	16SCI00012 160	03/23/2016	02154444	SMARTSOFTW	12221150		3,438.75	DR
6503	103300061806	52041900	16SCI00012 165	03/23/2016	02154444	SMARTSOFTW	12221150		2,061.00	DR
6503	103300061806	52042000	COMPUTER SERVICES-PRIVATE	04/01/2016					5,499.75	DR *
6503	103300061806	52042000	FM612071	04/01/2016					1,179.75	DR
6503	103300061806	52042000	PL602059						320.72	DR
6503	103300061806	52042300	CENTRAL SERVICES	03/23/2016	02154334	SERVALLUNI	12049672		1,500.47	DR *
6503	103300061806	52042300	2400482	03/23/2016	00292522	ENVIROTECH	12189816		5.61	DR
6503	103300061806	52042300	973920						8.13	DR
6503	103300061806	52045300	JANITORIAL & MAINT SERV	04/01/2016					13.74	DR *
6503	103300061806	52045300	TL602052						139.85	DR
6503	103300061806	52045400	TELECOMMUNICATIONS SRVCS	03/11/2016	02153232	MUNICIPALU	12054968	01	139.85	DR *
6503	103300061806	52045400	415031401 0216	03/25/2016	00293409	ISQUALITY	12358629		95.17	DR
6503	103300061806	52049600	ELECTRICITY	03/02/2016	02152469	OFFICEMAXI	12162845		810.00	DR *
6503	103300061806	52049600	16SCI0051A 742						8,834.58	DR **
6503	103300061806	52050200	OTHER CONTRACTUAL SERVICE						124.70	DR
6503	103300061806	52050200	CONTRACTUAL SERVICES						124.70	DR
6503	103300061806	52050200	103034						124.70	DR *
6503	103300061806	52050280	OFFICE SUPPLIES	03/02/2016	00286890	INMANSWATE	12037639		12.90	DR
6503	103300061806	52050280	18382 FEB16							

STATE OF SOUTH DAKOTA
MONTHLY EXPENDITURE REPORT
FOR PERIOD ENDING: 03/31/2016

AGENCY 10 LABOR & REGULATION
BUDGET UNIT 1033 COSMETOLOGY COMMISSION
CENTER-5 10330 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT NUMBER	POSTING DATE	JV APPVL #, OR PAYMENT #	SHORT NAME	VENDOR NUMBER	VENDOR GROUP	AMOUNT	DR/ CR
6503	103300061806	52050280	18382 MAR16	03/23/2016	00292168	INMANSWATE	12037639		9.80	DR
6503	103300061806	52050280	61526	04/01/2016	00294766	SIOUXFALLS	12036365		41.35	DR
6503	103300061806	52053100	OFFICE SUPPLIES CD602039	04/01/2016					64.05	DR *
6503	103300061806	52053500	PRINTING-STATE MS602045	04/01/2016					82.68	DR *
6503	103300061806	52055180	POSTAGE 68870010003FEB16	04/01/2016	00294588	MONTANADAK	12020954	12	902.78	DR *
6503	103300061806	52059800	HEATING & COOKING FUELS PCEX009018	04/01/2016					18.68	DR
6503	103300061806	52079010	PROC CARD PURCH-APPROVED SUPPLIES & MATERIALS						63.96	DR *
6503	103300061806	52079010	56817692	03/09/2016	00289228	HEWLETTTAPAC	12125515	06	1,256.85	DR **
6503	103300061806	52079010	56845390	03/09/2016	00289228	HEWLETTTAPAC	12125515	06	1,219.00	DR
6503	103300061806	52079010	56860654	03/09/2016	00289228	HEWLETTTAPAC	12125515	06	10.00	DR
6503	103300061806	52079010	56893695	03/09/2016	00289228	HEWLETTTAPAC	12125515	06	1,111.00	DR
6503	103300061806	52079010	56901395	03/09/2016	00289228	HEWLETTTAPAC	12125515	06	724.00	DR
6503	103300061806	52280000	COMPUTER HARDWARE CAPITAL OUTLAY T106-077	03/02/2016					17.00	DR
6503	103300061806	52280000							3,081.00	DR *
6503	103300061806	52280000							3,081.00	DR **
6503	103300061806	52280000	OPER TRANS OUT -NON BUDGT						613.15	DR *
6503	103300061806	52280000	NONOP EXP/NONBGTD OF TR						613.15	DR **
6503	103300061806	52280000	OPERATING EXPENSES						15,213.78	DR ***
6503	103300061806	52280000							29,804.05	DR ****
6503	103300061806	52280000							29,804.05	DR *****
6503	103300061806	52280000							29,804.05	DR *****

STATE OF SOUTH DAKOTA
MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
FOR PERIOD ENDING: 03/31/2016

AGENCY 10 LABOR & REGULATION
BUDGET UNIT 1033 COSMETOLOGY COMMISSION
CENTER-5 10330 COSMETOLOGY COMMISSION

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE
COMPANY NO 6503					
COMPANY NAME PROFESSIONAL & LICENSING BOARDS					
103300061806	6503	51010100	F-T EMP SAL & WAGES	7,005.39	69,056.86
103300061806	6503	51010200	P-T/TEMP EMP SAL & WAGES	4,354.04	39,257.40
103300061806	6503	51010300	BOARD & COMM MBR FEES	60.00	4,620.00
ACCT: 5101 EMPLOYEE SALARIES					
103300061806	6503	51020100	OASI-EMPLOYER'S SHARE	11,419.43	112,934.26
103300061806	6503	51020200	RETIREMENT-ER SHARE	871.64	8,689.73
103300061806	6503	51020600	HEALTH/LIFE INS.-ER SHARE	491.88	4,537.69
103300061806	6503	51020800	WORKER'S COMPENSATION	1,793.78	15,176.57
103300061806	6503	51020900	UNEMPLOYMENT COMPENSATION	9.10	86.65
				4.44	42.32
ACCT: 5102 EMPLOYEE BENEFITS					
103300061806	51		PERSONAL SERVICES	3,170.84	28,532.96
				14,590.27	141,467.22
103300061806	6503	52030100	AUTO-STATE OWNED-IN STATE	170.56	657.31
103300061806	6503	52030200	AUTO PRIV (IN-ST.) L/RTE	78.66	271.86
103300061806	6503	52030300	AUTO-PRIV (IN-ST.) H/RTE	826.98	13,952.62
103300061806	6503	52031000	LODGING/IN-STATE	.00	2,358.19
103300061806	6503	52031400	TAXABLE MEALS/IN-STATE	129.00	1,896.00
103300061806	6503	52031500	NON-TAXABLE MEALS/IN-ST	223.00	1,862.00
103300061806	6503	52032300	AUTO-PRIV. (OUT-STATE) H/R	.00	322.98
103300061806	6503	52032600	AIR-COMM-OUT-OF-STATE	.00	2,762.00
103300061806	6503	52032800	OTHER-PUBLIC-OUT-OF-STATE	.00	25.00
103300061806	6503	52033000	LODGING/OUT-OF-STATE	.00	3,311.20
103300061806	6503	52033200	INCIDENTALS-OUT-OF-STATE	.00	328.50
103300061806	6503	52033500	NON-TAXABLE MEALS/OUT-ST	.00	721.00
ACCT: 5203 TRAVEL					
103300061806	6503	52040600	ED & TRAINING CONSULTANT	1,428.20	28,468.66
103300061806	6503	52041600	WORKSHOP REGISTRATION FEE	.00	2,500.00
103300061806	6503	52041800	COMPUTER SERVICES-STATE	400.00	2,825.00
103300061806	6503	52041900	COMPUTER SERVICES-PRIVATE	375.60	3,595.15
103300061806	6503	52042000	CENTRAL SERVICES	5,499.75	12,805.50
103300061806	6503	52042200	EQUIPMENT SERV & MAINT	1,500.47	6,094.86
103300061806	6503	52042300	JANITORIAL & MAINT SERV	.00	25.00
103300061806	6503	52044600	EQUIPMENT RENTAL	13.74	586.86
103300061806	6503	52044900	RENTS-PRIVATE OWNED PROP.	.00	100.00
103300061806	6503	52045100	RENTS-OTHER	.00	8,864.85
103300061806	6503	52045300	TELECOMMUNICATIONS SRVCS	139.85	725.00
103300061806	6503	52045400	ELECTRICITY	95.17	1,224.73
103300061806	6503	52049600	OTHER CONTRACTUAL SERVICE	810.00	182.57
					30,812.72
ACCT: 5204 CONTRACTUAL SERVICES					
103300061806	6503	52050200	OFFICE SUPPLIES	8,834.58	70,342.24
103300061806	6503	52050280	OFFICE SUPPLIES	124.70	701.19
103300061806	6503	52053100	PRINTING-STATE	64.05	240.27
103300061806	6503	52053500	POSTAGE	82.68	2,405.41
				902.78	4,866.10

STATE OF SOUTH DAKOTA
 MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
 FOR PERIOD ENDING: 03/31/2016

AGENCY 10 LABOR & REGULATION
 BUDGET UNIT 1033 COSMETOLOGY COMMISSION
 CENTER-5 10330 COSMETOLOGY COMMISSION

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
103300061806	6503	52055180	HEATING & COOKING FUELS	18.68	41.42	
103300061806	6503	52059800	PROC CARD PURCH-APPROVED	63.96	1,427.09	
ACCT: 5205		SUPPLIES & MATERIALS				
103300061806	6503	52079010	COMPUTER HARDWARE	1,256.85	9,681.48	*
103300061806	6503	52079610	COMPUTER SOFTWARE	3,081.00	4,206.00	
					329.85	
ACCT: 5207		CAPITAL OUTLAY				
103300061806	6503	5228000	OPER TRANS OUT -NON BUDGT	3,081.00	4,535.85	*
				613.15	5,598.15	
ACCT: 5228		NONOP EXP/NONBGTD OP TR				
ACCT: 52		OPERATING EXPENSES		613.15	5,598.15	*
				15,213.78	118,626.38	**
COMP: 6503		PROFESSIONAL & LICENSING BOARDS		29,804.05	260,093.60	***
CENTER: 103300061806				29,804.05	260,093.60	****
B UNIT: 1033				29,804.05	260,093.60	*****

April 2016

BA20JB60

MONTHLY

AVAILABLE FUNDS
AS OF: 04/30/2016
FY YEAR REMAINING: 16.9%
PAY DAYS REMAINING: 3

PAGE 1,562

BUDGET UNIT 1033

DATE 04/30/2016

BUDGET UNIT NAME COSMETOLOGY COMMISSION

COMP	ORIGINAL APPROPRIATION	APPROPRIATION TRANSFERS	YEAR-TO-DATE COMMITMENTS	YEAR-TO-DATE ENCUMBRANCES	MONTHLY EXPENDITURES	YEAR-TO-DATE APPROPRIATIONS	BUDGET AVAILABLE	PCT AVL
6503-I	272,048.00	3,920.00-	0.00	7,806.25	297,650.19	37,328.44-	251,941.86	
BUDGETED TOT	272,048.00	3,920.00-	0.00	7,806.25	297,650.19	37,328.44-		
ALL COMP TOT	272,048.00	3,920.00-	0.00	7,806.25	297,650.19	37,328.44-		
TOTAL BUDGETED:								
5101	EMPLOYEE SALARIES	129,751.00	0.00	0.00	22,441.11	135,375.37	5,624.37-	0.0
5102	EMPLOYEE BENEFITS	28,371.00	0.00	0.00	4,921.67	33,454.63	5,083.63-	0.0
5203	TRAVEL	40,074.00	0.00	0.00	7,754.25	36,222.91	3,851.09	9.6
5204	CONTRACTUAL SVCS	59,451.00	0.00	7,806.25	7,210.49	77,552.73	25,907.98-	0.0
5205	SUPPLIES & MATRLS	10,481.00	0.00	0.00	827.22	10,508.70	27.70-	0.0
5207	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	4,535.85	4,535.85-	0.0
TOTALS		268,128.00	0.00	7,806.25	43,154.74	297,650.19	37,328.44-	0.0

BREAKOUT BY COMPANY:

COMPANY 6503-I PROFESSIONAL & LICENSING BOARDS

5101000	EMPLOYEE SALARIES	129,751.00	0.00	0.00	22,441.11	135,375.37	5,624.37-	0.0
5102000	EMPLOYEE BENEFITS	28,371.00	0.00	0.00	4,921.67	33,454.63	5,083.63-	0.0
5203000	TRAVEL	40,074.00	0.00	0.00	7,754.25	36,222.91	3,851.09	9.6
5204000	CONTRACTUAL SVCS	59,451.00	0.00	7,806.25	7,210.49	77,552.73	25,907.98-	0.0
5205000	SUPPLIES & MATRLS	10,481.00	0.00	0.00	827.22	10,508.70	27.70-	0.0
5207000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	4,535.85	4,535.85-	0.0
PS SUBTOTALS		158,122.00	0.00	0.00	27,362.78	168,830.00	10,708.00-	0.0
OE SUBTOTALS		110,006.00	0.00	7,806.25	15,791.96	128,820.19	26,620.44-	0.0
COMPANY 6503-I TOT		268,128.00	0.00	7,806.25	43,154.74	297,650.19	37,328.44-	0.0

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STATE OF SOUTH DAKOTA
CASH CENTER BALANCES
AS OF: 04/30/2016

AGENCY: 10 LABOR & REGULATION
BUDGET UNIT: 1033 COSMETOLOGY COMMISSION

COMPANY	CENTER	ACCOUNT
6503	103300061806	1140000
COMPANY/SOURCE TOTAL 6503 618		
COMP/BUDG UNIT TOTAL 6503 1033		
BUDGET UNIT TOTAL 1033		

