MEETING AGENDA
SOUTH DAKOTA COSMETOLOGY COMMISSION
September 24, 2021

This meeting will be held at the Rapid City South Dakota Department of Labor and Regulation
office, 2330 N Maple Ave Suite 1, Rapid City, South Dakota. The 12:00 pm MDT regular
Commission meeting may be joined via conference call.

To join the meeting via conference call, please use the following information:
- Call: +1 866-410-8397
- Phone Conference ID: 154 331 1533#

A=Action
D=Discussion
I=Information

Paul Mitchell The School
333 Omaha St Ste 6 & 7, Rapid City SD

A. 9:00 am MDT – Convene ...................................................... Tami Stokes

B. Roll Call ................................................................................. Annette Petersen

C. 1. Tour Paul Mitchell The School Classrooms & Observe Students
   2. Meet with Paul Mitchell The School Representatives

D. 9:30 am MDT – Recess

The Salon Professional Academy
623 St Joseph St, Rapid City SD

E. 10:00 am MDT – Reconvene ................................................. Tami Stokes

F. Roll Call ................................................................................. Annette Petersen

G. 1. Tour The Salon Professional Academy Classrooms & Observe Students
   2. Meet with The Salon Professional Academy Representatives

H. 11:00 am MDT – Recess

Department of Labor & Regulation Office
2330 N Maple Ave Ste 1, Rapid City SD

I. 12:00 pm MDT - Reconvene.................................................... Tami Stokes

J. Roll Call................................................................................. Annette Petersen

K. A - Approval of Agenda

L. A - July 15, 2021 Meeting Minutes ............................................. Annette Petersen
M.  I - Treasurer’s Report..................................................... Annette Petersen
N.  D - Executive Director Report .......................................... Bradi Stampe
O.  I - Open for Public Comment
P.  A - Disciplinary Action..................................................... Violations Committee
  1.  Lapsed Case 29-2021
Q.  D - NIC Written Practical
R.  A - Application and Licensee Request Review
  1.  Apprentice Salon License Application – Hollywood Style, Mitchell
  2.  Cosmetology Apprentice Application – Avia Haley – Hollywood Style, Mitchell
  4.  School License Renewal Application – Lake Area Technical Institute
  5.  Field Trip Approval for Lake Area Technical Institute
  6.  Reciprocity Application for Review – Bich Thuy Ti Phung, Sioux Falls
S.  I - Meeting & Exam Calendar for Remainder of 2021
  1.  Commission Meetings
      Friday, December 10 – Videoconference
  2.  Rules Hearing
      Tuesday, October 12th
  3.  State Board Exams
      September 22
      October 13
      November 17
T.  D - Esthetics Scope of Practice and Two-Tier Licensing
  1.  Update from committee
U.  D – Continuing Education Requirements for Renewals
V.  I - Other Business
W.  A - Adjourn – 2:00 pm

Anyone interested in attending the 12:00 pm MDT meeting by phone is welcome. For more information or accommodations, please contact Bradi Stampe at 605.773.6193 or email bradi.stampe@state.sd.us.
Meeting Minutes
SOUTH DAKOTA COSMETOLOGY COMMISSION
Missouri River Plaza, Sharpe Conference Room
123 W. Missouri Ave.
and Teleconference
July 15, 2021 8:30 a.m. CDT

President Tami Stokes called the meeting to order at 8:34 am CDT at Missouri River Plaza in the Sharpe Conference Room located at 123 West Missouri Ave, Pierre.

Secretary-Treasurer Annette Petersen read the roll and a quorum was present.

Members Present: Renee Graf
                     Debbie Pageler – Via Conference Call
                     Annette Petersen
                     Tami Stokes
                     Zoe Hiller

Members Absent: N/A

Others Present: Teresa Diederich, Executive Director
                    Graham Oey, Senior Staff Attorney
                    
                    Via Conference Call
                     Angela Taylor, Stewart School, Sioux Falls
                     Danielle Bouwman, Stewart School, Sioux Falls
                     Peggy Sproat, Paul Mitchell The School, Rapid City
                     Shaun Colten, SMT Representative
                     Katrina Albright, SMT Representative
                     Susan Collier, NIC Representative
                     Leah Herron, Instructor, Paul Mitchell the School, Rapid City

President Tami Stokes noted an update to item K 1 on the agenda. Julia Anderson was unable to attend the meeting as scheduled, by conference call. President Tami Stokes also brought forward, that the Election of Officers be added to agenda item L- Other Business.

Petersen made a motion to approve the agenda with the amendments as setforth by Stokes. Hiller seconded the motion. A roll call vote was taken. MOTION PASSED. (Graf yea; Petersen yea; Stokes yea. Hiller; yea Pagler, Yea)

Petersen made a motion to approve the minutes of the April 30, 2021 meeting as presented. Graff seconded the motion. A roll call vote was taken. MOTION PASSED. (Graf yea; Petersen yea; Stokes yea. Hiller; yea Pagler, Yea)

Treasurer Petersen reported that as of June 30, 2021, the budgeted available funds balance was $46,893.18 and the cash center balance was $187,228.85.

Executive Director Diederich read the Executive Director’s Report. The report included: (1) Jessica Doorn had joined the Commission staff as Senior Secretary, (2) Sent all schools the Aurie J Gosnell scholarship application information; This is open to any current or future sponsored by
NIC in the amount of $1250.00. The scholarship is open to the training programs for Cosmetology, Esthetics, Nail Technology and Barbering. (3) Commission staff will be conducting state board exams on Saturday July 24, 2021 in Pierre at the Commission Office. (4) The position of Commission Inspector for the West Region has been posted. Interviews are being held. Commission President Stokes is assisting with the inspections and testing in that region while a replacement is being found for outgoing Commission inspector Georgia Linn. She served the Commission well, we thank her for her service, she will be missed. (5) Legislation became effective July 1, 2021 that allows apprenticeships in Esthetics.

There were no public comments.

The Commission and meeting participants heard the presentation given by NIC Representative Susan Coller and SMT representatives Shaun Colten and Katrina Albrecht. Concerning the Written Practical and testing process. Information was given on the rolling out of the NIC Written Practical and well as information concerning options of remote testing. Administrative and student benefits were outlined. Current available testing sites and capacity of those sites were discussed. The Commission asked Senior Staff Attorney, Graham Oey about a possible timeline for accommodating this with a rule change. He responded that a reasonable projected timeline would be 4 to 6 months.

The Commission members reviewed the following applications and requests in section 1.:

1. School License Application – The Salon Professional Academy, Rapid City
2. School License Renewal Form – Paul Mitchell the School, Rapid City
3. Eyelash Extension Education Provider Application – National Salon Resources, New Hope, MN
4. Esthetics Apprentice Application – Kiarra Stuck Revive Day Spa, Aberdeen

Petersen made a motion to approve all the applications and requests. Graf seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Graf yea; Petersen yea; Stokes yea. Hiller; yea Pagler, Yea)

President Stokes read the Meeting and Exam Calendar for the remainder of 2021.

