

# SOUTH DAKOTA STATE BOARD OF TECHNICAL PROFESSIONS Board Minutes

Minutes of the regular meeting Friday, November 16, 2012

The South Dakota State Board of Technical Professions held its regular meeting on Friday, November 16, 2012 in its Board Room, Rushmore Building, Rapid City, South Dakota; Chairman Hani Shafai, presided.

The meeting was called to order at 8:30 a.m. by Chairman Hani Shafai.

The following board members were present: Chairman Hani Shafai, Vice Chairman Leonard Neugebauer, Secretary Jeff Nelson, Randy Bacon, Dennis Micko and Drake Olson. Others present were Staff Attorney Aaron Arnold by telephone; and staff members Mark Humphreys, Kathryn Patterson and Susan Neuf.

Jeff Hazard was not in attendance.

## Agenda Items:

- 1) Approval of September 28, 2012 Minutes (Motion)
- 2) Approval of vouchers since last meeting (Motion)
- 3) Activities report ending October, Review of Deposits (FYI)
- 4) Investigation reports
- 5) Old Business
- 6) New Business
- 7) PDH Audits (Motion)
- 8) Approval of applicants by examination R (Appendix A, Motion)
- 9) Approval of Comity applications (Appendix B, Motion)
- 10) Approval of Business applications (Appendix C, Motion)
- 11) Review previous applications & special review (Appendix D Motion)
- 12) Annual, zone, committee meeting reports & upcoming meetings
- 13) Correspondence
- 14) Future board meeting schedule
- 15) Adjournment (Motion)

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### AGENDA ITEM #1 APPROVAL OF SEPTEMBER 28, 2012 BOARD MEETING MINUTES (MOTION)

**Motion:** By Micko to add James Neil Houlette to agenda in agenda item #9, seconded by Neugebauer.

**Action:** 6-0 AYE (Bacon, Micko, Nelson, Neugebauer, Olson, Shafai).

**Motion:** By Neugebauer, seconded by Micko to approve September 28, 2012 minutes.

**Action:** 6-0 AYE (Bacon, Micko, Nelson, Neugebauer, Olson, Shafai).

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### AGENDA ITEM #2 APPROVAL OF VOUCHERS SINCE LAST MEETING (MOTION)

**Motion:** By Bacon for approval, seconded by Neugebauer.

**Action:** 6-0 AYE (Bacon, Micko, Nelson, Neugebauer, Olson, Shafai).

Humphreys called Shafai's attention to license renewal fee amount and level of reserve funds that should be kept on hand. Humphreys suggests doing expenditures to spend some of the available funds on needed items

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## AGENDA ITEM #3 ACTIVITES REPORT ENDING OCTOBER 2012 & REVIEW OF DEPOSITS (FYI)

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Staff Attorney Aaron Arnold joined the meeting via telephone at 8:35 a.m.

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### AGENDA ITEM #4 INVESTIGATION REPORTS

#### **Case 09-03 Failure to report Disciplinary Action (Appeal)**

Humphreys reported that outside legal counsel forwarded his brief to this office; Humphreys reviewed the brief and forwarded it to investigative committee. Neugebauer reviewed the brief and thought it was well done. He stated that he hoped that it would be successful when the case is presented to the Supreme Court and asked Staff Attorney Arnold when the case would go before the Supreme Court. Arnold responded that the other side has 15 days after being served to reply and then it's just a matter of whether the Supreme Court decides to allow oral arguments or not. Arnold stated that it would probably be another few months.

#### **Case 09-06 Competency and Professional Conduct**

Humphreys stated nothing new to report on this case. Discussions and questions by the Board with regards to scheduling a hearing; as well as expert witnesses; and the time that has transpired. It was the consensus of the Board and Investigative Committee that this case needs to be moving toward a scheduled hearing as soon as feasible; and to take outside counsel's advice for proceeding with this case.