BALANCE	DR/CR	CENTER DESCRIPTION
251,941.86	DR	COSMETOLOGY COMMISSION
251,941.86	DR *	
251,941.86	DR **	
251,941.86	DR ***	

STATE OF SOUTH DAKOTA
 REVENUE SUMMARY BY BUDGET UNIT
 FOR PERIOD ENDING: 04/30/2016

AGENCY 10 LABOR & REGULATION
 BUDGET UNIT 1033 COSMETOLOGY COMMISSION

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE
COMPANY NO 6503					
COMPANY NAME PROFESSIONAL & LICENSING BOARDS					
103300061806	6503	4293901	COS-OPERATOR/MANAGER	16,490.00	104,555.00
103300061806	6503	4293969	COS-SALONS LICENSE	8,305.00	54,025.00
103300061806	6503	4293970	COS-INSTRUCTORS LIC	100.00	1,100.00
103300061806	6503	4293971	COS-STUDENTS/APPRENTICES	121.00	1,501.00
103300061806	6503	4293972	COS-PERMITS	3,174.00	18,486.00
103300061806	6503	4293973	COS-SCHOOL LICENSE	600.00	1,800.00
103300061806	6503	4293984	COS-RECIPROCIY/CERTIF	2,140.00	10,920.00
ACCT: 4293			BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)	30,930.00	192,387.00 *
ACCT: 42			LICENSES, PERMITS & FEES	30,930.00	192,387.00 **
103300061806	6503	4393903	COS-PENALTY'S	3,495.00	29,195.00
ACCT: 4393			PENALTIES (NON-GOVERNMENTAL)	3,495.00	29,195.00 *
ACCT: 43			FINES, FORFEITS & PENALTIES	3,495.00	29,195.00 **
103300061806	6503	4491000	INTEREST & DIVIDENDS-PRGM	.00	3,836.75
ACCT: 4491			INTEREST & DIVIDENDS (NON-GOVERNMENTAL)	.00	3,836.75 *
ACCT: 44			REVENUE FROM THE USE OF MONEY & PROPERTY	.00	3,836.75 **
103300061806	6503	4896004	COS-EDUCATION COURSE COST	200.00	935.00
103300061806	6503	4896007	COSM-NATL EXAM TEST COST	3,440.00	18,570.00
103300061806	6503	4896020	MISCELLANEOUS INCOME	56.00	98.00
ACCT: 4896				3,696.00	19,603.00 *
ACCT: 48			OTHER REVENUE	3,696.00	19,603.00 **
CNTR: 103300061806				38,121.00	245,021.75 ***
COMP: 6503				38,121.00	245,021.75 ****
B UNIT: 1033				38,121.00	245,021.75 *****

STATE OF SOUTH DAKOTA
MONTHLY REVENUE AND JOURNAL VOUCHER REPORT
FOR PERIOD ENDING: 04/30/2016

AGENCY 10 LABOR & REGULATION
BUD UNIT 1033 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR CR
6503	1033	71020100	BOA6012197	04/30/2016	JE2016197	04/30/2016	3,920.00	DR
TOTAL ACCOUNT GROUP NET CHANGE								3,920.00 DR *
TOTAL COMPANY--NET CHANGE								3,920.00 DR **
COMPANY NO 6503								
COMPANY NAME PROFESSIONAL & LICENSING BOARDS								
6503	103300061806	4293901	C106CC027	04/06/2016	260651	04/06/2016	2,020.00	DR
6503	103300061806	4293901	C106CC027	04/06/2016	260651	04/06/2016	2,000.00	DR
6503	103300061806	4293901	C106CC027	04/06/2016	260651	04/06/2016	2,020.00	CR
6503	103300061806	4293901	C106CC027	04/06/2016	260651	04/06/2016	2,000.00	CR
6503	103300061806	4293969	C106CC027	04/06/2016	260651	04/06/2016	785.00	CR
6503	103300061806	4293972	C106CC027	04/06/2016	260651	04/06/2016	660.00	DR
6503	103300061806	4293972	C106CC027	04/06/2016	260651	04/06/2016	660.00	CR
6503	103300061806	4293901	C106CC029	04/01/2016	260513	04/01/2016	600.00	CR
6503	103300061806	4293901	C106CC029	04/01/2016	260513	04/01/2016	2,900.00	DR
6503	103300061806	4293901	C106CC029	04/01/2016	260513	04/01/2016	2,900.00	CR
6503	103300061806	4293969	C106CC029	04/01/2016	260513	04/01/2016	1,470.00	CR
6503	103300061806	4293970	C106CC029	04/01/2016	260513	04/01/2016	100.00	CR
6503	103300061806	4293972	C106CC029	04/01/2016	260513	04/01/2016	396.00	CR
6503	103300061806	4293984	C106CC029	04/01/2016	260513	04/01/2016	60.00	CR
6503	103300061806	4293901	C106CC030	04/22/2016		04/07/2016	2,555.00	DR
6503	103300061806	4293901	C106CC030	04/22/2016		04/07/2016	2,555.00	CR
6503	103300061806	4293901	C106CC030	04/30/2016	262683	04/27/2016	2,555.00	DR
6503	103300061806	4293901	C106CC030	04/30/2016	262683	04/27/2016	2,555.00	CR
6503	103300061806	4293901	C106CC030	04/22/2016		04/07/2016	725.00	DR
6503	103300061806	4293969	C106CC030	04/22/2016		04/07/2016	725.00	CR
6503	103300061806	4293969	C106CC030	04/30/2016	262683	04/27/2016	540.00	DR
6503	103300061806	4293972	C106CC030	04/22/2016		04/07/2016	540.00	CR
6503	103300061806	4293972	C106CC030	04/30/2016	262683	04/27/2016	600.00	CR
6503	103300061806	4293901	C106CC031	04/08/2016	261020	04/07/2016	2,580.00	DR
6503	103300061806	4293901	C106CC031	04/08/2016	261020	04/07/2016	2,580.00	CR
6503	103300061806	4293969	C106CC031	04/08/2016	261020	04/07/2016	1,505.00	CR
6503	103300061806	4293971	C106CC031	04/08/2016	261020	04/07/2016	18.00	CR
6503	103300061806	4293972	C106CC031	04/08/2016	261020	04/07/2016	396.00	CR
6503	103300061806	4293984	C106CC031	04/08/2016	261020	04/07/2016	200.00	CR
6503	103300061806	4293901	C106CC032	04/15/2016	261653	04/15/2016	2,945.00	DR
6503	103300061806	4293901	C106CC032	04/15/2016	261653	04/15/2016	2,945.00	CR
6503	103300061806	4293901	C106CC032	04/15/2016	261653	04/15/2016	2,945.00	CR

STATE OF SOUTH DAKOTA
MONTHLY REVENUE AND JOURNAL VOUCHER REPORT
FOR PERIOD ENDING: 04/30/2016

AGENCY 10 LABOR & REGULATION
BUD UNIT 1033 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR CR
6503	103300061806	4293969	C106CC032	04/15/2016	261653	04/15/2016	1,685.00	CR
6503	103300061806	4293971	C106CC032	04/15/2016	261653	04/15/2016	192.00	DR
6503	103300061806	4293971	C106CC032	04/15/2016	261653	04/15/2016	192.00	CR
6503	103300061806	4293971	C106CC032	04/15/2016	261653	04/15/2016	73.00	CR
6503	103300061806	4293972	C106CC032	04/15/2016	261653	04/15/2016	192.00	DR
6503	103300061806	4293972	C106CC032	04/15/2016	261653	04/15/2016	192.00	CR
6503	103300061806	4293972	C106CC032	04/15/2016	261653	04/15/2016	192.00	CR
6503	103300061806	4293973	C106CC032	04/15/2016	261653	04/15/2016	600.00	DR
6503	103300061806	4293973	C106CC032	04/15/2016	261653	04/15/2016	600.00	CR
6503	103300061806	4293973	C106CC032	04/15/2016	261653	04/15/2016	600.00	CR
6503	103300061806	4293973	C106CC032	04/15/2016	261653	04/15/2016	1,020.00	CR
6503	103300061806	4293973	C106CC032	04/15/2016	261653	04/15/2016	1,020.00	CR
6503	103300061806	4293973	C106CC032	04/15/2016	261653	04/15/2016	1,020.00	DR
6503	103300061806	4293973	C106CC032	04/15/2016	261653	04/15/2016	1,975.00	DR
6503	103300061806	4293973	C106CC032	04/15/2016	261653	04/15/2016	1,975.00	CR
6503	103300061806	4293973	C106CC032	04/15/2016	261653	04/15/2016	1,975.00	CR
6503	103300061806	4293973	C106CC032	04/15/2016	261653	04/15/2016	1,155.00	CR
6503	103300061806	4293973	C106CC032	04/15/2016	261653	04/15/2016	30.00	CR
6503	103300061806	4293973	C106CC032	04/15/2016	261653	04/15/2016	240.00	CR
6503	103300061806	4293973	C106CC032	04/15/2016	261653	04/15/2016	320.00	CR
6503	103300061806	4293973	C106CC032	04/15/2016	261653	04/15/2016	1,535.00	DR
6503	103300061806	4293973	C106CC032	04/15/2016	261653	04/15/2016	1,535.00	CR
6503	103300061806	4293973	C106CC032	04/15/2016	261653	04/15/2016	1,535.00	CR
6503	103300061806	4293973	C106CC032	04/15/2016	261653	04/15/2016	980.00	CR
6503	103300061806	4293973	C106CC032	04/15/2016	261653	04/15/2016	590.00	CR
6503	103300061806	4293973	C106CC032	04/15/2016	261653	04/15/2016	4,615.00	DR
6503	103300061806	4293973	C106CC032	04/15/2016	261653	04/15/2016	4,615.00	CR
6503	103300061806	4293973	C106CC032	04/15/2016	261653	04/15/2016	540.00	CR
6503	103300061806	4293973	R106-077	04/30/2016	262865	04/29/2016	1,020.00	DR
6503	103300061806	4293984	R106-077	04/30/2016	262865	04/29/2016	1,020.00	CR
TOTAL ACCOUNT GROUP NET CHANGE							30,930.00	CR *
6503	103300061806	4393903	C106CC029	04/01/2016	260513	04/01/2016	610.00	CR
6503	103300061806	4393903	C106CC031	04/08/2016	261020	04/07/2016	950.00	CR
6503	103300061806	4393903	C106CC032	04/15/2016	261653	04/15/2016	965.00	DR
6503	103300061806	4393903	C106CC032	04/15/2016	261653	04/15/2016	965.00	CR
6503	103300061806	4393903	C106CC032	04/15/2016	261653	04/15/2016	965.00	CR
6503	103300061806	4393903	C106CC033	04/26/2016	262327	04/22/2016	500.00	CR
6503	103300061806	4393903	C106CC034	04/30/2016	262865	04/29/2016	470.00	CR
TOTAL ACCOUNT GROUP NET CHANGE							3,495.00	CR *
6503	103300061806	4896007	C106CC029	04/01/2016	260513	04/01/2016	800.00	CR
6503	103300061806	4896007	C106CC031	04/08/2016	261020	04/07/2016	960.00	CR
6503	103300061806	4896020	C106CC031	04/08/2016	261020	04/07/2016	6.00	CR
6503	103300061806	4896004	C106CC032	04/15/2016	261653	04/15/2016	200.00	CR
6503	103300061806	4896007	C106CC032	04/15/2016	261653	04/15/2016	800.00	CR
6503	103300061806	4896020	C106CC032	04/15/2016	261653	04/15/2016	50.00	CR

STATE OF SOUTH DAKOTA
MONTHLY REVENUE AND JOURNAL VOUCHER REPORT
FOR PERIOD ENDING: 04/30/2016

AGENCY 10 LABOR & REGULATION
BUD UNIT 1033 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR CR
6503	103300061806	4896007	C106CC033	04/26/2016	262327	04/22/2016	480.00	CR
6503	103300061806	4896007	C106CC034	04/30/2016	262865	04/29/2016	400.00	CR
TOTAL ACCOUNT GROUP NET CHANGE								3,696.00 CR *
6503	103300061806	52053100	CD603039	04/20/2016		04/01/2016	75.44	DR
6503	103300061806	52032600	DC603011	04/30/2016		04/04/2016	2,499.12	DR
6503	103300061806	52049600	D106CC009	04/30/2016	MC2602	04/29/2016	165.59	DR
6503	103300061806	52049600	D106CC009	04/30/2016	MC2602	04/29/2016	165.59	DR
6503	103300061806	52049600	D106CC009	04/30/2016	MC2602	04/29/2016	173.53	DR
6503	103300061806	52049600	D106CC010	04/30/2016	MC2601	04/04/2016	173.53	DR
6503	103300061806	52049600	D106CC010	04/30/2016	MC2601	04/04/2016	173.53	DR
6503	103300061806	52030100	MF603054	04/30/2016		04/18/2016	277.44	DR
6503	103300061806	52053500	MS603046	04/30/2016		04/15/2016	451.88	DR
6503	103300061806	52059800	PEX010030	04/30/2016		04/24/2016	50.86	DR
6503	103300061806	52045900	PE603035	04/26/2016		04/12/2016	608.00	DR
6503	103300061806	52042000	FL603057	04/30/2016		04/06/2016	232.43	DR
6503	103300061806	52042000	RM603050	04/20/2016		04/04/2016	26.40	DR
6503	103300061806	52045300	TL603053	04/30/2016		04/29/2016	178.27	DR
6503	103300061806	5228000	TI06-090	04/13/2016		04/13/2016	586.53	DR
TOTAL ACCOUNT GROUP NET CHANGE								5,325.49 DR *
6503	103300061806	82049600	16SC10051A 754	04/13/2016	16SC10051A	04/13/2016	780.00	CR
TOTAL ACCOUNT GROUP NET CHANGE								780.00 CR *
TOTAL COMPANY--NET CHANGE								33,575.51 CR **

