

Board Agenda
SOUTH DAKOTA BOARD OF TECHNICAL PROFESSIONS

Friday, January 20, 2017
Board Office, Clock Tower Plaza
2525 W. Main St., Suite 211, Rapid City, SD

Board members review applications at 8:00 A.M.

Roll Call at 8:30 A.M.

Agenda Items:

- 1) Approval of November 18, 2016 Minutes (Motion)
- 2) Approval of vouchers since last meeting (Motion)
- 3) Activities report ending December, Review of Deposits & Quarterly report (FYI)
- 4) Investigation reports
- 5) Old Business
- 6) New Business
- 7) PDH Audits (Motion)
- 8) Approval of passing Examinees from (Appendix A, Motion)
- 9) Approval to take the NCEES Examinations as available (Appendix B, Motion)
- 10) Approval of applicants by examination: AR (Appendix C, Motion)
- 11) Approval of Comity applications (Appendix D, Motion)
- 12) Approval of Business applications (Appendix E, Motion)
- 13) Review previous comity, business, second exam applications (Appendix F Motion)
- 14) Annual, zone, committee meeting reports & upcoming meetings
- 15) Correspondence
- 16) Future board meeting schedule
- 17) Adjournment (Motion)

AGENDA ITEM #1 APPROVAL OF NOVEMBER 18, 2016 BOARD MEETING MINUTES (MOTION)*

AGENDA ITEM #2 APPROVAL OF VOUCHERS SINCE LAST MEETING (MOTION)

AGENDA ITEM #3 ACTIVITIES REPORT ENDING DECEMBER 2016, REVIEW OF DEPOSITS & QUARTERLY REPORT (FYI)*

AGENDA ITEM #4 INVESTIGATION REPORTS

Case 15-03 Practice without CoA – AR- Legal counsel to generate Assurance of Voluntary Compliance. Assurance of Voluntary Compliance signed by licensee. Ready for Board approval and Chairman's signature.

Case 15-05 Practice without CoA – PE – Consent agreement rejected will need to schedule hearing

Case 15-09 Business entity allowing unlicensed practice – Legal counsel reviewing. Assurance of Voluntary Compliance signed by license holder. Ready for Board approval and Chairman's signature.

Case 17-01 Lack of reporting discipline – PE – Under discussion by investigative committee

Case 17-02 Construction Administration Issue – AR – Need Board member assigned.

AGENDA ITEM #5 OLD BUSINESS

*Action Items – reports
*Rule 20:38:29:03 – Deadlines
*Regional Agreement Information Collection Request
NCARB ARE Update
*NCEES Call for Awards Nominations – Draft of Nomination for Board review
NCARB BOD Brief
*SDSU to offer new Engineering Certificate
CLARB Updates to LARE
NCARB National Architect
NCARB Update (formerly CEO Update)
NCARB Press Release
NCARB ARE 5.0 is here

AGENDA ITEM #6 NEW BUSINESS

Board Positions to be reappointed in 2017
Jeff Nelson, AR; John S. (Steve) Peters, LS; Mike Albertson, PE; Dennis Micko, PE
*Request Approval of Hours – Northern Technologies, LLC
*NCARB Update
*NCEES Central Zone Award application
*NCARB Nominations and Elections
*NCARB FY18 Member Board Executive Director Position
*NCEES Future Changes to Exams and Supporting Materials
*NCARB Regional Summit
*CLARB Member Board E-News
*NCARB Board Vacancy Recommendation Form – Public Member
*NCARB MRA with Australia and New Zealand
*NCARB Update

AGENDA ITEM #7 PDH AUDITS (MOTION)

NEW AUDITS

Frederick John Barbour, AR
Craig L. Blahut, PE
Garrett D. Gill, LA
Dennis Ivan Haag, PE
Glenn Richard Howard, LS
Travis R. Jacobson, LS
Anthony Lee Knievel, LS
Mark J. Maxwell, PE
Kim D. Otten, AR
Stephen John Rivard, PE
Craig Alden Snelling, PE
Nicholas S. Sperides, AR #
James L. Wendte, PE

REVIEW PREVIOUS AUDITS

Curtis D. Dieren, PE #
Michael Kevin Eddings, R
Jeffery Gordon Hines, PE
Randall J. Peppersack, LS
Boyd Nolan Poppen, LS
Jeffrey Allen Renken, PE #
Ronald A. Roberts, PE #

SDBOTP did not receive any documents
^ Mandatory

AGENDA ITEM #8 APPROVAL OF PASSING EXAMINEES. (MOTION)

See Appendix A

AGENDA ITEM #9 APPROVALS TO TAKE THE NCEES EXAMINATIONS AS AVAILABLE. (MOTION)

See Appendix B

AGENDA ITEM #10 APPROVAL OF APPLICANTS BY EXAMINATION: AR (MOTION)

See Appendix C

AGENDA ITEM # 11 APPROVAL OF COMITY APPLICATIONS (MOTION)

See Appendix D

AGENDA ITEM # 12 APPROVAL OF BUSINESS APPLICATIONS (MOTION)

See Appendix E

AGENDA ITEM #13 REVIEW PREVIOUS & SECOND EXAM APPLICATIONS (MOTION)

See Appendix F

AGENDA ITEM #14 ANNUAL, ZONE, COMMITTEE REPORTS & UPCOMING MEETINGS*

UPCOMING - Feb. 3-4, 2017 – NCEES BPA / MBE Meeting – Atlanta, GA (Peters, Patterson

March 9 – 11, 2017 – NCARB Regional Summit; Jersey City, NJ (Nelson, Williams; Patterson)
Motion to attend.

May 18-20, 2017 – NCEES Central/Western Zone Joint Interim Meeting
Denver, CO (Micko, Albertson, Peters, Thingelstad, and Patterson) Motion to attend

AGENDA ITEM #15 CORRESPONDENCE (FOR REVIEW AND DISCUSSION, IF DESIRED)

Compliments

*LSBAE – Teeny Simmons Announcement

*NCARB National Architect

*NCEES Candidate for Treasurer

*NCARB Statement Regarding ABA (American Board of Architecture)

Other various board correspondence/Email

AGENDA ITEM #16 FUTURE BOARD MEETING SCHEDULE

March 17, May 12, July 14, September 15 & November 17

AGENDA ITEM #17 ADJOURNMENT (MOTION)

Meeting Minutes
SOUTH DAKOTA BOARD OF TECHNICAL PROFESSIONS

Friday, November 18, 2016

Board Office, Clock Tower Plaza

2525 W. Main St., Suite 211, Rapid City, SD

The South Dakota State Board of Technical Professions held its regular meeting on Friday, November 18, 2016 in its Board Room; Clock Tower Plaza, Rapid City, South Dakota. Chairman Steven Williams presided.

Chairman Williams called the meeting to order at 8:30 a.m. Mountain Time

The following Board members were present: Chairman Steve Williams, Vice Chairman Steve Peters, Secretary Mike Albertson, Dennis Micko, and Steve Thingelstad. Board members Jeffrey Nelson and Alissa Matt attended the meeting by phone. Staff Attorney Graham Oey also attended by phone. Others present were guests Brian Jenner, South Dakota Engineering Society; John Riker, AIA South Dakota Advocacy Committee; Michael Bender, American Society of Landscape Architects (ASLA) Great Plains Chapter (GPC); Chris Brandriet, ASLA GPC; Matt Fridell, ASLA GPC; Eirik Heikes, ASLA GPC; and staff members Kathryn Patterson, Tamara Moore, and Susan Neuf.

Motion: By Albertson, seconded by Micko to move Agenda Item #6 Landscape Architect Request to Speak to the front of the agenda.

Action: 7-0 AYE (Albertson, Matt, Micko, Nelson, Peters, Thingelstad, and Williams), taken by roll call.

Eirik Heikes and Michael Bender spoke to the board about their interest and efforts in adding a landscape architect to the board. ASLA GPC is working to change South Dakota codified law to add a landscape architect representative to the South Dakota Board of Technical Professions which would give them voting rights at CLARB conferences. ASLA GPC is a three-state chapter; Nebraska, North Dakota and South Dakota. According to Eirik Heikes, of the three states South Dakota is the only state without a Landscape Architect on the Board or legislation in the process of being enacted to allow a position for Landscape Architects on the Board.

Agenda Items:

- 1) Approval of September 23, 2016 Minutes (Motion)
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- 5) Old Business
- 6) New Business
- 7) PDH Audits (Motion)
- 8) Approval of passing Examinees (Appendix A, Motion)
- 9) Approval to take the NCEES Examinations as available (Appendix B, Motion)
- 10) Approval of Comity applications (Appendix C, Motion)
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- 12) Annual, zone, committee meeting reports & upcoming meetings
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- 14) Future board meeting schedule
- 15) Adjournment (Motion)

AGENDA ITEM #1 APPROVAL OF SEPTEMBER 23, 2016 BOARD MEETING MINUTES (MOTION)

Motion: By Albertson, seconded by Micko for approval of September 23, 2016 Board Meeting Minutes.

Action: 7-0 AYE (Albertson, Matt, Micko, Nelson, Peters, Thingelstad, and Williams), taken by roll call.

AGENDA ITEM #2 APPROVAL OF VOUCHERS SINCE LAST MEETING (MOTION)

Motion: By Micko, seconded by Peters for approval of vouchers since last meeting.

Action: 7-0 AYE (Albertson, Matt, Micko, Nelson, Peters, Thingelstad, and Williams), taken by roll call.

AGENDA ITEM #3 ACTIVITIES REPORT ENDING OCTOBER 2016, REVIEW OF DEPOSITS & QUARTERLY REPORT

The Board discussed activities report ending October 2016, conducted a review of deposits, and found everything to be in order.

AGENDA ITEM #4 INVESTIGATION REPORTS

Case 09-06 CLOSED - Competency and Professional Conduct – South Dakota Supreme Court dismissed appeal application – Professional license of Michael J. Ollerich, # 3211, is permanently revoked per Board order.

Case 15-03 Practice without CoA – AR – Legal counsel to generate Assurance of Voluntary Compliance

Case 15-05 Practice without CoA – PE – Consent agreement sent – rejected – will need to hold hearing in conjunction with the January 20, 2017 board meeting.

Case 15-09 Business entity allowing unlicensed practice – Response received, sent to legal counsel for review.

Case 17-01 Lack of reporting discipline - PE – Under discussion by investigative committee

AGENDA ITEM #5 OLD BUSINESS

Action Items:

Item 1 – Update of Building Officials Guide; Update info for posting to website. Board reviewed draft and suggested changes; will review revised draft at next board meeting.

Item 2 – Outreach to association of counties, county commissioners, and/or rural permitting agents; Pursue outreach to benefit from Board knowledge with contact to be made upon completion of updated Building Officials Guide.

Item 3 – Rewrite of Petroleum Release Exam; Update with new references; new questions; and separate exam for Assessor and Remediator. Draft exams disseminated at 11/18/16 board meeting. Thanks expressed by the Board for all the work the South Dakota Association of Environmental Professionals put in on drafting these two exams.

Item 4 – Use of Board reserve funds. Currently researching how to set up and award monies to cover a partial cost of fundamental exams; researching companies to provide bids on upgrade of the Board's database.

Item 5 – Update of DLR Website & BTP Website. In progress. Completion is projected for December, 2016.

Item 6 – Update of Administrative Rules to allow for CBT of Principles of Surveying Exam. Hearing held 11/4/16; rules change approved. The board extended a thank you to Staff Attorney Oey for getting the legislative rule changes completed in a very short amount of time.

Item 7 – Research hiring of half time investigators – one East River and one West River. Position description sent to BHR for review – Contact made with prospective person.

Notice by Staff Attorney of Promotion

NCEES Exam Administration Visitors

FARB Focus Newsletter

NCARB CEO Update

CLARB Member Board E-News
NCEES Annual Meeting Summary of Motions
NCARB Fast Facts
NCEES Proposed Revisions to EAC Criteria –

Public review/comment was allowed through July 2016. The Engineering Accreditation Commission (EAC) is recommending the deadline for public review/comment be extended for another year.

Discussion on details vs plans

Calendar 2017 – Updated with Scheduled Board Meetings – Approved at September board meeting.

The Board briefly reviewed each of the above items.

AGENDA ITEM #6 NEW BUSINESS

Landscape Architect Request to Speak –

This item was moved to the front of the agenda.

Update on Rule 20:38:29:03 Deadlines –

Rules changes passed and will be implemented January 1, 2017.

Regional Agreement Information Collection Request -

The consensus of the board is to not support this agreement.

NCARB ARE Update

NCEES Call for Awards Nominations –

Call for nominations for NCEES National Service Awards. The completed nomination package(s) must be received at NCEES headquarters no later than January 31, 2017.

NCARB BOD Brief

SDSU to offer new Engineering Certificate –

South Dakota State University will begin offering an engineering graphics certificate in the fall of 2017 for students seeking industry-specific skill sets.

CLARB Updates to LARE –

Beginning with the April 2017 L.A.R.E. administration, the exam blueprint will be updated to provide greater detail within each section of the exam and will introduce new content focusing on maintenance, historical preservation, performance metrics and specialty plans. These updates will align the exam with current practice.

NCARB National Architect

NCARB Update (formerly CEO Update)

NCARB Press Release

NCARB ARE 5.0 is here

Items added at board meeting:

Posting of Hours for American Technical Services, Inc. Black Hawk Office -

Motion: By Albertson, seconded by Micko for approval of American Technical Services, Inc.'s Black Hawk Office posting of hours.

Action: 7-0 AYE (Albertson, Matt, Micko, Nelson, Peters, Thingelstad, and Williams), taken by roll call.

Initiated Measure 22 – The purpose of the memo was to outline changes in law brought about by IM22 pertinent to state employees. IM 22 contains 70 sections of amended or new law related to campaign contributions, public funding of campaigns, lobbying, and gifts to state employees and elected officials.

The Board briefly reviewed each of the above items.

AGENDA ITEM #7 PDH AUDITS (MOTION)

NEW AUDITS: Isaac Michael Anderson, PE; Raymond George Bozlee, LS; Curtis D. Dieren, PE; Michael Kevin Eddings, R; Sandra Diane Gay, AR; Timothy P. Gibbons, AR; William J. Jones, PE; Kenneth John Morgan, PE; Randall J. Peppersack, LS; Jorge Andres Pierson, AR; Boyd Nolan Poppen, LS; Jeffrey Allen Renken, PE; and Ronald A Roberts, PE.

Motion: By Micko, seconded by Albertson for approval of the audit of Isaac Michael Anderson, PE.

Action: 7-0 AYE (Albertson, Matt, Micko, Nelson, Peters, Thingelstad, and Williams), taken by roll call.

Motion: By Thingelstad, seconded by Peters for approval of the audit of Raymond George Bozlee, LS.

Action: 7-0 AYE (Albertson, Matt, Micko, Nelson, Peters, Thingelstad, and Williams), taken by roll call.

Motion: By Albertson, seconded by Micko for denial of the audit of Curtis D. Dieren, PE pending receipt of additional information.

Action: 7-0 AYE (Albertson, Matt, Micko, Nelson, Peters, Thingelstad, and Williams), taken by roll call.

Motion: By Albertson, seconded by Peters for denial of the audit of Michael Kevin Eddings, R pending receipt of information.

