

Board Agenda
SOUTH DAKOTA BOARD OF TECHNICAL PROFESSIONS

Friday, May 17, 2019
Board Office, Clock Tower Plaza
2525 W. Main St., Suite 211, Rapid City, SD

- A. Call to order at 8:30 A.M. Mountain Time for regularly scheduled meeting
- B. Roll Call
- C. Review of March 22, 2019 Minutes
- D. Public Comments
- E. Review of vouchers paid since last meeting
- F. Activities report ending April, Review of Deposits, Quarterly Financials
- G. Investigation reports
 - Case 18-06 Firm – New information received
 - Case 19-01 Firm – Ethics
 - Case 19-02 PE – Unlicensed practice
 - Case 19-03 PE – Ethics
 - Case 19-04 AR – Failure to respond to audit
- H. Unfinished Business
 - Action Items
- I. New Business
- J. PDH Audits
- K. Approval of Examinees passing NCEES Examinations (Appendix A)
- L. Approval to take the NCEES Examinations as available (Appendix B)
- M. Approval of Comity applications (Appendix C)
- N. Approval of Business applications (Appendix D)
- O. Annual, zone, & upcoming meetings
 - Travel Matrix
- P. Correspondence
- Q. Adjournment

Meeting Minutes
SOUTH DAKOTA BOARD OF TECHNICAL PROFESSIONS

Friday, March 22, 2019
Board Office, Clock Tower Plaza
2525 W. Main St., Suite 211, Rapid City, SD

A. Call to order at 8:31 A.M. Mountain Time for regularly scheduled meeting

B. Roll Call

Members present: Chairman Mike Albertson, Vice Chairman Jeff Nelson, Secretary Steve Thingelstad, and Steve Williams.

Members absent: Steve Peters and Alissa Matt were not able to attend.

Others present: Guests Tanya Olson, Nebraska-Dakotas Chapter ASLA and Jon Collins, SDSPLS Membership Committee Chair. Staff members Kathryn Patterson, Lorrie Thompson, and Susan Neuf. Staff Attorney Graham Oey and board member Dennis Micko attended by phone.

C. Review of January 18, 2019 Minutes

Nelson made a motion, seconded by Thingelstad to approve the January 18, 2019 Minutes. 5 AYE Albertson, Nelson, Thingelstad, Micko, and Williams **MOTION PASSED**

D. Public Comments - None

E. Review of vouchers paid since last meeting

The board reviewed the vouchers paid since last meeting and found everything to be in good order.

F. Activities report ending February, Review of Deposits

The board reviewed the Activities report, and Deposits with everything found to be in good order.

G. Investigation reports

Case 18-06 Firm – Counsel requested information regarding case

Case 19-01 Firm – Ethics – Consent Agreement sent

Case 19-02 PE – Unlicensed Practice – Legal counsel reviewing response

Case 19-03 PE – Ethics – Waiting for response

H. Unfinished Business

Action Items

Item 1: 20:38:38 Fire Protection Systems – Rules review for streamlining Fire Protection – Committee formed – Fact gathering stage

Item 2: Discipline for embezzlement by licensee – Research and set Precedent – Fact gathering stage

Item 3: Marketing and Outreach – Newsletter, etc. – Fact gathering stage

Item 4: Comity Licensure 36-18A-35 – Update to allow Land Surveyor qualifying experience after initial licensure – Fact gathering stage

I. New Business

Request to change Friday, September 20 board meeting to Thursday, September 19

Nelson made a motion, seconded by Thingelstad to approve the change of board meeting date from September 20 to September 19. 5 AYE Albertson, Nelson, Thingelstad, Micko, and Williams **MOTION PASSED**

Exempt/Non-Exempt Projects

Thingelstad made a motion, seconded by Williams to approve posting a statement that clarifies the board's scope of authority to the BOTP website. 5 AYE Albertson, Nelson, Thingelstad, Micko, and Williams **MOTION PASSED**

Board member Micko left the meeting at 9:04 a.m.

CLARB BoD Meeting Outcomes

NCARB Community

AIA SD News

NCARB Update – January issue

CLARB – In The Know

NCARB Fast Facts – January issue

ARE Update

CLARB CEO Communique

NCARB Update – February issue

NCARB Fast Facts – February issue

Board's Public Member position coming up for reappointment soon

The board briefly discussed each of the above topics

J. PDH Audits

New Audits: James Louis Arens, LS; Kim Derwin Basham, PE; Ted Burdette Boomsma, A; John Ralph Groh, PE; Robert Allen Harris, PE; Steven R. Jastram, AR; Christopher D. Jordheim, LS; Lonnie J. Laffen, AR; Anthony G. Lamell, AR; Michael A. Pellock, PE; John M. Reynolds, PE; Lloyd C. Smith, LS; Jeremy John Walgrave, PE.

Thingelstad made a motion, seconded by Albertson to approve the audits of James Louis Arens, LS and Christopher D. Jordheim, LS. **MOTION PASSED**

Thingelstad made a motion, seconded by Albertson to deny the audit of Lloyd C. Smith, LS, pending receipt of additional information. **MOTION PASSED**

Albertson made a motion, seconded by Thingelstad to approve the audits of Kim Derwin Basham, PE; John Ralph Groh, PE; and Robert Allen Harris, PE; John M. Reynolds, PE; and Jeremy John Walgrave, PE. **MOTION PASSED**

Albertson made a motion, seconded by Nelson to deny the audit of Michael A. Pellock, PE, pending receipt of additional information. **MOTION PASSED**

Albertson made a motion, seconded by Thingelstad to approve the audit of Ted Burdette Boomsma, A. **MOTION PASSED**

Nelson made a motion, seconded by Williams to approve the audits of Steven R. Jastram, AR; Lonnie J. Laffen, AR; and Anthony G. Lamell, AR. **MOTION PASSED**

Previous Audits: Philip Raydon Hahn, PE; Evangel Kokkino, AR; Charles H. Russell, LS; Thomas Ellis Vivian, PE; Kevin Joseph Splonskowski, PE.

Kevin Joseph Splonskowski, PE is pending receipt of additional information

Albertson made a motion, seconded by Thingelstad to approve the audit of Philip Raydon Hahn, PE and Thomas Ellis Vivian, PE. **MOTION PASSED**

Thingelstad made a motion, seconded by Williams to approve the audit of Charles H. Russell, LS. **MOTION PASSED**

Evangel Kokkino, AR, failed to provide the audit information requested by the board. Board recommended initiating a complaint for failure to comply with continuing professional development requirements.

K. Approval of Examinees passing NCEES Examinations (Appendix A)

Albertson made a motion, seconded by Thingelstad, for approval of the examinees passing the Fundamentals of Engineering (FE) Exam. **MOTION PASSED**

Name	Certificate #	Exam
Nelson, Joshua James	E-12627	FE
Cleveland, Tyler Jacob	E-12628	FE
Wrage, Shelby Allison	E-12629	FE
Buenger, Matthew James	E-12630	FE
Cameron, Benjamin L.	E-12631	FE

Name	Certificate #	Exam
Schoening, Sara Ann	E-12632	FE
Sitter, Daniel William	E-12633	FE
Huckins, Graham William	E-12634	FE
Sandey, Mitchell	E-12635	FE
Chmela, Lucas Daniel	E-12636	FE
Sextro, Zachary Douglas	E-12637	FE
Castle, Mindy K.	E-12638	FE
Koch, William Harvey	E-12639	FE
Peterson, Nicholas August	E-12640	FE
Bubany, Isiah Charles	E-12641	FE
Twedt, Jordan	E-12642	FE
Hagge, Emily Louise	E-12643	FE
Kitoy, Ronald Lwamba	E-12644	FE
Warejcka, Matthew Alan	E-12645	FE
Caffee, Jamie	E-12646	FE
Bokemper, Brant	E-12647	FE
Dilger, Cody Dean	E-12648	FE
Brandt, Zane R.	E-12649	FE
Heck, Riley W.	E-12650	FE
Torvik, Frank Holland	E-12651	FE
Hunter, Peter	E-12652	FE
Klein, Colin	E-12653	FE
Wulf, Trent Clifford	E-12654	FE
Horstman, Caleb Michael	E-12655	FE
Girard, Jenna Brooke	E-12656	FE
Ireland, Sam Lyle	E-12657	FE
Frosig, Austin	E-12659	FE
Slattery, Justin	E-12660	FE
Muschamp, Nathan Glenn	E-12661	FE
Lanier, Cameron Seth	E-12662	FE
Neville, Miles Teddy	E-12663	FE
Facciano, Griffin	E-12664	FE
Hahn, Erich Robert Allan	E-12665	FE

Thingelstad made a motion, seconded by Williams, for approval of the examinees passing the FLS Exam. **MOTION PASSED**

Name	Certificate #	Exam
Severson, Michael	S-12658	FS

Thingelstad made a motion, seconded by Williams, for approval of the examinees passing the PLS Exam. **MOTION PASSED**

Name	License #	Exam
Tarrant, Clay Morgan	14159	PS

L. Approval to take the NCEES Examinations as available (Appendix B)

Albertson made a motion, seconded by Nelson, for approval of the examinees to take the Fundamentals of Engineering (FE) Exam as available. **MOTION PASSED**

Name	Exam
Alqudaihi, Abdullah	FE
Alqudaihi, Shahad	FE
Alreddadi, Hussam	FE
Anderson, Taylor Kaitlyn	FE
Bachman, John Bernard	FE
Bardan, Naif	FE
Bauer, Blake Curtis	FE
Beck, Jordan Brentson	FE
Behrens, Reid Allen	FE
Benson, Erin Lindsey	FE
Berg, Dustin	FE
Berg, Sterling	FE
Boe, Daniel Joseph	FE
Boese, Brian William	FE
Boettcher, Logan	FE
Bradley, Dugan Robert	FE
Brandt, Zane R.	FE
Bras da Silva, Saniele	FE
Burckhard, Brant John	FE
Cahyadi, William	FE
Christiansen, Jace David	FE
Conley, Brandon L.	FE
Cressy, Devin	FE

Name	Exam
De Souza, Gabriel Henrique	FE
Diaminda, Kenny	FE
Donahue, Cole	FE
Eckhardt, Savannah Michel	FE
Fitzgerald, Matthew	FE
Fouts, Ryan John	FE
Fusselman, Jared Dean	FE
Goddard, Chanse	FE
Gomer, Brayden Jay	FE
Gray, Alexander	FE
Greenfield, Noah Jon	FE
Hart, Kallan Michael	FE
Holkeboer, Benjamin	FE
Howard, Matthew	FE
Ireland, Sam Lyle	FE
Jacques, Cory	FE
Joachim, Brian Anthony	FE
Juusola, Talon	FE
Kaufman, Jason	FE
Kirschenman, Andrew Thomas	FE
Knutson, Matthew Robert	FE
Koeck, Christina	FE
Kuca, Terrence Scott	FE

Name	Exam
Lee, Andrew	FE
Lennox, Bethany	FE
Lentz, Andrew	FE
Lewis, Dylan James	FE
Lobato de Silva Costa, Victor Silva	FE
Lund, Kevin James	FE
Machado, Mariangel	FE
Miesen, Jeffrey	FE
Mohill-Smith, Cory Alan	FE
Muller, Amanda Marie	FE
Musgrave, David J.	FE
Neville, Miles Teddy	FE
O'Gorman, Ryan Thomas	FE
Peterson, Bennett Darwin	FE
Pollreisz, Danika	FE
Radtke, Tad	FE
Ray, Abhishek	FE
Reynhout, Nathan Zachary	FE

Name	Exam
Schaefer, Simon Wade	FE
Schlag, Zachary Scott	FE
Schmitz, Zachary David	FE
Schroeder, Benjamin James	FE
Schroeder, Lane Allen	FE
Schuster, Easton	FE
Sherwood, Joshua	FE
Solberg, Peder Conrad	FE
Steiner, Ethan	FE
Stieb, Brandon	FE
Stork, Hannah	FE
Tarrell, Evan	FE
Udager, Brennen Michael	FE
Vinke, Paul D.	FE
Waage, Tyler	FE
Weerakkody, Adria Prashantha	FE
Wente, Isaac Christopher	FE

Thinglestad made a motion, seconded by Williams, for approval of the examinees to take the Fundamentals of Surveying (FS) Exam as available. **MOTION PASSED**

Name	Exam
Arndy, Taylor Wilson	FS
Arrowood, Shayne Michael	FS
Bach, Seth Richard	FS
Culp, Brent David	FS
Deeter, Alex	FS
Hanzel, Logan John	FS
Healy, Colin James	FS
Hoftiezer, Damon Lee	FS
Husman, Jason	FS
Karrels, James Ryan	FS
Koch, Justin Paul	FS
McCarty, Samuel Allen	FS
Nelson, Chris Michael	FS
Payton, Sally	FS
Reiman, Jack Charles	FS
Roskam, Drew Allen	FS

Name	Exam
Solo, Shayla	FS
Sterrett, Tyler Alan	FS

Thinglestad made a motion, seconded by Albertson, for denial of the following Fundamentals of Surveying (FS) Exam based on lack of qualifying experience.

