

SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION
SOUTH DAKOTA COSMETOLOGY COMMISSION

217 W. Missouri Ave, Pierre, SD 57501
Tel: 605.773.6193 | cosmetology@state.sd.gov | cosmetology.sd.gov

INSTRUCTOR LICENSE AND EXAMINATION APPLICATION

Mail your completed application and \$165 fee (\$45 license fee and \$120 exam fee) to the above address.

Check license applying for: Cosmetology Instructor Esthetics Instructor Nail Tech. Instructor

Have you had an instructor license in South Dakota before? Yes No

Please print all information if you do not fill out online

PERSONAL INFORMATION

Name: _____ Tel: _____

Address: _____

STREET	CITY	STATE	ZIP
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SD (Cosmetologist, Esthetician, or Nail Technician) License Number: _____

*Social Security Number (if no SD license Number): _____ Birth Date: _____

Have you ever been convicted of a felony or any state or federal crime? Yes No If “yes” explain on a **separate sheet** giving date, place and full details and attach as part of this application. Additionally, send the Commission a certified copy of your court records detailing the charges and sentencing for your conviction.

12-CLOCK HOURS NEW INSTRUCTOR COURSE

Must be completed before being issued a Conditional Instructor License (attach copy(s) of certificate)

Name of course(s): _____

Company(s) providing the course: _____

SOUTH DAKOTA INSTRUCTOR STATE LAWS/RULES TEST

Must take and pass before being issued an Instructor License. Once the Commission has received your completed application and payment, you will be sent instructions to complete the SD Instructor Laws & Rules Examination.

NIC INSTRUCTOR THEORY EXAMINATION

The NIC Instructor Theory examination can be taken online or at an authorized testing center. Once the Commission has received your completed application and payment, you will be sent instructions to register for the NIC Instructor Theory Examination.

APPLICANT STATEMENT

I hereby make application for an instructor license to teach in a South Dakota cosmetology school. I declare and affirm under the penalties of perjury that this application has been examined by me, and to the best of my knowledge and belief if, in all things, true and correct.

If granted an instructor license, I promise to abide by all the laws of the state of South Dakota governing instructors and cosmetology in South Dakota.

Applicant Signature: _____ Date: _____