#### **Case 09-07 Competency and Professional Conduct**

Humphreys turned discussion over to Neugebauer, who stated this case is currently on hold as it is related to Case 09-03.

#### **Case 11-04 Land Surveying issue**

Investigative committee is close to making a recommendation on this case. Bacon stated the committee received additional information the day before the Board met and will be offering a final resolution at the next Board meeting.

#### **Case 12-01 Land Surveying issue**

Bacon recommends that this case be dismissed on lack of merit.

**Motion:** By Neugebauer, seconded by Micko to dismiss this case.

**Action:** 6-0 AYE (Bacon, Micko, Nelson, Neugebauer, Olson, Shafai).

#### **Case 12-04 Branch Office without a licensee**

Investigative Committee met and agreed to recommend closure on this case. Micko states the licensee has been very proactive in resolving this issue and there doesn't seem to be grounds to continue the complaint.

**Motion:** By Neugebauer, seconded by Bacon to dismiss case.

**Action:** 6-0 AYE (Bacon, Micko, Nelson, Neugebauer, Olson, Shafai).

#### **Case 12-06 Construction Administration**

#### **Case 12-07 Construction Administration**

Humphreys stated that Cases 12-06 & 12-07 will be discussed at the same time, because they both involve the same entity. Nelson stated that the construction administration issues in both cases have been resolved. Nelson recommends both cases be dismissed.

**Motion:** By Olson, seconded by Micko to dismiss these cases.

**Action:** 6-0 AYE (Bacon, Micko, Nelson, Neugebauer, Olson, Shafai).

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### AGENDA ITEM #5 OLD BUSINESS

#### **Action Items - reports**

Humphreys recommended that the Action Items report should be redone to better reflect its intended purpose. He said this should be done by the next Board meeting.

#### **Website review and update**

##### **South Dakota Land Surveying History**

This item is completed and posted on the website.

### **Compilation of South Dakota Codified Laws Relating to Land Surveying in effect July 1, 2012 (updated green book)**

This item is completed and posted on the website.

### **Codified Laws Chapter 36-18A and Administrative Rules Article 20:38 (updated blue book)**

This item is completed and posted on the website. Humphreys stated that we will be keeping the old Blue Book on the website for now to cover land surveyors who fall under the old rules. Eventually the old Blue Book will be removed when it is no longer needed. Discussion was held on what information from the old Blue Book applies to land surveying and whether or not to post this on the website. It was decided that the information from the old Blue Book (in PDF format) will be emailed to those requesting it. Neugebauer is working on a draft PDF of that information from the old Blue Book that applies to land surveying applicants.

### **Newsamation; replacement emailing program in development**

Humphreys discussed this as being the new mass emailing system to replace the current BPro system. Humphreys stated that BIT was done with creating this and is ready to test it; however, we are waiting on a less busy time to test this new mass emailing system. Test will probably be done after Thanksgiving holiday weekend.

### **Take home exam; update of references**

Humphreys stated this is almost complete and ready for test.

### **Hyperlinks of ARSD 20:38 on LRC's website**

Humphreys stated links are still broken and he is working with Todd Kolden on getting broken links repaired.

### **Review & Remove duplications of website**

Neugebauer discussed what he had accomplished with reviewing information and removing duplications from the website with the help of Melody from BIT. Neugebauer discussed removing webpages that are just copied and pasted from the Blue Book. He suggested that these be removed and replaced with a statement and a link to the Blue Book for the detailed information. Neugebauer stated that forms linked to the website had not been reviewed or updated, because it wasn't part of this task. He has also recommended stripping out a lot of the current links to other websites as these were difficult to keep updated. Neugebauer provided printouts of website pages that list items needed to be fixed, and he will be working with Melody on making the corrections listed in this document after feedback from Board members. Shafai suggested setting a deadline for feedback to Neugebauer on website updates. A tentative deadline was set for December 1. Neugebauer recommended removing the DPC roster and continuing education provider links from website. Humphreys agreed because we shouldn't be recommending one provider over another. Humphreys discussed fixing the license lookup feature on the website.

