SOUTH DAKOTA COSMETOLOGY COMMISSION COMPLAINT FORM

<u>INSTRUCTIONS: Please type or print clearly in pen or ink.</u> Complete all applicable areas of this form accurately to the best of your knowledge and information. Provide all information that you know or can discover with reasonable investigation. If you need assistance to complete this complaint form, please contact the South Dakota Cosmetology Commission, 500 E. Capitol, Pierre, SD 57501, telephone number 605-773-6193.

1. PERSON AGAINST WHOM COMPLAINT IS MADE:

(Over to complete)

Name:		
Address, City, Zip:		
Telephone number:	(home) Telephone number:	(work)
License Number:		
2. PERSON MAKING THE COMPL	AINT:	
Name:		
Address, City, Zip:		
Telephone number:	(home) Telephone number:	(work)
Licensed cosmetologist: yes/no L Shop/booth owner: yes/no	icensed nail technician: yes/no License number	er:
	complaint. Be specific as to date, time, place, red use a separate sheet of paper. Attach any applained.	

4. List persons who were witness to the complaint about the above complaint(s).	t(s) above or who otherwise are likely to have first hand knowledge
Name:	Name:
Address:	Address:
City, Zip:	City, Zip:
Telephone:	Telephone:
Name:	Name:
Address:	Address:
City, Zip:	City, Zip:
Telephone:	Telephone:
	ess and be cross-examined concerning the allegations made in the villing to testify or fail to appear if requested, the Commission may
I declare and affirm under penalties of perjury best of my knowledge and belief, is in all thing	that this information has been examined by me, and to the is true and correct.
Compl	lainant Signed:
Subscribed and sworn before me this day o	of, 20
My commission expires:(SEAL)	Notary Public - South Dakota

COMMISSION ACTION ON COMPLAINT

When the complaint has been received, commission staff will conduct an investigation. The Cosmetology Commission Violations Committee will review the complaint and determine appropriate action. You will be notified of any action or proposed action by the commission. See complaint procedures documents for further information. Thank you.