AGENCY 10 LABOR & REGULATION
BUDGET UNIT 1033 COSMETOLOGY COMMISSION
CENTER-5 10330 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT NUMBER	POSTING DATE	JV APPVL #, OR PAYMENT #	SHORT NAME	VENDOR NUMBER	VENDOR GROUP	AMOUNT	DR/ CR
COMPANY NO 6503										
COMPANY NAME PROFESSIONAL & LICENSING BOARDS										
6503	103300061806	51010100	CGEX160329	04/01/2016					4,498.66	DR
6503	103300061806	51010100	CGEX160413	04/15/2016					5,140.70	DR
6503	103300061806	51010100	CGEX160427	04/30/2016					4,597.73	DR
OBJSUB: 5101010 F-T EMP SAL & WAGES										
6503	103300061806	51010200	CGEX160329	04/01/2016					14,237.09	DR *
6503	103300061806	51010200	CGEX160413	04/15/2016					2,127.71	DR
6503	103300061806	51010200	CGEX160427	04/30/2016					2,193.05	DR
OBJSUB: 5101020 P-T/TEMP EMP SAL & WAGES										
6503	103300061806	51010300	CGEX160329	04/01/2016					6,164.02	DR *
6503	103300061806	51010300	CGEX160413	04/15/2016					840.00	DR
6503	103300061806	51010300	CGEX160427	04/30/2016					420.00	DR
OBJSUB: 5101030 BOARD & COMM MERS FEES										
OBJECT: 5101 EMPLOYEE SALARIES										
6503	103300061806	51020100	CGEX160329	04/01/2016					22,441.11	DR *
6503	103300061806	51020100	CGEX160407	04/08/2016	518128				564.29	DR
6503	103300061806	51020100	CGEX160407	04/08/2016	518126				5.04	DR
6503	103300061806	51020100	CGEX160407	04/08/2016	518127				4.20	DR
6503	103300061806	51020100	CGEX160413	04/15/2016					.85	DR
6503	103300061806	51020100	CGEX160419	04/20/2016	525366				585.78	DR
6503	103300061806	51020100	CGEX160421	04/20/2016	525367				3.36	DR
6503	103300061806	51020100	CGEX160419	04/20/2016	525364				2.53	DR
6503	103300061806	51020100	CGEX160421	04/22/2016	527326				.84	DR
6503	103300061806	51020100	CGEX160427	04/22/2016	527333				3.36	DR
6503	103300061806	51020100	CGEX160428	04/30/2016	531545				2.53	DR
6503	103300061806	51020100	CGEX160428	04/30/2016	531551				3.37	DR
OBJSUB: 5102010 OASI-EMPLOYER'S SHARE										
6503	103300061806	51020200	CGEX160329	04/01/2016					1,723.43	DR *
6503	103300061806	51020200	CGEX160413	04/15/2016					307.05	DR
6503	103300061806	51020200	CGEX160427	04/30/2016					349.76	DR
OBJSUB: 5102020 RETIREMENT-ER SHARE										
6503	103300061806	51020600	CGEX160329	04/01/2016					963.93	DR *
6503	103300061806	51020600	CGEX160413	04/15/2016					863.99	DR
6503	103300061806	51020600	CGEX160427	04/30/2016					893.65	DR
OBJSUB: 5102060 HEALTH/LIFE INS -ER SHARE										
6503	103300061806	51020800	CGEX160329	04/01/2016					2,217.99	DR *
6503	103300061806	51020800	CGEX160413	04/15/2016					5.29	DR
6503	103300061806	51020800	CGEX160427	04/30/2016					5.88	DR
OBJSUB: 5102080 WORKER'S COMPENSATION										
6503	103300061806	51020800							16.32	DR *

STATE OF SOUTH DAKOTA
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AGENCY 10 LABOR & REGULATION
BUDGET UNIT 1033 COSMETOLOGY COMMISSION
CENTER-5 10330 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT NUMBER	POSTING DATE	JV APPVL # OR PAYMENT #	SHORT NAME	VENDOR NUMBER	VENDOR GROUP	AMOUNT	DR/CR
	OBJECT: 5102	EMPLOYEE BENEFITS								
	GROUP: 51	PERSONAL SERVICES								
6503	103300061806	52030100	MP603054	04/30/2016					4,921.67	DR **
	OBJSUB: 5203010	AUTO-STATE OWNED-IN STATE							277.44	DR *
6503	103300061806	52030300	CGEX160407	04/08/2016	518126				401.52	DR
6503	103300061806	52030300	CGEX160407	04/08/2016	518128				240.24	DR
6503	103300061806	52030300	CGEX160407	04/08/2016	518127				138.60	DR
6503	103300061806	52030300	CGEX160419	04/20/2016	525366				435.96	DR
6503	103300061806	52030300	CGEX160419	04/20/2016	525364				390.60	DR
6503	103300061806	52030300	CGEX160419	04/20/2016	525369				252.00	DR
6503	103300061806	52030300	CGEX160419	04/20/2016	525367				178.50	DR
6503	103300061806	52030300	CGEX160421	04/22/2016	527333				67.20	DR
6503	103300061806	52030300	CGEX160421	04/22/2016	527326				351.12	DR
6503	103300061806	52030300	CGEX160421	04/22/2016	527325				248.22	DR
6503	103300061806	52030300	CGEX160428	04/30/2016	531545				54.60	DR
6503	103300061806	52030300	CGEX160428	04/30/2016	531551				328.02	DR
6503	103300061806	52030300	CGEX160428	04/30/2016	531546				194.88	DR
	OBJSUB: 5203030	AUTO-PRIV (IN-ST.) H/RTE							3,404.10	DR *
6503	103300061806	52031000	CGEX160407	04/08/2016	518124				62.23	DR
	OBJSUB: 5203100	LODGING/IN-STATE								
6503	103300061806	52031400	CGEX160407	04/08/2016	518128				66.00	DR
6503	103300061806	52031400	CGEX160407	04/08/2016	518126				55.00	DR
6503	103300061806	52031400	CGEX160407	04/20/2016	525366				11.00	DR
6503	103300061806	52031400	CGEX160419	04/20/2016	525367				44.00	DR
6503	103300061806	52031400	CGEX160419	04/20/2016	525364				33.00	DR
6503	103300061806	52031400	CGEX160421	04/22/2016	527326				11.00	DR
6503	103300061806	52031400	CGEX160421	04/22/2016	527333				44.00	DR
6503	103300061806	52031400	CGEX160428	04/30/2016	531545				33.00	DR
6503	103300061806	52031400	CGEX160428	04/30/2016	531551				44.00	DR
	OBJSUB: 5203140	TAXABLE MEALS/IN-STATE							22.00	DR
6503	103300061806	52031500	CGEX160407	04/08/2016	518124				363.00	DR *
6503	103300061806	52031500	CGEX160414	04/15/2016	522999				47.00	DR
6503	103300061806	52031500	CGEX160419	04/20/2016	525365				79.00	DR
6503	103300061806	52031500	CGEX160419	04/20/2016	525368				79.00	DR
6503	103300061806	52031500	CGEX160419	04/20/2016	525370				43.00	DR
6503	103300061806	52031500	CGEX160419	04/20/2016	525364				43.00	DR
6503	103300061806	52031500	CGEX160419	04/20/2016	525369				32.00	DR
6503	103300061806	52031500	CGEX160421	04/22/2016	527325				64.00	DR
	OBJSUB: 5203150	NON-TAXABLE MEALS/IN-ST								
6503	103300061806	52032300	CGEX160428	04/30/2016	531550				466.00	DR *
	OBJSUB: 5203230	AUTO-PRIV. (OUT-STATE) H/R							53.76	DR

AGENCY 10 LABOR & REGULATION
BUDGET UNIT 1033 COSMETOLOGY COMMISSION
CENTER-5 10330 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT NUMBER	POSTING DATE	JV APPVL #, OR PAYMENT #	SHORT NAME	VENDOR NUMBER	VENDOR GROUP	AMOUNT	DR/ CR
6503	103300061806	52032600	DC603011	04/30/2016					2,499.12	DR
	OBJSUB: 5203260	AIR-COMM-OUT-OF-STATE			531550				2,499.12	DR *
6503	103300061806	52033000	CGEX160428	04/30/2016					417.60	DR
	OBJSUB: 5203300	LODGING/OUT-OF-STATE			531550				417.60	DR *
6503	103300061806	52033200	CGEX160428	04/30/2016					110.00	DR
	OBJSUB: 5203320	INCIDENTALS-OUT-OF-STATE			531550				110.00	DR *
6503	103300061806	52033500	CGEX160428	04/30/2016					101.00	DR
	OBJSUB: 5203350	NON-TAXABLE MEALS/OUT-ST							101.00	DR *
	OBJECT: 5203	TRAVEL							7,754.25	DR **
6503	103300061806	52041900	16SC100012 169	04/06/2016	02156142	SMARTSOFTW	12221150		1,579.50	DR
6503	103300061806	52041900	16SC100012 174	04/06/2016	02156142	SMARTSOFTW	12221150		359.25	DR
6503	103300061806	52042000	COMPUTER SERVICES-PRIVATE	04/30/2016					1,938.75	DR *
	OBJSUB: 5204200	PL603057							232.43	DR
6503	103300061806	52042000	RM603050	04/20/2016					26.40	DR
	OBJSUB: 5204200	CENTRAL SERVICES							258.83	DR *
6503	103300061806	52042300	2412529	04/20/2016	02157636	SERVALLUNI	12049672		5.61	DR
6503	103300061806	52042300	973958	04/06/2016	00296254	ENVIROTECH	12189816		3.00	DR
6503	103300061806	52042300	980453	04/15/2016	00298868	ENVIROTECH	12189816		8.12	DR
6503	103300061806	52044900	JANITORIAL & MAINT SERV	04/30/2016	02158236	HYDEHOLDIN	12028880		16.73	DR *
	OBJSUB: 5204490	REALESTRNT 2016							1,041.75	DR
6503	103300061806	52045300	RENTERS-PRIVATE OWNED PROP.	04/30/2016					178.27	DR *
	OBJSUB: 5204530	TL603053							178.27	DR
6503	103300061806	52045400	TELECOMMUNICATIONS SRVCS	04/08/2016	02156363	MUNICIPALU	12054968		178.27	DR *
	OBJSUB: 5204540	415031401 0316							62.04	DR
6503	103300061806	52045900	ELECTRICITY	04/26/2016					62.04	DR *
	OBJSUB: 5204590	PE603035							608.00	DR
6503	103300061806	52049600	INS PREMIUMS & SURETY BDS	04/30/2016	MC2602				608.00	DR *
	OBJSUB: 5204960	D106CC009							165.59	DR
6503	103300061806	52049600	D106CC009	04/30/2016	MC2602				165.59	DR
	OBJSUB: 5204960	D106CC009							165.59	CR
6503	103300061806	52049600	D106CC010	04/30/2016	MC2601				173.53	DR
	OBJSUB: 5204960	D106CC010							173.53	DR
6503	103300061806	52049600	D106CC010	04/30/2016	MC2601				173.53	CR
	OBJSUB: 5204960	D106CC010							780.00	DR
6503	103300061806	52049600	16SC10051A 754	04/15/2016	00298919	ISOQUALITY	12358629		985.00	DR
	OBJSUB: 5204960	3600050204			00297794	WESTERNDAK	12055761		18.00	DR
6503	103300061806	52049600	5233	04/06/2016	00296147	NATLINTERS	12114840		18.00	DR
6503	103300061806	52049600	5263	04/13/2016	00297852	NATLINTERS	12114840		984.00	DR

STATE OF SOUTH DAKOTA
MONTHLY EXPENDITURE REPORT
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AGENCY 10 LABOR & REGULATION
BUDGET UNIT 1033 COSMETOLOGY COMMISSION
CENTER-5 10330 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT NUMBER	POSTING DATE	JV APPVL # OR PAYMENT #	SHORT NAME	VENDOR NUMBER	VENDOR GROUP	AMOUNT	DR/CR
	OBJSUB: 5204960	OTHER CONTRACTUAL SERVICE								
	OBJECT: 5204	CONTRACTUAL SERVICES	442674	04/06/2016	02156124	OFFICEMAXI	12162845		3,106.12	DR *
6503	103300061806	52050200							7,210.49	DR **
	OBJSUB: 5205020	OFFICE SUPPLIES							124.52	DR
6503	103300061806	52050280	CGEX160407	04/08/2016	518124				124.52	DR *
6503	103300061806	52050280	CGEX160419	04/20/2016	525365				25.17	DR
6503	103300061806	52050280	18382 APR16	04/15/2016	00298542	INMANSWATE	12037639		55.11	DR
	OBJSUB: 5205028	OFFICE SUPPLIES							12.90	DR
6503	103300061806	52053100	CD603039	04/20/2016					93.18	DR *
	OBJSUB: 5205310	PRINTING-STATE							75.44	DR
6503	103300061806	52053500	CGEX160407	04/08/2016	518128				75.44	DR *
6503	103300061806	52053500	CGEX160419	04/20/2016	525366				5.14	DR
6503	103300061806	52053500	CGEX160428	04/30/2016	531551				9.79	DR
6503	103300061806	52053500	MS603046	04/30/2016					2.08	DR
	OBJSUB: 5205350	POSTAGE							451.88	DR
6503	103300061806	52055180	68870010003MAR16	04/26/2016	00301076	MONTANADAK	12020954	12	468.89	DR *
	OBJSUB: 5205518	HEATING & COOKING FUELS							14.33	DR
6503	103300061806	52059800	PCEX010030	04/30/2016					14.33	DR *
	OBJSUB: 5205980	PROC CARD PURCH-APPROVED							50.86	DR
	OBJECT: 5205	SUPPLIES & MATERIALS							827.22	DR **
6503	103300061806	5228000	T106-090	04/13/2016					586.53	DR
	OBJSUB: 5228000	OPER TRANS OUT -NON BUDGT							586.53	DR *
	OBJECT: 5228	NONOP EXP/NONBUDG OF TR							586.53	DR **
	GROUP: 52	OPERATING EXPENSES							16,378.49	DR ***
	COMP: 6503								43,741.27	DR ****
	CNTR: 103300061806								43,741.27	DR *****
	B. UNIT: 1033								43,741.27	DR *****

