

**Proposed Meeting Agenda**  
**South Dakota Board of Technical Professions**  
2330 N Maple Ave., Suite 1; Rapid City, SD

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Meeting ID: 265 121 322 144

Passcode: eq5xAW

To listen to the meeting via **conference call**, please use the following information:

+1 605-679-7263,,835021328#

Phone Conference ID: 835 021 328#

Friday, January 24, 2024, 8:30 a.m. MST

- 1.0 Opening of the meeting
  - 1.1 Roll Call
  - 1.2 Approval of the Agenda
  - 1.3 Public Comments
  
- 2.0 Action Items
  - 2.1 Approval of Minutes of November 22, 2024, Meeting
  - 2.2 Approval of Minutes of December 13, 2024, Meeting
  - 2.3 Approval of Financial Reports – November and December 2024
  
- 3.0 Information
  - 3.1 Approvals Issued
    - 3.1.1 Intern Certificates Issued
    - 3.1.2 Licenses Issued by Exam
    - 3.1.3 Licenses Issued by Comity
    - 3.1.4 Business Licenses Issued
    - 3.1.5 Approval To Take Exam
  
- 4.0 Activities report ending December 2024
  
- 5.0 Decoupling update
  
- 6.0 Fundamentals of Surveying Requirements/Comity
  
- 7.0 Executive Director Report
  
- 8.0 Executive Session pursuant to SDCL 1-25-2, as necessary.
  
- 9.0 Upcoming Meetings
  
- 10.0 Adjournment

## 2.0 Action Items

**Meeting Minutes**  
**South Dakota Board of Technical Professions**  
Department of Labor, Mickelson Room, 2330 N Maple Ave. Suite 1  
November 22, 2024, 8:30 a.m. MST

Chair Jared Carda called the meeting to order at 8:31 a.m. A quorum was present.

**Members Present electronically:** Ryan Callaghan, Cory Biegler, Colby Flynn, and Mike Coleman

**Members Present in-person:** Jared Carda (Board Chair), and Alex Fisher

**Members Absent:** Catherine Dekkenga

**Others Present electronically:** Jodi Aumer, Executive Director, Jerry McCabe, Legal Counsel, Mike Newman, and Brandie Folck.

**Others Present in person:** Carrie Kerr, Program Assistant; Kimberly Haibeck, Senior Secretary; and Nancy Hoines; ACEC, SLES, SDPLS, DPC.

Chair Carda asked if there were any revisions to the meeting agenda as published.

Fisher moved the board approve the published meeting agenda. Motion seconded by Callahan. **MOTION PASSED.**

Chair Callaghan opened the floor for public comments and Nancy Hoines, ACEC of SD/SDES/DPC thanked the board for working with all pertinent organizations for the rule changes. In the future, she looks forward to working with the board to clean up language and rules regarding Land Surveying.

2025 SDSPLS Convention January 8- 10, Mitchell, South Dakota. Will be offering 15 PDH. Annual SDES: dates will be the first week of April in the Black Hills and will be offering 8-10 PDH. Approved and finalized dates will be announced.

Questions regarding when decoupling will go into effect, what the process is going to look like, etc.

NCEES offers a \$5,000.00 scholarship to a student in each state. Our student was Jason Albertson, son of previous board member Mike Albertson. Congratulations to Jason Albertson, the scholarship is open again for applicants.

Fisher moved to approve the Oct. 11, 2024, minutes. Motion seconded by Biegler. **MOTION PASSED.**

Jared advised he has reviewed the financials, and everything looks to be in order and asked Jodi about any trends she is noticing.

Jodi stated the financials appear fine for now but to remember we still have bills from our database vendor that need to be paid from 2024 and for 2025. There is a 10%

discount being applied to those invoices. Financials should be ok for the next couple of years but will be trying again for fee increases to ensure stability.

Coleman moved the board approve the financial statements through October 2024. Motion seconded by Fisher. **MOTION PASSED.**

The board reviewed the activities report ending October 2024.

Carrie mentioned she had a meeting with Thentia this past week and they are working to get the reports we need completed. Please be patient while we continue to work with them to get these reports created and functional.

Executive Director, Jodi Aumer advised the rule package was filed on Oct. 31, 2024, with one revision of an added chapter. Rules officially went into effect Nov. 21, 2024. However, processes have not yet changed until everything is completed. A future meeting will be held with anyone interested in decoupling and how it may progress. Once there is more information, updates will be sent.

To ensure all discussion items are included, please submit any topics or agenda items in advance. Agendas are posted online ahead of the meeting, so submissions must be provided well before the posting date to allow for inclusion.

At the NCARB meeting in Fargo, Universal licensing was discussed. Not all MBAs are in favor as it would be a disaster to implement. All states would have to change rules to all be the same. Not recommended.

Jared concurred, questioning the purpose of maintaining multiple jurisdictions if universal licensing were implemented.

The board discussed a licensee's request for a renewal extension. It was decided to inform individuals of the process, clarify that extensions are not offered, and advise lapsed licenses can be reinstated. Staff is available to assist with the reinstatement process.

