MEETING AGENDA
SOUTH DAKOTA COSMETOLOGY COMMISSION
Meeting held via Microsoft Teams
Friday, December 10, 10:00 a.m. CST

To join the meeting via conference call:
- Call: +1605.679.7263
- Phone Conference ID: 5490147#

A=Action
D=Discussion
I=Information

Commission Business Meeting

A. 10:00 a.m. (CST) - Convene.......................................................... Tami Stokes

B. Roll Call................................................................. Annette Petersen

C. A - Approval of Agenda

D. A - September 24, 2021 Meeting Minutes ........................................ Annette Petersen
   October 12, 2021 Rules Hearing Meeting Minutes .......................... Annette Petersen

E. I - Treasurer's Report .......................................................... Annette Petersen

F. D - Executive Director Report........................................... Bradi Stampe

G. A - Disciplinary Action.................................................... Violations Committee
   1. Lapsed Case 30-2021
   2. Lapsed Case 31-2021
   3. Lapsed Case 32-2021
   4. Lapsed Case 33-2021

H. I - Open for Public Comment

I. A - Application and Licensee Request Review
   2. Cosmetology Apprentice Application – Gladys Alvarez – Salon Mia, Sioux Falls
   3. Microdermabrasion Education Provider Application – Nicole Johnson, Aberdeen
   4. Eyelash Extension Education Provider Application – Sylveria Lynn Saul, Sioux Falls
   5. Field Trip Approval for Hollywood Style Apprenticeship
6. Request for Student License from Applicant with Felony Convictions

J.  I - Meeting & Exam Calendar for 2022

K.  D - Continuing Education Requirements for Renewals - Update

L.  I - Other Business

M.  A - Adjourn – 12:00 p.m.

Anyone interested in attending the 10:00 a.m. meeting by phone is welcome. For more information or accommodations, please contact Bradi Stampe at 605.773.6193 or email braci.stampe@state.sd.us.
Meeting Minutes
SOUTH DAKOTA COSMETOLOGY COMMISSION
2330 N Maple Ave Ste 1, Rapid City, South Dakota
September 24, 2021 (MDT)

President Tami Stokes called the meeting to order at 9:00 am MDT. Roll call was taken with Tami Stokes, Annette Petersen, Debbie Pageler and Zoe Hiller, together with Executive Director Bradi Stampe.

The Commission toured Paul Mitchell The School classrooms, observed students, and met with the school representatives.

Stokes made a motion to recess at 10:06 am MDT and reconvene at The Salon Professional Academy. Pageler seconded the motion. MOTION PASSED.

The meeting reconvened at The Salon Professional Academy at 10:20 am MDT. Roll call was taken with Tami Stokes, Annette Petersen, Debbie Pageler and Zoe Hiller, together with Executive Director Bradi Stampe.

The Commission toured The Salon Professional Academy classrooms, observed students, and met with the school representatives.

Stokes made a motion to recess at 11:10 am MDT and reconvene at 2330 N Maple Ave Ste 1 for the commission meeting. Hiller seconded the motion. MOTION PASSED.

The meeting reconvened at 2330 N Maple Ave Ste 1 at 12:03 pm MDT.

Secretary-Treasurer Annette Petersen read the roll and a quorum was established.

**Members Present:**
- Tami Stokes
- Annette Petersen
- Debbie Pageler
- Zoe Hiller

**Members Absent:**
- Renee Graf

**Others Present:**
- Bradi Stampe, Executive Director
- Trish Bates, Hollywood Style
- Tera Thomsen, Hollywood Style
- Graham Oey, Senior Staff Attorney, via teleconference
- Melissa Miller, Executive Director, via teleconference

Pageler made a motion to approve the agenda. Stokes seconded the motion. MOTION PASSED.

Stokes made a motion to approve the minutes of the July 15, 2021 meeting as presented. Hiller seconded the motion. MOTION PASSED.

Treasurer Annette Petersen reported that as of August 31, 2021, the available funds balance was $349,981.75 and the cash center balance was $212,705.47.
The Executive Director’s Report was included in the meeting handouts and included the following information: (1) Staff changes; (2) Upcoming NIC Annual conference; (3) Administrative Rules; (4) Office move.

There were no public comments.

The Commission reviewed the proposed consent agreement cases that have all been signed by licensees. The details of the case review are shown below.

**Lapsed Case 29-2021**
Chandler Wolf’s personal license and salon license will be suspended for a period of 15 days beginning October 18, 2021.

  a) The 15 days of suspension will be held in abeyance for a period of one year and the salon license will not be actively suspended so long as the following conditions are observed:

    b. Comply with all laws and regulations of the Commission.

Pageler made a motion to approve the above consent agreement with the conditions contained in the agreement. Petersen seconded the motion. **MOTION PASSED.**

The Commission was updated by Bradi Stampe on the NIC written practical. Bradi has been working with Katrina from SMT. SMT will send the office a new contract agreement. Then we can begin the process of the new exam.

The Commission reviewed the following applications for review:

**Apprentice Salon License Application – Hollywood Style, Mitchell**
**Cosmetology Apprentice Application – Avia Haley, Hollywood Style, Mitchell**
**Cosmetology Apprentice Application – Allie Huizenga, Hollywood Style, Mitchell**
**School License Renewal Application – Lake Area Technical Institute**
**Field Trip Approval – Lake Area Technical Institute**
**Reciprocity Application – Bich Thuy Ti Phung, Sioux Falls**

Stokes made a motion to approve all of the above applications and requests. Petersen seconded the motion. **MOTION PASSED.**

The upcoming meetings and exam dates were reviewed.

Tami Stokes updated the commission on the Two-Tier Esthetics license. Tami will be meeting with the Washington and Utah Cosmetology Commission offices via zoom mid-October to discuss ideas. These two states have implemented the two-tier license. They are willing to help South Dakota. Tami Stokes will have more updates at the December commission meeting.

Stokes made a motion to table the discussion of continuing education requirements for renewals until the December meeting. Pageler seconded the motion. **MOTION PASSED.**

Hiller made a motion to adjourn. Pageler seconded the motion. **MOTION PASSED.**

The meeting was adjourned at 12:41 pm MDT.
MINUTES OF PUBLIC HEARING
Cosmetology Commission
Microsoft Teams

The Cosmetology Commission opened the public administrative rules hearing at 12:30 pm CDT on October 12, 2021, via Microsoft Teams. A quorum was participating.


Hearing officer: Tami Stokes

Roll call by President Tami Stokes with the following members of the commission in attendance:
   Renee Graf, Vice President
   Annette Petersen, Secretary-Treasurer
   Debbie Pageler
   Zoe Hiller

Others in attendance:
   Brad Stampe, Executive Director, Cosmetology Commission
   Graham Oey, Senior Staff Attorney, Dept of Labor & Regulation
   Lin Thompson, South Dakota licensed Barber
   Donnie Valderrama, South Dakota Barber College
   Angel Sheddan, South Dakota licensed Barber
   Justin Loesch, South Dakota licensed Barber

Written testimony: No written testimony received.

Oral testimony:

Attorney Graham Oey briefed the commission on the rule package and LRC style and form revisions. Oey proposed alternative language to Code Counsel's recommendations regarding the first subdivision in §§ 20:42:07:06, 20:42:07:06.01, and 20:42:07:06.02.


Donnie Valderrama, SD Barber College, opponent, South Dakota, spoke on his concerns on health and safety consequences of the change to shaving, lowering the barrier for licensure, deregulation, and dismantling the industry. Not specifically stated by primarily §§ 20:42:04:04.03 and 20:42:08:10.