MOTION PASSED

Name	Exam
Reinhart, Kevin Ray	FS

Albertson made a motion, seconded by Nelson, for approval of the examinees to take the Principles of Engineering (PE) Exam as available. **MOTION PASSED**

Name	City	State
Bove, Taylor	Volga	SD

M. Approval of Comity applications (Appendix C)

Williams made a motion, seconded by Nelson, for approval of the Architect (AR) by Comity applications. **MOTION PASSED**

Name	City	State	Profession	License #
Barnard, Michael E.	Fort Worth	TX	AR	14185
Burke, Patrick Dennis	Frisco	TX	AR	14175
Campbell, Alyssa F.	St. Louis	MO	AR	14176
Garlock, Gregory Alan	Omaha	NE	AR	14177
Gries, Brannin	Neenah	WI	AR	14180
Hasbrouck, Justin	Houston	TX	AR	14181
Henderson, Innes Ross	Winona	MN	AR	14182
Kant, Carly Anne	Tempe	AZ	AR	14184
Nicholson, Ryan Reagan	Nashville	TN	AR	14178
Stuber, Richard Lee	Sand Springs	OK	AR	14179

Williams made a motion, seconded by Nelson, for approval of the Landscape Architects (LA) by Comity applications. **MOTION PASSED**

Name	City	State	Profession	License #
Moore, Lynn Ann	Golden	CO	LA	14183
Gruver, Nathan S.	Des Moines	IA	LA	14186

Albertson made a motion, seconded by Williams for approval of the Professional Engineer (PE) by Comity applications. **MOTION PASSED**

Name	City	State	Profession	License #
Amann, Charles E.	Marine	MN	PE	14187
Askren, Grant Philip	Muscatine	IA	PE	14188

Name	City	State	Profession	License #
Bamm, Mathew Carl	San Francisco	CA	PE	14189
Borden, III, Edward	Humble	TX	PE	14190
Bosse, Daniel Warren	Brea	CA	PE	14191
Brewe, Jared	Chicago	IL	PE	14192
Brickey, Andrea Jennifer	Rapid City	SD	PE	14193
Brown, Jonathan David	Brentwood	TN	PE	14194
Broyles, Donald	Chesapeake	VA	PE	14195
Bucholz, Brandon Mark	West Fargo	ND	PE	14196
Chen, Charles W.	Houston	TX	PE	14197
Clark, Jacob Scott	Tucson	AZ	PE	14198
Coussens, Samuel J.	Washington	IL	PE	14199
Cutler, Chase E.	Johnston	IA	PE	14200
Dalluge, Robert Paul	Graettinger	IA	PE	14201
Degenkolb, Diana Elva Puig	Lomita	CA	PE	14202
Denney, Adam Jon	Omaha	NE	PE	14203
Dolejs, Michael Shane	Mankaato	MN	PE	14204
Foster, Mark Henry	Granger	IN	PE	14205
Francis, Anthony P.	Minot	ND	PE	14206
French, Tyler	Sheridan	WY	PE	14207
Fuhrman, Duane	Maple Grove	MN	PE	14208
Gaffrey, Nathan Joseph	Bismarck	ND	PE	14209
Gallagher, John David	Saint Michael	MN	PE	14210
Gazdik, Kimberly	Westminster	CO	PE	14211
Grapsas, David	Mesa	AZ	PE	14212
Hansberger, Jonathan Paul	Wake Forest	NC	PE	14213
Hornfeck, Edwin Grey	Golden	CO	PE	14214
Huerd, Kyle A.	Savage	MN	PE	14215
Johnson, Justin	Sand Springs	OK	PE	14216
Karls, Jessica R.	West Fargo	ND	PE	14217
Katzung, Richard	Wauwatosa	WI	PE	14218
Ketelsen, Ethan	Maple Plain	MN	PE	14219
Koterba, Kyle Brandt	Moorhead	MN	PE	14220
Lazar, William Scot	Gibsonia	PA	PE	14221
Leland, Benjamin Wade	Corvallis	OR	PE	14222
Logan, Grant D.	Fayetteville	AR	PE	14223
Marvel, Lonnie A.	Peoria	IL	PE	14224
McGinnis, Michael J. Jr.	Lyndhurst	VA	PE	14225
McGrath, Sean M.	Orland Park	IL	PE	14226
Modjeski, David Warren	Glenshaw	PA	PE	14227
Morrissey, Ryan Joseph	Germantown	OH	PE	14228
Olson, Taylor Donovan	West Fargo	ND	PE	14229
Ruedlinger, James Michael	Evansville	IN	PE	14230
Rutkowski, Matthew	Tulsa	OK	PE	14231
Rykowsky, Ryan A.	Bismarck	ND	PE	14232

Name	City	State	Profession	License #
Schneider, Scott Alexander	Butte	MT	PE	14233
Schuehle, Ryan Christopher	Bismarck	ND	PE	14234
Sherry, Ryan David	Wayzata	MN	PE	14235
Smith, Douglas Randall	Columbus	OH	PE	14236
Wentland, Brian	Fargo	ND	PE	14237
Wooten, Matt	Grovetown	GA	PE	14238

Thingstead made a motion, seconded by Albertson, for approval of the Land Surveyors (LS) by Comity applications. **MOTION PASSED**

Name	City	State	Profession	License #
Cappeart, James	Suamico	WI	LS	14240
Caswell, Lynn Purves	Minneapolis	MN	LS	14239
Mory, Wayne LaRoy	Montgomery	IL	LS	14241
Wiswell, Timothy Blair	Kansas City	MO	LS	14258

Albertson made a motion, seconded by Williams for approval of the Professional Engineer (PE) by Comity applications. **MOTION PASSED**

Name	City	State	Profession	License #
Brown, Tracy Harold	Raleigh	NC	PE	14242
Coughlin, Matthew	St. Paul	MN	PE	14243
Edwards, Charles D.	Greenville	SC	PE	14244
Force, Clayton	Columbus	IN	PE	14245
Godwin, M. Bryan	Plano	TX	PE	14246
Hyman, Robin Charles	Grand Ledge	MI	PE	10040
Isner, Keith Allen	Mount Sterling	OH	PE	14247
LaBonde, Shawn Dene	Aurora	CO	PE	14248
Leddy, Scot Dale	Pipestone	MN	PE	14249
Oppenheim, John Hoffman	Denver	CO	PE	14250
Snowden, Mervin Leroy	Tulsa	OK	PE	14251
Thieszen, Glenden Russ	Summerset	SD	PE	14252
Turner, Michael	Arlington Heights	IL	PE	14253
VonHandorf, Jeffrey J.	Dayton	OH	PE	14254
Warne, Michael James	Delano	MN	PE	14255
Zeis, Melissa Anne	Fargo	ND	PE	14256

Albertson made a motion, seconded by Williams for denial of the following Professional Engineer (PE) Comity application based on the lack of qualifying experience. **MOTION PASSED**

Name	City	State	Profession
Courter, Brent L.	Springfield	MO	PE

Albertson made a motion, seconded by Williams to table the following application for Professional Engineer (PE) by Comity until next board meeting for receipt of additional information. **MOTION PASSED**

Name	City	State	Profession
King, Ryan Douglass	Omaha	NE	PE

N. Approval of Business applications (Appendix D)

Thinglestad made a motion, seconded by Albertson, for approval of the following Business Applications. **MOTION PASSED**

Company Name	City	State	Profession	License #
609 Consulting LLC	Sheridan	WY	PE/LS	C-7923
Abbott Consulting Forensics & Design LLC	Chisago City	MN	PE	C-7924
Allied Engineering Design, LLC	West Monroe	LA	PE	C-7925
Anchor Construction	Granger	IN	PE	C-7926
Andrews Design Group, Inc.	Scottsdale	AZ	AR	C-7942
Bernhard TME, LLC	Little Rock	AR	PE	C-7949
Big Three Consulting and Design, LLC	Humble	TX	PE	C-7927
Broyles and Associates, P.C.	Chesapeake	VA	PE	C-7928
Case Engineering, Inc.	Fenton	MO	PE	C-7929
Cintar, Inc.	Glenshaw	PA	PE	C-7930
Coggins & Sons, Inc.	Littleton	CO	PE	C-6379
Design +, Inc.	Louisville	KY	AR	C-7931
Electronics Research, Inc.	Chandler	IN	PE	C-7944
Energy Architecture Inc.	Houston	TX	AR	C-7932
Flagshooter, Inc.	Garretson	SD	PE	C-7933
Gartner Refrigeration Inc.	Plymouth	MN	PE	C-7945
GeoWall Designs	Savage	MN	PE	C-7946
Gries Architectural Group	Neenah	WI	AR	C-7934
Grumman/Butkus Associates Ltd.	Wauwatosa	WI	PE	C-7935
Innovative Refrigeration Systems Inc.	Lyndhurst	VA	PE	C-7947
Inventure Civil, LLC	Wake Forest	NC	PE	C-7948

Company Name	City	State	Profession	License #
John A. Martin Structural Engineers, Inc.	Los Angeles	CA	PE	C-7936
LAM Engineering LLC	East Peoria	IL	PE	C-7937
Landscape Garden Centers	Sioux Falls	SD	LA	C-7938
LBL Architects, Inc.	Arlington	TX	AR	C-7943
McKinstry Essention, LLC	Seattle	WA	PE	C-6929
Nexius Solutions Inc.	Frisco	TX	PE	C-7939
Patrick Dennis Burke	Frisco	TX	AR	C-7921
Rick Stuber Architecture, Inc.	Tulsa	OK	AR	C-7922
Rosendin, Inc.	San Jose	CA	PE	C-7950
S2S Architects, LLC	Winona	MN	AR	C-7940
Signature Companies LLC	Sioux Falls	SD	AR	C-7941
United Structural Design, LLC	Mesa	AZ	PE	C-7951
Webster Architects Inc.	Olathe	KS	AR	C-1043

Williams made a motion, seconded by Nelson, for approval of the following Business Applications. **MOTION PASSED**

Company Name	City	State	Profession	License #
Aquatic Engineering Consultants	Fargo	ND	PE	C-7952
CTRE, PC	Lansing	MI	PE	C-7953
Force Construction Company, Inc.	Columbus	IN	PE	C-7954
Snowden Engineering, Inc.	Tulsa	OK	PE	C-7955
Structure Sight LLC	Dayton	OH	PE	C-7956
Thieszen Energy Alternatives, LLC	Summerset	SD	PE	C-7957

O. Review previous comity, business applications (Appendix E)

Albertson made a motion, seconded by Nelson, for approval of the following examinee to take the Principles of Engineering (PE) Exam on second review. **MOTION PASSED**

Name	City	State
Gukeisen, Christopher Bradley	Pierre	SD

Nelson made a motion, seconded by Thingelstad, to table the following individual application. **MOTION PASSED**

Name	City	State	Profession
Ma, Lumin	South Jordan	UT	PE

Albertson made a motion, seconded by Williams, for allowance to resend the denial of the application due to policy changes while in process and allow withdrawal. **MOTION PASSED**

Name	City	State	Profession
Vail, Amber Thyme	Littleton	CO	PE

P. Annual, zone, & upcoming meetings
Travel Matrix

February 8-9 NCEES Board Presidents' Assembly – Summary and Comments

May 2-5 NCEES Central/Northeast Zone Interim Meeting – Albertson, Micko, Peters, Patterson. Thingelstad unable to attend.

June 20-22 NCARB Centennial Annual Business Meeting – Nelson, Williams, Patterson

Q. Correspondence

Inquiry for architect license without NAAB degree
SD Building Officials' Association ICC Trainings
Regional Code Enforcement Officer
CLARB CEO resignation
Governor Noem Easter message
Thank you from SD Mines Foundation
Thank you from SDSU Foundation
NCARB New Address
FARB President resignation

The board briefly discussed each of the above topics

R. Adjournment

Nelson made a motion, seconded by Williams to adjourn the meeting. **MOTION PASSED**

There being no further business, at the hour of 9:43 a.m. Mountain Time the Board meeting of the South Dakota Board of Technical Professions adjourned.

Kathryn Patterson
Executive Director

Submitted by Susan Neuf, Secretary, SDBTP

[illegible]

PELA				PE/LS				PE/LS/R				PE/R				REMEDIACTOR				LICENSEES				BUSINESS			
DATE	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT			
1/31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
2/28	0	1	1	51	13	64	1	1	2	14	5	19	19	23	42	1296	4749	6045	277	2150	2427						
3/31	0	1	1	51	13	64	1	1	2	14	5	19	19	23	42	1296	4740	6036	274	2129	2403						
4/30	0	1	1	51	13	64	1	1	2	14	5	19	18	22	40	1296	4744	6040	276	2137	2413						
5/31	0	0			0			0			0			0		0	0	0		0							
6/30	0	0			0			0			0			0		0	0	0		0							
7/31	0	0			0			0			0			0		0	0	0		0							
8/31	0	0			0			0			0			0		0	0	0		0							
9/30	0	0			0			0			0			0		0	0	0		0							
10/31	0	0			0			0			0			0		0	0	0		0							
11/30	0	0			0			0			0			0		0	0	0		0							
12/31	0	0			0			0			0			0		0	0	0		0							

	JAN	FEB	MAR	APR	MAY	JUNE
Business	0	2427	2403	2413	0	0
Active	0	6045	6036	6040	0	0
Inactive		249	248	247		
Retired		198	197	198		
TOTAL	0	8919	8884	8898	0	0

	JULY	AUG	SEPT	OCT	NOV	DEC
Business	0	0	0	0	0	0
Active	0	0	0	0	0	0
Inactive						
Retired						
TOTAL	0	0	0	0	0	0

FINANCIAL COMPARISON FOR THIRD QUARTER JULY - MARCH FOR FY 2019

	FY2019	FY2018	FY2017	FY2016	FY2015	FY2014
BEGIN BALANCE	473,684.59	521,181.71	794,794.65	695,629.16	616,975.64	632,153.60
EXAM apps		2,640.00			-	60.00
RENEWALS	227,950.00	174,150.00	247,820.00	166,490.00	248,380.00	154,790.00
APPS - PROF	49,460.00	49,000.00	47,225.00	51,350.00	52,940.00	44,790.00
MISCELLANEOUS	511.75	6,876.65	102,114.59	6,550.00	7,670.00	1,124.00
LATE PENALTY	10,600.00	11,700.00	11,200.00	11,200.00	12,900.00	7,800.00
INTEREST	7,698.80	10,304.33	9,768.75	7,984.30	6,109.53	8,019.40
REVENUE	296,220.55	254,670.98	418,128.34	243,574.30	327,999.53	216,583.40
TOTAL REVENUE	769,905.14	775,852.69	1,212,922.99	939,203.46	944,975.17	848,737.00
WAGES/STAFF	83,030.51	88,624.52	87,387.02	53,620.65	75,214.09	72,018.61
WAGES/COMM	5,040.00	4,800.00	6,060.00	5,220.00	8,700.00	10,260.00
BENEFITS	29,721.09	34,280.65	33,500.49	19,070.63	30,042.38	26,724.23
TRAVEL	6,886.94	8,226.60	3,839.30	8,291.89	7,314.91	11,619.30
DUES	10,715.00	11,795.00	11,680.00	11,680.00	18,180.00	18,180.00
LEGAL FEES	-	-	18,012.33	14,492.89	34,756.01	11,750.20
CONSULTANTS	-	-	-	-	2,160.00	4,002.50
REGISTRATION	1,140.00	805.00	78.00	365.00	450.00	1,842.00
STATE SVCS	9,453.00	14,535.98	9,838.01	12,914.79	12,227.19	14,923.31
B-PRO COMPUTER	140.00	630.00	2,060.00	1,020.00	5,749.50	15,000.00
EQUIP MTN	593.82	699.07	935.96	864.89	649.15	143.87
AUDITS		-	4,198.00	-		
JANITORIAL	1,413.80	1,579.65	1,345.80	1,213.62	1,054.60	927.00
ADS	146.97	-	124.41	-	-	394.41
RENT/EQUIP	783.91	1,379.70	1,103.76	828.99	1,645.32	1,092.66
RENT/OFFICE	19,350.00	19,350.00	19,350.00	19,350.00	19,350.00	12,187.53
RENT/EXAMS	-	-	-	-	-	-
TELEPHONE	5,170.80	5,776.58	9,327.27	1,043.33	4,483.69	1,422.30
EXAMS		-	-	-	-	-
SUPPLIES	3,599.64	2,741.47	3,713.28	1,803.99	2,925.04	1,668.12
PRINTING	924.08	514.64				
POSTAGE	5,000.00	5,000.00	10,000.00	5,000.00	5,000.00	5,000.00
CREDIT CARD		111.93	433.21	-	711.89	
INSURANCE					1,566.78	
NK CHG-Other Contractural	4,698.32	5,943.19	13,076.37	5,151.81	17,496.40	4,183.25
MISC (refund prev yr)	-				40.00	493.00
ASSETS/capital outlay	6,421.88			4,431.40	7,674.25	
TOT EXPENSES	194,229.76	206,793.98	236,063.21	166,363.88	257,391.20	213,832.29
To other state agency	268,079.36					
END BALANCE	307,596.02	569,058.71	976,859.78	772,839.58	687,583.97	634,904.71

ACTION ITEMS

	Initial Date	Action	Decision	Responsible Person(s)	Status
1	05/18/2018	20:38:38 Fire Protection Systems	Rules review for streamlining Fire Protection	Committee formed by Albertson and Williams	Fact Gathering stage - need to schedule next committee meeting
2	11/15/2018	Discipline for embezzlement by licensee	Research and set precedent	Board/Legal Counsel/Staff	Fact Gathering stage
3	01/18/2019	Marketing and Outreach	Newsletter, etc.	Board/Staff	Fact Gathering stage
4	03/15/2019	Comity Licensure 36-18A-35	Update to allow qualifying experience after initial license	Board/Legal Counsel/Staff	Fact Gathering stage

05/08/2019

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Centennial Annual Business Meeting

Registration is now open for the 2019 Annual Business Meeting. This year's meeting will be held June 20–22, 2019, at the Mayflower Hotel in Washington, DC. As NCARB prepares to step into its second century, join us to lay the foundation for the future and celebrate our rich history. At the meeting, you will have the opportunity to participate in workshops with subject-matter experts, share best practices with fellow Member Board Members, and hear from NCARB leadership about critical issues on the horizon.