Action: 7-0 AYE (Albertson, Matt, Micko, Nelson, Peters, Thingelstad, and Williams), taken by roll call.

Motion: By Nelson, seconded by Thingelstad for approval of the audits of Sandra Diane Gay, AR Timothy P. Gibbons, AR, and Jorge Andres Pierson, AR.

Action: 7-0 AYE (Albertson, Matt, Micko, Nelson, Peters, Thingelstad, and Williams), taken by roll call.

Motion: By Micko, seconded by Albertson for approval of the audit of William J. Jones, PE.

Action: 7-0 AYE (Albertson, Matt, Micko, Nelson, Peters, Thingelstad, and Williams), taken by roll call.

Motion: By Micko, seconded by Albertson for approval of the audit of Kenneth John Morgan, PE.

Action: 7-0 AYE (Albertson, Matt, Micko, Nelson, Peters, Thingelstad, and Williams), taken by roll call.

Motion: By Peters, seconded by Thingelstad for denial of the audit of Randall J. Peppersack, LS pending receipt of information.

Action: 7-0 AYE (Albertson, Matt, Micko, Nelson, Peters, Thingelstad, and Williams), taken by roll call.

Motion: By Peters, seconded by Thingelstad for denial of the audit of Boyd Nolan Poppen, LS pending receipt of additional information.

Action: 7-0 AYE (Albertson, Matt, Micko, Nelson, Peters, Thingelstad, and Williams), taken by roll call.

Motion: By Micko, seconded by Albertson for denial of the audit of Jeffrey Allen Renken, PE, pending receipt of additional information.

Action: 7-0 AYE (Albertson, Matt, Micko, Nelson, Peters, Thingelstad, and Williams), taken by roll call.

Motion: By Micko, seconded by Albertson for denial of the audit of Ronald A. Roberts, PE, pending receipt of additional information.

Action: 7-0 AYE (Albertson, Matt, Micko, Nelson, Peters, Thingelstad, and Williams), taken by roll call.

REVIEW PREVIOUS AUDITS: Kevin M. Fravel, PE; Gordon Jeffery Hines, PE; Nathan Anthony Pesta, PE; and Travis Q. Vander Stouwe, PE.

Motion: By Micko, seconded by Albertson for approval of the audits of Kevin M. Fravel, PE; Nathan Anthony Pesta, PE; and Travis Q. Vander Stouwe, PE.

Action: 6-0 AYE (Albertson, Matt, Micko, Peters, Thingelstad, and Williams), taken by roll call.

Gordon Jeffery Hines, PE, has until January 3, 2017 to provide additional information as requested.

Board member Nelson phone dropped call and did not vote.

AGENDA ITEM #8 APPROVAL OF PASSING EXAMINEES FROM SEPTEMBER AND OCTOBER. (MOTION)

Motion: By Micko, seconded by Albertson for approval of the examinees for passing the Fundamentals of Engineering (FE) Exam.

Action: 6-0 AYE (Albertson, Matt, Micko, Peters, Thingelstad, and Williams), taken by roll call.

Issue Date	Name	Certificate #	Exam	Exam Date
09/20/2016	Mergen, Cory	E-12130	FE	09/07/2016
10/06/2016	Worman, Joseph Anthony	E-12131	FE	10/01/2016
10/12/2016	Schrankler, Brandt Thomas	E-12132	FE	10/08/2016
10/13/2016	Kroeber, Devin	E-12133	FE	10/13/2016
10/20/2016	Dulal, Rohit Vinod	E-12134	FE	10/15/2016
10/20/2016	Fowle-Ludlow, Kyle Adrian	E-12135	FE	10/15/2016

Motion: By Peters, seconded by Thingelstad for approval of the examinees for passing the Fundamentals of Surveying (FS) Exam.

Action: 6-0 AYE (Albertson, Matt, Micko, Peters, Thingelstad, and Williams), taken by roll call.

Issue Date	Name	Certificate #	Exam	Exam Date
09/09/2016	Christianson, Eric Joseph	S-12129	FS	08/31/2016

AGENDA ITEM #9 APPROVALS TO TAKE THE NCEES EXAMINATIONS AS AVAILABLE. (MOTION)

Motion: By Micko, seconded by Albertson for approval of the examinees to take the Fundamentals of Engineering (FE) Exam.

Action: 6-0 AYE (Albertson, Matt, Micko, Peters, Thingelstad, and Williams), taken by roll call.

Name	Exam
Ahimbisibwe, Bob Edwin	FE
Al Qubbej, Ali Maher	FE
Amundson, Samuel James	FE
Bakker, Andrew	FE

Name	Exam
Mahmoud, Abdelrahman	FE
Marier, Zachary Donald	FE
Mattison, Lance Kent	FE
Melancon, Steven	FE

Name	Exam
Capraro, Trent William	FE
Cook, Justin Dale	FE
Degu, Adebabay Mulat	FE
DeJong, Austin James	FE
Elshahat, Omar	FE
Fleming, Alex Ray	FE
Henning, Bret John	FE
Ho, Viet Tran Ngoc	FE
Hoban, Will Patrick	FE
Ireland, Seth L.	FE
Iverson, John Kevin	FE
Iverson, Sylvia Grace	FE
Kane, Spencer	FE
Kolbet, Evan Michael	FE
LaBay, Steven Ryan	FE
Laird, Jacob Dillon	FE
Lansman, Seth	FE
Limbach, Andrew Porter	FE
Logeais, Thomas	FE
Long, Alexis Joy	FE
MacDonald, Sydney Claire	FE

Name	Exam
Monjardim Rosa, Isamin	FE
Morem, Mitchell	FE
Needs, Bryan Ray	FE
Newkirk, Joseph	FE
Pena, Mario Velez	FE
Pence, Mitchell Jon	FE
Peyton, Kylie Susanne	FE
Priebe, Traxton	FE
Reed, Kaitlin Teal	FE
Schuhwerck, Jerome	FE
Sorger, Samuel Lee	FE
Simpson, James	FE
Spencer, Sandy Alroy	FE
Thyen, Andrew John	FE
Timm, Tasha	FE
Vanderbush, Jordan Blake	FE
VanGerpen, Luke	FE
Wakefield, Matthew Jon	FE
Weber, Jason	FE
Weddington, Zachary Hunter	FE
West, Conrad Leon	FE

AGENDA ITEM #10 APPROVAL OF COMITY APPLICATIONS. (MOTION)

Motion: By Williams, seconded by Micko for approval of the following Architects (AR) by comity.

Action: 6-0 AYE (Albertson, Matt, Micko, Peters, Thingelstad, and Williams), taken by roll call.

Date Licensed	Name	City	State	Profession	#
11/18/2016	Berz, Robert	Chesapeake	VA	AR	13105
11/18/2016	Dallabattista, Mauro	Tulsa	OK	AR	13106

Date Licensed	Name	City	State	Profession	#
11/18/2016	Fiskness, Rhet Lincoln	Fargo	ND	AR	13107
11/18/2016	Graton, Gregg Steven	St. Louis Park	MN	AR	13108
11/18/2016	Gschneidner, Edward	Minnetonka	MN	AR	13109
11/18/2016	Huber, Michael George	Hudson	WI	AR	13110
11/18/2016	Johnson, Dan P.	Omaha	NE	AR	13111
11/18/2016	Johnson, Jennifer W	Rapid City	SD	AR	13112
11/18/2016	Mackenzie, Kenneth James	Abington	PA	AR	13113
11/18/2016	Phassos, Gregory	Chicago	IL	AR	13114
11/18/2016	Phillips, Clay	Saint Louis	MO	AR	13115
11/18/2016	Pierson, Trevor P.	Belgrade	MT	AR	13116
11/18/2016	Walleisa, Julie Nicole	Albuquerque	NM	AR	13117

Motion: By Thingelstad, seconded by Peters for approval of the following Land Surveyors (LS) by comity.

Action: 6-0 AYE (Albertson, Matt, Micko, Peters, Thingelstad, and Williams), taken by roll call.

Date Licensed	Name	City	State	Profession	#
11/18/2016	Davis, Randy Michael	Cincinnati	OH	LS	13118
11/18/2016	Jordan, Dustin	Bowman	ND	LS	13119

Motion: By Micko, seconded by Albertson for approval of the following Professional Engineers (PE) by comity.

Action: 6-0 AYE (Albertson, Matt, Micko, Peters, Thingelstad, and Williams), taken by roll call.

Date Licensed	Name	City	State	Profession	#
11/18/2016	Abbas, Michael Dean	Cypress	TX	PE	13120
11/18/2016	Atluri, Uma Sankar	Irving	TX	PE	13121
11/18/2016	Berkheimer, Mark	Corona	CA	PE	13122
11/18/2016	Bruckner, Michael A	Omaha	NE	PE	13123
11/18/2016	Brungardt, Matthew	Overland Park	KS	PE	13124
11/18/2016	Bush, William Ross	Norcross	GA	PE	13125
11/18/2016	Cascia, Glen Michael	Pekin	IL	PE	13126
11/18/2016	Catchpool, Alan Lee	Eagan	MN	PE	13127
11/18/2016	Clinton, Kevin Daniel	Bloomington	MN	PE	13128
11/18/2016	Dahmash, Fadi Naim	Oklahoma City	OK	PE	13129
11/18/2016	Daut, Kevin Patrick	Valley Park	MO	PE	13130
11/18/2016	Deckard, Evan N	Naperville	IL	PE	13131
11/18/2016	Duckett, Mark R.	Coconut Creek	FL	PE	13132
11/18/2016	Forinash, P. Dennis	Johnston	IA	PE	13133
11/18/2016	Frooman, Steven Gregory	Rapid City	SD	PE	13134

Date Licensed	Name	City	State	Profession	#
11/18/2016	Gonzales, David Michael	Santa Fe	NM	PE	13135
11/18/2016	Hanke, Larry Dennis	Plymouth	MN	PE	13136
11/18/2016	Harrold, Keanan Jerry	Denver	CO	PE	13137
11/18/2016	Hastings, Kevin	San Diego	CA	PE	13138
11/18/2016	Howard, Adam Keith	Medicine Lake	MN	PE	13139
11/18/2016	Johannsson, Elias	Tulsa	OK	PE	13140
11/18/2016	Klein, Richard Butler	Centennial	CO	PE	13141
11/18/2016	Knodel, Phillip	Auburn	IN	PE	13142
11/18/2016	Lentz, Gordon J.	Houston	TX	PE	13143
11/18/2016	Lind, Jason Jeffrey	Farmington	MN	PE	13144
11/18/2016	Mahoney, Dustin Gregory	Lakewood	CO	PE	13145
11/18/2016	Malone, Daniel Vaughn	Madison	MS	PE	13146
11/18/2016	Maust, John Douglas	Burnsville	MN	PE	5450
11/18/2016	Mieczkowski, Joseph J.	Vestal	NY	PE	13147
11/18/2016	Motyko, Tony Edward	Cedar Rapids	IA	PE	13148
11/18/2016	Panek, Gregory Miles	Placentia	CA	PE	13149
11/18/2016	Perez, Lorenzo Antonio	Houston	TX	PE	13150
11/18/2016	Rodriguez, Kristen Leah	Austin	TX	PE	13151
11/18/2016	Sabraski, Steven Edward	Minneapolis	MN	PE	13152
11/18/2016	Safyan, Alexander Viktor	Plymouth	MN	PE	13153
11/18/2016	San Pedro, Chris Agno	Greer	SC	PE	13154
11/18/2016	Schwabauer, Jr., Warren Dale	Overland Park	KS	PE	13155
11/18/2016	Shaw, Lee Routt	Chouteau	OK	PE	13156
11/18/2016	Sherer, Daniel Aaron	Mendota Heights	MN	PE	13157
11/18/2016	Stout, Jeffrey A	Watertown	SD	PE	13158
11/18/2016	Swails, Stephen Larry	Iowa City	IA	PE	13159
11/18/2016	Weaver, David A	Hudsonville	MI	PE	13160
11/18/2016	William, Edward James	Chicago	IL	PE	13161
11/18/2016	Woolf, Douglass Irving	Minnetonka	MN	PE	13162

Motion: By Albertson, seconded by Micko for denial of the following Professional Engineer (PE) by comity based on lack of documented qualifying experience.

Action: 6-0 AYE (Albertson, Matt, Micko, Peters, Thingelstad, and Williams), taken by roll call.

Name	City	State	Profession
Bailey, Michael Daniel	Elkton	SD	PE

Motion: By Micko, seconded by Albertson for denial of the following Professional Engineer (PE) by comity based on lack of documented qualifying experience.

Action: 6-0 AYE (Albertson, Matt, Micko, Peters, Thingelstad, and Williams), taken by roll call.

Name	City	State	Profession
Conti, Antonio Marcel	Minot	ND	PE

Motion: By Albertson, seconded by Micko for denial of the following Professional Engineer (PE) by comity based on lack of documented qualifying experience.

Action: 6-0 AYE (Albertson, Matt, Micko, Peters, Thingelstad, and Williams), taken by roll call.

Name	City	State	Profession
Fussell, Michael Thomas	Missoula	MT	PE

Staff Attorney Oey left the meeting at 10:51 a.m.
Board member Nelson rejoined meeting via phone.

AGENDA ITEM # 11 APPROVAL OF BUSINESS APPLICATIONS (MOTION)

Motion: By Albertson, seconded by Thingelstad for approval of the following Business Applications.

Action: 7-0 AYE (Albertson, Matt, Micko, Nelson, Peters, Thingelstad, and Williams), taken by roll call.

Date Licensed	Company Name	City	State	Profession	#
11/18/2016	360 Engineering Group, PLLC	Tulsa	OK	PE	C-7528
11/18/2016	Arrow Survey Group, Inc.	Sheridan	WY	LS	C-7529
11/18/2016	Dekker/Perich/Sabatini, Ltd.	Albuquerque	NM	AR	C-7530
11/18/2016	Encompass v2	Missoula	MT	AR	C-7531
11/18/2016	Enercon Services, Inc.	Kennesaw	GA	PE	C-7532
11/18/2016	Gregg S. Graton - Architect	Minneapolis	MN	AR	C-7533
11/18/2016	Ivey Engineering	San Diego	CA	PE	C-7534
11/18/2016	Lund Engineering & Environmental, LLC	Sioux Falls	SD	PE	C-7535
11/18/2016	M&H Enterprises, Inc.	Houston	TX	PE	C-7536
11/18/2016	Mackey Mitchell Architects P.C.	Saint Louis	MO	AR	C-7537
11/18/2016	Mark Berkheimer, P.E. Mechanical Consulting	Corona	CA	PE	C-7538
11/18/2016	Materials Evaluation and Engineering, Inc.	Plymouth	MN	PE	C-7539
11/18/2016	Michael Huber Architects, LLC	Hudson	WI	AR	C-7540
11/18/2016	Nederveld, Inc.	Grand Rapids	MI	PE	C-7541
11/18/2016	Peak Power Engineering, Inc.	Santa Fe	NM	PE	C-7542
11/18/2016	Rhet Fiskness Architect, LLC	Fargo	ND	AR	C-7543
11/18/2016	SAC AE Design Group, Inc.	Chicago	IL	AR	C-7544
11/18/2016	Scott C. Woods & Associates, P.A.	Madison	MS	PE	C-7545

Date Licensed	Company Name	City	State	Profession	#
11/18/2016	SEL Engineering Services, Inc.	Pullman	WA	PE	C-7546
11/18/2016	Select Structural Engineering	Cedar Rapids	IA	PE	C-7547
11/18/2016	Solved Engineering LLC	Chicago	IL	PE	C-7548
11/18/2016	Subsurface Constructors, Inc	St. Louis	MO	PE	C-7549

Motion: By Albertson, seconded by Peters for denial of the following Business Application based on denial of the comity application of Antonio Conti.

