

**Transcript of Hearing for Case 17-01
Failure to Report Discipline - PE (Hearing started promptly at 8:33 A.M.)**

A hearing was scheduled and held at 8:33 a.m. in the matter of Case 17-01 Failure to Report Discipline on the part of Stephen P. Maslan.

HEARING TRANSCRIPT

The hearing started at 8:33 a.m. on May 12, 2017; In the matter of Case 17-01 Failure to Report Discipline on the part of Stephen P. Maslan. This hearing is being held pursuant to the legal authority and jurisdiction granted to the South Dakota Board of Technical Professions (Board), under Chapter 1-26 which is the administrative procedures act of the South Dakota Code, Chapter 36-18A of the South Dakota Code, which is the Technical Professions License Law and ARSD 20:38 which are the Administrative Rules of the South Dakota Board of Technical Professions.

The following Board members were present: Chairman Steve Williams, Vice Chairman Steve Peters; Secretary Mike Albertson; Steve Thingelstad; Jeff Nelson; and Dennis Micko. Board member Alissa Matt was not in attendance. Others present were Staff Attorney Graham Oey and staff members, Kathryn Patterson, Tamara Moore and Susan Neuf.

The licensee failed to appear at the scheduled time of the hearing, no legal representative attended on the licensee's behalf, and no notice of intent to attend or request to change the scheduled hearing was received from the licensee.

This is a formal administrative hearing, therefore, all testimony presented at this hearing will be sworn and all exhibits must be admitted into the record through the Chair. This hearing is an adversarial proceeding as far as possible. Any party to this hearing has the right to be present and to be represented by legal counsel. Each party will have reasonable opportunity to inspect documentary evidence and present evidence in support of that party's interest and shall have the rights ordinarily afforded parties at hearings. The purpose of this hearing is to determine if Mr. Maslan has violated South Dakota licensing law or administrative rule, and is subject to discipline by the Board. The specific sections of law that are alleged to have been violated are SDCL 36-18A-56 subdivisions (6) and (21), and ARSD 20:38:36.01 subdivisions (1), (11), (12), and (33).

Due to the possible suspension or revocation of a license, the standard of proof in this case is clear and convincing evidence, which is more than preponderance of the evidence and less than beyond a reasonable doubt.

Since the Board has the burden of proof in this case, Staff Attorney Oey will present evidence on behalf of the Board. Afterward, the Board will consider any evidence that Mr. Maslan has submitted.

Kathryn Patterson, Executive Director for the South Dakota Board of Technical Professions, was sworn in as a witness by Chairman Williams. Staff Attorney Oey asked Patterson questions regarding Mr. Maslan, such as his current license status, history of violations, and disciplinary action taken by boards in other jurisdictions.

Staff Attorney Oey offered Exhibit 1 and 2 into the record as certified public documents that are self-authenticating.

Exhibit #1 is a certified copy of the Missouri state Settlement Agreement dated October 22, 2009; Findings of Fact and Conclusions of law for Probation violation in case 13-001, dated February 24, 2014; and Findings of Fact and Conclusions of law for Probation violation case 2008-00279, dated December 8, 2014.

Exhibit #2 is a certified copy of the Kansas state Settlement agreement and Consent order for case number 10-20; Modified Settlement agreement and Consent order for case 10-20; Final order for case number 12-06; and Final order for case number 15-32.

Exhibits 1 and 2 were reviewed individually and received into evidence by Chairman Williams.

Staff Attorney Oey opened up the witness to questions from the Board.

Micko: It is my understanding that we would be taking reciprocal action? Or would we be taking action as a result of Mr. Maslan perjuring himself on his renewal application?

Staff Attorney Oey: Mainly taking reciprocal action based on his violations in other jurisdictions, but also because he failed to report his disciplinary actions. In other US jurisdictions; he violated the terms of his professional services in practicing in areas beyond his competency, failed to comply with the license laws governing professional practice, and failed to approve and seal only documents that conform to accepted standards. He also failed to notify this Board within 30 days of his disciplinary actions.

Chairman Williams: If I understand Exhibit #1 correctly, he's actually had three different instances of doing things in Missouri that are not right?

Kathryn Patterson: They had placed him on probation and he didn't comply with his probation, he went outside the probation, and they came back and took his license for not meeting the terms of his probation.

Chairman Williams asked if there were any more questions for Patterson. Receiving no further responses, Chairman Williams dismissed Patterson as a witness.

Staff Attorney Oey stated the closing arguments.

The Board considered the evidence and deliberated on this case.

Micko made a motion to permanently revoke the Respondents' license and assess a fine of \$2000.

Nelson seconded the motion. Albertson abstained. 5-0 AYE (Micko, Nelson, Peters, Thingelstad, and Williams) taken by roll call. **MOTION PASSED**

Chairman Williams closed the hearing at 9:00 a.m.

After closing the hearing, Chairman Williams called the regular board meeting to order.

Meeting Minutes
SOUTH DAKOTA BOARD OF TECHNICAL PROFESSIONS

Friday, May 12, 2017
Board Office, Clock Tower Plaza
2525 W. Main St., Suite 211, Rapid City, SD

Of the scheduled hearing for Case 17-01 on May 12, 2017 starting at 8:33 a.m. in the Board Office in Clock Tower Plaza, 2525 W. Main St., Suite 211; Rapid City

A. Call to order at 8:30 A.M. Mountain Time

B. Roll Call

Members present: Chairman Steve Williams, Vice Chairman Steve Peters, Secretary Mike Albertson, Dennis Micko, and Steve Thingelstad. Jeff Nelson attended by phone. Alissa Matt was unable to attend. Staff Attorney Graham Oey attended by phone.

Others present: Guests Mark Lippencott from RDO Integrated Controls and instructor at SDSM&T; John Riker from JLG Architects, AIA SD Advocacy Representative; John E. Matthews, LS comity applicant; and staff members Kathryn Patterson, Tamara Moore, and Susan Neuf.

C. Scheduled hearing for Case 17-01 – Lack of Reporting Discipline - PE

In the Matter of Stephen P. Maslan, Case #17-01:

Respondent, Stephen P. Maslan, failed to appear for the scheduled hearing. Staff Attorney Graham Oey presented evidence to the Board which showed that Respondent failed to report he was disciplined in Kansas and Missouri on his 2014 renewal in violation of South Dakota law and administrative rules.

Following further discussion by the Board, Staff Attorney Graham Oey and Executive Director Kathryn Patterson recommended the following motion be made:

Micko made a motion to permanently revoke the Respondents' license and assess a fine of \$2000. Nelson seconded the motion. Albertson abstained. 5-0 AYE (Micko, Nelson, Peters, Thingelstad, and Williams) taken by roll call. **MOTION PASSED**

A transcript of the hearing is posted on the Board website.

And of the regular meeting Friday May 12, 2017
In the Board Office in Clock Tower Plaza,
2525 W. Main St., Suite 211; Rapid City

After closing the hearing, Chairman Williams called the regular board meeting to order at 9:00 a.m.

Nelson left the meeting at 9:00 a.m.

D. Call to order for regularly scheduled meeting.

Introduction of visitors: Mark Lippencott, John Riker, and John E. Matthews.

E. Approval of March 17, 2017 Minutes

Micko made a motion to approve the March 17, 2017 Minutes. Albertson seconded the motion. 5-0 AYE **MOTION PASSED**

F. Approval of vouchers since last meeting

Micko made a motion to approve the vouchers paid since the last meeting. Peters seconded the motion. 5-0 AYE **MOTION PASSED**

G. Activities report ending April, Review of Deposits, Quarterly Report (FYI)

The Board discussed the activities report ending April 2017, conducted a review of deposits, and found everything to be in order.

H. Investigation reports – None Pending

I. Old Business

Action Items – Reports

Item 1 – Update of Building Officials Guide—Outreach to assoc. of counties, county commissioners, and/or rural permitting agents. Update info in Building Officials Guide for posting to website. Pursue Outreach to benefit from Board knowledge. Mail labels ready to mail updated copies to bldg. officials.

Item 2 – Board reserve funds use. Donations to foundations of SDSU, SDSM&T, and SETI are in the final stages for professional engineers and land surveyors. A similar use of funds for architects and landscape architects is to be researched and completed in the future. Add a semi-annual or annual reporting condition to this program.

Item 3 – Research hiring of half time investigators – one East River and one West River. Work with Bureau of Human Resources to see if possible to change current half-time position to a full-time position to be split between east & west river investigators. In Progress – description sent to BHR for review. PDQ forms completed for BHR.

Item 4 – Design Professionals Coalition. Past Board member was representing the Board and receiving information. Need new member appointed to represent the board? The consensus of the board is to remove this item from the action items lists.

Item 6 – NCEES 2018 Central Zone Meeting to be held in Rapid City. Host board task list for NCEES 2018 Zone meeting distributed. On-going to date of meeting. In progress.

Accountant's Report on office audit

Guide Document for Seals

Letter Re: Construction Period Services

NCARB Resolution for Consideration

NCARB BoD Brief

NCEES Elections

NCARB Board Elections Reminder
NCARB New Education Alternative
NCARB Update
NCEES PS exam content review survey
NCARB Fast Facts with Legislative Tracker
NCEES 2017 Bylaws Proposed Changes
CLARB Exam Orientation Guide Omission

The Board briefly reviewed information from the previous meeting.

J. New Business

Board members reappointed – Mike Albertson, Dennis Micko, Jeffrey Nelson, and Steve Peters.

Guide Document for Seals

Discussion tabled.

Gavilon request for interpretation

Board recommended adding this item to the Action Items list.

Albertson left the meeting at 9:24 a.m.

NCARB Resolution for Consideration

NCARB options for addressing non-payment of annual dues.

AZ Board Letter regarding WCARB dues

Arizona proposes that Regional Membership become voluntary for those states that find it a financial hardship to pay additional regional dues, so that even if they opt out of the regional structure, they can maintain membership in good standing with NCARB.

ICC Conference Scholarship

The South Dakota Building Officials' Association is currently accepting applications for a scholarship to attend the 2017 ICC Code Conference/Hearings. Deadline to apply is July 1, 2017.

CLARB Communique

NCARB Update

NCEES CPC Tracking – copy of submission sent to Board reviewed.

Service that NCEES provides for all Professional Engineers and Professional Land Surveyors to track their continuing education for free through their MyNCEES account. The Board highly recommends the use of this free service for tracking professional development hours.

NCARB Fast Facts

NCARB Destination Architect

NCARB ARE 5.0 Score Reports

NCARB FY18 Member Board Dues

FARB Focus

NCEES California Proposed Resolution on Voting

Section 6.02 of the NCEES bylaws establishes the rules for Quorum and Voting at the Annual Business Meeting and currently provides for each member board to have one vote. The current voting structure does not reflect the proportion of licensees represented by the member boards; therefore, the California Board proposes to amend this rule to a model where each jurisdiction is represented

based upon the population of their constituents. This model would allow two votes per state/territory rather than one vote per member board.

NCARB Offers Alt Path to Licensure for Experience Professionals

Design professionals with more than five years of experience can pursue licensure through a new path by using the AXP Portfolio.

NCEES Additional Survey Module to Accompany PS Exam

States want to build a state specific module within the CBT PS Exam for states that require a state specific survey exam. The state specific survey exam could be added as a module to the NCEES PS exam thus, freeing states from having to administer their specific exam and freeing examinees from having to take an additional exam.

NCARB Number of US Architects Holds Steady

NCEES – ASPE – Plumbing Engineering ME Option

The California board would like NCEES to add a separate Plumbing Engineering option to the ME exam.

Election of officers for new fiscal year

Micko made a motion to approve Steve Peters as Chairman, Mike Albertson as Vice Chairman, and Jeffrey Nelson as Secretary. Thingelstad seconded the motion. 4-0 AYE

MOTION PASSED

The Board briefly discussed each of the above topics.

K. PDH Audits

New Audits: Steven Craig Ball, PE; J. Thomas Chandler, AR; Thomas R. Eckroth, LS; David Andrew Harr, PE; Jack Hillman Jackson, AR; Brian Craig Johnson, PE; Mark David Kemper, LS; Chad William Kucker, LA; Bradley D. Letcher, PE; Rick Moore, AR; Douglas J. Mordhorst, LS; Mark E. Smith, PE; and Paul A. Young, PE.

Williams made a motion to approve the audits of J. Thomas Chandler, AR; Jack Hillman Jackson, AR; Chad William Kucker, LA; and Rick Moore, AR. Micko seconded the motion. 4-0 AYE **MOTION PASSED**

Peters made a motion to approve the audits of Thomas R. Eckroth, LS; and Douglas J. Mordhorst, LS. Thingelstad seconded the motion. 4-0 AYE **MOTION PASSED**

Peters made a motion to deny the audit of Mark David Kemper, LS; pending the receipt of additional information. Thingelstad seconded the motion. 4-0 AYE **MOTION PASSED**

Micko made a motion to approve the audits of Mark E. Smith, PE; and Paul A. Young, PE. Thingelstad seconded the motion. 4-0 AYE **MOTION PASSED**

Micko made a motion to deny the audits of Steven Craig Ball, PE; David Andrew Harr, PE; Brian Craig Johnson, PE; and Bradley D. Letcher, PE; pending receipt of additional information. Thingelstad seconded the motion. 4-0 AYE **MOTION PASSED**

Previous Audits: David Gary Anderson, LS; Wahid J. Enayat, PE; Jason Aaron Gelling, R; and Garrett, D. Gill, LA.

Micko made a motion to approve the audit of Wahid J. Enayat, PE. Thingelstad seconded the motion. 4-0 AYE **MOTION PASSED**

Micko made a motion to deny the audit of Jason Aaron Gelling, R; pending receipt of additional information. Thingelstad seconded the motion. 4-0 AYE **MOTION PASSED**

L. Approval of Examinees passing NCEES Examinations (Appendix A)

Micko made a motion to approve the following Fundamental of Engineering Examinees for passing the FE exam. Thingelstad seconded the motion. 4-0 AYE **MOTION PASSED**

Issue Date	Name	Certificate #	Exam Date
03/06/2017	Lang, Emmet Forrest	E-12196	02/22/2017
03/06/2017	Spencer, Sandy Alroy	E-12197	02/22/2017
03/06/2017	Streeter, Brylee A.	E-12198	02/23/2017
03/06/2017	Sorger, Samuel Lee	E-12199	02/25/2017
03/06/2017	Wagehoff, Baylor Michael	E-12200	02/25/2017
03/06/2017	Iverson, Sylvia Grace	E-12201	03/02/2017
03/16/2017	Iverson, John Kevin	E-12202	02/27/2017
03/16/2017	Christensen, Weston	E-12203	03/02/2017
03/16/2017	Monjardin Rosa, Jasmin	E-12204	03/02/2017
03/16/2017	Morris, Jacob Thomas	E-12205	03/02/2017
03/16/2017	LaBay, Steven Ryan	E-12206	03/10/2017
03/23/2017	Stange, Alexander Edward	E-12207	03/13/2017
03/23/2017	Hummel, Andrew James	E-12208	03/14/2017
03/23/2017	Kenkel, Alex Donald	E-12209	03/14/2017
03/23/2017	Hisek, James Lee	E-12210	03/14/2017
03/23/2017	Osthus, Cody John	E-12211	03/14/2017
03/23/2017	Ahimbisibwe, Bob Edwin	E-12212	03/15/2017
03/23/2017	McNary, Mitchel	E-12213	03/18/2017
03/23/2017	Oberth, Noel	E-12214	03/18/2017
03/23/2017	Ulmer, Jordan D.	E-12215	03/18/2017
03/31/2017	Schlough, Dakota Rae Michael	E-12216	03/21/2017
03/31/2017	Kramer, Kole	E-12217	03/21/2017
03/31/2017	Woodward, Zachary S.	E-12218	03/24/2017
03/31/2017	Molitor, Elizabeth Lynn	E-12219	03/24/2017
04/05/2017	Mattison, Lance Kent	E-12220	03/28/2017

Issue Date	Name	Certificate #	Exam Date
04/05/2017	Rens, Alexander Paul	E-12221	03/28/2017
04/05/2017	Peters, Jordan	E-12222	03/28/2017
04/05/2017	Morecraft, Nile John	E-12223	03/28/2017
04/05/2017	Hof, Logan Scott	E-12224	03/28/2017
04/05/2017	Hogan, Jacob Louis	E-12225	03/28/2017
04/05/2017	Hatt, Richard Louis	E-12226	03/30/2017
04/05/2017	Siddique, Abdullah	E-12227	03/30/2017
04/05/2017	Heezen, Cody	E-12228	03/30/2017
04/05/2017	Willaby, Matthew Dean	E-12229	03/30/2017
04/05/2017	Waibel, Christopher Thomas	E-12230	03/31/2017
04/05/2017	Bose, Grant Gary	E-12231	03/31/2017
04/05/2017	Ryan, Kathleen Ann	E-12232	04/01/2017
04/05/2017	Laursen, Evan	E-12233	04/01/2017
04/05/2017	Johnson, Daniel Adam	E-12234	04/01/2017
04/05/2017	Citrowske, Samantha	E-12235	04/01/2017
04/05/2017	Villbrandt, Trace Wesley	E-12236	04/01/2017
04/05/2017	Knowles, Jenero Shaquille	E-12237	04/01/2017
04/05/2017	Neville, Jason John	E-12238	04/01/2017
04/05/2017	Cook, Thomas Ryan	E-12239	04/01/2017
04/05/2017	Lamb, Jordan Patrick	E-12240	04/01/2017
04/05/2017	Peck, Diana Jeanette	E-12241	04/01/2017
04/05/2017	Ervin, Leah	E-12242	04/01/2017
04/05/2017	Hora, Andrew R.	E-12243	04/01/2017
04/05/2017	Carlson, Dylan Easton	E-12244	04/01/2017
04/05/2017	Penney, Bradley James	E-12245	04/01/2017
04/05/2017	Lupton, Bryan J.	E-12246	04/01/2017
04/12/2017	Merrick, Levi Todd	E-12247	04/03/2017
04/12/2014	Veltkamp, Breanna	E-12248	04/03/2017
04/12/2017	Albertson, Brian James	E-12249	04/04/2017
04/12/2017	Gerardy, Gregory Bruce	E-12250	04/04/2017
04/12/2017	Pedersen, Dillon Jay	E-12251	04/04/2017
04/12/2017	Arens, Nicholas Raymond	E-12252	04/04/2017
04/12/2017	Zomer, Darrin Wayne	E-12253	04/04/2017
04/12/2017	Timm, Tasha	E-12254	04/06/2017
04/12/2017	Rohrer, Megan	E-12255	04/06/2017