To help facilitate the national conversation and the work of our boards, NCARB provides funding for one public member, one Member Board Executive, and two additional delegates from each board. For more information on the Annual Business Meeting, including a schedule of events, meeting agenda, and how to register, please click [here](#).

What Is the Annual Business Meeting?

Once a year, delegates from 55 of our Member Boards come together to review and comment on NCARB's programs and services, consider changes to national licensure standards, and elect new leadership.

Why Attend the Annual Business Meeting?

Participation from each Member Board is an essential part of the Annual Business Meeting. Your attendance ensures that your board's unique perspective, priorities, and concerns are part of the national conversation.

Keynote Speaker

NCARB is pleased to announce renowned author and Pulitzer Prize winning journalist Thomas L. Friedman as this year's keynote speaker. Friedman has written several bestselling books about anticipating the future—including *The World is Flat* and *Thank You for Being Late*—and his insights will be an excellent segue as we shift from celebrating NCARB's past to looking toward the next 100 years.

*Celebrating 100
years of protecting
the health, safety, and
welfare of the public.*

1401 H Street NW
Suite 500
Washington, DC 20005
202/783-6500
WWW.NCARB.ORG

Friedman offers fascinating perspectives on the challenges of the future and how professions might adapt to take advantage of the opportunities of tomorrow. He specifically references government regulators—including architecture—in commentary that has special relevance to our world of architectural regulation.

Friedman has worked as a foreign correspondent for United Press International and *The New York Times*, and currently writes a weekly foreign affairs column for the *Times*.

Your Role

All attendees go to each day's plenary session and several workshops to learn about and discuss the role of the board, NCARB programs, and more. Your role is to represent your board as we work to further our shared mission of protecting the public by facilitating licensure. If you have been identified as your board's voting delegate, you are responsible for casting an official ballot in any votes for resolutions or elections of NCARB officers. More information for voting delegates will be provided in advance of the meeting.

We look forward to having you join us as we begin the next century of NCARB. For questions related to the Annual Business Meeting, please visit our [Member Board Community](#) or email Council Relations at council-relations@ncarb.org.

Centennial Open House

We are excited to host an open house at the new office on our 100th birthday to celebrate our past, present, and future. If you already have plans that will find you in Washington, DC, on May 2, and would like to attend the celebration from 2–4 p.m., please email Council Relations at council-relations@ncarb.org by April 25.

If you are unable to attend the open house, you will also have the opportunity to celebrate our Centennial and see the new office during our Annual Business Meeting (ABM) in June. Stay tuned for more details as ABM approaches.

Regional Summit and MBE Workshop Recap

Earlier in March, we kicked off our Centennial year in Nashville, Tennessee, with the Regional Summit, preceded by the Member Board Executive (MBE) Workshop. The location for these meetings holds special significance, as NCARB was founded in Nashville 100 years ago this May.

As the second largest meeting for our Member Boards, the Regional Summit is a two-day annual meeting hosted by the Regional Leadership Committee to discuss issues and conduct regional business, including nominations to the NCARB Board of Directors and regional leadership elections. This year's meeting had a record attendance of 240 attendees representing 51 jurisdictions. During the meeting, participants heard presentations on the history of the regions,

and breakout discussions on the future of practice, the regulatory environment, and disciplinary challenges. Consensus across the six regions during the meeting was a commitment to seeing a more diverse representation on our Member Boards, continuing to remain attentive to the regulatory environment, and working together to identify solutions to emerging issues.

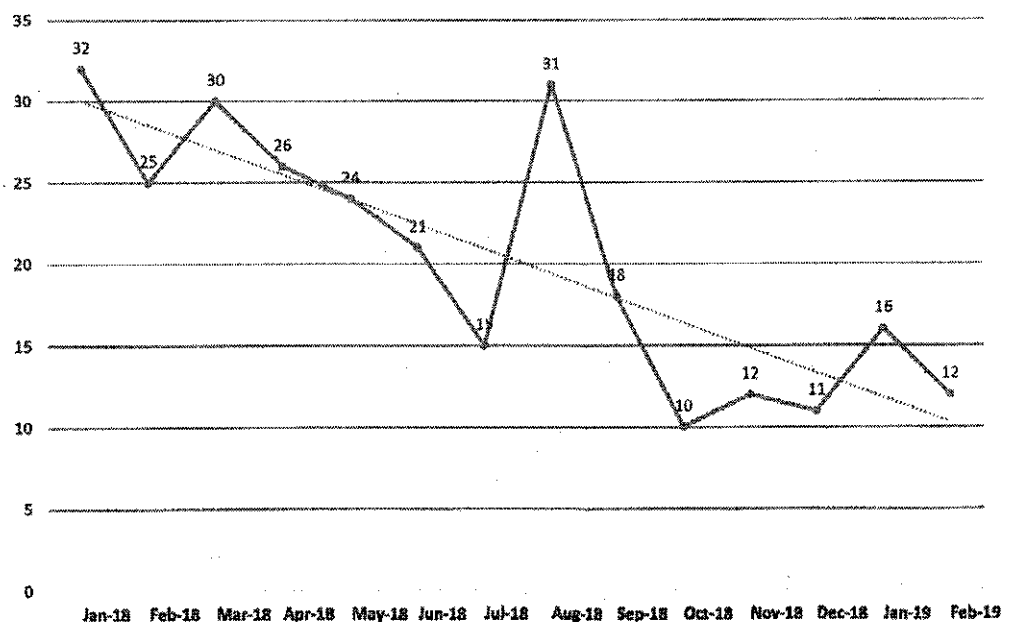
The annual MBE Workshop, hosted by the Member Board Executives Committee, welcomed 46 attendees representing 40 different jurisdictions. This year's workshop featured an Architecture 101 presentation from President David Hoffman, First Vice President Terry Allers, and Second Vice President Robert Calvani; round robin training sessions from NCARB staff; and open forums to collaborate and share insights with the Member Board Executive community.

We'd like to thank the Member Board Executives Committee and Regional Leadership Committee for leading the efforts for each of these events. For questions or feedback, please reach out to the Council Relations team at council-relations@ncarb.org.

Quality Improvement Update

At the MBE Workshop held earlier this month, NCARB Chief Operating Officer Mary de Sousa provided an update on quality improvements that have begun for the transmittal process. A copy of that presentation is now available on the [Member Board Community](#).

Transmittal Feedback TOTAL



During the presentation at the MBE Workshop, it was shared that NCARB staff had been averaging a four to five-day turnaround time for a transmittal request, although the turnaround time communicated to customers is seven to 10 days. In recognizing that speed may have compromised quality, we shared our findings with staff and reinforced the focus on quality, allowing them more time to do so while remaining within the parameters promised to the customer.

Initial licensure requests require four-to five weeks to process as these Records must first go through a complete evaluation process to finalize all credential validations. That process is approximately a 30-day turnaround time—due to the volume of requests we are processing. After the evaluation is completed, the transmittal is processed for release to the Member Board.

We are continuing to monitor and adjust to meet the quality commitment we have made to our Member Boards and our customers. For questions, please contact Chief Operating Officer Mary de Sousa at mdesousa@ncarb.org or Vice President of Customer Relations Roxanne Alston at ralston@ncarb.org.

Legal Counsel Survey

NCARB is currently exploring how we can broaden our support and be more responsive to all members of the licensing board community. We have recognized that legal counsels representing the 55 licensing boards are increasingly becoming an important stakeholder group for the Council as they are often key advisors in the development of statutes, regulations, and policy positions taken by boards. To help us better understand the support provided by legal counsels, a brief survey is now available on [Member Board Community](#).

For questions related to this effort, please email council-relations@ncarb.org.

Legislative Update

With most state legislative sessions underway, the Council Relations team is closely monitoring bills that may significantly impact boards. Below are several bills that may be of interest to you:

Temporary and Provisional Licensure

- [Arkansas House Bill 1301](#): *Red Tape Reduction Expedited Provisional Licensure* – This bill will require licensing boards to grant out-of-state applicants a temporary 90-day license if their current license meets substantially equivalent requirements. This bill has now been signed by Governor Asa Hutchinson into law. The law will take effect 91 days after the legislature adjourns for the session on May 10, 2019.

Licensure of Military Spouses

The Armed Forces and numerous state legislatures are continuing to pursue expedited licensure

for active-duty military members, veterans, and their spouses.

- Oregon Senate Bill 688 ☞: *Relating to Professional Authorizations; Prescribing an Effective Date* – The bill allows professional licensing boards to authorize out-of-state licensed spouses of Armed Forces members currently stationed in Oregon to practice an occupation or profession in the state. This bill follows a trend in Oregon in recent years. In 2012, Oregon passed HB 4063, requiring certain licensing entities to accept an applicant's substantially similar military training or experience in lieu of the specific license education or experience requirements. In 2013, HB 2037 passed to expedite the issuance of licenses or certificates for military and veteran spouses. Most recently in 2014, HB 4057 passed to compel regulatory and licensing bodies—impacted by the previous two measures—to report to the legislature on implementation.

Sunrise and Sunset Reviews

We are monitoring several bills across multiple legislatures pertaining to sunrise and sunset review processes. These bills are generally designed to review state entities and their procedures to ensure they are operating within their statutory authority effectively and efficiently.

- Arkansas Senate Bill 171 ☞: *Occupational Licensing Sunrise and Sunset Act* – No later than December 31 of even numbered years may lawmakers propose legislation that would submit a board to the Sunrise and Sunset Occupational Licensing Commission for sunrise review. The commission would also review the occupational licensing entities on a six-year rotating basis.
- Hawaii Senate Bill 202 ☞: *Relating to Professional and Vocational Regulatory Programs* – Establishes repeal dates for all professional and vocational regulatory programs. The revised statutes would repeal architect licensure and regulatory programs on June 30, 2028.
- Maine House Bill 389 ☞: *Professional Licensure and Certification* – Compels boards to review procedures and survey its licensees and research barriers to obtaining a license, including areas involving reciprocity. Each board would submit a report to the committee by January 15, 2020, with its findings and any proposed alternations to its rules and procedures.
- Oklahoma Senate Bill 191 ☞: *Workforce Development and Economic Development Act* – This bill would establish a new sunset law date and would define its related properties, including purpose, powers of the review council, and responsibilities.

Criminal Background Checks

Criminal background check legislation is often intended to reduce recidivism and expand workforce opportunity to individuals who may have previously been faced with restrictions to licensure due to criminal convictions. Twenty criminal background check-related bills have been introduced in jurisdictions including: Arkansas, Arizona, Iowa, Illinois, Missouri, Mississippi, New Mexico, Oklahoma, Texas, Utah, Virginia, Washington, and West Virginia.

- Arkansas Senate Bill 264 ☞: *Fresh Start Act of 2019* would bar licensing boards from using terms including "moral turpitude" and "good character."
- Mississippi Senate Bill 2781 ☞: *Mississippi Fresh Start Act* would prohibit licensing boards from disqualifying applicants solely or in part due to a prior criminal conviction, unless the conviction was directly related to duties and responsibilities of the profession.

Update on Legislation from February

Below is an update on legislation that we have been closely monitoring.

- [Arizona House Bill 2231](#) ☞ *Non-health Professions and Occupations* – This bill originally proposed amending sunset review criteria for boards and agencies. HB 2231 failed to pass the House of Representatives.
- [Indiana House Bill 1271](#) ☞ *Licensed Occupation* – With strong similarity to the American Legislative Exchange Council Occupational Licensing Consumer Choice Act, Indiana HB 1271 would allow for unlicensed individuals to offer services for customers if they provide signed disclosures acknowledging the professionals are not licensed by the state. While of significant concern, HB 1271 has not advanced out of its first committee and does not appear to have much support in the state legislature.
- [Indiana House Bill 1269](#) ☞ *Professional License Boards* – To address quorum issues experienced by some regulatory boards, legislators have proposed amending member composition requirements for various boards, including the Indiana Board of Registration for Architects and Landscape Architects. HB 1269 would reduce the number of architect board members from five to three and repeal 10 years of practice experience requirement. This bill is currently in the Senate Committee on Commerce and Technology and gaining momentum.

We will continue to monitor the progress on these bills and encourage you to visit the legislative tracking portal available in the "[Advocacy Toolkit](#)" ☞ to stay on top of legislative and regulatory trends throughout the country. For questions on any of these bills or if you have legislation you would like us to monitor, please contact Maurice Brown at mbrown@ncarb.org ☞ or Marta Zaniewski at mzaniewski@ncarb.org ☞.

Hip Hop Architecture Camp

In late-February, NCARB hosted a free Hip Hop Architecture Camp in Washington, DC. NCARB was excited to partner with local architects and licensure candidates to introduce middle school students from underrepresented backgrounds to the design profession.