Action: 7-0 AYE (Albertson, Matt, Micko, Nelson, Peters, Thingelstad, and Williams), taken by roll call.

Company Name	City	State	Profession
Antonio Conti	Minot	ND	PE

Motion: By Albertson, seconded by Micko for denial of the following Business Application based on denial of the comity application of Michael Thomas Fussell.

Action: 7-0 AYE (Albertson, Matt, Micko, Nelson, Peters, Thingelstad, and Williams), taken by roll call.

Company Name	City	State	Profession
Fussell Engineering Corp. Inc.	Missoula	MT	PE

AGENDA ITEM #12 ANNUAL, ZONE, COMMITTEE REPORTS & UPCOMING MEETINGS

PREVIOUS - 08/24/16 to 08/27/16 – NCEES Annual Meeting; Indianapolis, IN (Albertson, Micko, Peters, Thingelstad, Patterson) – Albertson & Peters not able to attend; Micko & Patterson as funded delegates; Thingelstad as first-time attendee

10/27/16 to 10/29/16 – NCARB Member Board Chair and Member Board Executive Summit – Columbus, OH (Williams & Patterson attended)

UPCOMING - 02/03/17 to 02/04/17 – NCEES Board Presidents Assembly and Member Board Administrators Meeting Summit – Atlanta, GA (Peters & Patterson)

Motion: By Micko, seconded by Thingelstad for approval of Peters and Patterson to attend NCEES Board Presidents Assembly and Member Board Administrators Summit in Atlanta, GA.

Action: 7-0 AYE (Albertson, Matt, Micko, Nelson, Peters, Thingelstad, and Williams), taken by roll call.

AGENDA ITEM #13 CORRESPONDENCE (FOR REVIEW AND DISCUSSION, IF DESIRED)

Compliments

Email question from applicant

Governor's Holiday announcement

NCEES Leadership visit 2017 – May 12, 2017 visit by NCEES Treasurer Gary Thompson.

Other various board correspondence/Email

The Board briefly reviewed each of the above items.

AGENDA ITEM #14 FUTURE BOARD MEETING SCHEDULE

January 20, March 17, May 12, July 14, September 15 & November 17, 2017

AGENDA ITEM #15 ADJOURNMENT (MOTION)

Motion: By Micko, seconded by Albertson to adjourn the meeting.

Action: 7-0 AYE (Albertson, Matt, Micko, Nelson, Peters, Thingelstad, and Williams).

There being no further business, at the hour of 11:00 a.m. the Board meeting of the South Dakota Board of Technical Professions adjourned.

Kathryn Patterson

Kathryn Patterson
Executive Director

Submitted by Susan Neuf, Secretary, SDBTP

DRAFT

ACTIVITIES REPORT FOR THE YEAR 2016

DATE	ASSESSOR			AR			AR/LA			LA			LS			PE			PE/AR		
	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT
1/31	6	4	10	108	747	855	1	0	1	17	37	54	117	278	395	908	3175	4083	1	3	4
2/28	6	4	10	108	745	853	1	0	1	17	37	54	117	277	394	908	3171	4079	1	3	4
3/31	6	4	10	110	757	867	1	0	1	18	38	56	117	282	399	912	3197	4109	1	3	4
4/30	6	4	10	110	754	864	1	0	1	18	38	56	117	280	397	912	3193	4105	1	3	4
5/31	7	4	11	112	756	868	1	0	1	18	38	56	118	279	397	932	3226	4158	1	3	4
6/30	7	4	11	112	754	866	1	0	1	18	38	56	117	278	395	921	3216	4137	1	3	4
7/31	8	4	12	113	764	877	1	0	1	18	37	55	118	285	403	924	3240	4184	1	3	4
8/31	8	4	12	113	761	874	1	0	1	18	39	57	115	286	401	923	3238	4161	1	3	4
9/30	8	3	11	117	774	891	1	0	1	18	39	57	115	286	401	923	3245	4168	1	3	4
10/31	8	3	11	116	770	886	1	0	1	18	39	57	115	287	402	919	3242	4161	1	3	4
11/30	7	3	10	117	765	882	1	0	1	18	39	57	111	282	393	913	3248	4161	1	3	4
12/31	7	3	10	114	753	867	1	0	1	18	38	56	110	279	389	909	3214	4123	1	3	4

DATE	PE/LA			PE/LS			PE/LS/R			PE/R			REMIADIATOR			LICENSEES			BUSINESS		
	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOTAL	RES	NON	TOT
1/31	0	1	1	63	16	79	1	1	2	14	8	22	21	20	41	1257	4290	5547	290	1971	2261
2/28	0	1	1	63	16	79	1	1	2	14	7	21	21	20	41	1257	4282	5539	290	1969	2259
3/31	0	1	1	63	16	79	1	1	2	14	7	21	22	20	42	1265	4326	5591	285	1977	2262
4/30	0	1	1	63	16	79	1	1	2	14	7	21	22	20	42	1265	4317	5582	284	1975	2259
5/31	0	1	1	63	16	79	1	1	2	14	7	21	22	19	41	1288	4351	5639	283	1978	2261
6/30	0	1	1	63	16	79	1	1	2	13	8	21	22	19	41	1276	4338	5614	283	1976	2259
7/31	0	1	1	63	16	79	1	1	2	13	8	21	22	19	41	1283	4377	5660	282	1996	2278
8/31	0	1	1	63	16	79	1	1	2	13	8	21	22	19	41	1279	4375	5654	280	1998	2278
9/30	0	1	1	63	16	79	1	1	2	13	8	21	22	19	41	1282	4395	5677	280	2011	2291
10/31	0	1	1	63	15	78	1	1	2	13	7	20	22	19	41	1277	4387	5664	279	2011	2290
11/30	0	1	1	62	15	77	1	1	2	13	6	19	22	19	41	1267	4382	5649	279	2006	2285
12/31	0	1	1	59	13	72	1	1	2	13	6	19	22	19	41	1256	4330	5586	276	1997	2273

	JAN	FEB	MAR	APR	MAY	JUNE
Business	2261	2259	2262	2259	2261	2259
Active	5547	5539	5591	5582	5639	5614
Inactive	240	239	240	242	242	245
Retired	169	169	170	170	171	171
TOTAL	8217	8206	8263	8253	8313	8289

	JULY	AUG	SEPT	OCT	NOV	DEC
Business	2278	2278	2291	2290	2285	2273
Active	5660	5654	5677	5664	5649	5586
Inactive	248	250	251	252	255	248
Retired	174	173	172	172	181	186
TOTAL	8360	8355	8391	8378	8370	8293

FINANCIAL COMPARISON FOR SECOND QUARTER JULY - DEC
FY2017

	FY2017	FY2016	FY2015	FY2014	FY2013	FY2012
BEGIN BALANCE	794,794.65	695,629.16	616,975.64	632,153.60	487,380.40	439,069.78
EXAMS	-	-	1,595.00	1,119.00	3,810.00	476.00
RENEWALS	165,080.00	108,840.00	174,240.00	104,330.00	155,480.00	87,310.00
APPLICATIONS	29,200.00	33,850.00	35,440.00	28,710.00	36,960.00	26,660.00
MISCELLANEOUS	100,574.59	6,530.00			135.00	115.00
LATE PENALTY	6,700.00	7,100.00	7,000.00	5,300.00	6,000.00	6,000.00
INTEREST	9,760.37	7,984.30	6,109.53	8,019.40	10,452.78	12,516.09
REVENUE	311,314.96	164,304.30	224,384.53	147,478.40	212,837.78	133,077.09
TOTAL REVENUE	1,106,109.61	859,933.46	841,360.17	779,632.00	700,218.18	572,146.09
WAGES/STAFF	53,599.37	34,611.24	50,561.27	47,892.05	39,667.60	35,434.04
WAGES/COMM	4,200.00	4,440.00	6,360.00	7,620.00	7,320.00	6,060.00
BENEFITS	20,767.45	12,783.65	20,128.06	17,859.44	13,492.14	11,847.57
TRAVEL/IN-STATE	2,009.37	4,866.36	3,084.09	5,119.34	5,942.35	4,625.17
TRAVEL/OUT	-	1,636.86	1,684.03	4,141.40	4,995.60	5,883.37
LEGAL FEES	18,012.33	14,270.50	30,196.92	7,961.30	5,942.12	4,447.60
CONSULTANTS	695.00		2,160.00	4,002.50		
DUES	5,095.00	5,180.00	11,680.00	11,680.00	11,065.00	10,955.00
EXAMS						
STATE SVCS	6,617.34	7,275.79	14,194.43	13,721.47	5,095.42	7,346.88
REGISTRATION	-	365.00	450.00	1,800.00	2,015.00	1,565.00
RENT/OFFICE	12,900.00	12,900.00	12,900.00	8,125.02	8,125.02	8,125.02
RENT/EXAMS	-					
RENT/EQUIP	827.82	552.66	912.66	636.33	852.66	636.00
EQUIP MTN	670.06	604.86	593.19	90.50	99.06	310.11
TELEPHONE	7,511.97	696.98	4,041.21	929.37	744.63	615.65
SUPPLIES	2,038.11	1,259.37	1,200.37	793.69	1,468.11	516.55
PRINTING	-					975.40
POSTAGE	10,000.00		5,000.00	5,000.00	5,000.00	5,000.00
BANK Chgs-Other Contractural	4,240.17	3,219.21	10,184.80	2,655.43	1,669.57	2,374.40
ADS	124.41			394.41		337.23
INSURANCE						
AUDITS						
MISC-Impressions	869.80	749.58	723.50	1,162.50	919.00	750.00
ASSETS-ComputersPrinters		4,431.40	7,330.25			
CREDIT CARD	114.85				28.34	99.75
OPER TRANS	3,783.92	2,216.54	2,724.11	3,047.92	3,036.97	2,621.88
TOT EXPENSES	154,076.97	112,060.00	186,108.89	144,632.67	117,478.59	110,526.62
END BALANCE	952,046.64	747,873.46	655,251.28	635,479.33	582,739.59	461,619.47

ACTION ITEMS

	Initial Date	Action	Decision	Responsible Person(s)	Status
1	05/31/2013	Building Officials Guide -- Outreach to assoc. of counties, co. commissioners, and/or rural permitting agents	Update information for posting to website - Pursue outreach to benefit from Board knowledge	Board / Building Officials	Presented to Board for Review 11/18/16
2	01/14/2015	Use of Board reserve funds	Contact state auditor for how funds may be used	Mike / Graham / Staff	Donations to foundations of SDSU & SDSMT?; AIA to submit proposal for AR
3	07/15/2016	Research hiring of half time investigators - one east river & one west river	Work with BOP to see if possible to change current position to a full-time position to be split between east & west river investigators	Board/Legal Counsel/Staff	In Progress - description sent to BHR for review - Contact made with Len N. - PDQ forms completed for BHR
4	12/07/2016	Rewrite Question No. 11 on Take Home Examination	Rewrite question to reflect changes in 36-18A-45 made and in effect 1/1/16 regarding computer generated seals	Board/Staff	New Item

as of 01/03/17

20:38:29:03. Deadlines. Applications complete with all required information and with payment of the required fee, must be filed with the executive director according to the following schedule of deadlines:

(1) Individual or business renewal or reactivation -- monthly on the last day of the month;

(2) Individual or business licensure -- January 1, March 1, May 1, July 1, September 1, and November 1;

(3) FE or FS examination -- January 1, March 1, May 1, July 1, September 1, and November 1;

(4) PE examination -- ~~January 1 and July 1;~~ January 1, March 1, May 1, July 1, September 1, and November 1;

(5) PS examination -- ~~January 1 and July 1;~~ January 1, March 1, May 1, July 1, September 1, and November 1;

(6) LARE -- January 1, March 1, May 1, July 1, September 1, and November 1;

(7) Petroleum release examination -- January 1, March 1, May 1, July 1, September 1, and November 1.

Source: 26 SDR 9, effective July 29, 1999; 29 SDR 95, effective January 6, 2003; 33 SDR 70, effective June 20, 2006; 34 SDR 107, effective October 31, 2007; transferred from § 20:38:13:03, 38 SDR 121, effective January 16, 2012; 40 SDR 121, effective January 7, 2014.

General Authority: SDCL 36-18A-22(1).

Law Implemented: SDCL 36-18A-22(1), 36-18A-33.

Regional Agreement Information Collection

Requesting Your Input

Thank you all again for discussing the potential for a Regional Agreement during the Annual Meeting.

The purpose of this collaborative effort is to explore an expedited licensure process in our regional states. In concept, if an applicant has been vetted by one state and meets established criteria per the regional agreement then participating states would accept that applicant through a shorter application and application process. There are still a lot of details to work out but a key first step is assessing what the regional states have in common. During the Thursday 9/25/16 breakfast, it was decided that Wyoming would begin collecting applicant qualification vetting information to help identify common criteria.

Attached are simple questions to help us start thinking.

If possible, we would like to have your input by November 30, 2016. If your board needs to take action before completing this survey, we would happily take your information after that date.

Please let us know by email to krista.wilson@wyo.gov if your board needs that additional time.

Again, thank you for your interest in pursuing expedited licensure.

Patterson, Kathryn

From: Sherrie Saunders
Sent: Tuesday, September 27, 2016 8:25 AM
Subject: 2017 Call for Awards Nominations
Attachments: 2017 Call for Awards Nominations Package.pdf

Good morning MBAs,

Attached is the 2017 Call for Awards Nominations memo and relevant forms. This information has been posted on MyNCEES. If you have any questions about this package, please feel free to contact me.

Kindest regards,
Sherrie

Sherrie Saunders, CAP-OM
Executive Assistant

NCEES

ncees.org



NCEES

advancing licensure for
engineers and surveyors

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2016-17
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Patrick J. Tami, P.L.S.
President-Elect

Gary W. Thompson, P.L.S.
Treasurer

Maurice L. Bowersox, P.E.
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Roy E. Shrewsbury II, P.S.
Northeast Zone Vice President

Theresa Hilliard Hodge, P.E.
Southern Zone Vice President

Brian R. Hanson, P.E.
Western Zone Vice President

Jerry T. Carter
Chief Executive Officer

September 27, 2016

MEMORANDUM

To: Member Boards, EPE Committee, EPS Committee, Exam Chairs

From: M.L. Love Jr., P.E., Chair, Committee on Awards

Re: Nominations for NCEES National Service Awards

The Committee on Awards is now soliciting nominations for the awards to be presented at the 96th annual meeting in Miami, Florida, on August 23-26, 2017. NCEES would like to recognize individuals who have made exceptional contributions and provided outstanding service to the organization. The NCEES national awards are the Distinguished Service Award (DSA), the Distinguished Service Award with Special Commendation (DSA/SC), the Meritorious Service Award (MSA), and the Distinguished Examination Service Award (DESA).