Discussion was held concerning the Esthetics Scope of Practice and Two-Tier licensing. President Stokes invited Susan Coller NIC representative, to speak on this topic. Coller brought forward many points on this subject and explained issues Washington state encountered when bringing forward legislation. The Commission discussed additional education requirements as it related to new students, current licensees, and applicants for Reciprocity. Information concerning other states that have adopted a Two-Tiered Esthetics Licensure into their scope of practice was given. The schools in attendance also stated how they have seen a rapid growth in this area. They have received requests from new and potential students concerning additional curriculum to this profession of study in their schools. Office Staff have received current licensee’s requests that this be added to the scope of practice. The Commission, by consensus, expressed that it is important to move forward on a second tier. This is an area that needs focused researched and a group created to gather and review information and bring it back to the commission. Those requesting to be in the group were Leah Herron, EO Instructor for Paul Mitchell the School in Rapid City, Renee Graff and Tami Stokes Commission Members. Staff Attorney Oey recommended that this should
be and standing agenda item for the upcoming Commission meetings to update the Commission with information and progress.

Election of officers. Graf made a motion to elect Tami Stokes as President. Hiller seconded the motion. A roll call vote was taken. MOTION PASSED. (Graf yea; Petersen yea; Stokes yea. Hiller; yea Pageler, Yea)

Stokes made a motion to elect Renee Graff for Vice President. Petersen seconded the motion. A roll call vote was taken. MOTION PASSED. (Graf yea; Petersen yea; Stokes yea. Hiller; yea Pageler, Yea)

Hiller made a motion to elect Annette Petersen for Secretary Treasure. Stokes seconded the motion. A roll call vote was taken. MOTION PASSED. (Graf yea; Petersen yea; Stokes yea. Hiller; yea Pageler, Yea)

Other business that was brought forward was the option of having the Laws and Rules test be open book. This would allow for the test to be sent to the individual and eliminating the need to have it be proctored by a staff member or Inspector. This would also be a fiscally responsible step for the Commission. It was stressed that the Commission’s intent is that the individual have a knowledge of our states current laws and rules and know how to access them. Staff Attorney Oey will review the current statutes and advise if a rule change is necessary to accommodate this.

The Commission is reviewing the possibility of requiring Continuing Education hours for licensing renewal. Currently these hours are required for a licensee that wishes to renew their Instructors license.

Commission member Debbie Pagler, (attending by conference call) left the meeting at 10:55 a.m.

Hearing no other business President Tami Stokes entertained a motion to adjourn. Petersen made the motion to adjourn the meeting. Graff seconded the motion. MOTION PASSED.

The meeting was adjourned at 11:00 am.

Respectfully submitted,

...........................................................

Teresa Diederich, Executive Director

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Annette Petersen, Secretary-Treasurer
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- Budgeted to 2025

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- Appropriation to 2025: 0.00
- Appropriation to 2027: 0.00

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**DATE:**
- 07/31/2021

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<tr>
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<td>Office Supplies</td>
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<td>Non-Vendable Meals/In-Sl</td>
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<td>Janitorial Service</td>
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**NOTE:** For the purpose of this document, only the operating expenses are listed, as the non-operating expenses are not applicable.
SOUTH DAKOTA COSMETOLOGY COMMISSION
EXECUTIVE DIRECTOR'S REPORT

September 24, 2021

1. **Staff Changes** – Bradi Stampe has been named the new Executive Director of the Cosmetology Commission and the Board of Barber Examiners. Prior to taking on these duties I have served as secretary for the Cosmetology Commission and Education Director for the Real Estate Commission. Deborah Jensen and Jessica Doorn will continue in their current positions providing administrative support for barbering, cosmetology, and massage therapy. Massage Therapy executive secretary duties have been assigned to Melissa Miller.

2. **NIC Conference** – Tami Stokes and Bradi Stampe plan to attend the NIC annual conference that will be held in Louisville, Kentucky. October 1-5, 2021. Major topics that will be discussed and reported on at future meetings include:
   - regulatory & legislative issues at state level
   - remote testing
   - challenges related to deregulation

3. **Administrative Rules** – A meeting will be held on October 12th to adopt administrative rules. The main purpose of these rules will be to implement the hour requirements for apprentices that was passed during session in HB 1258. The proposed rules the Commission is being asked to adopt are:
   - cap apprentice hours to 12 a day
   - apply the school curriculum hours to apprenticeships
   - remove the prohibition on using unguarded razor blades

4. **Office Move** – Our office will be moving locations in approximately 6 months. The new location will be 217 W Missouri Avenue. There will be a space below us to test our students as well as hold any commission meetings.
APPRENTICE SALON APPLICATION

Hollywood Style
2100 Highland Way Ste C
Mitchell SD 57301

Trish Bates, Owner
Cosmetologist/Licensed Instructor

Anne Barnhart
Cosmetologist/Licensed Instructor

Tera Thomsen
Cosmetologist/Licensed Instructor

Proposed Apprentices:
Allie Huizenga
Avia Haley

Commission Inspector Mary Rasmussen and Executive Director Bradi Stampe went to Hollywood Style on Thursday, August 24 to interview Cosmetology Instructors Trish Bates, Anne Barnhart, and Tera Thomsen and proposed apprentices Allie Huizenga and Avia Haley.

We toured the salon to view the classroom set-up and the work stations where Allie and Avia would be working beside Anne and Tera. Trish will be available as backup, if needed. We inspected the apprentice kit that was well assembled and ready to go.

We interviewed all 5 ladies to ensure that they both understood what the apprenticeship requirements are and that an apprenticeship is an alternative form of education that must be conducted according to the Commission's laws and rules. All parties indicated that they understood that this is a 40-hour per week endeavor and that the apprentices must be supervised at all time by the instructors. Aside from teaching the theory and doing demonstrations, the instructors must check all apprentice services before, during, and after each service on a client. The apprentice cannot be there if their instructor is unavailable. That time will need to be made up.

All the apprenticeship initial requirements, including curriculum, safety/infection control initial test, signage, etc. are completed and they are ready to begin upon approval by the Commission.

The salon was clean and organized.

Bradi and Mary recommend approval of this apprenticeship.
SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION
SOUTH DAKOTA COSMETOLOGY COMMISSION
500 E Capitol Ave, Pierre, SD 57501
Tel: 605.773.6193 Fax: 605.773.7175 cosmetology.sd.gov

APPRENTICE – SALON APPLICATION

ALL APPLICABLE INFORMATION MUST BE COMPLETED BY THE OWNER BEFORE A LICENSE IS ISSUED. PRINT OR TYPE – SUBMIT FEE AND APPLICATION TOGETHER. FEES ARE NON-REFUNDABLE.