Issue Date	Name	Certificate #	Exam Date
04/12/2017	Genetzky, Nathan Adicus Tann	E-12256	04/07/2017
04/12/2017	Meyer, Rachel L.	E-12257	04/07/2017
04/12/2017	Foust, Ryan Daniel	E-12258	04/07/2017
04/12/2017	Walley, Brennen	E-12259	04/07/2017
04/12/2017	Lee, Allen	E-12260	04/08/2017
04/12/2017	Ostraat, Daniel	E-12261	04/08/2017
04/12/2017	Showalter, Krista Marie	E-12262	04/08/2017
04/12/2017	Horwath, William	E-12263	04/08/2017
04/19/2017	VanBruggen, Samuel Jon	E-12264	04/10/2017
04/19/2017	Robertson, Tyler	E-12265	04/11/2017
04/19/2017	Jeno, Drake	E-12266	04/11/2017
04/19/2017	Dilts, Derek Eugene	E-12267	04/11/2017
04/19/2017	Hieb, Joshua	E-12268	04/12/2017
04/19/2017	Ricks, Thomas	E-12269	04/13/2017
04/19/2017	Roggenbuck, Jorden Kenneth	E-12270	04/13/2017
04/19/2017	VeJVoda, Mitchell Ryan	E-12271	04/13/2017
04/19/2017	O'Connor, Ryan Dennis	E-12272	04/13/2017
04/19/2017	Schoening, Tyler	E-12273	04/13/2017
04/19/2017	Van Winkle, Jason	E-12274	04/13/2017
04/19/2017	Powell, Alex Taylor	E-12275	04/13/2017
04/19/2017	Herbert, Cheyanne May	E-12276	04/15/2017
04/19/2017	Holmgren, Eric Jon	E-12277	04/15/2017
04/19/2017	Sydow, Jacob P.	E-12278	04/15/2017
04/19/2017	Bowen, Cooper	E-12279	04/15/2017
04/26/2017	Nelson, James Harland	E-12281	04/17/2017
04/26/2017	Syahril, Hendy	E-12282	04/17/2017
04/26/2017	Nelson, Troy Allen	E-12283	04/17/2017
04/26/2017	Ohnesorge, Jacob Paul	E-12284	04/17/2017
04/26/2017	Waldera, Dillon Decker	E-12285	04/17/2017
04/26/2017	Jones, Jesse	E-12286	04/20/2017
04/26/2017	Walton, Derrik Adam	E-12287	04/20/2017
04/26/2017	Carr, Nicholas William	E-12288	04/20/2017
04/26/2017	Schleper, Adam Joseph	E-12289	04/20/2017
04/26/2017	Schroeder, Patrick John	E-12290	04/21/2017

Issue Date	Name	Certificate #	Exam Date
04/26/2017	Torseth, Kelsi Margaret	E-12291	04/21/2017
04/26/2017	Kalmes, Easton John	E-12292	04/21/2017
04/26/2017	O'Gara, Corissa Marie	E-12293	04/21/2017
04/26/2017	Kielstra, Benjamin Johannes	E-12294	04/22/2017
04/26/2017	Waltz, John	E-12295	04/22/2017
04/26/2017	Vollmar, Cody Jerrod	E-12296	04/22/2017
04/26/2017	Flaata, Tiffaney Jan	E-12297	04/22/2017
04/26/2017	Harvey, Nicole	E-12298	04/22/2017
04/26/2017	Derrickson, Jaylyn Jo	E-12299	04/22/2017
04/26/2017	Rasmussen, Grant Parker	E-12300	04/22/2017
04/26/2017	Vance, Drew Allan	E-12301	04/22/2017
04/26/2017	Lampert, Zachary James	E-12302	04/22/2017
04/26/2017	Green, Taylor	E-12303	04/22/2017

Peters made a motion to approve the following Fundamental of Surveying Examinees for passing the FS exam. Thingelstad seconded the motion. 4-0 AYE **MOTION PASSED**

Issue Date	Name	Certificate #	Exam Date
04/19/2017	Wetzel, Ruth C.	S-12280	04/10/2017
04/26/2017	Kurkowski, Grant Steven	S-12304	04/20/2017

M. Approval to take the NCEES Examinations as available (Appendix B)

Micko made a motion to approve the following examinees to take the Fundamental of Engineering (FE) Exam. Peters seconded the motion. 4-0 AYE **MOTION PASSED**

Name	Exam
Batenhorst, Noah Samuel	FE
Cannon, Marcus	FE
Fraser, Beau	FE
Goley, Quentin Phillip	FE
Goo, Hyunmyeong	FE
Hieb, Joshua	FE
Huschka, Padya Jay	FE
Innvaer, Jan-Henrik	FE
Leppert, Caleb Jeremiah	FE
Phillips, Jason Dale	FE
Putrell, Carson Taylor	FE
Rai, Prateek	FE

Name	Exam
Reimer, Brett Michael	FE
Ronkainen, Timothy Joseph	FE
Schaffer, Teddrick	FE
Slattery, Justin	FE
Smith, Keanan	FE
Tyagi, Vishal	FE
Vance, Drew Allan	FE
Wallace, Lindsay Augustus	FE
Wallace, Thomas Matthew	FE
Westrick, Brandon Vernon	FE
Ziemer, Dakota Scott	FE

Micko made a motion to approve the following examinee to take the Fundamental of Engineering (FE) Exam. Thingelstad seconded the motion. 4-0 AYE **MOTION PASSED**

Name	Exam
Galpin, Robert John	FE

Micko made a motion to approve the following examinees to take the Principles of Engineering (PE) Exam. Thingelstad seconded the motion. 4-0 AYE **MOTION PASSED**

Name	Exam
Adair, Peter Irvin	PE
Geraets, Patrick Alan	PE
Rykhus, Zachary	PE

N. Approval of applicants by examination: AR; R (Appendix C)

Williams made a motion for approval of the Architects (AR) by exam. Micko seconded the motion. 4-0 AYE **MOTION PASSED**

Name	Profession	#
Martin, Whitney Beth	AR	13387
Muckenhirn, Joshua David	AR	13388

Micko made a motion for approval of the Remediators (R) by exam. Peters seconded the motion. 4-0 AYE **MOTION PASSED**

Name	Profession	#
Finck, Jacqueline Marie	R	13389
Hengen, Tyler John	R	12935

Albertson returned to the meeting at 10:12 a.m.

O. Approval of Comity applications (Appendix D)

Williams made a motion to approve Architect (AR) Individuals by Comity. Peters seconded the motion. 5-0 AYE **MOTION PASSED**

Name	Profession	#
Carson, Patrick Spencer	AR	13311
Childers, James R	AR	13312
DiGennaro, Larry	AR	13313
Hermanson, Adam Thomas	AR	13314
Higgason, Heidi	AR	13315
Jordre, Tracy Jo	AR	13316
LaPosta, Jr., James E.	AR	13317
Hermanson, Adam Thomas	AR	13314
Matlock, Thomas George	AR	6549
Meyer, Dwayne R	AR	13318
Schermerhorn, Thomas	AR	13319
Sirek, Paul William	AR	13320
Stone, Aaron William	AR	13321
Streebin, David Alan	AR	13322
Vidlak, Edward James	AR	13323

Peters made a motion to approve Land Surveyor (LS) Individuals by Comity, Thingelstad seconded the motion. 5-0 AYE **MOTION PASSED**

Name	Profession	#
Brekke, Chris Allen	LS	13324
Henderson, Jessie Robert	LS	13325
Matthews, John Edward	LS	13326

Peters made a motion to deny a Land Surveyor (LS) Individual by Comity due to lack of qualifying experience, Thingelstad seconded the motion. 5-0 AYE **MOTION PASSED**

Name	Profession
Toro Santos, Tomas A.	LS

Micko made a motion to approve Professional Engineer (PE) Individuals by Comity. Albertson seconded the motion. 5-0 AYE **MOTION PASSED**

Name	Profession	#
Ahmad, Saddam	PE	13327
Bazan-Arias, Enrique	PE	13328
Bennett, Linda F	PE	13329
Bonow, Nick	PE	13330

Name	Profession	#
Boyt, Benjamin P	PE	13331
Breen, Ryan	PE	13332
Brown, Adam Joseph	PE	13333
Buechler, Barrett	PE	13334
Byers, David	PE	13335
Coholich, Joseph James	PE	13336
Commander, Mark Allen	PE	13337
Conwell, Christopher John	PE	13338
Cotter, Samuel	PE	13339
Coussens, Bryan	PE	13340
Deibel, Kimberly Ann	PE	13341
Dora, Michael Andrew	PE	13342
Dukes, Michael Dickey	PE	13343
Felton, Jarrod Jackson	PE	13344
Fidler, R. Thomas	PE	13345
Fitch, Jonathan P	PE	13346
Fowler, Andrew Thomas	PE	13347
Gale, Stephen Marc	PE	3382
Gauthier, Kyle Joseph	PE	13348
Geiser, Timothy Robert	PE	13349
Greiff, Eric Alan	PE	13350
Hagstrom, Laura Elizabeth	PE	13351
Hansen, Jan	PE	13352
Hanson, Mitchell Allyn	PE	13353
Hardwick, Stephen Eugene	PE	13354
Hatton, Christopher Norman	PE	13355
Headings, Chad A	PE	13356
Heinstein, Michael R.	PE	13357
Hotchkin, Scott Ryan	PE	13358
Hughes, Mark Allan	PE	13359
Hutzenbiler, Dustin Phillip	PE	13360
Isaak, Neal	PE	13361
Isernhagen, Curtis Lynn	PE	13362
Kirkendoll, Jordan Shane	PE	13363
Koziol, Philip	PE	13364
LaPalme, Andrew Ross	PE	13365
Lichty, Nathan Mark	PE	13366
Lynch, Walter Earl	PE	13367
Magelky, Jeremy Wayne	PE	13368
Mish, Andrew Dubbs	PE	13369
Mullinix, William Jacob	PE	13370
Nelson, Michael Dennis	PE	13371

Name	Profession	#
Paradis, Lance G.	PE	13372
Phuong, Thanh Thomas	PE	13373
Robinett, Trent Saborne	PE	13374
Sayler, Travis William	PE	13375
Schiermeyer, Robert	PE	13376
Sferra, Leondardo A	PE	13377
Shoemaker, Christopher Scott	PE	13378
Smiles, Thomas Edward	PE	13379
Spellman, Steven	PE	13380
Stratman, Allan	PE	13381
Tone, Kevin A	PE	13382
Tsao, Lungshen	PE	13383
Wilkinson, Steven David	PE	13384
Younger, John	PE	13385
Zach, Adam Mitchell	PE	13386

Micko made a motion to deny Professional Engineer (PE) Individuals by Comity based on lack of qualifying experience. Albertson seconded the motion. 5-0 AYE **MOTION PASSED**

Name
Dayen, Michael N.
Flynn, Brian M.
Powell, Clinton
Smith, Jr., Larry Baxter
Sosnowski, Christopher John
Vance, Douglas Brian
Zabilowicz, John W.

P. Approval of Business applications (Appendix E, Motion)

Micko made a motion to approve new businesses. Albertson seconded the motion. 5-0 AYE **MOTION PASSED**

Company Name	#
5 Nines Construction	C-7608
Ahmad Mohsenzadeh	C-7609
Beringer Ciaccio Dennell Mabrey, Inc.	C-7610
Boers Land Surveying and Mapping, Inc.	C-7611
Boyt Engineering	C-7612
Climate Control Systems and Service	C-7613
Engineered Earth Solutions, LLC	C-7614
Engineering Alliance Inc.	C-7615

Company Name	#
Environmental & Civil Solutions LLC	C-7616
Fisher Associates, P.E., L.S., L.A., D.P.C.	C-7617
FLSmith USA Inc.	C-7618
G-A-I Consultants, Inc	C-7619
Gale-Tec Engineering, Inc.	C-7620
Genesis Structures Inc	C-7621
Greer Pruitt Structural Forensics, LLC	C-7622
Haley & Aldrich, Inc.	C-7623
IMEG Corp.	C-7624
Independent Electrical Evaluation Company	C-7625
Innovative Structural Engineering-MD, Inc.	C-7626
Integration Design Group, PC	C-7627
James R Childers Architect Inc	C-7628
JCJ Architecture PC	C-7629
Lawrence DiGennaro Architect	C-7630
Luckett&Farley Arch, Eng, & Const Mgrs, Inc.	C-7631
Matlock Design Build, Inc.	C-7632
Neal Isaak	C-7633
Philip Koziol, Engineer	C-7634
Red Plains Professional, Inc.	C-7635
Robbie Henderson Surveying, LLC	C-7637
SK Geotechnical Corporation	C-7638
Summit Engineering Group, Inc.	C-7639
Superior Industries	C-7640
Thyssenkrupp Industrial Solutions (USA), Inc.	C-7641
Z & S Dust Control	C-7642

Micko made a motion to deny new businesses based on denial of the Comity Applications. Albertson seconded the motion. 5-0 AYE **MOTION PASSED**

Company Name
BDS Structural, PLLC
Heberly and Associates
L.B. Smith & Associates, P.A.
Z&F Consulting, Inc.

Q. Review previous comity, business, exam applications (Appendix F Motion)

Albertson made a motion to approve a previous Business Application on second review. Micko seconded the motion. 5-0 AYE **MOTION PASSED**

Company Name	#
RedBuilt LLC	C-7636

R. Annual, zone, committee meeting reports & upcoming meetings

05/18-20/2017 – NCEES Central/Western Zone Joint Interim Meeting; Denver, CO (Albertson, Micko, Peters, Thingelstad, Patterson) Approved at January Board meeting.

06/22-24/2017 – NCARB Annual Business Meeting – Boston, MA – Williams, Nelson, Patterson (Nelson not able to attend) NCARB pays 2 funded delegates, 1 public member, 1 Board Executive

Williams made a motion to approve Williams and Patterson to attend the NCARB Annual Business Meeting in Boston, MA. Micko seconded the motion. 5-0 AYE **MOTION PASSED**

08/23-26/2017 – NCEES Annual Business Meeting – Miami Beach, FL – Albertson, Micko, Peters, Thingelstad, Patterson – NCEES pays 3 funded delegates – Need motion to attend and who the funded delegates are.

Peters made a motion to approve Albertson, Micko, Peters, Thingelstad, and Patterson to attend the NCEES Annual Business Meeting in Miami Beach, FL and for Albertson, Peters, and Thingelstad to be the funded delegates. Thingelstad seconded the motion. 5-0 AYE **MOTION PASSED**

S. Correspondence

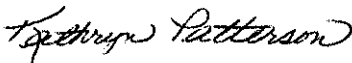
Good Friday Letter
SDSU Master of Architecture Accreditation
NCEES Outreach Fulfillment System Intro
NCARB Opinion written for Oregon
NCARB Release of Final ARE 5.0 Scores

The Board briefly discussed the above Correspondence.

T. Future board meeting schedule – July 14; Sept.15; Nov.17

U. Adjournment

There being no further business, at the hour of 10:41 a.m. the Board meeting of the South Dakota Board of Technical Professions adjourned.



Kathryn Patterson
Executive Director

Submitted by Susan Neuf, Secretary, SDBTP

ACTIVITIES REPORT FOR THE YEAR 2017

[illegible][illegible]

	JAN	FEB	MAR	APR	MAY	JUNE
Business	2283	2281	2285	2288	2294	2297
Active	5631	5623	5653	5647	5700	5691
Inactive	247	246	247	247	254	250
Retired	185	186	185	186	187	188
TOTAL	8346	8336	8370	8368	8435	8426

	JULY	AUG	SEPT	OCT	NOV	DEC
Business						
Active						
Inactive						
Retired						
TOTAL	0	0	0	0	0	0

FINANCIAL COMPARISON FOR FOURTH QUARTER

FY2017

JULY 2016 - JUNE 2017

	FY2017	FY2016	FY2015	FY2014	FY2013
BEGIN BALANCE	794,794.65	695,629.16	616,975.64	632,153.60	487,380.40
EXAMS			-	60.00	3,810.00
RENEWALS	324,120.00	234,420.00	316,900.00	212,800.00	285,410.00
APPS - PROF	66,825.00	70,450.00	73,660.00	60,990.00	70,770.00
MISC.(dup certs, etc.)	102,174.59	6,585.00	7,828.30	1,209.00	23,800.00
LATE PENALTY	15,200.00	15,500.00	18,700.00	10,200.00	16,300.00
INTEREST	9,768.75	7,984.30	6,109.53	8,019.40	10,452.78
REVENUE	518,088.34	334,939.30	423,197.83	293,278.40	410,542.78
TOTAL REVENUE	1,312,882.99	1,030,568.46	1,040,173.47	925,432.00	897,923.18
WAGES/STAFF	111,082.58	73,757.98	102,711.50	96,004.16	85,365.22
WAGES/COMM	6,060.00	6,660.00	12,600.00	14,700.00	13,320.00
BENEFITS	42,296.15	24,257.33	39,786.35	41,815.74	34,414.54
TRAVEL	4,895.61	14,411.35	11,882.88	17,117.66	24,637.26
DUES	18,180.00	18,180.00	24,680.00	18,180.00	17,565.00
LEGAL FEES	18,012.33	24,569.74	49,067.61	22,382.55	6,933.88
CONSULTANTS		2,586.90	2,160.00	5,752.50	
REGISTRATION	78.00	665.00	750.00	2,159.00	3,957.00
STATE SVCS	30,388.66	16,570.22	21,048.81	23,607.47	29,569.90
B-PRO COMPUTER	2,165.00	2,700.00	5,869.50	29,100.00	87.00
EQUIP MTN	1,205.94	1,140.21	817.52	203.42	473.69
AUDITS	4,198.00	-	-	2,850.00	
JANITORIAL	1,766.80	1,602.90	1,384.60	1,236.00	1,328.50
ADS	124.41	-	-	394.41	
RENT/EQUIP	1,103.76	1,105.32	1,705.32	1,548.99	2,101.65
RENT/OFFICE	25,800.00	25,800.00	25,800.00	14,895.87	16,250.04
RENT/EXAMS	-	-	-		
TELEPHONE	1,527.01	1,404.30	4,909.31	1,862.25	1,782.74
EXAMS	-	-	-		
SUPPLIES-Office	4,486.35	3,000.42	4,194.12	1,927.87	3,725.66
PRINTING (shirts 17)	450.13		-		
POSTAGE	10,000.00	5,000.00	10,000.00	5,000.00	10,000.00
CREDIT CARD	475.14	95.94	711.89		28.34
INSURANCE	703.50	798.00	1,566.78	1,575.00	987.00
BANK CHGS-Contractual	9,361.91	6,897.44	14,972.87	5,616.66	7,221.19
MISC-Refund Prev Yr Rev			40.00	493.00	360.00
ASSETS	-	4,570.76	7,885.25	33.81	
TOT EXPENSES	294,361.28	235,773.81	344,544.31	308,456.36	260,108.61
UNKNOWN \$	500,000.00				
END BALANCE	518,521.71	794,794.65	695,629.16	616,975.64	632,153.60

Date: 07/01/16

GUIDELINES FOR CERTIFYING, SEALING, SIGNING AND DATING DOCUMENTS PREPARED BY LICENSED TECHNICAL PROFESSIONALS IN SOUTH DAKOTA

Introduction. This document was prepared to provide recommendations and guidance to licensees regarding certifying, sealing, signing and dating various documents prepared by licensed technical professionals. Except for direct excerpts from South Dakota Codified Law (SDCL) and Administrative Rules of South Dakota (ARSD) contained herein, this guide document is not intended to be prescriptive in nature. If any person has any comments or suggestions regarding this guide document, please forward such comments or suggestions preferably in writing to the Board office at the addresses provided above.