Members of the 2016-17 Committee on Awards are not eligible for nomination. Current committee members are; Pete Hutchison, P.E., P.L.S.; Lou Raimondi, P.E., P.S.; Ted Sack, P.L.S.; and Harold Snead, P.E. Current members of the NCEES board of directors are also ineligible.

Due date for nominations

The completed nomination package must be received at NCEES headquarters **no later than January 31, 2017**. Nomination packages should be emailed to ssaunders@ncees.org. Faxed packages will not be accepted. The Committee on Awards will not consider nominations received after the deadline.

A list of past award recipients can be found on MyNCEES or in the annual meeting *Minutes and Reference Material*. NCEES can confirm if an individual under consideration has previously received an NCEES award and verify an individual's service to NCEES, if requested. Please contact Executive Assistant Sherrie Saunders for this information.

We hope that you will take this opportunity to bring special recognition to deserving individuals. If you have questions or need assistance, please contact Sherrie Saunders at NCEES headquarters (ssaunders@ncees.org or 800-250-3196, ext. 5482).

/ss

Enclosures

C: Daniel S. Turner, Ph.D., P.E., P.L.S., President
Members of the Committee on Awards

News Release

Contacts: Mike Rush, Executive Director and CEO

Janelle Toman, Director of Communications

Telephone: (605) 773-3455

Fax: (605) 773-5320

www.sdbor.edu

FOR IMMEDIATE RELEASE: Wednesday, October 5, 2016

SDSU to Offer New Engineering Certificate

ABERDEEN, S.D. – South Dakota State University will offer a new engineering graphics certificate next year, aimed at students seeking industry-specific skill sets. The South Dakota Board of Regents granted approval for the offering this week.

The undergraduate certificate in engineering graphics at SDSU combines traditional drawing skills with advanced computer-aided design applications. It will provide students a professional credential demonstrating competency in engineering drawing. The certificate is available starting in the fall 2017 semester.

Labor market data are projecting a 2 percent growth in mechanical drafters across South Dakota. SDSU officials said this new certificate should appeal to engineering, technology, and design majors who seek industry-specific skills.

Nine of the 12 credit hours required for the certificate also fulfill requirements for a bachelor's degree in operations management. University officials hope this will encourage many certificate completers to continue toward earning their bachelor's degree.



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Suite 211
Rapid City, SD 57702

January 11, 2017

Re: Black Hawk Office – Posting of Hours

To: Board Members

American Technical Services, Inc. has been sold and will be transitioning to Northern Technologies, LLC. Northern Technologies will continue to operate the office in Black Hawk, South Dakota. The office is located at 8105 Black Hawk Road.

Daily activities at the Black Hawk office are coordinated by Ivy McGillivray, EIT. She will be under the supervision of Karl Liester, PE who is located in the Sioux Falls office of Northern Technologies, LLC. Mr. Liester will be present in the Black Hawk office every 2nd and 4th Monday of each month between the hours of 12:00 noon and 4:00 pm. These hours will be posted at the Black Hawk office. Other meetings can be arranged by appointment at a time that is mutually agreed upon by both parties.

Any alterations from this schedule will be posted as far in advance as possible. We propose beginning this schedule beginning on January 23, 2017.

Please let us know if you have any questions.

Karl Liester, PE

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What we're thankful for this year

We'd like to say thanks to all of our volunteers and customers for a wonderful 2016. [Read more](#)

“We are encouraged that over 1,000 candidates have transitioned to the new exam, and over 600 exams are expected to be taken by the end of the year.”

—Message from the CEO, Page 2

November Highlights

Progress on the MRA

Twenty-six of the required 28 jurisdictions have signed the arrangement between the United States, Australia, and New Zealand.

[Read more](#)

International Code Council

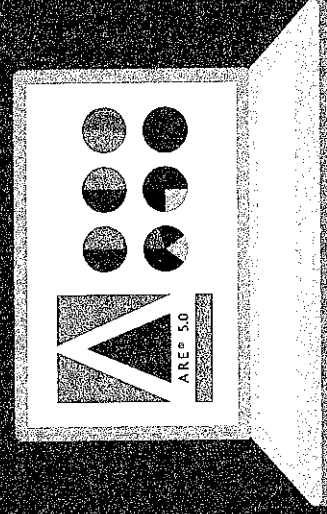
This month featured the first-ever leadership summit between NCARB and the ICC.

[Read more](#)

Spreading the word about ARE 5.0.

NCARB continues to incentivize early testers to take the new exam.

[Read more](#)



NCARB in the Press



- [NCARB Launches Updated Architect Registration Examination](#)
- [ARE 5.0 Officially Launches Today](#)

Recent News



- [NCARB Launches ARE 5.0](#)

Top Blog Posts



- [ARE 5.0 Study Materials](#)
- [Architect Spotlight: Devanne Pena](#)
- [Redefining the Building Industry for Women](#)

NCARB Update

November 2016

NCARB

Message from the CEO

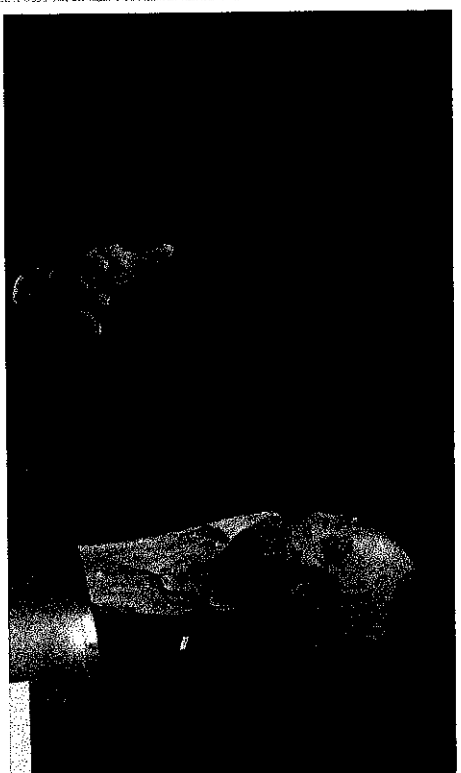
Dear Colleagues --

I hope the Thanksgiving season provided an opportunity for each of you to escape from daily stresses and rediscover the many good things we all enjoy (and take for granted!). All of us at NCARB began November by thanking our many volunteers, Boards past and present, staff, and consultants for delivering the new ARE 5.0 after three years of development and many more years of research. We are encouraged that over 1,000 candidates have transitioned to the new exam, and over 600 exams are expected to be taken by the end of the year.

Our "thankful list" also includes:

- Almost 30,000 volunteer hours spent on NCARB committees, subcommittees, task forces, and work groups
- Over 500 licensure candidates applied for the 12 slots on the 2016 Think Tank
- The momentum regarding adopting the proposed Mutual Recognition Arrangement (MRA) with Australia and New Zealand, which should put us comfortably over the minimum 28 signatures by year's end
- An exciting first interaction with counterparts at the International Code Council regarding areas of mutual interest and opportunities for new collaboration
- Continued strong performance in completing the new AXP, taking the ARE, and obtaining an NCARB Certificate, keeping us at record levels and contributing to a steady shortening of the average time to licensure

continued page 3



CEO on the Road



November

ICC Leadership Summit
Birmingham, AL | November 3-7

Pennsylvania State Architects Licensure Board
Harrisburg, PA | November 10

Rice University
Houston, TX | November 13-14

December

NCARB Committee Summit
Miami, FL | December 9-10

AIA Georgia
College Park, GA | December 15

Georgia Board of Architects and Interior Designers
Macon, GA | December 16

American Institute of Architecture Students (AIAS) Forum
Boston, MA | December 28-31

NCARB Update

November 2016

NCARB

In December, we will convene our Committee Summit to promote interaction between our key volunteers, and our staff will celebrate years of service and this year's achievements at our annual winter luncheon. We hope each of you will be able to end the year on a positive note.

In the new year, Member Boards will receive a very short resolution docket for consideration, an opportunity by region to discuss the agenda for the upcoming Board meeting, and a call for volunteers to serve in our coming fiscal year from First Vice President/President-elect Gregory L. Emy, NCARB, AIA. On the horizon is the unveiling of our completely re-designed and re-engineered website and the launch of the successor to the Broadly Experienced Architect (BEA) program, known as the Education Alternative for Certification. As we catch our breath in these shorter days of reflection and celebration, we anticipate quite a year ahead.

With warmest wishes of the Season –

mike

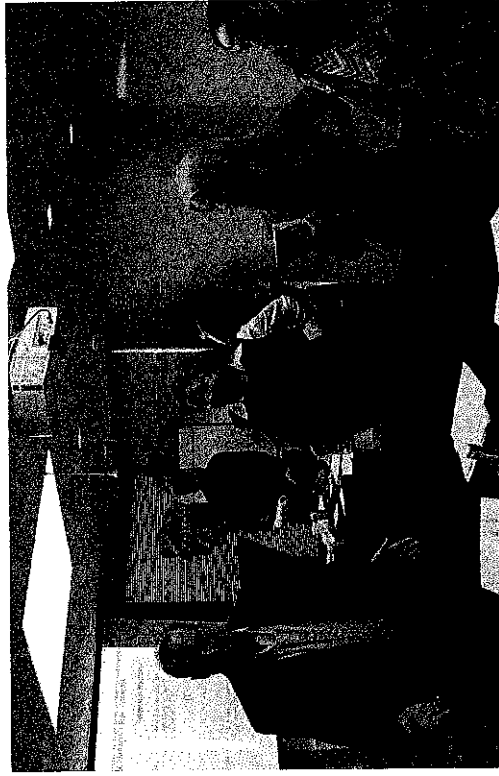


@vmariestockton

@NCARB @DevannePena really enjoyed this article!

Hoping to make it 401 after three more exams! Be

the change you want to see! bit.ly/2fCxxka



NCARB staff participate in training for Agile leadership.

Collateral Engagement



National Architectural Accrediting Board (NAAB)

Quarterly Staff-to-Staff Meeting | Washington, DC | November 8

American Institute of Architecture Students (AIAS)

Quarterly Staff-to-Staff Meeting | Washington, DC | November 9

NCARB Update

November 2016

NCARB

Strategic Initiatives

Facilitating Licensure

The early responses to the new ARE 5.0 have been very positive, and we hope to incentivize many to take the plunge by offering gift cards for all divisions taken through the end of January. By filling the pipeline with examinees, our committees and Board will be able to establish the pass/fail thresholds for each of the exam's six divisions. We are also ramping up our outreach to inform those who may have put their licensure goals on hold that they can get back on track through the AXP Portfolio. This option allows candidates to document experience older than five years and is now available as an alternative to reporting hours to comply with the AXP's experience requirement.

Fostering Collaboration

Side by side, the mission statements of NCARB and the International Code Council are remarkably similar. The desire of each organization to heighten awareness and seek collaboration has led to a first-ever leadership summit between them. Recommended next steps are now being reviewed, with the anticipation of this summit becoming an annual event. Internally, collaboration with and between our Member Boards is being renewed by providing pre-Board meeting briefings and refining the requirements survey issued to the 54 jurisdictional boards. We have also requested agenda recommendations from our Member Board Members and Executives regarding January's upcoming annual meeting of the Inter-organizational Council on Regulation (ICOR), which is composed of counterparts from engineering and landscape architecture with invited observers from interior design. Many of our members share some or all of these disciplines, and an ongoing conversation regarding our shared mission of public protection is vital.

November Outreach



Universities

- University of New Mexico
- School of the Art Institute of Chicago
- University of Texas San Antonio
- Massachusetts Institute of Technology
- Northeastern University
- Wentworth Institute of Technology

AIA Components

- AIA New Mexico

Conferences

- ArchExchange East
- ACSA Administrators Conference
- AIA NW+P Region Conference
- Texas Society of Architects
- AIA Minnesota
- AIA Prairie Illinois Southern Region Conference
- Architecture Boston Expo

College Fairs

- Philadelphia Architecture + Design Fair

Member Board Visits

- Pennsylvania

Organizational Development and Office Life

- NCARB's staff leaders came together for two days of in-house training to strengthen understanding and knowledge of Agile, the process the organization uses to manage its projects and facilitate inter-departmental collaboration.
- NCARB's staff participated in the AIA/DC Washington Architectural Foundation's Construction competition for the first time this year. With the theme "Movie Night," the team designed and built Snoopy and Woodstock's Dream Big: Go Forward. NCARB's entry provided over 2,500 cans of green beans, tuna, tomato soup, corn, black olives, pasta sauce, and gravy to the Capital Area Food Bank.



NCARB staff participate in AIA/DC's Construction charity event.

Office of the CEO

- NCARB's Ethics Task Force explored enhancements to the *Rules of Conduct* as well as the Council's future role in ethics and professional conduct. The task force also engaged with the Professional Conduct Committee (PCC) to better understand the rules and procedures related to state disciplinary actions.
- As of the end of November, 26 Member Boards have signed the Letter of Undertaking in support of the new Mutual Recognition Arrangement (MRA) between the United States, Australia, and New Zealand. Only two more signatories are required to implement the MRA on January 1, 2017. If your board has not taken action, please consider the MRA at your next board meeting. Questions can be directed to Stephen Nutt, NCARB Sr. Architect and Advisor to the CEO, at snutt@ncarb.org.

The 26 Member Boards that signed the MRA by November 30 include: AL, AK, AZ, CA, CO, CT, IA, KS, LA, MO, MT, NE, NH, NM, NC, ND, OH, PA, PR, RI, SC, TN, TX, VT, VA, and WA.

December Outreach



AIA Components

- AIA Northern Nevada

Conferences

- AIAS Forum, Boston, MA
December 29-January 1
- NSBAIDRD and AIA Nevada
Continuing Education Summit
December 1

Member Board Visits

- Georgia
December 16

NCARB Update

November 2016

Council Relations

- Attended the Pennsylvania State Architects Licensure Board in Harrisburg, PA.
- Reviewed Kentucky's *Laws and Rules* regarding unlicensed practice.
- Reviewed Illinois' *Laws for Licensure*.
- Reviewed and proposed changes to the Connecticut legislative approval process.
- Reviewed the proposed language changes for Iowa regarding continuing education and architects returning to active status.
- Provided background information to California Board regarding continuing education.

Customer Relations

- Professional Conduct Committee (PCC) joined the Ethics Task Force for a conversation about ethics in the workplace. PCC then reviewed 33 disciplinary actions taken by Member Boards and requested additional information for two cases. No further action was required in the remaining cases.
- Assistant Directors Darnetra Lewis and Demetrius Norman represented NCARB at the 2016 National Organization of Minority Architects Conference, assisting architects and licensure candidates by answering questions, explaining new program details, and offering guidance in support of facilitating licensure.
- Director Roxanne Alston attended the Montana Board meeting to review regulations and discuss available Council services that will better support the board. Please contact Roxanne Alston at ralston@ncarb.org to schedule training for new board staff or to answer any specific questions you may have regarding our services.



The Professional Conduct Committee.



The Ethics Task Force.