Angel Sheddan, barber, opponent, South Dakota, was worried that 16 hours of education wouldn't be adequate to perform straight shaving. Not specifically stated by primarily §§ 20:42:04:04.03 and 20:42:08:10.
Justin Loesch, barber, opponent, South Dakota, was in agreement with Valderrama. He also questioned what blades would be allowable to licensees under this change. Not specifically stated by primarily §§ 20:42:04:04.03 and 20:42:08:10.

Testimony ended and commission discussion was held. Based on comments from opponent testimony, Petersen suggested the verbiage of 20:42:08:10 be updated. During discussion the commission changed 20:24:04:04.03 and 20:42:08:10 to specify a prohibition against “straight razors” and specify the services that need training to be performed with an unguarded blade.

Graf made a motion to approve the new amendments and verbiage to 20:24:04:04.03 and 20:42:08:10. Hiller seconded the motion. **Motion Passed.**

Pageler made a motion to approve the proposed rule changes. Petersen seconded the motion. **Motion Passed.**

**Adjournment:** 1:56 pm.

Respectfully Submitted,

[Signature]
Bradi Stampe
Executive Director
SD Cosmetology Commission
<table>
<thead>
<tr>
<th>Date</th>
<th>Amount</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/28/21</td>
<td>105,503.55</td>
<td>Balance</td>
</tr>
<tr>
<td>1/29/21</td>
<td>117,533.55</td>
<td>Available</td>
</tr>
<tr>
<td>1/30/21</td>
<td>117,953.55</td>
<td>Cash</td>
</tr>
<tr>
<td>1/31/21</td>
<td>117,533.55</td>
<td>APPROPRIATIONS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXPENDITURES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YEAR-TO-DATE</td>
</tr>
<tr>
<td>2/01/21</td>
<td>117,533.55</td>
<td>APPROPRIATIONS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXPENDITURES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YEAR-TO-DATE</td>
</tr>
<tr>
<td>2/02/21</td>
<td>117,533.55</td>
<td>APPROPRIATIONS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXPENDITURES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YEAR-TO-DATE</td>
</tr>
<tr>
<td>2/03/21</td>
<td>117,533.55</td>
<td>APPROPRIATIONS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXPENDITURES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YEAR-TO-DATE</td>
</tr>
<tr>
<td>2/04/21</td>
<td>117,533.55</td>
<td>APPROPRIATIONS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXPENDITURES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YEAR-TO-DATE</td>
</tr>
<tr>
<td>2/05/21</td>
<td>117,533.55</td>
<td>APPROPRIATIONS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXPENDITURES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YEAR-TO-DATE</td>
</tr>
<tr>
<td>2/06/21</td>
<td>117,533.55</td>
<td>APPROPRIATIONS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXPENDITURES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YEAR-TO-DATE</td>
</tr>
<tr>
<td>2/07/21</td>
<td>117,533.55</td>
<td>APPROPRIATIONS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXPENDITURES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YEAR-TO-DATE</td>
</tr>
<tr>
<td>2/08/21</td>
<td>117,533.55</td>
<td>APPROPRIATIONS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXPENDITURES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YEAR-TO-DATE</td>
</tr>
<tr>
<td>2/09/21</td>
<td>117,533.55</td>
<td>APPROPRIATIONS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXPENDITURES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YEAR-TO-DATE</td>
</tr>
<tr>
<td>2/10/21</td>
<td>117,533.55</td>
<td>APPROPRIATIONS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXPENDITURES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YEAR-TO-DATE</td>
</tr>
<tr>
<td>2/11/21</td>
<td>117,533.55</td>
<td>APPROPRIATIONS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXPENDITURES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YEAR-TO-DATE</td>
</tr>
<tr>
<td>2/12/21</td>
<td>117,533.55</td>
<td>APPROPRIATIONS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXPENDITURES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YEAR-TO-DATE</td>
</tr>
<tr>
<td>2/13/21</td>
<td>117,533.55</td>
<td>APPROPRIATIONS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXPENDITURES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YEAR-TO-DATE</td>
</tr>
<tr>
<td>2/14/21</td>
<td>117,533.55</td>
<td>APPROPRIATIONS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXPENDITURES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YEAR-TO-DATE</td>
</tr>
<tr>
<td>2/15/21</td>
<td>117,533.55</td>
<td>APPROPRIATIONS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXPENDITURES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YEAR-TO-DATE</td>
</tr>
<tr>
<td>2/16/21</td>
<td>117,533.55</td>
<td>APPROPRIATIONS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXPENDITURES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YEAR-TO-DATE</td>
</tr>
<tr>
<td>2/17/21</td>
<td>117,533.55</td>
<td>APPROPRIATIONS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXPENDITURES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YEAR-TO-DATE</td>
</tr>
<tr>
<td>2/18/21</td>
<td>117,533.55</td>
<td>APPROPRIATIONS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXPENDITURES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YEAR-TO-DATE</td>
</tr>
<tr>
<td>2/19/21</td>
<td>117,533.55</td>
<td>APPROPRIATIONS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXPENDITURES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YEAR-TO-DATE</td>
</tr>
<tr>
<td>2/20/21</td>
<td>117,533.55</td>
<td>APPROPRIATIONS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXPENDITURES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YEAR-TO-DATE</td>
</tr>
<tr>
<td>2/21/21</td>
<td>117,533.55</td>
<td>APPROPRIATIONS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXPENDITURES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YEAR-TO-DATE</td>
</tr>
<tr>
<td>2/22/21</td>
<td>117,533.55</td>
<td>APPROPRIATIONS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXPENDITURES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YEAR-TO-DATE</td>
</tr>
<tr>
<td>2/23/21</td>
<td>117,533.55</td>
<td>APPROPRIATIONS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXPENDITURES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YEAR-TO-DATE</td>
</tr>
<tr>
<td>2/24/21</td>
<td>117,533.55</td>
<td>APPROPRIATIONS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXPENDITURES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YEAR-TO-DATE</td>
</tr>
<tr>
<td>2/25/21</td>
<td>117,533.55</td>
<td>APPROPRIATIONS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXPENDITURES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YEAR-TO-DATE</td>
</tr>
<tr>
<td>2/26/21</td>
<td>117,533.55</td>
<td>APPROPRIATIONS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXPENDITURES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YEAR-TO-DATE</td>
</tr>
<tr>
<td>2/27/21</td>
<td>117,533.55</td>
<td>APPROPRIATIONS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXPENDITURES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YEAR-TO-DATE</td>
</tr>
<tr>
<td>2/28/21</td>
<td>117,533.55</td>
<td>APPROPRIATIONS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXPENDITURES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YEAR-TO-DATE</td>
</tr>
</tbody>
</table>

**Note:** The table entries are placeholders and should be replaced with actual data. The date format is in the format of day/month/year.
BUDGET UNIT TOTAL
COSMETOLOGY COMMISSION
CENTER DESCRIPTION