### **A.R.E. Candidates; Reviewed for compliance with ARSD 20:38:32:02**

Humphreys discussed the old architects' pipeline for testing. He said that all the old files for pipeline candidates were reviewed and matched against Thompson ProMetric Systems roster checking, which is a report from this system on who was currently authorized to test. There were 20 candidates on this report, whereas, the Board office has almost 50 folders in the file cabinet. The files for those applicants who didn't have authorization to test were removed and the files were destroyed. Two of the 20 candidates on the ProMetric list had moved to another jurisdiction and are currently licensed with those jurisdictions. Eight candidates were transferred to NCARB under direct registration. Of the 20 that left 2 remaining direct ARE candidates in the pipeline. We sent letters to 18 of the 20 candidates on the ProMetric roster and only 4 of those 18 letters have been returned as undeliverable. One of the two left on the ProMetric list (from the original 20), will expire out in late 2013 and will be removed from the pipeline. Humphreys will need to work with NCARB on accepting the second of the two into NCARB's current system.

### **NCEES; CBT preparations**

Humphreys discussed CBT administrative rules and deadlines update. He is currently working on a draft of recommended new deadlines for testing and exam administration. He would like to have drafts in place right after this legislative session ends. The last time to test using paper and pencil would be October 2013. Our current rules already have a deadline of July 1 for that October exam administration. He would like to have the rule changes ready to present to LRC in probably June or July time frame for October processing. Neugebauer recommended that Board members and staff get the word out on the new CBT testing procedures and locations.

### **Architect inquiry - reply**

Shafai stated that everyone had the letter in their packets and there was no discussion on this issue.

### **Building Officials Guide**

Discussion by the Board was held along with information presented on discussions between Humphreys, building officials and other jurisdictions. It was decided that the guide should possibly be re-written with architectural and engineering input to update this information. It was the decision of the Board to follow the motion made at the July meeting to remove the guide and change the current link on the website to indicate that the guide will be available after such time as input is received and the document is updated.

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### **AGENDA ITEM #6 NEW BUSINESS**

#### **Software Engineer Examination**

Humphreys stated that the Board needs to make a decision if this is an examination that this Board wishes to allow candidates to use to test in this discipline. The Boards discussed the need for NCEES to develop a definition of the practice of Software Engineering. In summary, the Boards consensus is to make the exam available based upon the Board's current standards.

**Motion:** By Neugebauer to accept the software engineering exam offered through NCEES just as we would for any other exam; seconded by Nelson.

**Action:** 6-0 AYE (Bacon, Micko, Nelson, Neugebauer, Olson, Shafai).

#### **NCEES Central Zone Award Nominations for 2013**

Discussion was held on nominating Neugebauer, but he is not eligible because he is Chairman of the NCEES Awards committee. Humphreys stated if anyone has other nominations that they should submit them to him via email and he will forward nominations to the Awards committee.

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Staff Attorney Aaron Arnold left the meeting at 11:00 a.m.

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### **AGENDA ITEM #7 PDH AUDITS (MOTION)**

**NEW AUDITS** - Brian Frank Bollig, PE; Jay Edward Daubman, AR; Matthew Dakota Fridell, LA; Vince Edward Haines, AR; Edsel r. Harrison, PE; Wade Travis Hatch, PE; Christopher Dean Jordheim, LS; Larry C. Malmin, AR; Robert Brandon Pinkerton, PE; Robert A. Reiling, LS; Greg L. Rothschadl, PE; Shanon Edward Vasknetz, LS; and Brian Dennis Welch, PE.

**Motion:** By Nelson, seconded by Bacon for approval of the following AR audits: Jay Edward Daubman, AR; Vince Edward Haines, AR; and Larry C. Malmin, AR.