Examination

- Launched ARE 5.0 on November 1, allowing all current candidates to self-transition and begin scheduling ARE 5.0 exam appointments. All new candidates to the ARE will be ARE 5.0 candidates.
- Began data collection, monitoring, and analysis of ARE 5.0 early test taker administrations in preparation for establishing the cut score of each ARE 5.0 division.
- Facilitated the ARE 5.0 Item Writing Subcommittee meeting, where volunteers continued their efforts to review newly authored exam questions.
- Facilitated the Resiliency Work Group meeting and its ongoing efforts to evaluate the role of NCARB and various collateral organizations related to sustainability and resiliency issues in the architectural profession.
- Director Jared Zurn, AIA, NCARB, presented at the Institute for Credentialing Excellence's annual Exchange Conference on effective strategies for communicating complex exam changes to multiple stakeholder groups.



@jimochwald

Here at last! Time to get that exam behind you folks! Never been a better time to test! @ncarb

@AIAwpr YAF @aia

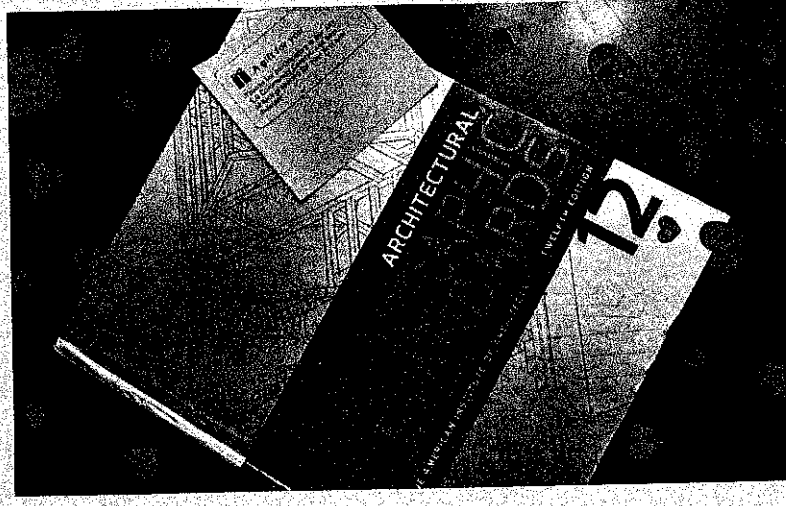
Experience + Education

- Participated in Canstruction, an international charity competition where architects, engineers, contractors, and students compete to design and build giant structures made entirely from canned goods, which are then donated to local food banks.
- The Broadly Experienced Architect (BEA) Committee held their final Broadly Experienced Foreign Architect (BEFA) interview, which was conducted virtually on November 22.
- Released two new mini monographs: *Improving Building Performance Part V and Mold and Moisture Prevention Part IV*.



@treesterlite

Thank you @NCARB!! I am so thrilled to have this book at my fingertips throughout my studying! #ARE5



NCARB Update

November 2016

Administration

- Recruiting for the Council Relations Director position.
- Launched new software, Bamboo HR, to allow employees to manage their benefit selections online. This tool also supports our performance management process.

Information Systems

- Launched ARE 5.0 systems.
- Continued developing systems for the Integrated Path to Architectural Licensure (IPAL).

Marketing & Communications

- Supported the launch of ARE 5.0 with a press release, candidate messaging, blog posts, targeted emails, and social media ads.
- Developed marketing materials to support the promotion of the AXP Portfolio.
- Redesigned the brand aesthetic for NCARB's Think Tank, previously the Intern Think Tank.
- Produced two new testing strategy videos for ARE 5.0.



@AIAPennsylvania

Thank you to @NCARBarnstrong for joining us post #aiapeacewards16 gala at @PAFAcademy to talk @NCARB #are4 vs. #are5



@StephenNParker

Thanks @NCARB for hosting our @NABNews meetings! Rep'n the #AIAAS & evolving arch edu with great colleagues @AIANational @ACSAUpdate

Patterson, Kathryn

From: Lopez, Shelby [KSBTP]
Sent: Wednesday, January 11, 2017 9:21 AM
Subject: NCEES Central Zone Awards application
Attachments: NCEES Central Zone Award nomination.docx.pdf

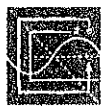
Dear NCEES Central Zone Member Board Administrators,

Three weeks until the deadline to submit NCEES Central Zone Award applications! Please consider nominating a candidate for the Distinguished Service Award.

Thank you!

Shelby Lopez for Forrest Erickson, P.E. (KS)

Shelby L López, Executive Director
Kansas State Board of Technical Professions
900 SW Jackson, Suite 507
Topeka, KS 66612



NCEES

advancing licensure for
engineers and surveyors

P.O. Box 1686 (280 Seneca Creek Rd.), Clemson, SC 29633 USA T: (864) 654-6824 F: (864) 654-6033 NCEES.ORG

December 5, 2016

To: Member Boards of the NCEES Central Zone

The NCEES Central Zone Awards Committee is inviting nominations for the *Distinguished Service Award*. The award will be presented at the 2017 Central Zone Interim Meeting in Denver, Colorado. The *Distinguished Service Award* is presented to individuals who have given outstanding service to the Central Zone and/or NCEES. Nominations should describe the candidate's contributions to the Central Zone and NCEES, the number of years on the board, and the contributions to the board and the profession.

The NCEES Zone Continuity Guidelines have the following rules for selection of award recipients:

3. Rules for the Selection of Candidates to Receive the Award

- a. The award is to be made only to an individual who has rendered outstanding service to the zone or the NCEES.
- b. To be eligible, one must be an appointed member of a zone Member Board or a person directly associated with such board in the capacity of associate member or emeritus member of the NCEES.
- c. The candidate(s) for the award is (are) to be selected by the committee and approved by the Vice President. Recipients shall be notified in advance of the award ceremony.
- d. The award will be made at the zone's interim meeting.
- e. The recipient should be present to receive the award. If this is not possible, the recipient may designate a representative to accept the award.
- f. An award does not have to be made each year.
- g. The committee may recommend that more than one award be granted in any given year.

A guideline for assembling a nomination is attached. Nominations are limited to two pages and must be received no later than **February 1, 2017**. If a nominee is selected for the *Distinguished Service Award*, he or she will be notified as well as the Member Board MBA. The Central Zone will waive the registration fee for an award recipient to attend the meeting, will pay for the recipient's travel expenses, and pay the meal cost of the Awards Luncheon for one guest of the recipient. Nominations may be made by individual board members or by the board.

We look forward to receiving your nominations.

Sincerely,

Forrest Erickson, PE (KS)
Central Zone Awards Committee Chairman

Jennifer Klein, P.E. (NE-PE)
Ginger Michalski-Wallace, P.S. (MI-LS)
Committee Members

2017 NCEES Central Zone Awards
Nomination for Distinguished Service Award

Completed nomination must be submitted no later than February 1, 2017.

Nominations should be sent to the Central Zone Secretary at:

Kansas State Board of Technical Professions
Attn: Larry Graham
900 SW Jackson, STE 507
Topeka, KS 66612

Forms may also be submitted electronically at graham@skw-inc.com or
ferickson5000@rocketmail.com.

Nominations should follow this guideline when assembling information.

- A. Demographic information:
 - o Name of nominee:
 - o Mailing address:
 - o Email address:
 - o Jurisdiction(s) making the nomination:
- B. Service to the Jurisdiction:
 - o Number of years of service (include dates):
 - o Description of service to the local jurisdiction (include offices held, committee service, etc):
- C. Service to NCEES Central Zone:
 - o Description of service to NCEES Central Zone (include offices held, committee service, etc):
- D. Contributions to the profession outside of NCEES:
- E. Any additional information that might be helpful to the Awards Committee



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Recipients of the Central Zone Distinguished Service Award

YEAR	RECIPIENT	STATE
1961	Robert Waid	Ohio
1961	C.S. Crouse	Kentucky
1963	Bruce Williams	Missouri
1965	L.E. McCartt	Kentucky
1965	Col. W.M. Spann	Missouri
1966	A.L. Bavone	North Dakota
1967	Walter Graf	Ohio
1968	James A. McCarthy	Indiana
1969	Dr. Edwin R. Whitehead	Illinois
1969	William S. Kelley, Jr.	Minnesota
1970	Arnold M. Steffes	Minnesota
1970	Kurt F. Wendt	Wisconsin
1971	Henry M. Black	Iowa
1971	Melvin L. Manning	South Dakota
1972	Helen Carlson	Minnesota
1973	Robert L. Meek	Indiana
1973	Della Sterrett	Kansas
1974	Walter Anderson	Michigan
1974	Herman Moench	Indiana
1974	Anson Marston	Nebraska
1975	Louis Hamig	Missouri
1975	Clifford Dier	Nebraska
1975	Noel Willis	Iowa
1976	G.F. Evans	Ohio
1976	C.R. Horn	Kansas
1977	A. H. Samborn	Ohio
1978	B.T. Loeffler	Indiana
1979	C. Dale Greffe	Illinois
1980	G. Leigh Morrow	Minnesota
1981	Melvin E. Luke (Posthumously)	Illinois
1982	Paul R. Munger	Missouri
1982	Victor C. Fender	Kentucky
1982	Lowell E. Torseth	Minnesota
1983	Ronald D. Brown	Iowa
1985	Paul R. Munger	Missouri
1985	William M. Spann, Jr.	Minnesota
1989	Lowell E. Torseth	Minnesota

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YEAR	RECIPIENT	STATE
1989	Frank E. White	Illinois
1989	Dennis F. Meyer	North Dakota
1990	Daniel F. Hang	Illinois
1990	Robert C. Flory	Missouri
1991	Elaine M. Fink	Minnesota
1991	Bernard H. Larson	Minnesota
1991	Richard Parmelee	Illinois
1991	Warren L. Fisk	South Dakota
1992	William A. Kruger	Illinois
1993	David G. Krehbiel	Missouri
1993	R.J. Kuchar	North Dakota
1994	John R. Madden	Minnesota
1994	Richard A. Marr	Iowa
1994	Robert J. Rohde	Nebraska
1995	Dale Henry	Illinois
1995	Albert "Al" Hayes	Illinois
1995	Clifford "Kip" Moore	North Dakota
1996	Ed Fauth	Illinois
1996	Charles Neff	Ohio
1997	Jolee E. Belzung	Iowa
1999	Ann Whipple	South Dakota
1999	Sven O. Johnson	Illinois
1999	John W. Swenson	Minnesota
2001	Monte L. Phillips	North Dakota
2001	Gerard J. Harms	Missouri
2001	Robert G. Wade	Missouri
2002	Richard Gauger	Minnesota
2002	Murray L. Rhodes	Kansas
2002	Dwayne C. Garber	Iowa
2002	M. John Karshenas	Illinois
2003	William Sutherland	Minnesota
2003	Dale Jans	South Dakota
2003	Nancy Gavlin	Illinois
2003	Nicholas Konrady	Iowa
2006	Lawrence Hole	Kansas
2006	Candie Robinson	North Dakota
2009	Cheri J. Leigh	Missouri
2009	David L. Greifzu	Illinois
2010	John Greenhalge	Ohio
2010	Kenneth J. Vaughn	Kansas

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YEAR	RECIPIENT	STATE
2011	James E. Rusch	Wisconsin
2011	W. Gene Corley	Illinois
2011	Michael J. Konzett	Nebraska
2012	Hani Shafai	South Dakota
2012	John Harms	Illinois
2012	Kevin Nelson	North Dakota
2013	George Barbee	Kansas
2014	John Dillaplain	Illinois
2014	Len Neugebauer	South Dakota
2015	Roger Helgoth	Nebraska

NCARB

National
Council of
Architectural
Registration
Boards

Kristine A. Harding, NCARB, AIA
President/Chair of the Board
Huntsville, Alabama

Gregory L. Emy, NCARB, AIA
First Vice President/President-elect
Reno, Nevada

David L. Hoffman, FAIA, NCARB
Second Vice President
Wichita, Kansas

Terry L. Allers, NCARB, AIA
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Fort Dodge, Iowa

Robert M. Calvani, NCARB, AIA
Secretary
Albuquerque, New Mexico

Dennis S. Ward, FAIA, NCARB
Past President
Florence, South Carolina

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Director, Region 1
Providence, Rhode Island

Susan B. McClymonds, AIA, CSI, CCS, SCIP
Director, Region 2
Amsterdam, New York

Alfred Vidaurri Jr., FAIA, NCARB, AICP
Director, Region 3
Fort Worth, Texas

Stephen L. Sharp, AIA, NCARB
Director, Region 4
Springfield, Ohio

Bayliss Ward, NCARB, AIA
Director, Region 5
Bozeman, Montana

James Oschwald, NCARB, AIA, LEED, APBC
Director, Region 6
Albuquerque, New Mexico

Kingsley Johnson Glasgow
Member Board Executive Director
Little Rock, Arkansas

John E. Cardone Jr.
Public Director
Lake Charles, Louisiana

Michael J. Armstrong
Chief Executive Officer

1801 K Street NW, Suite 700K
Washington, DC 20006
202/783-6500
FAX 202/783-0290
www.ncarb.org

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MEMORANDUM

TO: Member Board Members
Member Board Executives

FROM: Kristine A. Harding, NCARB, AIA
President/Chair of the Board

DATE: 08 December 2016

SUBJECT: Nominations and Elections: FY18 Officers and
Public Director on NCARB Board of Directors

NCARB Board Policy indicates that campaign activities relating to NCARB Board elections may commence no earlier than January 1 preceding the election. We would like to inform each of you regarding the rules and procedures governing candidates for Board office.

- Nominations of MBE and Regional Director Candidates will occur in March before/during the Regional Summit, with recommended candidates forwarded for formal ratification by the full membership at the June Annual Business Meeting (ABM).
- Elections for Public Director and the officer positions of Secretary, Treasurer, Second Vice President, and First Vice President/President-elect will occur at the Annual Business Meeting through a vote of the full membership. Nomination for those positions occurs through a nomination and second at the ABM.

For Member Board Executives interested in running for MBE Director, MBE Committee Chair John Cothran of Tennessee will be issuing specific instructions based on the role of the MBE Committee in supervising the process of nominating an MBE Director for ratification by the full membership at the June ABM. The NCARB Bylaws confer authority to the MBE Committee to forward a nominee to the full membership; the long-held practice is to conduct a full vote of the MBE community at the MBE Workshop in March which then determines the nominee to be ratified at the ABM.

**Memorandum to Member Board Members, Member Board Executives
Nominations and Elections: FY18 Officers and Public Director
December 8, 2016
Page 2**

Similarly, parties interested in running for Regional Director should work with their Regional Chair and Executive regarding their region's management of nominating a Regional Director at the March Regional Summit for ratification by the full membership at the June ABM.

Qualified individuals interested in running for the NCARB Board as Public Director or for the officer positions of Secretary, Treasurer, Second Vice President, and First Vice President/President-elect are encouraged to announce their candidacy and submit their candidate statements to NCARB by Monday, February 13, 2017 so that their information can be made available to attendees at the March Regional Summit. This policy is information-based only; there is no declaration deadline.

For more specific information regarding rules and procedures governing candidacy, including qualification requirements and sample guidelines to help you develop your candidate statements, we direct you to the NCARB Bylaws as posted on the NCARB [Members Only Site](#) and/or regional rules where applicable.

Campaign appearances at regional meetings are only allowable at the discretion of the Regional chair.