Which technical professionals are required to use a seal in South Dakota? According to SDCL 36-18A-44, architects, engineers, land surveyors, and landscape architects who are duly licensed in South Dakota are required to use a professional seal on appropriate documents prepared by them or under their direct supervision. Although also licensed in South Dakota by the Board of Technical Professions, petroleum release assessors and petroleum release remediators shall not use a professional seal indicating licensure as assessors or remediators. However, assessors and remediators are still required to certify (if appropriate), sign and date appropriate documents prepared by them or under their direct supervision.

Why do we certify, seal, sign, and date technical professional documents?

- A certification statement may be required in some cases and may otherwise be optional. The certification statement is used to stipulate that to which the signer is certifying or attesting.
- The seal is used to authenticate a document for its intended purpose by using a mark (seal) which is unique to the person who is authenticating it and shows the authorization (license) held by the individual which enables the individual to prepare and authenticate the document.
- The seal provides basic information regarding the person who is authenticating the document, which is the name, license number, technical profession in which the license is granted, and the state granting the license.
- The name on the seal is supplemental to the signature, which signature may not be sufficiently legible to the reader for correctly identifying the name of the signer.
- The signature validates and authorizes the document for its intended use, as well as verifies that the seal has been applied personally or as specifically directed by the licensee whose name appears on the seal.
- The date provides the day on which the document was authorized for its intended use by the licensee by sealing and signing the document.

What does application of the seal, signature, and date with or without a certification statement mean?

According to SDCL 36-18A-45, "the application of the licensee's seal and signature and the date constitutes certification that the work on which it was applied was done by the licensee or under the licensee's responsible charge."

Why is a certification statement sometimes used? Although not generally required by laws and rules, certification statements can be used by licensed technical professionals to stipulate that to which they are certifying and, in some instances, may also stipulate items or conditions which they are excluding from the certification. In some cases, specific laws or regulations relating to a specific type of document may require a certification statement to accompany the seal, signature and date of the technical professional who personally prepared or was in responsible charge of the preparation of the document.

Why is a "Purpose" declaration sometimes used: Where appropriate, it is recommended that licensees indicate the intended purpose of the document in bold letters on each sheet of the document. Examples of purpose declarations follow: PRELIMINARY; FOR REVIEW ONLY; PRELIMINARY-NOT FOR CONSTRUCTION; FOR BIDDING ONLY; FOR BIDDING AND CONSTRUCTION; AS-BUILT DRAWING; RECORD DRAWING; etc. This list is intended for examples only and is not intended to be a comprehensive list of all "purpose" declarations that might be appropriate or that any "purpose" declaration is needed at all.

"Prepared By" information: It is recommended that all sheets of drawings contain "Prepared By" information, which at a minimum should include the words "Prepared By", name of licensee, title of profession and SD license number (i.e. PE-SD#00000), phone number, and date. Other optional information could include name of firm, email address, and mailing address. The "Prepared By" information is intended to more completely identify the licensee who is signing and sealing the document, as well as provide minimum contact information to the reader/user of the document.

Alternate Methods of Sealing and Signing Documents: The following describes alternate methods for sealing, signing and dating plans and other technical profession documents:

1. Wet ink seal and wet ink signature and date.
2. Electronic facsimile of seal and wet ink signature and date.
3. For electronic submittals, an electronic facsimile of seal and an electronic facsimile of signature and date, providing that the electronic facsimile of the signature is applied to the drawing or document by the licensee who is responsible for that drawing or document or by another person under that licensee's direct personal supervision who has been instructed by the licensee so to do.
4. For electronic submittals, an electronic facsimile of seal or "digital" seal and a "digital" signature and date in accordance with SDCL 36-18A-45.1.

Single-profession plan documents with one licensee in responsible charge: Single-profession plan documents with one licensee in responsible charge should contain the seal, signature and date on every sheet. It is recommended that all sheets in the document be identified as being part of that document by name of project, project number, and sheet number corresponding to the list of sheets on the cover sheet; and that each sheet after the cover sheet contain "Prepared By" information on each sheet. If appropriate and needed, each sheet should also include a "Purpose" declaration fitting the purpose of the document.

Single-profession plan documents with two or more licensees in responsible charge: Single-profession plan documents which require the seal/signature of two or more licensees in responsible charge of portions of the document should contain the seal, signature and date on those sheets that each licensee is responsible for. It is recommended that all sheets in the document be identified to be part of that document by name of project, project number, and sheet number corresponding to the list of sheets on the cover sheet; and that each sheet after the cover sheet contains "Prepared By" information on each sheet. If appropriate and needed, each sheet should also include a "Purpose" declaration fitting the purpose of the document.

Multi-profession plan documents with two or more licensees in responsible charge: Multi-profession plan documents which require the seal/signature of two or more licensees in responsible charge of the various professions of the document should be sealed, signed and dated on the cover sheet by the "prime professional" who has overall coordination responsibility for the multi-profession project, along with a certification that stipulates that said licensee is the "prime professional" responsible for the project. Each sheet after the cover sheet should then be sealed, signed and dated by the licensee who has responsible charge for that sheet. All sheets in the document should be identified to be part of that document by name of project, project number, and sheet number corresponding to the list of sheets on the cover sheet; and each sheet after the cover sheet should contain "Prepared By" information on each sheet. If appropriate and needed, each sheet should also include a "Purpose" declaration fitting the purpose of the document.

Specifications documents: Specifications documents which often accompany plan documents typically contain various documents related to the bidding and contracting for construction of the project, as well as specifications for the various components which are part of the project and performance requirements for constructing the project. For single-profession projects, it is recommended that the title page or other appropriate page contain a certification statement stipulating the licensee(s) in responsible charge of either the entire document or specified portions of the document in the case of two or more licensees in responsible charge. For multi-profession projects, it is recommended the title page or other appropriate page contain a certification and seal for the "prime professional" responsible for coordinating the entire project and the portion of the specification prepared by the prime professional. For sections of the specifications prepared by licensees in the other professions involved in the project, it is recommended that the licensee in responsible charge of each profession certify and seal the first page of that section of the specification. Finally, since it is common for portions of the specifications to be extracted from the specifications book and transmitted to specific interested parties during the bidding and construction process, it is recommended that consideration be given to using either a header or a footer on each page, as appropriate, to provide basic identification and contact information. At a minimum, it is recommended that consideration be given to including the following in said header or footer: project number, name and location plus "Prepared By" information as described above. With the header or footer, if any page(s) are extracted from the entire document, it will always be possible to identify the source document from which that portion was extracted as well as contact information for the licensee preparing that portion of the specification.

Report documents: Report documents are often prepared for studies or preliminary investigations performed by technical professionals. It is recommended that the title page or other appropriate page contain a certification statement stipulating the licensee(s) in responsible charge of the entire document. If there is concern that portions of the report may be extracted from the report book and transmitted to specific interested parties, then it is recommended that consideration be given to using either a header or a footer on each page, as appropriate, to provide basic identification and contact information. At a minimum, it is recommended that consideration be given to including the following in said header or footer: report name and location plus "Prepared By" information as described above. With the header or footer, if any page(s) are extracted from the report document, it will always be possible to identify the source document from which that portion was extracted as well as contact information for the licensee who prepared the report.

Record plans: Record plans (sometimes also referred to as as-built drawings) are often prepared by the technical professional after construction of the project has been completed. It is recommended that a disclaimer statement be used describing the source and accuracy of the record information. Record plans are not normally signed and sealed, unless specifically required by the Owner.

Shop drawings: Generally speaking, shop drawings are not required to be sealed. However, if the person preparing the shop drawing is a licensed technical professional, then it would be appropriate for said person to seal the shop drawing. Also, if the specifications specifically require that a shop drawing be prepared by a licensed technical professional, then the shop drawing should be sealed and signed by the licensed technical professional who is in responsible charge of the preparation of the shop drawing.

Survey plats and other recordable survey documents: Single sheet survey plats will normally contain the surveyor's certification which is signed, dated and sealed by the licensed land surveyor, as well as the prepared by information required for recording. It is recommended that multiple sheet survey plats contain the title of the plat along with Sheet # of # Sheets and the prepared by information required for recording on each sheet of the plat and that multiple sheet plats then be signed, dated and sealed by the licensed land surveyor in the surveyor's certification only. Other recordable documents, such as easement exhibits and certified corner records, are normally sealed on each sheet.

SIZE AND TYPES OF SEALS

Size of seal: According to SDCL 36-18A-44, "the seal shall be legible and shall have an outer circle with a diameter measuring at least one inch and no greater than two inches as well as an inner circle with a diameter measuring five-eighths of the diameter of the outer circle."

Rubber stamp seal: A rubber stamp seal has in recent history been the most commonly used type of seal. With this type of seal, the seal is imprinted on the document by first wetting it with ink on an ink pad and then pressing the rubber stamp seal onto the document.

Electronic facsimile seal: An electronic facsimile seal is an electronic seal image (commonly created in CAD software) and included on the CAD drawing of the sheet.

Copied seal: A copied seal is a reproduction of the seal which results from photocopying, blueprinting, or digital scanning the original document which bears a licensee's seal.

Digital seal: A digital seal is an electronic image of a seal which is encoded and linked to a digital signature (as described below) in an electronic document in such a way that if the electronic document file is altered in any way, both the digital signature and the digital seal are invalidated.

Embossed seal: An embossed seal is a device which crimps the paper to imprint the seal. This type of seal is rarely used for documents sealed by technical professionals.

TYPES OF SIGNATURES

Wet-ink signature: A wet-ink signature is the hand scribed signature of the signer on the document typically using an ink pen of some appropriate type. Wet-ink signatures are normally used on the original copy of the document, or on multiple original copies when multiple originals are required.

Electronic facsimile signature: An electronic facsimile signature is an electronic image of the licensee's signature which is placed on the CAD drawing of the sheet by the licensee or by another person under the direct personal supervision of the licensee and who has been instructed by the licensee so to do.

Copied signature: A copied signature is a reproduction of the signature which results from photocopying, blueprinting, or digital scanning the original document which bears a wet-ink signature.

Digital signature: A digital signature is an electronic image of the signer's signature which is encoded with the electronic document in such a way that if the electronic document file is altered in any way, the digital signature is invalidated.

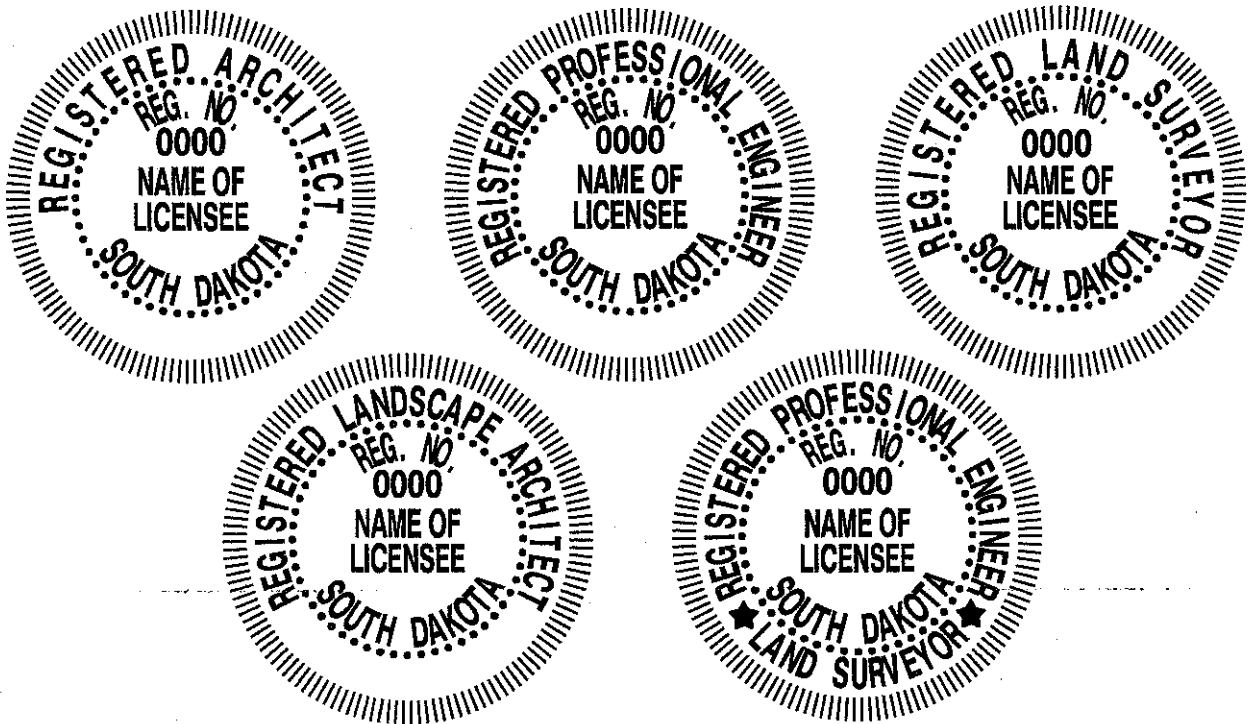
SECURITY OF SEALED DOCUMENTS

Security concerns might consist of possible altering of sealed documents by unauthorized parties as well as forgery of the seal and signature. In the past, best business practice has been for the technical professional to keep an original copy of the signed and sealed document on file. In some cases, the project owner may also require an original copy of the signed and sealed document for the owner's file. Digital signature technology may also be used to enhance security of signed and sealed documents that are delivered as electronic files.

APPENDIX A
EXAMPLES OF SEALS

(refer to SDCL 36-18A-44 for specifications and allowable variations)

Large-size seal (2.0" OD, 1.25" ID): The large-size seal is most appropriate for larger sheets (i.e. 22"x34" or larger), which typically have room for the 2" OD seal and which sheets may possibly be printed at reduced scale (up to half size reduction) at some later time.



Mid-size seal (1.5" OD, 0.94" ID): The mid-size seal is appropriate for general use on all documents, as long as the sheet size will most likely never be reduced or will not be reduced by more than two-thirds of the original size causing the seal size to be less than 1" OD on the reduction.



Small-size seal (1.0" OD, 0.63" ID): The small-size seal is the smallest seal size which is deemed to remain legible to the naked eye. This size is appropriate for small size documents generally ranging in size from 8.5"x11" to 11"x17", as long as the original sheet size will likely never be reduced.



APPENDIX B

EXAMPLES OF CERTIFICATIONS

The following certifications are provided as examples only. The wording of certifications may be adjusted to fit the purpose of the document and the intent of the licensee in certifying, sealing, signing, and dating the document. Since such certifications have possible legal impacts as part of the sealing and signing process, licensees may choose at their own discretion to seek legal counsel on the wording of certifications which they are signing and sealing.

General Certification

I hereby certify that this plan, specification or report was prepared by me or under my direct personal supervision and that I am a duly Registered *(insert title of profession)* under of the laws of the State of South Dakota.

(this certification is then followed by typed name of licensee and Reg. No., signed, dated, and sealed)

Prime Professional Certification

I hereby certify that this plan, specification or report was prepared by me or under my direct personal supervision and that I am a duly Registered *(insert title of profession)* under of the laws of the State of South Dakota serving as the prime professional in responsible charge for coordinating all professional activities related to this project.

(this certification is then followed by typed name of licensee and Reg. No., signed, dated, and sealed)

Surveyor Certification on a recorded subdivision plat

SDCL 11-3-4 concerning certification, acknowledgment and recording of plats states as follows: "Every plat provided for in this chapter shall be certified by the registered land surveyor, who shall attach an official seal thereto as specified in § 36-18A-45 as being in all respects correct. The landowner, or the landowner's duly authorized agent, shall certify that the plat has been made at the request and under the direction of the landowner for the purposes indicated therein, that he or she is the owner of all the land included therein, and that development of this land shall conform to all existing applicable zoning, subdivision and erosion and sediment control regulations. The landowner certification shall be acknowledged before some officer authorized to take the acknowledgment of deeds and, with the certificate of such acknowledgment, shall be endorsed on or attached to the plat and be recorded as a part thereof in the office of the register of deeds of the proper county."

Land surveyors should consult with specifications for plats and certifications by the surveyor, property owner, and approving agencies which may be contained within subdivision ordinances or other requirements of the jurisdiction within which the property being platted is located.

ACTION ITEMS

	Initial Date	Action	Decision	Responsible Person(s)	Status
1	05/31/2013	Building Officials Guide -- Outreach to assoc. of counties, co. commissioners, and/or rural permitting agents	Update information for posting to website - Pursue outreach to benefit from Board knowledge	Board / Building Officials	Presented to Board for Review (Mail labels print to mail updated copies to bldg. officials)
2	01/14/2015	Use of Board reserve funds	Contact state auditor for how funds may be used	Mike / Graham / Staff	Work on funds for architects and landscape architects
3	07/15/2016	Research hiring of half time investigators - one east river & one west river	Work with BOP to see if possible to change current .5 position to a full-time position to be split between east & west river investigators	Board/Legal Counsel/Staff	Ready to post
4	03/17/2017	<u>NCEES Central Zone Meeting - May 3-5, 2018</u>	Task List for Meeting Distributed	NCEES/Zone/Board/Staff	<u>On-going to dates of meeting</u>
5	05/12/2017	SPCC Plans Info Request	Request for interpretation regarding personnel not engineers preparing and self-certifying plans	Board/Legal Counsel/Staff	Added at May, 2017 meeting

as of 06/20/17



NTI
NORTHERN
TECHNOLOGIES, LLC

2301 East Rice Street
Sioux Falls, SD 57103
P: 605.339.3722 F: 605.332.5443
www.NTigeo.com

Unearthing confidence™

South Dakota Board of Technical Professions

June 30, 2017

2525 West Main Street, Suite 211

Rapid City, SD 57702

Re: Black Hawk Office – Change of Responsible Charge

To: Board Members

Northern Technologies operates an office located at 8105 Black Hawk Road in Black Hawk, South Dakota.

Daily activities at the Black Hawk office are coordinated by Ivy McGillivray, EIT. She is currently under the supervision of Karl Liester, PE who is located in the Sioux Falls office of Northern Technologies, LLC. Effective immediately upon approval by the Board, Responsible Charge for this office will be transferred to Mr. Ryan Benson. Mr. Benson is a registered engineer in the State of South Dakota and is based in the Inver Grove Heights, MN office of Northern Technologies, LLC.

