

July 11, 2008

**REGULAR MEETING OF THE
SOUTH DAKOTA
STATE BOARD OF TECHNICAL PROFESSIONS
July 11, 2008**

MEETING The regular meeting of the South Dakota State Board of Technical Professions was held on Friday, July 11, 2008, at 8:30 a.m. in the board office in Rapid City. **Chairman**, Dale Jans, presided.

ROLL CALL Other board members present were Randy Bacon, **Vice Chairman**, Jeffery Hazard, **Secretary**, Hani Shafai, and Leonard Neugebauer. David Stafford was absent. Thomas Geraets, Public Member, is absent due to his resignation from the Board. Others present were staff members Mark Humphreys, Wendy Whipple, and Mary Ann Myers. Todd Kolden attended via telephone.

SPECIAL ANNOUNCEMENTS Discussion by Jans. Jans asked that the draft of the Minutes be distributed to the Board and Shannon George-Larson as soon as possible after the meeting, preferably within two weeks; and the Agenda and correspondence for the next meeting be distributed to the Board members in a timely manner a couple of weeks prior to the meeting to allow time for them to be reviewed by the Board members.

Governor Rounds has re-appointed the following board members for another 3 year term: Dave Stafford, Randy Bacon, Hani Shafai, and Dale Jans.

At the May 8th Board meeting, elections were held for Board Officers: Dale Jans was elected as Chairman; Randy Bacon as Vice Chairman and Jeff Hazard as Secretary.

It was reported that NCARB Region 5 has elected Dave Stafford to serve as their Treasurer and NCARB has also appointed Dave to the A.R.E. committee.

It was also reported that the NCEES Central Zone has elected Dale Jans to serve as Central Zone Vice President.

MINUTES On motion by Hazard and seconded by Neugebauer, minutes of the May 8, 2008 meeting were approved, with the following changes: **EXECUTIVE SESSION:** add "Shafai excused himself from executive session."; **Case 08-08:** change "compliant" to "complaint"; and on page 3 **BUSINESS LICENSES:** correct "business entities are licensed by comity:" to read "business entities are licensed as businesses:"

FISCAL On motion by Neugebauer and seconded by Bacon, vouchers from the last Board meeting were approved. The quarterly report and activities report was supplied.

Special Review of Applicants:

Discussion by Board and Humphreys regarding Frank Ataiyan.

On motion by Shafai and seconded by Neugebauer, Frank Ataiyan is approved to take the fire protection engineers exam offered by NCEES, subject to his completing the Take Home Exam prior to the test. South Dakota, by Statute, is a non-discipline specific state and therefore does not designate the discipline in a profession on the license certificate.

Discussion by Shafai and Neugebauer regarding Suzette Renae Burckhard.

On motion by Shafai and seconded by Neugebauer, Suzette Renae Burckhard's application for PE Examination is denied based on not meeting the requirements of an ABET Bachelor of Science engineering degree.

Discussion by Shafai and Neugebauer regarding Jayme Severyn.

On motion by Shafai and seconded by Neugebauer, Jayme Severyn's FE exam application is denied because of a non-ABET accredited degree.

Discussion by Shafai and Neugebauer regarding Jason Allen Snyders.

On motion by Shafai and seconded by Neugebauer, Jason Allen Snyders' FE exam application is denied because of a non-ABET accredited degree.

APPLICATIONS:

Approval of Passing Examinees from 4/08:

On motion by Shafai and seconded by Neugebauer, the minimum scores recommended by the NCEES as passing were accepted for these exams. Fundamentals of Engineering exam was given on April 12, 2008, and certified on June 12, 2008; Fundamentals of Land Surveying exam was given on April 12, 2008, and certified on May 29, 2008; Professional Engineering exams were given on April 11, 2008, and licensed on June 12, 2008; and Professional Land Surveying exams were given on April 11, 2008, and licensed on May 29, 2008.