**Action:** 6-0 AYE (Bacon, Micko, Nelson, Neugebauer, Olson, Shafai)

**Motion:** By Nelson, seconded by Bacon for approval of the following LA audit: Matthew Dakota Fridell, LA.

**Action:** 6-0 AYE (Bacon, Micko, Nelson, Neugebauer, Olson, Shafai)

**Motion:** By Bacon, seconded by Neugebauer for approval of the following LS audits: Christopher Dean Jordheim, LS; Robert A. Reiling, LS; and Shanon Edward Vasknetz, LS.

**Action:** 6-0 AYE (Bacon, Micko, Nelson, Neugebauer, Olson, Shafai)

**Motion:** By Micko, seconded by Neugebauer for approval of the following PE audits: Brian Frank Bollig, PE; Edsel R. Harrison, PE; Wade Travis Hatch, PE; Robert Brandon Pinkerton, PE; Greg L. Rothschadl, PE; and Brian Dennis Welch, PE.

**Action:** 6-0 AYE (Bacon, Micko, Nelson, Neugebauer, Olson, Shafai)

#### **REVIEW PREVIOUS AUDITS** - Erin Marie Steever, PE.

**Motion:** By Neugebauer, seconded by Olson for approval of the PE audit of Erin Marie Steever, PE.

**Action:** 5-0 AYE (Bacon, Nelson, Neugebauer, Olson, Shafai) Micko abstained from voting.

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### **AGENDA ITEM #8 APPROVAL OF APPLICANTS BY EXAMINATION, R**

**Motion:** By Neugebauer, seconded by Bacon for approval of the following Petroleum Release Remediator (R) examinee.

**Action:** 6-0 AYE (Bacon, Micko, Nelson, Neugebauer, Olson, Shafai)

Date Licensed	Name	City	State	Profession	#
11/16/2012	Allen, Justin Paul	Pierre	SD	R	10257

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**AGENDA ITEM # 9 APPROVAL OF COMITY APPLICATIONS**

**Motion:** By Nelson, seconded by Bacon for approval of the following Architects (AR) Comity Applications.

**Action:** 6-0 AYE (Bacon, Micko, Nelson, Neugebauer, Olson, Shafai)

Date Licensed	Name	City	State	Profession	#
11/16/2012	Carlson, Richard A	Downers Grove	IL	AR	11464
11/16/2012	Darrow, Stephen Lowell	Fort Worth	TX	AR	11465
11/16/2012	Davis, Tanya Tompkins	Rapid City	SD	AR	11466
11/16/2012	Fautsch, Stephen John	Minneapolis	MN	AR	11467
11/16/2012	Felton, Michael Timothy	Saint Louis	MO	AR	11468
11/16/2012	Johnson, Robert W.	LaSalle	IL	AR	11469
11/16/2012	Polsinelli, John Benedict	Windsor, Ontario	Canada	AR	11470
11/16/2012	Ratz, Kurt Tyler	Bozeman	MT	AR	11471
11/16/2012	Smith, Jill Lewis	Louisville	KY	AR	11472
11/16/2012	Welch, Jeffrey John	Bismarck	ND	AR	11473
11/16/2012	Werner, Matthew D	Topeka	KS	AR	11474

**Motion:** By Nelson, seconded by Neugebauer for approval of the following Landscape Architect (LA) Comity Application.

**Action:** 6-0 AYE (Bacon, Micko, Nelson, Neugebauer, Olson, Shafai)

Date Licensed	Name	City	State	Profession	#
11/16/2012	Gasper, Michael Stephen	Denver	CO	LA	11475

**Motion:** By Bacon, seconded by Neugebauer for approval of the following Land Surveyor (LS) Comity Applications.

**Action:** 6-0 AYE (Bacon, Micko, Nelson, Neugebauer, Olson, Shafai)

Date Licensed	Name	City	State	Profession	#
11/16/2012	Ambourn, Christopher Neil	Rapid City	SD	LS	11476
11/16/2012	Lux, Jr., Robert William	Oakwood	GA	LS	11477
11/16/2012	Mattox, Joshua Sanders	Grenada	MS	LS	11478
11/16/2012	Page, Jason Matthew	Bloomington	IN	LS	11479

**Motion:** By Micko, seconded by Neugebauer for approval of the following Professional Engineer (PE) Comity Applications.