Mr. Benson or Mr. Liester will be present in the Black Hawk office every 2nd and 4th Monday of each month between the hours of 12:00 noon and 4:00 pm. These hours will be posted at the Black Hawk office. Other meetings can be arranged by appointment at a time that is mutually agreed upon by both parties. If neither of these individuals is available, another engineer (who is employed by Northern Technologies, LLC and is a registered engineer in the State of South Dakota) will fulfill the required office hours. Any alterations from this schedule will be posted as far in advance as possible. Please let us know if you have any questions.

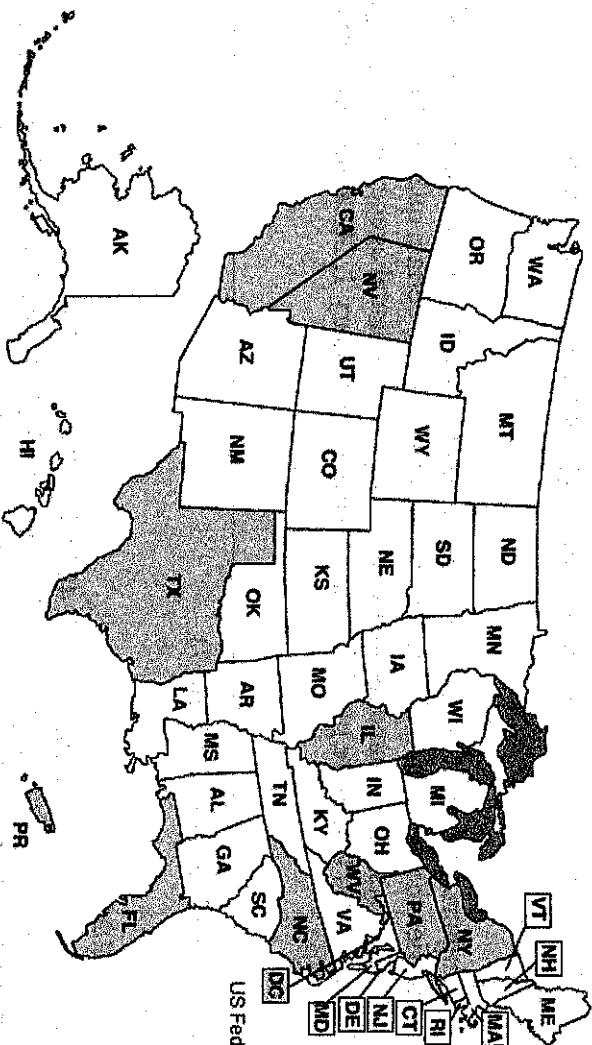
Karl Liester, PE

Senior Geotechnical Engineer

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SD BOARD OF
TECHNICAL PROFESSIONS

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NCARB



May 05, 2017

3 Bills

Sponsor: Sen. Anthony Cannella (REP-CA)

Abstract: An act to amend Section 2782.8 of the Civil Code, relating to indemnity.

Status: Chaptered by Secretary of State, Chapter 8, Statutes of 2017. - 04/28/2017

- Extends indemnity for design professionals to all contracts and provides for certain exemptions to these provisions

Number: CA [R] SB 547 - Updated (Status 05/16/2017)

Sponsor: Sen. Jerry Hill (DEM-CA)

Title: Professions and vocations: weights and measures.

Abstract: Section 7332 of Sections 5063.3, 5096.9, 5810, 7332, 11302, 11321, 11323, 11324, 11345, 11345.6, 11422, 12241, 12304, 12305, 12310, and 12500 of, to add Sections 11345.5 and 11345.8 to, and to repeal and add Section 11345.3 of, the Business and Professions Code, relating to barbering and cosmetology. professions and vocations.

Status: From committee: Be ordered to second reading pursuant to Senate Rule 28.8. - 05/15/2017

Summary:

- Existing law authorizes a certified interior designer to obtain a stamp from an interior design organization that uniquely identifies the designer and certifies that he or she meets certain qualifications and requires the use of that stamp on all drawings and documents submitted to any governmental agency by the designer
- Existing law provides that these provisions are repealed on January 1, 2018; this bill would instead repeal provisions on January 1, 2022

Number: CA [R] SB 800 - Updated (Status 05/16/2017)

Sponsor: Committee on Business

Title: Professions and vocations.

Abstract: Sections 4013, 4316, 4980.09, 4980.44, 4980.72, 4984.4, 4984.7, 4984.9, 4989.46, 4992.8, 4996.3, 4996.6, 4996.17, 4999.12.5, 4999.32, 4999.33, 4999.42, 4999.53, 4999.60, 4999.61, 4999.62, 4999.63, 4999.118, 4999.120, 5094, 5680.1, 5680.2, 7075.1, 7145.5, 7599.54, 7713, 8567, and 22352 of, and to repeal Section 4001.5 of, the Business and Professions Code, to amend Section 1010 of the Evidence Code, and to amend Section 11165.7 of the Penal Code, relating to professions and vocations.

Status: From committee: Be ordered to second reading pursuant to Senate Rule 28.8 and ordered to consent calendar. - 05/15/2017

Summary:

- Proposes amendments to sections of Profession and vocation laws:
 - This bill would instead authorize a landscape architect license to be renewed within 5 years of its expiration.
- The bill would prohibit a license that is expired for more than 5 years from being renewed, restored, reissued, or reinstated but would authorize the holder of the expired license to apply for a new license, as specified.

District of Columbia 2017-2018

1 Bill

Number: DC [R] B22 164 - Updated (Status 05/16/2017)

Sponsor: City Council Member Brianne Nadeau (DEM-DC)

Title: Interior Design Regulation Temporary Amendment Act of 2017

Status: Transmitted to Congress. Projected Law Date is Jun 24, 2017 - 04/28/2017

Summary:

- Interior Design Regulation Temporary Amendment Act 2017 - Authorizes interior designers licensed and registered in the District to approve certain non-structural alterations and designs

Florida - Adjourned 2017

1 Bill

Number: FL [R] HB 7047 - Updated (Status 05/16/2017)

Sponsor: Commerce Committee

Title: Deregulation of Professions and Occupations

Abstract: Removes regulations on specified DBPR professions, including labor organizations, hair braiders, hair wrappers & body wrappers, & boxing timekeepers & announcers; revises certain requirements for barbers, nail specialists, business organizations that provide architecture services and interior design, landscape architects, & geologists.

Status: Died in returning Messages - 05/05/2017

Summary:

- Removes interior design and references to licensing requirements
- Modifies the definition of architecture to include interior design
- Restructures board from 11 members to seven, consisting of five architects, and two public members (eliminates 3 interior designer positions and reduces 1 public member position)
- Modifies business organization qualification, such as deleting COAs for businesses offering interior design

Illinois 2017-2018

1 Bill

Number: IL [R] HB 3319 - Updated (Status 04/01/2017)

Sponsor: Rep. Allen Skillicorn (REP-IL)

Title: RIGHT TO EARN A LIVING ACT

Abstract: Creates the Right to Earn a Living Act. Defines ""entry regulations"", ""public service restrictions"", and other terms. Provides that all entry regulations with respect to businesses and professions and all public service restrictions shall be limited to those demonstrably necessary and carefully tailored to fulfill legitimate public health, safety, or welfare objectives. Provides that within one year after the effective date of the Act, all agencies shall conduct a comprehensive review of all entry regulations within their jurisdictions, and for each such entry regulation it shall: (i) articulate with

specificity the public health, safety, or welfare objective or objectives served by the regulation; and (ii) articulate the reason or reasons why the regulation is necessary to serve the ...

Status: Rule 19(a) / Re-referred to Rules Committee - 03/31/2017

Summary:

- Creates the Right to Earn a Living Act requiring agencies to limit occupational regulations to only those necessary and carefully tailored to meet public health, safety, or welfare objectives
- Provides additional avenue for an individual to petition the governor's regulatory review council to include the review of a rule based on the belief it did not comply with rulemaking procedures

North Carolina 2017-2018

2 Bills

Number: NC [R] H 590 - Updated (Hearing 05/10/2017)

Sponsor: Rep. Dennis Riddell (REP-NC)

Title: Interior Design Profession Act

Status: House Ref to the Com on Regulatory Reform, if favorable, Finance - 04/06/2017

Summary:

- Proposed bill establishes a Interior Design Profession Act

Number: NC [R] H 701 - Updated (Status 04/26/2017)

Sponsor: Rep. Jonathan Jordan (REP-NC)

Title: OLB Uniform Discipline and Increase Oversight

Status: Senate Ref To Com On Rules and Operations of the Senate - 04/26/2017

Summary:

- Proposed bill requires licensing boards to adopt governing rules for hearings before they are allowed to suspend a license

Nevada - In Session 2017

1 Bill

Number: NV [R] SB 330 - Updated (Status 04/16/2017)

Sponsor: Sen. Michael Roberson (REP-NV)

Title: Enacts the Right to Earn a Living Act. (BDR 54-849)

Status: (Pursuant to Joint Standing Rule No. 14.3.1, no further action allowed.) - 04/15/2017

Summary:

- Creates the Right to Earn a Living Act requiring agencies to limit occupational regulations to only those necessary and carefully tailored to meet public health, safety, or welfare objectives
- Provides additional avenue for an individual to petition the governor's regulatory review council to include the review of a rule based on the belief it did not comply with rulemaking procedures

New York - In Session 2017-2018**1 Bill****Number:** NY [R] SB 5582 - Updated (New 04/18/2017)**Sponsor:** Joseph A. Griffo**Title:** Repeals and reenacts provisions on time limitations on certain actions against professional engineers, architects, other designers and construction contractors; repealer**Abstract:** Repeals and reenacts statute of limitation provisions on wrongful death, personal injury and property damage actions against professional engineers, architects, landscape architects, land surveyors and construction contractors to provide for a limitations period of ten years after completion of improvement to real property; "completion", which constitutes the accrual date for the limitations period, is defined; provides for a one year extension for injuries to person or property or wrongful death which occur during the tenth year after completion.**Status:** REFERRED TO JUDICIARY - 04/17/2017**Summary:**

- Amends statute of limitation provisions on wrongful death, personal injury and property damage actions against professional engineers, architects, landscape architects, land surveyors and construction contractors to provide for a limitations period of ten years after completion of improvement to real property; "completion", which constitutes the accrual date for the limitations period, is defined; provides for a one year extension for injuries to person or property or wrongful death which occur during the tenth year after completion.

Pennsylvania - In Session 2017-2018**1 Bill****Number:** PA [R] HB 1102 - Updated (Text, Status 04/08/2017)**Sponsor:** Rep. Curtis Sonney (REP-PA)**Title:** An Act providing for the registration of interior designers; imposing powers and duties on the Bureau of Consumer Protection; and imposing penalties.**Status:** Referred to PROFESSIONAL LICENSURE - 04/07/2017

Puerto Rico 2017-2020**1 Bill**

Number: PR [R] RC 358 - Updated (Status 04/25/2017)

Sponsor: Rep. Jose O. Gonzalez Mercado

Title: To order the Municipal Affairs Committee to conduct a thorough investigation into what are the motivations that have led architects and engineers to promote within the specifications of its plans for municipal public works furniture concrete and other infrastructure designs outdoor made by the ...

Status: Appears in First Reading of the Chamber - 04/24/2017

Summary:

- Bill proposes the Municipal Affairs Committee investigate the promotion of ESCOFET products by architects and engineers for municipal projects

Texas - In Session 2017

1 Bill

Number: TX [R] SB 1932 - Updated (Status 05/13/2017)

Sponsor: Sen. Royce West (DEM-TX)

Title: Relating to eligibility requirements for registration as an interior designer.

Status: Committee report distributed - 05/12/2017

Summary:

- Amends examination eligibility requirements for interior designers by requiring applicants to "satisfy the educational and experience eligibility requirements for taking the exam of the NCIDQ or comparable exam"

West Virginia 2017

1 Bill

Number: WV [R] HB 2219 - Updated (Status 04/26/2017)

Sponsor: Del. Kelli Sobonya (REP-WV)

Title: Authorizing miscellaneous boards and agencies to promulgate legislative rules

Status: H - Approved by Governor 4/25/17 - House Journal - 04/09/2017

Summary:

Modifies sunset date with rules terminating after 10 years instead of 15 years

Totals

14 Bills



NCEES

advancing licensure for
engineers and surveyors

P.O. Box 1686 (280 Seneca Creek Rd.), Clemson, SC 29633 USA T: (864) 654-6824 NCEES.ORG

MEMO

DATE: May 24, 2017

TO: Member Board Administrators and Testing Services

FROM: Tim Miller, P.E., Director of Examination Services

RE: Notice of Future Changes to NCEES Exams and Supporting Materials

This letter provides Member Boards and testing services with the 1-year notice required by the NCEES *Manual of Policy and Position Statements*, Exam Development Policy (EDP) 9.

October 2017 Exam Changes

There are no exam changes for October 2017. Remember, however, that there is no pencil-and-paper PE Chemical exam in October. Beginning June 19, 2017, examinees will be able to register and schedule CBT appointments, which will be available year-round starting January 2, 2018.

April 2018 Exam Changes

- **PE Architectural Engineering** — The PE Architectural Engineering exam has new specifications starting in April 2018. The specifications are attached and are posted on the NCEES website.
- **PE Electrical and Computer** — The three PE Electrical and Computer Engineering exams have new specifications starting in April 2018. Also, the PE Electrical and Computer: Electrical and Electronics exam will be renamed to PE Electrical and Computer: Electronics, Controls, and Communications starting with the April 2018 administration. The specifications are attached and will be posted on the NCEES website after the October 2017 administration. To avoid confusing the examinees, please do not publish or distribute these specifications until after the October 2017 administration.
- **PE Environmental** — The PE Environmental exam has new specifications starting in April 2018. The specifications are attached and will be posted on the NCEES website after the October 2017 administration. To avoid confusing the examinees, please do not publish or distribute these specifications until after the October 2017 administration. Also starting in April 2018, the PE Environmental exam will be reduced from 100 questions to 80 questions to match the other PE exams.
- **Structural 16-hour** — The Structural 16-hour exam will have new specifications and design standards starting in April 2018. The specifications are attached and will be posted on the NCEES website after the October 2017 administration. Design standards will be posted after the October 2017 administration. To avoid confusing the examinees, please do not publish or distribute these specifications until after the October 2017 administration.
- **PE Civil** — The PE Civil exam will have revised design standards for the Construction and Structural modules starting in April 2018. The standards will be posted on the NCEES website after the October 2017 administration.

October 2017 NCEES Registration Deadlines

- **Fall 2017 Exam Dates** — The fall pencil-and-paper exams will be administered on **October 27 and 28, 2017**. The PE exams and the Vertical Forces component of the SE exam will be administered only on Friday, October 27. The Lateral Forces component of the SE exam will be administered only on Saturday, October 28.
- **Fall 2017 Registration** — Registration for the fall exams will open on **June 19, 2017**, and close for examinees at 3:00 p.m. eastern time on **August 31, 2017**. The deadline for boards/testing services to mark candidates approved and confirm shipping information is 3:00 p.m. eastern time on **September 14, 2017**. To meet the fulfillment and shipping requirements, we cannot add candidates after this time.
- **Special Accommodations** — All requests for testing accommodations must be submitted through the E3 system by the registration deadline of **August 31, 2017**. These include accommodations for ADA and religious reasons and for active military service. More information about special accommodations is posted on the NCEES website. Member boards/testing services must provide all override information for approved ADA and religious accommodations to ensure that correct information is shown on a candidate's exam authorization. Any other requests for deviations from the schedule must be submitted to Bob Whorton, P.E., Manager of Compliance and Security, at bwhorton@ncees.org.
- **Exam Shipping** — The earliest day an exam order will be delivered to a site is **October 9**. The last day an exam order will be delivered to a site is **October 23**. Inventory must be completed by **October 24**. A packing list will be included with each shipment, identifying the exam booklet serial numbers. Discrepancies between the packing list and the actual contents of the boxes should be reported to Bob Whorton at bwhorton@ncees.org as soon as they are found.

If you have any questions about these changes or require additional information, please contact me at tmiller@ncees.org.

C: NCEES Board of Directors

George Murgel, Ph.D., P.E., EPE Chair
Chris Duhamel, P.E., EPE Vice-Chair
Jerry Carter, Chief Executive Officer
Davy McDowell, P.E., Chief Operating Officer
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Register for the 2017 Annual Business Meeting

The 2017 Annual Business Meeting will be held June 22-24, 2017 in Boston, MA. Remember to visit the [Annual Business Meeting website](#) to review the agenda and to register. You can also download a copy of the official invitation on our [Registration Board section](#).

Resolutions

The Board of Directors reviewed draft resolution 2017-A *NCARB Bylaws Amendment – Membership Requirements*, which was presented to the membership prior to the March 2017 Regional Summit in Jersey City, NJ. This resolution addressed the current *Bylaws* language requiring removal from membership as the sole punitive option when Member Boards fail to pay dues to the Council or a region. The Board voted unanimously to withdraw Resolution 2017-A from the Annual Business Meeting docket and instructed staff to develop a policy that does not conflict with the *NCARB Bylaws* to address stages of discipline for the non-payment of Council or regional dues. The Board will consider this policy during the next Board meeting on Wednesday, June 21, before the start of the Annual Business Meeting.

Funding Opportunities

NCARB will continue to offer funding opportunities for two Member Board Members, one Member Board Executive, and one public member. Member Boards should meet to determine their funded attendees. Once determined, the Member Board Chair or Member Board Executive should submit the names of their funded attendees [here](#).

Please contact Council Relations at council-relations@ncarb.org if you have any questions related to funding opportunities.

Delegate Credentials

The *NCARB Bylaws* require each Member Board to submit the list of board members who will attend the Annual Business Meeting as the board's official delegates. This list, referred to as the "letter of credentials" must indicate your voting delegate (only one) and be signed on behalf of your board by any duly authorized person.

Please visit the Registration Board section of My NCARB to download a copy of the credentials letter and submit your board's completed letter to Council Relations at council-relations@ncarb.org no later than **June 2, 2017**.

AXP Portfolio Now Available!

Experienced designers can now take advantage of the online AXP Portfolio—a new method of satisfying the Architectural Experience Program's™ (AXP™) requirements. Traditionally, licensure candidates must report hours within eight months to earn full credit toward the requirement, or up to five years back to earn half credit. However, the portfolio provides an option for designers with experience beyond five years to complete the AXP. Along with NCARB's recently launched [education alternative to certification](#), the AXP Portfolio is part of an ongoing initiative to offer advancement opportunities to licensure candidates and architects from all career paths.

Applicants who pursue the AXP Portfolio method must:

- Have a current supervisor who is an architect licensed in the United States or Canada and willing to attest to the applicant's knowledge and experience.
- Have at least two years of experience from over five years ago, including at least one year of experience earned under the supervision of an architect licensed in the United States or Canada while employed by a firm engaged in the lawful practice of architecture.