1. License Type and Fees. I am applying for: Apprentice-salon license ... $250

2. Salon Name: Hollywood Style

3. Salon Physical Address: 2100 Highland Way Ste C Mitchell, SD 57301

4. Salon Phone Number: 605-991-4247 Personal Phone Number: 

5. Your (OWNER) name: Trish Bates License number: CO-07796-2022

6. Salon Manager in Charge: Same License number: 

7. Services offered: (check those that apply) ☑ Hair design ☑ Esthetics (Skin) ☐ Nail Technology

8. Tentative Start Date of Apprenticeship 07/01/21

9. Circle the days YOU ARE OPEN: ☑ M ☑ T ☑ W ☑ T ☑ F ☑ S ☑ Su

I declare and affirm under the penalties of perjury that this application has been examined by me, and to the best of my knowledge and belief, is in all things true and correct. I understand that if a license is issued to me it cannot be transferred to another party or location. I understand that this license is valid until the set completion date of the apprenticeship. I understand that if the apprenticeship is not completed on the set completion date, this license will have to be renewed at the $250 renewal fee. I further certify that the salon complies with the rules of the commission, all local zones and ordinances, health safety and sanitary rules, and the rules of any state agency including the Department of Revenue Sales Tax Division.

10. Signature of Owner(s): ____________________________ Date: 07/08/21

11. Social Security Number(s): ____________________________

or Federal ID Number if Corporation: ____________________________

Office Use Only: Apprentice Salon License Number ____________________________

Date processed: ____________________________

Inspector: ____________________________

JUL 09 2021
Rev. 01/2020
APPRENTICESHIP APPLICATION

Name: Avia Haley
Date of Birth: 

Address: Mitchell, SD 57301

Education: Mitchell High School, Date: May 2021

Type of apprenticeship training (check one): ☑ COSMETOLOGY ☐ NAIL TECHNOLOGY

Suggested Start Date of apprenticeship (tentative): 09/07/21

Name of Instructor(s): Tera Thomsen

Salon Name: Hollywood Style, Phone: 605-990-4247

Address: 2100 Highland Way, City: Mitchell, SD, Zip: 57301

I realize that any cosmetology school training will not be credited toward an apprenticeship. If I am granted an apprentice license, I agree to take continuous training over a period of at least 13 months or 6 months as applicable. I also agree to abide by all of the provisions of the Cosmetology Law.

SIGNATURE OF APPLICANT [Signature]

Subscribed and sworn to before me this 8 day of July 2021, (SEAL)

NOTARY PUBLIC SIGNATURE /

NOTE: The following must accompany this application:
$25.00 money order for license
Proof of High School education or GED
Copy of birth certificate
Photograph (current) of apprentice

No apprentice license will be issued until these requirements are met. Mail to Cosmetology Commission at the address shown at the top of page.
SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION
SOUTH DAKOTA COSMETOLOGY COMMISSION
500 E Capitol Ave, Pierre, SD 57501
Tel: 605.773.6193 Fax: 605.773.7175 cosmetology.sd.gov
AFFIDAVIT FOR INSTRUCTOR OF APPRENTICE

I, Tera Thomson, a licensed ☑ Cosmetologist or ☐ Nail Technician
PRINT INSTRUCTOR NAME
and licensed Instructor in the State of South Dakota, agree to instruct Avia Haley
PRINT APPRENTICE NAME

as an apprentice in both the theory and practical work in the art of ☑ cosmetology or ☐ nail technology.

I further agree to abide by the provisions of the Cosmetology Law as it relates to the training of an apprentice in a salon.

SIGNATURE OF INSTRUCTOR

SIGNATURE OF INSTRUCTOR

Subscribed and sworn to before me this 8 day of July 2021
(SEAL)

NOTARY PUBLIC SIGNATURE

Return to: Cosmetology Commission at address shown at top of page

*** each instructor must sign this statement.

D LR COSMETOLOGY APPRENTICESHIP APPLICATION

Rev. 01/2020
APPRENTICESHIP APPLICATION

Name: Allie Huizenga

Address: Platte Street

Date of Birth: 01/07/14

Social Security Number:

Education: Platte-Gede's High School Date: May 2021

NAME OF HIGH SCHOOL or GED

GRADUATION OR COMPLETION DATE

Type of apprenticeship training (check one): ☑ COSMETOLOGY ☐ NAIL TECHNOLOGY

Suggested Start Date of apprenticeship (tentative): 08/07/21

Name of Instructor(s): Anne Barnhart

Salon Name: Hollywood Style

Phone: 605-991-4247

Address: 2100 Highland Way

City: Mitchell SD

Zip: 57301

I realize that any cosmetology school training will not be credited toward an apprenticeship. If I am granted an apprentice license, I agree to take continuous training over a period of at least 13 months or 6 months as applicable. I also agree to abide by all of the provisions of the Cosmetology Law.

SIGNATURE OF APPLICANT:

Subscribed and sworn to before me this 08 day of July 2021

(SEAL)

NOTARY PUBLIC SIGNATURE

******************************************************************************

NOTE: The following must accompany this application: $25.00 money order for license
Proof of High School education or GED
Copy of birth certificate
Photograph (current) of apprentice

No apprentice license will be issued until these requirements are met. Mail to Cosmetology Commission at the address shown at the top of page.
SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION
SOUTH DAKOTA COSMETOLOGY COMMISSION
500 E Capitol Ave, Pierre, SD 57501
Tel: 605.773.6193 Fax: 605.773.7175 cosmetology.sd.gov

AFFIDAVIT FOR INSTRUCTOR OF APPRENTICE

Anne Barnhart, a licensed ☑ Cosmetologist or ☐ Nail Technician
and licensed instructor in the State of South Dakota, agree to instruct Allie Huizenga
as an apprentice in both the theory and practical work in the art of ☑ Cosmetology or ☐ Nail Technology.

I further agree to abide by the provisions of the Cosmetology Law as it relates to the training of an apprentice in a salon.

[Signature of Instructor]

Subscribed and sworn to before me this 8th day of July 2021

(SEAL)

NOTARY PUBLIC SIGNATURE

Return to: Cosmetology Commission at address shown at top of page

** Each instructor must sign this statement.
For office use only:  
License number:  
Date processed: Date expires:  

Cosmetology Commission  
500 E Capitol Ave  
Pierre SD 57501  
605/773-6193  

SOUTH DAKOTA COSMETOLOGY COMMISSION  
SCHOOL LICENSE RENEWAL FORM  

Instructions  
Please print or type. All areas should be completed. If not applicable, print NA. Information may be listed on a separate sheet and attached. Attach a non-refundable School License fee of $300.00 for one (1) school license renewal. The expiration date is on the license. The renewal form and fee should be submitted at least two months before the expiration date.  