223, 470.32
DR

COMPANY/SOURCE TOTAL
6503 618
6503

BALANCE DR/CR

COMPANY CENTER ACCOUNT

AS OF: 11/30/2011
CASH CENTER BALANCES
STATE OF SOUTH DAKOTA
B4-1090-1
<table>
<thead>
<tr>
<th>Date</th>
<th>Number</th>
<th>Name</th>
<th>Address</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/05/2021</td>
<td>800576</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11/04/2021</td>
<td>794994</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11/04/2021</td>
<td>794122</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>800576</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>794994</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>794122</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>COMP</td>
<td>CENTER</td>
<td>ACCOUNT</td>
<td>DOCUMENT NUMBER</td>
<td>POSTING DATE</td>
<td>JV APV #</td>
</tr>
<tr>
<td>-------</td>
<td>----------</td>
<td>-------------</td>
<td>-----------------</td>
<td>--------------</td>
<td>----------</td>
</tr>
<tr>
<td>6503</td>
<td>10330061806</td>
<td>52030300</td>
<td>CGEX211115</td>
<td>11/17/2021</td>
<td>799118</td>
</tr>
<tr>
<td>6503</td>
<td>10330061806</td>
<td>52030300</td>
<td>CGEX211115</td>
<td>11/17/2021</td>
<td>800585</td>
</tr>
<tr>
<td>6503</td>
<td>10330061806</td>
<td>52030300</td>
<td>E102-076</td>
<td>11/05/2021</td>
<td></td>
</tr>
<tr>
<td>OBJSUB: 5203030</td>
<td>AUTO-PRIV (IN-ST.) H/RTE</td>
<td>11/05/2021</td>
<td>CGEX2111104</td>
<td>89.77</td>
<td>DR</td>
</tr>
<tr>
<td>6503</td>
<td>10330061806</td>
<td>52031000</td>
<td>CGEX2111104</td>
<td>11/05/2021</td>
<td>794932</td>
</tr>
<tr>
<td>6503</td>
<td>10330061806</td>
<td>52031000</td>
<td>CGEX2111104</td>
<td>11/05/2021</td>
<td>794928</td>
</tr>
<tr>
<td>6503</td>
<td>10330061806</td>
<td>52031000</td>
<td>CGEX2111104</td>
<td>11/05/2021</td>
<td>794927</td>
</tr>
<tr>
<td>6503</td>
<td>10330061806</td>
<td>52031000</td>
<td>CGEX2111104</td>
<td>11/05/2021</td>
<td>794931</td>
</tr>
<tr>
<td>6503</td>
<td>10330061806</td>
<td>52031000</td>
<td>CGEX2111104</td>
<td>11/17/2021</td>
<td>799118</td>
</tr>
<tr>
<td>OBJSUB: 5203140</td>
<td>LODGING/IN-STATE</td>
<td>11/05/2021</td>
<td>CGEX2111104</td>
<td>242.77</td>
<td>DR</td>
</tr>
<tr>
<td>6503</td>
<td>10330061806</td>
<td>52031400</td>
<td>CGEX2111104</td>
<td>11/05/2021</td>
<td>794932</td>
</tr>
<tr>
<td>6503</td>
<td>10330061806</td>
<td>52031400</td>
<td>CGEX2111115</td>
<td>11/17/2021</td>
<td>800576</td>
</tr>
<tr>
<td>6503</td>
<td>10330061806</td>
<td>52031400</td>
<td>CGEX2111115</td>
<td>11/17/2021</td>
<td>800585</td>
</tr>
<tr>
<td>6503</td>
<td>10330061806</td>
<td>52031400</td>
<td>E102-076</td>
<td>11/05/2021</td>
<td></td>
</tr>
<tr>
<td>OBJSUB: 5203140</td>
<td>TAXABLE MEALS/IN-STATE</td>
<td>11/05/2021</td>
<td>CGEX2111104</td>
<td>216.00</td>
<td>DR</td>
</tr>
<tr>
<td>6503</td>
<td>10330061806</td>
<td>52031500</td>
<td>CGEX2111104</td>
<td>11/05/2021</td>
<td>794927</td>
</tr>
<tr>
<td>6503</td>
<td>10330061806</td>
<td>52031500</td>
<td>CGEX2111104</td>
<td>11/05/2021</td>
<td>794928</td>
</tr>
<tr>
<td>6503</td>
<td>10330061806</td>
<td>52031500</td>
<td>CGEX2111104</td>
<td>11/05/2021</td>
<td>794932</td>
</tr>
<tr>
<td>6503</td>
<td>10330061806</td>
<td>52031500</td>
<td>CGEX2111104</td>
<td>11/05/2021</td>
<td>794931</td>
</tr>
<tr>
<td>6503</td>
<td>10330061806</td>
<td>52031500</td>
<td>CGEX2111115</td>
<td>11/17/2021</td>
<td>799118</td>
</tr>
<tr>
<td>OBJSUB: 5203150</td>
<td>NON-TAXABLE MEALS/IN-ST</td>
<td>11/05/2021</td>
<td>CGEX2111104</td>
<td>40.00</td>
<td>DR</td>
</tr>
<tr>
<td>6503</td>
<td>10330061806</td>
<td>52032600</td>
<td>CGEX2111104</td>
<td>11/05/2021</td>
<td>794931</td>
</tr>
<tr>
<td>OBJSUB: 5203320</td>
<td>INCIDENTALS-OUT-OF-STATE</td>
<td>11/05/2021</td>
<td>CGEX2111104</td>
<td>70.00</td>
<td>DR</td>
</tr>
<tr>
<td>OBJECT: 5203</td>
<td>TRAVEL</td>
<td>11/05/2021</td>
<td>8381416X10242021</td>
<td>4,041.23</td>
<td>DR **</td>
</tr>
<tr>
<td>6503</td>
<td>10330061806</td>
<td>52045300</td>
<td>ATTMOBILIT</td>
<td>12279233</td>
<td>110.16</td>
</tr>
<tr>
<td>OBJSUB: 5204530</td>
<td>TELECOMMUNICATIONS SVCS</td>
<td>11/12/2021</td>
<td>D2222002</td>
<td>921.00</td>
<td>DR</td>
</tr>
<tr>
<td>6503</td>
<td>10330061806</td>
<td>52047400</td>
<td>D102CC002</td>
<td>11/12/2021</td>
<td>222234</td>
</tr>
<tr>
<td>6503</td>
<td>10330061806</td>
<td>52047400</td>
<td>D102CC002</td>
<td>11/12/2021</td>
<td>222234</td>
</tr>
<tr>
<td>OBJSUB: 5204740</td>
<td>BANK FEES AND CHARGES</td>
<td>11/05/2021</td>
<td>8058</td>
<td>378.00</td>
<td>DR</td>
</tr>
<tr>
<td>6503</td>
<td>10330061806</td>
<td>52049600</td>
<td>7730</td>
<td>11/03/2021</td>
<td>8058</td>
</tr>
<tr>
<td>OBJSUB: 5204960</td>
<td>OTHER CONTRACTUAL SERVICE</td>
<td>11/05/2021</td>
<td>8058</td>
<td>378.00</td>
<td>DR</td>
</tr>
<tr>
<td>OBJECT: 5204</td>
<td>CONTRACTUAL SERVICES</td>
<td>11/03/2021</td>
<td>7730</td>
<td>378.00</td>
<td>DR</td>
</tr>
<tr>
<td>6503</td>
<td>10330061806</td>
<td>52050200</td>
<td>04692006</td>
<td>11/10/2021</td>
<td>04692006</td>
</tr>
<tr>
<td>6503</td>
<td>10330061806</td>
<td>52050200</td>
<td>04692006</td>
<td>11/26/2021</td>
<td>04692006</td>
</tr>
<tr>
<td>OBJSUB: 5205020</td>
<td>OFFICE SUPPLIES</td>
<td>11/26/2021</td>
<td>7769</td>
<td>98.25</td>
<td>DR</td>
</tr>
<tr>
<td>11/03/2021</td>
<td>00753670</td>
<td>NATIONALIN</td>
<td>12114840</td>
<td>02</td>
<td>378.00</td>
</tr>
<tr>
<td>6503</td>
<td>10330061806</td>
<td>52050200</td>
<td>7769</td>
<td>11/26/2021</td>
<td>00753670</td>
</tr>
<tr>
<td>OBJSUB: 5205020</td>
<td>OFFICE SUPPLIES</td>
<td>11/26/2021</td>
<td>7769</td>
<td>98.25</td>
<td>DR</td>
</tr>
</tbody>
</table>
Administrative Rules – The proposed rules were (with exception for proposed rule 20:42:08:10) accepted and have taken effect as of December 6, 2021. Those changes include:

- Use of an unguarded blade
- Cap apprentice hours to 12 a day
- Apply the school curriculum hours to apprenticeships
- Addition of an esthetics apprenticeship

Due to the reversion of 20:42:08:10 cosmetologists and estheticians can now use unguarded blades to remove superfluous hair without any training. The Commission will be able to bring the rule back to the Rules Review Committee as early as May of 2022.