**Annual, Zone, & Upcoming meetings:**

Organization	Date	Meeting	Location	Attendees	Funded by:
<b>2025 Meetings</b>					
CLARB	September 15-20, 2025	Annual Meeting			
NCARB	TBD	NCARB Regional Summit	TBD		NCARB
NCARB	TBD	NCARB Annual Meeting	TBD		NCARB

NCEES	May 15-17, 2025	Joint Central/Western Zone Meeting	Albuquerque, NM		NCEES
NCEES	August 19-22, 2025	Annual Meeting	New Orleans, LA		NCEES
CLARB	September 15-20, 2025	Annual Meeting	TBD		
<b>2026 Meetings</b>					
CLARB	September 17-19, 2026	Annual Meeting	TBD <i>Region 3</i>		
NCARB	TBD	NCARB Regional Summit	TBD		NCARB
NCARB	TBD	NCARB Annual Meeting	TBD		NCARB
NCEES	TBD	Central Zone Meeting	TBD		NCEES
NCEES	TBD	Annual Meeting	TBD		NCEES
<b>2027 Meetings</b>					
CLARB	September 23-25, 2027	Annual Meeting	TBD <i>Region 4</i>		
<b>2028 Meetings</b>					
CLARB	September 14-16, 2028	Annual Meeting	TBD <i>Region 5</i>		

**BOARD FUTURE MEETING DATES (All Times are Mountain Time)**

December 13, 2024, at 8:30 a.m.

January 24, 2025, at 8:30 a.m.

Jodi advised future meeting dates no longer need to be every two months, just need to ensure there are six per year. December and January are already scheduled and we will keep those dates. Future meeting dates will be discussed at upcoming meetings.

Fisher moved that the board adjourn the meeting. Motion seconded by Callahan.

**MOTION PASSED.**

**Adjournment of Meeting**

All business having come before the board was concluded and Chair Carda adjourned the meeting at 9:03 a.m. MST.

Jerry McCabe, legal council for the board will prepare the order for the signature of the board chair.

Dekkenga moved that the board adjourn the meeting. Motion was seconded by Callaghan. **MOTION PASSED.**

**Adjournment of Meeting**

All business having come before the board was concluded and Chair Carda adjourned the meeting at 9:44 a.m.

DRAFT

**Meeting Minutes**  
**South Dakota Board of Technical Professions**

Department of Labor and Regulation, Mickelson Room, 2330 N Maple Ave. Suite 1  
December 13, 2024, 8:30 a.m. MST

Chair Jared Carda called the meeting to order at 8:32 a.m. A quorum was present.

**Members Present electronically:** Ryan Callaghan, Cory Biegler, Colby Flynn, Catherine Dekkenga, and Mike Coleman

**Members Present in-person:** Jared Carda (Board Chair)

**Members Absent:** Alex Fisher

**Others Present electronically:** Jodi Aumer, Executive Director, Jerry McCabe, Legal Counsel, Michael Newhouse, and Nancy Hoines; ACEC, SLES, SDPLS, DPC.

**Others Present in person:** Carrie Kerr, Program Assistant; and Kimberly Haibeck, Senior Secretary.

Chair Carda asked if there were any revisions to the meeting agenda.

Dekkenga moved that the board approve the meeting agenda. Motion was seconded by Callaghan. **MOTION PASSED.**

Chair Carda opened the floor for public comments and Nancy Hoines, ACEC of SD/SDES/DPC provided public comments about upcoming conferences, decoupling and a suggestion for the database.

The regular meeting of the board was suspended at 8:59 am for an administrative hearing for Michael Newhouse, case no. 2024-06. See minutes of administrative hearing for action taken.

The regular meeting of the board reconvened at 9:44 am.

Dekkenga moved that the board adjourn the meeting. Motion was seconded by Callaghan. **MOTION PASSED.**

**Adjournment of Meeting**

All business having come before the board was concluded and Chair Carda adjourned the meeting at 9:44 a.m.

**Administrative Hearing Minutes**  
**South Dakota Board of Technical Professions**  
Microsoft Teams Video Conference  
December 13, 2024, 8:59 a.m. MDT

The South Dakota Board of Technical Professions convened at 8.59 a.m. on Friday, December 13, 2024, via Zoom conference call.

The purpose of the administrative hearing was to hear the matter of Michael Newhouse, case no. 2024-6.

**Members Present:** Jared Carda (Board Chair), Ryan Callaghan, Cory Biegler, Colby Flynn, Catherine Dekkenga, and Mike Coleman

**Members Absent:** Alex Fisher

**Others Present electronically:** Jodi Aumer, Executive Director, Jerry McCabe, Legal Counsel, Michael Newhouse, and Nancy Hoines; ACEC, SLES, SDPLS, DPC.

**Others Present in person:** Carrie Kerr, Program Assistant; and Kimberly Haibeck, Senior Secretary.

Chair Carda began the hearing in the matter of Michael Newhouse., case file no. 2024-6.

Chair Carda noted board member Alex Fisher is not present and that Cory Biegler and Mike Coleman have both recused themselves for purposes of deciding this case.

Chair Carda swore in witnesses Jodi Aumer, Cory Biegler, Mike Coleman, and Michael Newhouse.

Attorney McCabe waived the making of any opening statement on behalf of the Board office and noted that Michael Newhouse had been served with a Notice of Hearing for this hearing, as required.

Attorney McCabe presented the Board office's case.

Attorney McCabe called Jodi Aumer as a witness and she provided testimony. During Aumer's testimony, Attorney McCabe offered agency exhibits 101 through 106 (six exhibits), which were received by Chair Carda as evidence.

Attorney McCabe called Mike Coleman as a witness and he provided testimony.

Attorney McCabe called Cory Biegler as a witness and he provided testimony.