During the weeklong camp, students transformed hip-hop lyrics into 3D models, designed facades using Tinkercad, and wrote a rap verse about their designs and community. Camp participants also got a behind-the-scenes tour of the National Building Museum's Evicted Exhibition. Together, these unique experiences encouraged students to re-examine definitions of home, think creatively about how they can spark change in their own communities, and perhaps one day, consider a career in architecture.

The event was recently featured in [Architectural Digest](#) ☞ and [Architect Magazine](#) ☞.

Welcome New Member Board Members and Executives

We'd like to introduce the following new Member Board Members and Executives:

- **Michael Fazio** is the new public member on the Utah Architects Licensing Board.
- **Larry Karns** is the new Executive Director of the Kansas State Board of Technical Professions.
- **David Johnson** is a new Member Board Member on the Nebraska Board of Engineers and Architects.

Upcoming Meetings

Please be sure to mark your calendars for the upcoming events:

- **2019 Centennial Annual Business Meeting:** June 20–22, in Washington, DC
- **Architect Licensing Advisory Summit:** August 1–3, in Minneapolis, MN

Spring Cleaning and Reawakening

NCARB's office move and Regional Summit both provided opportunities to "clean house" as we make a new start this spring. The relocation to 1401 H Street allowed staff to review and evaluate old materials and perspectives, and refocus on our key stakeholders: our members and customers. Similarly, discussions at the annual Regional Summit encouraged leaders to challenge and discard outdated ideas regarding diversity and inclusion—culminating in the creation of a new "Diversity Collaborative" led by Region 1 Vice Chair Jennifer R. Arbuckle.

[READ THE MESSAGE FROM THE CEO](#)

March Highlights

Refreshed Strategic Plan

NCARB is approaching the release of its new Strategic Plan, which will go through a final review by the Board of Directors at their meeting in April.

[LEARN MORE ABOUT THE STRATEGIC PLAN](#)



Jennifer R. Arbuckle (left) speaks with Ronnie W. McGhee (right) at NCARB's 2019 Regional Summit. Arbuckle will lead NCARB's new "Diversity Collaborative."

FY20 Volunteer Appointments

President-elect Terry L. Allers has begun reviewing applications for NCARB's FY20 volunteer efforts. This process will continue in April and May.

[READ SENIOR OFFICER ENGAGEMENT](#)

NCARB in the Press

- The Hip Hop Architecture Camp Is About More Than Architecture
- Rookie architects busted for cheating on certification exams
- Schreiber Recognized as ACSA Distinguished Professor
- Alabama Architect to Serve on AIA's Board
- Allers named AIA fellow
- At hip-hop architecture camp, D.C. youth make music video on gentrification, diversity in field
- How Hip-Hop Can Help Solve Design's Diversity Problem

Recent News

- NCARB's Moving!
- Hip Hop Architecture Camp Inspires Next Generation of Designers in Washington, DC

Top Blog Posts

- How NCARB Facilitated Licensure in the 1940s

NCARB Update March 2019

Message From the CEO

Dear Colleagues:

This month I'm writing to you from our new DC office at 14th and H Streets NW, a few blocks south and east of our longtime spot at 18th and K. NCARB's history, soon to be 100 years old on May 2, includes a humble beginning for 20 years in the Chicago offices of our first and longtime Secretary Emery Stanford Hall, FAIA. After Mr. Hall's passing in 1939, we moved to Chariton, Iowa, and Oklahoma City before arriving in DC in the early-1960s. Our multiple venues included a number of years at the old and new AIA headquarters buildings and on two different floors at 1801 K.

Our new space is receiving a LEED Gold and Fitwel credential, and occupies a LEED Platinum building—all upgrades from our former space. At the same time, we've reduced our space by 1,000 square feet and will save roughly \$5 million over our 15-year lease in comparison to our previous arrangement.

This move not only makes a statement about financial prudence and adherence to sustainable building practices, but also has given us the opportunity to embrace a design that fits our culture with an emphasis on collaboration and transparency. As we strive to be more agile, we now are able to physically offer more flexibility in our workspace. As a reminder of our commitments, our refreshed vision statement inclusively adding the primary role of our Member Boards, and a new mural depicting member-selected "favorite buildings of the past 100 years" through pixelated state seal facsimiles, will provide daily reminders of our core stakeholders.

Our new workspace carries with it more than just symbols and credentials, it signals a fresh start, a reawakening, and the opportunity to discard outdated and underutilized material. Those same aspects also flavored our first extended planning engagement with our President-elect Terry L. Allers, FAIA, NCARB, Hon. FCARM, as he worked on a first draft of committee charges and assignments, along with the FY20 budget.

CONTINUE READING



CEO Michael Armstrong speaks at NCARB's 2019 Regional Summit in Nashville, Tennessee.

CEO Outreach



March

- District of Columbia Board of Architecture, Interior Design and Landscape Architecture | Washington, DC
- AIA/DC | Washington, DC

April

- Montana Building Code Officials | Helena, MT
- Montana Board of Architects & Landscape Architects | Helena, MT
- Montana State University Outreach | Bozeman, MT
- AIA Montana | Billings, MT
- NCARB Board of Directors Meeting | Newburg, OR

(Continued)

We anticipate more innovation and opportunity regarding volunteer engagement, and an investment in continuous improvement of our services. In the coming months, Terry will be finalizing these plans.

In March, we also experienced a reawakening and a challenge to discard outdated ideas with another discussion regarding diversity and inclusion—this time at our Regional Summit. Several regions moved volunteers from underrepresented groups into senior leadership as a stepping stone onto our national Board. And the very concept of having stepping stones as an impediment to diversity was debated and is sure to undergo further examination. Region I Vice Chair Jennifer R. Arbuckle, NCARB, AIA, LEED AP, of Vermont has stepped forward to lead a grassroots group of regional officers with a "Diversity Collaborative" to explore how to best recruit more diverse volunteers and address the "leadership culture" to affect change in a manner that is inclusive and respectful.

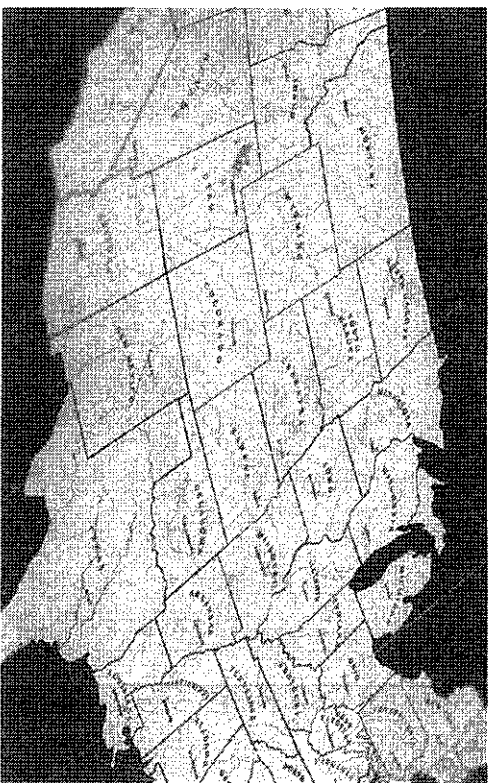
We continue to be encouraged by the very diverse pool of committee volunteers, the diversity of our own staff, and planning efforts to influence the diversity of jurisdictional boards. It is also important to give equal weight to embracing an inclusive culture, and to look introspectively at unconscious bias in how we act and speak. To that end, a series of training sessions for staff and senior volunteers are in the works with more to come.

I hope that as we move into springtime, each of you experience an opportunity to reawaken and "clean house."

With best wishes,

mika

Spotlight on the Centennial



On May 2, 2019, NCARB will celebrate its 100th anniversary—and our organization would be nothing without our Member Boards.

Every architectural licensing board has a rich history filled with fascinating firsts and trailblazing members. Over the past century, 56 boards have, at various times, played an essential role in shaping national standards for registration and reciprocity.

Learn more about the history of each board by visiting the newly expanded "Registration Boards" section of our [Centennial website](#)!

Strategic Plan

- A draft of the new "user's guide" to accompany the newly refreshed Strategic Plan has been sent to the NCARB Board of Directors for comment. The new plan is slated for final approval at the April Board meeting so it can be readied for introduction at the June Annual Business Meeting in Washington, DC.
- The next step in the strategic planning process is to integrate NCARB's "hierarchy of plans"—including the budget, departmental work plans, business plans, and Strategic Plan—so that the overall approach to plan implementation is fully informed and most efficient regarding Council resources. The integration process is also expected to be ready for staff implementation concurrent with the launch of the new plan in late June.

Current Plan Goals:

- **Facilitate Licensure:** A projected downward trend in Architect Registration Examination (ARE)® registrations post-ARE 5.0 transition has been less steep than anticipated, remaining well ahead of expectations as we enter the last quarter of NCARB's fiscal year. Similarly, AXP renewals are also trending ahead of projections. These two metrics continue to reflect a healthy "pipeline" of future architects.
- **Foster Collaboration:** A joint effort between NCARB and the Association of Collegiate Schools of Architecture (ACSA) to survey stakeholders relative to professional practice instruction continues to bear fruit. This activity, along with the second round of the NCARB Scholars initiative, will contribute to a new "instructors toolkit" of best practices, curricula and syllabi tips, and ongoing instructor training.
- A leadership retreat between senior elected officers and executives of the American Institute of Architects (AIA) and NCARB yielded over a dozen areas of mutual interest that will involve information exchanges and a joint focus that also recognizes the distinct mission of each organization.
- The annual Regional Summit included town halls with senior NCARB officials, mixed breakout sessions to address three key areas regarding enhanced NCARB service and support, and intra-regional leadership training and business sessions allowing for a grassroots discussion of common challenges.

Collateral Engagement



March

- **AIA/NCARB Leadership Retreat** | Washington, DC
NCARB President David L. Hoffman, President-elect Terry L. Allers, Second Vice President Robert M. Calvani, CEO Michael Armstrong, and Vice President of Council Relations Josh Batkin hosted a leadership meeting with the American Institute of Architects (AIA) President William J. Bates, President-elect Jane Frederick, CEO Robert A. Ivy, and AIA Collateral Liaison Mike Waldinger to ensure collaboration on areas of mutual concern. Topics for this important meeting included the value of licensure, continuing education, advocacy support efforts, and coordination on the Licensing Advisors Summit.

April

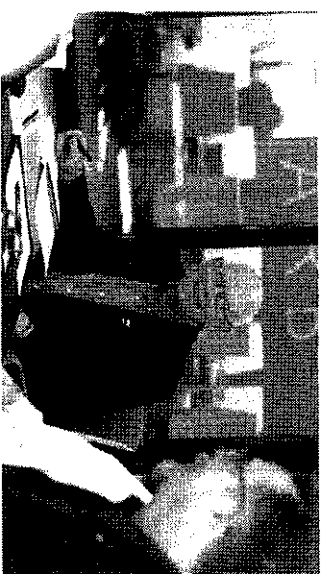
- **Five Collaterals Executives Meeting**
— Hosted by AIA's | Washington, DC

Organizational Development and Office Life

- The NCARB office opened at our new 1401 H Street, NW, location in Washington, DC, on March 11. New alternative work spaces and open collaboration areas, along with additional team rooms and private conversation areas have made an immediate positive impact on staff collaboration. Plans are underway for an Open House on May 2 for friends and volunteers in the region to celebrate NCARB's actual 100th birthday; a second Open House will be offered to attendees of the Centennial Annual Business Meeting in June.

Senior Officer and Executive Office Outreach

- President-elect Allers worked with NCARB staff for a two-day engagement to assess volunteer opportunities, committee structures, charges, and appointments for the fiscal year that begins July 2, 2019. This effort will continue throughout April and May.
- Treasurer Alfred Vidaurri Jr., FAIA, NCARB, AICP, and treasurer candidate, Secretary Bayliss Ward, NCARB, AIA, joined President-elect Allers for an additional day to provide valuable feedback on an initial draft of the FY20 Budget and Long-Range Planning Forecast.



NCARB President-elect Terry L. Allers visited the new office in Washington, DC, to begin assessing committee assignments for FY20 and meet with NCARB's Interior Architecture Work Group.



@AIASeattle

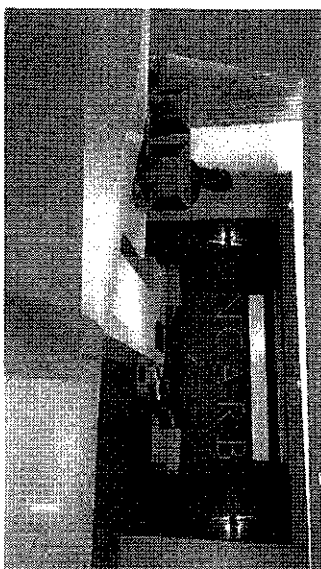
Spotlight from the @ncarb blog: Recently licensed architect Farah Ahmad, RA, LEED AP BD+C, talks about navigating the path to licensure, her experience as a minority in the architecture profession, & working in the public sector <https://t.co/ZNhw4hTX8t>

NCARB Update

March 2019

Administration

- Prepared a final draft of the FY20 budget to be presented at the April Board of Directors meeting.
- Completed our move into the new office. Working on final punch list items and looking forward to visits by our membership at the upcoming Annual Business Meeting in DC this June.



NCARB has finished moving into our new office at 1401 H St., NW, in Washington, DC.

Council Relations

- In collaboration with the International Code Council (ICC), issued a perception survey to members of both organizations. The goal of the survey is to identify educational opportunities and leverage the important relationship to state legislators.
- Attended the AIA's Grassroots Conference in Washington, DC. Connected with key component leaders to discuss issues relating to advocacy and regulation of the profession.
- Coordinated NCARB outreach event with the Philadelphia chapter of the National Organization of Minority Architects (NOMA) at Drexel University on March 21, 2019, to engage local students regarding the path to licensure. This event marks the second outreach effort in less than six months between our member boards, NOMA, and NCARB to further emphasize the importance of diversity and inclusion.
- There are currently 41 jurisdictions in regular legislative session, and we continue to monitor various bills and trends. Specifically bills focusing on military licensing, consumer choice acts, and sunset reviews.
- Collaborated with the Member Board Executives (MBE) and Regional Leadership committees on the planning and execution of the MBE Workshop and Regional Summit held in Nashville, Tennessee.
- Supported First Vice President Allers with committee volunteer appointments for the FY20 committee cycle. Please contact Council Relations at council-relations@ncarb.org if you are interested in serving on a Council committee in the upcoming year.
- Hosted a webinar on the proposed NCARB *Continuing Education Guidelines* in partnership with Ann Marie Borys, Ph.D., AIA, Chair of the Education Committee; Susan Schaefer-Kliman, AIA, NCARB, LEED AP, Chair of the Continuing Education Subcommittee; and Harry M. Falconer Jr., FAIA, NCARB, Hon. FCARM, Vice President of Experience + Education. Please visit the Member Board Community to view the [webinar presentation](#) and to submit comments on the proposed guidelines.