**Action:** 6-0 AYE (Bacon, Micko, Nelson, Neugebauer, Olson, Shafai)

Date Licensed	Name	City	State	Profession	#
11/16/2012	Bedinghaus, E. Matt	Springfield	MO	PE	11480
11/16/2012	Bell, Jack Lance	Alpharetta	GA	PE	11481
11/16/2012	Berg, Andrew Thomas	Saint Paul	MN	PE	11482
11/16/2012	Brooks, Jonathan Eric	Denver	CO	PE	11483
11/16/2012	Brown, Bruce Allan	Topeka	KS	PE	8985
11/16/2012	Brownell, Adam Russell	Bountiful	UT	PE	11484
11/16/2012	Brungardt, Curtis L	Blue Springs	MO	PE	11485
11/16/2012	Dahms, Jody Allan	Lakeville	MN	PE	8304
11/16/2012	Eckhardt, Jon Eugene	Springfield	MO	PE	11486

Date Licensed	Name	City	State	Profession	#
11/16/2012	Enochs, John David	Lakewood	CO	PE	11487
11/16/2012	Ferguson, Keith Allen	Littleton	CO	PE	5327
11/16/2012	Fuglaar, James Tilden	Houston	TX	PE	11488
11/16/2012	Furrow, Sydney Donald	Humble	TX	PE	11489
11/16/2012	Gabelsberg, James Francis	Santa Ana	CA	PE	11490
11/16/2012	Harr, David Andrew	Sioux Falls	SD	PE	11491
11/16/2012	Houlette, James Neal	Littleton	CO	PE	11492
11/16/2012	Isaman, Cameron Paul	Kenmore	WA	PE	11493
11/16/2012	Jensen, Russell J	Kiel	WI	PE	11494
11/16/2012	Kaemingk, Dale E.	Seattle	WA	PE	11495
11/16/2012	Lammer, Christopher Lee	Boise	ID	PE	7764
11/16/2012	Langreck, Jason H	Marshfield	WI	PE	11496
11/16/2012	Lennington, James Carl	Bismarck	ND	PE	11497
11/16/2012	Meling, Todd Alan	Billings	MT	PE	11498
11/16/2012	Morin, Christopher David	Falls Church	VA	PE	11499
11/16/2012	Murphy, Matthew Lee	Lawrence	KS	PE	11500
11/16/2012	Pavelec, Charles Thomas	Fort Wayne	IN	PE	11501
11/16/2012	Pfaff, Trevor K.	Lakewood	CO	PE	11502
11/16/2012	Spicer, Tamara Lyn	Irving	TX	PE	11503
11/16/2012	Talley, Richard Thomas	Raleigh	NC	PE	11504
11/16/2012	Tri, Brian K	Minneapolis	MN	PE	11505
11/16/2012	Trimberger, Thomas Leon	Folsom	CA	PE	11506
11/16/2012	Ucman, Samuel Jordan	Bellevue	NE	PE	11507
11/16/2012	Valent, Kevin M	Jacksonville	FL	PE	11508
11/16/2012	Vollrath, Kevin Scott	Topeka	KS	PE	8879
11/16/2012	Voss, Stephan P	Cypress	TX	PE	11509
11/16/2012	Wanzenried, Brian Lee	Omaha	NE	PE	11510
11/16/2012	Ward, Christopher Matthew	Stilwell	KS	PE	11511