Michael Newhouse presented his case. Newhouse testified on his own behalf. Newhouse offered the applicant's exhibits A and B, which were received by Chair Carda as evidence.

Attorney McCabe made a closing statement.



Newhouse made a closing statement.

The Board closed the record of the hearing at 9:27 a.m.

Dekkenga made a motion to enter executive session for the purpose of deliberation. Callaghan seconded the motion. **MOTION PASSED.**

The Board came out of executive session at 9:43 a.m.

Dekkenga made a motion to affirm the denial of Newhouse's application. Callaghan seconded the motion. Role call vote, Callaghan-passed; Dekkenga-passed; Flynn-passed; Carda-passed. **MOTION PASSED**

The hearing concluded at 9:44 a.m.

Respectfully submitted,

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Jared Carda, Chair  
South Dakota Board of Technical Professions

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Date

STATE OF SOUTH DAKOTA  
CASH CENTER BALANCES  
AS OF: 11/30/2024

AGENCY: 10 LABOR & REGULATION  
BUDGET UNIT: 1035 BOARD OF TECHNICAL PROFESSIONS - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	103500061808	1140000	862,770.44	DR	BOARD OF TECHNICAL PROFESSIONS
COMPANY/SOURCE TOTAL 6503 618			862,770.44	DR *	
COMP/BUDG UNIT TOTAL 6503 1035			862,770.44	DR **	
BUDGET UNIT TOTAL 1035			862,770.44	DR ***	

STATE OF SOUTH DAKOTA  
CASH CENTER BALANCES  
AS OF: 12/31/2024

AGENCY: 10 LABOR & REGULATION  
BUDGET UNIT: 1035 BOARD OF TECHNICAL PROFESSIONS - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	103500061808	1140000	874,514.62	DR	BOARD OF TECHNICAL PROFESSIONS
COMPANY/SOURCE TOTAL 6503 618			874,514.62	DR *	
COMP/BUDG UNIT TOTAL 6503 1035			874,514.62	DR **	
BUDGET UNIT TOTAL 1035			874,514.62	DR ***	

STATE OF SOUTH DAKOTA  
 MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT  
 FOR PERIOD ENDING: 11/30/2024

AGENCY 10 LABOR & REGULATION  
 BUDGET UNIT 1035 BOARD OF TECHNICAL PROFESSIONS - INFO  
 CENTER-5 10350 BOARD OF TECHNICAL PROFESSIONS

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO	6503					
COMPANY NAME	PROFESSIONAL & LICENSING BOARDS					
103500061808	6503	51010100	F-T EMP SAL & WAGES	21,850.76	81,220.80	
103500061808	6503	51010300	BOARD & COMM MBRS FEES	3,154.00	6,640.00	
ACCT: 5101		EMPLOYEE SALARIES		25,004.76	87,860.80	*
103500061808	6503	51020100	OASI-EMPLOYER'S SHARE	1,855.72	6,501.54	
103500061808	6503	51020200	RETIREMENT-ER SHARE	1,311.05	4,873.20	
103500061808	6503	51020600	HEALTH/LIFE INS.-ER SHARE	4,375.09	16,253.23	
103500061808	6503	51020800	WORKER'S COMPENSATION	37.11	138.01	
103500061808	6503	51020900	UNEMPLOYMENT COMPENSATION	3.47	12.91	
ACCT: 5102		EMPLOYEE BENEFITS		7,582.44	27,778.89	*
ACCT: 51		PERSONAL SERVICES		32,587.20	115,639.69	**
103500061808	6503	52030200	AUTO PRIV (IN-ST.) L/RTE	96.64	677.20	
103500061808	6503	52030300	AUTO-PRIV (IN-ST.) H/RTE	.00	889.49	
103500061808	6503	52031000	LODGING/IN-STATE	.00	967.54	
103500061808	6503	52031400	TAXABLE MEALS/IN-STATE	14.00	14.00	
103500061808	6503	52031500	NON-TAXABLE MEALS/IN-ST	.00	334.00	
103500061808	6503	52032800	OTHER-PUBLIC-OUT-OF-STATE	.00	75.70	
103500061808	6503	52033500	NON-TAXABLE MEALS/OUT-ST	.00	160.00	
ACCT: 5203		TRAVEL		110.64	3,117.93	*
103500061808	6503	52040200	DUES & MEMBERSHIP FEES	5,200.00	15,490.00	
103500061808	6503	52041600	WORKSHOP REGISTRATION FEE	.00	250.00	
103500061808	6503	52041800	COMPUTER SERVICES-STATE	970.45	4,852.25	
103500061808	6503	52041810	BIT DEVELOPMENT COSTS	539.00	1,056.00	
103500061808	6503	52042000	CENTRAL SERVICES	352.16	4,582.83	
103500061808	6503	52042200	EQUIPMENT SERV & MAINT	.00	340.87	
103500061808	6503	52042300	JANITORIAL & MAINT SERV	.00	1,800.00	
103500061808	6503	52043300	COMPUTER SOFTWARE LEASE	.00	362.04	
103500061808	6503	52043600	ADVERTISING-NEWSPAPER	.00	240.63	
103500061808	6503	52045210	REVENUE BOND LEASE PYMTS	.00	624.96	
103500061808	6503	52045250	REVENUE BOND LEASE PYMTS	3,422.00	13,641.26	
103500061808	6503	52045300	TELECOMMUNICATIONS SRVCS	139.05	1,360.65	
103500061808	6503	52047400	BANK FEES AND CHARGES	819.87	3,980.50	
103500061808	6503	52049600	OTHER CONTRACTUAL SERVICE	428.25	2,392.25	
ACCT: 5204		CONTRACTUAL SERVICES		11,870.78	50,974.24	*
103500061808	6503	52050200	OFFICE SUPPLIES	102.00	948.24	
ACCT: 5205		SUPPLIES & MATERIALS		102.00	948.24	*
103500061808	6503	52074910	TELEPHONE EQUIPMENT	.00	120.00	
ACCT: 5207		CAPITAL OUTLAY		.00	120.00	*
103500061808	6503	5228000	OPER TRANS OUT -NON BUDGT	1,025.70	4,069.58	
ACCT: 5228		NONOP EXP/NONBGTD OP TR		1,025.70	4,069.58	*