STATE OF SOUTH DAKOTA
MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
FOR PERIOD ENDING: 04/30/2016

BA0215V1 04/30/2016

AGENCY	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE
LABOR & REGULATION					
BUDGET UNIT 1033					
COSMETOLOGY COMMISSION					
CENTER-5 10330					
CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE
PROFESSIONAL & LICENSING BOARDS					
COMPANY NO 6503					
COMPANY NAME					
103300061806	6503	51010100	F-T EMP SAL & WAGES	14,237.09	83,293.95
103300061806	6503	51010200	P-T/TEMP EMP SAL & WAGES	6,164.02	45,421.42
103300061806	6503	51010300	BOARD & COMM MBR FEES	2,040.00	6,660.00
EMPLOYEE SALARIES					
ACCT: 5101				22,441.11	135,375.37 *
103300061806	6503	51020100	OASI-EMPLOYER'S SHARE	1,723.43	10,413.16
103300061806	6503	51020200	RETIREMENT-ER SHARE	963.93	5,501.62
103300061806	6503	51020600	HEALTH/LIFE INS -ER SHARE	2,217.99	17,394.56
103300061806	6503	51020800	WORKER'S COMPENSATION	16.52	102.97
103300061806	6503	51020900	UNEMPLOYMENT COMPENSATION	.00	42.32
EMPLOYEE BENEFITS					
ACCT: 5102				4,921.67	33,454.63 *
ACCT: 51				27,362.78	168,830.00 **
PERSONAL SERVICES					
103300061806	6503	52030100	AUTO-STATE OWNED-IN STATE	277.44	934.75
103300061806	6503	52030200	AUTO PRIV (IN-ST.) L/RTE	.00	271.86
103300061806	6503	52030300	AUTO-PRIV (IN-ST.) H/RTE	3,404.10	17,356.72
103300061806	6503	52031000	LODGING/IN-STATE	62.23	2,420.42
103300061806	6503	52031400	TAXABLE MEALS/IN-STATE	363.00	2,259.00
103300061806	6503	52031500	NON-TAXABLE MEALS/IN-ST	466.00	2,328.00
103300061806	6503	52032300	AUTO-PRIV.(OUT-STATE) H/R	53.76	376.74
103300061806	6503	52032600	AIR-COMM-OUT-OF-STATE	2,499.12	5,261.12
103300061806	6503	52032800	OTHER-PUBLIC-OUT-OF-STATE	.00	25.00
103300061806	6503	52033000	LODGING/OUT-OF-STATE	417.60	3,728.80
103300061806	6503	52033000	INCIDENTALS-OUT-OF-STATE	110.00	438.50
103300061806	6503	52033500	NON-TAXABLE MEALS/OUT-ST	101.00	822.00
TRAVEL					
ACCT: 5203				7,754.25	36,222.91 *
103300061806	6503	52040600	ED & TRAINING CONSULTANT	.00	2,500.00
103300061806	6503	52041600	WORKSHOP REGISTRATION FEE	.00	2,825.00
103300061806	6503	52041800	COMPUTER SERVICES-STATE	.00	3,595.15
103300061806	6503	52041900	COMPUTER SERVICES-PRIVATE	1,938.75	14,744.25
103300061806	6503	52042000	CENTRAL SERVICES	258.83	6,353.69
103300061806	6503	52042200	EQUIPMENT SERV & MAINT	.00	25.00
103300061806	6503	52042300	JANITORIAL & MAINT SERV	16.73	603.59
103300061806	6503	52044600	EQUIPMENT RENTAL	.00	100.00
103300061806	6503	52044900	RENTS-PRIVATE OWNED PROP.	1,041.75	9,906.60
103300061806	6503	52045100	RENTS-OTHER	.00	1,725.00
103300061806	6503	52045300	TELECOMMUNICATIONS SRVCS	178.27	1,403.00
103300061806	6503	52045400	ELECTRICITY	62.04	244.61
103300061806	6503	52045900	INS PREMIUMS & SURETY BDS	608.00	608.00
103300061806	6503	52049600	OTHER CONTRACTUAL SERVICE	3,106.12	33,918.84
CONTRACTUAL SERVICES					
ACCT: 5204				7,210.49	77,552.73 *
103300061806	6503	52050200	OFFICE SUPPLIES	124.52	825.71
103300061806	6503	52050280	OFFICE SUPPLIES	93.18	333.45
103300061806	6503	52053100	PRINTING-STATE	75.44	2,480.85

STATE OF SOUTH DAKOTA
MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
FOR PERIOD ENDING: 04/30/2016

AGENCY 10 LABOR & REGULATION
BUDGET UNIT 1033 COSMETOLOGY COMMISSION
CENTER-5 10330 COSMETOLOGY COMMISSION

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE
103300061806	6503	52053500	POSTAGE	468.89	5,334.99
103300061806	6503	52055180	HEATING & COOKING FUELS	14.33	55.75
103300061806	6503	52059800	PROC CARD PURCH-APPROVED	50.86	1,477.95
ACCT: 5205		SUPPLIES & MATERIALS		827.22	10,508.70
103300061806	6503	52079010	COMPUTER HARDWARE	.00	4,206.00
103300061806	6503	52079610	COMPUTER SOFTWARE	.00	329.85
ACCT: 5207		CAPITAL OUTLAY		00	4,535.85
103300061806	6503	5228000	OPER TRANS OUT -NON BUDGT	586.53	6,184.68
ACCT: 5228		NONOP EXP/NONBGTD OP TR		586.53	6,184.68
ACCT: 52		OPERATING EXPENSES		16,378.49	135,004.87
COMP: 6503		PROFESSIONAL & LICENSING BOARDS		43,741.27	303,834.87
CENTER: 103300061806				43,741.27	303,834.87
B UNIT: 1033				43,741.27	303,834.87

SOUTH DAKOTA COSMETOLOGY COMMISSION

EXECUTIVE DIRECTOR'S REPORT

May 24, 2016

1. **Letter of Resignation & Search for New Staff Member** - As commission members are aware, Beth Marnell recently resigned and accepted a position in State government. This is a promotion for Beth and while we will miss her, we wish her well in her new position.

We have begun the process of advertising this position and will keep the commission informed as the process proceeds.

2. **Uniforms/Smocks for Test Administration** - In the past there has been discussion about test administration personnel wearing smocks/uniforms so that all test administration personnel look professional and are easily identifiable. Commission member Crystal Carlson has been doing some research and plans to bring samples to the May 24 meeting for consideration by the commission.

3. **Cosmetology Practical Examination Content** - At the March 11 commission meeting, it was stated that NIC has revised the cosmetology practical examination. The commission voted to request an extension of administering the current cosmetology exam until January 1, 2017. This will allow practical examination scorers to be trained this fall on the new exam content. We are granted the extension of time to implement the new exam to January 1, 2017.

Following that meeting, when I attended the NIC Region Meeting in early April I spoke with Rosanne Kinley, the head of the NIC Exam Committee about delaying the exam. Ms. Kinley recommended that South Dakota make two changes to the optional services that we test. She suggested that we make the following changes in order to more accurately reflect the nail and esthetic services that most cosmetologist perform:

Replace the Acrylic Nail with the Manicure

Replace the Facial with Removal of Facial Hair Using Simulated Soft Wax

The Commission will need to take action by vote if you would like to drop testing acrylic nail and facial and replace them with manicure and removal of facial hair using simulated soft wax.

4. **Failed Inspection Reports** - Recently we started having all Failed Inspection Reports posted to our website. This has resulted in phone calls from licensees who believe their business is being impacted as a result of the postings. In the future we hope to have our inspectors equipped with tablet devices to perform inspections and upload all inspections directly to our website and database.

COSMETOLOGY EXAMINATION REPORT TO COMMISSION
ALL CANDIDATES

EXAM GIVEN: 03/12/2016

		National	Laws	Practical	Setup	Thermal Curling	Hair Shaping	Chemical Waving	Lightening Coloring	Chemical Relaxing	Facials	Sculpt Nail
Cosmetology School												
Total Students:	5	5	5	5	0	3	4	4	4	4	4	4
	Pass:	5	5	5	0	3	4	4	4	4	4	4
	Fail:	0	0	0	0	0	0	0	0	0	0	0
Cosmetology School												
Total Students:	4	4	4	4	0	2	2	2	2	2	2	2
	Pass:	4	4	4	0	2	2	2	2	2	2	2
	Fail:	0	0	0	0	0	0	0	0	0	0	0
Cosmetology School												
Total Students:	10	10	10	10	0	5	5	5	5	5	5	5
	Pass:	10	10	10	0	5	5	5	5	5	5	5
	Fail:	0	0	0	0	0	0	0	0	0	0	0

**COSMETOLOGY EXAMINATION REPORT TO COMMISSION
ALL CANDIDATES**

EXAM GIVEN: 04/30/2016

	National		Laws		Practical		Setup	Thermal Curling	Hair Shaping	Chemical Waving	Chemical Lightening Coloring	Chemical Relaxing	Facials	Sculpt Nail
	Pass:	Fail:	Pass:	Fail:	Pass:	Fail:								
Cosmetology School	<u>BLACK HILLS BEAUTY COLLEGE-RAPID CITY</u>													
Total Students:	2		2		2		0	2	1	2	2	2	1	2
	Pass:		2		2		0							
	Fail:		0		0		0							
Cosmetology School	<u>BLACK HILLS BEAUTY COLLEGE-SIOUX FALLS</u>													
Total Students:	9		9		9		0	9	7	8	8	9	9	8
	Pass:		9		9		0							
	Fail:		0		0		0							
Cosmetology School	<u>LAKE AREA COSMETOLOGY</u>													
Total Students:	1		1		1		0	1	1	1	1	1	1	1
	Pass:		1		1		0							
	Fail:		0		0		0							
Cosmetology School	<u>LAKE AREA TECH INST- COSMETOLOGY SCHOOL</u>													
Total Students:	7		7		7		0	7	7	7	7	7	7	6
	Pass:		7		7		0							
	Fail:		0		0		0							
Cosmetology School	<u>STEWART SCHOOL</u>													
Total Students:	14		14		14		0	14	12	13	14	14	14	12
	Pass:		14		14		0							
	Fail:		0		0		0							
Cosmetology School	<u>THE SALON SPA ACADEMY, BATTLE CREEK, MI</u>													
Total Students:	1		1		1		0	1	1	1	1	1	1	1
	Pass:		1		1		0							
	Fail:		0		0		0							

South Dakota Cosmetology Commission

Continuing Education Task Force

Notes from April 22, 2016

The Continuing Education Task Force of the South Dakota Cosmetology Commission met on April 22, 2016 in Pierre, South Dakota. Present were the following:

Laurie Brandner, Cosmetology Commission Member
Crystal Carlson, Cosmetology Commission Member
Kate Boyd, Executive Director, Cosmetology Commission
Fallon Helm, Salon owner from Aberdeen
Julie Petersen, Salon owner from Watertown

The meeting began with a review of the mission of the Cosmetology Commission and the State law that authorizes the Cosmetology Commission to adopt rules on licensee continuing education.

The mission of the South Dakota Cosmetology Commission is to ensure the health and safety of our citizens as they use cosmetology, esthetics and nail technology services.

The Commission ensures the health and safety of citizens by:

- examining and licensing qualified practitioners
- conducting inspections of cosmetology, esthetics and nail salons, booths and schools
- enforcing statutes, rules and regulations governing the practice of cosmetology, esthetics and nail technology, including consumer complaints
- resolving complaints
- overseeing the educational process of cosmetology schools and licensees

South Dakota law authorizing the Cosmetology commission to adopt rules on licensee continuing education:

36-15-13.2. Continuing education for licensees--Commission authorized to adopt rules--Scope. The commission may adopt rules pursuant to chapter 1-26 pertaining to continuing education for licensees on health issues, safety issues, and services that require the use of chemicals or electrical or mechanical apparatus. The commission may provide, by rule promulgated pursuant to chapter 1-26, the kinds and subjects of education and the number of hours of education required. The commission may also substitute experience in addition to or in lieu of educational requirements. The commission may waive any of the education requirement in case of certified illness or undue hardship. The commission may establish a fee by rules adopted pursuant to chapter 1-26 to cover the cost of verifying the required continuing education. The commission may offer a course and charge a registration fee to cover the costs.

Continuing Education Task Force

The group then turned their attention to answering the following questions. The consensus of the group is noted after each question.

Q1. What is the goal of any proposed licensee continuing education?

A. Protecting the public and the licensees and increased professionalism

Q2. What should the number of required continuing education be?

8 hours

Q3. What should be the required or allowable content of the continuing education?

A. Safety, Infection Control, State Laws, and Insurance/Taxes, with six of the hours being devoted to safety and infection control and the other two hours being a review of Cosmetology State Laws/Rules and Insurance/Taxes

Q4. How do we verify the continuing education?