If you have any questions or concerns regarding campaign activities or a potential candidacy, please do not hesitate to contact me.

cc: NCARB Board of Directors
Regional Executives
Michael Armstrong
Nefertari Carver

Commitment Requirements for FY18 Board of Directors

Conference calls will be scheduled in August, October and February. Those dates have not been determined yet. Calls typically last 90 minutes. Other meetings or calls can be convened at the discretion of the President. Board members also serve as liaison to a Council committee or task force which will result in 2-3 additional meetings.

New Board Member Orientation*

May 23-24, 2017

FY18 Budget Q&A Calls (Optional)

June 1 or June 5, 2017

Pre-Annual BOD Meeting, Annual Meeting and Post-Annual BOD Meeting

June 21-24, 2017

Board Meeting

September 14-16, 2017

Board Meeting

January 18-21, 2018

Committee Summit*

December 8-9, 2018

Regional Summit

March 9-10, 2018

Board Meeting

April 19-21, 2018

Pre-Annual BOD Meeting, Annual Meeting and Post-Annual BOD Meeting

June 27-June 30, 2018

**Please note that dates may be subject to change.*

MEMORANDUM

To: Member Board Executives

From: John Cothron
Chair, MBE Committee 

Date: 09 December 2016

Subject: FY18 Member Board Executive Director Position

Dear Member Board Executives,

I am pleased to announce that the Member Board Executives Committee is seeking nominations for the FY18 MBE Director Position on the Council Board of Directors. The successful candidate will serve from July 1, 2017 through June 30, 2018.

Qualified and interested candidates are encouraged to submit their resume and a cover letter to me at john.cothron@tn.gov. Submitted materials will be included in the MBE Workshop meeting materials distributed to all attendees prior to the meeting. However, candidates will have until the morning of the MBE Workshop to declare their intent to run for the MBE Director Position.

Elections for the FY18 MBE Director Position will take place during the MBE Workshop on March 9, 2017. Following the election, the MBE Committee will meet to approve the winner as the nominee and announce the results. The Committee will then oversee the ratification of the MBE Director by the full membership at the June Annual Business Meeting.

The MBE Director's term is for a single year; an individual may serve no more than three consecutive one-year terms. The current MBE Director, Kingsley Glasgow, is now serving his 3rd term in this position.

Enclosed is a position description, as well as the timeline for selection of the MBE Director on the FY18 Board of Directors.

Do not hesitate to contact me if you have any questions or comments.

**National Council of Architectural Registration Boards (NCARB)
Member Board Executive Director
Position Description**

MISSION STATEMENT

The National Council of Architectural Registration Boards (NCARB) protects the public health, safety, and welfare by leading the regulation of the practice of architecture through the development and application of standards for licensure and credentialing of architects.

BOARD OF DIRECTORS

The NCARB Board of Directors is a volunteer board of 12 architects, one public member, and one Member Board Executive all of whom are voting members. Each region selects regional directors, Member Board Executives (MBE) select the MBE director, and the public director is selected by the Board of Directors. Officers are elected each June at the Annual Meeting by the Member Boards. All terms begin on July 1 and end on June 30 each year. Customary and usual travel and lodging expenses of all directors and a companion are reimbursed; all directors serve without compensation.

PURPOSE

The purpose of the Member Board Executive Director is to provide a perspective reflective of an experienced state board administrator that will inform all deliberations of NCARB's governing body.

QUALIFICATIONS

- Be a U.S. citizen,
- Either an executive director or hold a comparable position as the primary administrator responsible for overseeing the activities of a Member Board at the time of election.

RESPONSIBILITIES

- Attend and actively participate as a voting member in all NCARB Board of Directors meetings and functions, which are typically held from Thursday through Sunday, three/four times a year, as well as conference calls and webinars at other times
- Attend the Annual Meeting in its entirety, typically held for one week in the summer
- Review agenda and supporting materials prior to the Board and committee meetings
- Serve on one or two committees or task forces, or other special assignments
- Stay informed about NCARB's mission, services, policies, and programs
- Seek to understand organizational goals, needs, initiatives, technologies, challenges, and opportunities.

TERM OF OFFICE

Nominated by the NCARB Member Board Executives Committee and elected at the Annual Meeting in June 2017 for a one-year term. Like all other directors, the Member Board Executive Director may serve up to three years.

National Council of Architectural Registration Boards (NCARB)
FY18 Member Board Executive Director
Selection Process & Timeline
(service beginning July 1, 2017)

December 09, 2016	FY18 MBE on Board Announcement letter
February 13, 2017	Resume and cover letter submitted to Council for inclusion in MBE Workshop meeting materials
March 09, 2017	Candidate speeches offered at the MBE Workshop followed by Q&A with Candidates
	Election held at MBE Workshop Process: Ballots will be counted by one member of MBE Committee and Board liaison, with NCARB staff. A simple majority wins the election. Each member jurisdiction is limited to one vote. In the event of an uncontested election, the vote will be by acclamation.
	Note - Member Board Executives unable to attend will be given the opportunity to vote by submitting an email to designated member of the MBE Committee the day of the Workshop.
	Chair submits letter to President announcing results of election and name of candidate
June 24, 2017	Ratification of candidate during Annual Meeting
July 1, 2017	Service on FY18 Board of Directors begins



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MEMO

DATE: December 15, 2016

TO: Member Board Administrators and Testing Services

FROM: Tim Miller, P.E., Director of Examination Services

RE: Notice of Future Changes to NCEES Exams and Supporting Materials

This letter provides Member Boards and testing services with the 1-year notice required by the NCEES *Manual of Policy and Position Statements*, Exam Development Policy (EDP) 9.

October 2017 Exam Changes

- There are no exam changes for October 2017

April 2017 Exam Changes

As a reminder, the following changes are in place for the April 2017 exam administration.

- **PE Mechanical Engineering** — The PE Mechanical Engineering exam has new specifications starting in April 2017. The specifications are posted on the NCEES website. Starting with the April 2017 administration, the PE Mechanical exam will no longer be a “breadth and depth” exam. It will become three distinct, separate exams:
 - **PE Mechanical – HVAC and REFRIGERATION**
 - **PE Mechanical – MACHINE DESIGN and MATERIALS**
 - **PE Mechanical – THERMAL and FLUID SYSTEMS**
- **PE Chemical Engineering** — The PE Chemical Engineering exam will be administered in pencil-and-paper format for the last time in April 2017. The exam will be converted to a computer-based test after that, with the first appointments available in January, 2018.
- **Structural 16-hour** — The Structural 16-hour exam will have revised design standards starting in April 2017. The standards are posted on the NCEES website.
- **PE Civil** — The PE Civil exam will have revised design standards for the Civil Structural module starting in April 2017. The standards are posted on the NCEES website.

April 2017 NCEES Registration Deadlines

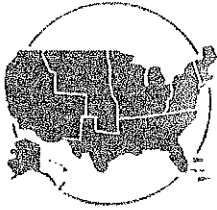
- **Spring 2017 Exam Dates** — The spring exams will be administered on **April 21 and 22, 2017**. The PE exam and the Vertical Forces component of the SE exam will be administered only on Friday, April 21. The Lateral Forces component of the SE exam will be administered only on Saturday, April 22.

- **Spring 2017 Registration** — Registration for the spring exams will open on **December 12, 2016**, and close for examinees at 3:00 p.m. eastern time on **February 23, 2017**. The deadline for boards/testing services to mark candidates approved and confirm shipping information is 3:00 p.m. eastern time on **March 9, 2017**. To meet the fulfillment and shipping requirements, we cannot add candidates after this time.
- **Special Accommodations** — All requests for testing accommodations must be submitted through the E3 system by the registration deadline of **February 23, 2017**. These include accommodations for ADA and religious reasons and for active military service. More information about special accommodations is posted on the NCEES website. Member boards/testing services must provide all override information for approved ADA and religious accommodations to ensure that correct information is shown on a candidate's exam authorization. Any other requests for deviations from the schedule must be submitted to Bob Whorton, P.E., Manager of Compliance and Security, at bwhorton@ncees.org.
- **Exam Shipping** — The earliest day an exam order will be delivered to a site is **April 3**. The last day an exam order will be delivered to a site is **April 17**. Inventory must be completed by **April 18**. A packing list will be included with each shipment, identifying the exam booklet serial numbers. Discrepancies between the packing list and the actual contents of the boxes should be reported to Bob Whorton at bwhorton@ncees.org as soon as they are found.

Also, as a point of information, the Institute of Industrial Engineers (IIE) requested, in accordance with EDP 8.E, that both the FE Industrial exam and the PE Industrial exam be renamed "Industrial and Systems Engineering." The request was reviewed by the EPE committee and a recommendation was forwarded to the Board of Directors. The Board of Directors approved the recommendation at their November 2015 meeting. This change will be made when the E3 system is upgraded in spring 2017.

If you have any questions about these changes or require additional information, please contact me at tmiller@ncees.org.

C: NCEES Board of Directors
George Murgel, Ph.D., P.E., EPE Chair
Chris Duhamel, P.E., EPE Vice-Chair
Jerry Carter, Chief Executive Officer
Davy McDowell, P.E., Chief Operating Officer
Steven Matthews, Chief Technology Officer
Bob Whorton, P.E., Manager of Compliance and Security
Ashley Cheney, Manager of Exam Publications
Keri Anderson, Manager of Corporate Communications



NCARB

REGIONAL SUMMIT

MEMORANDUM

To: Member Board Members
Member Board Executives
Board of Directors

From: Paul D. Edmeades *Paul D. Edmeades*
Region 2 Chair

Date: December 15, 2016

Subject: 2017 Regional Summit

As Chair of Region 2, it is my distinct honor to invite you to Jersey City, NJ, for the 2017 Regional Summit. On behalf of the entire region, we are pleased that you will be our guests for this event. The summit has been organized in an effort to allow all 54 Member Boards an opportunity to participate in grassroots discussions to provide informed input regarding Council policies, programs, task forces, and initiatives as they relate to the regulation of the architectural profession and the protection of the health, safety, and welfare of all our citizens.

The summit, which begins on Thursday, March 9, for Member Board Executives with the MBE Workshop and continues on Friday, March 10, and Saturday, March 11, for Member Board Members, is full of engaging lectures, events, and deliberations that you will not want to miss.

While you are here, we hope that you will take the opportunity to enjoy all that Jersey City has to offer. Jersey City is part of the New York Metropolitan Area, and we invite you to enter into the vibrancy of the New York scene. From our hotel you will experience a spectacular panoramic view of the New York City skyline, and we will be a short 10-minute Path Train ride to the World Trade Center Transit Center in Manhattan.

During the summit icebreaker, we will have a presentation about the 9/11 Museum from Carl Krebs from Davis, Brody, Bond, the architects for the museum. We recommend that you visit the museum, located at the World Trade Center Site and memorial.

For entertainment, you can always visit Broadway. The New York Theatre District extends from West 40th Street to West 54th Street and from Sixth Avenue to Eighth Avenue, with Broadway as its central spine. There are also Off Broadway venues. Whatever your interests, you can find a show to entertain or challenge you.

We realize that there are many attractions that beckon, so we urge you to plan extra time in Jersey City and New York so that you can explore the many things that our area has to offer. The Region 2 executive team has prepared a full outline of the history and attractions of our great city, which you can read [here](#).

The Regional Leadership Committee has developed an exciting program that invites your participation. We have designed the summit to listen to you, so come prepared to share and have a positive influence on the Council.

We hope to see you in Jersey City in March!

To view this email as a web page, go [here](#).



COUNCIL OF LANDSCAPE ARCHITECTURAL REGISTRATION BOARDS

Member Board E-News

December 2016

CLARB
Board of Directors
meeting minutes
are available

April
administration
registration
opens

DECEMBER 27

April
administration
registration
opens

MARCH 17

April
administration
registration
opens

MARCH 27 - APRIL 8

WEEK OF JANUARY 23

December
administration
results available
to Boards

Upcoming L.A.R.E. Dates

*Boards requiring pre-approval may submit their pre-approval lists
any time prior to and during registration.*

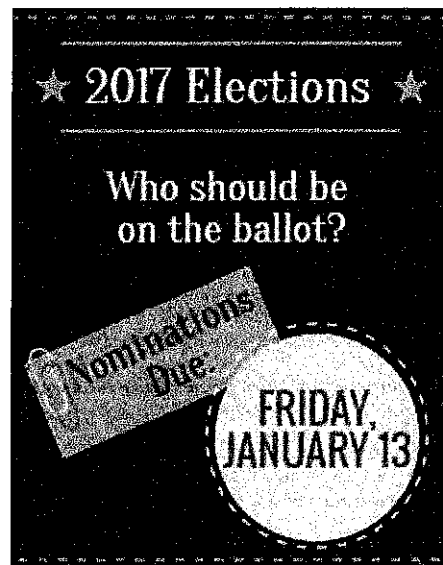
Now Accepting Nominations

The Committee on Nominations encourages you to nominate any eligible individual who you feel has distinguished himself/herself as a potential leader and who you believe would be an ambassador for the CLARB Community.

Nominations are open for **positions** on the Board of Directors and Committee on Nominations.

Please review the e-mail sent to members on December 12 for detailed information regarding the nominations process as well as testimonials from two past presidents. **Nominations will be accepted until Friday, January 13, 2017.**

If have questions about making a nomination or the nominations and election process, you may contact [Randy Weatherly](#), Chair, Committee on Nominations, or [Veronica Meadows](#).



FARB Requests Your Participation

A note from FARB on their request for Member Board



Executives and Member Board Members to complete this survey:

On behalf of the Federation of Associations of Regulatory Boards (FARB), we request your participation in this important survey.

FARB is gathering data with the intent to be a resource for the regulatory community and a positive voice regarding common sense regulation. Please answer the survey questions from your perspective as a participant with a regulatory board. We ask for candid comments to allow for an accurate reflection of the subject matter. These are important times and ripe for a critical analysis of regulation.

The aggregate results will be reported at the 2017 FARB Forum in San Antonio, Texas, and will be made available on the FARB website. The survey should take approximately 20 minutes to complete. The deadline for response is January 3, 2017.

Survey link: <https://www.surveymonkey.com/r/FARB2016Survey>

Again, thank you for your time and input with this valuable information.

To our volunteers!

Dawne Broadfield - BOD	Brent D. Thomas - Exam Writing Committee	Amy M. Kobe - Regulating Welfare Task Force
Jerany L. Jackson - BOD; Committee on Nominations	Brian J. Verardo - Exam Writing Committee	Stephanie V. Landregan - Regulating Welfare Task Force
Thomas J. Nieman - BOD	William P. Winslow - Exam Writing Committee	Shawsheen D. Baker - Task Analysis Workgroup (2016)
Frederick Kniesler - Committee on Nominations	Kimberly R. Drake - LA CES; Task Analysis Workgroup (2016)	Craig C. Coronato - Task Analysis Workgroup (2016)
Tim S. Schmatenberger - Committee on Nominations; Regulating Welfare Task Force	Les Smith - LA CES	Paul D. Kissinger - Task Analysis Workgroup (2016)
Jennifer Cadwallader - Exam Writing Committee	Jane A. Gardner - Member Board Executives Committee	Ming-Han Li - Task Analysis Workgroup (2016)
Rick Conner - Exam Writing Committee	Jean Lals - Member Board Executives Committee	Eha M. Naylor - Task Analysis Workgroup (2016)
Cassandra Dawes - Exam Writing Committee	Patrick J. Beam - Regulating Welfare Task Force	Dean J. Pearson - Task Analysis Workgroup (2016)
Wendy C. Fry - Exam Writing Committee	Lynnette Cook - Regulating Welfare Task Force	Ian N. Wasson - Task Analysis Workgroup (2016)
Sarah E. Geisser - Exam Writing Committee	Deb Georg - Regulating Welfare Task Force	
Keith R. Miller - Exam Writing Committee		
Reece Parker - Exam Writing Committee		
John M. Sadlon - Exam Writing Committee		

The professionalism, support and talent of our volunteers is unmatched and a valuable asset to CLARB.