STATE OF SOUTH DAKOTA  
 MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT  
 FOR PERIOD ENDING: 11/30/2024

AGENCY 10 LABOR & REGULATION  
 BUDGET UNIT 1035 BOARD OF TECHNICAL PROFESSIONS - INFO  
 CENTER-5 10350 BOARD OF TECHNICAL PROFESSIONS

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
ACCT:	52		OPERATING EXPENSES	13,109.12	59,229.99	**
COMP:	6503		PROFESSIONAL & LICENSING BOARDS	45,696.32	174,869.68	***
CENTER:	103500061808			45,696.32	174,869.68	****
B UNIT:	1035			45,696.32	174,869.68	*****

STATE OF SOUTH DAKOTA  
 MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT  
 FOR PERIOD ENDING: 12/31/2024

AGENCY 10 LABOR & REGULATION  
 BUDGET UNIT 1035 BOARD OF TECHNICAL PROFESSIONS - INFO  
 CENTER-5 10350 BOARD OF TECHNICAL PROFESSIONS

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO		6503				
COMPANY NAME		PROFESSIONAL & LICENSING BOARDS				
103500061808	6503	51010100	F-T EMP SAL & WAGES	6,803.49	88,024.29	
103500061808	6503	51010300	BOARD & COMM MBRS FEES	498.00	7,138.00	
ACCT:	5101	EMPLOYEE SALARIES		7,301.49	95,162.29	*
103500061808	6503	51020100	OASI-EMPLOYER'S SHARE	539.41	7,040.95	
103500061808	6503	51020200	RETIREMENT-ER SHARE	408.21	5,281.41	
103500061808	6503	51020600	HEALTH/LIFE INS.-ER SHARE	1,441.49	17,694.72	
103500061808	6503	51020800	WORKER'S COMPENSATION	11.57	149.58	
103500061808	6503	51020900	UNEMPLOYMENT COMPENSATION	1.09	14.00	
ACCT:	5102	EMPLOYEE BENEFITS		2,401.77	30,180.66	*
ACCT:	51	PERSONAL SERVICES		9,703.26	125,342.95	**
103500061808	6503	52030200	AUTO PRIV (IN-ST.) L/RTE	.00	677.20	
103500061808	6503	52030300	AUTO-PRIV (IN-ST.) H/RTE	.00	889.49	
103500061808	6503	52031000	LODGING/IN-STATE	.00	967.54	
103500061808	6503	52031400	TAXABLE MEALS/IN-STATE	.00	14.00	
103500061808	6503	52031500	NON-TAXABLE MEALS/IN-ST	.00	334.00	
103500061808	6503	52032800	OTHER-PUBLIC-OUT-OF-STATE	.00	75.70	
103500061808	6503	52033500	NON-TAXABLE MEALS/OUT-ST	.00	160.00	
ACCT:	5203	TRAVEL		.00	3,117.93	*
103500061808	6503	52040200	DUES & MEMBERSHIP FEES	.00	15,490.00	
103500061808	6503	52041600	WORKSHOP REGISTRATION FEE	.00	250.00	
103500061808	6503	52041800	COMPUTER SERVICES-STATE	.00	4,852.25	
103500061808	6503	52041810	BIT DEVELOPMENT COSTS	.00	1,056.00	
103500061808	6503	52042000	CENTRAL SERVICES	3,138.95	7,721.78	
103500061808	6503	52042200	EQUIPMENT SERV & MAINT	.00	340.87	
103500061808	6503	52042300	JANITORIAL & MAINT SERV	.00	1,800.00	
103500061808	6503	52043300	COMPUTER SOFTWARE LEASE	.00	362.04	
103500061808	6503	52043600	ADVERTISING-NEWSPAPER	.00	240.63	
103500061808	6503	52045210	REVENUE BOND LEASE PYMTS	624.96	1,249.92	
103500061808	6503	52045250	REVENUE BOND LEASE PYMTS	475.00	14,116.26	
103500061808	6503	52045300	TELECOMMUNICATIONS SRVCS	386.05	1,746.70	
103500061808	6503	52047400	BANK FEES AND CHARGES	1,040.83	5,021.33	
103500061808	6503	52049600	OTHER CONTRACTUAL SERVICE	.00	2,392.25	
ACCT:	5204	CONTRACTUAL SERVICES		5,665.79	56,640.03	*
103500061808	6503	52050200	OFFICE SUPPLIES	.00	948.24	
ACCT:	5205	SUPPLIES & MATERIALS		.00	948.24	*
103500061808	6503	52074910	TELEPHONE EQUIPMENT	.00	120.00	
ACCT:	5207	CAPITAL OUTLAY		.00	120.00	*
103500061808	6503	5228000	OPER TRANS OUT -NON BUDGT	1,596.77	5,666.35	
ACCT:	5228	NONOP EXP/NONBGTD OP TR		1,596.77	5,666.35	*