The written practical contract is still in the works. The contract is back in the hands of SMT to complete a few documents required by the state’s BIT department. Once received, we will have attorney, Amber Mulder review it again for approval. We are still hopeful for rolling that exam out in January.
SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION
SOUTH DAKOTA COSMETOLOGY COMMISSION
500 E Capitol Ave, Pierre, SD 57501
Tel: 605.773.6193 Fax: 605.773.7175 cosmetology.sd.gov

APPRENTICESHIP APPLICATION

Please print or type

Name: Alexis McGaffee

Address: ___________________________ City: Aberdeen

Date of Birth: ___________________________ Social Security Number: ___________________________

Education: Aberdeen Central High School - Diploma received Date: 5/23/2021
NAME OF HIGH SCHOOL or GED
GRADUATION OR COMPLETION DATE

Type of apprenticeship training (check one): ☒ COSMETOLOGY ☐ NAIL TECHNOLOGY

Suggested Start Date of apprenticeship (tentative):

Name of Instructor(s): COURTNEY JOSEPH

Salon Name: Revive Salon & Day Spa Phone: 605-725-4242

Address: 301 S. Main Street City: Aberdeen Zip: 57401

I realize that any cosmetology school training will not be credited toward an apprenticeship. If I am granted an apprentice license, I agree to take continuous training over a period of at least 13 months or 6 months as applicable. I also agree to abide by all of the provisions of the Cosmetology Law.

SIGNATURE OF APPLICANT

Subscribed and sworn to before me this 14th day of July 2021

My Commission Expires February 03, 2027

NOTE: The following must accompany this application: $25.00 money order for license
Proof of High School education or GED
Copy of birth certificate
Photograph (current) of apprentice

No apprentice license will be issued until these requirements are met. Mail to Cosmetology Commission at the address shown at the top of page.
SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION
SOUTH DAKOTA COSMETOLOGY COMMISSION
500 E Capitol Ave, Pierre, SD 57501
Tel: 605.773.6193 Fax: 605.773.7175 cosmetology.sd.gov

AFFIDAVIT FOR INSTRUCTOR OF APPRENTICE

I, ____________________________, a licensed Cosmetologist or Nail Technician
PRINT INSTRUCTOR NAME

and licensed Instructor in the State of South Dakota, agree to instruct ____________________________
PRINT APPRENTICE NAME

Alexis McGaffee

as an apprentice in both the theory and practical work in the art of ☒:cosmetology or ☐:nail technology.

I further agree to abide by the provisions of the Cosmetology Law as it relates to the training of an apprentice in a salon.

________________________________________
SIGNATURE OF INSTRUCTOR

________________________________________
SIGNATURE OF INSTRUCTOR

Subscribed and sworn to before me this __ day of September, 2021

__________________________
NOTARY PUBLIC SIGNATURE

My commission expires: 10/26/2022

Return to: Cosmetology Commission at address shown at top of page

** each instructor must sign this statement.
Consider Me!
I am a recent graduate of Aberdeen Central High School and I've had a focus on becoming a cosmetologist for as long as I can remember. I am driven and committed to working towards something I love and to becoming part of a team that shares the same goals.

Skills and Accomplishments
- 4 years as a member of the CHS Track & Field team - specialty was team relays
- I love good customer service - flexible with coworkers and customers
- Commitment to my goals - I will push through adversity when it shows itself
- Dedicated to my work
- I crave the adrenaline rush that comes with accomplishing goals with others

Employment History
Thatzza Pizza, Aberdeen, SD
2/2018 to 4/2021
At the shop I was happily part of the team and responsible for working the front end. I loved the engagement providing quality customer service allowed me to have with the public. I took orders through drive through and at the counter, I made change, ran the register, took and filled orders according to customers’ direction. There were times customers would come to the store upset or call upset over the phone. In those times I was part of the process to help the customers leave the situation happier than they came.

Holiday Gas Station
11/2020 to 4/2021
I took this job as an additional opportunity to earn some extra cash. I worked to restock coolers and help maintain the inventory. This job ended as life around graduation got busier and I needed to make time for planning and other activities (i.e., track and graduation).

Education/Training
Diploma Received from Aberdeen Central High School in May of 2021

References
Lisa Hartung, Manager at Target, Family Friend
Shelly Lloyd, Family Friend
Barb Nygaard, CHS Instructor

I look forward to any opportunity to discuss further my interests and qualifications.
July 7, 2021

Revive Day Spa
301 South Main Street
Aberdeen, SD
(605) 725-4242

Dear Ms. Fallon Helm:

I am writing to express my interest in the Revive Tribe apprenticeship program that I spoke with someone about at the store. Ever since I was young, I’ve loved helping others and working with hair and my hands to express creativity to meet their needs. The bulk of my experience to date is found in my interactions with family, but through your program I hope to expand that.

I recently graduated from Aberdeen Central High School and have always had the intention of becoming a professional cosmetologist. I considered going to Lake Area Tech but prefer the idea of working with a small, talented team in my home community, if it’s an option.

I have lots of experience providing customer service and working hard to make others happy with their purchases. I enjoy the conversations and engagement that comes with those interactions and need it to be happy in my work life. I believe your company would provide just the environment I could thrive in.

Please consider me for an apprentice position. I’m committed and driven towards this goal. I would welcome further opportunities to discuss my work history, my interests, and personal characteristics with you at your convenience.

Thank you for any time and attention you provide me on this matter.

Sincerely,

Alexis McGaffee
SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION
SOUTH DAKOTA COSMETOLOGY COMMISSION
500 E Capitol Ave, Pierre, SD 57501
Tel: 605.773.6193  Fax: 605.773.7175  cosmetology.sd.gov

APPRENTICESHIP APPLICATION

Please print or type:

Name:  Colady's Mercedes Ruiz Alvarez  Date of Birth: _____________________________
Address:  SIOUX FALLS  SD  57106

Date of Birth: ______________________ Social Security Number: ______________________

Education:  Colegio Nocturno Rafael Núñez Date: DEC-19-1992
NAME OF HIGH SCHOOL or GED GRADUATION OR COMPLETION DATE

Type of apprenticeship training (check one):  ☑ COSMETOLOGY  ☐ NAIL TECHNOLOGY

Suggested Start Date of apprenticeship (tentative): 12-13-2021

Name of Instructor(s):  Ivan Rove

Salon Name:  Salon Mia  Phone: 605-231-7460
Address:  3581 W. 34th St #115 City: SIOUX FALLS Zip: 57106

I realize that any cosmetology school training will not be credited toward an apprenticeship. If I am granted an apprentice license, I agree to take continuous training over a period of at least 13 months or 6 months as applicable. I also agree to abide by all of the provisions of the Cosmetology Law.