A. The group was uncertain how to verify the hours. However, since the meeting the staff did some research and we could have our licensees log onto our website and from a drop-down box show their hours. This would need to be done before the individual could renew their personal license. If they tried to renew on-line or by sending in their renewal, if the continuing education was not recorded, the license would be ineligible for renewal.

Q5. Should there be an exemption from continuing education for those individuals who have been licensed 40 years or more?

A. The group felt that there should not be an exemption for any licensees as it is important to review these important items on a regular basis.

6. Do we want to recommend that the Commission develop an administrative rule to require licensee continuing education?

A. The consensus of the group was, YES, the task force did want to recommend that the Cosmetology Commission develop an administrative rule to require licensee continuing education.

South Dakota Cosmetology Commission

Continuing Education Task Force

April 22, 2016

Tom Poloncic From Black Hills Beauty College was unable to attend the meeting but offered the following remarks,

The mission of the South Dakota Cosmetology Commission is to ensure the health and safety of our citizens as they use cosmetology, esthetics and nail technology services.

The Commission ensures the health and safety of citizens by:

- examining and licensing qualified practitioners
- conducting inspections of cosmetology, esthetics and nail salons, booths and schools
- enforcing statutes, rules and regulations governing the practice of cosmetology, esthetics and nail technology, including consumer complaints
- resolving complaints
- overseeing the educational process of cosmetology schools and licensees

Things to consider when discussing licensee continuing education:

1. What is the goal of any proposed licensee continuing education?

To keep active licensees current on topics such as infection control, safety, disinfection, state laws and general business issues. Business issues would be items such as sale tax compliance, industry related insurance, etc. In one professional environment I am in we call these annual issues "points of emphasis".

2. What should the number of required continuing education be?

2 to 4 hours annually

3. What should be the required or allowable content of the continuing education?

See the answer to question 1.

4. How do we verify the continuing education?

SDHSAA uses an online webinar process to provide the annual continuing education (CE) we need to maintain our certified status as spots officials. These webinars are presented by a lead official in the state. You could contact SSDHSAA to find out more about how the system on their end works and the

From: Tom Polancic

cost to run this process. As a football official, I pay \$75 per year to maintain my certified status, along with mandatory open book rule test and the above mentioned webinar training. We also must attend a "jamboree" once every three year as part of maintaining our status. Jamborees are on scrimmage games we officiate as the high school teams go through pre-season practices.

This is just one way of providing CE, and an increase in licensing fee would probably be needed to fund such a venture.

This way the Commission would have control over content of the CE received by its licensees.

The verification issue is addressed by user name and password log in to take the test, and watch the webinars. There are controls during the webinars so the licensee can't just let it run through without actively participating. SDHSAA can explain the system they use.

5. Should there be an exemption from continuing education for those individuals who Have been licensed 40 years or more?

Number of years in the profession does not demand or diminish the need for CE, if CE is deemed necessary by the Commission to maintain a license. "Active" or "Inactive" could be a deciding factor on the requirement for CE.

6. Do we want to recommend that the Commission develop an administrative rule to require licensee continuing education?

CE is not a fix for the "kitchen stylist" problem. It is possible that a CE requirement would drive some to drop their license and do services off the books. The kitchen stylist is not the reason to require continuing education. There has to be a greater purpose to CE. After all it is called "education" so it must be seen by the licensee to have that value.

Since I can't attend the meeting it is hard for me to have a feel for the mood of this group. CE has been a topic of discussion on and off for a long time. CE, once started would be hard to back away from so I would suggest moving carefully forward on the issue. I for one would not support a fee increase to implement CE just to see the requirement fade over the years but the fee stay in place.

Survey Results - Continuing Education for Licensees March 2016

STATE	Continuing Education		# Hours	Allowable Courses	Verification Procedure
	Yes	No			
Alabama		1			
Alaska		1			
Arizona		1			
Arkansas					
California		1			
Colorado		1			
Connecticut					
Delaware					
District Columbia	1		* 6	See below	self-reporting w/audits
* Require 6 hours over two years on District laws and regulations; Ethics and standards of professional practice; Occupational health, safety and welfare HIV/AIDS, communicable and infectious disease control; Product knowledge; Business; Management (Managers only)					
Florida	1		16	every two years	
Georgia	1		5	3 must be health & safety	
Hawaii		1			
Idaho		1			
Illinois	1		14		
Indiana		1		Repealed in 2006--considered barrier to practice	
Iowa	1		8	2 State law, 2 area of practice	
Kansas		1			
Kentucky		1			
* Require 12 hours biennially in 6-hours segments					
Louisiana	1		16	every other year	
Maine		1			
Maryland					
Massachusetts		1			
Michigan		1			
Minnesota	1		4	Health, safety, infection control, laws/rules, OSHA standards.	Licensee maintains records & Board does random audits
* Currently in Minnesota a licensee must work 400 hours each year or 1800 in three years or complete a 40 hours refresher course to renew. They are changing in 2016 to require 8 hours of CE every three years instead of the work experience.					
Mississippi		1	* 8	Must have board approval	Sign in-out
* Continuing education is required only for Master license holders -- must have 16 CE hours the first year they are upgrading and then 8 hours annually.					
Missouri		1			
Montana					

Nebraska	1		4	area of licensure	
Nevada	1		4	Bd developed sanitation & infection control test	
New Hampshire		1			
New Jersey					
New Mexico		1			
New York		1			
North Carolina	1		8	At least 1/2 in area of professional license	licensee maintains records & Board does random audits
North Dakota		1			
Ohio	1		8	every two years	
Oklahoma		1			
Oregon		1			
Pennsylvania		1			
Rhode Island		1			
South Carolina	1		12	Bd approved associations	see below
* Continuing education in 6 hour segments over a two-year period of time (Verified by clearinghouse integration with database)					
South Dakota		1			
Tennessee		1			
Texas	1		4		
Utah		1			
Vermont		1			
Virginia		1			
Washington State		1			
West Virginia	1		4	very year - variety of providers	
Wisconsin					
Wyoming		1			
TOTALS	14	30			

There were 51 potential responses, including the District of Columbia. 20 states responded, 31 states did not respond. Of those who did not respond, information was taken from the 2015 NIC Board Administrators Guide for 24 of the nonresponsive states. 7 states marked * did not have any information available in the Guide.

States Who Did Not Respond to Survey -- looked up Continuing Education in 2015 NIC Administrators Guide

Alaska	* Montana	New Mexico	Texas
Arizona	Nebraska	Ohio	Vermont
* Arkansas	Nevada	Oklahoma	Virginia
California	New Hampshire	Pennsylvania	Washington State
* Connecticut	* New Jersey	Tennessee	* Wisconsin
* Delaware			

South Dakota Cosmetology Commission Education Hour Task Force

Notes from April 13, 2016 Meeting

The Education Hour Task Force of the South Dakota Cosmetology Commission met on April 13, 2016 in Pierre, South Dakota. Present were the following:

Tammy Ugofsky, Cosmetology Commission Member
Laurie Brandner, Cosmetology Commission Member
Kate Boyd, Executive Director, Cosmetology Commission
Tom Poloncic, Black Hills Beauty College
Cricket Rick, Headlines Academy
Shawn Venjohn, Lake Area Technical School Cosmetology Program (LATI)
Angela Taylor, Stewart School

The meeting began with each of the school representatives giving an overview of what they would like to see with regard to revision of cosmetology hours.

Stewart School - Angela Taylor stated that she would like to see South Dakota keep the 2100 hour requirement for a full cosmetologist license and add in a hair design license at 1550 hours. She expressed concern about current students who are required to complete 2100 hours and then new students would be allowed to go to school for 500 hours less if South Dakota adopts a 1600 full cosmetology program.

Angela stated one of the reasons she would like to see a hair design license is to accommodate those individuals who only want to perform hair services and have no interest in esthetics or nail technology. She mentioned that some students start school and then transfer to a barber school in Nebraska because cutting hair is really what they want to do.

She asked about the Barber Board and what it would take to have the Barber Board and Cosmetology Commission combined or working more closely together. Executive Director Kate Boyd stated that a state occupational licensing board, such as the Cosmetology Commission would not suggest that a different board be eliminated or combined and would never try to tell a different board or commission how they should operate or change their laws/rules.

Headlines Academy - Cricket Rick stated that Headlines Academy would like to stay at 2100 hours, but would be happy with an 1800 hour cosmetology program, with a hair design license requiring 1200 hours.

LATI - Shawn Venjohn stated that she would like to keep cosmetology at 2100 hours, but she was told by LATI administrators that 2100 will not fly in the future. She said, given that, she would like to see full cosmetology at 1800 hours. Then if we need to go to lower hours in a year or two, make that change then.

Black Hills Beauty College - Tom Poloncic stated that he is in favor of keeping the cosmetology license and not adding in a separate hair design license. He thought the hours should be somewhere between 1500-1800 hours. He also stated that lowering the hours will likely increase intensity and probably help focus the students. He also suggested that the Commission give the schools more latitude to educate each student to their individual needs as some students need more education in one area than another.

Laurie Brandner, Commission Member - Laurie Brandner stated that there is an effort within NIC (National Interstate Council of State Boards of Cosmetology) to try to get the states more unified in terms of education hours. South Dakota is one of a handful of states (six) whose cosmetology education hours are 2000 or 2100. Reports that we have heard at NIC meetings in the past few years from individuals who have the pulse of what is happening Congressionally and with the federal government, indicate that the states with the higher education hours need to reduce their hours to be more closely aligned with the rest of the country. Additionally, 90 percent of the population of the United States lives in a state where the cosmetology education hours are 1600 or less. That could have an impact on future federally-funded financial aid.

Laurie summed up her remarks by stating that we really need to go to 1600 hours for a full cosmetology license.

There was a suggestion by a meeting participant that if the cosmetology hours are reduced, then the manager-operator license should be reinstated.

Tammy Ugofsky, Commission President - Tammy Ugofsky stated that the Commission did not just suddenly decide to change the cosmetology hours. Rather, this discussion started as a result of information relayed by NIC during annual conferences in recent years informing the states present that if the state boards do not make an effort to unify in terms of the number of education hours required for cosmetology, the federal government will likely step in and dictate the number of hours.

At this point the task force reviewed the draft 1600 hour proposal and made recommendations for changes in curriculum hour requirements. Additionally, more flexible hours were built into the proposal so that students could spend up to 16 hours shadowing in a salon prior to completing their education.

It is important to note that the group worked cooperatively, but several of the schools would like to see the cosmetology hours remain at 2100 or be reduced to no less than 1800 hours.

-- Kate Boyd

South Dakota Cosmetology Commission Education Hour Task Force

Draft 1600 Hour Program for Cosmetology

20:42:06:09. Required minimum curriculum for cosmetology course. Each licensed cosmetology school offering a complete cosmetology program, totaling a minimum of 1600 hours, shall meet the following minimum curriculum requirements:

- (1) General infection control and professional standards: 195 hours**
 - (a) Infection control in a licensed facility;
 - (b) Infection control standards and guidelines;
 - (c) Infection control for implements and equipment;
 - (d) First aid;
 - (e) Blood exposure standards;
 - (f) Professional development;
 - (g) Effective communication;
 - (h) Human relations;
 - (i) Business management/ownership; and
 - (j) State law.

- (2) The science of cosmetology, hair, skin and nails: 250 hours**
 - (a) Health, safety and infection control;
 - (b) General anatomy and physiology;
 - (c) Skin diseases, disorders and structure;
 - (d) Properties of the hair and scalp;
 - (e) Nail structure, growth, diseases, and disorder;
 - (f) Basics of chemistry;
 - (g) Product chemistry;
 - (h) Understanding the basics of electricity; and
 - (i) Basic nutrition.

- (3) General cosmetology: 300 hours**
 - (a) Principles of hair design;
 - (b) Scalp care, shampooing, and conditioning;
 - (c) Haircutting;
 - (d) Hairstyling;
 - (e) Braiding and extensions; and
 - (f) Wigs and hair additions.

- (4) Chemical hair services: 285 hours**
 - (a) Chemical texture services; and
 - (b) Hair coloring.

- (5) **Esthetics and skin sciences: 200 hours**
 - (a) Physiology and histology of the skin;
 - (b) Skin analysis; and
 - (c) Skin care products: chemistry, ingredients, and selection.
 - (d) The treatment room;
 - (e) Basic facial;
 - (f) Facial massage;
 - (g) Hair removal;
 - (h) Advance topics and treatments; and
 - (i) Makeup.

- (6) **Nail technology: 120 hours**
 - (a) Pre and post service procedures;
 - (b) Performing basic manicures and pedicures;
 - (c) Hand, lower arm, foot, and lower leg massage;
 - (d) Wraps, tips, and paraffin wax treatments;
 - (e) Polishing, light-cured gel polish, and design;
 - (f) Electric nail filing (4 hours);
 - (g) Monomer liquid and polymer powder nail enhancement;
 - (h) Light-cured gel enhancements; and
 - (i) Creative design.

Recap of Hours:

(1)	195	General Infection Control and Professional Standards
(2)	250	The science of cosmetology, hair, skin and nails
(3)	300	General cosmetology
(4)	285	Chemical hair services
(5)	200	Esthetics and skin sciences
(6)	<u>120</u>	Nail technology
	1,350	Minimum required hours
	<u>+ 250</u>	Flexible Hours
	1,600	TOTAL HOURS

A minimum of 250 hours of the curriculum set forth in this section shall be in theory classes. In addition to the hours set forth in this section, each student must receive an additional 250 hours of education of which 32 hours may be in commission-approved field trips and 16 hours may be in mentorships at salons chosen by the school. The remaining flexible hours are to be in areas that the school feels are necessary to supplement the basic course requirements for each individual student.