STATE OF SOUTH DAKOTA  
 MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT  
 FOR PERIOD ENDING: 12/31/2024

AGENCY 10 LABOR & REGULATION  
 BUDGET UNIT 1035 BOARD OF TECHNICAL PROFESSIONS - INFO  
 CENTER-5 10350 BOARD OF TECHNICAL PROFESSIONS

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
ACCT:	52		OPERATING EXPENSES	7,262.56	66,492.55	**
COMP:	6503		PROFESSIONAL & LICENSING BOARDS	16,965.82	191,835.50	***
CENTER:	103500061808			16,965.82	191,835.50	****
B UNIT:	1035			16,965.82	191,835.50	*****

STATE OF SOUTH DAKOTA  
 REVENUE SUMMARY BY BUDGET UNIT  
 FOR PERIOD ENDING: 11/30/2024

AGENCY 10 LABOR & REGULATION  
 BUDGET UNIT 1035 BOARD OF TECHNICAL PROFESSIONS - INFO

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO	6503					
COMPANY NAME	PROFESSIONAL & LICENSING BOARDS					
103500061808	6503	4293947	EXAM FEE-ENG/ARCH	300.00	300.00	
103500061808	6503	4293948	RENEWAL CERT-ENG/ARCH	19,110.00	109,570.00	
103500061808	6503	4293949	APPLICATION FEE-ENG/AR	5,800.00	32,549.93	
103500061808	6503	4293950	OTHER ENGINEERING FEE	.00	15.00	
ACCT:	4293	BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)		25,210.00	142,434.93	*
ACCT:	42	LICENSES, PERMITS & FEES		25,210.00	142,434.93	**
103500061808	6503	4391902	LATE FEE - ENG/ARCH	1,500.00	10,540.00	
ACCT:	4391	FINES (NON-GOVERNMENTAL)		1,500.00	10,540.00	*
ACCT:	43	FINES, FORFEITS & PENALTIES		1,500.00	10,540.00	**
103500061808	6503	4920045	NONOPERATING REVENUES	.00	33,800.37	
ACCT:	4920	NONOPERATING REVENUE		.00	33,800.37	*
ACCT:	49	OTHER REVENUE		.00	33,800.37	**
CNTR:	103500061808			26,710.00	186,775.30	***
COMP:	6503			26,710.00	186,775.30	****
B UNIT:	1035			26,710.00	186,775.30	*****



STATE OF SOUTH DAKOTA  
 REVENUE SUMMARY BY BUDGET UNIT  
 FOR PERIOD ENDING: 12/31/2024

AGENCY 10 LABOR & REGULATION  
 BUDGET UNIT 1035 BOARD OF TECHNICAL PROFESSIONS - INFO

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO	6503					
COMPANY NAME	PROFESSIONAL & LICENSING BOARDS					
103500061808	6503	4293947	EXAM FEE-ENG/ARCH	150.00	450.00	
103500061808	6503	4293948	RENEWAL CERT-ENG/ARCH	14,470.00	124,040.00	
103500061808	6503	4293949	APPLICATION FEE-ENG/AR	10,690.00	43,239.93	
103500061808	6503	4293950	OTHER ENGINEERING FEE	1,900.00	1,915.00	
ACCT:	4293	BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)		27,210.00	169,644.93	*
ACCT:	42	LICENSES, PERMITS & FEES		27,210.00	169,644.93	**
103500061808	6503	4391902	LATE FEE - ENG/ARCH	1,500.00	12,040.00	
ACCT:	4391	FINES (NON-GOVERNMENTAL)		1,500.00	12,040.00	*
ACCT:	43	FINES, FORFEITS & PENALTIES		1,500.00	12,040.00	**
103500061808	6503	4920045	NONOPERATING REVENUES	.00	33,800.37	
ACCT:	4920	NONOPERATING REVENUE		.00	33,800.37	*
ACCT:	49	OTHER REVENUE		.00	33,800.37	**
CNTR:	103500061808			28,710.00	215,485.30	***
COMP:	6503			28,710.00	215,485.30	****
B UNIT:	1035			28,710.00	215,485.30	*****

## 3.0 Information

## 3.1 Approvals Issued

### 3.1.1 Intern Certificates Issued

Meeting Date: January 24, 2025

#### Engineering Interns

<b>Name</b>	<b>Certificate #</b>
Tate Walerius	13640
Dawson Kenoyer	13641
Ethan Pitlick	13642
Marcus Martinez	13643
Carter Amland	13644
Taylor Hojer	13645
Chayce Grindle	13646
Cecilia Kouri	13647
Clara Robinson	13648
Benjamin Lewis	13649
Baumann Jared	13650
Brian Duval	13651
Rachel Janovy	13652
Jack Roering	13653
Jonah Coffel	13654
Connor Gress	13655
Nathan Lawrence	13656
Ty Schneider	13657
Grant Brewer	13658
Tavis Allam	13659
Bayley Colemer	13661
Christian Hammond	13662
Ryan Olson	13663
Abbey Larson	13664
Jacob Case	13665
Erik Ode	13666
Kalen Meyer	13667
Nathan Springer	13668
Joseph Fier	13669
Nathan Kuehl	13670
Matthew Anderson	13671
Christopher Schultz	13672
Justin Merriman	13673

### 3.1.1 Intern Certificates Issued

*Meeting Date: January 24, 2025*

Jaxon Kampshoff	13674
Nathan Halstead	13675
Mason Bierema	13676
Dylan Zellmann	13677
Quentin Strohm	13678
Mark Hague	13679
Grace Clark	13680
Joshua Lamb	13681
Devin Hemmelman	13682
Philip Baker	13683
Kayla DeBeer	13684
Jaydon Estebo	13685
Cody Larson	13686
Landen Knoshal	13687
Quincy Ford	13688

### Surveying Interns

<b>Name</b>	<b>Certificate #</b>
Parker Houser	13639

If something appears to be missing, please remain patient as we are still learning the new system.