1. TYPE OF LICENSE RENEWING  
Cosmetology School ☑  
Nail School ☐  
Esthetics School ☐  
Branch School ☐  

2. SCHOOL INFORMATION  
School Name: Inspire Salon + Spa @ lake area technical college  
Current On-site Director: Angela Larson  
School Address: 1201 Arrow Ave.  
City/State/Zip 474 - Arrow  SD 57201  
Telephone: 882-5284  
Fax: 882-6299  
Email: lacznan@lakeorhodc.edu  

Programs Offered:  
- Cosmetology YES ☑ NO ☐  
- Nail Technology YES ☑ NO ☐  
- Esthetics YES ☑ NO ☐  

Are the courses in clock or credit hours? CLOCK ☑ CREDIT ☐  
If in credit hours, attach the conversion.  

Days/Times Open: Attach a separate sheet with this information  
Days and Times of Theory Classes: Attach a separate sheet with this information  
Days and Times of Clinic: Attach a separate sheet with this information  

What months are programs started?  
Aug. ☑  
Jan. ☐  

Current Enrollment in:  
- Cosmetology Program: 47  
- Nails Program:  
- Esthetics Program:  

Approximate Square Footage of school physical premises:  

3. SCHOOL OWNER INFORMATION  
Ownership (check one): Sole Proprietorship ☑ Partnership ☐ Corporation ☐  
List the name and address of each individual owner, partner, or corporate officer. If more space is needed, attach a separate sheet.  

<table>
<thead>
<tr>
<th>Owner Name</th>
<th>Owner Residence Address/City/State/Zip</th>
<th>Telephone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

If a corporation or partnership, list the name and address of the principal place of business of the partnership or corporation.  

If the corporation has a registered agent in South Dakota authorized to accept legal service, list the name and address of the agent.  

4. INSTRUCTOR(S) AND QUALIFICATIONS – ATTACH a list of all instructors. Include their names, license numbers (both instructor license and personal license), and license expiration dates. All instructors must have a current South Dakota instructor license and a current cosmetologist, nail technician, or esthetician license, as applicable. There must be one (1) instructor for every 15 students or a fraction thereof. IF THIS LIST CHANGES, THE SCHOOL NEEDS TO SUBMIT THE NEW INSTRUCTOR NAME TO THE COMMISSION OFFICE TO ADD TO THIS FORM.
5. REQUIRED ATTACHMENTS – the following need to be attached.

- List of required and non-required equipment (ARSD 20:42:15) including shampoo bowls, shavers, clippers, etc.
- School’s current catalog
- List of textbook(s) and workbook(s) used: Pivot Point Fundamentals (every student has a textbook and workbook)
- School advertising brochures and website address: www.lakearea-tech.edu
- School rules and regulations: see attached sheet
- Student policies and procedures: see attached sheet
- Explanation of procedure to track student hours: daily roll call, time clock, and student monthly total sheets
- Schedule of days and times open, showing theory and practical times, holidays closed: see attached calendar
- Listing of proposed field trips on Commission form: see attached sheet
- Listing of substitute instructors and guest demonstrators: see attached sheet
- List any changes made since the last renewal application: see attached form dated from May 2022 to Pivot Point

6. AGREEMENT AND SIGNATURE

It is understood and agreed that any license granted is not transferable to another person, partnership, corporation, or another location. Whenever the owner of the school or the location or school is changed, a new application must be submitted for approval by the Cosmetology Commission at least two months before the change.

It is further understood that the school license is renewed annually on the start date of the license. A renewal application must be submitted at least two months prior to the expiration date with all required attachments and the required fee. If a license is expired, the school shall pay the added penalty fee.

It is further understood that the Commission will be notified in writing of any changes from this application such as new instructors, change of days/times, etc.

It is further understood and acknowledged that the Commission may revoke or suspend the license of such school for any violation of the law or rules relating to cosmetology, esthetics, or nail technology, or if any of the above noted requirements or if further investigation reveals misrepresentation or false information being given in any manner or form as to any application or request for information made by the Commission, by any individual, partnership or corporation acting for or associated with said school.

I declare and affirm under the penalties of perjury that this information has been examined by me, and the best of my knowledge and belief, is in all things true and correct.

Owner or School Director Signed: ___________________________ Dated: 8/31/21
Owner or School Director Signed: ___________________________ Dated: ___________________________

Notary
Subscribed and sworn to before me this 23rd day of Aug., 2021.

SEAL
Notary Public – South Dakota

My Commission expires: March 10th, 2024
Cosmetology • August Start
Semester Course Outline • 2021 – 2022
11 Months (2 Semesters, 1 Summer Session) (1500 Hours) • Revised: 5/11/21
Credits Required for Graduation: 39.5
• Optional exit point for 1500 Hours
Expanded Clinical Certification • Additional 4 Months (1 Semester) (600 Hours)
Credits Required for Certification: 10 • Credits Required for Graduation: 49.5

### Fall Semester

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Clock Hours</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COS 102</td>
<td>Pre-Clinical Lab</td>
<td>180</td>
<td>4</td>
</tr>
<tr>
<td>COS 113</td>
<td>Clinical Floor I</td>
<td>180</td>
<td>3</td>
</tr>
<tr>
<td>COS 116</td>
<td>Theory I</td>
<td>150</td>
<td>10</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>510</strong></td>
<td><strong>17</strong></td>
</tr>
</tbody>
</table>

### Spring Semester

<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>COS 119</td>
<td>Clinical Floor II</td>
<td>600</td>
<td>10</td>
</tr>
<tr>
<td>COS 122</td>
<td>Theory II</td>
<td>45</td>
<td>3</td>
</tr>
<tr>
<td>CSS 100</td>
<td>Career Search Strategies</td>
<td>8</td>
<td>.5</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>653</strong></td>
<td><strong>13.5</strong></td>
</tr>
</tbody>
</table>

### Summer Session

<table>
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<tr>
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<tbody>
<tr>
<td>COS 125</td>
<td>Clinical Floor III</td>
<td>300</td>
<td>5</td>
</tr>
<tr>
<td>COS 128</td>
<td>Theory III</td>
<td>45</td>
<td>3</td>
</tr>
<tr>
<td>COS 137</td>
<td>Cosmetology Business Theory</td>
<td>15</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>360</strong></td>
<td><strong>9</strong></td>
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<tr>
<td><strong>Grand Total</strong></td>
<td></td>
<td><strong>1523</strong></td>
<td><strong>39.5</strong></td>
</tr>
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</table>

• Exit point for 1500 Hours: The exit point is intended for those students who do not pursue the Expanded Clinical Certification for an additional 600 hours of training.