The history of the #NJ State Board of #Architects brought to you by @NCARB in Celebration of their Centennial! #NCARB100 #NJStateBoardofArchitects #NewJersey <https://buff.ly/2UG56wz>

Customer Relations

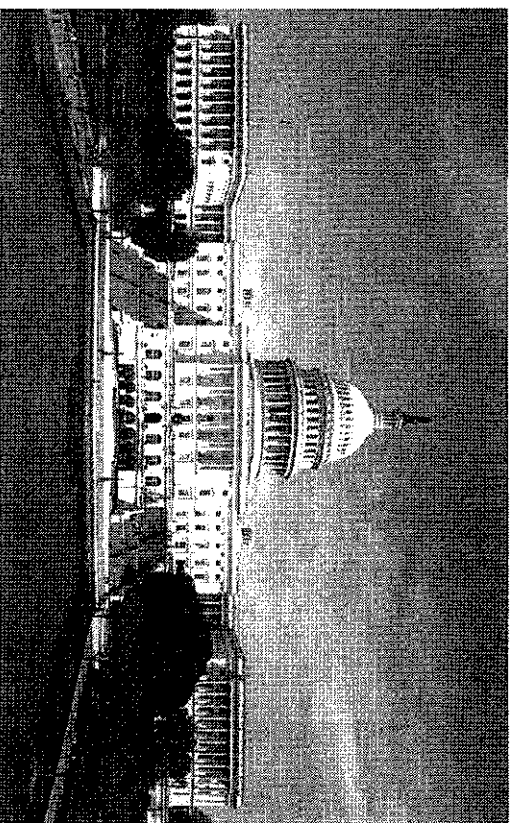
- Supported an outreach event sponsored by the Philadelphia NOMA chapter with representation by Team Leader Darlye Cunningham.
- Welcomed five new team members filling vacated positions. The new team has begun training in each service area offered by Customer Relations.
- Facilitated round-table topics during the MBE Workshop in Nashville: Katrina Humphrey, Manager of Customer Relations, discussed the Education Alternative for Certification management and international Mutual Recognition Agreements (MRA). Cassandra Walker, Assistant Vice President of Customer Relations, discussed disciplinary case management using the NCARB Disciplinary Database.
- Two team members assisted the Information Systems Department during the office move weekend to validate that all systems were ready for customer and member support.



@MNAELSLAGID

At the recent Regional Summit of @NCARB, Meg Parsons, Architect and Vice Chair of the Minnesota Board, was elected to the position of Vice Chair for NCARB's Region 4. Her one-year term begins in July.

Centennial Annual Business Meeting: Washington, DC



We hope you've marked your calendars for the upcoming Annual Business Meeting, to be held June 20-22, 2019, in Washington, DC.

You'll have the chance to participate in workshops with subject-matter experts, share best practices and mutual goals with fellow board members, and receive updates from leadership about critical issues on the horizon impacting your board. You'll also elect new national officers, see the unveiling of NCARB's new Strategic Plan, and offer your jurisdiction's perspective in shaping key elements of the Council's future agenda.

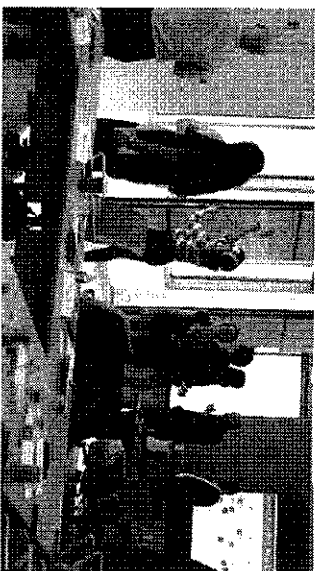
After the close of business on Saturday, we also invite you to join us for an open house at NCARB's new office from 2-4 p.m. Tour the space and celebrate the past, present, and future of our organization!

NCARB Update

March 2019

Examination

- Testing accommodations for nursing mothers have been improved. Candidates are allowed additional breaks and now have access to private spaces created within Prometric test centers providing them an appropriate location to nurse while maintaining exam security.
- Additional candidate reports have been established allowing greater insights for Member Boards into their active and recently completed ARE candidates. Subscriptions are available for many reports that can assist Member Boards in tracking how candidates are moving through the examination process.
- Collaborated with the Experience + Education Department in facilitating the Re-Think Tank meeting where a committee of recently licensed architects provides feedback on NCARB's licensure programs and generates ideas for improvement.
- Engaged with AIA state and local component leaders at the annual AIA Grassroots conference helping to make connections between NCARB and emerging professional communities across the country.
- The Examination Committee met to review the use of cognitive complexity in ARE 5.0, discuss current and emerging technology in testing, and conclude their evaluation of the ARE 4.0 retirement.
- The Item Development and Forms Assembly subcommittees continued their efforts reviewing all ARE 5.0 items as part of this year's pool review work.



Members of NCARB's Re-Think Tank met at the new office in Washington, DC, to discuss the path to licensure.



@laurenpsheerman

Was able to speak with a great group of students today at @GT_SoA on the path to licensure for architects. So many awesome questions. We're in this together! @NCARB @EquityxDesign

Experience + Education

- Collaborated with the Examination Department in facilitating the Re-Think Tank meeting, where a group of recently licensed architects provides feedback on NCARB's licensure programs and generates ideas for improvement.
- Participated as a member of the AIA National Continuing Education (CE) Committee. The AIA CE Committee serves as an advisory to the AIA's Professional Development & Resources Department, which manages AIA CE and AIAU.
- Attended the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA) meeting, joined by Caitlin Stromberg, Manager of Council Relations. Facilitated conversations on alignment of Architectural Experience Program® (AXP™) requirements and integrated Path to Architectural Licensure (IPAL) opportunities in Virginia's three schools of architecture with National Architectural Accrediting Board (NAAB) accredited programs.
- The Interior Architecture Work Group meeting was joined by leadership of the Council for Interior Design Qualifications (CIDQ), the Council for Interior Design Accreditation (CIDA), and the Interior Design Educators Council (IDEC) to engage in discussions on the use of terminology and degree nomenclature of "interior architecture." While there is a clear understanding that neither NCARB nor its Member Boards can dictate degree title nomenclature, there is consensus that it is the responsibility of the schools using such titles to clearly inform prospective students, parents, and the public that a degree in interior architecture does not automatically qualify someone to sit for the ARE.
- Announced the 2019 Licensing Advisors Summit, to be held August 1-3, 2019, in Minneapolis, Minnesota.
- Announced and solicited applications for the 2019 NCARB Scholars in Professional Practice program to be held August 8-10, at the University of Hartford, in Hartford, Connecticut.

March Outreach

Licensing Boards

- Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects | Richmond, VA

Conferences

- AIA's Northeast Quad Conference | Boston, MA
- Alpha Rho Chi Convention | Houston, TX
- ACSA Annual Meeting | Pittsburgh, PA

Professional Organizations

- AIA Central New York | Syracuse, NY
- PhilanOMA | Philadelphia, PA
- AIA Las Vegas | Las Vegas, NV

Schools

- Syracuse University | Syracuse, NY

Upcoming Outreach

Conferences

- AIA South Atlantic Regional | Asheville, NC

Professional Organizations

- AIA San Antonio | San Antonio, TX
- AIA Austin | Austin, TX
- AIA Toledo | Toledo, TX
- AIA Springfield | Springfield, MO

Schools

- University of Texas at Austin | Austin, TX
- Bowling Green State University | Bowling Green, OH
- University of Texas at San Antonio | San Antonio, TX
- Drury University | Springfield, MO

Information Systems

- Moved, configured, tested, and adjusted all core equipment to go live at NCARB's new office. The team worked through the weekend to ensure all connectivity, phones, and office operations were normal for all NCARB employees. There is still some fine tuning that needs to be performed by vendors for the network and the audio visual (AV) systems.
- Firm license applications have been developed in the State Licensing System by NCARB. Next steps include finalizing user experience for firm license management and beginning the development for that phase of the system. User testing for firm pre-registration is set to begin in April.
- Attended the Association of Test Publishers (ATP) Innovations in Testing Conference in Orlando, Florida. Lineup, NCARB's proprietary software for team development, was chosen as one of four companies to take part in the Innovation Lab and was awarded the Judges' Choice Award.
- Launched the enhanced Transmittal Feedback Tool with more granular reporting options as developed by the MBE committee, in collaboration with Customer Relations and Council Relations. New functionality was also added to allow board staff to ask general questions about transmittals to facilitate ongoing collaborative conversation between Customer Relations and Member Board staff.

Marketing & Communications

- Launched part of NCARB's Centennial Exhibition at the Regional Summit. The full exhibition will debut in June during the AIA Conference on Architecture in Las Vegas, and will be displayed at the NCARB Centennial Annual Business Meeting in Washington, DC.
- Finished design and layout of the Centennial History Publication. The 200-page book charts the organization's 100-year history and will be launched at NCARB's Annual Business Meeting.
- Provided branding and production support for Regional Summit, including a packet for FY20 candidates for election.
- Expanded the Centennial website, adding jurisdictional history pages. Each jurisdiction will also have a dedicated page within the Centennial Publication.



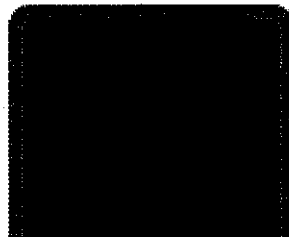
@AIA50rg

Through a partnership with the @NCARB, the AIA50 is able to grant over \$11,000 this spring to twelve different schools to implement their community-based design projects. Congratulations to all the schools who were awarded grants!
<http://ow.ly/u9sp30oePMV>

Patterson, Kathryn

From: Missy Sutton <MSutton@CLARB.ORG>
Sent: Monday, April 8, 2019 9:56 AM
To: Patterson, Kathryn
Subject: [EXT] April Showers Bring... Mid-Year Update!

Click [here](#) if you are having trouble viewing this message.



INTHEKNOW

CLARB Member Engagement Series

Six months have passed since the Annual Meeting and we have been busy! On **April 24 (at 3 p.m. ET- click here and mark your calendar!)** we invite you to join us for a members-only mid-year update webcast where we will share everything CLARB's Board and staff have been up to in that time.

There is a lot to cover in this one-hour webcast, and we look forward to your participation.

Curious? Here's a teaser! To start, CLARB's President Phil Meyer will provide an update on the **CEO search process** and introduce you and all members to our **interim CEO**.

What else? You'll hear the **takeaways from the March Board of Directors meeting** and what refinements to CLARB's strategy and scope of work they developed. Not only that, but you'll receive updates on the strategies and collaboration efforts CLARB has committed to in order to defend our members' public protection capabilities. **We're stronger together with our partners in regulation** and this update will show the strides we're making (and leading!).

That's not all, of course (we said it was information-packed)! The time for nominations for leadership has closed and the **Committee on Nominations is hard at work** developing a slate for elections. Where are they in the process? Join us on **April 24 at 3 p.m. ET** to find out.

CLARB's President-Elect Stan Williams will also review the **Board's recommended resolution to amend the bylaws** which will be voted on at this year's Annual Meeting. Speaking of, as a mid-year update participant, you'll be the first to hear when **Annual Meeting registration** will open as well as other event opportunities you can take part in.

Patterson, Kathryn

From: NCARB <customerservice@ncarb.org>
Sent: Thursday, April 11, 2019 8:10 AM
To: Patterson, Kathryn
Subject: [EXT] Mentorship: An Experience That Keeps on Giving

NCARB

MAR-APR 2019

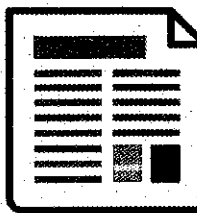
NATIONAL ARCHITECT

A bimonthly newsletter for NCARB Certificate holders—a benefit highlighting the latest news and resources for architects.



How My Mentors Helped Me Become the Architect I Am Today

DC-based architect John Abowd shares how two mentors helped expedite his path to licensure.



Do Your Part in Ensuring the Integrity and Security of the ARE

Make sure to remind licensure candidates in your firm to uphold the ARE Candidate Agreement.

Hip Hop Architecture Camp Inspires Next Generation of Designers in Washington, DC

In late-February, NCARB partnered with local designers to introduce underrepresented youth to architecture and urban design through the lens of hip-hop culture.

How NCARB Facilitated Licensure in the 1940s

Explore how NCARB helped Member Boards facilitate licensure in the 1940s.



What's Expected of AXP Candidates and Supervisors?

This helpful, one-page guide can set both candidates and supervisors up for success.



Centennial

Join us in celebrating our Centennial and learn about the country's first licensing laws.



The NAAB Is Hiring

The National Architectural Accrediting Board (NAAB) is seeking an experienced, dynamic, and mission-driven leader to serve as its executive director, positioned at the NAAB's office in Washington, DC. [Learn more about this opportunity.](#)

National Council of Architectural Registration Boards
1401 H Street NW Suite 500
Washington, DC 20005





NCEES

advancing licensure for
engineers and surveyors

P.O. Box 1686 (280 Seneca Creek Rd.), Clemson, SC 29633 USA T: (864) 654-6824 NCEES.ORG

MEMO

DATE: May 7, 2019

TO: Member Board Administrators and Testing Services

FROM: Tim Miller, P.E., Director of Examination Services

RE: Notice of Future Changes to NCEES Exams and Supporting Materials

This provides Member Boards and testing services with the 1-year notice required by the NCEES *Manual of Policy and Position Statements*, Exam Development Policy (EDP) 9.

Spring 2020 Exam Changes

- **Fundamentals of Surveying**—The FS exam will have new specifications starting in July 2020. The specifications are attached and will be posted on the NCEES website January 1, 2020. To avoid confusing the examinees, please do not publish or distribute these specifications until after January 1, 2020.
- **Fundamentals of Engineering**—The FE exam will have new specifications starting in July 2020. The specifications are attached and will be posted on the NCEES website January 1, 2020. To avoid confusing the examinees, please do not publish or distribute these specifications until after January 1, 2020.
- **PE Chemical**—The PE Chemical exam will have new specifications starting in January 2020. The specifications are attached and will be posted on the NCEES website July 1, 2019. To avoid confusing the examinees, please do not publish or distribute these specifications until after July 1, 2019.
- **PE Mechanical**—The PE Mechanical exam will have its last paper administration in October 2019. Beginning November 4, 2019, examinees will be able to register and schedule CBT appointments, which will be available year-round starting on April 1, 2020.