The AXP Portfolio helps the profession become more inclusive while maintaining the rigor needed to protect the public's health, safety, and welfare. To learn more about the AXP Portfolio, visit www.ncarb.org/AXPPortfolio.

Final ARE 5.0® Cut Score Reports Released

Score reports for the two remaining divisions of ARE 5.0—Project Management and Construction & Evaluation—were released May 4, 2017. The release of these final two divisions' score reports marks the end of the ARE 5.0 cut score process. All ARE 5.0 score reports will now be released on an ongoing basis, typically within three business days of testing. Thanks for all you've done to support the launch of ARE 5.0!

2016 Survey of Architectural Registration Boards

Thanks to the contribution of each Member Board, we are proud to release the findings of the [2016 Survey of Architectural Registration Boards](#). While the number of architects in the country dropped slightly (109,748 in 2016 compared to 110,168 in 2015), architects increasingly hold licenses in multiple states. U.S. architects now have 126,554 reciprocal (out-of-state) licenses, a 3 percent increase from 2015.

Every year NCARB collects data on the number of registered architects in the United States. This information helps Member Boards, collateral organizations, and press organizations assess and report on the state of the profession; the survey also brings attention to the value of the public health, safety, and welfare work your boards do. Thank you for supporting this report by providing us with the number of registered architects in your jurisdiction.

NCARB April 2017 Monthly Legislative Update is Available

The [April 2017 Monthly Legislative Update](#) is now available. This information enables you to review pending legislation in other jurisdictions. A common theme throughout this legislative update is the presence of the "Right to Earn a Living Act," which seeks to reduce the reach of occupational and professional licensing boards:

- House Bill 3319 in Illinois, the "Right to Earn a Living Act," would require agencies (state licensing boards included) to limit occupational regulations to only those necessary and carefully tailored to meet public health, safety, welfare objectives.

If approved, this bill provides additional ways for an individual to petition the governor's regulatory review council to include the review of a rule based on their belief that it does not comply with state rulemaking procedures. The "Right to Earn a Living Act" was proposed in Nevada (Senate Bill 330) as well.

- In North Carolina, House Bill 590 would establish a practice act for interior design, and House Bill 701 would require licensing boards to adopt governing rules for hearings before they can suspend a license.

We will continue to closely monitor these bills and gather more information on their potential impact on Member Boards' authority. The complete list of bills summarized in April is in the "Legislation Tracking" library of the Registration Board section. As always, feel free to contact Council Relations at council-relations@ncarb.org with any legislative issues you would like us to monitor.

Welcome New Member Board Members

We'd like to introduce these new Member Board Members:

- **Jeffrey Perry, Mississippi:** Jeffrey joined the Mississippi State Board of Architecture in April 2017.
 - **Mary Brewster, Rhode Island:** Mary joined the Rhode Island Board of Examination and Registration of Architects in April 2017.
 - **Richard "Vern" Jones, Alaska:** Returned to the Alaska Board of Registration for Architects, Engineers, and Land Surveyors as the public member in April 2017.
-

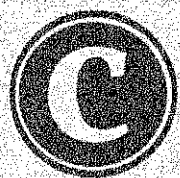
Upcoming Meetings

2017 Annual Business Meeting: June 22-24, 2017, in Boston, MA

Patterson, Kathryn

From: Albizo, Joel <jalbizo@clarb.org>
Sent: Tuesday, May 30, 2017 12:24 PM
To: Patterson, Kathryn
Subject: [EXT] Is the future happening to regulation?

Click [here](#) if you are having trouble viewing this message.



CLARB Communiqué

From Chief Executive Officer Joel Albizo

Colleagues,

In a [2013 interview](#), Amazon CEO Jeff Bezos made the following observation on his company's disruption of the book market: "Amazon is not happening to book selling...the future is happening to book selling."

What if we changed that statement slightly to read: "Politicians/interest groups are not happening to occupational regulation...the future is happening to occupational regulation."

This assumes accelerating change will impact our community before we're adequately prepared, and that regulation may be disrupted from the outside to the public's detriment.

That's thinking differently about the future of occupational regulation! And it's a conversation that we need to have—and will have—at the upcoming Annual Meeting. More on this later.

First, let's take stock of where we are during this difficult season. At this writing, about 80% of state legislatures (thankfully our Canadian friends have not struggled with these challenges) are set to adjourn in May. Despite a record number of legislative proposals to deregulate or otherwise disrupt licensure the CLARB community remains relatively unscathed, with only [Arizona](#) and [Mississippi](#) enacting legislation that may prove to be problematic for boards and their stakeholders.

And it's not just landscape architects in the hot seat. A proposal to deregulate engineering was introduced in Montana and the Oregon State Board of Examiners for Engineering and Land Surveying is now being sued by a citizen (represented by the Institute for Justice) for practicing engineering without a license.

On the national level, the Federal Trade Commission's newfound activism and friendlier face continues to generate fodder for regulatory reform advocates. As an example, billionaire entrepreneur Mark Cuban recently tweeted out this to his seven million followers:



Mark Cuban
@mcuban



This is great. If the @FTC can eliminat
the job killing state licenses it will creat
jobs than any proposed program

And the U.S. Congress is getting into the act as well. The "[New Hope Act](#)," introduced by Senator John Cornyn (R-TX), would permit the use of federal job training dollars (\$9 million in Texas alone) on state regulatory reform efforts.

Yes, with apologies to Dorothy, we're not in Kansas anymore.

What have we learned from this five-month onslaught? Several things:

- The nature of the threat is changing from a direct assault on licensure to a more insidious form of disruption from within. Comparing this to the previous approach is like comparing an apple to an orange.



- We (and I mean the entire regulatory community) don't really understand the specific nature of the new threat, how to deal with it and what role regulators and their support systems should play. That said, I'm pleased that FARB CEOs and advocacy leaders will be gathering in July to discuss this critical topic.
- The threat is bringing together new allies (and strengthening existing alliances) who believe in the value of regulation in the public interest. Examples of this include:
 - Emergence of a Professional Licensure Coalition to push for federal relief for board members from treble antitrust damages.
 - Evolution of FARB into a more proactive resource (most recently evidenced by its inclusion in an expert panel to advise a federally-funded effort to assess licensure and recommend steps to remove barriers, improve portability and reciprocity).
 - Increased cooperation between CLARB, ASLA, NCARB, the National Society of Professional Engineers and others. The recent [editorial](#) in *Landscape Architecture Magazine* is an example of this and a model for other professional groups.
- The need for regulators to "find their voice" in the interest of protecting public health, safety and welfare. While the need for caution is understandable, our collective silence is not serving us

well. For example, legislators this session in Colorado and Washington both posited that the online consumer recommendation service Yelp could be an alternative to licensure for landscape architecture.

All this brings us back to Mr. Bezos' bold 2013 assertion that "the future is happening" to us. So how do we race with the future, rather than try to ignore, fight or outsmart it?

First, we need a runway. We can't change overnight (even if we knew the change we wanted to make) and the public needs protection today.

We can and will continue to do more to defend the integrity of regulation in the public interest—some of which we've described above. But that's not enough. That's where the Board of Directors' **empower members** strategy comes in.

While the profession must be the principal face of licensure advocacy, regulatory boards have much to contribute to the public's understanding of the value of good regulation. While the "what and how" may differ from jurisdiction to jurisdiction, all boards can "up their game" when it comes to being good partners.

Over the next several months, you'll see the initial foundations of this program put in place, leading to a more comprehensive effort through 2018 and beyond. Success will be measured by an increase in our members' ability to prepare for, and respond to, threats to regulation.

Another very practical resource to maintain regulatory relevance is the newly drafted CLARB Model Law and Regulations. This most recent re-write was done to address what we see as new and emerging issues in professional licensure—from initial access to professional practice, to mobility, to the board's ability to effectively execute its public protection role. I hope you can join the May 31 "In the Know" webcast to learn more.

So what about the future?

As leadership guru Marshall Goldsmith observed, "What got you here won't get you there." That's why the CLARB Board of Directors has introduced an innovative approach—borrowed from the private sector (and more specifically entrepreneurial disruptors) to isolate the friction associated with licensure and give us insights into how to eliminate or reduce what doesn't serve the public's interest. We refer to this exercise as **rethinking the licensure process and framework**, and it's a precursor to innovation.

Over the next several months, we'll be doing some basic, initial research that will culminate in a thought-provoking, fun workshop at the Annual Meeting. This will kick off a yearlong research project to identify and analyze the "friction points" in the process. While we don't have any specific solutions in mind, we'll be sharing and inviting ideas and concepts along the way and hope to have a most interesting and consequential conversation at the 2019 Annual Meeting in Toronto.

Yes, the future is happening to us. And we look forward to *thinking differently* with you to ensure that

regulation thrives.



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Council of Landscape Architectural Registration Boards (CLARB)

1840 Michael Faraday Drive, Suite 200, Reston, Virginia 20190

info@clarb.org / 571-432-0332

Patterson, Kathryn

From: Batkin, Joshua <JBatkin@ncarb.org>
Sent: Friday, May 26, 2017 10:55 AM
Subject: [EXT] Message to MBEs on AIA intern titles
Attachments: image001.jpg; Recommended-Titles-Map.png

Dear MBE Colleagues -

Bottom Line Up Front

This is a request that you please review the attached map and provide us with any updates by the end of next week.

Background

As you know, the American Institute of Architects (AIA) recently issued a statement in support of two new titles to replace the term "intern" when referring to a candidate pursuing architectural licensure: "Architectural Associate" or "Design Professional." Many jurisdictions safeguard one or both of those titles in law or in regulation so that the public can rest assured that anyone authorized to hold themselves out as an "architect" has the necessary credentials to design buildings that protect the public health, safety and welfare.


In an effort to ensure licensure candidates do not simply adopt these titles and potentially subject themselves to prosecution or disciplinary action, NCARB would like to provide information to candidates and supervisors clarifying which jurisdictions have laws or regulations that conflict with AIA's policy statement. The attached map will be an important part of that communication and should help the community understand the facts on the ground while lessening the burden on you to have to answer lots of questions about the requirements in your states/territories.

Most of you have already responded to this request, we just wanted to take one last shot at making this map as up-to-date and accurate as possible for maximum clarity and transparency.

If the map is accurate, we're all set but if you have any updates, please provide them back by the end of next week and feel free to let us know if you have any questions.

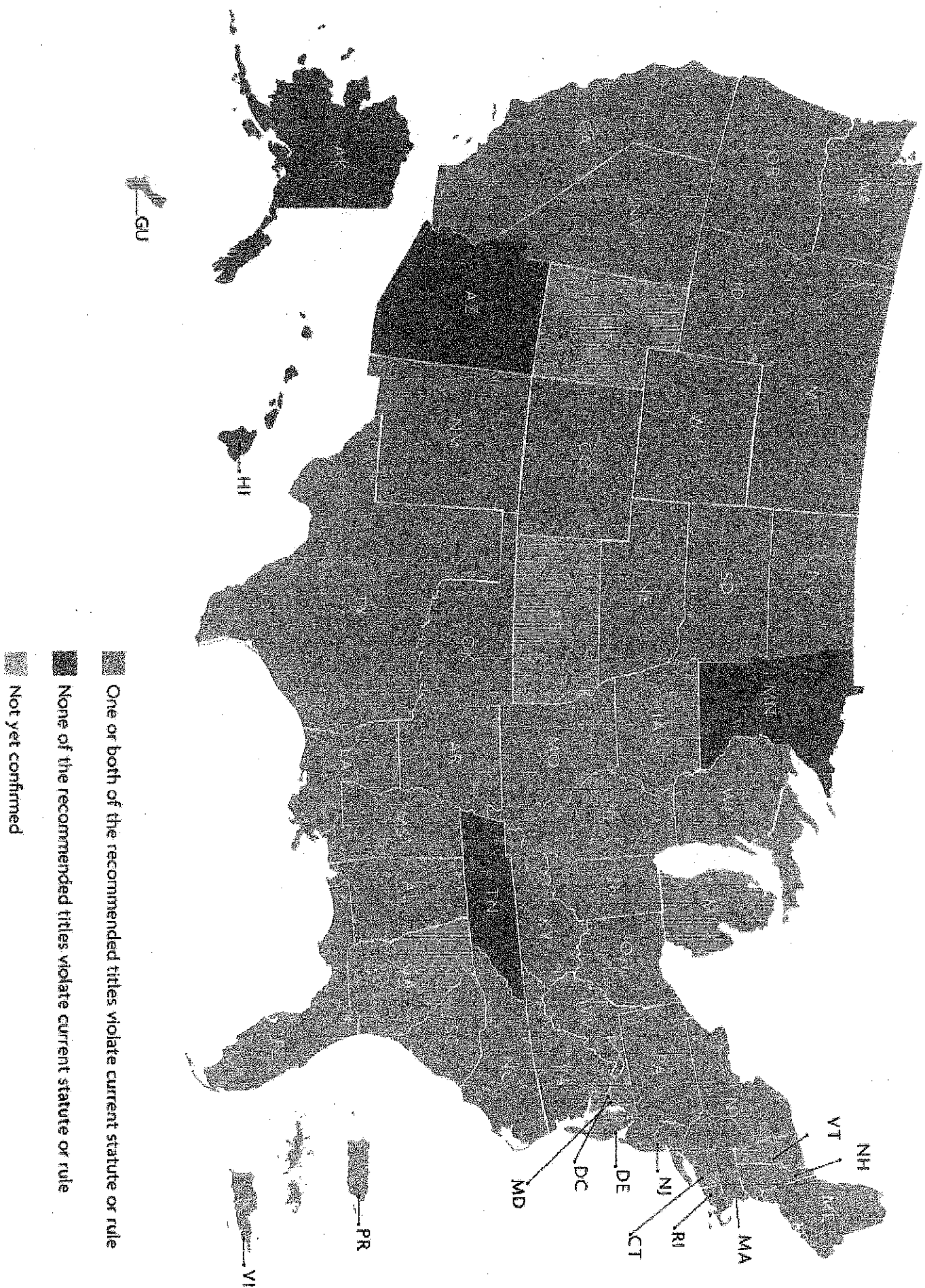
Thank you
Josh

Joshua C. Batkin
Director, Council Relations

 **LET'S GO FURTHER**

National Council of Architectural Registration Boards
1801 K Street NW Suite 700K
Washington, DC 20006

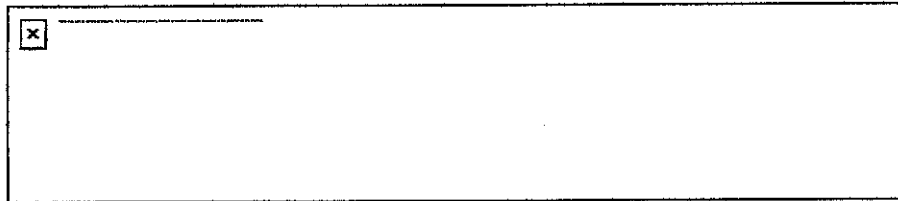
Jurisdictions Where the Title 'Architectural Associate' and 'Design Professional' Violate State Laws or Rules



Patterson, Kathryn

From: Missy Sutton <msutton@clarb.org>
Sent: Wednesday, May 31, 2017 2:35 PM
To: Patterson, Kathryn
Subject: [EXT] [Survey] Please Provide Your Comments on Revised Model Language

Click [here](#) if you are having trouble viewing this message.



Please Provide Your Comments on the Revised Model Language

Thank you for reviewing the [revisions to the CLARB Model Law and Model Regulations](#). The model language has been revised in response to the regulatory environment, which continues to come under great scrutiny from legislators as they look to eliminate real or perceived antitrust threats, remove barriers to practice, and reduce operating costs.

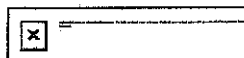
The revised model language reflects how CLARB is thinking differently about regulation to ensure regulation's survival and relevancy now and in the future.

Please complete this [short survey](#) by next Thursday, June 8 to share your questions and comments with us regarding revisions to the model language.*

In case you missed today's model language webcast, a [recording](#) is available.

Members that attend the Annual Meeting in September will vote on the resolution to adopt the revised model language.

*This survey link is unique to your email address, please do not forward.



Patterson, Kathryn

From: NCARB Council Relations
Sent: Thursday, June 01, 2017 7:05 AM
To: NCARB Council Relations
Subject: [EXT] NCARB Certificate Portfolio - Press Release
Attachments: NCARB Certificate Portfolio Press Release.pdf

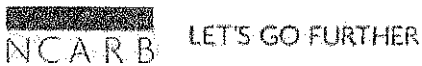
Good morning Member Board Members and Executives:

The attached press release regarding the NCARB Certificate Portfolio will be distributed to the architectural press Friday, June 2. We wanted to provide you with a copy of the release in advance. Please feel free to share this with the appropriate interested parties.

As always, do not hesitate to contact me with any questions.

Best wishes,
Josh Batkin

Joshua C. Batkin
Director, Council Relations



National Council of Architectural Registration Boards
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Press Release

June 2, 2017

FOR RELEASE: IMMEDIATELY

MEDIA CONTACT:

Samantha Miller

202-469-4866

smiller@ncarb.org

NCARB Launches Second Alternative Path to Architect Certification

Architects without a professional degree in architecture can now earn NCARB certification through an alternate path.

Washington, DC—The National Council of Architectural Registration Boards (NCARB) has launched the second phase of its revised certification path for architects without a degree from an accredited program. This newest path comes as part of a multi-year effort to streamline NCARB programs and initiatives to be more inclusive of individuals outside of the traditional path to licensure, while maintaining the rigor necessary to protect the public's health, safety, and welfare.

Through the new NCARB Certificate Portfolio, architects licensed in a U.S. jurisdiction who hold any education other than an architecture-related degree—including those who do not have a college degree—can satisfy the Certificate's education requirement by completing an online portfolio documenting learning through experience. The first phase, which launched in February 2017, enables architects with a four-year, architecture-related degree to satisfy the same requirement by documenting two times the Architectural Experience Program's™ (AXP™) hours.

"Professional mobility is a goal of many practicing architects," said NCARB President Kristine A. Harding, NCARB, AIA. "This revised path makes that goal achievable for a broader range of licensed individuals, while maintaining the quality standards expected by our boards and the public." Together, these alternative paths form the successor to the Broadly Experienced Architect (BEA) Program, which was retired in 2016.

The NCARB Certificate is a valuable credential for architects that facilitates reciprocal licensure across the 54 U.S. jurisdictions and several countries, among other benefits. To qualify for certification, applicants must meet the *NCARB Education Standard*, traditionally done by earning a professional degree in architecture from a program accredited by the National Architectural Accrediting Board (NAAB).

Both the NCARB Certificate Portfolio and two times AXP option are offered at no additional charge to active NCARB Record holders and eliminates the BEA's \$5,000 review fee. It also facilitates a shorter, more objective review process than the previous program, allowing applicants to link exhibits in the portfolio to specific areas outlined in the *NCARB Education Standard*. Applicants will also need to meet NCARB's experience and examination requirements to earn an NCARB Certificate.