### Expanded Clinical Certification

#### Fall Semester

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</tr>
</thead>
<tbody>
<tr>
<td>COS 131</td>
<td>Clinical Floor</td>
<td>600</td>
<td>10</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>600</strong></td>
<td><strong>10</strong></td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td></td>
<td><strong>2123</strong></td>
<td><strong>49.5</strong></td>
</tr>
</tbody>
</table>
Cosmetology • January Start
Semester Course Outline • 2021 – 2022
11 Months (2 Semesters, 1 Summer Session) (1500 Hours) • Revised: 5/11/21
Credits Required for Graduation: 39.5
• Optional exit point for 1500 Hours
Expanded Clinical Certification • Additional 4 Months (1 Semester) (600 Hours)
Credits Required for Certification: 10 • Credits Required for Graduation: 49.5

Spring Semester

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<td>COS 125</td>
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<td>300</td>
<td>5</td>
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<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>345</strong></td>
<td><strong>8</strong></td>
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<td>.5</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>668</strong></td>
<td><strong>14.5</strong></td>
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• Exit point for 1500 Hours: The exit point is intended for those students who do not pursue the Expanded Clinical Certification for an additional 600 hours of training.

Expanded Clinical Certification

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<td><strong>39.5</strong></td>
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</table>
SCHOOL FIELD TRIP PLANS for school license year Sept. 11, 2021 through Sept. 12, 2021

1. School Name: Lake Area Tech College

We are requesting approval for the following field trips. We know this list must be submitted each year with our school license renewal and will be added to our school application for the year indicated above.

<table>
<thead>
<tr>
<th>Name and location of field trip(s)</th>
<th>Approx. Date</th>
<th>Credit Hours</th>
<th>Educational objectives and approximate number of students</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. AHS Chicago &amp; IECSC Rosemont, IL</td>
<td>Sept 11-12</td>
<td>22</td>
<td>Please see attached Sheet.</td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td></td>
<td>*This trip and great prices were perfect to take the older (2nd yr) students to this fundraiser. Sorry for last minute add.</td>
</tr>
<tr>
<td>3.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

If more space is required, please use the additional space on page two.

I realize that if these field trips need to be changed or dropped, I must write to the Board for prior approval. All those involved shall follow all the requirements as required by the Board. (see reverse side).

School representative’s signature: ____________________________
Date: 08-19-21

Date received by Board: AUG 19 2021

To be attached to the school license application or renewal fee.
School Field Trip Plans

ABS Chicago & IECSC
Rosemont, IL
September 11-13

Show Hours we are attending:
Saturday, Sept 11, 11am – 9pm & Sunday, Sept 12, 9am – 9pm

Educational Objectives

- Gain awareness of the vastness of what our industry has to offer for their career
- Motivate the students to a new level with the show's energy and impact
- Attend classes to enhance their knowledge on certain areas
- The students will become more aware of all the varieties of brands and options for them after graduation
- Networking with current and future business partners
- Team building with their classmates and instructors

14 students will be attending this event with us 3 instructors.

Lesson Plan

ABS Chicago & IECSC

Hair Shows and continuing education events are very important in any career. Our industry changes constantly with new trends, techniques, branding ideas, etc., that attending is essential to be successful in your career.

Educational Objectives

- Gain awareness of the vastness of what our industry has to offer for their career
- Motivate the students to a new level with the show's energy and impact
- Attend classes to enhance their knowledge on certain areas
- The students will become more aware of all the varieties of brands and options for them after graduation
- Networking with current and future business partners
- Team building with their classmates and instructors
The students will be attending a variety of different classes. Here are a few that we are suggesting to them to attend:

**ABS Chicago**

**Sam Villa**

**SATURDAY, SEPTEMBER 11**

1:00PM – 2:30PM

**YOU’LL LEARN:**

Ownership over the foundations of haircutting opens limitless creativity & flexibility in your hairdressing. By truly understanding the concepts of elevation, over direction, finger angle & body positioning you will see how to take the guesswork out of adapting haircuts to the needs of your salon guests. Explore what it takes to create a precision cut & learn what common mistakes to avoid. Learn to design clean, balanced lines with the right body positioning that will produce a precise result.

**SUNDAY, SEPTEMBER 12**

1:00PM – 2:30PM

**YOU’LL LEARN:**

Do you have clients whose hair shows every snip, step & layer you cut? Learn the limits & capabilities of each fabric so you can master the art of choosing which technique to use & when. Explore non-traditional hybrid hair cutting methods that deliver lived-in results! Discover simplified techniques for lived-in lines & demystify graduation placement for a diffused look. We will explore what, why, & how behind texturizing to expand your skillset & build confidence to achieve the perfect textured, lived-in cut!

**Jesse Linares**

**SUNDAY, SEPTEMBER 12**

11:00AM – 12:30PM

**YOU’LL LEARN:**

The Wolf Cut, or modern mullet, has gone from lurking around the trend circuit to becoming a full-fledged craze on the upswing. This haircut has no rules, ranging from aggressive & edgy, to soft & romantic – & anywhere in between! In this 90-minute program, we will explore how to break this shape into predictable, manageable pieces, & how to customize the cut to meet any salon request.

**Karen Gordon**

**SUNDAY, SEPTEMBER 12**

11:00AM – 12:00PM

**YOU’LL LEARN:**

Hair loss is one of the fastest growing segments of the beauty industry. Do you know what to say to clients who complain about thinning hair? Do you wish you knew more so you could offer effective solutions? In this 90 minute class, CC President Karen Gordon, Salon Owner and Certified Trichologist, will guide you through how to have a proper conversation with clients who suffer from thinning hair. Learn how to identify the most common types of hair loss, understand the causes and learn what you can do to help.

**Matty Conrad**

**MEN’S STRUCTURE AND STYLE**

**SATURDAY, SEPTEMBER 11**

12:00PM – 1:30PM

**YOU’LL LEARN:**

Join Matty Conrad as he returns to the classroom to entertain and inspire. Learn tips and tricks to becoming a master groomer.

With a strong focus on structural haircutting, beard shaping, time saving tricks, and a whole lot of humor – this class is sure to turn on a few light bulbs for barbers and stylists at all experience and skill levels.
JOHN MOSLEY
ESSENTIAL CLIPPER CUTTING
SATURDAY, SEPTEMBER 11
2:00PM – 4:00PM
YOU’LL LEARN:
Have you ever feared cutting with clippers? Learn essential clipper cutting techniques from Andis' world class education team to build your confidence and expand your skills.

Have you ever executed a precise haircut only to step back and see it doesn’t look quite right on your client? In this class we will take a closer look into head shape and proportion, hair texture and unique bone structure, proper product application and styling. You will leave feeling confident in recommending the proper hairstyle for the client in your chair.

Additionally, discover how to select the right tool for the right job. Gain the confidence to deliver any cut using Andis clippers, trimmers and shavers. Learn to properly take care of your tools to ensure they have a long life.

MIREYA VILLARREAL
GET MOTIVATED AND BUILD A SUCCESSFUL BUSINESS FOUNDATION
SUNDAY, SEPTEMBER 12
11:30AM – 2:30PM
YOU’LL LEARN:
Need a push? Mireya Villarreal, Founder and CEO of Pink Pewter, will be talking about how to build a successful business foundation through self-motivation and a healthy mindset.