FE examinees passed 04/12/08 exam

Name	#
Anderson, Curtis Alan	E-10251
Anderson, Matthew Paul	E-10252
Arkema, Amanda Dawn	E-10315
Authier, Michael Philip	E-10316
Baker, Kevin Kenneth	E-10253
Bakker, Dustin Brian	E-10317
Baye, Daniel Austin	E-10254
Becker, Lindsay Anne	E-10318
Bertsch, Kristopher Austin	E-10255
Bestgen, Jay Michael	E-10256
Billars, Michael James	E-10257
Bills, Braden L	E-10319
Bishop, Arlee S.	E-10258
Boomsma, Aaron A	E-10320
Booth, Byron Grant	E-10259
Brandner, Eric J.	E-10260
Brinker, Christopher Lee	E-10321
Bunkers, Bryce William	E-10322
Buyck, Patrick Jon	E-10261
Cooley, Jeffrey John	E-10323
Cooper, Seth Allen	E-10324
Crandall, Joel Dillon	E-10262
Crumly, J Preston	E-10325
Deichert, Cole C.	E-10263
DeMaranville, Matt David	E-10264
deStigter, Michael Jordan	E-10265
Dewald, Nicholas Rupert	E-10326
Duffy, John David	E-10327
Ebsen, Paul Adam	E-10328
Elders, Scott Thomas	E-10329
Ellerie, David Michael	E-10330
Fairhead, Andrew John	E-10266
Fanning, Nicholas Joseph	E-10331
Feist, Jonathon R.	E-10332
Ferber, Joshua Paul	E-10267
Fodness, Matthew R	E-10333
Fontaine, Michael Ryan	E-10268

FE examinees passed 04/12/08 exam

Name	#
Freeman, Tyler John	E-10334
Friedrichs, Daniel Alan	E-10335
Froelich, Stacy Ann	E-10269
Frutiger, Sabine	E-10270
Gaard, John David	E-10336
Gambrel, Chance Garrett	E-10271
Germo, Dustin C	E-10272
Giddings, Aaron John	E-10337
Greni, Jr, Sterling Ray	E-10273
Grimm, Matthew Vernon	E-10274
Groen, Joshua C	E-10338
Hammer, Jason Jeffrey	E-10339
Hansen, Dane C	E-10275
Hansen, Jarod Michael	E-10340
Hanson, Michael Ray	E-10341
Hein, Matthew Richard	E-10342
Helmets, Adam Jon	E-10276
Herbers, Eric John	E-10343
Hill, Todd Michael	E-10344
Hills, Bryon Edward	E-10345
Hoekstra, Travis Jon	E-10346
Hondred, Peter Raymond	E-10347
Hoogestraat, Galen Kyle	E-10277
Horton, Mark C	E-10278
Hunt, Kevin Allen	E-10279
Imholte, Michael Aaron	E-10348
Iversen, Donald Dennis	E-10280
Jacques, Nate Kyle	E-10349
James, Kristofer RB	E-10281
Jeffries, Jared Brett	E-10350
Jerred, Christopher C	E-10351
Johnson, Benjamin Lucas	E-10352
Jones, Eric J.	E-10353
Karschnik, Kody Lee	E-10354
Khoury, Cory Firas	E-10282
Kindle, William Ray	E-10283
King, Thomas Gregory	E-10355
Kittleson, Dustin Allan	E-10284
Kizer, Terrence Lee	E-10285
Klinkner, Kristen Lynn	E-10356
Kompelien, Aaron Jay	E-10357
Koupal, Matthew James	E-10286
Kubal, Travis Daniel	E-10358
Lahrs, Nathan James	E-10359
Larsen, Ryan Jon	E-10360
Lehman, Benjamin Larry	E-10361