Subscribed and sworn to before me this 12 day of NOVEMBER, 2021

ANTHONY DOWIS-PELLENT
NOTARY PUBLIC SEAL
STATE OF SOUTH DAKOTA

NOTE: The following must accompany this application:  $25.00 money order for license
Proof of High School education or GED
Copy of birth certificate
Photograph (current) of apprentice

No apprentice license will be issued until these requirements are met. Mail to Cosmetology Commission at the address shown at the top of page

Office use only:

Apprentice License Number: _______________________________
Start date: ____________________________

DUR COSMETOLOGY APPRENTICESHIP APPLICATION
Rev. 01/2020

NOV 22, 2021
NO 19-33412-1838 #85
SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION
SOUTH DAKOTA COSMETOLOGY COMMISSION
500 E Capitol Ave, Pierre, SD 57501
Tel: 605.773.6193  Fax: 605.773.7175  cosmetology.sd.gov

AFFIDAVIT FOR INSTRUCTOR OF APPRENTICE

I, Ivan Romero, a licensed [ ] Cosmetologist or [ ] Nail Technician
PRINT INSTRUCTOR NAME

and licensed Instructor in the State of South Dakota, agree to instruct Gladys Mercedes Ruiz Alvarez
PRINT APPRENTICE NAME

as an apprentice in both the theory and practical work in the art of [x] cosmetology or [ ] nail technology.

I further agree to abide by the provisions of the Cosmetology Law as it relates to the training of an apprentice in a salon.

SIGNATURE OF INSTRUCTOR

SIGNATURE OF INSTRUCTOR

Subscribed and sworn to before me this 13th day of November 2021

ANTHONY DONELSON
NOTARY PUBLIC SEAL
STATE OF SOUTH DAKOTA
EP 0512112021

NOTARY PUBLIC SIGNATURE

Return to: Cosmetology Commission at address shown at top of page

** each instructor must sign this statement.
GENERAL PROVIDER INFORMATION

Provider’s Name: Nicole Johnson (60-15183)

Provider’s Address:
Aberdeen, SD 57401

Contact Name: Nicole Johnson

Fax: (605-)

Check one: ☐ Individual Provider ☐ Company Provider

COURSE INFORMATION

☐ ATTACH a detailed outline or agenda of the course must be attached to application

Subject (Check ONLY ONE): ☐ Microdermabrasion ☐ Electric Nail File ☐ Eyelash Extensions

Name of Course: Microdermabrasion

Clock Hours: 160

All continuing education in South Dakota must emphasize safety and sanitation

Do not include breaks and meals

Location of Course:

APRILE
10 BAILLON AV SW

BUSINESS NAME
Aberdeen

STREET
SD 57401

STATE ZIP

Initial Course Offering Date: 10/03/22-10/03/22 Time: 9-6pm both days

ADDITIONAL OFFERINGS

If this course will be offered more than the initial date listed above, attach a list of dates, times, and locations. To identify the location, include business name, address, city, state, and zip code. ☐ Multiple times/days TBA

The Commission must have at least twenty-four (24) hours written notice of any changes in the date, location or instructor of your course. Resumes are required for a new course instructor. This information must be faxed to the number above. All correspondence MUST include the Commission assigned Course Certification number, course name and number of credit hours.

Instructor Name: Nicole Johnson

QUALIFICATIONS AND LICENSURE

☐ ATTACH Instructor’s resume

☐ List state(s) of licensure and current license number – An instructor does not have to be licensed in South Dakota, but must be licensed from another state.

DLR COSMETOLOGY PROVIDER APPLICATION:

SD/CO/MN/NY

$100.202130

8/2018

NOV 15 2021
List any relevant information you feel is necessary to assist the Commission in determining approval of this course.

- I've been working within the Medical Skin Care Industry for 15 years.
- I've had extensive training on surgical microdermabrasion machines.
- Recent training completed for advanced courses, 2020, NYC.
- I'm very clean and safety focused.

**ATTENDANCE VERIFICATION**

Briefly explain the method of monitoring for course attendance. **Sign-in sheet for hours. Course final exam & certificate when all hours met.**

Attach a sample of the sign-in sheet. After the course, submit a copy to the Commission.

Attach a sample copy of the certificate of attendance the provider issues to the licensee as proof of attendance of the course. The certificate must show name of course, name of attendee, dates of attendance, and number of hours earned.

**AGREEMENT**

I certify all information on this application is correct to the best of my knowledge.

Person completing this application (Please print): Nicole Johnson

Signature: ___________________________ Date: 11/10/2021

**SUBMISSION**

Submit your application within sixty (60) days prior to the course date to receive prior approval and a course number. A $100 non-refundable fee must accompany the application. **This fee is good for one year only no matter how many courses are taught and is not pro-rated.**

Attachments:
1. Course agenda or outline
2. Additional offerings
3. Instructor resume
4. Sample of sign-in sheet
5. Sample of certificate of attendance

**NOTES**

- When South Dakota licensees attend an approved provider course, the licensee does not have to pay the $35 verification fee to the Commission.
- As of January 1, 2005, the Commission only requires a one-time continuing education course for electric nail files and microdermabrasion.
- As of July 3, 2017, the Commission requires a one-time continuing education course for eyelash extensions."
- After the Commission has granted its written approval of the application, the provider is entitled to state upon its publications: "This program is approved for ___ (number) South Dakota Education Certification Hours."

<table>
<thead>
<tr>
<th>COMMISSION USE ONLY</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Approved</td>
</tr>
<tr>
<td>□ Denied</td>
</tr>
</tbody>
</table>

Reviewed by: ____________________________  Date: __/__/____

DLR COSMETOLOGY PROVIDER APPLICATION 8/2018
Microdermabrasion Course Outline

Course Objective:
Safely communicate and educate trainees the basic principles of Microdermabrasion in a salon/spa setting. Attention to detail, skin structure, anatomy, safety protocols and technique.

Agenda:
Day One: 8 hours of training

1. Explain basic skin structure, anatomy and physiology of skin.

2. Identify different methods of skin classification and how these classifications are used to evaluate appropriate treatment protocols for Microdermabrasion. Provide and create index cards to help students retain important steps in determining the client’s needs.

3. Explain skin analysis and who can receive the treatment along with what skin types that should not receive the treatment. Best practices, etc

4. Safety protocols and procedures: including infections, blood pathogens, machine and equipment tools to purchase and what to look for in a client and machine.

5. Work through the machine functionality, and provide a model for training on the treatment. Trainer does the service as an example. Q and A for all trainees. Demonstrate appropriate and safe techniques.

6. Summarize and train on post-procedure protocols

7. Pricing and Marketing Microdermabrasion treatments

8. Summarize the day and provide an oral quiz with the trainees.
Day Two: Training 8 hours

1. Discuss various types of chemical peels and appropriate candidates if the students want to perform both services on the same day on the same client. Describe how these procedures can be combined with other services to enhance client results as well as participant’s earning potential.

2. Explain how to appropriately price and market these procedures.

3. Students practical: Perform Microdermabrasion patch test on models, or their own selves to learn the accurate protocol and pressure to apply.

4. Q and A and recaps from the two day training.

5. Written quiz: must pass 80% or higher to receive a certificate of achievement.

Appoise Spa
Aberdeen, SD
Nicole Johnson, Trainer
Esthetician
651-336-9684
Nicole Johnson
651-336-9684
nicole3yogas@gmail.com

'Above the Line'

Acknowledgements:
* Managing 400+ employees in a Corporate Franchise INC.
* Marketing and fundraising with over 30 non-profit organizations
* Growth of a Corporate Franchise- Top 5% out of 410 stores
* Analyzing Community Involvement and neighborhood business growth
* SaveYourTown affiliate
* Licensed with 4 technical trades
* National Award for top performing clinic: 2015
* National Award YOY Sales Growth 2015/ 1st out of 849 locations
* National Award Top upsells Highland Indiana/ 1st out of 849 locations
* Philanthropy leader with 5 national foundations
* SCORE national member
* BNI team member
* 1 Million Cups Lead

EXPERIENCE:

Appoise: Owner/Founder
I am the owner and founder of Appoise Wellness Spa. I've been a licensed Esthetician since 2003 across the country, and have worked for large Fortune 500 companies in the skin and beauty industry.