### 3.1.2 Licenses Issued by Exam

Meeting Date: January 24, 2025

#### Principles and Practice of Engineering Exam

Name	License
Adam Dando	17425

#### Principles and Practice of Surveying Exam

Name	License
Zachery Hartung	17426

#### Architecture by Exam

Name	License

#### Landscape Architect by Exam

Name	License

#### Petroleum Release by Exam

Name	License

If something appears to be missing, please remain patient as we are still learning the new system.

### 3.1.3 Licenses Issued by Comity

Meeting Date: January 24, 2025

#### Architects

<b>Name</b>	<b>License #</b>
Michael Budzyn	17336
Eric Marx	17337
Paul Michell	17338
joel torielli	17339
Scott Freimuth	17347
Robert Ekstrom	17373
Keith Fagan	17374
Brett Greene	17375
Tom Poulos	17376
Chad Saleeby	17377
Karla Smalley	17378
Robert Stuckey	17379
Hans Thomas	17380
First Name Last Name	17381
Gretchen Camp	17415
Chad Holtzinger	17416
Stephen Krause	17417
Steve Miller	17418
Todd Arend	17419
Bianca Doerschlag	17420
Aaron Fox	17421
Timothy Nielsen	17422
MICHAEL PRINCE	17423

#### Landscape Architects

<b>Name</b>	<b>License #</b>

#### Engineers

<b>Name</b>	<b>License #</b>
Yaad Rahman	17340
RYAN MAGALANG	17341
Amanda Williams	17342
Theodore Seeley	17343

### 3.1.3 Licenses Issued by Comity

*Meeting Date: January 24, 2025*

Ezekial Hilmoe*	17344
Kyle Werning	17345
Elliott Petri	17346
Morgan Bourgault	17348
Matthew Brooks	17349
Stephen Butler	17350
Reed Case	17351
Edgar Cuellar	17352
William Doerr	17353
Jeremy Egger	17354
Michael Ford	17355
craig german	17356
Brandon Hofstead	17357
Joseph Iovinelli	17358
Canelo Jorge	17359
David Keleher	17360
Thomas Lehner	17361
Michael McNutt	17362
Matthew Mendenhall	17363
Ryan Miller	17364
Bridget Osborn	17365
Sang-Cheol Kim	17366
Jessica Simonson	17367
Bryan Starr	17368
Zachary Taylor	17369
Peter Walker	17370
Garrett Zimmer	17371
Manik Arora	17382
Jeffrey Bregman	17383
Samuel Campbell	17384
William Elliott	17385
Ryan English	17386
THOMAS KENDRICK	17387
Vatsal Shah	17388
Matthew Sink	17389
Thomas Wilson	17390
Jason Andejaski	17391
Robert Baltar	17392
Jordan Bennett	17393
Timothy Campbell	17394



### 3.1.3 Licenses Issued by Comity

*Meeting Date: January 24, 2025*

Daniel Carpenter	17395
Logan Cook	17396
Saurabh Desai	17397
Tyler Doil	17398
Brett Friedman	17399
Jason Glasgow	17400
Bradley Hartmann	17401
Peter Hassebrook	17402
Amara Hildebrand	17403
Erik Johnson	17404
Kevin Lasky	17405
Eugene Lopez-Ona	17406
John Martin	17407
Thomas McCall	17408
Brian Moellenhoff	17409
Bryan Moen	17410
Michael Moore	17411
Eric Osterdyk	17412
John Ostola	17413
Todd Spencer	17414

### Surveyors

<b>Name</b>	<b>License #</b>
Tobin Roberts	17372

If something appears to be missing, please remain patient as we are still learning the new system.

### 3.1.4 Business Licenses Issued

Meeting Date: January 24, 2025

<b>Business Name</b>	<b>License #</b>
Charles E. Jarrell Contracting Co. Inc.	09119
ANS Geo, Inc.	09118
Hoskinson Construction SD, LLC	09117
Moen Engineering Consultants Inc	09116
Eugene Lynne	09115
CM Mission Critical Engineering	09114
Kansas City Structural Steel	09113
Arora Engineers, LLC	09112
Brown Tank LLC.	09111
Tarantino Engineering Consultants	09110
Salmons P.C.	09109
Turnkey Processing Solutions, LLC	09108
Manhard Consulting, Ltd.	09107
McGillin Architecture, Inc - MAI	09106
Viterra USA, LLC	09105
H5 Solutions LLC	09104
Hans Thomas & Associates	09103
Robert A. Stuckey	09102
Williams Associates Architects, Ltd.	09101
Abbot Studios architects+planners+designers, LLC	09100
urban-gro Engineering, Inc.	09099

If something appears to be missing, please remain patient as we are still learning the new system.