Fall 2019 Exam Changes

As a reminder, the following changes are in place for the Fall 2019.

- **PE Control Systems Engineering**—The PE Control Systems Engineering exam has new specifications starting in October 2019. The specifications are posted on the NCEES website.
- **PE Petroleum**—The PE Petroleum exam will transition to computer-based testing in October 2019. This will be a single-day testing event similar to paper-based exam administrations and the PE Nuclear computer-based exam administration. The test date is **Tuesday, October 15, 2019**. Registration with NCEES for this exam began November 6, 2018. Examinees may reserve their seat at a Pearson VUE test center once they are registered with NCEES and approved by their board. Member Boards who manually approve candidates are encouraged to approve candidates as they register to allow them to reserve their seat for this single-day event as early as possible. The PE Nuclear exam will be offered on the same day.
- **PE Fire Protection**—The PE Fire Protection exam will be offered for the last time in pencil-and-paper format in October 2019 and transition to CBT in October 2020.

- **PE Mechanical**—The PE Mechanical exams will be offered for the last time in pencil-and-paper format in October 2019 and transition to CBT in April 2020.

Fall 2019 NCEES Pencil and Paper Registration Deadlines

- **Fall 2019 Exam Dates**—The fall pencil-and-paper exams will be administered on **October 25 and 26, 2019**. The PE exams and the Vertical Forces component of the SE exam will be administered only on Friday, October 25. The Lateral Forces component of the SE exam will be administered only on Saturday, October 26.
- **Fall 2019 Registration**—Registration for the fall exams will open on **June 17, 2019**, and close for examinees at 3:00 p.m. eastern time on **August 29, 2019**. The deadline for boards/testing services to mark candidates approved and confirm shipping information is 3:00 p.m. eastern time on **September 12, 2019**. To meet the fulfillment and shipping requirements, we cannot add candidates after this time.
- **Special Accommodations**—All requests for testing accommodations must be submitted through the E3 system by the registration deadline of **August 29, 2019**. These include accommodations for ADA and religious reasons and for active military service. More information about special accommodations is posted on the NCEES website. Member boards/testing services must provide all override information for approved ADA and religious accommodations to ensure that correct information is shown on a candidate's exam authorization. Any other requests for deviations from the schedule must be submitted to Bob Whorton, P.E., Manager of Compliance and Security, at bwhorton@ncees.org.
- **Exam Shipping**—The earliest day an exam order will be delivered to a site is **October 7**. The last day an exam order will be delivered to a site is **October 21**. Inventory must be completed by **October 22**. A packing list will be included with each shipment, identifying the exam booklet serial numbers. Discrepancies between the packing list and the actual contents of the boxes should be reported to Bob Whorton at bwhorton@ncees.org as soon as they are found.

If you have any questions about these changes or require additional information, please contact me at tmiller@ncees.org.

C: NCEES Board of Directors

Chris Duhamel, P.E., P.S., EPE Chair
Mohammad Qureshi, Ph.D., P.E., EPE Vice-Chair
Scott Bishop, P.S., EPS Chair
Aaron Morris, P.L.S., EPS Vice-Chair
David Cox, Chief Executive Officer
Davy McDowell, P.E., Chief Operating Officer
Steven Matthews, Chief Technology Officer
Bob Whorton, P.E., Manager of Compliance and Security
Ashley Cheney, Manager of Exam Publications
Keri Anderson, Manager of Corporate Communications

Patterson, Kathryn


From: NCARB Community <ncarb-external@jiveon.com>
Sent: Thursday, May 2, 2019 10:04 AM
To: Patterson, Kathryn
Subject: [EXT] Following Updates, May 2, 2019

NCARB Community

Following Stream Updates for May 2, 2019

— Latest stream updates you may have missed. —

TRENDING NOW

 Do any Boards define the rendering of expert opinions concerning Architect Standard of Care or define rendering such opinions as requiring a license as an architect?

Jonathan "John" Toppe in Member Board Community 1 month ago

I have observed a trend in Florida for engineers to opine on whether or not an architect has met the Standard of Care. Our statutes and rules (and those for engineers) do not address the issue, and case law supports the notion that an "expert" must be trained and licensed in a specific profession to render such opinions. Can anyone offer any ...[Read More](#)

 Legislative Update

Per Bjornstad in Member Board Community 3 weeks ago

While bills continue to move through several statehouses, we wanted to update you on legislation of particular interest. Below, please find a range of subject areas and bills we are currently monitoring: Arkansas House Bill 1301 - Recently signed by Governor Hutchinson on March 12, the Red Tape Education Expedited Temporary and Provisional ...[Read More](#)

Alabama Senate Bill 168 and Registration Exemptions

Per Bjornstad in Member Board Community 3 weeks ago

While licensure to practice architecture is a requirement across every jurisdiction, exemptions to those without a license to perform similar duties exist. For example, exempted projects in Alabama include; single-family residences, farm-related structures, and certain buildings under a very specific square footage. These exemptions are on par ...[Read More](#)

Register for the Annual Business Meeting today!

Maureen Hager in Member Board Community 1 week ago

With the Centennial Business Meeting just two months away, here are the top 10 reasons to attend this historic event. Remember to register and book your hotel before May 13 to lock in your discounted fee. ...[Read More](#)

NCARB Unaudited Financial Statements - March 2019.pdf

Robert Dickinson in Member Board Community 1 week ago

[View](#)

Continuing Education Guidelines Q&A Webinar

Maureen Hager in Member Board Community 1 month ago

The Continuing Education Guideline comment period remains open until April 2, 2019. This month we will host a live webinar with Education Committee Chair Ann Marie Borys and Continuing Education Subcommittee Chair Susan Schaefer-Kliman along with NCARB Director of Education & Experience, Harry Falconer, for an interactive discussion on the ...[Read More](#)

NCARB Research Library

Maureen Hager in Member Board Community 2 weeks ago

The Council Relations team has an archive of research material with documents available by request. See the list below for the titles available. These archived materials can occasionally be useful for research. Please contact council-relations@ncarb.org for access to these resources. Please include a brief note indicating what you will be using ...[Read More](#)

FY19 Board of Directors - December 2018 Minutes

Maureen Hager in Member Board Community 3 weeks ago

[View](#)

ADDITIONAL UPDATES FROM THE FOLLOWING STREAM

 2019 Annual Business Meeting Invitation

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Centennial Business Meeting

Registration for the 2019 Centennial Business Meeting is now open and will be available until May 13. This year's meeting will be held June 20-22, 2019, at The Mayflower Hotel in Washington, DC. The Centennial Business Meeting will bring participants from 55 Member Boards together to review and comment on NCARB's programs and services, consider changes to national licensure standards, and elect new leadership. To register, please [click here](#).

To help ensure that we have representation from all of our Member Boards, NCARB provides funding for one public member, one Member Board Executive, and two additional members of each board. If you have a national NCARB Board member who also serves on a state licensing board, NCARB will provide funding for the national Board member, in addition to the other four participants.

As a catalyst in our conversations regarding the future of architectural regulation, we will have renowned author and Pulitzer Prize winning journalist Thomas Friedman as this year's keynote speaker. Friedman has written several best-selling books about anticipating the future, and his insights will be an excellent segue as we shift from celebrating NCARB's past to looking toward the next 100 years.

For questions related to the Centennial Business Meeting, please visit the [Member Board Community](#) or email Council Relations at council-relations@ncarb.org.

Welcome Letter From the DC Board of Architecture

From the District of Columbia Board of Architecture, Interior Design, and Landscape Architecture to our Centennial Business Meeting attendees:

Welcome to Washington, DC, home to our nation's capital. Known for its rich tourism, politics, and history, "the District" serves as America's cultural center, full of experiences—DC is history.

*Celebrating 100
years of protecting
the health, safety, and
welfare of the public.*

1401 H Street, NW
Suite 500
Washington, DC 20005
202/783-6500
WWW.NCARB.ORG

The DC Board of Architecture, Interior Design, and Landscape Architecture is responsible for protecting the public health, safety, and welfare of our citizens and ensuring that individuals engaged in the professions of architecture, interior design, and landscape architecture have the specialized education and training required for licensure. DC is a great city to be an architect. We generate continued support for civic, residential, and commercial design and development, while maintaining and protecting over 700 historically designated properties and 56 historic districts.

Along with the Smithsonian museums—including the stunning National Museum of African American History and Culture—you'll find a panorama of noteworthy architecture such as the U.S. Capitol, over 175 foreign embassies, and performing arts spaces. Other world-class, destination museums include the interactive Newseum and the redesigned Spy Museum.

You can visit the Declaration of Independence at the National Archives, or the Star-Spangled Banner at the National Museum of American History. The history that is dusty in the classrooms comes alive in our streets for both children and adults alike.

To read the full letter from the DC Board and learn more about what Washington, DC, has to offer, please [click here](#).

Customer Relations Update

At the March Member Board Executive (MBE) Workshop in Nashville, Chief Operating Officer Mary de Sousa provided an update on quality improvement enhancements made to the Transmittal Feedback system. These enhancements were approved by the MBE Committee in February. The updated Transmittal Feedback tool was launched on March 11, 2019, and we are happy to see our members actively using it. NCARB is currently working on the next phase of transmittal quality efforts, which include enhanced reporting on new categories and continuous transmittal training. We remain committed to providing quality-focused service to support your licensure needs. Stay tuned for further updates.

Previous Transmittal Feedback Categories	New Transmittal Feedback Categories
<ul style="list-style-type: none"> • Transmittal has errors • Transmittal is illegible • Transmittal is incomplete • Transmittal has other issues 	<ul style="list-style-type: none"> • Not updated with current information • Technical issue • Illegible documents • Someone else's information in transmittal • Missing information • Factual error • General inquiries

For questions related to this effort, please contact Vice President of Customer Relations Roxanne Alston at ralston@ncarb.org.

Legislative Update

With many state legislative sessions underway, the Council Relations team continues to closely monitor bills that may impact boards. Below are several bills that may be of interest to you:

- Arizona House Bill 2569 ☞ – Governor Doug Ducey recently signed this bill into law, making Arizona the first state to allow automatic recognition of out-of-state licenses. Under this new law, Arizona's licensing boards will recognize out-of-state licenses to those who have been licensed in their profession for at least one year, are in good standing in all states where they are licensed, pay applicable Arizona fees, and meet all residency, testing, and background check requirements. Fortunately, the Arizona State Board of Technical Registration does not expect major challenges with their current applications process. The board is awaiting further guidance regarding the residency requirement from the state attorney general's office.
- Arizona House Bill 2037 ☞ – Intended as an endorsement bill to HB 2569, this bill would have affirmed the State Board of Technical Registration's authority to grant registration by endorsement and lessening the impact of HB 2569. By vetoing this bill on April 11, 2019, Governor Ducey ensures that the board will have to enforce all provisions of the newly enacted HB 2569 and require that out-of-state applicants meet the state residency standards.
- Missouri Senate Bill 500 ☞ – A consumer choice bill based on the American Legislative Exchange Council's (ALEC) Occupational Licensing Consumer Choice Act would allow unlicensed individuals to provide architecture services. Similar to other consumer choice acts, allowing unlicensed, and ultimately unqualified individuals, to practice architecture may put the public health and safety at risk. SB 500 has not moved from the initial committee and the session closes next month. We are closely watching this bill and are in contact with the Board for Architects, Professional Engineers, Professional Land Surveyors, and Professional Landscape Architects.
- Alabama Senate Bill 168 – Recently introduced, this bill would expand exemptions to registration. Included in the proposal, townhomes, duplexes, and other buildings containing single-family residences, regardless of size, would be exempted. Backed by the Home Builders Association of Alabama (HBAA), SB 168 is the latest attempt by the association to expand the list of exempted activities. This objective partially stems from a court case in which a local home builder was found in violation of the Alabama Architect Registration Act by attempting to build a series of townhomes without a licensed architect. NCARB is supporting the Alabama Board of Architects, and working in collaboration with the American Institute of Architects (AIA) Alabama chapter to ensure that this bill does not jeopardize the health, safety, and welfare of Alabama residents.
- Tennessee Senate Bill 196 – Consistent with other deregulation efforts, the newly-enacted Right to Earn a Living Act could require boards to limit their regulations to only those that are "demonstrably necessary" to fulfilling a legitimate public health or safety objective, setting an incredibly high standard for regulating a profession. Like similar bills introduced in

other jurisdictions, SB 196 has not moved out of its first committee, with less than two weeks left in the session.

- Michigan Senate Bill 40 ☞ – This bill that would require the “least restrictive” regulation of a profession, based on the Institute for Justice’s (IJ) Inverted Pyramid. If enacted, this bill would allow a state commission to review all legislation amending an occupational regulation to determine whether the least restrictive regulation of a board has been adopted. Among the commission’s focus is the evaluation of the effects of proposed occupational legislations on opportunities for workers, consumer choices, general unemployment, market competition, and governmental costs. Furthermore, beginning in 2020, the commission would review 20 percent of occupations annually over a five-year period. HB 40 is still in its initial Senate Committee, with the Michigan session ending on December 31.
- Florida House Bill 27 ☞ – Similar to SB 1640, and in response to Governor Ron Desantis’ “Deregathon,” HB 27 is a coordinated strategy to deregulate a number of professions and occupations. As a result, this bill would have renamed the Board of Architecture and Interior Design as “The Board of Architecture” and would have removed interior design regulations. However, the bill did not advance out of its first chamber and has failed. Florida’s session adjourned on May 3.

Update on Legislation From March

Below is an update on legislation that we have been closely monitoring:

- Indiana House Bill 1269 ☞ : *Professional License Boards* – Governor Eric Holcomb recently signed this bill into law to address quorum issues experienced by some regulatory boards and eligibility requirements. This law reduces the number of architect board members from five to three, and modifies the prerequisite that board members have 10 years of experience from required to optional. This law does not impact the board’s ability to conduct its business and continue to protect the public.

We will continue to monitor the progress on these bills and encourage you to visit the legislative tracking portal available in the “Advocacy Toolkit ☞” to stay on top of legislative and regulatory trends throughout the country. For questions on any of these bills, or if you have legislation you would like us to monitor, please contact Marta Zaniewski at mzaniewski@ncarb.org ☞, Maurice Brown at mbrown@ncarb.org ☞, or Per Bjornstad at pbjornstad@ncarb.org ☞.

Advocacy Webinar

Join us for an advocacy webinar ☞ on Tuesday, May 21, from 4 to 5 p.m. (ET), to review the 2019 legislation session. During the webinar, we will discuss notable legislative trends, the current political environment, and bills of interest. We will also highlight how our Member Boards have successfully navigated problematic bills and worked with their legislatures and external partners.