FE examinees passed 04/12/08 exam

Name	#
Lichty, Nathan Mark	E-10362
Ludemann, Adam Wayne	E-10363
Lunders, James Michael	E-10287
Matuska, Joseph James	E-10288
Mette, Brent Thomas	E-10289
Miller, Eston Blake	E-10290
Moe, Nial Alan	E-10291
Morlok, Brett Allen	E-10292
Morris, Arthur Melvin	E-10293
Mourer, Michael W	E-10364
Mouw, Christopher Andrew	E-10365
Murphy, Michael Kelly	E-10366
Myers, Christopher Thomas	E-10294
Natzel, Andrew Jerome	E-10367
Neuberger, John Richard	E-10295
Novotny, Tyler D	E-10296
Okobiah, Oghenekarho	E-10368
Oldenkamp, Micky Lee	E-10369
Olthoff, Andrew John	E-10370
Ostrem, Daniel Thomas	E-10371
Perlenfein, Scott James	E-10372
Polzin, Bryant Joel	E-10373
Pomeroy, Jesse Richard	E-10297
Regnier, Joshua R	E-10374
Richter, Andrew Mark	E-10375
Rislov, David Alan	E-10376
Riss, Brandon Tyler	E-10377
Robinson, Cyrus Paul	E-10298
Robinson, Lisa Michelle	E-10378
Rogness, Brian Matthew	E-10379
Schaap, Sarah Anne	E-10380
Schierholz, Eric John	E-10381
Schiferl, Tyler Gregory	E-10382
Schipke, Alexander James	E-10383
Schnabel, Jeffrey James	E-10299
Schnabel, Steven Lee	E-10300
Schneider, Kacie Ann	E-10384
Schrempp, Eric Dane	E-10301
Schroeder, Bruce Alvin	E-10385
Schroedermeier, Andy Lee	E-10386
Schrunk, David Lloyd	E-10387
Scott, Allen Wade	E-10302
Sikkema, Joel Kenyon	E-10388
Snaza, Wesley Andrew	E-10303
Soles, Benjamin Ralph	E-10389
Stacey, Teryl Lynn	E-10304

FE examinees passed 04/12/08 exam

Name	#
Steenbergen, Daniel Lawrence	E-10390
Steffes, Chadd Daniel	E-10305
Stehlik, Nathan D	E-10306
Stehlik, Nicholas Arthur	E-10307
Stensland, Craig E	E-10308
Streckfuss, Danaca Joy	E-10391
Sturzenbecher, David Ryan	E-10392
Sueltz, Kyle Scott	E-10393
Temme, Michael James	E-10394
Tesch, Matthew James	E-10395
Tippmann, Rose L.	E-10309
Toenies, Nathan Joseph	E-10396
Van Essen, Jesse William	E-10397
VanMoer, Aaron Thomas	E-10398
Vedvei, Melanie Rae	E-10310
Veghte, Matthew Caleb	E-10311
Veurink, Eric Jordan	E-10399
Vink, Jarrod C	E-10312
Visser, Daryl James	E-10400
Weckwerth, Clinton T	E-10401
Wilner, Jason S	E-10313
Wilson, Joseph Martin	E-10402
Wirth, Zachary James	E-10403
Woizeschke, Scott Ross	E-10404
Wright, Lance Darren	E-10314
Zillgitt, Michael Adam	E-10405

FLS examinees passed 04/12/08 exam

Name	#
Bedford, Mark Alan	S-10245
Borns, Nicholas David	S-10249
Green, Bradley M.	S-10246
Lein, Wade Allen	S-10247
Schievelbein, Jeff C.	S-10250
Young, Kyle Lee	S-10248

PE examinees passed 04/11/08 exam

Name	#
Briggs, Jennifer Lyn	9594
Eichstadt, Neil C.	9607
Freihammer, Jeremy Ryan	9595
Hoogendoorn, Russell Dean	9596
Hrdlicka, Thomas Alan	9597
Pogany, Michael Anthony	9608
Prouty, Brace R	9598
Renken, Jeffrey Allen	9599

PE examinees passed 04/11/08 exam

Name	#
Senechal, Matt Ryan	9600
Steever, Erin Marie	9601
Tobin, Ryan Christopher	9602
Uckert, Richard S.	9603
VonEye, Heath David	9604
Wells, Craig James	9605
Wolf, Jason Charles	9606

LS examinees passed 04/11/08 exam

Name	#
Lichtenberg, Jeremy James	9591
Meyer, Eric Daniel	9592
Zimmer, Steven George	9593

Approval to take exams for 10/08:

EXAMINEES TO TAKE OCTOBER 2008 EXAMS

On motion by Neugebauer and seconded by Bacon, Jon Caspar Collins' application to take the October 2008 FLS exam is denied due to lacking a third reference by a licensed Land Surveyor. Mr. Collins will be given the deadline for providing this reference to the Board by the next Board meeting on September 19, 2008. If this deadline is not met, Mr. Collins' file will be destroyed.