### 3.1.5 Approved to Schedule Exam

Meeting Date: January 24, 2025

#### Fundamentals of Engineering Exam

Last Name	First Name
AL Razi	Arib
Alkurtar	Mehmet
Amor	George
Arnold	Cheylee
Bain	Ryan
Bertsch	Colin
Bilbruck	Alexander
Birch	Matthew
Bonneau	Donald
Bowman	Eli
Braaten	Isaac
Braun	David
Brett	Elkin
Buchholz	Brady
Burch	Jonathan
Camp	Davis
Collins	Jessie
Darnell	Katelyn
Davidson	Katrina
Dill	Nicholas
Dueter	Jaden
Enga	Jens
England	Matthias
Evenson	Trew
Flesner	Jack
Garret	Hudson
Gibbs	William
Golden	Elizabeth
Grimes	Jackson
Guernsey	Joshua
Gustin	Samuel
Hagel	Emma
Hakeman	Austin
Hall	William
Hansmann	Owen
Heersink	Gabriel
Houchin	Kyle
Houlette	Justin

### 3.1.5 Approved to Schedule Exam

*Meeting Date: January 24, 2025*

Howard	Micah
Hughes	Lane
Janovy	Rachel
Johnson	Adam
Kadlecik	Hunter
Kahler	Davin
Ketel	Justin
Kocer	Landon
Kocer	Luke
Konechne	Jake
Larson	Jacob
Luedtke	Abraham
Maag	Matthew
Markle	Walter
McQuistan	Madalyn
Nedved	Isaac
Neto	Clovis
Nicholas	Davey
Peasley	Claire
Quammen	Justin
Rath	Joshua
Rentschler	William
Rivera	Isis
Rodriguez	Ashley
Ruhrer	Nicholas
Rust	Vera
Schroeder	Haley
Smith	Luke
Specht	Brody
Spies	Samuel
Stenstadvolden	Owen
Studer	Haiden
Tirpack	Cameron
Vander Poel	Danielle
Vogt	Conner
Voller	Veronica
Von Bank	Seth
Wattier	Max
Winch	Randall
Budden	Aubren
Lee	Kenny
Kimuyukilonzo	Noah

### 3.1.5 Approved to Schedule Exam

Meeting Date: January 24, 2025

Paschke	Dustin
---------	--------

#### Fundamentals of Surveying Exam

Last Name	First Name
Perry	Nathan

#### Principles and Practice of Engineering Exam

Last Name	First Name
Kepler	Justin
Miller	Nathan
Werning	Kyle

#### Principles and Practice of Surveying Exam

Last Name	First Name
Cropsey	Korder
Folk	Brandie
Klapperich	Carter
Lampert	Zachary
Lundy	Michael
Musick	Caleb
Olson	Culy
Salazar	Anne
Schlagel	Austin

If something appears to be missing, please remain patient as we are still learning the new system.

## 4.0 Activities Report

**ACTIVITIES REPORT FOR THE YEAR 2024**

DATE	ASSESSOR			AR			AR/LA			LA			LS		
	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT
1/31	8	3	11	113	854	967	1	0	1	24	69	93	110	297	407
2/29	8	3	11	113	861	974	1	0	1	24	69	93	110	298	408
3/31	8	3	11	113	866	979	1	0	1	24	69	93	111	301	412
4/30	7	3	10	116	861	977	1	0	1	24	67	91	112	301	413
5/31															
6/30			11			986			1			92			415
7/31							1	0	1						
8/31			10			966	1	0	1			88			411
9/30															
10/31			10			969			1			90			420
11/30															
12/31			10			978			1			89			406

DATE	PE			PE/AR			PE/LS			PE/LS/R		
	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT
1/31	975	4206	5181	1	1	2	34	15	49	0	0	0
2/29	977	4243	5220	1	1	2	34	15	49	0	0	0
3/31	980	4250	5230	1	1	2	34	15	49	0	0	0
4/30	977	4279	5256	1	1	2	34	15	49	0	0	0
5/31												
6/30			5255			2			49			0
7/31												
8/31			5244			2			50			0
9/30												
10/31			5283			2			50			0
11/30												
12/31			5326			1			46			0

DATE	PE/R			REMIANIATOR			LICENSEES			BUSINESS		
	RES	NON	TOT	RES	NON	TOT	RES	NON	TOTAL	RES	NON	TOT
1/31	11	3	14	17	20	37	1296	5468	6764	252	2395	2647
2/28	11	3	14	17	20	37	1298	5513	6811	252	2406	2658
3/31	11	3	14	17	21	38	1302	5529	6831	254	2423	2677
4/30	11	3	15	18	21	39	1302	5553	6855	254	2610	2864
5/31												
6/30			15			39			6866			2645
7/31												
8/31			15			39			6826			2599
9/30												
10/31						39			6879			2585
11/30												
12/31			15			39			7638			2534

		JAN	FEB	MAR	APR	MAY	JUNE
Business		2647	2658	2677	2864		
Active		6764	6811	6831	6855		
Inactive		260	260	260	259		
Retired		188	188	188	186		
<b>TOTAL</b>		<b>9859</b>	<b>9917</b>	<b>9956</b>	<b>10164</b>		

		JULY	AUG	SEPT	OCT	NOV	DEC
Business		2645	2599		2585		2534
Active		6866	6826		6879		7638
Inactive		252	249		253		8284
Retired		181	171		184		269
<b>TOTAL</b>		<b>9944</b>	<b>9845</b>				<b>18725</b>



## 5.0 Decoupling Update

RE: South Dakota Board of Technical Professions Adopts Decoupling of PE & PLS Exams from Experience Requirement

To whom it may concern:

The South Dakota Board of Technical Professions (BOTP) has adopted decoupling of the Professional Engineer (PE) and Professional Land Surveyors (PLS) exams from the experience requirement, effective Wednesday, Dec. 4, 2024.