U.S. architects interested in pursuing certification through the portfolio must have at least three years of continuous licensure in any U.S. jurisdiction without disciplinary action, and fall into one of two categories:

- **Architects with post-secondary education who have obtained 64 or more semester credit hours.** These applicants are required to obtain an EESA evaluation and submit a portfolio to address any deficiencies.
- **Architects with less than 64 semester credit hours of post-secondary education.** These applicants are not required to obtain an EESA and must address all education requirements through a portfolio.

To learn more about the benefits of NCARB certification, visit www.ncarb.org.

Press Release

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About NCARB

The National Council of Architectural Registration Boards' membership is made up of the architectural registration boards of all 50 states as well as those of the District of Columbia, Puerto Rico, Guam, and the U.S. Virgin Islands. NCARB assists its member registration boards in carrying out their duties and provides a certification program for individual architects.

NCARB protects the public health, safety, and welfare by leading the regulation of the practice of architecture through the development and application of standards for licensure and credentialing of architects. In order to achieve these goals, the Council develops and recommends standards to be required of an applicant for architectural registration; develops and recommends standards regulating the practice of architecture; provides to Member Boards a process for certifying the qualifications of an architect for registration; and represents the interests of Member Boards before public and private agencies. NCARB has established reciprocal registration for architects in the United States and Canada.

Visit: www.ncarb.org

Twitter: [www.twitter.com/ncarb](https://twitter.com/ncarb)

Facebook: www.facebook.com/ncarb

YouTube: www.youtube.com/NCARBorg

Patterson, Kathryn

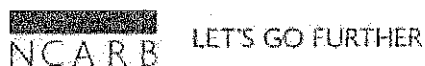
From: NCARB Council Relations
Sent: Friday, June 09, 2017 1:07 PM
To: NCARB Council Relations
Subject: [EXT] Press Release: NCARB by The Numbers
Attachments: NBTN-Diversity.pdf

Dear Member Board Members and Executives:

Please find attached an advance copy of the press release regarding new findings from the 2017 edition of *NCARB by the Numbers*. This release will be shared with the media on Monday, June 12th.

As always, please do not hesitate to contact us if you have any questions.

Have a great weekend!
The Council Relations team



National Council of Architectural Registration Boards
1801 K Street NW Suite 700K
Washington, DC 20006

Customer Service: 202/879-0520

Connect with us: www.ncarb.org
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-NCARB Disclaimer-

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Press Release

June 12, 2017

FOR RELEASE: IMMEDIATELY

MEDIA CONTACT:

Samantha Miller

202-469-4866

smiller@ncarb.org

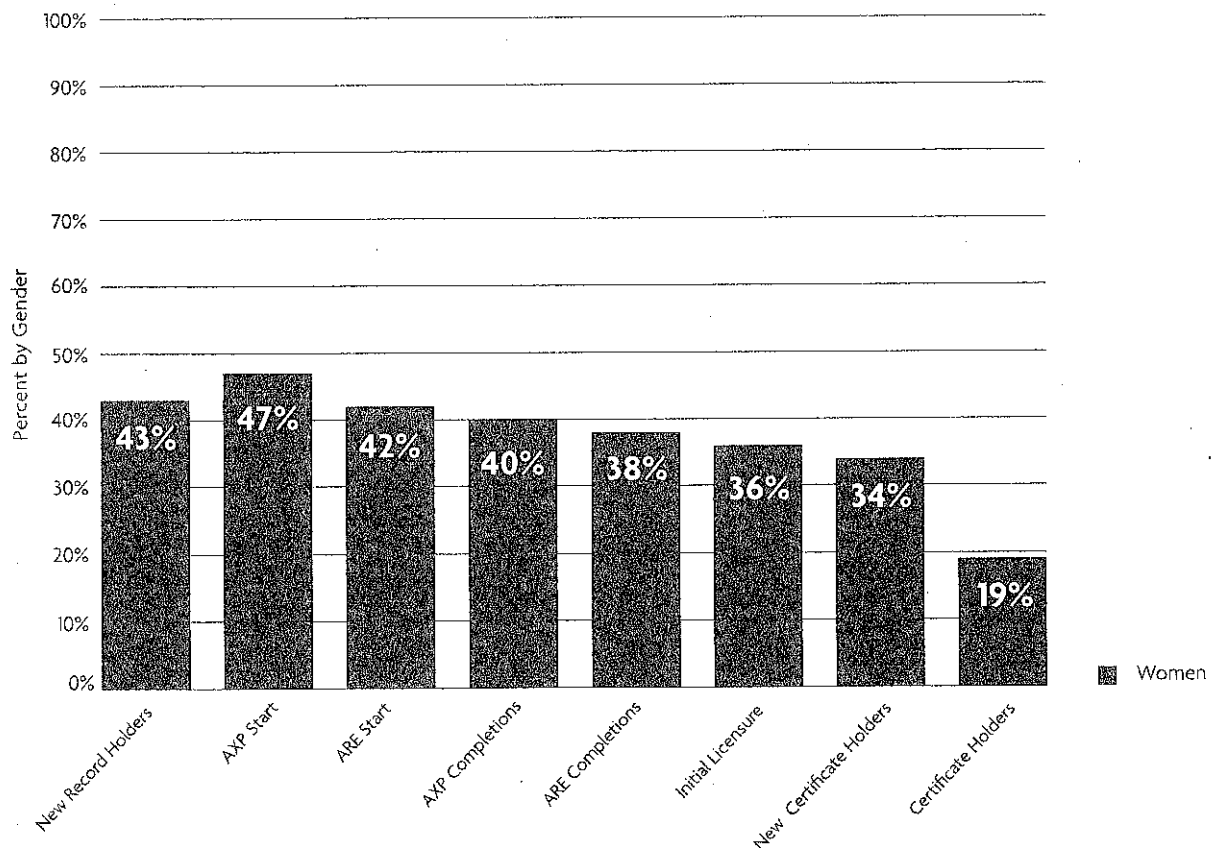
Gender, Racial, and Ethnic Diversity Increases Among Emerging Professionals

Washington, DC—Licensure candidates and new architects are more diverse than ever before, according to new data from the 2017 edition of *NCARB by the Numbers*. Released annually by the National Council of Architectural Registration Boards (NCARB), the publication provides exclusive insight into the number of U.S. architects, the pool of candidates working toward licensure, and diversity in the profession.

Closing the Gender Gap

For the first time since NCARB began collecting demographics data, gender equity improved along every career stage—including gaining professional knowledge through the Architectural Experience Program™ (AXP™), starting the Architect Registration Examination® (ARE®), and earning a license.

Gender Diversity Along Career Stages



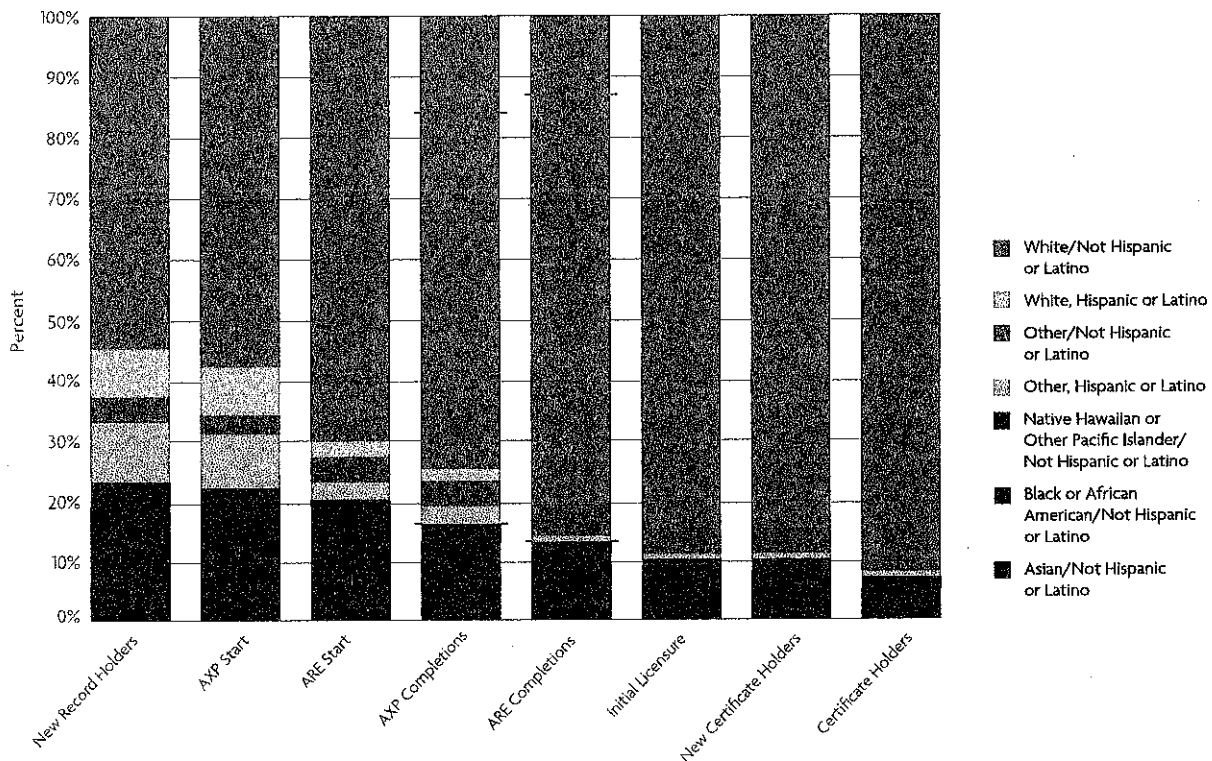
Press Release

In 2016, women accounted for 47 percent of new AXP participants and 42 percent of new ARE candidates. While women remain underrepresented among practitioners and NCARB Certificate holders, they now account for 36 percent of newly licensed architects, compared to 34 percent in the previous year. According to 2015 estimates from the [U.S. Census Bureau](http://www.census.gov), women make up 51 percent of the U.S. population.

Racial and Ethnic Diversity

Racial and ethnic diversity is also increasing among licensure candidates, although at a slower pace.

Racial and Ethnic Diversity Along Career Stages



In 2016, 42 percent of new AXP participants and 30 percent of new ARE candidates identified as non-white—up three percentage points for both groups. However, diversity among newly licensed architects and NCARB Certificate holders remained the same. For comparison, 38 percent of the U.S. population identifies as either non-white or Hispanic, according to 2015 estimates from the [U.S. Census Bureau](http://www.census.gov).

“While several groups remain underrepresented within the profession, these trends point to growing diversity among licensure candidates, and eventually, future architects,” said NCARB President Kristine A. Harding, NCARB, AIA. “In response, NCARB will continue to ensure our programs balance inclusivity with the rigor needed to protect the public.”

The full 2017 edition of *NCARB by the Numbers* will be available in July. To learn more about NCARB's data, visit www.ncarb.org.

Patterson, Kathryn

From: NCEES
Sent: Friday, June 09, 2017 10:55 AM
To: Patterson, Kathryn
Subject: [EXT] NCEES names 2017 Engineering Education Award winners

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[f Like](#) [🐦 Tweet](#)



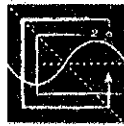
Congratulations to the Dordt College Engineering Department, winner of the \$25,000 NCEES Engineering Education Award grand prize.

Read about all of the 2017 winning projects, including the \$7,500 award winners:

- **George Mason University**
Sid and Reva Dewberry Department of Civil, Environmental, and Infrastructure Engineering
- **Marquette University**
Department of Civil, Construction, and Environmental Engineering
- **North Carolina State University**
UNC/NCSU Joint Department of Biomedical Engineering
- **Seattle University**
Department of Civil and Environmental Engineering

- **Seattle University**
Department of Civil and Environmental Engineering

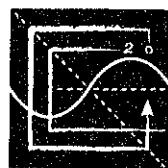
The NCEES Engineering Education Award recognizes engineering programs that encourage collaboration between students and professional engineers. EAC/ABET-accredited programs from all engineering disciplines are invited to submit projects that integrate professional practice and education.



NCEES
*advancing licensure for
engineers and surveyors*



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**NCEES***advancing licensure for
engineers and surveyors*

2017 NCEES Engineering Education Award winners

Grandprize winner

The Dordt College Engineering Department is the grand prize winner of the 2017 NCEES Engineering Education Award. The award jury met June 6, 2017, in Clemson, South Carolina, to select the \$25,000 grand prize winner.

The department received the top prize for its submission, Liberia Farm Bridge (PDF). For the project, undergraduate civil engineering students worked closely with professional engineers (P.E.s), construction management professionals, and other consultants to design and construct the bridge. The team designed and constructed the Liberian Farm Bridge near Harbel, Liberia, in order to connect a farm and three communities to civilization and the market. The design team also performed the construction, assisted by others from the school with construction management experience and by 30 local Liberians. Liberian participation was crucial to the project's success and created community ownership in the project. To ensure that the bridge remains functional long into the future, the design team also created a regular maintenance schedule.

The jury praised the project for incorporating both the design and build to respond to the true needs of the local Liberians.

Additional winners

The jury selected five additional winners to receive awards of \$7,500 each:

Volunteer Leadership Week

NCARB volunteers gathered in Washington, DC, to discuss and strategize FY18 charges. [READ MORE](#)

May Highlights

2017 Annual Business Meeting

The upcoming Annual Business Meeting in Boston will feature workshops and conversations on key topics for Member Boards. [READ MORE](#)

ARE 5.0 Cut Scores

The cut scores were set for the final two ARE 5.0 divisions. [READ MORE](#)

“Our key volunteers are eager and upbeat, stimulated by the charges and challenges ahead, and protective of a culture that values engagement and transparency.”

—Message from the CEO, Page 2



NCARB in the Press



- [AIA Convention 2017: Message Over Substance?](#)
- [How Does NCARB Serve the Small Firm Architect?](#)
- [Behind the Scenes of the ARE with Jared Zurn](#)

Recent News



- [In Memoriam: E.G. Hamilton](#)
- [NCARB Launches Second Alternative Path to Certification](#)

Top Blog Posts



- [How to Read an ARE 5.0 Score Report](#)
- [The 2017 AIA Conference on Architecture: What Inspires You?](#)
- [Get to Know Your Building Codes](#)
- [How to Become an Architect](#)

NCARB Update

May 2017

NCARB

Message from the CEO

Dear Colleagues,

Preparation, anticipation, envisioning, expecting. These mindsets occupied NCARB leadership for much of May, culminating in our Volunteer Leadership Week held May 23-27 at the NCARB office in Washington, DC. For the first two days, our focus was onboarding four new NCARB Board of Directors members set to take office immediately after the Annual Business Meeting next month. This large number is a significant percent of the complete Board of 14, requiring a full complement of resources and briefings to assure a seamless transition in the coming weeks. On the 25th we hosted our second annual Committee Leadership Workshop for chairs and staff liaisons. The morning sessions covered "rules of the road" and strategic guidance from First Vice President/President-elect Gregory L. Erny, FAIA, NCARB. Afternoon breakout sessions allowed for initial collaboration and further discussion between FY18 committee chairs, staff liaisons, and NCARB leadership. The week ended with our second annual Leadership Mini-Retreat with President-elect Erny and the next two senior incoming officer candidates, who are running unopposed: prospective FY18 First Vice President/President-elect David L. Hoffman, FAIA, NCARB, and prospective FY18 Second Vice President Terry L. Allers, AIA, NCARB.

What did we learn? Our key volunteers are eager and upbeat, stimulated by the charges and challenges ahead, and protective of a culture that values engagement and transparency. They are personally interested in exploring best options, acquiring data and other research information, and keeping the lines of communication open outwardly and upward through the Board and to the president. We celebrated the health of an organization that values staff as subject matter experts, researchers, and partners in evolving our toolkit.

We anticipate that the conversations that occurred during Leadership Week will be magnified next month at our Annual Business Meeting in Boston.

continued page 3



CEO Outreach



May

South Carolina Board of Architectural Examiners

Columbia, SC | May 3

Model Law Task Force

Denver, CO | May 4-6

Illinois Architecture Licensing Board

Chicago, IL | May 19

NCARB Update

May 2017

The agenda captures the issues of the moment and focuses on turning these topics into conversation and action. Our opening keynote utilizes the nearby presence of Harvard's John F. Kennedy School of Government to explore how Member Boards can elevate the awareness of elected officials regarding the essential nature of our regulatory mission. Our workshops share best practices for investigatory methods, create a forum for shaping NCARB's future strategies, provide a deeper dive into responsible regulation with the opening keynote speakers, stimulate a discussion regarding the role of the NCARB Certificate, and equip us with critical information regarding academic accreditation.

Our momentum is fueled by moments like these, where we listen, learn, and grow. For example, early May marked two important programmatic milestones: 1) The release of the remaining cut scores for the Architect Registration Examination® (ARE® 5.0, and 2) The launch of the NCARB Certificate Portfolio, the second of two alternative paths to certification for licensed architects without a degree from a NAAB-accredited program. In this case, applicants without an architecture-related bachelor's degree can complete a portfolio that links work experience to the education requirements of the *NCARB Education Standard*. The ARE outcomes are the result of several years of volunteer committee deliberation initiated by the NCARB Board of Directors. The certification alternatives arose from workgroups of volunteers and a two-year journey to achieve a solid vote of support from Member Boards.

You will hear more on the value of our volunteers at the Annual Business Meeting in remarks from outgoing President Kristine A. Harding, NCARB, AIA, as well as incoming President Emy. And you will see firsthand the contributions of the next generation of architects through presentations from our 2016 Think Tank and Freedom by Design partners at the American Institute of Architecture Students (AIAS).

Thank you for enriching our work and maintaining our focus. Best wishes and see many of you in Boston!

mike

LET'S GO FURTHER

More CEO Outreach



Upcoming Events

2017 State Government Network (SGN) Annual Meeting
St. Louis, MO | June 14

NCARB Annual Business Meeting
Boston, MA | June 21-24

Collateral Engagement



American Institute of Architects (AIA)

- Visit with AIA South Carolina executive
- Visit with AIA Illinois executive and volunteer leaders
- Planning engagement with Sarah Dodge, new AIA Senior Vice President, Advocacy & Relationships, regarding upcoming CEO presentation to the AIA State Government Network and ongoing opportunities for collaboration

National Architectural Accrediting Board (NAAB)

- NAAB Executive Director Andrea Rutledge has informed NCARB of her plans to leave her position effective the end of June. Her unwavering support of academic accreditation as a cornerstone of the preferred path to licensure provided a valuable resource to NCARB and its Member Boards. Her expertise in training visiting teams and overseeing multiple Accreditation Review Conferences benefitted the academy, students, the profession, and the public. [Read the NAAB announcement.](#)

Strategic Plan

- All of our metrics point to another record-setting year in program participation, signaling a very healthy pipeline of future architects. This information, along with data showing upticks in certification attributable to streamlined programs, will be distributed at the Annual Business Meeting in the 2017 edition of *NCARB by the Numbers* (NBTN). A digital version will be available on the NCARB website, as well as an interactive online portal. NBTN is a manifestation of progress regarding the strategic goals of **facilitating licensure** and **centralization of credential data**. The third goal of **fostering collaboration** was pursued largely through the enhancement of NCARB's relationship with key volunteers during Volunteer Leadership Week, as well as through several outreach visits to state boards, AIA components, and college campuses.