On motion by Bacon and seconded by Neugebauer, the following are approved and their names shall be forwarded to ELSESES to begin taking the October 2008 FLS exams:

Fink, Jeffrey William
Johnson, Jay Allen
Remily, Zachary Mark

On motion by Neugebauer and seconded by Shafai, Harvey Scott Hall's application to take the October 2008 PE exam is tabled for further information. Whipple to communicate with Mr. Hall and Florida State Board.

On motion by Shafai and seconded by Neugebauer, Kevin P. Marton's application to take the October 2008 PE exam be approved pending further information.

On motion by Shafai and seconded by Neugebauer, Sara Kristine Odden's application to take the October 2008 PE exam be approved pending further information.

On motion by Shafai and seconded by Neugebauer, Weston Timothy Phillips' application to take the October 2008 PE exam is denied because of lacking one month of experience.

On motion by Shafai and seconded by Neugebauer, Theodore Lloyd Smith's application to take the October 2008 PE exam is denied based on his lacking experience under the supervision by a professional engineer.

On motion by Shafai and seconded by Bacon, the following are approved and their names shall be forwarded to ELSESES to begin taking the October 2008 PE exams:

Anderson, Michael John
Carlson, David Charles
Case, Erik D.
Flanegan, Keith Curtis
Gaaskjolen, Zachary James
Geraets, James Michael

Gorter, Howard John
Graff, Adam Steven
Johnson, Michael Paul
Jones, Nathan Charles
Jorgensen, Cullen Bret
Lalley, Aaron John
Marton, Kevin P.
Odden, Sara Kristine
Peters, DelRon Vaughn
Petersen, Justin LeRoy
Robinson, Christopher Lee
Schelhaas, Jeremy Dean
Wagstrom, Andrew John
Weatherly, Lance David
Weber, Jerry Allen
Weeldreyer, John Pierce
Woodruff, Paul Michael

On motion by Bacon and seconded by Neugebauer, Ronald Martin Gillen's application to take the October 2008 LS exam be tabled until he provides additional information specific to his land surveying experience.

On motion by Bacon and seconded by Neugebauer, the following are approved and their names shall be forwarded to ELSESES to begin taking the October 2008 LS exams:

Groen, Christopher John
Nielson, Nathan William

On motion by Shafai and seconded by Bacon, the following are approved and their names shall be forwarded to ELSESES to begin taking the October 2008 FE exams:

Anderson, Joshua James
Applen, Christopher Carl
Bangasser, Benjamin Louis
Bass, Derek James
Batie, Russell Joseph
Bertram, Brady James
Bhushan, Raunuq
Bordewyk, Joel A
Brosnahan, Andrew James
Browning, Heather Marie
Coon, Jarret Boyd
Davis, Jennifer Ann
DeGooyer, Don Lee
Dreher, Josh M.
Eppen, John David
Fields, Jason Robert
Finnesand, Scott Steven
Fritz, Matthew Francis
Fujita, Brandon Jiro
Gab, Ryan E
Graff, Christopher James
Grantz, Steve E.
Grave, Michael Dean
Groen, Cassandra Jo
Guck, Peter Anthony
Hankins, Charles James
Hansen, Kelly R
Hardy, Rocky Lee

Haroldson, Britt B.
Haugen, Olaf B.
Hulstein, Andrew Jay
Jacobson, Michael Douglas
Kathol, Luke Alan
Keeney, Carly Lynn
Kellem, Brock
Koerner, Julian Lynn
Kraemer, Jazek Cayde
Krohn, Brent Michael
Kuhl, Amery Dale
Kungu, Kendra Renae
Larsen, Thomas Patrick
Leibrock, Christopher William
Lorenzen, Lucas Lowell
Lowe, Kevin Eugene
Lungren, Adam Jacob
Maberry, Adam C.
Mayer, Kevin Lee
McFarland, Shawn Michael
Meka, Mulugeta Tefera
Mielke, Ross Alan
Munsell, Lukas Martin
Murphy, Kristine Renee
Ode, Tyler B.
Opsahl, Justin David
Parrish, James E.
Paulson, Nicolle Ann
Pecheny, Megan Ann
Prisjatschew, Alexandra Ludmilla
Rauenhorst, Jonathan Ryan
Rembold, Garrett M
Sampathkumar, Shyamkumar
Sampica, Ben J.
Satchell, Terence L.
Schmidt, Travis James
Shilhanek, Michael Robert
Simons, Kevin Jerome
Smart, Rudy Ryan
Sorensen, Reid C.
Stadel, Michelle Marie
Steichen, Duane Joseph
Teal, Darrel Arnold
Tietz, Michael Alan
Tines, John Raymond
Torpey, Steven Michael
Utter, Darrell J
Weber, Jeremy John
Weinandt, Aaron Michael
Wire, Matthew Wayne
Woizeschke, Michael Jon
Woodward, Blake A.
Woodward, Rachel R.