Panelists include the following Member Board Executives:

- Leslie Hanska (Oklahoma Board of Architects and Landscape Architects)
- Emily Papadopoulos (West Virginia Board of Architects)

- Bonnie Staiger, Hon. AIA (North Dakota State Board of Architecture)

If you are interested in attending, we encourage you to [register](#) at your earliest convenience. If you are unable to join the live webinar, a recording will be posted on our [Member Board Community](#).

For questions related to this effort, please contact Maurice Brown at mbrown@ncarb.org or Marta Zaniwski at mzaniewski@ncarb.org.

In the News: Model Legislation

A recent [joint investigation](#) by USA Today, The Arizona Republic, and the Center for Public Integrity, revealed how external stakeholders with self-seeking interests, such as the American Legislative Exchange Council (ALEC) and the Goldwater Institute, create “model bills” to influence state lawmakers’ legislation. Model bills, as USA Today reports, is legislation drafted by these groups with seemingly innocuous language and deceptive titles, to conceal the true intent of the bill. This trend continues to gain momentum across state legislatures, with 2,100 model bills recently being signed into law. Not only is this approach to lawmaking problematic, but it could also have adverse effects on the public health, safety, and welfare.

For example, Missouri Senate Bill (SB) 500, also known as the Occupational Licensing Consumer Choice Act, presumably sounds like a good idea—empowering consumers to make their own choices. However, the details of the bill would allow unlicensed and unqualified individuals to provide professional services that may put the public at risk. While this bill is of interest to NCARB, Missouri’s legislative session adjourns in less than a month and the bill has yet to leave Senate committee.

Legislators are often overwhelmed during session, but an over-reliance on blanket legislative proposals is far from an ideal way to create good government solutions. Educating policymakers, galvanizing public support, and collaborating with related partners are all ways we can further counteract deregulation efforts. To help achieve this, NCARB’s *Model Law and Regulations* serves as an additional tool for our Member Boards.

Compared to model bills pushed by private special interests with a financial stake in the outcome, which often originate outside of the regulatory arena, NCARB’s *Model Law and Regulations* was created by representatives from each state licensing entity and ratified by delegates from the state regulatory boards. This allowed for greater transparency, input from a wider audience, and incorporated perspectives from a national level. The primary goal is clearly defined as the protection of the public through high standards, a rigorous path to licensure, and responsible regulatory guidelines.

Additionally, NCARB’s *Model Law and Regulations* offers uniformity and flexibility—something a model bill cannot. Our *Model Law and Regulations* recommends consistent licensing and regulation requirements, but is malleable and designed to fit the needs of individual state regulatory boards. This type of model is not overly broad, but prescriptive, based on the

significant areas of licensing and regulation the profession.

We will continue to monitor the conversation sparked by this USA Today article and are ready to offer support to our Member Boards. For questions related to NCARB's *Model Law and Regulations*, please contact Joshua Batkin jbatkin@ncarb.org or Maurice Brown mbrown@ncarb.org.

International Test Centers

During FY19, NCARB has welcomed a number of international Prometric test centers to the large network of sites administering the Architect Registration Examination® (ARE®). We had originally added London; Abu Dhabi, United Arab Emirates; and Kowloon, Hong Kong.

In September 2018, we added the following test center locations:

- Sydney, Australia
- Perth, Australia
- Melbourne, Australia
- Auckland, New Zealand
- Buenos Aires, Argentina
- Brasilia, Brazil
- Rio De Janeiro, Brazil
- Berlin, Germany
- Frankfurt, Germany
- Madrid, Spain
- Athens, Greece
- Rome, Italy

Based on requests from current ARE candidates, we added additional test centers in the following locations in March 2019:


- Beijing, China
- Jinan, China
- Shanghai, China
- Nanjing, China
- Manama, Bahrain
- Doha, Qatar
- Dubai, United Arab Emirates

We've already received feedback from ARE candidates posting on the ARE 5.0 Community that they are taking advantage of these most recent offerings. We'll continue to monitor exam deliveries in these cities.

Rebranding of Form 155: Verification of Initial Licensure and Examination History

We are excited to announce the updated Verification of Initial Licensure and Verification of Examination History forms. Both forms will replace Form 155, have been refreshed with NCARB branding, and are in an editable PDF.

The Verification of Initial Licensure form verifies initial licensure only and any derogatory information. The form still requires a signature from a licensure authority. The Verification of Examination History form only verifies examination history. All iterations of the ARE divisions are listed, including ARE 5.0.

For questions related to this effort, please contact Vice President of Customer Relations Roxanne Alston at ralston@ncarb.org .




ARE Review

If a candidate does not pass a division of the ARE, they have several options, including retaking the failed division, requesting a score verification from NCARB, or requesting an examination review. Retaking a division and requesting a score report are available to all candidates. However, an examination review is only available if they are testing in a jurisdiction in which a review is permitted. Additionally, it is at the sole discretion of each board whether to administer the review process or not.

NCARB directs all requests for examination reviews to the appropriate board for approval. Should your board be contacted, keep in mind the following:

- In addition to a fee from the board, NCARB charges a \$300 fee to review a failed exam.
- The application and review fee must be received by NCARB within four months of the administration of the exam, and the review process must be completed within six months of the test date.
- Only questions answered incorrectly may be reviewed.
- Candidates may only challenge a question answered incorrectly if your board allows challenges and appeals.
- If there is a successful challenge to a question—through an NCARB-facilitated review process—that changes a score from fail to pass, NCARB will recognize the new score for NCARB certification.
- If a state board changes a score from fail to pass outside of the NCARB-facilitated review

process, this change will only be accepted in that jurisdiction. NCARB will not recognize the new score for NCARB certification.

To learn more about the examination review process, please visit the [NCARB website](https://www.ncarb.org) . For questions, please contact Jared Zurn, Vice President of Examination, at jzurn@ncarb.org , or Roxanne Alston, Vice President of Customer Relations, at ralston@ncarb.org .

Welcome New Member Board Members and Executives

We'd like to introduce the following new Member Board Members and Executives:

- **Walter Sawyer** joined the North Carolina Board of Architecture as an architect member.
- **Christian Albourn** is the new Executive Director of the Wisconsin Examining Board of Architects, Landscape Architects, Professional Engineers, Designers and Professional Land Surveyors.
- **Eileen Hee** joined the Vermont Board of Architects as an architect member.
- **Rebecca Campbell** joined the Vermont Board of Architects as an architect member.

Upcoming Meetings

Please be sure to mark your calendars for the upcoming events:

- **2019 Centennial Business Meeting:** June 20-22, in Washington, DC
- **Architect Licensing Advisory Summit:** August 1-3, in Minneapolis, MN

PDH AUDIT REPORT**For May 17, 2019****BOARD MEETING**

13 audits reviewed at each Board Meeting

Mailed letter to licensee 03-27-19**DEADLINE TO RECEIVE INFORMATION IS 04-27-19**

Name	Prof	Sent 1 st letter (or email) need audit records	Rcv'd audit records	Board approved	Board NOT approved	Sent email reminder – need audit records
Atwood, Colleen Ward	AR 5762	03/27/19	04/26/19			
Beauchamp, Mark Edwin	LA 9659	03/27/19	04/05/19			
Behrens, Christopher Andrew	PE 11515	03/27/19	04/08/19			
Brush, Donald Allen	LS 5348	03/27/19	04/15/19			
Carnes, Alec R.	PE 10336	03/27/19	05/03/19			
Dethlefs, Donald Richard	AR 10412	03/27/19	04/05/19			
Heinly, Calvin O.	LS 4132	03/27/19	04/09/19			
Hill, Martin L.	AR 9652	03/27/19	04/04/19			
Hoel, Ryan Christopher	PE 8463	03/27/19	*****			
Jacobson, Donald D.	LS 4041	03/27/19	04/24/19			
Maxwell, Toby Alan	PE 9797	03/27/19	04/23/19			
Peramaki, Matthew P.	PE 6815	03/27/19	*****			
Zweifel, Christopher Scott	PE 9082	03/27/19	04/29/19			

***** - no information received from licensee

[illegible]

Board Meeting Examinee Report*FE Examinees Passed FE Exam*

Meeting Date: May 17, 2019

Page 1 of 3

Name	Certificate #	Exam
Hoffman, Matthew Lee	E-12667	FE
Needham, Zachary David	E-12668	FE
Hallenbeck, Brady Jake	E-12669	FE
Sjurseth, Theodore David	E-12670	FE
Rothmeier, Jared James	E-12671	FE
Hotchkiss, Madelynn	E-12672	FE
Kirschenman, Andrew Thomas	E-12673	FE
Dahl, Carter Christian	E-12674	FE
Habermel, Austin James	E-12675	FE
Krebs, Eric James	E-12676	FE
Ericksrud, Taylor	E-12677	FE
Stearns, John	E-12678	FE
Berg, Abigail Rae	E-12679	FE
Wente, Isaac Christopher	E-12680	FE
Gangelhoff, Jacob Daniel	E-12681	FE
Walter, Benjamin Whalen	E-12682	FE
Landes, Scott	E-12683	FE
Schleper, Anna Rose	E-12684	FE
Solberg, Peder Conrad	E-12685	FE
Worman, Carly	E-12686	FE
Waage, Tyler	E-12687	FE
Anderson, Taylor Kaitlyn	E-12688	FE
Heuer, Alex James	E-12689	FE
Beck, Jordan Brentson	E-12690	FE
Blair, Samuel David	E-12691	FE
Schultz, Michael Richard	E-12692	FE
Peterson, Anthony James	E-12693	FE
Fouts, Ryan John	E-12694	FE
Peterson, Bennett Darwin	E-12695	FE
Benson, Nathan	E-12696	FE

Board Meeting Examinee Report*FE Examinees Passed FE Exam*

Meeting Date: May 17, 2019

Page 2 of 3

Name	Certificate #	Exam
Berg, Sterling	E-12697	FE
Kern, Gunnar Schurmann	E-12698	FE
Zolonowsky, Nicholas John	E-12699	FE
Schroeder, Benjamin James	E-12700	FE
Hoelscher, Cole Dean	E-12701	FE
Lippert, Stetson Lane	E-12702	FE
Jones, Ethan	E-12703	FE
Mohill-Smith, Cory Alan	E-12704	FE
Fitzgerald, Matthew	E-12705	FE
Burckhard, Brant John	E-12706	FE
Bradley, Dugan Robert	E-12707	FE
Schluckebier, Jacob A.	E-12708	FE
Boe, Daniel Joseph	E-12709	FE
Tucker, Zachary Scott	E-12710	FE
Hall, Connor James	E-12711	FE
Nelson, Grant J.	E-12712	FE
Helfenstein, Victoria Jo	E-12713	FE
Koeck, Christina	E-12714	FE
Metzger, Grant Eugene	E-12715	FE
Covington, Nicholas Allen	E-12716	FE
Schueler, Dylan Paul	E-12717	FE
Thompson, Brenton	E-12718	FE
Schuster, Easton	E-12719	FE
Abouelhassan, Ahmed	E-12720	FE
Donahue, Cole	E-12721	FE
Drake, Bradley	E-12722	FE
Hart, Kallan Michael	E-12723	FE
Ayoub, Mohamed	E-12724	FE
Knutson, Matthew Robert	E-12725	FE
Cressy, Devin	E-12726	FE
Trinh, Huy Hoang	E-12727	FE
Wick, Ross	E-12728	FE

Board Meeting Examinee Report*FE Examinees Passed FE Exam**Meeting Date: May 17, 2019*Page 3 of 3

Name	Certificate #	Exam
Scheffert, Jason William	E-12729	FE
Geffre, Adam Lee	E-12730	FE
Lentz, Andrew	E-12731	FE
Greenfield, Noah Jon	E-12732	FE
Tarrell, Evan	E-12733	FE

Board Meeting Examinee Report
For FE Examinees For Approval

Meeting Date: May 17, 2019

Page 1 of 3

Name	Exam
Alstatt, Joshua	FE
Bookless, George Scott	FE
Brenden, Jason	FE
Bruxvoort, Kristofer	FE
Byrne, Trey Kevin	FE
Carroll, Nicholas	FE
Conrad, Cole Darran	FE
Covey, Hannah Elizabeth	FE
Ferwerda, Derek Jay	FE
Fleck, Jacob James	FE
Fuhrmeister, Michael	FE
Geither, Blake	FE
Goff, Christopher Allen	FE
Hall, Connor James	FE
Haller, Kristen Irene	FE
Handly, Taylor John	FE
Hankins, Donald Wayne	FE
Hanson, Brock Eugene	FE
Haynes, Nicholas Michael	FE
Hiller, Zane Lee	FE
Johnson, Jordan Lane	FE
Johnson, Taylor	FE
Kelley, Katie Mae	FE
Kinney, Kevin Richard	FE
Linn, Devin	FE
Lowrey, Alicia Jean	FE
Macek, Monica Jean	FE
Mackey, Matthew Dean	FE
Mansfield, Michael	FE
Martin, John	FE
Miller, Matthew Royce	FE
Neuf, Patrick Ryan	FE
Novitzki, Sarah Elizabeth	FE
Pineda, David Alfredo	FE
Porter, Nathaniel Raymond	FE
Sanchez, Marcus Tyler	FE

Name	Exam
Schoenefeld, Donovan Matthew	FE
Scribner, Nathan D.	FE
Seifert, John	FE
Simonton, Eric	FE
Spillman, Eileen Alison	FE
Varela, Marco Alexander	FE
Veri, Collin Ryan	FE
Walker, Bradley	FE
Westerman, Erica Rochelle	FE
Wolfe, Meredith Catherine	FE
Yeomans, Mitchell Tyler	FE

Board Meeting Examinee Report

For FS Examinees For Approval

Meeting Date: May 17, 2019

Page 2 of 3

Name	Exam
Bartels, Ryan Ernest	FS

Board Meeting Examinee Report*For PE Examinees To Be Approved**Meeting Date: May 17, 2019*Page 3 of 3

Name	City	State	Comments
Baudhuin, Peter Christian	Rock Rapids	IA	
Berg, Earl Albert	Pierre	SD	
Morford, Brent	Pierre	SD	
Rikala, Lance	Rapid City	SD	