Organizational Development and Office Life

- Customer Relations is the latest directorate to engage in training regarding the Agile project management methodology. This training will complement the coming fiscal year initiative of conducting a business process re-engineering (BPR) analysis of the directorate's processes and protocols. These combined efforts will leverage the skills of a team that has acquired a focused manager cadre and certification credentials regarding best practices in customer service.
- Assistant directors from all directorates are finishing a course on leadership development. Samples of the training were presented at a joint director/assistant director mini-retreat.
- Chief Information & Innovation Officer Guillermo Ortiz de Zárate was awarded his Master's in Business Administration by Johns Hopkins University; Examination Assistant Director Ryan Misner was awarded his Master's in Urban and Regional Planning from the University of Florida.

Office of the CEO

- The Model Law Task Force, chaired by Immediate Past President Dennis S. Ward, FAIA, NCARB, convened in early May to focus on the most appropriate structure and organization for a revised Model Law to support our Member Boards.



@ericcoreyfreed

HEAR my interview with Jared Zum, Director of Examination for @NCARB in the @ArchitectPrep podcast <http://buff.ly/2mqMSU>

Administration

- Completing logistical planning for the June Annual Business Meeting (ABM) in Boston.
- Finalizing the FY18 budget for review and approval by the Board of Directors at the Board meeting following the ABM in June.
- Recruiting to fill four vacancies: a visual designer in Marketing & Communications, an assistant director in Council Relations, and a software engineer and a system administrator in Information Systems. Details can be found at www.ncarb.org/about/careers.

Council Relations

- Attended the South Carolina Board of Architectural Examiners meeting and AIA component visit in Columbia, SC, and Illinois Architecture Licensing Board meeting and AIA component visit in Chicago.
- Supported the Model Law Task Force meeting in Denver, CO.
- Discussed the alternatives for certification with Member Board Members and Executives from multiple states to ensure they were updated on the status of implementation.
- Provided MBE support regarding concerns about proposed interior design practice acts that overlap with architectural authorities.
- Supported President-elect Emy in the finalization of committee volunteer appointments and preparation for the Committee Leadership Workshop.

Customer Relations

- Preparing for the ABM. Stop by the Community Center to pick up a packet of the new transmittal samples, ask questions about NCARB programs, and inquire about your board's dedicated point of contact.
- Began training in the Agile project management method to design a better workflow and team framework for increased efficiency and service.



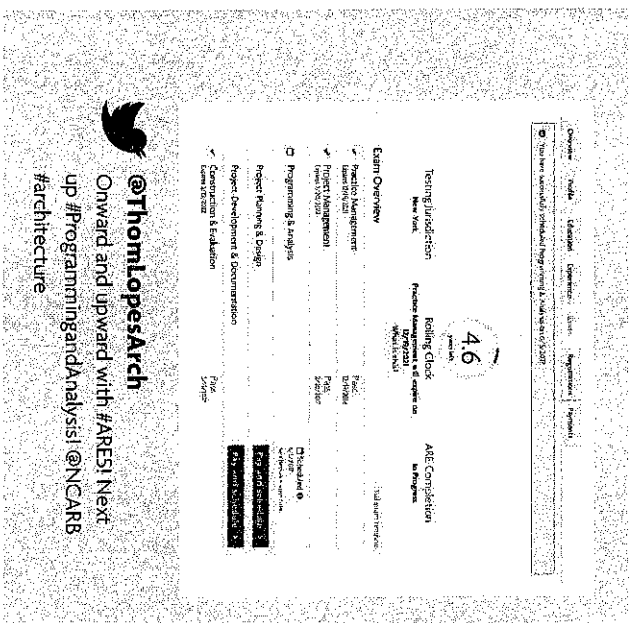
Jon A. Baker, FAIA, LEED AP, President Kristine A. Harding, NCARB, AIA, Past President Dale McKinney, FAIA, NCARB, and NCARB staff at the Committee Leadership Workshop.

Examination

- Released score reports for ARE 5.0's Project Management and Construction & Evaluation divisions. The release of these score reports marks the completion of the ARE 5.0 cut score process.
- Released improvements to the ARE 5.0 test driver, improving the usability of the on-screen calculator and providing even higher quality graphics for case studies.
- The Examination Committee completed a review of ARE 5.0's first half-year of statistical performance and began efforts related to the retirement of ARE 4.0 that will take place June 30, 2018.

Experience + Education

- Released two new mini-monographs:
 - Architectural Acoustics Illustrated, Part VI: Noise Control—Background Noise & Door and Window Sound Isolation* (2 HSW CEH)
 - Why Buildings Fail, Part V* (1 HSW CEH)
- Received proposals from four academic institutions interested in offering the Integrated Path to Architectural Licensure (IPAL) option.



@ThomlapesArch
Onward and upward with #ARE5! Next up #ProgrammingandAnalysis! @NCARB #architecture

May/June Outreach



AIA Components

- AIA Minnesota | May 11
- AIA NY Emerging New York Architects | May 22
- AIA Westchester-Hudson Valley | May 23

Conferences

- Society for Design Administration | May 11-13
- Nevada State Board of Architecture, Interior Design & Residential Design and AIA Nevada Continuing Education Seminar | May 25
- Coalition of Community College Architecture Programs | June 9-10

Firms

- Nelson | May 23

NCARB Update

May 2017

NCARB

Information Systems

- Released the new NCARB Certificate Portfolio system that allows eligible architects to seek certification by completing an online portfolio.
- Preparing to launch a new community website to support licensing advisors.
- Improved back office system features for the education alternative and foreign architect path to certification.

Marketing & Communications

- Developed blog posts and social media promotion for the International Code Council's Building Safety Month (NCARB is a sponsor).
- Designing graphic and print media for the Annual Business Meeting.
- Finalized the 2017 issue of *NCARB by the Numbers* for launch at ABM.
- Launched social media campaign promoting the AXP Portfolio option to experienced designers.
- Issued press release announcing the second phase of the education alternative, the NCARB Certificate Portfolio path.
- Look for the Pre-Annual Business Meeting Briefing in your email and on the Registration Board section of My NCARB.
- Released announcement of the FY18 Think Tank, encouraging licensure candidates and recently licensed architects to volunteer for our key customer focus group.



@BDCNetwork

Number of U.S. architects holds steady, while professional mobility increases @NCARB
<http://buff.ly/2qFDLRz>



@EntreArchitect

How does #NCARB serve the small firm architect?
<http://tiny.cc/ML3oc2XK1>



Patterson, Kathryn

From: NCARB
Sent: Wednesday, June 14, 2017 9:06 AM
To: Patterson, Kathryn
Subject: [EXT] ARE Update: What's New in ARE 5.0



What's New in ARE 5.0

Thanks to the feedback from nearly 3,000 early testers in the latest version of the Architect Registration Examination® (ARE®), we've not only been able to set cut scores for all six divisions—we're excited to announce that we've also made a couple of ARE 5.0 upgrades that will improve your testing experience. And remember, candidates taking ARE 5.0 will typically receive scores within two to three business days of testing.

ARE 5.0 Upgrades

The exam's on-screen calculator has been enhanced to accept keyboard input. You can continue to use the calculator with your mouse, too. Not sure which you'll prefer? Try it out in the [ARE 5.0 Demo Exam](#) before you visit the test center.

Plus, the resources within case studies have been improved to provide clearer visibility of graphics and text. This update has been made in all case studies throughout all six divisions of the exam.

New Test Center

Are you testing in northern Idaho? A new test center is now available at the University of Idaho for both ARE 4.0 and ARE 5.0. This university

location provides the same exam security as all other testing locations through a partnership with Prometric.

ARE Cut Scores

Curious about the ARE 5.0 cut score process? [Learn the outcome](#) of the cut score process and how it impacts the number of questions you need to get correct to pass.

**National Council of
Architectural Registration Boards**
1801 K Street NW Suite 700K
Washington, DC, 20006



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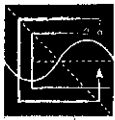


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1801 K Street NW, Suite 700K
Washington, DC | 20006 US

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NCEES

advancing licensure for
engineers and surveyors

P.O. Box 1686 (280 Seneca Creek Rd.), Clemson, SC 29633 USA T: (864) 654-6824 F: (864) 654-6033 NCEES.ORG

NEWS RELEASE

June 19, 2017

Contact: Katy Goforth

Senior Marketing Associate

kgoforth@ncees.org

Winners of 2017 NCEES Surveying Education Award announced

University of Maine receives \$25,000 grand prize

NCEES is pleased to announce the recipients of the 2017 NCEES Surveying Education Award. This annual award recognizes surveying programs that best reflect the organization's mission to advance licensure for surveyors in order to safeguard the health, safety, and welfare of the public.

NCEES awarded the University of Maine's Surveying and Engineering Technology program the \$25,000 grand prize. Six additional prizes were awarded to qualifying programs to assist with each program's continued efforts to promote the importance and value of surveying licensure. The award jury considered criteria such as student outcomes and involvement, outreach and recruitment, and the promotion of licensure. The award jury met June 15, 2017, in Clemson, South Carolina, to select the winners.

NCEES Surveying Education Award juror and president-elect of the Surveyors and Geomatics Educators Society (SaGES), Joseph Paiva, Ph.D., P.E., P.S., stated, "The University of Maine's surveying and engineering technology program is impressive because it fosters the surveying profession in state, regionally, and nationally."

The jury selected six programs to receive the following awards:

\$15,000 winners

Oregon Institute of Technology
College of Engineering, Technology, and Management
Geomatics program

Nicholls State University
Department of Applied Sciences
Geomatics program

University of Florida
School of Forest Resources and Conservation
Geomatics program

\$10,000 winners

New Mexico State University
Department of Engineering Technology and Surveying Engineering
Surveying Engineering program

Santiago Canyon College
Business and Career Technical Education Division
Surveying/Mapping Sciences program

The University of Akron
College of Applied Science and Technology
Surveying and Mapping program

More information about the 2018 NCEES Surveying Education Award cycle will be posted at ncees.org/surveying when available.

ABOUT NCEES

The National Council of Examiners for Engineering and Surveying is a nonprofit organization made up of engineering and surveying licensing boards from all U.S. states, the District of Columbia, Guam, Northern Mariana Islands, Puerto Rico, and the U.S. Virgin Islands. Since its founding in 1920, NCEES has been committed to advancing licensure for engineers and surveyors in order to safeguard the health, safety, and welfare of the U.S. public.

NCEES helps its member licensing boards carry out their duties to regulate the professions of engineering and surveying. It develops best-practice models for state licensure laws and regulations and promotes uniformity among the states. It develops and administers the exams used for engineering and surveying licensure throughout the country. It also provides services to help licensed engineers and surveyors practice their professions in other U.S. states and territories. For more information, please visit ncees.org.

Patterson, Kathryn

From: Elkin, Andrea
Sent: Tuesday, June 20, 2017 10:21 AM
To: Patterson, Kathryn
Subject: [EXT] CLARB Elections | Announcing This Year's Slate of Candidates

Click [here](#) if you are having trouble viewing this message.

CLARB

Council of Landscape Architectural
Registration Boards

Announcing the Slate of Candidates: 2017 Board of Directors and Committee on Nominations Elections

The Committee on Nominations is pleased to announce the slate of candidates for the Board of Directors and Committee on Nominations elections.

How to Vote for Officers and Committee on Nominations Members

Each Member Board may cast one ballot in the election of officers and members of the Committee on Nominations. Each ballot must be accompanied by a credentials letter indicating your Board's voting delegate. Ballots and credentials letters may be mailed or emailed to Andrea Elkin so they are received at the CLARB office by Friday, September 8 or these items may be turned in at the Annual Meeting no later than noon on Friday, September 15

How to Vote for Regional Directors

Each Member Board in Regions 1, 3 and 5 may cast one vote in their respective Regional Director election. Regional elections will be held *during the regional webcasts in August*. Dates for the regional webcasts will be announced in July.

Additional Information

Visit the website to learn more about the positions up for election, the candidates and the elections processes. If you have questions or would like more information, please refer to Article VII, Section 6 of the Bylaws or contact Andrea Elkin.

CLARB

1840 Michael Faraday Drive
Suite 200
Reston, Virginia USA 20190
571-432-0332
www.clarb.org

TO: Member Board Executives

FROM: Andrea Elkin
Project Manager

RE: Letter of Delegate Credentials for Elections

With regard to board delegation and voting rights, Article VI, Section 3 of CLARB's Bylaws state:

"Each member board is entitled to be represented at CLARB meetings by one or more official delegates of that board. The delegate must be a member of the member board. A letter of credential from the delegate's board shall identify a delegate attending the annual meeting or any Special Meeting of CLARB. As many delegates as are able to attend may represent a member board, but only one vote may be cast on each motion for each member board by its delegates."

The credentials letter should be filled out only by a Member Board Executive or Member Board Staff Member. The credentials letter should designate the Member Board Member(s) who is/are eligible to cast your Board's ballot. Only a Member Board Member may cast ballots and only one ballot per Member Board may be cast.

Please submit your board's ballot and credentials letter together as one voting package.

You may choose any of the following options to submit your voting package to CLARB:

- *Mail* – Mailed submissions must be received at the CLARB office by **Friday, September 8.**
- *Email* – As an attachment (Word or PDF) to **Andrea Elkin** by **Friday, September 8.**
- *In-person* – At CLARB's Annual Meeting registration table by **noon, Friday, September 15.**

If you have any questions about any of these procedures, please let me know.

VM/Attachment: Sample credentials letter for reproduction on Board letterhead



Christine Anderson
President
(automatic
succession)



Phil Meyer
President-Elect
[Read bio](#)
[Watch video](#)



Brian Dougherty
Vice President
[Read bio](#)
[Watch video](#)



Stan Williams
Vice President
[Read bio](#)
[Watch video](#)



Cary Baird
Treasurer
[Read bio](#)
[Watch video](#)



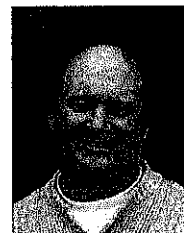
Rick Picatagi
Region 1 Director
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[Watch video](#)



Mark Zarrillo
Region 1 Director
[Read bio](#)
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Edward Kinney
Region 3 Director
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Chuck Smith
Region 3 Director
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Joel Kurokawa
Region 5 Director
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Deb Peters
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Chip Brown
Committee on
Nominations
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Craig Coronato
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Carisa McMullen
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Ellen White
Committee on
Nominations
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Council of Landscape Architectural Registration Boards (CLARB)
1840 Michael Faraday Drive, Suite 200, Reston, Virginia 20190
info@clarb.org / www.clarb.org / 571-432-0332

Patterson, Kathryn

From: Hart, Tom
Sent: Tuesday, June 27, 2017 11:20 AM
To: Patterson, Kathryn
Cc: Oey, Graham
Subject: BOTP

Kathryn

I wanted to thank you again for looking into the application for Larry Smith Jr. I also wanted to pass on that the Cabinet Secretary for the other agency was very impressed with the high level of service provided by BOTP especially by Susan Neuf who went above and beyond to assist the applicant.

Great work.

Regards

THOMAS HART

Deputy Secretary

South Dakota Department of Labor and Regulation

Tel: 605.773.6969 | 123 W Missouri Ave ▪ Pierre | dlr.sd.gov



SOUTH DAKOTA
DEPT. OF LABOR
& REGULATION



@SouthDakotaDLR

South Dakota Board of Technical Professions
Kathryn Patterson
2525 W Main St Ste 211
Rapid City, SD 57702-2439


Dear Kathryn:

Thank you for the financial support of South Dakota State University.

The Foundation's vision is "Transforming Lives Through a Culture of Giving." At no time is the impact of philanthropic support more evident than commencement, when more than 2,000 students receive their degree. While that milestone is a testament to the commitment and hard work of students and their families, the generosity of donors like you has enriched their experience at SDSU and had a transformational effect on their lives.

Thank you for your investment in today's students and tomorrow's graduates.

Sincerely,



Steve Erpenbach
President and CEO, SDSU Foundation

*Thanks for your
investment in SDSU!*



Gift Receipt

Date of Gift: 5/31/2017

Donor: South Dakota Board of Technical Professions

Method of Payment: ACH/EFT

Designation(s):

South Dakota Board of Technical Professions Fundamentals of Engineering Exam Fund \$260,000.00

Total Received: \$260,000.00

Thank you for completing your pledge with this payment.

Please retain this receipt for your records.

**No goods or services were received in relation to your gift.*



306 East Saint Joseph Street, Suite 200 • Rapid City, SD 57701-4016
605-394-2436 • 800-211-7591 • FAX 605-394-6679 • foundation@sdsmt.edu • <http://foundation.sdsmt.edu>

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JUN 06 2017

**SD BOARD OF
TECHNICAL PROFESSIONS**

June 5, 2017

Ms. Kathryn Patterson
SD Board of Technical Professions
2525 W Main Ste 211
Rapid City, SD 57702

Dear Ms. Patterson:

Thank you very much for your recent contribution of \$215,000 to the SD Board of Technical Professions at the South Dakota School of Mines & Technology. A receipt is enclosed for your records. IRS regulations require us to disclose that no goods or services were received in exchange for this contribution.

Your contribution helps to enrich the quality of education for both students and faculty and also funds numerous areas of development through the Foundation.

We thank you again for your commitment to the School of Mines. Your generous support is gratefully appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Joe B. Kincart".

Joe B. Kincart
President

Enclosure

Patterson, Kathryn

From: Lenora Addison-Miles (Basecamp)
Sent: Friday, June 02, 2017 12:05 PM
To: Patterson, Kathryn
Subject: [EXT] (MBA Link) Nomination for NCEES Treasurer

Write ABOVE THIS LINE to post a reply or [view this on Basecamp](#)



Lenora Addison-Miles posted this message on Basecamp.

Nomination for NCEES Treasurer

The SC Board is pleased to announce the nomination of board member, Tim Rickborn for NCEES Treasurer. Please share the attached information with your board members. We appreciate your support!

Enjoy your weekend!