Learn how to overcome failure and avoid mistakes, from a hairstylist and business owner who started in a 600 square foot salon to growing an international brand sold in over 30 countries.

SPIFSTER
KEY TIPS TO NAIL ART
SATURDAY, SEPTEMBER 11 | 12:00PM – 1:00PM
SUNDAY, SEPTEMBER 12 | 11:30AM – 2:30PM
YOU’LL LEARN:
In this class you will learn new techniques to refine and take your skills to the next level.

- Foil isolation using CND brand polishes: creating effects, typography, shapes and more using transfer foil, applied using CND brand polishes only.
- Line isolation: creating multiple shapes & adding "texture" to take a design from a simple style to a complex design. Emphasis on keeping lines clean and crisp.
- Spif florals & foliage: learn Spifster’s technique to foliage & blending colors

IECSC
Boldijarre Koronczay
Eminence Organic Skin Care
Saturday September 11, 2021 2:00pm - 3:30pm
Room 46
You will be amazed how perfectly traditional Hungarian massage techniques pair with innovative active ingredients for healthier, younger-looking skin. Instantly transform the overall appearance of skin (even sensitive skin) and discover why A-list celebrities love these treatments. Witness the power of our revolutionary vitamin C oil at work and learn how to leave your clients raving about their experience. This presentation includes a humorous live demonstration.
Natallia Ivchankova
Elleebana
Sunday September 12, 2021 10:00am - 11:30am
Room 45
In 2021, Brow Lamination has been one of the most searched trends in the beauty industry. Globally renowned Elleebana educator - Natallia Ivchankova, is a global sensation on Instagram for her flawless brow design techniques and applications. In this interactive session, Natallia takes Brow Lamination under the microscope explaining the secrets of how to master the art of brow design and lamination and how to incorporate this revolutionary service into your salon menu.

Deanna Derthick
Depileve
Sunday September 12, 2021 12:30pm - 2:00pm
Room 41
Come and learn how to wax from a basic eyebrow to a Brazilian wax treatment. We will be discussing the different forms of wax and the questions that you should be asking your clients in a client consultation. You will also learn the importance of pre and post care and the importance of home retail products that will make your job so much easier.

REQUIREMENTS:
The students will be required to provide a summary and evaluation of all classes/presentations that they observe. A copy of what they will be filling out for us instructors is attached. This will be due upon return to class on Tuesday, September 14th.

IN CONCLUSION:
Attending educational events is essential to your career. These events enhance your motivation, techniques, networking skills, business structures, social media insights, and much more. We are excited to be able to offer our students this amazing opportunity.
Bich Thuy Thi Phung originally submitted a Florida reciprocity application to the commission on March 7th, 2016. The commission questioned the accuracy of her application regarding her schooling in Florida. She listed her start date as 02/03/2000 and her completion date as 01/09/2000. The Department of Education in Florida also questioned if this school even existed at this time.

On March 24, 2016, Bich Thuy Thi Phung was caught working unlicensed at Envy Nails & Spa in Sioux Falls. Upon being asked if she was the same person whose license was displayed at the station she was working, she answered ‘yes’. After further investigation by inspector Mary Rasmussen, it was determined that it was not Bich’s license that she was using to perform services. A formal complaint was filed against Johnny Phung and his salon, Envy Nails & Spa in 2016. A consent agreement was signed.

April 13, 2021 the office received another Florida reciprocity application for Bich Thuy Thi Phung. The education portion on this application differs from her first application that was submitted in 2016. She started 12/06/2004 and completed 03/03/05. The latest reciprocity application contained a certificate of licensure from FL stating her registration as a full specialist was issued 10/22/2007. Prior to that she held a nail specialist registration since 02/03/2000. There is no state board examination required.

2016 application education: Q H Beauty School in Orlando, FL.
2021 application education: Latin American Beauty in Margate, FL.

Kate Boyd, executive director at the time, had spoke with Hang, Bich’s daughter on April 27, 2021, and explained her application would need to be presented to the commission. Kate also explained to Hang that Bich would not qualify for a temp license since she was caught working unlicensed in 2016. Kate mailed back the $6 money order since she does not qualify for a temporary license. She also requested that Bich send in a response as to why her education differed on the two applications.

Her email response was sent to the cosmetology’s email on August 4, 2021. I have accurately reproduced her response below:

Wednesday, August 4, 2021

To whom it may concern:

My name is Bich Thuy Phung. I am so sorry about the false information that someone helped me filled out application back in 2016. To be honest I don’t really remember the exact date and and school I attended. In 2021 my Daughter helped me in retrieving the right information through the state board of Florida. I am also very sorry about not working without a license. Please forgive me and give me another chance to receive a license to work in South Dakota being close to my daughter. Thank you for your time and consideration.

On September 10th, Bradi emailed the office in Florida in hopes they would share the school information Bich listed on her application to obtain her registration in Florida. As of September 13, no information has been received.
RECIPIROCY APPLICATION FOR LICENSE TO PRACTICE IN SOUTH DAKOTA

PLEASE PRINT. The applicant is required to answer all of the following questions. Read and follow the directions on the checklist (see next page). $100.00 FEE IS NON-REFUNDABLE. Money Order or Cashier's Check Acceptable -- No personal checks accepted for reciprocity.

1. Personal Information - Print clearly

Name: Thuy B. Phung

Social Security Number:

Address:

City: Nederland

State: FL

Zip: 79202

Sex: Female

Date of Birth: 10/11/1971

Telephone: (home) (Cell): Date

2. Current and Prior Licensing (must have a current license from another state board or country. You must request a certification of licensure from every state in which you have ever been licensed. Please note that a copy of your license is NOT a certification - see Item #2 on the attached reciprocity checklist)

Current Valid License Number: FS872788 in the State of: FL

Expiration Date: 10/31/2016

Type of license (check only one): □ Cosmetology □ Esthetician □ Nail Technician

(Only license for license is accepted, there is no crossover allowed.)

List all other states/country that you hold license(s) OR have held a license: Florida, USA

Have you ever had your license(s) suspended or revoked? Yes □ No □ If yes, why:

Is your spouse an active member of the armed forces? Yes □ No □ If yes, is your spouse subject to military transfer to South Dakota, and did you leave employment to accompany your spouse to South Dakota? Yes □ No □

Have you ever been convicted of a felony or to any state or federal crime relating to: Yes □ No □

and attach as part of this application: and attach as part of this application

3. Testing (Cosmetologists must: Estheticians must take and pass the test. The other state board(s) showing test)

Indicate your language preference: English □ Vietnamese □

Yes □ No □

4. Education (Education: 2100 Cosmetology, 600 Esthetics, 400 Nail Technician OR a combination with work credit)

Cosmetology School Attended: Q H Beauty School

City: Orlando

State: FL

Date Started at School: 02/03/2000 Completion Date: 01/09/2000 Total Hours Completed: 240

Were any education hours earned in a foreign country? Yes □ No □ (If yes, additional rules apply.)