Please join us in thanking them all for their time, effort and service.

New York Develops New Practice Guidelines

Over the past two years, the New York State Board for Landscape Architecture and the New York Education Department's (NYSED) Office of the Professions researched the profession and developed a set of practice guidelines for registered and licensed landscape architects in their state.



The practice guidelines are intended to give licensed landscape architects useful information on good and recommended practices in the profession and are offered as a supplement reflecting current common practice areas and concerns. By knowing and understanding what is recommended, licensees will be positioned to minimize and eliminate practice that may lead to professional complaints.

New York has developed the guidelines to address 23 areas of practice broken into three general categories: seal and signature; practice; and client relations. Each guideline describes a potentially problematic practice area and includes situations where landscape architects may face professional misconduct laws, rules, and regulations. Rob Lopez, New York's Member Board Executive and a member of CLARB's MBE Committee, gives one example his Board is asked almost every day and where it appears in the practice guidelines: "Guideline B.5 does a 'deep dive' into the question of the types of permissible corporate entities that can be formed in New York and who needs to be licensed and registered within the practice."

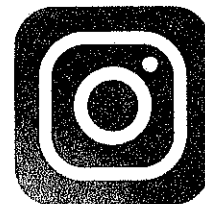
Congratulations to New York on a successful and collaborative effort. The practice guidelines provide valuable information to landscape architects in New York and demonstrates one example of increasing relevancy in the changing face of regulation.

Staff Announcements

<u>New Additions</u>	<u>Title Updates & Promotions</u>
<p>Alison Halter Council Records Coordinator</p> <p>Marisa Kushner Communications Specialist</p> <p>Juana Summers Accounting Assistant</p>	<p>Veronica Meadows Senior Director of Strategy</p> <p>Rebecca Moden Director of Operations</p> <p>Emily Parker Exams Coordinator</p> <p>Morgan Parker Meetings Coordinator</p> <p>Missy Sutton Member Engagement Manager</p>

Determining Student Success on the L.A.R.E.

CLARB's Determinants of Success study, conducted in 2009, demonstrated that candidates were more successful on Sections 1 and 2 of the L.A.R.E. the closer they took it to graduation. This important finding shifted our thinking and ultimately resulted in many jurisdictions allowing earlier testing. With this in mind, CLARB would like to establish if students, currently enrolled in their landscape architecture programs, will be as successful as their recently graduated



Instagram

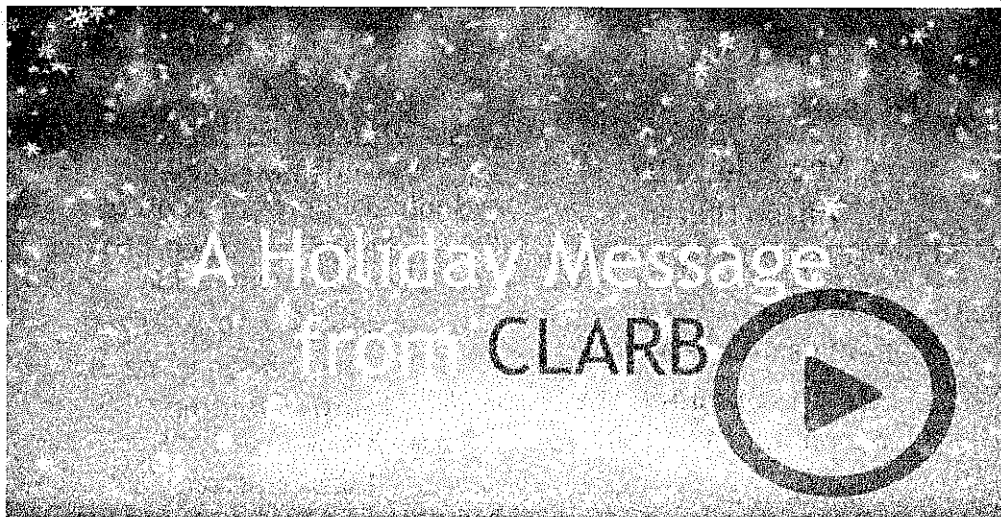
peers. To demonstrate this, CLARB will be conducting a study over the next two years with the support of the Ontario Association of Landscape Architecture.

The research will begin in January 2017, and is being led by Kate Brown, CLARB's Student Outreach Consultant. Study participants will include third and fourth year undergraduate landscape architecture students at the University of Guelph. Participant success on the exam will be tracked over the course of the study and the results will be presented to the membership at the Annual Meeting in 2018 in Toronto, Ontario.

Kate began working as a consultant with CLARB in 2016 to assist with the development and implementation of a strategy to effectively reach students on the importance of licensure. Kate is an Olmstead Scholar, she earned her Bachelors of Landscape Architecture from the University of Guelph and is currently enrolled as a student in the Masters of Urban Design program at University of Toronto.

In addition, Kate was successful in passing Section 1 of the L.A.R.E in her third year of undergraduate studies, wrote a book about her experience and has mentored other successful students through the L.A.R.E.

You can follow Kate's work on CLARB's [Instagram channel](#). Periodic updates to the membership will also be provided over the course of the study. For more information about the research, please contact [Veronica Meadows](#).



This email was sent to: Kathryn.patterson@state.sd.us

This email was sent by: Council of Landscape Architectural Registration Boards
1840 Michael Faraday Drive, Suite 200 Reston, VA 20190 USA

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Patterson, Kathryn

From: Council Relations -
Sent: Friday, December 23, 2016 9:23 AM
To: Council Relations
Cc: Armstrong, Michael; Falconer, Harry
Subject: REVISED: NAAB Board of Directors - Call for Recommendations
Attachments: Recommendations for NAAB Board.pdf; Board Vacancy Recommendation Form - Public Member.doc

Importance: High

Please find attached a new "Board Vacancy Recommendation Form," replacing the form we inadvertently attached in our email to you this past Wednesday, December 21.

As noted in the letter, President Harding is seeking recommendations for the Public Director position on the NAAB Board of Directors. This position is for an individual who has experience in higher education who is not an architect or associated with an architecture program.

We respectfully request that you complete the attached "Board Vacancy Recommendation Form" if you would like to recommend an individual to serve on the NAAB Board of Directors in the role of Public Member.

Regards,
Mike

From: Council Relations
Sent: Wednesday, December 21, 2016 1:20 PM
To: Council Relations
Cc: Armstrong, Michael; Falconer, Harry
Subject: NAAB Board of Directors - Call for Recommendations
Importance: High

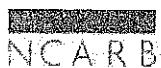
Good Afternoon Member Board Members and Executives:

Please see the attached important memorandum from President Kristine Harding regarding recommendations for the Public Director position on the National Architectural Accrediting Board, Board of Directors.

Please do not hesitate to contact me if you have any questions.

Regards,
Mike

Michael J. Armstrong
Chief Executive Officer



LET'S GO FURTHER

National Council of Architectural Registration Boards
1801 K Street NW Suite 700K
Washington, DC 20006

NCARB

National
Council of
Architectural
Registration
Boards

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President/Chair of the Board
Huntsville, Alabama

Gregory L. Erny, NCARB, AIA
First Vice President/President-elect
Reno, Nevada

David L. Hoffman, FAIA, NCARB
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Bayliss Ward, NCARB, AIA
Director, Region 5
Bozeman, Montana

James Oschwald, NCARB, AIA, LEED, AIA/CES
Director, Region 6
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Kingsley Johnson Glasgow
Member Board Executive Director
Little Rock, Arkansas

John E. Cardone Jr.
Public Director
Lake Charles, Louisiana

Michael J. Armstrong
Chief Executive Officer

1801 K Street NW, Suite 700K
Washington, DC 20006
202/783-6500
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www.ncarb.org

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MEMORANDUM

TO: Member Board Members
Member Board Executives

FROM: Kristine A. Harding, NCARB, AIA
President *Kristine Harding*

DATE: 21 December 2016

SUBJECT: Call for Recommendations – Public Director
National Architectural Accrediting Board,
Board of Directors

The National Architectural Accrediting Board (NAAB) is seeking nominations from NCARB to fill the position of Public Director, serving a three-year term for the period October 2017 – October 2020. Nominees for this position should be individuals from higher education and whose discipline is other than architecture.

As president, I have the distinct honor of nominating individuals to serve on the NAAB's Board of Directors. This is not a task I take lightly or can accomplish on my own. I am seeking your recommendation of individuals you know are committed to the advancement of architecture education and are known leaders who can contribute to diversity of perspectives and experience across the spectrum of education, practice, and regulation.

As you consider your recommendations, please understand the NAAB is seeking individuals who will contribute to their Board's diversity with respect to gender, ethnicity, and geographic distribution. The NAAB directors especially value the perspective of individuals with experience in program accreditation, as well as challenges facing higher education degree programs and institutions today and looking forward to the future.

Thank you in advance for your thoughtful collaboration with this important task. We respectfully request that you complete the enclosed form with information regarding the individual you are recommending and submit to Nefertari Carver at council-relations@ncarb.org no later than January 5, 2017.

cc. Michael J. Armstrong, Chief Executive Officer
Harry Falconer, Director, Experience + Education

... protects the public health, safety, and welfare by leading the regulation of the practice of architecture through the development and application of standards for licensure and credentialing of architects.

Please complete this form with the information of the person you are recommending for the Public Director on the NAAB Board of Directors. Forms should be returned to Nefertari Carver at council-relations@ncarb.org no later than January 5, 2017.

Name of Individual:

Contact Information (phone and email):

Educational Credentials (institutions and degrees awarded):

Teaching Experience:

Professional Experience:

Licenses/Registration (if applicable):

Supplemental Experience (since 2006): (For example, this section could include whether the nominee has served on other boards of directors, has served on committees of national education-related organizations, experience teaching as an adjunct or other part-time appointment, or whether he/she has served in an advisory role with an institution with an accredited program)

Additional information:

Please indicate which of these two statement most fully represents the nominee's affiliation:

- ☐ **Educator** (more than 50% of time spent as a full-time educator, member of a faculty, program administrator, or institutional leader)
- ☐ **Practitioner** (more than 50% of time spent working as a licensed professional)

Demographic Information (Optional):

Gender Identity:

- ☐ Female
- ☐ Male

Race/Ethnicity:

- ☐ American Indian or Alaskan Native
- ☐ Asian
- ☐ Black or African-American
- ☐ Hispanic or Latino/a
- ☐ Native Hawaiian or Pacific Islander
- ☐ White
- ☐ Two or more races
- ☐ Prefer not to report

Patterson, Kathryn

From: Armstrong, Michael
Sent: Wednesday, January 04, 2017 9:32 AM
To: Council Relations
Subject: MRA with Australia and New Zealand - Press Release
Attachments: NCARB MRA with Australia and New Zealand Press Release.pdf

Good morning Member Board Members and Executives:

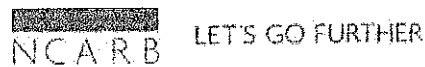
The attached press release regarding the Mutual Recognition Arrangement (MRA) with Australia and New Zealand will be distributed to the architectural press later this afternoon. We wanted to provide you with a copy of the release in advance. Please feel free to share this with the appropriate interested parties.

As always, do not hesitate to contact me with any questions.

Best wishes,

Mike

Michael J. Armstrong
Chief Executive Officer



National Council of Architectural Registration Boards

1801 K Street NW Suite 700K
Washington, DC 20006
Direct: 202/879-0555
Customer Service: 202/879-0520

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Press Release

January 4, 2017
FOR RELEASE: IMMEDIATELY

MEDIA CONTACT:
Samantha Miller
202-469-4866
smiller@ncarb.org

United States, Australia, and New Zealand Establish Arrangement to Recognize Architect Credentials

A new arrangement enables NCARB certified architects to pursue work internationally.

Washington, DC—A new Mutual Recognition Arrangement (MRA) between the architectural licensing authorities of the United States, Australia, and New Zealand enables U.S. architects to earn reciprocal licenses abroad, effective January 1, 2017.

Spearheaded by the National Council of Architectural Registration Boards (NCARB), the arrangement was signed by the Architects Accreditation Council of Australia (AACA) and the New Zealand Registered Architects Board (NZRAB). To take advantage of the arrangement, eligible architects must hold a current NCARB Certificate—a credential that facilitates licensure across borders.

To date, 29 U.S. licensing boards have accepted the arrangement:

Alabama	Montana	Rhode Island
Alaska	Nebraska	South Carolina
Arizona	New Hampshire	Tennessee
California	New Mexico	Texas
Colorado	North Carolina	Vermont
Connecticut	North Dakota	Virginia
Iowa	Ohio	Washington
Kansas	Oregon	West Virginia
Louisiana	Pennsylvania	Wisconsin
Missouri	Puerto Rico	

"The arrangement is an exciting opportunity for architects seeking to expand their careers internationally," said NCARB President Kristine Harding, NCARB, AIA. "NCARB Certificate holders have been able to pursue licensure in Canada and Mexico for some time, and this arrangement represents a significant step in providing additional benefits to these architects."

Press Release

This decision is the result of over two years of research and negotiation by a special NCARB evaluation team. The group's analysis concluded that the path to licensure in Australia and New Zealand parallels U.S. requirements, with a strong emphasis on the three pillars of licensure: accredited education, structured experience, and comprehensive examination.

Inspired by a similar agreement with Canada, U.S. and foreign architects interested in earning a license in Australia or New Zealand must meet the following requirements:

- Citizenship or lawful permanent residence in the home country
- An active NCARB Certificate
- A license to practice architecture from a U.S. jurisdiction that has signed the arrangement
- 6,000 hours (approximately three years) of post-licensure experience in the home country
- Validation of licensure in good standing from the home authority
- Licensure in the home country not gained through foreign reciprocity

To learn more about earning a license to practice architecture abroad, visit www.ncarb.org/international.

#####

About NCARB

The National Council of Architectural Registration Boards' membership is made up of the architectural registration boards of all 50 states as well as those of the District of Columbia, Puerto Rico, Guam, and the U.S. Virgin Islands. NCARB assists its member registration boards in carrying out their duties and provides a certification program for individual architects.

NCARB protects the public health, safety, and welfare by leading the regulation of the practice of architecture through the development and application of standards for licensure and credentialing of architects. In order to achieve these goals, the Council develops and recommends standards to be required of an applicant for architectural registration; develops and recommends standards regulating the practice of architecture; provides to Member Boards a process for certifying the qualifications of an architect for registration; and represents the interests of Member Boards before public and private agencies. NCARB has established reciprocal registration for architects in the United States and Canada.