Board Meeting Comity Report*For Individuals by Comity – AR/LA Licensed*

Meeting Date: May 17, 2019

Page 1 of 4

Name	City	State	Profession	License #
Carr, Steve Propst	Parker	CO	AR	14266
Chamberlin, Chad Michael	Durant	IA	AR	14260
Eckert, Andrew Thomas	E. Grand Rapids	MI	AR	14259
Hathaway, John Robert	Bennet	NE	AR	14267
Laverdure, Michael	Cottage Grove	MN	AR	14261
McMurray, Sean M.	Broomfield	CO	AR	14270
Narramore, David Leon	Seneca	SC	AR	14262
Patton, Jack Douglas	Clive	IA	AR	14263
Pratt, Robert Alan	Madison	WI	AR	14268
Tornelli, Carlos	Dallas	TX	AR	14271
Tovani, Todd	Olympia	WA	AR	14264
Weiner, Jeffrey Alan	Sugar Land	TX	AR	14272
Churchward, Craig	Minneapolis	MN	LA	14265
Gillard, Stephanie	Louisburg	KS	LA	14269

Board Meeting Comity Report*For Individuals by Comity – PE Licensed*

Meeting Date: May 17, 2019

Page 2 of 4

Name	City	State	Profession	License #
Bach, Jonathan David	West Fargo	ND	PE	14273
Barchet, Carl David	Evansville	IN	PE	14274
Boan, Bruce V.	Atlanta	GA	PE	14275
Boonstra, Aaron Render	Dacono	CO	PE	14276
Boothe, Kevin Martin	Silex	MO	PE	14277
Brown, Dan A.	Sequatchie	TN	PE	14278
Coyle, Michael D.	Denver	CO	PE	14279
Cybulski, John Jacob	Delaware	OH	PE	14280
Gaddie, Brian Scott	Grand Forks	ND	PE	14281
Glaser, Paul Michael	Mendota Heights	MN	PE	14282
Hewitt, Christopher Michael	La Grange	IL	PE	14283
Ireland, Thomas Franklin	Whitwell	TN	PE	14284
Johnson, Gregory R.	Dunwoody	GA	PE	14285
Jorgensen, Dane	Billings	MT	PE	14286
Kelly, Scott J.	Sioux Falls	SD	PE	14287
Klabunde, Thomas J.	Bismarck	ND	PE	14288
Leonard, Patrick N.	Denver	CO	PE	14289
Maslowski, Seth	West Fargo	ND	PE	14290
McEwen, Dundan Alexander	Ottawa Hills	OH	PE	14291
McGill, Richard	Schaumburg	IL	PE	14292
Morlok, Brett Allan	Menoken	ND	PE	14293
Mullins, Daniel T.	Littleton	CO	PE	14294
Nelson, Aleksander Thomas	Omaha	NE	PE	14295

Board Meeting Comity Report*For Individuals by Comity – PE Licensed*

Meeting Date: May 17, 2019

Page 3 of 4

Name	City	State	Profession	License #
Nienhueser, Shaun	Ashland	NE	PE	14296
Paitich, Samuel Dean	Saint Paul	MN	PE	14297
Parry, Paul E.	Bettendorf	IA	PE	14298
Pederson, Chad	Savage	MN	PE	14299
Phipps, Jason Robert	Hays	NC	PE	14300
Pritchard, Cory Walter	Spearfish	SD	PE	14301
Reynolds, George Scott	Atlanta	GA	PE	14302
Selzle, Joseph Andrew	Omaha	NE	PE	14303
Sethi, Seemesh Michael	Long Grove	IL	PE	11102
Stinnett, Edward	Arlington	TN	PE	14304
Strodtman, Loren Kent	Kansas City	MO	PE	14305
Tasman, Jonathan	Louisville	KY	PE	14306
Tidyman, Jeff A.	McCook	NE	PE	14307
Vandel, Kathi S.	Weston	MO	PE	14308
Weston, Daniel Frederick	Saint Paul	MN	PE	14309

Board Meeting Comity Report*For Individuals by Comity*

Meeting Date: May 17, 2019

Page 4 of 4

Name	City	State	Profession	Comment
Malik, Tahir	Salem	SD	PE	
Russell, James Hugh	Rapid City	SD	PE	
Sawinski, Piotr Lukasz	Algona	IA	PE	

Board Meeting Firm Report*For Business Licensed*

Meeting Date: May 17, 2019

Page 1 of 2

Company Name	City	State	Profession	License #
American Engineers, Inc.	Glasgow	KY	PE	C-7968
Animal Arts Design Studios, Inc.	Boulder	CO	AR	C-7967
Carl Barchet PE	Evansville	IN	PE	C-7969
Coyle Building Group, Inc.	Denver	CO	PE	C-7970
Dan Brown and Associates, P.C.	Jasper	TN	PE	C-7971
Engineering International, Inc.	McCook	NE	PE	C-7972
Foresite Group, Inc.	Peachtree Corners	GA	PE	C-7973
General Electric/Bucyrus	Bucyrus	OH	PE	C-7963
Kahuna Design	Westminster	CO	PE	C-7960
Kaizen Architectural Group	Moorhead	MN	AR	C-7964
KCS Corporation	Schaumburg	IL	PE	C-6604
Kenneth D. Lathrum & Associates PC	Omaha	NE	PE	C-1727
Klute Engineering, LLC	York	NE	PE	C-7961
LightWorks, Inc.	Weston	MO	PE	C-7974
Massa Multimedia Architecture, PC	Neptune	NJ	AR	C-7965
Narramore Associates, Inc.	Greenville	SC	AR	C-7958
Norman Engineering & Surveying, Inc.	Sioux Falls	SD	PE/LS	C-7962
Preston Refrigeration Co., Inc.	Kansas City	MO	PE	C-7975
RKS Design & Engineering, LLC	Westminster	CO	PE	C-7976
SurvWest	Denver	CO	LS	C-7966
Tovani Hart PC	Olympia	WA	AR	C-7959

Board Meeting Firm Report*For Business to Approve**Meeting Date: May 17, 2019*Page 2 of 2

Company Name	City	State	Profession	Comment
Gauss Electrical Services Inc.	Salem	SD	PE	

**TRAVEL
MATRIX
BOARD MEMBERS
07/01/2019 through 12/31/2019**

DATES	MEETING	PLACE	BOARD NAME	PAID BY
08/14-17/2019	NCEES Annual Business Meeting	Washington, D.C.	Albertson, Micko, Peters, Thingelstad, Patterson	NCEES funds 3 delegates, MBA, and first time attendee

From the District of Columbia Board of Architecture, Interior Design, and Landscape Architecture:

Welcome to Washington, DC, home to our nation's capital. Known for its rich tourism, politics, and history, "the District" serves as America's cultural center, full of experiences—DC *is* history.

Since the last time NCARB's Annual Business Meeting took place in DC, the vibrant city has changed tremendously. We now have a new mayor and president, and have evolved to become "the nation's fastest-growing, top-earning, best-educated city," according to *The Atlantic*.

Designed by Pierre Charles L'Enfant in 1791 and implemented by Benjamin Banneker, a freed slave, DC is laid out on a grid with overlaid park circles, from which radiating avenues connect major buildings and provide sweeping views. The U.S. Capitol, formally located on what was known as Jenkins Hill, now renamed Capitol Hill, dominates the skyline for miles around. L'Enfant also selected the location of The White House, where all of our presidents, except George Washington, have lived. The "L'Enfant Plan" implemented street patterns that provided pre-selected sites for museums, markets, and major public buildings. Washington, D.C. was envisioned from the beginning to become an open, inviting, and engaging destination for all—destined to become the greatest capital city in the world.

The "MacMillan Plan"—presented to Congress in 1902 by Daniel Burnham, Charles McKim; and Frederic Law Olmsted—created "plans for the development and improvement of the park system [in] the District of Columbia." It heavily reinforced the "L'Enfant Plan," allocated specific locations for future government buildings, and created a series of parks and parkways designed to "secure a harmonious and consistent [build-up] of the entire city of Washington."

As one of the greenest cities in the world due to its LEED Platinum ratings, DC has placed itself in the forefront of sustainable design. We have revitalized and enhanced pedestrian and vehicular access to historic areas, like Anacostia and The Wharf—imbuing both areas with new economic and social vitality.

The DC Board of Architecture, Interior Design, and Landscape Architecture is responsible for protecting the public health, safety, and welfare of our citizens and ensuring that individuals engaged in the



Celebrating 100 years of protecting the public health, safety, and welfare by leading the regulation of the practice of architecture through the development and application of standards for licensure and credentialing of architects.

professions of architecture, interior design, and landscape architecture have the specialized education and training required for licensure. DC is a great city to be an architect. We generate continued support for civic, residential, and commercial design and development, while maintaining and protecting over 700 historically designated properties and 56 historic districts.

DC has steadily increased its number of hotels—from chain to boutique—with style and comfort to satisfy the palate of any visitor. Its dining scene continues to thrive, sporting both traditional classics, as well as new and noteworthy restaurants opening week after week.

Alongside the Smithsonian museums—including the stunning National Museum of African American History and Culture—you'll find a panorama of noteworthy architecture such as the U.S. Capitol, over 175 foreign embassies, and performing arts spaces. Other world-class, destination museums include the interactive Newseum and the redesigned Spy Museum.

You can visit the Declaration of Independence at the National Archives, or the Star-Spangled Banner at the National Museum of American History. The history that is dusty in the classrooms comes alive in our streets for both children and adults alike.

Washington is history, politics, brick rowhouses, museums, monuments, rivers, and parks.

Welcome to Washington!

Patterson, Kathryn

From: Governor of South Dakota
Sent: Thursday, April 4, 2019 10:42 AM
Subject: Salary policy news

Fellow State Employees,

Since the legislative session officially ended Friday with veto day, I wanted to follow up with you about actions directly affecting your personal finances.

I am proud to announce the legislature approved my proposal for a 2.5% salary increase for state employees in FY20. The increase is effective July 1 for eligible employees. This is well deserved recognition for the work you do to serve the citizens of South Dakota.

Additionally, the South Dakota State Employee Health Plan received funding to help offset its increasing costs. I am pleased we were able to avoid adding an employee premium contribution or increasing dependent premium contribution rates for FY20.

Thank you for your dedication. Have a wonderful Easter!

Governor Noem

Patterson, Kathryn

From: Lisa Nold <lisa@sdmunicipalleague.org>
Sent: Tuesday, April 23, 2019 11:06 AM
To: Lisa Nold
Subject: [EXT] Building Inspector Job Posting - City of Aberdeen
Attachments: Building Inspector Job Posting - City of Aberdeen_.pdf

Lisa Nold

SOUTH DAKOTA MUNICIPAL LEAGUE

Office Manager
lisa@sdmunicipalleague.org

208 Island Drive, Ft. Pierre, SD 57532
Tel | 605.224.8654 or 800-658-3633
Fax | 605.224.8655
<http://www.sdmunicipalleague.org>

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CITY OF ABERDEEN

123 South Lincoln Street
Aberdeen, SD 57401-4215
www.aberdeen.sd.us

HUMAN RESOURCES
(605) 626-7013
Fax (605) 626-7042
Email – hr@aberdeen.sd.us

Building Inspector

Planning, Zoning, and Building Inspection

Salary: \$23.97/hr

Bulletin: #1431

JOB SUMMARY

This position performs building inspections to enforce applicable building and zoning codes and ordinances.

MAJOR DUTIES

- Inspects all aspects of new and remodeled commercial and residential construction to ensure compliance with all adopted construction codes and related zoning ordinances.
- Completes inspections and re-inspections; schedules meetings with contractors; records and documents all inspection activities, deficiencies and corrections.
- Responds to complaints from the public regarding the application of codes and ordinances.
- Reviews plans, blueprints, and addenda to ensure compliance with submitted documents and applicable codes and ordinances.
- Contacts owners, contractors, design professionals and homeowners to discuss violations of code and city ordinances and provide direction and assistance to make the appropriate corrective actions to ensure compliance; generates correction letters and/or notices and orders as required.
- Issues building permits.
- Researches and remains aware of developments in the field.
- Assists Code Enforcement Officers in the determination of the safety of deteriorated structures.
- Assist business owners in determining ADA compliance.
- Performs related duties as assigned.

KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of the principles and practices of commercial, industrial, and residential construction.
- Knowledge of the techniques, methods and trends related to building inspection and codes

An Equal Opportunity Employer

administration.

- Knowledge of federal, state and local building codes and safety requirements.
- Knowledge of structural, electrical, gas, mechanical, plumbing, and fire prevention codes for building construction.
- Knowledge of city planning and zoning ordinances.
- Knowledge of construction industry standards.
- Knowledge of Americans with Disabilities Act (ADA).
- Skill in performing mathematical calculations.
- Skill in reviewing site plans and subdivision plats.
- Skill in the use of a computer.
- Skill in using such inspection, test, and measurement equipment as amp meters, circuit testers, and rulers.
- Skill in maintaining files and records.
- Skill in oral and written communication.

SUPERVISORY CONTROLS

The Planning and Zoning Director and Building Official assigns work in terms of very general instructions. The supervisor spot-checks completed work for compliance with procedures and the nature and propriety of the final results.

GUIDELINES

Guidelines include adopted building codes, zoning and planning ordinances, and city and department policies and procedures. These guidelines require judgment, selection, and interpretation in application.

COMPLEXITY/SCOPE OF WORK

- The work consists of varied building inspection duties. Strict regulations, combined with the unique nature of each case in question, contribute to the complexity of the work.
- The purpose of this position is to inspect construction activity in the city. Successful performance ensures compliance with all relevant building codes and ordinances.

CONTACTS

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- Contacts are typically with co-workers, other city employees, general and subcontractors, real estate personnel, business leaders, property owners, developers, surveyors, architects, engineers, and the general public.
- Contacts are typically to give or exchange information, resolve problems, and negotiate, defend, or settle matters.

PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work is typically performed while sitting at a desk or table or while intermittently sitting, standing, stooping, walking, bending or crouching. The employee must frequently lift light and occasionally heavy objects, climb ladders, distinguish between shades of color, and utilize the sense of smell.
- The work is typically performed in an office and outdoors, occasionally in cold or inclement weather. The employee may be exposed to noise, dust, dirt and grease. Work requires the use of protective devices such as masks, goggles, gloves, etc.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

None.

MINIMUM QUALIFICATIONS

- Knowledge and level of competency commonly associated with completion of specialized vocational or technical training in the field of work.
- Sufficient experience to understand the basic principles relevant to the major duties of the position, usually associated with the completion of an apprenticeship/internship or having had a similar position for one to two years.
- Possession of or ability to readily obtain a valid driver's license issued by the State of South Dakota for the type of vehicle or equipment operated.
- Possession of or ability to readily obtain the appropriate state certification for residential, commercial, and plumbing inspections within two years of employment.

RESIDENCY

- New hires must reside within a 15 mile radius of City Hall.

APPLY TO: City of Aberdeen
Human Resources
123 S Lincoln St.
Aberdeen, SD 57401

or

SD Department of Labor & Regulation
420 S Roosevelt St.
Aberdeen, SD 57401

OPENING DATE: April 18, 2019
CLOSING DATE: open until filled

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