**AGENDA ITEM #10 APPROVAL OF BUSINESS APPLICATIONS**

**Motion:** By Micko, seconded by Olson for approval of the following Business License Applications.

**Action:** 6-0 AYE (Bacon, Micko, Nelson, Neugebauer, Olson, Shafai)

Date Licensed	Company Name	City	State	Profession	#
11/16/2012	A 2 V Partners LLC	Springfield	MO	PE	C-6790
11/16/2012	American Surveying & Mapping, Inc.	Orlando	FL	LS	C-6791
11/16/2012	Aquatic Design Solutions, LLC	Lakeville	MN	PE	C-6792
11/16/2012	Architectural Engineering Design Group, Inc.	Denver	CO	PE	C-6793
11/16/2012	Automated Products Inc.	Marshfield	WI	PE	C-6794
11/16/2012	Batis Development Company	Topeka	KS	AR	C-6795
11/16/2012	BC Architects Engineers PLC	Falls Church	VA	PE	C-6796
11/16/2012	Black Hills Manufacturing Services, Inc.	Rapid City	SD	PE	C-6797
11/16/2012	Boundary Boys, LLC.	Aurora	CO	LS	C-6798
11/16/2012	Cannon Design, Inc.	Saint Louis	MO	AR	C-6799
11/16/2012	Certus Architectural Engineering Group, Inc.	Topeka	KS	PE	C-6800
11/16/2012	Civic Consultants Inc.	Louisville	KY	AR	C-6801

Date Licensed	Company Name	City	State	Profession	#
11/16/2012	Custom Designing & Engineering	Rockaway	NJ	PE	C-6802
11/16/2012	Dashiell Corporation	Houston	TX	PE	C-6803
11/16/2012	Diamondback Engineering & Surveying, Inc.	Lakewood	CO	PE	C-6804
11/16/2012	DMS Architects, Inc.	Fort Worth	TX	AR	C-6805
11/16/2012	E W Wells Group	Chantilly	VA	PE	C-6806
11/16/2012	EMC, Inc	Grenada	MS	LS	C-6807
11/16/2012	Engineers Northwest, Inc., P.S.	Seattle	WA	PE	C-6808
11/16/2012	EV Studio, LLC	Evergreen	CO	PE	C-6809
11/16/2012	Ferenco Industrial - Canada - Inc.			PE	C-6810
11/16/2012	G&D Harr Construction	Sioux Falls	SD	PE	C-6811
11/16/2012	Gavilon, LLC	Omaha	NE	PE	C-6812
11/16/2012	InSite Group, Inc.	Blue Springs	MO	PE	C-6813
11/16/2012	Jack L. Bell, PE	Alpharetta	GA	PE	C-6814
11/16/2012	Jiran Architects & Planners P.C.	Bismarck	ND	AR	C-1864
11/16/2012	Liberty Structural Consultants PC	Fargo	ND	PE	C-6815
11/16/2012	Miller Architects Inc.	Oklahoma City	OK	AR	C-2379
11/16/2012	Muermann Engineering, LLC	Kiel	WI	PE	C-1027
11/16/2012	R. Johnson Architects, Inc.	LaSalle	IL	AR	C-6816
11/16/2012	Resolution Engineering, Inc.	Humble	TX	PE	C-6817
11/16/2012	Ryan A-E, Inc.	Minneapolis	MN	AR/LA	C-6818
11/16/2012	Sega, Inc.	Stilwell	KS	PE	C-6819
11/16/2012	Shambaugh & Son, L. P.	Fort Wayne	IN	PE	C-6820
11/16/2012	Siemens Industry, Inc.	Buffalo Grove	IL	PE	C-6821
11/16/2012	Stone Group Architects	Sioux Falls	SD	AR	C-6822
11/16/2012	Strand Systems Engineering, Inc.	Irving	TX	PE	C-6823
11/16/2012	TAE, Inc.	Raleigh	NC	PE	C-6824
11/16/2012	Trachte, Inc.	Oregon	WI	PE	C-6825
11/16/2012	Trico Surveying & Mapping, Inc.	Bloomington	IN	LS	C-6826
11/16/2012	Wight & Company	Darien	IL	AR	C-6827

**AGENDA ITEM #11 REVIEW PREVIOUS APPLICATIONS & SPECIAL REVIEW**

**Motion:** By Micko, seconded by Neugebauer for approval of previously received and reviewed Professional Engineer (PE) Comity Application.