[Rickborn Announcement to MBA's.pdf](#)



[Rickborn Treasurer Announcement.pdf](#)

[View this on Basecamp](#)

This email was sent to: Steven Matthews, Candie Robinson, Kate Nosbisch, Patty Mamola, Andrew Ritter, Lance Kinney, Lesley Rosier-Tabor, Jane Blair, John Greenhalge, Rick Huett, Peggy Abshagen, Kathy Hart, Noni Johnson, David Cox, Ric Moore, Jerry Carter, Davy McDowell, Tim Miller, Stefani Goodenow, Nina Norris, Pamela Edwards, Jon Wilbeck, Judy Kempker, Richard Jones, barbara syp-maziarz, Darren Mickler, M.David Brim, Robert Lampe, KIM BAKER, Doreen Frost, Steven Cobb, Donna Lobdell, Mari Lopez, LOIS MARSHALL, John Cothron, Donna Moulder, Nathalie Hodge, Dennis Jarrell, Ian Marquand, Melissa Cornelius, Karl Reidel, David Jackson, Robin Shearer, Amanda Ault, Perry Valdez, Joyce Young, Lisa Mathews, Tony Estrada, Ray Borja, Gerri Monahan, Steve Duncombe, Michael Villnave, Shannon Stanfill, Zana Raybon, Richard Savoie, Donna Sentell, Mark Humphreys, Heather Richardson, Jenna Harper, Jim Baseman, Avis Pearson, Keith Simila, Luis Campos, Steve Long, Antonio E. Medina, Kathryn Patterson, pezonC@michigan.gov, Shelby Lopez, tara.grenier@sec.state.vt.us, kshangraw@sec.state.vt.us, Joanne Leone, Sandra Matsushima, Shanan Gillespie, Sarena Hackenmiller, Alysia Jones, Leon W. Lewis, and Lenora Addison-Miles.

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Henry D. McMaster
Governor

Emily H. Farr
Director

South Carolina
Department of Labor, Licensing and Regulation

Board of Registration for
Professional Engineers and Surveyors



110 Centerview Drive
Post Office Box 11597
Columbia, SC 29211-1597
Phone: (803) 896-4422
FAX: (803) 896-4427
www.llronline.com/POL/Engineers

ANNOUNCEMENT

TO: NCEES Member Board Administrators

FROM: Lenora Addison-Miles, Administrator

RE: NCEES Treasurer Nomination
Timothy W. Rickborn, MS, PE

DATE: June 2, 2017

The South Carolina State Board of Registration for Professional Engineers and Surveyors is pleased to announce the candidacy of Mr. Timothy "Tim" Rickborn, PE for the position of NCEES Treasurer.

Mr. Rickborn was initially appointed to the SC Board in 2012 and has served the Board with enthusiasm and dedication. He has assisted the Board with several important statute updates, assisted with planning and hosting the 2014 Southern Zone Interim Meeting, served on the Building Officials Manual Joint Task Force, and served one year as Board Vice Chair and three years as Chair. He has spent countless volunteer hours assisting staff, advice counsel, and other Board members in his service to the SC Board and the engineering and surveying professions.

Attached you will find information concerning his educational background, work experience, professional credentials and activities, service to the SC Board, service to NCEES, and his personal message to your Board Members.

I encourage you to join the SC Board in supporting Mr. Rickborn as the next NCEES Treasurer! Please distribute this announcement and information about Mr. Rickborn to your Board members.

Thank you for your time. If you need any additional information concerning this nomination, please contact Board Administrator Lenora Addison-Miles at (803) 896-4422 or via email at lenora.miles@llr.sc.gov.

We look forward to seeing you in Miami in August.

ELECT:
Timothy W. Rickborn, PE
NCEES Treasurer

EDUCATION

- Bachelor of Science in Civil Engineering – Clemson University
- Master of Science in Civil Engineering – Clemson University

PROFESSIONAL REGISTRATION/CERTIFICATION

- Professional Engineer – South Carolina, Georgia, North Carolina, Louisiana, and Florida
- Structural Engineering Certification Board (SECB)

PROFESSIONAL EXPERIENCE

- President/Senior Structural Engineer
Rickborn & Associates, LLC (2001 to present)
Mount Pleasant, SC
- Structural Engineer/Department Head
Wright Padgett Christopher, Inc. (now a Tetracore Company)
Mount Pleasant, SC

PROFESSIONAL SOCIETIES/ASSOCIATIONS

- American Society of Civil Engineers – Member
- Chi Epsilon Civil Engineering Honor Society
- International Code Council – Member
- Structural Engineers Association of South Carolina
Founding Member (2005)
- Licensure Committee (2006 to 2011)
Charleston Chapter President (2006 to 2009)
- State Vice President (2007 to 2008)
- Coastal Code Enforcement Association
Associate Member (2009 to present)

COMMUNITY SERVICE/AWARDS

- St. Matthew's German Evangelical Lutheran Church, Charleston, SC
Property Committee Member (2000 to 2008)
Building Steering Committee Member (2009 to 2010)
Historic Sanctuary Renovation Committee Member (2010 to 2016)
Charleston County Clemson Club
Board Member (1995 to 2003)
Treasurer (1995 to 2003)
Recipient of *Young Alumnus of Merit Award* – Clemson University Alumni Association (2000)
- Lutheran Brotherhood, East Cooper Branch #8740
Vice-President (1995 to 2002)

SC BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS & LAND SURVEYORS

- Board Member (2012 to present)
- Board Vice Chair (2013)
- Board Chair (2014 to 2016)
- Building Official Manual Joint Task Force (2014 to present)
- Assisted in planning/hosting of 2014 Southern Zone Interim Meeting in Charleston, SC
- Presenter of Board related items at numerous meetings and conferences

NCEES SERVICE

- Structural I Exam Committee Development Volunteer (2002 to 2010)
- Professional Activities and Knowledge Studies – PAKS (2009 & 2016)
- 16-Hour Structural Engineering Exam Committee Development Volunteer
- Chair of Vertical and Lateral Component Multiple Choice Exam Modules (2010 to present)
- Finance Committee Member (2012 to 2016)



TIMOTHY W. RICKBORN, P.E. for NCEES Treasurer

PERSONAL MESSAGE

Dear NCEES Members and Associate Members:

It is a great privilege to be nominated by the SC Board as a candidate for NCEES Treasurer. I am truly honored by this wonderful and exciting opportunity.

NCEES has many important issues to address in the next several years as it continues to pursue the goals and objectives outlined in the NCEES Strategic Plan. These include items in the areas of: advocacy for member boards; education, examination, and experience; public awareness and growth of licensure; international activities; and continued monitoring of NCEES' governance systems, processes, and structure.

As always, we must be ever vigilant to monitor income and expenses in order to maintain the strong financial health that NCEES has worked hard to achieve. I believe in policies that foster openness and transparency regarding the finances of the Council. I will use my experiences as an owner of an engineering firm, past leadership positions in other professional and community organizations, and as a former NCEES Finance Committee member to ensure that sound economic decisions continue to be made for NCEES.

If I'm elected as NCEES Treasurer, I pledge to dedicate the time and effort necessary to fulfill my duties as NCEES Treasurer and a member of the NCEES Board of Directors. I strongly support the mission of NCEES and the vision created by all those who have served NCEES in the past. I look forward to the opportunity of serving as NCEES Treasurer to assist in continuing the important mission of advancing licensure for engineers and surveyors in order to safeguard the health, safety, and welfare of the public.

Thank you for your consideration of my candidacy for NCEES Treasurer.

Sincerely,

Timothy W. Rickborn, MS, PE



Patterson, Kathryn

From: Tim Rickborn for NCEES Treasurer <rickborn_4_ncees_treasurer@rickborn.com>
Sent: Tuesday, June 06, 2017 1:37 PM
To: Central Zones Members
Subject: [EXT] NCEES Treasurer Candidacy Announcement
Attachments: Rickborn for NCEES Treasurer.pdf

Dear NCEES Members and Associate Members:

I am writing to announce my candidacy for NCEES Treasurer at the 96th NCEES Annual Meeting this August in Miami Beach.

I am honored by the nomination that I recently received from my fellow South Carolina Board members to be a candidate for NCEES Treasurer. I truly enjoyed serving the SC Board as Chair for the past three years.

My service to NCEES began in 2002 as an exam development volunteer. Since then, I have thoroughly enjoyed volunteering my time and continue to serve on the 16-Hour Structural Exam Committee. Through my volunteerism with this exam committee and other professional organizations, I became interested in serving on the SC Board.

After my appointment to the SC Board in 2012, I was encouraged by my fellow Board members to fill out the NCEES Committee Preference Survey that is sent out by each new NCEES President. Since I had past experience with the finances of other organizations, I indicated my interest in serving on the NCEES Finance Committee. I was asked to serve on the Finance Committee and did so for four years.

As Treasurer, I will continue to review and promote financial policies and investment strategies that will maintain the strong financial position of NCEES. As a member of the Board of Directors, I would work with NCEES staff to ensure continuation of sound fiscal responsibility within its programs and services while pursuing the goals and objectives outlined in the NCEES Strategic Plan. As your Treasurer, I will use my 25 years of professional experience to achieve these and other initiatives of NCEES.

I have attached information regarding my educational background, work experience, professional credentials and activities, service to the SC Board, service to other organizations, and service to NCEES. As you consider my qualifications, please feel free to contact me with any questions.

I am excited at the opportunity to further serve NCEES and the engineering and surveying professions .

Thank you for your consideration of my candidacy for NCEES Treasurer.

Sincerely,

Tim Rickborn

rickborn_for_ncees_treasurer@rickborn.com



State Board of Professional Engineers and Professional Land Surveyors

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SKYLAR V. WILSON, LS, Pinedale
Vice President

SHELLEY R. MACY, PE, Cheyenne
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PATRICK T. TYRRELL, PE, Cheyenne
SHANNON STANFILL, Executive Director

TO: NCEES Member Board Administrators
FROM: Shannon Stanfill, Executive Director
RE: NCEES Treasurer Endorsement – Shelley, Macy, PE, MBA
DATE: June 14, 2017

The Wyoming Board of Professional Engineers and Professional Land Surveyors respectfully requests your Board's vote for **Shelley Macy, PE as Treasurer at the 2017 NCEES Annual Meeting in Miami.**

Wyoming unanimously approved Ms. Shelley R. Macy, PE MBA as a candidate for the office of NCEES Treasurer at their March 17, 2017 meeting. This endorsement is rooted in Shelley's credible background in finance.

Ms. Macy holds a Masters of Business degree in addition to her Mechanical Engineering degree. These assist her professionally in the ownership and operation of two businesses. She has also employed her financial skills on the NCEES Finance Committee since 2014. Currently, Ms. Macy is Chairperson for the NCEES Finance Committee. Wyoming's Board benefits from her fiscal insight through her leadership on the Finance Committee in addition to valuable contributions on the Outreach Committee and Policy Committee.

Professionally, Ms. Macy has owned and operated Macy Engineering, PC since 2002. Shelley holds leadership positions at both the state and national levels through NSPE. Her drive, background, depth, and experience on the NCEES Finance Committee make her a solid choice. Shelley's passion to apply these skills for the benefit of NCEES make her the logical choice.

Please refer to the flyer and resume, also included, for more information regarding Ms. Macy's qualifications. If you or your members would like any additional information please contact me at Shannon.stanfill@wyo.gov or (307) 777-6156.

Macy For NCEES Treasurer



Wyoming Board

Appointed in 2011

Reappointed in 2015

Currently serving as Treasurer

NCEES Activity

Committee on Finances 2014, 2015, 2016, 2017

Currently Chair of Finance Committee

Mechanical Exam Committee 2015

NSPE Activity

Past WYSPe President, VP, Treasurer

Currently Vice Chair of Future of the Profession Task Force

Committee on Policy Advocates 2016-present

Profession

Entrepreneur – Macy Engineering, PC, 2002-present

Developer – College Drive Self Storage, 2002-present

**2415 Wildhorse Trail
Cheyenne, WY 82009
Phone: 307-631-4049
Fax: 307-632-8100
engineerwyo@me.com**

Shelley R. Macy, PE

Other Engineering Activity

University of Wyoming Civil & Architectural Board 2013-present

Currently Vice Chair UW Civil & Architectural Board

Governor's Residence Foundation Board 2011-present



*There's nothing I believe
in more strongly than
getting young people
interested in science and
engineering, for a better
tomorrow, for all
humankind.*

-Bill Nye (Science Guy)



Shelley R. Macy, PE, MBA

2017



<http://linkedin.com/in/shelley-macy-b6a6bb74>

engineerwyo@me.com

OBJECTIVES

Provide forward looking mechanical engineering designs with financial analysis impact in a global market to assist businesses in their successful planning and evaluation of management decisions.

EDUCATION

University of Wyoming

2011-2013

Master of Business Administration

1995-2005

General Business Classes while working full time

1988-1993

Bachelor of Science in Mechanical Engineering with a cross-college in Applied Mathematics

EXPERIENCE

President | Macy Engineering, PC

2002 - Present

Owner of professional mechanical engineering consulting firm providing design services for HVAC, plumbing, fire protection and control systems for commercial clients. Licensed in Wyoming since 1998. I presently provide quality consulting mechanical engineering services. Professional services which include Planning, Preliminary Design, Construction Document Design and Construction Administration. Promote use of temperature control design to maximize efficiencies and minimize utility costs.

Managing Partner | College Drive Self Storage

2002 - Present

50% owner, developer and managing partner of self-storage facility: www.wyostorage.com;
Responsible for personnel, budgeting, financials

Financial Records/BK Filing Manager | Macy Law Office, PC

2002 - 2014

Responsible for financial records and necessary accounting filing for law firm; Managing and filing Chapter 13 & Chapter 7 Bankruptcy petitions; Assist with the assembly and interpretation of personal injury financial documents and records.

Gubernatorial Appointee | Wyoming State Board of Professional Engineers and Land Surveyors

2011 – 2015; 2015-present

Second term appointment as board member for State of Wyoming by Governor Matthew H. Mead. The Board's mission is to safeguard life, health and property of the public by assuring that those who practice the professions of engineering and land surveying are licensed and attain and maintain competence in those professions. <http://engineersandsurveyors.wyo.gov/>

Member | National Council of Examiners of Engineers and Surveyors

2011 – Present; Finance Committee Chair 2016-2017

The National Council of Examiners for Engineering and Surveying (NCEES) is a national nonprofit organization dedicated to advancing professional licensure for engineers and surveyors. NCEES develops, administers, and scores the examinations used for engineering and surveying licensure in the United States. It also facilitates professional mobility and promotes uniformity of the U.S. licensure processes. Candidate for Treasurer – election to be held August 2017.

Member | University of Wyoming Civil & Architectural Engineering Advisory Board

2013 – Present; Vice Chair 2016 - Present

The purpose of the Advisory Board is to foster an ever higher level of excellence in the University of Wyoming's Department of Civil and Architectural Engineering. The Board will accomplish this by catalyzing increased interaction between students, faculty, and the larger engineering community; providing input on academic issues, especially those related to ABET accreditation; supporting the promotion and development of the education programs and facilities in the Department; recognizing significant achievements of Department of Civil and Architectural Engineering alumni and supporters; and assisting in fund-raising activities.

<http://www.uwyo.edu/civil/advisory/>

SKILLS

- ☐ Leadership (Leadership Wyoming Class of 2017 – graduate); Leadership Wyoming is a program for a diverse group of approximately 45 Wyoming leaders, to participate in a challenging, interactive and thought-provoking 9-month educational program.
<http://www.leadershipwyoming.org/>
- ☐ Technical Education and Experience in diverse technical and financial arenas
- ☐ Communication Literate in multiple computer programs and tools; effective both with verbal and written communications
- ☐ Ethical Extreme work ethic combined with high values and morals
- ☐ Teamwork Able to effectively work in teams with multiple types of personalities and skill levels

Patterson, Kathryn

From: Kathy Hart
Sent: Monday, June 19, 2017 10:35 AM
Subject: [EXT] NCEES Past President Charles Kimberling

Good morning all,

It is with great sorrow that I am emailing you to let you know that Oklahoma Emeritus Board Member and NCEES Past President Charles Kimberling, P.E., P.L.S. passed away on June 15. A memorial service will be held on Friday, June 23 in Tulsa, OK. I am including a link to the obituary for further information <http://www.wassonfuneralhome.com/obituaries/Charles-Kimberling-3/#!/Obituary>.

Although Mr. Kimberling was 89 years old, he was still actively participating with the Oklahoma Board and NCEES through the 2016 NCEES Annual Meeting. We would appreciate it if you would please pass this information along to your members and emeritus members.

Sincerely,

ON BEHALF OF THE OKLAHOMA STATE BOARD OF LICENSURE
FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS

Kathy Hart, Executive Director
Oklahoma State Board of Licensure for
Professional Engineers and Land Surveyors
220 NE 28th St., Suite 120
Oklahoma City, OK 73105
405-522-3443

Patterson, Kathryn

From: NCARB Council Relations
Sent: Friday, June 30, 2017 9:28 AM
To: NCARB Council Relations
Subject: [EXT] ARE 4.0 Retires in Less Than One Year – Act Now

Dear Member Board Members and Executives:

As an FYI, we will be distributing the below update to current ARE candidates regarding the retirement of ARE 4.0.

Please feel free to contact us if you have any questions or concerns.

ARE update

4.0

**Retires in
Less Than
One Year – Act Now**

ARE 4.0 retires June 30, 2018!

Have you been working to complete the ARE in ways that advance your goals? Here are five key steps to finish the ARE.

Commit

Commit to finishing in ARE 4.0 or finishing your strategic testing divisions. In either case, with less than 12 months to take ARE 4.0, you need to increase your ability to pass any remaining 4.0 divisions.

Maximize Your Opportunity

Create a plan that allows you to maximize your retest opportunities. Remember, if you do not pass a division, you'll have to wait at least 60

days before you can retest. Also, you can only attempt any one division three times within a 12-month period. Since you only have 12 months of testing left until June 30, 2018, you only have **three remaining attempts** at any ARE 4.0 division before it retires. Schedule tests early enough to allow for retests if you need them.

Plan To Finish Your 4.0 Divisions Early

June 2018 is likely going to be hectic—don't wait until the last possible moment to take your remaining ARE 4.0 division(s). History tells us June is a high-volume testing month across many professions. This means test center space may be hard to come by during opportune times. Avoid the added stress of squeezing in a late exam appointment by planning to finish your 4.0 divisions early.

Stick To It

Even the best plan may experience a challenge along the way. When challenges arise that may impact your ability to stay on track—keep moving forward. With the hard June 30, 2018, deadline for ARE 4.0 retirement, staying on track is more of a priority than ever.

Stay Connected

We're here to help you understand the ARE.

- Be sure to use the [ARE 4.0 Google+ Community](#) to get questions answered about exam content.
- Check out the [NCARB YouTube channel](#) to watch videos about the exam.
- Read our [exam-related blog articles](#) to get insights into the ARE.

Lastly, you can always [contact us](#) if you have any additional questions about your NCARB Record or other ARE-related questions.

National Council of
Architectural Registration Boards
1801 K Street NW Suite 700K
Washington, DC, 20006