On motion by Bacon and seconded by Neugebauer, the following are approved and their names shall be forwarded to ELSES to begin taking the October 2008 FLS exams:

Hanson, Eric Robert
Krogman, Adam Reid
Phillips, Craig Steven

APPLICATIONS

On motion by Neugebauer and seconded by Bacon, Jonathan Ryan Gustafson has been denied licensure by comity as a land surveyor based on insufficient experience.

On motion by Bacon and seconded by Shafai, the following are licensed as architects by comity;

On motion by Hazard and seconded by Bacon, the following is licensed as a landscape architect by comity;

On motion by Neugebauer and seconded by Bacon, the following are licensed as land surveyors by comity;

On motion by Shafai and seconded by Neugebauer, the following are licensed as professional engineers by comity:

Name	City	State	Profession	#
Christian, Gregory Joseph	St. Louis	MO	AR	9610
Craig, Kevin M	Flint	TX	AR	9611
Craver, Louise K	Orlando	FL	AR	9612
Heinz, Richard Michael	San Diego	CA	AR	9613
McManus, Paul Thomas	Tulsa	OK	AR	9614
Stanislaw, Ralph M	Park City	UT	AR	9615
Zalany, Nicholas P	Cleveland	OH	AR	9616
Mayer, David Matthew	Bismarck	ND	LA	9617
Clark, Gregory Allen	Columbus	MT	LS	9618
Tumblin, David Kevin	Greer	SC	LS	9619
Tumblin, David Kevin	Greer	SC	PE	9619
Beighle, Trent E	Fairborn	OH	PE	9620
Brandt, Erwin Walter	Hendersonville	TN	PE	9621
Bryan, Dalila	Bloomington	IL	PE	9622
Dotta, Matthew James	LaCrosse	WI	PE	9623
Ekstrom, David H	Des Plaines	IL	PE	9624
Eliopoulos, Robert George	Milwaukee	WI	PE	9625
Floyd, Scott O	Grand Rapids	MI	PE	9626
Frega, Joseph Frank	Toms River	NJ	PE	9627
Hakkola, Terrence Arvo	Minneapolis	MN	PE	9628
Hanley, Jennifer Ann	Fargo	ND	PE	9629
Hennessey, Shane A	Omaha	NE	PE	9630
Hettervig, Tom Arlen	Mayville	ND	PE	9631
Horner, Christopher G	Bismarck	ND	PE	9632
Kimble, David Harold	Hillsboro	IL	PE	9633
Kluck, John Albert	Hines	MN	PE	9634
Koch, Timothy Edward	Omaha	NE	PE	9635
Krajewski, Dustin Eugene	Fort Collins	CO	PE	9636
Lassiter, Michael Llyod	Apex	NC	PE	9637
Ledin, Jeffrey R	Merrifield	MN	PE	9638
Leiffer, David Micah	Rogers	AR	PE	9639
Ojard, Nels John	Duluth	MN	PE	9640
Olson, Randall M	Lakeville	MN	PE	9641

Name	City	State	Profession	#
Oltrogge, Susan Ruth	Des Moines	IA	PE	9642
Power, Kevin C	Bellevue	NE	PE	9643
Resler, Jon Leonard	Johnston	IA	PE	9644
Rettich, Kevin C	Chesterfield	MI	PE	9645
Swaggart, Jr., Glenn Allen	Olathe	KS	PE	9646
Todd, Jame Luke	Bismarck	ND	PE	9647
Ward, Richard Wade	Milwaukee	WI	PE	9648

On motion by Hazard and seconded by Bacon, the following architect is licensed by exam:

Name	City	State	Profession	#
Rederth, Heather Michelle	Rapid City	SD	AR	9609

On motion by Neugebauer and seconded by Bacon, the following business entities are licensed as businesses:

Company Name	City	State	Profession	#
Archiplex Group, LLC	Park City	UT	AR	C-6021
designArc	Brookings	SD	AR	C-6022
Erickson Contract Surveying, Inc.	Sidney	MT	LS	C-6023
EWB Engineering LLC	Hendersonville	TN	PE	C-6024
Gray Area Consulting Services, Inc.	Columbus	MT	LS	C-6025
Hurst-Rosche Engineers, Inc.	Hillsboro	IL	PE	C-6026
InfraStructure, LLC	Omaha	NE	PE	C-6027
Jacobs Engineering Group Inc.	Pasadena	CA	PE	C-6028
Kevin Craig Architect	Flint	TX	AR	C-6029
McDonald Consulting + Design, Inc.	Littleton	CO	PE	C-6030
PAEP Architecture Engineering, P.C.	Grand Rapids	MI	PE/AR	C-6031
Paul C. Parks, P.E.	Rogers	AR	PE	C-6032
PB Architecture, Inc.	New York	NY	AR	C-6033
PE Services, LLC	Fairborn	OH	PE	C-6034
Peter Basso Associates, Inc.	Troy	MI	PE	C-6035
SCS Engineers	Long Beach	CA	PE	C-6036
Stantec Consulting Inc.	Fort Collins	CO	PE/AR	C-6037
Surveying Solutions, L.L.C.	Tea	SD	LS	C-6038
Syska Hennessy Group, Inc.	New York	NY	PE	C-6039
The Matrix Group Engineering Consultants	Milwaukee	WI	PE	C-6040
Vertical Solutions Inc.	Apex	NC	PE	C-6041

AUDITS

NEW: Thomas Neal Bice, PE; Kirk Jorgenson, LS; Eric Norum, AR; John Osman, PE; Frederick T. Pucciano, AR; Dennis L. Schaffer, PE; Allen J. Thompson, PE; and Arthur Wallace Weinman, AR, were audited.

On motion by Hazard and seconded by Neugebauer, the Board will accept the audits named above. The audits of Tristan Trent Grover, R, and Joel A. Kath, PE are to be held for further information.

OLD BUSINESS

LS Take Home Exam The Board and Humphreys discussed the Land Surveying Take Home Exam draft reworked by Fisk. Neugebauer and Bacon to review and possibly propose additional questions, and then work with Fisk to finalize the Land Surveying Take Home Exam.

Retreat/Strategic Planning Scheduled for September 19, 2008 following the regular September 19, 2008 Board Meeting, and continuing the morning of September 20, 2008 at the Board office. Board members are to get suggested topics to Humphreys before September 11, 2008. Humphreys will then chose topics for discussion.

GOAC, SDBOTP funding held May 14, 2008 in Pierre Humphreys reported that after brief questions by the GOAC committee regarding the Board's funding, the committee's questions quickly changed to a different subject matter which was HB1107.

SDCL 9-14-24 Discussed by Neugebauer. Board approved the Final Draft of Proposed Revision to SDCL 9-14-24 presented by Neugebauer. Neugebauer to circulate this final draft for further review and comment.

Office Lease Discussed by Humphreys. The office lease has been signed for 3 years and most of the remodeling has been completed. Humphreys working through John Grunewaldt to have landlord complete remodeling.

SB186 & SB199 Discussed by Board and Kolden. Waiting on a summary on SB186. Kolden reported on SB199.

Fiscal Year Audit Humphreys discussed the recently completed fiscal audit required by the State. Humphreys extended his thanks to Whipple for working closely with accountants performing the audit. Recommendations by accountants discussed. Humphreys to get a copy of the audit to Board members before the retreat for their review.

NEW BUSINESS

GOAC, SDBOTP Reciprocity requirements request Discussed by Humphreys and Board.

HB1107 Board previously delegated Humphreys to draft statute changes. Humphreys stated that since January, he requested from GOAC, additional information which included questions regarding caps being applied to licenses only, and that GOAC is possibly expecting caps for outside vendor examination charges as well. Kolden mentioned that GOAC meets in August 2008; the Board needs to present GOAC with suggested statute changes before October 2008; and that GOAC is referencing Accountancy's statute changes to use as a template. The Board determined if this is the case, then this goes way beyond our licensure fees and would have us trying to regulate National Council testing fees, which would be impossible to regulate. Kolden and the Board to draft a letter to GOAC setting forth why it is not possible for the Board to comply in this manner. To be discussed further at the September retreat.