5/9/2016

Dear Commission Members,

In regards to the discussion of cutting cosmetology hours to 1,600; Stewart School is opposed to this, and we believe this decision is far too important to rush and decide in 2016.

1. We ask the Commission to keep the Cosmetology Program at 2100 hours. If the Commission is committed to cut hours immediately, please moderate the reduction to be more in line with surrounding states. The average of surrounding states is over 1,800 hours, as fitting the rural demographic we serve.
2. If the goal is to lower the barrier to employment, we feel this could be accomplished through the addition of a shorter (1450-1550 hour) Hair Design license. **This would be progressive in meeting the real and current demand for "Barber" type training that our state is lacking**, while allowing graduates to add Esthetics and/or Nails if they chose. This would allow the people of SD choices and lower time and cost barriers, instead of forcing all to learn something they don't want.
3. We ask the Commission to proactively address the Natural Hair Braiding issue, possibly by adding a short course requirement to cover mostly safety/sanitation to help those who only wish to braid hair legally in our state.

We are concerned about deregulation, and feel that this drastic measure would fuel the argument for those who push deregulation. It would raise the question as to why we thought 2,100 was correct in the past. Also, we could write a long list of serious issues certain to occur in any drastic hour transition for schools. We also have the issue of allowing graduates to work independently right out of school, and not under a manager, as required in the past. Would this be re-enacted in some form? Even if direct supervision would not be required, shouldn't there be some sort of oversight for graduates of a 1,600 hour program?

We hope the letter regarding Gainful Employment (GE) was not the basis for the 1,600 hour discussion, as cutting 500 hours will not help schools meet GE debt/earnings requirements. This would not translate into lower tuition. Schools with less practical clinic time would actually need to charge *more* tuition, all other things being equal (we can provide many examples of tuition charged by schools in low hour states). By our calculating, our student's maximum allowed federal loan would decrease up to \$2,334 (GE judges schools by our graduate's *median* debt, which this may not affect significantly). And our students would also miss out on up to \$1,293 in Grant funding (**free money for SD residents** from the federal government). So the unintended result of this cut would likely be **less aid for SD students and higher tuition = less affordable education = a higher barrier to employment**. A cut to 1,800 hours, still too drastic in our opinion, would at least allow students access to the aid mentioned above (We have included a proposed hour breakdown we hope the Commission will consider if a change must be made this year).

Sincerely,

Matt Fiegen
Angela Taylor &
The Entire Team at Stewart School

Stewart School: Proposed Program Breakdown

Required Minimum	Cosmetology	Hair Design	Esthetics	Nail Tech	Natural Hair Braiding
Safety & Sanitation Procedures with law and rule.	82	80	90	60	20
Scientific Concepts	158	125	90	60	20
Hair Color etc.	200	250	-----	-----	-----
Chemical Hair Relaxing	60	75	-----	-----	-----
Haircuts	200	275	-----	-----	-----
Hairstyling etc.	275	350	-----	-----	30
Permanent Waving	150	75	-----	-----	-----
Nail Tech etc.	125	-----	-----	200	-----
Esthetics etc.	200	-----	340	-----	-----
Business Practice w/Law and Rule	150	150	60	60	-----
Flex Hours	200	70	20	20	-----
Total Program	1800	1450	600	400	60

SOUTH DAKOTA COSMETOLOGY EDUCATION HOURS

The pages that follow include a post on the South Dakota Cosmetology Club Facebook page and responses to the licensees who read the original post. In those cases where comments are crodded out, it means the full comments are included on the previous or following page.

The last three pages contain email comments that the office received regarding cosmetology education hours.

I received this from Stewart's School and was asked to post. Please read and let the Cosmetology Board know how you feel about this.

ATTENTION SALON OWNERS AND LICENSED PROFESSIONALS!

A recommendation WILL be made at the May 24th Cosmetology Meeting for the reduction of hours in South Dakota.

There is currently a discussion about LOWERING COSMETOLOGY HOURS FROM 2,100 TO AS LOW AS 1,600. While we acknowledge the appeal of students being able to graduate sooner, Stewart School is against this drastic reduction. We feel it would hurt the industry and reduce the skill/confidence level of graduates. And students would receive far less advanced training, passing a burden on to salons. Students would also qualify for significantly less financial aid to help with their school costs.

If you are also opposed to lowering the hours in the State of South Dakota, please email your comments, questions or concerns to the Cosmetology Commission at cosmetology@state.sd.us or mail to:

South Dakota Cosmetology Commission
500 E Capitol Ave
Pierre, SD 57501
605-773-6193

Thank you for your help in keeping our industry professional and helping prevent deregulation. In a worst case scenario, a cosmetology license would become worthless, and anybody would be able to open a salon with no training. To prevent this, we must be proactive and make sure our voices are heard by those in Pierre who represent us.

As salon owners, you know all-too-well, finding good stylists is becoming harder and harder. Enrollments are declining, and federal regulations are making it harder and harder for schools like ours. We have always kept our tuition low, so students should have no problem meeting new graduate debt/earning requirements. This proposed hour (and aid) cut, however, could make school unaffordable for a lot of students, further reducing enrollments and qualified graduates for salon to hire.

Thank You,

Angela Taylor
School Director
604 N. West Ave.
Sioux Falls, SD 57104

debt/earning requirements. This proposed hour (and aid) cut, however, could make school unaffordable for a lot of students, further reducing enrollments and qualified graduates for salon to hire.

Thank

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Comments

Done



Julie Petersen

As a salon owner, I agree this would make it that much harder to find stylists. I do want to let people know though that this has nothing to do with our cosmetology commission wanting to reduce the hours. Federal funding for anything more than 1600 is what is creating this conversation. 90% of the population live in states that require 1600 hours or less, and those students are passing the state tests and getting licensed. So the government begins to ask the question, "why are we funding schools that have way more hours?" Again, this transition makes me nervous, yes! But our schools not receiving federal funding for their students also makes me nervous. It's a super tough topic for sure!

April 26 at 9:51 AM · Like · Reply



Julie Petersen

You're totally right! This is going to have some major adjustments and negative consequences moving forward if it goes through. Adjustments for the schools, the commission salon owners, and the clients!!! It's really kind of scary.



Write a reply...



Erica Vilhauer

I feel like this is a slap in the face for all of cosmetologist and for anyone thinking about going into this industry! To me it feels like they are degrading our schooling and saying those extra hours are useless! Especially coming from Stewart's because they are not just teaching you cosmetology you are also learning the business side of things and also if they changed the hours those future cosmetologist would miss out on so many things! While I was in school we were already rushed to get through the basics of cosmetology I can't image what it would be like with the decrease in hours. I don't understand where they think this would benefit anyone besides the money aspect! The coaches could be making much more money doing hair in a salon and now this would only make it harder to



Write a comment...



Steph Mortimore shared BehindTheChair.com's photo.

April 20 at 12:30 PM



Comments

Done



Erica Vilhauer

I feel like this is a slap in the face for all of cosmetologist and for anyone thinking about going into this industry! To me it feels like they are degrading our schooling and saying those extra hours are useless! Especially coming from Stewart's because they are not just teaching you cosmetology you are also learning the business side of things and also if they changed the hours those future cosmetologist would miss out on so many things! While I was in school we were already rushed to get through the basics of cosmetology I can't image what it would be like with the decrease in hours. I don't understand where they think this would benefit anyone besides the money aspect! The coaches could be making much more money doing hair in a salon and now this would only make it harder to employee the amazing coaches they have now! If anything I think other states should consider increasing their hours, which I know is very unlikely but it's just my thought!

April 26 at 10:29 AM · 1 Like · 1 Reply



Kayla Grashorn

Cosmetology schools purpose is to educate on the basics of cosmetology, sanitation and infection control and basic concepts. All of that can be done in 1600 hours just like the majority of other states. Education of business is a whole nother degree, I did... See More



Brenda Hicks Williams

Yes you can get what you need in 1600 hours I think that South Dakota need to be like other states I went to school here and the staff there was great but I was finish with School at 1500 hrs. But the laws stated that you need 2100 total just to be allow to wor... See More



Write a reply...



Connie Weniger

It definitely would not be a good idea. The ones graduating don't know anything yet.

April 26 at 12:30 PM · 1 Like · 1 Reply

Write a comment...



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500 E Capitol Ave
Pierre, SD 57501
605-773-6193

Thank you for your help in keeping our industry professional and helping



As salon owners, you know all too well, finding good stylists is becoming harder and harder. Enrollments are declining, and federal regulations are

Replies

Done



Kayla Grashorn

Cosmetology schools purpose is to educate on the basics of cosmetology, sanitation and infection control and basic concepts. All of that can be done in 1600 hours just like the majority of other states. Education of business is a whole nother degree, I didn't go to school at stewarts, but I wouldn't ever expect to learn the business aspects. If I wanted to learn that it should be another educational feild or addition education on ones own time imo.



Brenda Hicks Williams

Yes you can get what you need in 1600 hours I think that South Dakota need to be like other states I went to school here and the staff there was great but I was finish with School at 1500 hrs. But the laws stated that you need 2100 total just to be allow to work here. So if anyone wants you to believe that it can't be done this is not a true statement. You go to school for the basics you should always take more training to better your career because each day it will always be something new to learn. The more training you get under your belt the more you will grow in this field



Connie Weniger

It definitely would not be a good idea. The ones graduating don't know anything yet.



Please

1 Comment

Like

Comment

voices are heard by those in Pierre who represent us.

As salon owners, you know all-to-well, finding good stylists is becoming harder and harder. Enrollments are declining, and federal regulations are

making our tuition debt/could enroll

Thank

Angela Schoen 604 Sioux

Comments

Done

that South Dakota need to be like other states I went to school here and the staff there was great but I was finish with School at 1500 hrs. But the laws stated that you need 2100 total just to be allow to wor... See More



Write a reply...



Connie Weniger

it definitely would not be a good idea. The ones graduating don't know anything yet.

April 26 at 12:20 PM · Like · 1 · Reply



Kayla Grashorn

By lowering our hours we are more in compliance with all of the majority of state required hours. I think its a great idea. Students are there to learn the basics of cosmetology. Not business. It is salon owners responsibility, if they choose to take on new graduates, to help guide them and teach them more in depth cosmetology. If they don't have the desire or ability to do that they should hire veteran stylists. I have learned more in a salon than school could ever teach. I have had salon owners that wanted to teach, guide and educate me and others that only saw me as a name on the schedule. Also if we are so enthusiastic about continuing education that just means if the hours lower, we could be gaining hours throughout continuing education. The responsibility to educate ourselves and keep our industry regulated is in our hands. We have to give and take and maintain those concepts with the majority. I think its fantastic and we should be backing this. I think its a step towards maintaining regulation and showing the government we take our profession seriously enough to give a little to maintain our status.

April 26 at 1:49 PM · Edit · Like · 1 · Reply



Peggy Sandy

Where did you go to school Kayla? Where do you work? And are you saying you could not run your own successful salon after graduating?



Write a comment...



Please

2

1 Comment

Like

Comment



voices are heard by those in Pierre who represent us.

As salon owners, you know all-to-well, finding good stylists is becoming harder and harder. Enrollments are declining, and federal regulations are

making our tuition debt/could not enroll

Thank

Angel Scho 604 Sioux

Like



I would about comm though for m Comr of op

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Replies

Done



Peggy Sandy

Where did you go to school Kayla? Where do you work? And are you saying you could not run your own successful salon after graduating?

May 3 at 12:01 AM · Like · Reply



Kayla Grashorn

Peggy Sandy I went to school in Nebraska at 2100 hours, I have been a cosmetologist for 10 years, I am self employed, Ive worked for franchises and managed a salon. I think 2100 is too much and think we should be lowered to 1600 and be more in line with all of the other states. I wouldn't say I felt comfortable being self employed after even 2100 hours because school is the BASICS and my goal at that time, 10 years ago, was not self employment or running a business. If I felt that was my desire I would have also pursued an education in business management. I have taken many, many classes over the years and gained from experience in the salon and my fellow teammates. IMO school taught me basic cosmetology. All of my color knowledge came from classes I chose to take or learning from fellow stylists. Haircut trends constantly change so I take classes for that also regularly. With the benefit of online education we are also able to learn for video and tutorials and keep up with trends. I think cosmetologists best knowledge comes from experience, additional classes taken upon your specialized interests and target clientele and having a positive and encouraging work environment. I also have a degree in human services and feel my job is about serving people and finding passion in my work.

May 3 at 12:27 AM · Like · Reply



Write a reply...



1 Comment

Like

Comment



voices are heard by those in Pierre who represent us.

As salon owners, you know all-to-well, finding good stylists is becoming harder and harder. Enrollments are declining, and federal regulations are

making our tu debt/ could enroll

Thank

Angela Scho 604 Sioux

Like



I would about comm though for m Com of op

14

Like



Please

2

Like

Comment

Comments

Done



Steph Mortimore

If the hours are lowered I do not think students should be allowed to do booth rental. I think they should have a minimum of 12-24 months working experience before being self employed.

April 26 at 2:16 PM · Like · 11 · Reply



Kayla Kolda



Write a reply...



Kayla Grashorn

Why do u feel that way **Steph Mortimore**? A stylist is going to learn on the job. When i managed a salon we loved new stylist! Teaching someone eager to learn and guiding them through your specific salon atmosphere helps them in a big way. As I said above if salon owners don't want to hire new cosmetologist they don't have to. If the feel they can help educate them, guide them and put forth the effort to help them build a clientele and learn about that aspect of the industry great. It just depends on the professional in charge. I have worked in a few atmospheres and booth rental is the best way to learn and having an awesome guide is key! Sadly too many salon owners don't want to invest the time, energy or education on new stylists and expect them to come out of school (basic education) a full blown professional with a clientele and that's just not realistic! I would love to hear your perspective though!