**Action:** 6-0 AYE (Bacon, Micko, Nelson, Neugebauer, Olson, Shafai)

Date Licensed	Name	City	State	Profession	#
11/16/2012	Gilbert, Kenneth D.	Cary	NC	PE	11512

**Motion:** By Nelson, seconded by Bacon for approval of renewal of the licensee with discipline reported.

**Action:** 6-0 AYE (Bacon, Micko, Nelson, Neugebauer, Olson, Shafai)

Name	City	State	Profession
Embers, Richard L.	Shawnee Mission	KS	AR

**Motion:** By Micko, seconded by Neugebauer for denial on second review of the Professional Engineer (PE) Exam Application.

**Action:** 6-0 AYE (Bacon, Micko, Nelson, Neugebauer, Olson, Shafai)

Name	City	State	Profession
Bailey, Michael Daniel	Brookings	SD	PE Exam

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**AGENDA ITEM #12 ANNUAL, ZONE, COMMITTEE REPORTS & UPCOMING MEETINGS**

**PREVIOUS -** 11/01/12 to 11/03/12 - NCARB MBE/MBC Conference; Boston, MA (Humphreys attended via webinar & conference call)

**UPCOMING -** 02/08/13 to 02/09/13 - NCEES BPA/MBA Joint Conference; Atlanta, GA  
03/01/13 to 03/02/13 - CLARB Spring Meeting; Scottsdale AZ  
03/08/13 to 03/09/13 - NCARB Regions 3, 4 & 5 Meeting; Charleston SC

**Motion:** By Neugebauer for Shafai and Humphreys to attend NCEES BPA/MBA Joint Conference, seconded by Micko.

**Action:** 6-0 AYE (Bacon, Micko, Nelson, Neugebauer, Olson, Shafai).

**Motion:** To delay action on CLARB Spring Meeting until January Board meeting.

**Action:** 6-0 AYE (Bacon, Micko, Nelson, Neugebauer, Olson, Shafai).

**Motion:** By Micko for Nelson and Humphreys to attend the NCARB Regions 3, 4, & 5 Meeting, seconded by Neugebauer.

**Action:** 6-0 AYE (Bacon, Micko, Nelson, Neugebauer, Olson, Shafai).

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**AGENDA ITEM #13 CORRESPONDENCE (FOR REVIEW AND DISCUSSION, IF DESIRED)**

Compliments - Informational for Board  
NCEES Central Zone Update - Informational for Board  
Holidays - Informational for Board  
MBE position on NCARB Board - Kate Nosbisch of Virginia Elected - Informational for Board  
Licensure Question - Informational for Board  
Early Eligibility with A.R.E. - Informational for Board

Other various board correspondence/Email (Informational for the Board).

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**AGENDA ITEM #14 FUTURE BOARD MEETING SCHEDULE**

January 18, 2013; March 22, 2013; May 31, 2013; July 26, 2013; September 13, 2013 and November 22, 2013

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**AGENDA ITEM #15 ADJOURNMENT (MOTION)**

**Motion:** By Micko, seconded by Nelson.

**Action:** 6-0 AYE (Bacon, Micko, Nelson, Neugebauer, Olson, Shafai).

There being no further business, at the hour of 11:41 a.m. the South Dakota Board of Technical Professions adjourned.



Mark Humphreys, Executive Director

Submitted by Susan Neuf, Secretary, SDBTP