High School or GED or ACT: Nguyen Cong Tru

City: Tan Son Nhi

State: Saigon

Graduation Date or GED Date: 06/23/1986 Your Name in high school or when tested: Phung Thi Bich Thuy

5. Work Experience (complete & attach the work experience affidavit if you do not meet the required education hours)

I declare and affirm under the penalties of perjury that this information has been examined by me and to the best of my knowledge and belief, is, in all things true and correct. If granted a license to practice Cosmetology, Esthetics, or Nail Technology in the State of South Dakota, I promise to abide by all the laws of the State of South Dakota governing these practices.

Signature of Applicant:

Dated: 03/01/16

(SEE NEXT PAGE FOR ADDITIONAL INFORMATION)
TEMPORARY LICENSE APPLICATION
South Dakota Cosmetology Commission 500 E Capitol Ave Pierre SD 57501

A temporary license can only be issued once. You must complete all information on this form. If you do not know where you are going to work, wait until you have that information before submitting this request. Enclose a $6.00 fee.

1. Personal Information

Name: Thuy B. Phung

Address: 5018 26th st e  # 102

City: Bradenton  State: FL  Zip: 34203

Have you ever been convicted of, plead guilty or nolo contendere to a felony or to any state or federal crime relating to narcotic drugs?  ○ Yes  ○ No. If answered “yes” explain on a separate sheet giving date, place and full particulars and attach as part of this application.

2. Salon Information

Salon Name: Envy Nails and Spa

Salon Address: 4521 E 26th St

City: Sioux Falls

Owner Name: Johnny Phung  Salon Telephone Number: (605) 371-5499

Employment (estimated) Start Date: 04/01/2016

I will be working at the salon as stated on this application. If this information changes I will inform the Cosmetology Commission office immediately.

I understand that the temporary license is valid until I receive the results of any required examinations. I also understand that the temporary license will be invalid immediately if I fail any of the required examinations.

If granted a license to practice cosmetology, esthetics, or nail technology in the State of South Dakota, I promise to abide by all the laws and rules of the State of South Dakota governing these practices.

I declare and affirm under the penalties of perjury that this information has been examined by me, and is, to the best of my knowledge and belief, in all things, true and correct.

Signature: ________________________________

Date: 03/01/16

Please be advised that you cannot work as a cosmetologist, esthetician, or nail technician in South Dakota until you have your temporary license. Your license must be posted at your work site while you are working. We cannot issue a temporary license until all required documentation is approved.

Temp License Application  rev. 1/14
OUT-OF-STATE
WORK EXPERIENCE AFFIDAVIT
South Dakota Cosmetology Commission • 500 E Capitol Ave • Pierre SD 57501 • Phone: 605/773-6193

PLEASE BE ADVISED THAT IN SOUTH DAKOTA SUPPLYING FALSE INFORMATION ON THIS FORM WHICH BECOMES PART OF AN APPLICATION IS PUNISHABLE BY LAW.

Please print. All information must be completed. APPLICANT - Work experience must be within the last five years. If the work experience was obtained more than five years before the date of this application, the applicant must take a Commission-approved safety and infection control course in order to receive credit for the work experience. Contact the Commission office for further information.

1. Employee Information (completed by employee/applicant)

Employee name: Thuy Phung
Employee address: 5018 21st St. E Apt. 108 City: Bradenton State: FL

2. Work Information (must be completed by salon manager, salon owner, or person signing this form*)

* Cannot be signed by the employee. If the employee is the owner or manager, then someone else such as an accountant, former client, or former employee must complete and sign this form.

Salon Name: Diva Nails
Owner/Manager Name: 
Salon Address: 4937 East State Rd 64 City: Bradenton State: FL 34208
Salon Phone Number: 941-746-5859
Employment Dates: Start Date: 11-1-2015 End Date: Current
Total Number of Clock Hours Worked: 640

I declare and affirm under the penalties of perjury that this information has been examined by me, and to the best of my knowledge and belief is, in all things true and correct.

Signed *: ____________________________
(person signing must have notarized)
Telephone number (941) 730-3582

Subscribed and sworn to me before this first day of March 2016.

(seal)

My commission expires: October 22, 2019

Notary Public signature
Licensure Certification

For Florida Licensee: PHUNG, BICH THUY THI

License Number: FS872788
Current License Status: Current Active
Date of Initial License: October 22, 2007
License Type: Full Specialist
Date of License Expiration: October 31, 2016

Registration Requirements:

To obtain a full specialist registration in Florida, individuals must be at least 16 years of age, have received a high school diploma or GED and have completed 500 hours (240 nails/260 facial) at a Florida cosmetology school. There is no state board examination required. Individuals who received their Florida license by endorsement demonstrated that they are currently licensed under the law of another state and that the endorsing state’s qualifications were comparable to or more stringent than those required by Florida.

Robyn Barineau
Executive Director
Florida Department of Business and Professional Regulation
Florida Board of Cosmetology

850.487.1395
1940 North Monroe Street
Tallahassee, Florida 32399-0783
www.MyFloridaLicense.com
License Efficiently. Regulate Fairly.
Licensee Details

Licensee Information
Name: CLOSED SCHOOL - QH BEAUTY SCHOOL (Primary Name)
Main Address: CIE DATES 2/28/08 - 3/13/13
1111 EAST COLONIAL DRIVE
ORLANDO Florida 32803
County: ORANGE
License Mailing:
License Location:

License Information
License Type: Approved School Registration
Rank: Appvd Sch Reg
License Number: 21
Status: Current
Licensure Date: 07/10/2012
Expires:

Special Qualifications Qualification Effective

 Alternate Names

View Related License Information
View License Complaint
RECIPIENCY APPLICATION FOR LICENSE TO PRACTICE IN SOUTH DAKOTA

PLEASE PRINT: The applicant is required to answer all of the following questions. Read and follow the directions on the checklist (see reverse side). $100.00 FEE IS NON-REFUNDABLE. Money Order or Cashier’s Check Acceptable – No personal checks accepted for reciprocity.

1. Personal Information – Print clearly

Name: Bich Thu Nguyen
Social Security Number:
Address: 
City: Bradenton State: FL Zip: 34203
Telephone (Home): (Cell): 
Date of Birth: 
Email: 

Mother doesn’t speak English & email couldn’t be reached: 

2. Current and Prior Licensing (must have a current license from another state board or country. You must request a certification of licensure from the most recent state in which you are licensed. Please note that a copy of your license is NOT a certification - see item #2 on the attached reciprocity checklist)

Current Valid License Number: 28572765 in the State of: Florida Expiration Date: October 31/21
Type of license (check only one): Cosmetology: Esthetician: Nail Technician:
(Only license for license is accepted, there is no crossover allowed.)