Regional Director of Operations and Sales:
Massage Envy: Chicago Region, IL & IN 2013-2015
Executive Level Director to implement high volume sales, protocols, KPI metrics MOM/YOY.

Regional Director of Operations and Sales:
European Wax Center: Denver Region, CO 2009-2013
Trainer: waxer for all of Colorado. Skin care enthusiast and director for a huge company.

Medical Esthetician:
I operated laser equipment for laser hair removal treatments. I also had a very busy, high-end skin care practice in a high-end spa.

Assistant Operations Manager and Spa Team Lead:
Life Time Fitness: Minneapolis, MN 2003-2006
I worked in the operations sector and the LifeSpa for many years across all of MN.

Esthetician
The Day Spa; Edina, MN 2003-2005
Very busy high-end spa providing all levels of treatments to clients.
VOLUNTEER WORK:
*SCORE:
Professional Entrepreneur Speaker/Counselor for Small Business Administration (SBA) 2015-2020

* TPAN:
Chicago, IL 2015: Raised $1300+ personally for TPAN

* Chamber of Commerce: Volunteer Chicago, IL: 2013-2014: Event planning for Business after Hours

* Habitat for Humanity: Minneapolis, MN: 2006-2009: Volunteer for building/recruiting

* Humane Society:
Active Volunteer 2016-Current

*1 Million Cups:
Lead Organizer 2017-current

Education/Skills & Awards:
Predictive Index (PI) Certified: Chicago, IL
Excel and Quickbooks certified
Yoga Alliance RYT 200 & YACEP (Continuing Education Provider)
Yoga Alliance Teacher Training Program National Computer Coding/Programming
Pilates Mat and Reformer Certified: Las Vegas
Yoga 500 Hours Certified: Minneapolis, MN
Reiki Level 1 Certified: Minneapolis, MN
Normandale Community College: AS Business: Bloomington, MN

References:
Available upon request
THIS IS AWARDED TO

MICOLE JOHNSON

for completing 8 hours of CEU approved training for Texture Rejuvenation Therapy utilizing Microdermabrasion.

CEU PROVIDER INSTRUCTOR:#146415
AESTHETICIAN A-45213

McAUX CO.
<table>
<thead>
<tr>
<th>Date</th>
<th>Full Name</th>
<th>Time In</th>
<th>Time Out</th>
<th>Total Hours</th>
<th>Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/8/2022</td>
<td>Mary Smith</td>
<td>8:00 AM</td>
<td>18:00 PM</td>
<td></td>
<td>Mary Smith</td>
</tr>
</tbody>
</table>

Sign in Sheet example
CERTIFICATE OF COMPLETION

By Appoise, LLC
Microderm Certificate 16 hours
South Dakota

MARY SMITH

Trainer: Nicole Johnson, Esthetician

Date: 1/9/2022

COPY

MARY SMITH
Student

NICOLE JOHNSON
Trainer
Cole Johnson Microdeem Training

Dates: 1/08/22 - 11/09/22

With the intention of offering future classes/trainings, actual dates will be provided once approved.

Microdeem (Diamond only)
EDUCATION CERTIFICATION COURSE PROVIDER APPLICATION

APPLICATION FEE: $100 (Non-refundable)
Check or money order payable to: Cosmetology Commission

GENERAL PROVIDER INFORMATION

Provider's Name: Sylverialynn Saul

Provider's Address:

STREET
Sioux Falls
CTY

SD: 57105
STATE ZIP

Contact Name: Sylverialynn Saul

Tel: ____________________________

Fax (_____) ______ Email: ____________________________

Check one: □ Individual Provider □ Company Provider

COURSE INFORMATION

✓ ATTACH a detailed outline or agenda of the course must be attached to application

Subject (Check ONLY ONE): □ Microdermabrasion □ Electric Nail File ☑ Eyelash Extensions

Name of Course: Classic Lash Extensions and Volume Lashes Course

Clock Hours: 16.0

All continuing education in South Dakota must emphasize safety and sanitation

Do not include breaks and meals

Location of Course:

 risking by Syl

BUSINESS NAME

Sioux Falls

STREET

114 S Minnesota Ave

CTY

SD: 57105
STATE ZIP

Initial Course Offering Date: Aug 31st, 2021 Time: 9:10 am

ADDITIONAL OFFERINGS

If this course will be offered more than the initial date listed above, attach a list of dates, times, and locations. To identify the location, include business name, address, city, state, and zip code.

The Commission must have at least twenty-four (24) hours written notice of any changes in the date, location or instructor of your course. Resumes are required for a new course instructor. This information must be faxed to the number above. All correspondence MUST include the Commission assigned Course Certification number, course name and number of credit hours.

Instructor Name: Sylverialynn Saul

QUALIFICATIONS AND LICENSURE

✓ ATTACH Instructor’s resume

List state(s) of licensure and current license number – An instructor does not have to be licensed in South Dakota, but must be licensed from another state.

DNR COSMETOLOGY PROVIDER APPLICATION

SEP 1, 2021
mo 29100 - 201287
8/2018
List any relevant information you feel is necessary to assist the Commission in determining approval of this course.

License No.: CO-14079-2022

ATTENDANCE VERIFICATION
Briefly explain the method of monitoring for course attendance. **Sign-in Sheet**

Attach a sample of the sign-in sheet. After the course, submit a copy to the Commission.

Attach a sample copy of the certificate of attendance the provider issues to the licensee as proof of attendance of the course. The certificate must show name of course, name of attendee, dates of attendance, and number of hours earned.

AGREEMENT
I certify all information on this application is correct to the best of my knowledge.

Person completing this application (Please print): **Sylvia Lynn Saul**

Signature: ___________________________ Date: 7/16/2021

SUBMISSION
Submit your application within sixty (60) days prior to the course date to receive prior approval and a course number. A $100 non-refundable fee must accompany the application. This fee is good for one year only no matter how many courses are taught and is not pro-rated.

Attachments:
1. Course agenda or outline
2. Additional offerings
3. Instructor resume
4. Sample of sign-in sheet
5. Sample of certificate of attendance

NOTES
- When South Dakota licensees attend an approved provider course, the licensee does not have to pay the $35 verification fee to the Commission.
- As of January 1, 2005, the Commission only requires a one-time continuing education course for electric nail files and microdermabrasion.
- As of July 3, 2017, the Commission requires a one-time continuing education course for eyelash extensions."
- After the Commission has granted its written approval of the application, the provider is entitled to state upon its publications: "This program is approved for ___ (number) South Dakota Education Certification Hours."

COMMISSION USE ONLY

☐ Approved  Hours: _____  Course Approval Number: _______________________

☐ Denied  Reason: _______________________

Reviewed by: _______________________

Date: __/___/____

DLR COSMETOLOGY PROVIDER APPLICATION 9/2018
Agenda

Learning Objectives for Today

In this class you will learn and understand:

- Today's industry and how to break in
- Who are good candidates for eyelash extensions and the safety protocols
- The growth cycle of the eyelash
- Products knowledge
- The different styles, sizes, types, and thickness of lash extension
- Lash mapping and arrangement of extension
- Application procedures
- Client after care
- Fill-in procedures
- Lash extension removal procedures
- Certification requirements

Safety protocols and Conditions that will affect lash extensions

- Allergies: Can cause itching, watering, swelling and redness
- Conjunctivitis (pink eye): Inflammation or infection of the membrane caused by a bacterial or viral infection and is HIGHLY CONTAGIOUS
- Sty: A red, painful lump near the edge of the eyelid usually caused by bacteria

Safety protocols and Conditions that will affect lash extensions

- Alopecia: A condition where the body's immune system starts attacking the hair follicles, causing hair loss
- Hypothyroidism: A condition in which medication for thyroid can cause hair thinning or hair loss
- Certain Cancer treatments: Chemotherapy will cause hair loss, Leukemia and lymphoma symptoms will cause hair loss

Procedures that can hinder lash extensions

- Lasik Surgery: Patients should wait at least 2 months after surgery before lash extensions due to eye
drops, watering, etc.