April 26 at 2:40 PM · Edited · Like · 2 · Reply

View 5 previous replies...



Kayla Kolda

I feel like the discussion here isn't about the cutting hours, it is what is being done with those hours while in school.. If those traits and qualities are what are missing in young professionals, then that is what cosmetology education needs to focus mo... [See More](#)



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Steph Mortimore

I'm sorry, I didn't word that very well. I LOVE new designers right out of school, in fact I just hired two! The energy and creativity from young new designers is inspiring! I don't care how many years you've been in this profession, we still learn from each other at any level of our careers. What I'm noticing and hearing is often students go to booth rental right out of school with huge expectations, spending a lot of money to get set up, not understanding sales taxes, insurance, how to budget, etc. and then can't make enough to cover their expenses let alone live on. They need encouragement, additional experience and training! I know I did! They need a good mentor or coach to show them how to build and grow. They get discouraged and quit the business all together because they don't have any guidance. We're losing really great designers in our industry because of it. I understand the idea of being self-employed, but they need some help to get started. I think it's a huge disservice to set so many of them up without back up. Thank you Kayla Grashorn for asking the question!

April 28 at 8:05 PM · Like · 1 · Reply



Kayla Grashorn

I agree, however i know i didnt learn tht at school, but rather experience. I strtred at a franchise salon and worked my way up. I know many who started out with their own business or booth rental and worked their way up. Either way it takes a lot of work, dedication and a guiding mentor, salon owner or boss to help. I personally feel none of that can be taught in a school, but rather through experience and working in the field.

April 28 at 4:29 PM · Like · 1 · Reply



Kayla Kolda

VERY INTERESTING! I started my salon only 6 months after I graduated, maybe even less ... Being self employed, and it will be open 3 years in August. That is a tad ridiculous. That hit the wrong cord with me, Steph Mortimore

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can be taught in a school, but rather through experience and working in the field.

April 26 at 4:29 PM · Like · 2 · Reply



Kayla Kolda

VERY INTERESTING! I started my salon only 6 months after I graduated, maybe even less ... Being self employed, and it will be open 3 years in August. That is a tad ridiculous. That hit the wrong cord with me, **Steph Mortimore**

April 26 at 9:03 PM · Edited · Like · 1 · Reply



Allyssa Eschenbaum

Kayla Kolda, do you feel you would've been ready to open your own salon after 6 months if it weren't for our current education requirements of 2100 hours? I know it is hard to say considering we have 2100 hours, I am just honestly curious.

April 26 at 9:12 PM · Edited · Like · 1 · Reply



Kayla Grashorn

** I disagree Allyssa, I have friends in other states that only have 1600 hours that open salons or booth rent and are doing just fine with their business. A majority of those 2100 hours we are thrown on a floor to work on clients with little direction and make money for the schools. School should be focused on teaching us the basics of services, enforce sanitation and infection control, education about the skin, hair, etc. and work on those focused services. In stead of throwing students on a floor to make money for the schools, their education expenses should be more focused on actual education, then 1600 hours would be more than sufficient.

April 26 at 9:23 PM · Like · Reply



Kayla Kolda

I feel like the discussion here isn't about the cutting hours, it is what is being done with those hours while in school. If those traits and qualities are what are missing in young professionals then that is what cosmetology education

Write a reply...



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Kayla Kolda

I feel like the discussion here isn't about the cutting hours, it is what is being done with those hours while in school.. If those traits and qualities are what are missing in young professionals, then that is what cosmetology education needs to focus more on?! Yes I did feel I was ready. But I was not 18 or 19 when I graduated from Cosmo school. I went and took business classes before attending Stewart's. But if those things are what are consistently missing from graduates, then those things are maybe what South Dakota cosmetology education needs to spend more time to focus on? But is that in the realm of the what a cosmetology school is responsible to cover? Are they responsible for covering taxes, mentoring, finances? I learned taxes, financing, marketing, advertising & sales pretty much on my own.

I do not know If I would have been ready, I can't answer that, because I do not know. But I didn't feel unprepared. Hope that answers your question **Allyssa Eschenbaum**, p.s. h!!! :)



Steph Mortimore

Maturity level, drive and tenacity have a lot to do with it, and good for you. Not everyone has the confidence and direction you had. It's not impossible



Allyssa Eschenbaum

Very valid point Kayla! I think regardless of the time spent on education there will be a learning curve for whatever path you chose to take (booth rent, commission, owning). I think having been a non-traditional student helped me in my path as well and I'm thankful for the extra hours, personally I feel they helped my confidence level. I also agree if we have the longer hours that they should be focused more on taxes, etc.



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Write a reply...



Lana Schott

Yes I agree..as a salon owner we need the education to better the cosmetologist that are coming out of school...more hours will acquire more experience! !!! Please do not do this hour change!!!!

April 26 at 8:11 PM · Like · 2 · Reply



Kahli Bryant

What about interning at a salon for the last 500 hours? I have a chiropractor who interns massage therapist. The price is lower, and they really get to "experience" a salon setting. Could go towards their salon project hours. The hours and program will have to revamped anyways....

April 26 at 8:50 PM · Like · 2 · Reply



Kayla Grashorn

Kahli Bryant employers should already be doing this. When I managed a salon we monitored our new clients for the first few months. Salon owners and managers need to take initiative to employ veteran stylists or else invest in new stylists to help build their salons. Honestly we need like a poll of what is most beneficial for all cosmetologists in South Dakota. There are way to many ideas and not enough people taking initiative. Lowering the hours would put us in relation to the majority of the other states, same with continuing education (however it needs to be based on sanitation and infection control, hair education should be done in the salon or can be done online). I also feel that unless the majority agrees on other changes like interning or required work experience for booth rental we have to have a good case for the board on why that is so crucial.

April 26 at 8:57 PM · Like · Reply



Kahli Bryant

I don't understand, I don't know any salon that a student is SD interns at.



Write a comment...



Like

Comment

debt/earning requirements. This proposed hour (and aid) cut, however, could make school unaffordable for a lot of students, further reducing enrollments and qualified graduates for salon to hire.

Thank

Replies

Done



Brenda Hicks Williams

There aren't any. Even when I was teaching at a school I questioned was many of the students ready with the 2100 hours. So it still goes back to even if they went to 1600 hrs. You still need to also educate yourself by taking business courses and you have to have the passion. School can't teach you that but if a student once they receive license wants and think that they ready for Booth Rental and understand that will be response able for the over head and understand that they may lose before they gain then you can't put that on the school. I agree they should have some type of Internship as they do in nursing and any other field and the hours are added to your credits like when you go to a Hair show same thing still learning so If the drop from 2100 to 1600 the same requirement should apply.

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Steph Mortimore shared BehindTheChair.com's photo

April 20 at 12:30 PM



our tuition low, so students should have no problem meeting new graduate debt/earning requirements. This proposed hour (and aid) cut, however, could make school unaffordable for a lot of students, further reducing enrollments and qualifiend graduates for salon to hire.

Comments

Done

... you may not still need to also educate yourself by taking business courses and you have to... See More



Write a reply...



Kayla Grashorn

they dont, thats not a requirement. But as a professional, salon manager or owner, even fellow stylist, we should be helping to teach these newbies about our particular working environment. No student, no matter how many hours or education, will NOT be prepared for the working environment that is diverse at every place you go. The responsibility really falls on us fellow professionals. I have never worked in salon that didnt go out of their way to teach and guide me, provide me continuing education or teach me something new. If were not getting that out of our employers then they are not doing their job right. Isnt the boards job to be concerned about sanitation and infection control, regulating cosmetologists and providing safety for clients and stylists? Their job is not education or cosmetology techniques. As a cosmetologist I take responsibility for my own career, for those I work with and the environment I work in. My education is my responsibility. Fighting over hour changes, continuing ed etc is not going to help deregulation, just draw more attention to the fact that we are NOT UNITED, that we dont want to fight that cause but every other little thing. Its really sad we can all come together for the big picture, rather than fight what is normal in a majority of the other states.

April 25 at 9:11 PM · Like · 2 · Reply



Kahli Bryant

You could also take the safety and sanitation to the salons with the interning student. The state could provide videos and check lists to complete during down time. I would have my employees watch these videos... I was in the salon for 7 years, then went and taught at a school. Oh boy did I forget about a lot of safety and sanitation. Teaching was a great way for some review. I would be all for having an intern at my salon. I was just speaking with myAVEDA supplier today

Write a comment...



Steph Mortimore shared BehindTheChair.com's photo.

April 20 at 12:30 PM



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Kahli Bryant

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April 28 at 9:09 PM · Like · 1 · Reply



Kayla Grashorn

That should all be a part of the education system and can be completed in 1600 hours just like it is in a majority of the states though. It should be the salon owner, manager etc. job to teach new hires their way of doing things. Ive worked at franchises that do training like that with all new hires. Ive worked in booth rental where my salon owner has guided me in the services and expectations she has. I have never felt the need to have an internship or require that out of any new hires. I just dont understand the logic behind needing work experience to booth rent or internships to teach basics of cosmetology after the student just did that in cosm. school?

April 28 at 9:48 PM · Like · 1 · Reply



Dana Porter Ron Dykstra

What if you want to open your own salon, & don't have some one to watch over you, you should be prepared to go out on your own!

Write a comment...



Like

Comment

debt/earning requirements. This proposed hour (and aid) cut, however, could make school unaffordable for a lot of students, further reducing enrollments and qualified graduates for salon to hire.

Replies

Done



Dana Porter Ron Dykstra

What if you want to open your own salon, & don't have some one to watch over you, you should be prepared to go out on your own!



Kayla Grashorn

Those with that interest should also pursue an education in running a business, as those things do not pertain to cosmetology itself. Cosmetologists should also be prepared to gain additional education in specific color, product, etc. lines they wish to use. School teaches the basics, after that its up to the individual to make anything else happen for themselves.

Steph Mortimore shared BehindTheChair.com's photo

April 20 at 12:30 PM



...but for now, so students should have had prior training in new graduate
debt/earning requirements. This proposed hour (and aid) cut, however,
could make school unaffordable for a lot of students, further reducing
enrollments and qualified graduates for salon to hire.

Thank

Replies

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Angel
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Steph Mortimore
Good question!

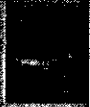


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Kayla Grashorn
<http://www.collegeadvising.com/college-advice/collegelicensingrequirementsbystate>

State by State Cosmetology Licensing Requirements
collegesanddegrees.com



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Kayla Grashorn
All schools must teach what is included on the national test, therefor as long as those things are taught. Nothing has to be "cut" from the curriculum it just needs to be focused. As we see from all the states the ones that do have internships, those are require OR cosmetology school, not both!

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Steph Mortimore shared BehindTheChair.com's photo
April 20 at 12:30 PM

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Kahli Bryant



A LOT of mistakes happen in the salon when students are first out of school in the salon. I really won't let a student just start in my salon. It's a lot of shadowing and training before they get to cut or color a head of hair. I can't take the risk even if they have good references and a good practical that I put on. Im just throwing a suggestion out there to keep the 2100 hours, support and ideas is what this post is asking for :-)) was just talking to a person, telling me students are getting board at school. Interning them could be a way to keep the hours and spark their interest to keep them going with the senioritis we all get.



Monica Engeltjes

Not quite what I mentioned, the student attention has changed due to social media and that they have more access to online education. Today's learners are educated, and very talented. End of my discussion. Thank you.



Amanda Lynn Palmer

I love the cosmetology industry but I went to school for 2100 hours and all I have done since I graduated is nails. Hated doing hair, still do and it is one hundred percent because I am not confident in what I'm doing. I personally think I would have learned much more being in a salon, with a successful stylist, assisting, interning and or watching them for some of the required hours. I would have felt so much more confident when my certificate was signed and I was sent on my way.

View 4 previous replies...

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April 20 at 12:30 PM



our tuition now, so students should have no problem meeting new graduate debt/earning requirements. This proposed hour (and aid) cut, however, could make school unaffordable for a lot of students, further reducing enrollments and qualified graduates for salon to hire.

Thank



Replies

Done



Brenda Hicks Williams

Yes this plays a big part in the way and how you may have learn everyone is not a Teacher or a good mentor just because you have your hours and maybe some salon training under your belt doesn't qualified you to teach. This is another problem why so many of the New Stylist aren't ready and lack the confident to enter into a Salon setting because they are afraid that not only clients but the salon employees will make them second guess themselves. So again even if the hours are 2100 or 1600 it still need to start at school and you do need some Salon practice in these hours

April 27 at 12:53 PM · Like · Reply



Dana Porter Ron Dykstra

Didn't you work on the floor for like 9 months??

April 29 at 11:38 AM · Like · Reply



Brenda Hicks Williams

Yes

April 28 at 3:16 PM · Like · Reply



Kayla Grashorn

so yeah, your time on the floor, thats what is considered "interning" or learning on the job, RIGHT?? I mean, thats the whole concept of it, is it not?

May 3 at 12:35 AM · Like · Reply



Kayla Grashorn

basics class teaches you how to do it (much like a traditional classroom) and the floor teaches you the "interning" aspect.

May 3 at 12:35 AM · Like · Reply



Amanda Lynn Palmer

Soo my time on the floor and being in a salon are different...



Write a reply...



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April 20 at 12:30 PM



on a budget, so students should have no problem meeting new graduate debt/earning requirements. This proposed hour (and aid) cut, however, could make school unaffordable for a lot of students, further reducing enrollments and qualified graduates for salons to hire.