List any other states/country that you held license(s) OR have held a license:

Have you ever had your license(s) suspended or revoked? Yes ___ No ___ If yes, why:

Is your spouse an active member of the armed forces? Yes ___ No ___ If yes, send a copy of your military ID card and the reciprocity and temporary license fee will be waived. Future year renewal fees will also be waived

Have you ever been convicted of, plead guilty or plea contumacious to a felony or any state or federal crime relating to narcotic drugs? Yes ___ No ___ If answered “yes” explain on a separate sheet giving date, place and full particulars and attach as part of this application.

3. Testing: Applicants must have passed a theory and hands-on practical examination. If an applicant was issued a license without taking a hands-on practical exam and has been licensed less than one year, the practical examination will be required in South Dakota. A certification is required from the other state board(s) showing testing information.

Indicate your language preference for the written theory & South Dakota laws examination: English ___ Vietnamese ___

Do you need reasonable testing accommodations due to a disability? Yes ___ No ___

4. Education (Education: 1200 Cosmetology, 600 Esthetics, 400 Nail Technology OR a combination with work credit)

Cosmetology School Attended: Latin American Beauty City: Miami State: FL
Date Started at School: 12/6/04 Completion Date: 6/3/05 Total Hours Completed: 260
Were any education hours earned in a foreign country? Yes ___ No ___ (If yes, additional rules apply.)

High School Attended or GED Date: 
Graduation Date or GED Date: 
City: State: 

Your Name in high school or when tested:

5. Work Experience. Complete & attach the work experience affidavit if you do not meet the required education hours

I declare and affirm under the penalties of perjury that this information has been examined by me and to the best of my knowledge and belief is, in all things true and correct. If granted a license to practice Cosmetology, Esthetics, or Nail Technology in the State of South Dakota, I promise to abide by all the rules of the State of South Dakota governing these practices.

Signature of Applicant: 
Dated: 04/06/21

(OVER FOR ADDITIONAL INFORMATION)

APR 13 2021 100.00
MO 2 6.00

Updated 9.2019
TEMPORARY LICENSE APPLICATION
South Dakota Cosmetology Commission 500 E Capitol Ave Pierre SD 57501

A temporary license can only be issued once. You must complete all information on this form. If you do not know where you are going to work, wait until you have that information before submitting this request. Enclose a $6.00 fee.

1. Personal Information

Name: Bach Thi Thi Phung
Address: 5341 42nd St E City: Bradenton State: Fl zip: 34203

Have you ever been convicted of, plead guilty to, or nolo contendere to a felony or any state or federal crime relating to narcotic drugs? ___Yes ___No. If answered “yes” explain on a separate sheet giving date, place and full particulars and attach as part of this application.

Email Address (if you have one):

2. Salon Information

Salon Name: Envy Nails and Spa
Salon Address: 611 S Highland Ave City: Sioux Falls
Owner Name: Johnny Phung
Salon Telephone Number: 671-1028

Employment (estimated) Start Date: 4-19-21
(Assumed and temporary license issued)

I will be working at the salon as stated on this application. If this information changes I will inform the Cosmetology Commission office immediately.

I understand that the temporary license is valid until I receive the results of any required examinations. I also understand that the temporary license will be invalid immediately if I fail any of the required examinations.

If granted a license to practice cosmetology, esthetics, or nail technology in the State of South Dakota, I promise to abide by all the laws and rules of the State of South Dakota governing these practices.

I declare and affirm under the penalties of perjury that this information has been examined by me, and is, to the best my knowledge and belief, in all things, true and correct.

Signature: ____________________________
Date: 04/06/21

Please be advised that you cannot work as a cosmetologist, esthetician, or nail technician in South Dakota until you have your temporary license. Your license must be posted at your work site while you are working. We cannot issue a temporary license until all required documentation is approved.

Updated 3/17

APR 13 2021 $600-
NO $10000
OUT-OF-STATE
WORK EXPERIENCE AFFIDAVIT
South Dakota Cosmetology Commission • 500 E Capitol Ave • Pierre SD 57501 • Phone: 605/773-6193

PLEASE BE ADVISED THAT IN SOUTH DAKOTA SUPPLYING FALSE INFORMATION ON THIS FORM WHICH BECOMES PART OF AN APPLICATION IS PUNISHABLE BY LAW.

Please print. All information must be completed. APPLICANT - Work experience must be within the last five years. If the work experience was obtained more than five years before the date of this application, the applicant must take a Commission-approved safety and infection control course in order to receive credit for the work experience. Contact the Commission office for further information.

1. Employee information (completed by employee/applicant)
Employee name: Binh Thi Phung
Employee address: 5301 72nd St E City: Bradenton State: FL

2. Work information (completed by salon manager, salon owner, or person signing this form*)
Salon Name: DK'S NAILS AND SPA
Owner/Manager Name: Thoom Nguyen
Salon Address: 8527 C 80th Ave W City: Bradenton State: FL
Salon Phone Number: 941-756-3073
Employment Dates: Start Date: 1/1/2019 End Date: 1/24/2020
Total Number of Clock Hours Worked: 2,664

I declare and affirm under the penalties of perjury that this information has been examined by me, and to the best of my knowledge and belief is, in all things true and correct.

Signed *: ____________________________
(person signing must have notarized)
Telephone number: 941-243-1598

* Cannot be signed by the employee. If the employee is the owner or manager, then someone else such as an accountant, former client, or former employee must complete and sign this form.

Subscribed and sworn to me before this 5th day of April, 2021.

Notary Public Signature

My commission expires: July 6th 2021

Patrick J. Lindo
Notary Public
State of Florida
My Comm. Exp. 07/06/2021
Commission No. GG 121893
State of Florida
Department of Business & Professional Regulation
2601 BLAIR STONE ROAD
TALLAHASSEE, FL 32399-0783

03/31/2021

PHUNG, BICH THUY THI
5301 72ND ST EAST
BRADENTON, FL 34203

Licensure Certification

For Florida Licensee: PHUNG, BICH THUY THI

License Number: FS872786
Current License Status: Current, Active
Date of Initial License: 10/22/2007

License Type: Full Specialist
Date of License Expiration: 10/31/2022

Registration Requirements:

To obtain a full specialist registration in Florida, individuals must be at least 16 years of age, have received a high school diploma or GED and have completed 500 hours (240 nails/260 facial) at a Florida cosmetology school. There is no state board examination required. Individuals who received their Florida license by endorsement demonstrated that they are currently licensed under the law of another state and that the endorsing state's qualifications were comparable to or more stringent than those required by Florida.

Verify this license online at MyFloridaLicense.com.

APR 06 2021

Krista Woodard
Executive Director
Florida Department of Business and Professional Regulation
Florida Board of Cosmetology