Stamps-Design Humphreys discussed with Board. To be discussed further at retreat.

Exam candidates applying from other States with 3 fails Discussed by Board, Humphreys, and Whipple. Question regarding previously taken and failed exam 3 times in another state to be added to our exam application. Jans to discuss at NCEES Officers Orientation Meeting.

Lawrence County Planning Concerns: Preliminary Plats Discussed by Bacon, Neugebauer, and Humphreys. Board will ask George-Larson to send a letter to Lawrence County attorney regarding potential legal conflicts in Subdivision Ordinance.

Construction Administration question Discussed by Humphreys. In the event the Board has been notified of construction administration concerns the Board needs to be proactive in sending a letter to the owner stating Statute requires a licensed professional be retained on the project, and inquire who is providing contract administration services.

Prime Professional concern Continued until next meeting for discussion by Stafford.

Board Meeting dates: potential conflicts Jans will be unable to attend November board meeting. Humphreys working on scheduling 2009 board meeting dates. To be discussed further at retreat.

Software Engineer Examination Discussed by Humphreys and Board.

Resignation of Public Member Discussed by Humphreys and Board. Discussed with Kolden. Per Kolden, the appointment process by the Governor is in progress and will be filled as soon as possible. Board can forward recommendations to Kolden, who will forward to Pam Roberts. Kolden will know by next meeting.

EXECUTIVE DIRECTOR

Updates on: Offer extended to a denied applicant. Fire Marshall and Department of Health collaboration. NCEES MLE, mentoring/supervision not necessarily under a P.E.. CLARB attendance. Renewal with PT & FT employment Discussion by Humphreys and Board.

INVESTIGATION REPORTS

Case 08-06 Discussion by Humphreys and Board. Board agreed that owner must comply with all requirements to bring the building up to code.

Case 08-09 Pending.

Case 08-10 Pending. Recommendation of the investigative committee to dismiss. **On motion** by Neugebauer and seconded by Shafai, Case 08-10 is dismissed.

Case 08-11 Pending. Bacon assigned to the investigative committee.

Case 08-12 Pending. Failure of the owner to obtain A/E services for a building. Discussion by Humphreys

Case 08-13 Pending. Failure of the owner to obtain A/E services for a building. Discussion by Humphreys

Case 08-14 Pending. Hearing will be scheduled on September 19, 2008.

Case 09-01 Pending. Jans assigned to the investigative committee.

CORRESPONDENCE

Wind Study Discussed by Humphreys.

Kudo's to SDBOTP Discussed by Humphreys.

MBE list results Discussed by Humphreys.

NCEES Zone Meeting report Discussed report from Neugebauer.

ELSES Exam Summary Discussed by Whipple.

Former Board member & officer, Mark Aspaas elected to the Board of Directors of NCARB as Secretary Discussed by Board.

Other various board correspondence/emails were reviewed and discussed.

COMMITTEES/MEETINGS

PREVIOUS

5/15/08 to 5/17/08 – NCEES central/western zones, N.D. Report from Neugebauer.

6/25/08 to 6/28/08 – NCARB annual, Pittsburgh Report from Hazard.

UPCOMING

8/13/08 to 8/16/08 – NCEES annual, Minneapolis – Jans, Shafai, Neugebauer, Bacon, and Humphreys. (Board already approved, State approved).

9/04/08 to 9/06/08 – CLARB annual, San Diego – Humphreys attending. (Need to submit to State).

11/08 - **NCARB MBE, Washington, DC** – Humphreys (NCARB pays).

July 11, 2008

BOARD MEETING SCHEDULE The next Board meeting is scheduled for **Friday, September 19, 2008.**

Scheduled: **November 14, 2008.** Jans will be absent, but meeting date will stay the same.

ADJOURN **On motion** by Bacon and seconded by Neugebauer, the meeting was adjourned at 1:40 pm.

A handwritten signature in black ink that reads "Mark Humphreys". The signature is written in a cursive style with a large, stylized initial 'M'.

Mark Humphreys, Executive Director