This rule change allows individuals holding an Engineer Intern (EI) or Land Surveyor Intern (LSI) designation from any U.S. state or territory to take the PE or PLS exams before completing the traditional four-year experience requirement or applying for licensure.

Key Points of the Decoupling Process:

- **Eligibility:** Candidates must hold an EI or LSI designation.
- **No Pre-Approval Required:** Candidates are no longer required to submit a pre-approval application or fee to the Board. They may directly register for the PE or PLS exams through their MyNCEES accounts. <https://account.ncees.org/>
- **Streamlined Registration:** During registration, candidates can select their preferred exam location and schedule an available exam date.

Passing the PE or PLS exam does not automatically grant licensure nor grant the right to use the titles “Professional Engineer” or “Professional Surveyor.” Candidates must still meet all BOTP licensure requirements which generally include:

- Satisfy educational requirements (e.g., a 2- or 4-year degree depending on the discipline).
- Pass the EI or LSI exam.
- Complete four years of mentored experience verified by a licensed professional.
- Pass the PE or PLS exam.
- Pass South Dakota-specific exams.
- Submit a complete application, pay applicable fees, and comply with all BOTP rules and deadlines.

The BOTP’s decision to decouple the PE and PLS exams aligns with national trends and NCEES recommendations providing greater flexibility for candidates, enabling them to take exams earlier.

For detailed information on licensure requirements, visit [BOTP Licensing Requirements](#) or contact BOTP at 605.394.2510.

## Frequently Asked Questions (FAQ)

1. **What is decoupling?**

Decoupling allows candidates to take the PE or PLS exams before completing the traditional four-year experience requirement and prior to applying for licensure.

2. **Who is eligible to take advantage of decoupling?**

Anyone holding an EI or LSI designation from any U.S. state or territory is eligible.

3. **How do I register for the PE or PLS exam?**

You can register and schedule your exam through your MyNCEES account. No pre-approval from the BOTP is required.

4. **Does passing the PE or PLS exam mean I'm licensed?**

No. Passing the exam is just one step in the licensure process. You must still meet all other requirements, including completing four years of experience, passing South Dakota-specific exams, and submitting a full application to the Board.

5. **Why was this change made?**

The BOTP adopted decoupling to make the licensure process more flexible, encouraging candidates to take the PE and PLS exams at the most appropriate time for them. This change is intended to increase the number of qualified licensed engineers and surveyors in South Dakota.

6. **Does this change reduce the requirements for licensure?**

No. Decoupling does not alter the rigorous standards for education, experience, and examination required for licensure. It simply allows a candidate to take the exams earlier in their career.

7. **How does this benefit candidates?**

Candidates can take the exams when they are academically and professionally ready, often shortly after graduation, reducing delays and keeping them engaged in the licensure process.

8. **Where can I find more information?**

For detailed information on licensure requirements, visit [BOTP Licensing Requirements](#) or contact BOTP at 605.394.2510.

## 6.0 Fundamentals of Surveying Requirements/Comity

## 7.0 Executive Direct Report

## 8.0 Executive Session pursuant to SDCL 1-25-2



SOUTH DAKOTA  
DEPT. OF LABOR  
& REGULATION

## BOARD OF TECHNICAL PROFESSIONS

2525 W. Main St., Suite 211 | Rapid City, SD 57702

Tel: 605.394.2510 | Fax: 605.394.2509 | [sdbtp@state.sd.us](mailto:sdbtp@state.sd.us)

[dlr.sd.gov/btp](http://dlr.sd.gov/btp)

## 9.0 Upcoming Meetings

## Upcoming Meetings

Organization	Date	Meeting	Location	Attendees	Funded by:
<b>2025 Meetings</b>					
CLARB	September 18-20, 2025	Annual Meeting	TBD <i>Region 2</i>		
NCARB	February 28-March 1	NCARB Regional Summit	Philadelphia, PA		NCARB
NCARB	TBD	NCARB Annual Meeting	TBD		NCARB
NCEES	May 15-17, 2025	Joint Central/Western Zone Meeting	Albuquerque, NM		NCEES
NCEES	August 19-22, 2025	Annual Meeting	New Orleans, LA		NCEES
<b>2026 Meetings</b>					
CLARB	September 17-19, 2026	Annual Meeting	TBD <i>Region 3</i>		
NCARB	TBD	NCARB Regional Summit	TBD		NCARB
NCARB	TBD	NCARB Annual Meeting	TBD		NCARB
NCEES	TBD	Central Zone Meeting	TBD		NCEES
NCEES	TBD	Annual Meeting	TBD		NCEES
<b>2027 Meetings</b>					
CLARB	September 23-25, 2027	Annual Meeting	TBD <i>Region 4</i>		
<b>2028 Meetings</b>					
CLARB	September 14-16, 2028	Annual Meeting	TBD <i>Region 5</i>		

**BOARD FUTURE MEETING DATES (All Times are Mountain Time)**



## 10.0 Adjourment