- **Blepharoplasty: (eye-lift)** Patients need to consult with their physicians before having extensions applied.
- **Permanent Makeup:** Guests need to wait until the area is completely healed or at least 3 weeks after permanent makeup application.

The growth cycle of a hair follicle

Eyes lashes constantly move through a natural hair growth cycle. When you understand the growth and function of each cycle, you achieve the best results for your client. Every hair on your body goes through 3 growing cycles and will grow a certain length before it is pushed out by a new hair. We refer to these as the Growth (Anagen), Transition (Catagen), and Resting phases (Telogen).

The growth cycle of a hair follicle

- **Anagen:** The growth stage is when the lashes are actively growing between 30-45 days.
- **Catagen:** This is the transition stage in which the lash stops growing and the follicle begins to shrink. This stage takes 2-3 weeks to complete before moving on to the next stage.
- **Telogen:** is the resting stage and can last over 100 days. During this stage the hair does not grow but is still attached to the follicle. At this stage the lash will naturally fall out or be pushed out by the new hair.

*When a hair is pulled out before it is naturally ready, it will not grow back until the growth stage has been completed Eyelash Loss*.

It is important to explain to your clients that each individual natural eyelash is on its own stage of the growing cycle at different times. It is normal for a few eyelashes to fall out almost every day and this is why we ask for a 2-week re-fill. This is when we add extensions to the hairs that were too small to add and extension to. After that, we won't need to see them for another 4-8 weeks. However, there are cases where an extension may harm or damage the natural lash. This happens when there is too much pressure applied to the hair follicle and causes follicle tension. The lash will be pulled or fall out. This is called Traction Alopecia.
This can be avoided by never adhering 2 or more lash extensions to 1 natural eyelash. Remember they grow at different cycles and if attached to each other can add strain to one another.

PRODUCTS

LASH PRIMER-
- Lash primer is used to prep the lashes before you apply the lash extensions. It removes the proteins and oils from your natural lashes, which will aid in preparing the surface of the lash for a stronger bond with the adhesive.
- Lash primer is made from a mixture of Ethyl Alcohol and H2O. Lash Primer should be applied before each application including the fill-in.

LASH EXTENSION ADHESIVES-
- Extension adhesives vary from brand to brand. It is very important that you only use the adhesive that is made by the same manufacture of the lash extensions.
- The active ingredient in extension adhesive is EthylCyanocrylate. This is the sticky part of the adhesive and what makes the extension adhere to the natural lash. It is very effective and solidifies fast.
- With all adhesives you must take humidity and temperature into account. If your work area is too cold, it will take the adhesive a bit longer to dry whereas in warmer climates it will dry really fast.
- Always remember to store adhesive in a cooler area. If adhesives are left in a hot area or in the sun, it may combust after reaching a high temperature.

REMOVERS-
- Lash extension removers come in all forms of liquids, creams and gels. The liquids may be on the runny side and can leak into the eyes and cause them to sting so use caution when working with liquids.
- Always have the client seated upright when removing. Creams and Gels are thicker and are made to sit on the lash extension for several minutes to break down the bonding adhesive.
• Prepare your client and apply under eye pads or tape
• Brush through the lash extensions and see which ones need to be removed and which need to be filled in
• You can see where some need to be removed and replaced

Lash Touch-Up Procedure
(Remove and Fill)
• To remove a grown-out lash extension: (METHODO) With a tweezer grab onto the natural lash by the root, with the other tweezer, grab onto the extension and pull back towards you.
• It should pop off at the bond or you can peel it away from the natural lash

Lash Touch-Up Procedure
(Remove and Fill)

• (Method B) With this method, you will need several Microbrushes or cotton swabs and remover: Dip the brushes or swabs in remover and rub the extension between them until it loosens and falls off, careful not to touch surrounding lashes.
• Cleanse lash before replacing lash extension

Complete Extension Removal
• Have client seated in an upright position (this is so remover doesn’t drip into eyes)
• Place remover or remover-soaked eye pads over eyes and let sit for 5 minutes
• Gently massage extension bond with MicroBrushes, swabs, etc. until lashes release from bond
• Cleanse remover off of lashes
• It may take some time to break the adhesive

Go over certification for your state
Sylverialynn (Slyver) Saul

PROFESSIONAL SUMMARY
Highly motivated and committed with a proven history of superior performance at individual, team and organizational levels. Strong ability to multitask and prioritize workloads with little or no supervision. Detail oriented. Strong communication skills, both written and verbal and an ability to work within a team or individually. Delivered positive customer experiences through proactive handling of requests or complaints.

SKILLS
• Brand advocacy
• Client education
• Written communication
• Client Engagement
• Facials
• Schedule management
• Hair coloring/lightening
• Problem Solving
• Anti-aging treatment
• Lash extensions
• Hair cutting

EXPERIENCE
Licensed Cosmetologist
Styled by Syl, 2020 - Current
• Boosted health of clients' skin with exfoliation and other techniques
• Handled customers' hair maintenance needs with expertise in washing, cutting, and styling hair.
• Excited customers about beauty products with passionate advocacy for brands and techniques.
• Applies lash extensions as well as lash extension cleaning, fills, and removal.
• Achieved clients' desired eyebrow looks by waxing, tweezing,
• Body waxing
• Minimized infection risk by keeping stations and tools clean and sanitized.
• Helped customers improve hair health and appearance with better products and routines.

Registered Pharmacy Technician
Cigna Specialty Pharmacy, 2014 - 2018
• Prevented recordkeeping and service errors with accurate data entry, verifying all information and correcting issues immediately.
• Assisted with billing, entering orders with high accuracy and verifying insurance.
• Reconciled account issues and resolved prescription problems via telephone.
• Managed records with high accuracy, including inputting new orders and documenting payments.
• Obtained timely payments from customers and insurance companies.
• Met customer needs with fast and knowledgeable pharmacy support.

Phlebotomist
Life Serve Blood Center, 2012 - 2014
• Upheld data security and compliance with HIPAA protocols through multiple identification points and document verification.
• Demonstrated expertise in proper equipment use, blood volume requirements, and testing protocols.
• Minimized patients' discomfort with good use of physical techniques and conversational skills.
• Collected blood samples per written specifications and established protocols.
• Completed accurate labels, paperwork, and system records updates with patients' sample information and personal details.
• Prepared blood drawing equipment, including [Type] and [Type].
• Determined donor suitability based on medical histories and current vital signs.
• Conducted tests such as blood counts with heel or finger stick capillary draws.
• Protected team members and patients with proper aseptic, biohazard and disposal techniques.

EDUCATION

Cosmetology
Stewarts School of Beauty, Sioux Falls 2020
Received lash tech license in April of 2019 from babe lash. Was working on models until graduation.
March 19, 2021

Subject: Letter of Permission of Product Use SylveriaLynn Saul

We verify that SylveriaLynn Saul has permission to use Paris Lash Academy lash supplies in her lash education courses.