Than

Replies

Done



Kayla Grashorn

basics class teaches you how to do it (much like a traditional classroom) and the floor teaches you the "interning" aspect.



Amanda Lynn Palmer

So my time on the floor and being in a salon are different... A successful stylist in a salon would be A LOT more busy than I would be on the floor in the school, the teachers in a school are teaching things how they are told to but there are so many different ways to do things. It would have been nice to learn or see how to do things for a while from someone who actually does it every day not someone who is in a school teaching the same shit over and over everyday.

Why is it that massage therapists intern and have continuing ed hours but cosmetologists don't?



Dani Peterson

I wasn't 100% comfortable when I got out of school with doing hair either, and the salon that I started working in after graduation definitely did not help my confidence at all. Which made me not like doing hair, and was the reason I didn't do it for a whole year. Then I started in a salon where I wasn't scared to ask questions, and I became confident in what I was doing. Definitely stick with the 2100 hours of school because four years after I have graduated, I still learn every day. They teach you the basics in school and once you get a knack for things, you can go about doing them your own way more efficiently. I've learned way more being out on my own than in school BUT I would have never been comfortable enough if I hadn't learned any of the things I did in school.



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April 20 at 12:30 PM



...ation low, so students shouldn't have no problem finding a new graduate debt/earning requirements. This proposed hour (and aid) cut, however, could make school unaffordable for a lot of students, further reducing enrollments and qualified graduates for salons to hire.

Comments

Done



Sara Smith

I'm a "newbie". I graduated almost two months ago. As a new graduate, I do not feel I could have learned all I did in 1600 hours. No way. Still today there are certain things I'm not 100% confident on, but I'm not afraid to ask a "veteran". I feel if they lower the hours, then schools need to cut the stuff out that you learn by just getting out there. Focus more on the things that students aren't 100% on. Then maybe some schools would be more focused on the education aspect vs the money. Bottom line, I learned a lot in 2100 hours. To try to pack all of that into 1600 means cutting out things in your teaching programs and that's not fair either. What some may understand in a matter of one days learning takes others a month.



Brenda Hicks Williams

Listen everyone you have to keep going to education class once you are finish with Beauty School that is the biggest thing with this field no matter how many hours it takes to finish 2100/1600 this is something you have to do for self for growth.



Brian Jody Ninneman

I begg and plead to keep Sd hours at 2100 hours I have always been proud in know that the student are give the extra time it truely make our industry better reputation having our student well educated ...also I strongly encourage continuing education knowledge is powerful and needed to stay on top of things!! I also remember just getting outta beauty school and not having the funds to get to the hair show till I had my client established then I felt I could afford hairshows there again I feel if the student can get as much experience during beauty school meaning 2100 because it may be a bit before the can afford taking the time and getting to a hair show even if they really want to!!! Please do not take this education away from our atudents

Steph Mortimore shared BehindTheChair.com's photo

April 20 at 12:30 PM



our tuition now, so students should have no problem meeting new graduate debt/earning requirements. This proposed hour (and aid) cut, however, could make school unaffordable for a lot of students, further reducing enrollments and qualified graduates for salon to hire.

Than

Comments

Done



Jade Smith

I am from out of state. I earned 1500 education hours, then worked for free as an intern. My work experience after school qualified my license (by that time I had two different state licenses) to transfer. I have since seen and worked with graduates from several other states and schools. I don't feel that the licensed cosmetologists that graduated in SD with more hours than any of the others, were or are more qualified. I think that the support from the salon is vital in helping a graduate grow. Having students train with my team has shown me what they get from school. I don't think that there is a difference between somebody who has had 1500hrs or 2100hrs. The difference is in how the student or graduate utilizes their time, and what they choose to do with their license. From a business standpoint, the schools won't be profiting as much. But graduates will be working sooner, making more money, therefore spreading it through the economy helping more than just once business. The mothers that need to provide for their families can do that sooner. Or even just the independent individual who needs to be able to work to live, can do so in less hours. Being a full time student at 40hrs a week limits availability and hire ability, during that term, making living more difficult.

April 27 at 7:57 PM · Edited · Like · 165



Terri Kouba

Absolutely do not change to any less hours! Cosmetologist need to have as much experience as possible. They need to be Confident in their knowledge and skills! Also they very much need to know the business side especially if they plan to do booth rental. This is their own business within the business!

April 27 at 7:50 PM · Like · 2 · Reply



Dana Porter

As a salon owner operator, I personally didn't think the 2100 hours was to many & i drove 160 miles everyday , you need to know what your doing to be successful at it, its like anything if you want to do it you don't mind taking the time

it takes!

Write a comment...



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April 20 at 12:30 PM

Angie Scho 604 Sioux



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our tuition low, so students should have no problem meeting new graduate debt/earning requirements. This proposed hour (and aid) cut, however, could make school unaffordable for a lot of students, further reducing enrollments and qualified graduates for salons to hire.

Comments

Done

I much need to know the business side especially if they plan to do booth rental. This is their own business within the business!

April 27 at 1:58 PM · Like · 2 · Reply



Dana Porter Ron Dykstra

As a salon owner operator, I personally didn't think the 2100 hours was to many & i drove 160 miles everyday , you need to know what your doing to be successful at it, its like anything, if you want to do it you don't mind taking the time it takes!

April 28 at 11:29 AM · Liked · 2 · Reply



Angelique Verver

I am from out of state as well.. In Texas, way back when.. we only had 1500 hours.. after I graduated I entered an apprentice program for another year and half.. in retrospect I don't know if extra hours at school would have helped or not to get me further in my career? I do know that doing the apprenticeship was hands down the BEST thing I could have done. As for everything I learned at school (and it was the best school in the Dallas/Ft Worth region at the time) , I only needed the basic things because the salon and all the classes I took after with my salon, retaught me and showed me the things I needed to work in that kind of environment. (I worked at the Four Seasons Hotel and Resort and my boss was very particular on how we conducted ourselves and we worked with high profile clients) Although now is very different than 25 years ago so maybe the extra training is needed?.. but I do think that salons should also step up and provide apprenticeship to mold and train the new ones to really teach them in real time how a salon works and what is expected of them BEFORE they even work on clients for them....this is what helped make me raise my bar for myself and I understood that it takes everyone from your shampoo assistant to your manager/owner.. no one is above another.. everyone is important to your success.. :)

May 3 at 10:05 AM · Liked · 2 · Reply

Write a comment...



Steph Mortimore shared BehindTheChair.com's photo.

April 20 at 12:30 PM



Boyd, Kate

From: Southeastern Hair Design <info@siouxfallshair.com>
Sent: Wednesday, April 27, 2016 4:19 PM
To: Cosmetology Commission
Subject: Lowering required hours

Dear Commission

I am totally not for lowering the hours especially since we see the new stylists coming out less and less prepared. It is not fair to them, if anything they need mentoring and required continued education because they don't know what they don't know. So many are coming out of school and failing and getting out of it entirely and that is sad. We need more education if anything. I now they government is getting involved and they don't know about our profession at all. I have talked to people in other states that have less hours and the consensus is that they are not very good. I have talked to the general public and they are shocked that we don't have continued education required. Do we need to have the public involved, since it is about their safety ? What do you think they would say ? Does anyone want to go to a stylist that does not have the correct knowledge ?

I will be coming out for the meeting in May .

Eileen Donley

From: Brooke Passolt [mailto:brooke_29racing@hotmail.com]

Sent: Wednesday, April 27, 2016 2:42 PM

To: Cosmetology Commission

Subject: Hours

I think changing the hours from 2100 to 1600 is a terrible idea... While on the other hand I think changing it to 1900 or 1800 would be fine. Depending on the school alot of students are ready to graduate around 1800 hours. It more that some of the school will need to push classes towards their students more.

Sent from my Verizon Wireless 4G LTE smartphone

From: Steiner, Chris L [<mailto:cstei1@jcp.com>]
Sent: Monday, May 09, 2016 12:01 PM
To: Cosmetology Commission; Lohr, Shawn
Subject: Cosmetology State Hours reduction

To Whom it may concern:

I am writing today, to share my concern for the commission to reduce the state's cosmetology hours to 1600 hours.

I have been in the cosmetology career for 28 years and the past 21 years a hiring manager for the JCP Salon corporation .

To be honest it really scares me to hire someone with only 1600 hours to service our clients, today a student with 2100 hours my staff and I have to spend additional time training and getting them prepared to service clients, we have to go over haircutting, coloring, and perming.

I feel it would hurt the State and the program to reduce the hours that low, any hours below 1900 would not be beneficial to the student's entering into the cosmetology career.

Thank you for taking the time to hear our concern.

Sincerely,

Chris Steiner
JCP Salon
Watertown,SD

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Boyd, Kate

From: Rose Brown <drbrowns@goldenwest.net>
Sent: Tuesday, April 26, 2016 3:39 PM
To: Boyd, Kate
Subject: Re: Lowering state cosmetology hours

I'm just wondering where would they be eliminating hours from and then would stylists have to work under someone for hours before being independent? Just curious? Thanks, Rose

Sent from my iPhone

> On Apr 26, 2016, at 1:03 PM, Boyd, Kate <Kate.Boyd@state.sd.us> wrote:

>

> Hi Rose,

>

> Thank you for your interest and input into this important subject.

>

> -- Kate

>

> Kate Boyd, Executive Director

> South Dakota Cosmetology Commission

> 500 E. Capitol Avenue, Pierre, SD 57501

> Phone: 605-773-6193 Fax: 605-773-7175

> email - cosmetology@state.sd.us

> website - cosmetology.sd.gov

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>

> -----Original Message-----

> From: Rose Brown [<mailto:drbrowns@goldenwest.net>]

> Sent: Tuesday, April 26, 2016 11:17 AM

> To: Cosmetology Commission

> Subject: Lowering state cosmetology hours

>

> I am a salon owner and I am not in favor of the cosmetology school hour reduction for the state of SD!

Sincerely, Rose Brown

>

> Sent from my iPhone

>

Amanda Premus

To: South Dakota Cosmetology Commission

RE: Obtaining a Senior Instructors License.

Received in
commission office
5-11-16

Please accept this letter and attached resume as a proposal to obtain a Senior Instructors License.

Request for alternative licensing of Senior Instructor is based on the South Dakota Board of Cosmetology's Administrative ruling, including but not limited to:

The following **work experience** may be recognized in lieu of educational courses.

1-2 years = 300 hours

3-5 years = 500 hours

6-10 years = 600 hours

11-14 years = 700 hours

15 or more years = 800 hours

SDCL 36-15-26.2. Education for instructors. The commission may adopt rules pursuant to chapter 1-26 pertaining to educational requirements for instructor licenses and the renewal of instructor licenses including the kinds and subjects of education and the number of hours of education required. The commission may also substitute experience in addition to or in lieu of educational requirements. The commission may set a fee through rules adopted pursuant to chapter 1-26 to cover the cost of verifying the required continuing education. The commission may offer a course and charge a registration fee to cover the costs.

Objective: Proposed alternative Senior License hours include but are not limited to:

Obtaining acceptance of any/all hours completed through the initiative of continuing education throughout career to date. Professional standard is of utmost importance and request the board consider upon review of required hours for Senior Instructor License based on the following experience, courses and trainings:

- Distance education pre-approved by the Commission; Milady online courses. 30 hrs.
- Previous Salon experience Experience hrs. (5.5 years)
- The Salon Professional Academy – up to 700 hrs.
- Advance Matrix Craft Color/Cut Be Inspired, Fargo (August 2012)
- Bare Mineral Makeup, Revive Day Spa (January 2013)

- Image all you can be Matrix Color Class, Revive Day Spa (July 2013)
- Salon Centric Spring Show, Omaha NE (Spring of 2013-2015)
- Matrix Color Insider Advance Training (July 2013)
- CND Nail Certification, Brookings (December 2013)

- Surface Hair Blow Out Boot camp, Revive Day Spa (February 2014)
- Recruit Days, LATI (March 2014)
- Matrix Advance Color Class, Revive Day Spa (March 2014)
- Spring Show, Omaha (March 2014)
- Bio Ionic Tool Training, Revive Day Spa (June 2014)
- Bare Mineral, Revive Day Spa (December 2014)
- Pureology Product Knowledge, Revive Day Spa (March 2015)
- Matrix Cutting/Coloring & Jen Planck, LATI (March 2015)
- Nufree Waxing, Revive Day Spa (June 2015)
- Footlogix Pedicure, Revive Day Spa (June 2015)
- Surface Men's & Woman's Cutting, Revive Day Spa (August 2015)
- Make Artist Celebrity Application, Revive Day Spa (January 2016)
- Over The Top with Michael Cole, Revive Day Spa (February 2016)

(Requesting the SD Board of Cosmetology to consider up to 300 hours for advanced education, training, and certification.)

- Cosmetology Experience 6 years (600 hours)
- The following **alternative instructor education courses** will be recognized.
 1. Distance education courses. All Milady faculty online courses have been pre-approved with 30 hours earned for each online course completed. Other online course may be pre-approved by the Commission if an applicant submits detailed information on the online course. Certificates earned will need to be submitted to the office.

(<https://dlr.sd.gov/bdcomm/cosmet/documents/ccinstructordirections.pdf>)

(9 courses 270 hours)

- The Salon Professional Academy (up to 700)

Total hours: up to 1820

Upon approval of proposal I eagerly intend to complete the Instructor's Application in addition to South Dakota Instructor State Law/Rule Exam.

Thank you for considering my proposal; if you have any further questions please do not hesitate to contact me at 605-881-1863.

Best Regards,

Amanda Premus