Michelle Nguyen
Founder & CEO
Paris Lash Academy
825 Maestro Dr.
Reno, NV 89511
Certificate of Completion

This certificate is awarded to

for successful completion of the
16 Hour Classic Lash Extensions & Volume Lashes Course

[Signature]

[Date]

Trainer
SCHOOL FIELD TRIP PLANS for school license year July 1, 2021 through June 30, 2022

1. School Name: Hollywood Style Apprentice Club

We are requesting approval for the following field trips. We know this list must be submitted each year with our school license renewal and will be added to our school application for the year indicated above.

<table>
<thead>
<tr>
<th>Name and location of field trip(s)</th>
<th>Approx. Date</th>
<th>Credit Hours</th>
<th>Educational objectives and approximate number of students</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Hollywood Style Spinal Arrow 2nd Year Fall SD</td>
<td>Nov. 8</td>
<td>8 hrs</td>
<td>Cut, Style, Color, Think Big</td>
</tr>
<tr>
<td>2. LANZA BIG Event Las Vegas, NV</td>
<td>Feb. 1</td>
<td>8 hrs</td>
<td>Leadership, Team Work</td>
</tr>
<tr>
<td>3.</td>
<td></td>
<td></td>
<td>Agenda, Attended</td>
</tr>
</tbody>
</table>

If more space is required, please use the additional space on page two.

I realize that if these field trips need to be changed or dropped, I must write to the Board for prior approval. All those involved shall follow all the requirements as required by the Board. (see reverse side).

School representative's signature: ____________________________

Date: 12/12/21

Date received by Board: 10/13/21

To be attached to the school license application or renewal fee.
HOLLYWOOD Style
HAIR SHOW 2021

ICON Events + DoDo Gastropub
ICON Lounge
402 North Main Avenue
Sioux Falls, SD, 57104

TICKETS

VIP SESSION
$125
Sunday November 7th at 4:00 the VIP event begins.
This ticket grants you access to the Sunday night goal planning session and cocktail party with StyleStyle. This ticket also covers the full day of inspiration on Monday with a complimentary lunch.

GENERAL ADMISSION
$99
This ticket grants you access to a full day of inspiration on Monday with a complimentary lunch.

EVENT GUESTS

• Mark Dolgin
Mark Dolgin marks over 30 years as one of America’s most highly sought-after and respected educators. He is the founder of Mark D. G. Platform, a platform dedicated to educating stylists who want to success. He has been an educator and platform artist for many years, including Lanza, Aquage, and more. Mark is now a part of the Lanza team, focusing on education and training.

• Vaneey Hariri
Vaneey Hariri has been helping people begin their journey into the professional hair industry for over 15 years. As a member of the Lanza team, she is dedicated to providing the best education and training for stylists. She is a valuable asset to the Lanza team and is known for her attention to detail and her passion for teaching.

• Leah Perriam
Leah Perriam is a highly skilled hairdresser and educator who has been in the hair industry for over 20 years. She is known for her creativity and her ability to create beautiful hair for her clients. Leah is a member of the Lanza Creative Team and is a part of the Lanza Global Creative Team. She is a sought-after educator and is known for her innovative techniques and her ability to inspire others.

Register for event at:
https://www.eventbrite.com/e/167076786971
DEMO PROGRAMS

9:15am - 10:00am: IMAGE REVOLUTION: Sarah Mac & Mark Dolan

Take a look inside the creative process of reinvention. From conceptual vision to execution, let us inspire your imagination through transformation!

10:00am - 10:45am: CLASSICALLY CHIC: Matt Swinney & Catlin Weston

What was once old becomes new again! Watch as we share options to modernize classic shapes and add that special signature to any timeless design.

11:15am - 12:00pm: #WORKITOUT: Leah Freeman & Tashya Garoutte

Too dark, brassy or bold? Approach common haircolor mistakes and bring clients back to beautiful! Let us help you solve the everyday color questions and take the edge off stressful scenarios.

12:00pm - 12:45pm: TEXTURED SILHOUETTES: Ammon Carver & Raven Feurer

Explore the melting pot of hair textures and learn what it takes to build your masterpiece, no matter the fabric. Find
solutions that help you work with all types of hair and support your vision.

2:15pm - 3:00pm: **GLAZE FOR DAYS: Christina Carter & Scott Sueper**

Tackle the world of tonality and formulate for a most-glossy finish! Discover how product choice + theory = this season’s hottest glaze!

3:00pm - 3:45pm: **OFF THE RECORD: Leah Freeman, Matt Swinney & Ammon Carver**

Join us behind-the-scenes with our Global Creative Team as they share what it takes to create the ultimate collection. Watch them break down the details of our Grand Opening Show and reveal the secrets of how it all comes together!

9:00am - 3:30pm: **ON THE FRONT LINES: Shelly Hepner**

**This business program is designed for non-licensed salon professionals that lead from the front end**

Spend the day strategizing about how to improve your systems of support, create simple consistencies and increase the overall growth of the salon. Get ready to shake up your daily grind!
# 2022 Calendar

**Cosmetology Commission**
State Board Examinations & Regular Commission Meetings

<table>
<thead>
<tr>
<th>Month</th>
<th>Date</th>
<th>Day</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>19</td>
<td>Wednesday</td>
<td>State Board Exams</td>
<td>Pierre</td>
</tr>
<tr>
<td>February</td>
<td>4</td>
<td>Friday</td>
<td>Commission Meeting (video-conference)</td>
<td>10:00 am CT</td>
</tr>
<tr>
<td>February</td>
<td>24</td>
<td>Thursday</td>
<td>State Board Exams</td>
<td>Pierre</td>
</tr>
<tr>
<td>March</td>
<td>24</td>
<td>Thursday</td>
<td>State Board Exams</td>
<td>Pierre</td>
</tr>
<tr>
<td>April</td>
<td>21</td>
<td>Thursday</td>
<td>State Board Exams</td>
<td>Pierre</td>
</tr>
<tr>
<td>April</td>
<td>29</td>
<td>Friday</td>
<td>Commission Meeting &amp; School Visits</td>
<td>Watertown/Sioux Falls</td>
</tr>
<tr>
<td>April</td>
<td></td>
<td></td>
<td><em>NIC Mid-Year Conference</em></td>
<td></td>
</tr>
<tr>
<td>May</td>
<td>26</td>
<td>Thursday</td>
<td>State Board Exams</td>
<td>Pierre</td>
</tr>
<tr>
<td>June</td>
<td>23</td>
<td>Thursday</td>
<td>State Board Exams</td>
<td>Pierre</td>
</tr>
<tr>
<td>July</td>
<td>21</td>
<td>Thursday</td>
<td>Commission Meeting (video-conference)</td>
<td>10:00 am CT</td>
</tr>
<tr>
<td>July</td>
<td>28</td>
<td>Thursday</td>
<td>State Board Exams</td>
<td>Pierre</td>
</tr>
<tr>
<td>August</td>
<td>25</td>
<td>Thursday</td>
<td>State Board Exams</td>
<td>Pierre</td>
</tr>
<tr>
<td>September</td>
<td>23</td>
<td>Friday</td>
<td>Commission Meeting &amp; School Visits</td>
<td>Rapid City</td>
</tr>
<tr>
<td>October</td>
<td>20</td>
<td>Thursday</td>
<td>State Board Exams</td>
<td>Pierre</td>
</tr>
<tr>
<td><strong>Fall of 2021</strong></td>
<td></td>
<td></td>
<td><em>[NIC Annual Conference]</em></td>
<td></td>
</tr>
<tr>
<td>November</td>
<td>17</td>
<td>Thursday</td>
<td>State Board Exams</td>
<td>Pierre</td>
</tr>
<tr>
<td>December</td>
<td>16</td>
<td>Friday</td>
<td>Commission Meeting (video-conference)</td>
<td>10:00 am CT</td>
</tr>
</tbody>
</table>

**Note:** Calendar is subject to change throughout the year