Visit: www.ncarb.org

Twitter: [www.twitter.com/ncarb](https://twitter.com/ncarb)

Facebook: www.facebook.com/ncarb

YouTube: www.youtube.com/NCARBorg

Ending the Year on a Positive Note

The past year has brought both progress and accomplishments for our Member Boards, volunteers, customers, and collateral partners. [Read more](#)

“Touching base with our core committees and seeing the future through the eyes of students served as important reminders of our mission to protect the public.”

—Message from the CEO, Page 2



December Highlights

Annual Committee Summit

NCARB volunteers discuss joint charges and engage with 2016 Think Tank. [Read more](#)

MRA Implementation

The Mutual Recognition Arrangement between Australia, New Zealand, and the United States will go into effect January 1, 2017. [Read more](#)

Council Relations Director

NCARB's new Council Relations director has been selected and will begin working in January 2017. [Read more](#)

NCARB in the Press



- [A New Era of Exams](#)
- [Architecture Schools Help Students Get Licensed Sooner](#)

Recent News



- [Help Your Candidates Transition to ARE 5.0](#)

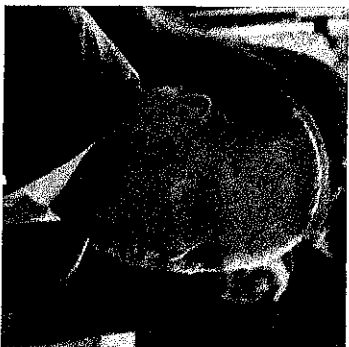
Top Blog Posts



- [Meet Your Continuing Education Requirements Before December 31](#)
- [NCARB Think Tank Meets the Volunteer Architects Who Develop Licensure Programs](#)
- [Balancing Resilient Design and Community Engagement](#)

Message from the CEO

Dear Colleagues –



The fast-moving final days of 2016 included, appropriately, the convening of many volunteers at our annual Committee Summit and our participation at the annual American Institute of Architecture Students (AIAS) Forum. Touching base with our core committees and seeing the future through the eyes of students served as important reminders of our mission to protect the public. This year's Committee Summit added an extra twist—interaction with the 2016 Think Tank members. The Think Tank participants gained insight into how hard our volunteers work and how dedicated they are to creating thoughtful, consensus-driven solutions. And, the committee volunteers were thrilled to hear the perspective of those who are on the receiving end of the progress our committees have made over the years.

We ended the year on very positive footing for the Council. Our volunteers are engaged and making important contributions to our planning efforts. Our joint engagement sessions with regions are ramping up as we prepare for another Board meeting later in January. Our voice is being heard as a leader within the larger regulatory community. Our outreach efforts to Member Boards, students, collateral components, firms, and others are bearing fruit and continue to be well-received. We exceeded our necessary threshold for the approval of our arrangement for reciprocal licensure with Australia and New Zealand.

And so we close the year with gratefulness and start anew with a sense of optimism and momentum. Thanks to everyone for supporting our strategic focus, and helping our members and customers to go further.

Best wishes,

Mike

CEO on the Road



December

NCARB Committee Summit

Miami, FL | December 9-10

Georgia Board of Architects and Interior Designers

Macon, GA | December 16

American Institute of Architecture Students (AIAS) Forum

Boston, MA | December 28-31

January

American Society of Association Executives (ASAE) Leadership Workshop

Orlando, FL | January 12

Board of Directors & Executive Committee Meeting

Half Moon Bay, CA | January 18

American Institute of Interorganizational Council on Regulation (ICOR)

Joint meeting with leadership from architecture (NCARB), engineering (NCEES), and landscape architecture (CLARB).

San Antonio, TX | January 26

Federation of Associations of Regulatory Boards (FARB) Forum

San Antonio, TX | January 27-29

Strategic Initiatives

Fostering Collaboration

Fostering Collaboration was front and center during the annual Committee Summit, which encouraged cross-committee interaction between volunteers, as well as dialogue with this year's Think Tank. In addition, a strong NCARB presence at the annual AIAS Forum gave student chapter leaders access to NCARB leadership and relevant information as they navigate their path to licensure. Plans are underway in all six NCARB regions for teleconference briefings hosted by regional directors and chairs to review the upcoming NCARB Board meeting agenda.

Facilitating Licensure

Facilitating Licensure continues to advance based on high levels of ARE registrations and AXP reporting. A number of academic programs participating in the Integrated Path to Architectural Licensure (IPAL) completed their first semester in the initiative; a new Request for Proposals from all NAAB-accredited programs will be issued after January 1, 2017.



@AIA_SC

Ready to start sitting for the exam? Check out @NCARB's great resources for the #ARE5! <http://bit.ly/2P4HXZ>

In Memoriam



Beloved NCARB volunteer Mary "Teeny" Simmons passed away in late December. As the former executive director of the Louisiana Board of Architectural Examiners, Simmons dedicated over four decades of her time and expertise to advancing the profession, making her the longest-serving Member Board Executive in NCARB's history. [Read more](#)

Organizational Development and Office Life

- The entire NCARB staff participated in our annual Winterfest Luncheon to celebrate years of service and individual accomplishments.
- An offer was extended and accepted for Council Relations director position. The new director will be formally announced in January, with a start date of January 18.
- The redesigned north end of the NCARB office is being utilized for a multi-purpose video and meeting space, a private quiet room, and a refreshed break area that doubles as alternative working space.



The Model Law Task Force.

Office of the CEO

- As of the end of December, 29 U.S. jurisdictions have signed Letters of Undertaking in support of the new Mutual Recognition Arrangement (MRA) between the architectural licensing authorities of the United States, Australia, and New Zealand. This new arrangement will be implemented on January 1, 2017. Soundly grounded in education, experience, and examination, it will enable U.S. architects with 6,000 hours of post-licensure experience to become licensed in Australia and New Zealand through the NCARB Certificate.
- NCARB's Model Law Task Force is in the early stages of determining how the Model Law might be better positioned to reflect contemporary practice and be more responsive to the needs of our Member Boards. In support of this effort, the group met with the Procedures & Documents and Education committees to address common charges and goals.

Outreach



December

AIA Components

- AIA Northern Nevada

Conferences

- AIA's Forum
- NSBAIDRD and AIA Nevada Continuing Education Summit

Webinars

- Architect Licensing Advisors Webinar: Is IPAL Your Pal?

January

AIA Components

- AIA Houston | January 10
- AIA Northern Virginia | January 11

Administration

- The Procedures & Documents Committee developed a draft resolution to amend the NCARB Bylaws section addressing a jurisdiction's failure to pay Council and regional dues. Currently, the only recourse to the Council is dismissing a jurisdiction from membership. The draft resolution proposes alternative actions prior to dismissal.
- Collaborated with the regional executives to launch the registration site for the 2017 Regional Summit to be held this March in Jersey City, NJ.
- Continued recruitment efforts to fill the Council Relations director position.
- Provided logistical support for the Committee Summit held in Miami, FL.



@inexarc

3 days at the @NCARB #ThinkTank has completely changed my appreciation for the difficult balance of work

Council Relations

- Attended the State Board of Architects & Interior Designers' December board meeting in Macon, GA.
- Attended the 2016 Committee Summit to support the Model Law Task Force.
- Collected 29 Letters of Undertaking for the MRA between the United States, Australia, and New Zealand.
- Distributed the 2016 Member Board Requirements Survey to each board for verification and updating.
- The Regional Leadership Committee finalized the details for the 2017 Regional Summit.

Customer Relations

- Engaged with committees during the 2016 Committee Summit to understand outcomes from the customer's perspective.
- The Customer Relations team participated in specialized training to renew their customer service certifications.



Customer Relations Specialist Roeneka Randall celebrated 20 years at NCARB during the Winterfest Luncheon.



Volunteers participate in round-table discussions during the Committee Summit

Examination

- Continued to support candidates taking the new ARE 5.0 and facilitated the ARE 5.0 Community. Total ARE 5.0 administrations through the month of December are around 700, with ARE 4.0 administrations remaining strong.
- The Examination Committee finalized the ARE 5.0 cut score data templates.
- The ARE 4.0 Forms Assembly Task Force completed quality control reviews of the final ARE 4.0 exam forms.
- The ARE 5.0 Item Development Subcommittee continued ARE 5.0 item writing.
- Engaged with members of the 2016 Think Tank during the Committee Summit.
- Implemented a business continuity file management structure for all examination-related files, which allows remote access to files in a secure, cloud-based environment.

Experience + Education

- The Education Committee held joint plenaries with the Experience Advisory Committee and the Model Law Task Force to discuss common charges.
- The Continuing Education Subcommittee reviewed 59 tours proposed for the AIA National Convention, 39 of which were determined to qualify for HSW.
- The Experience Advisory Committee held its first meeting to review a joint charge shared with the Education Committee.
- The 2016 Think Tank met at Committee Summit, where members had the opportunity to observe and engage with several NCARB committees.
- Released two new mini-monographs: *Improving Building Performance Part VI* and *Architectural Acoustics Illustrated Part I*.

Information Systems

- Continued developing systems for the Integrated Path to Architectural Licensure (IPAL).
- Continued developing systems for the upcoming Education Portfolio option.
- Attended the Committee Summit to engage with committee volunteers and Think Tank members.
- IS Director Guillermo Ortiz de Zarate presented at the 2016 ASAE Technology Conference for the association industry. His presentation covered how to identify risks, threats, and vulnerabilities in IT infrastructure, as well as constructing member personas to create experiences and increase engagement.



NAAB Executive Director Andrea Rutledge, Hon. AIA (third from left), and Think Tank members discuss the licensure process.

Marketing & Communications

- Launched the FY16 Annual Report, available at <http://www.ncarb.org/annualreport/2016/index.html>.
- Provided presentation support for NCARB leadership attending the AIAS Forum.
- Conducted a site visit to Boston in preparation for the 2017 Annual Business Meeting.
- Distributed National Architect, an email newsletter for NCARB Certificate holders.
- Attended the Committee Summit and interviewed 2016 Think Tank members for future marketing initiatives.
- Started a new ARE 5.0 testimonial campaign to encourage more testers to transition, tapping into the positive sentiment generated by the new exam.
- Promoted ARE 5.0 to AXP supervisors and licensing advisors, ensuring they are equipped to support their candidates with the transition to the new exam.



@clarkjohnj

Favorite Think Tank session of the day, unwrapping the #ARE5 with @NCARB Examination Committee

ARE 5.0 Testimonial Campaign



"I just took my first ARE 5.0 exam after transitioning.

I personally loved the new style of questions and absolutely do not regret transitioning."

Kelley Miller
ARE 5.0 TESTER

**PDH AUDIT REPORT
For January 20, 2017
BOARD MEETING**

13 audits reviewed at each Board Meeting

Mailed letter to licensee 12/06/2016

DEADLINE TO RECEIVE INFORMATION IS 01/04/2017 - 2nd notice e-mail sent 12/21/16

MAILED COPIES TO BOARD MEMBERS 1-06-17

Name	Prof	Sent 1 st letter (or email) need audit records	Rcvd audit records	Board approved	Board NOT approved	Sent 2 nd letter – need audit records
Frederick John Barbour	AR	12/06/16	12/20/16			
Craig L. Blahut	PE	12/06/16	12/14/16			
Garrett D. Gill	LA	12/06/16	01/03/17			
Dennis Ivan Haag	PE	12/06/16	12/21/16			
Glenn Richard Howard	LS	12/06/16	12/19/16			
Travis R. Jacobson	LS	12/06/16	12/12/16			
Anthony Lee Knievel	LS	12/06/16	12/19/16			
Mark J. Maxwell	PE	12/06/16	12/30/16			
Kim D. Otten	AR	12/06/16	12/21/16			
Stephen John Rivard	PE	12/06/16	12/14/16			
Craig Alden Snelling	PE	12/06/16	12/20/16			
Nicholas S. Sperides	AR	12/06/16				
James L. Wendte	PE	12/06/16	12/13/16			

** - no information received from licensee

PDH AUDIT REPORT
PENDING FROM PREVIOUS BOARD MEETING(S)
For January 20, 2017
BOARD MEETING
Mailed Copies to Board Members 01-06-17

Name	Prof	Sent 1 st letter (or email) need audit records	Rcvd audit records	Board NOT approved	Sent 2 nd letter – need audit records	Rcvd Audit Record	Board NOT approved	Sent 3 rd letter – need audit records	Rcvd Audit Record
Dieren, Curtis D.	PE	10/05/16	11/02/16	11/18/16	11/22/16				
Eddings, Michael Kevin	R	10/05/16	*****	11/18/16	11/22/16	01/03/17			
Hines, Gordon Jeffery	PE	08/03/16	09/06/16	09/23/16	10/05/16	01/09/17			
Peppersack, Randall J.	LS	10/05/16	*****	11/18/16	11/22/16	12/02/16			
Poppen, Boyd Nolan	LS	10/05/16	10/17/16	11/18/16	11/22/16	12/01/16			
Renken, Jeffrey Allen	PE	10/05/16	10/20/16	11/18/16	11/22/16				
Roberts, Ronald A.	PE	10/05/16	10/26/16	11/18/16	11/22/16				

- Gordon Jeffery Hines – has until Jan. 3, 2017 to provide information (90 days)

Board Meeting Examinee Report

FE Examinees Passed FE Exam

Meeting Date: January 20, 2017

Page 1 of 4

Issue Date	Name	Certificate #	Exam	Exam Date
11/07/2016	Nielsen, Nicholas Phillip	E-12136	FE	10/20/2016
11/07/2016	Letempt, Samuel James	E-12137	FE	10/22/2016
11/07/2016	Biorn, Daniel	E-12138	FE	10/27/2016
11/07/2016	Williams, Luke Walter	E-12139	FE	10/27/2016
11/07/2016	VanGerpen, Luke	E-12140	FE	10/27/2016
11/07/2016	Elshahat, Omar	E-12141	FE	10/28/2016
11/07/2016	Barry, Kevin Robert	E-12142	FE	10/29/2016
11/15/2016	Wait, Taylor James	E-12143	FE	11/03/2016
11/15/2016	Ho, Viet Tran Ngoc	E-12144	FE	11/03/2016
11/15/2016	Fleming, Alex Ray	E-12145	FE	11/04/2016
11/15/2016	Klein, Austin Daniel	E-12146	FE	11/05/2016
11/15/2016	Lesperance, Aric	E-12147	FE	11/05/2016
11/15/2016	Kolbet, Evan Michael	E-12148	FE	11/04/2016
11/28/2016	Howard, Kevin Richard	E-12149	FE	11/07/2016
11/28/2016	Poudyal, Purna	E-12150	FE	11/10/2016
11/28/2016	Fordyce, Benjamin A.	E-12151	FE	11/10/2016
11/28/2016	Nuhsbaumer, Casey	E-12152	FE	11/12/2016
11/28/2016	Johnson, Spencer Dale	E-12153	FE	11/12/2016
11/28/2016	Peyton, Kylie Susanne	E-12154	FE	11/12/2016
11/28/2016	Gilbraith, Gannon	E-12155	FE	11/15/2016
11/28/2016	Logeais, Thomas	E-12156	FE	11/15/2016
11/28/2016	Bakker, Andrew	E-12157	FE	11/15/2016
11/28/2016	Priebe, Traxton	E-12158	FE	11/15/2016
11/28/2016	Ireland, Seth L.	E-12159	FE	11/17/2016
11/28/2016	Morem, Mitchell	E-12160	FE	11/17/2016
11/28/2016	Melancon, Steven	E-12161	FE	11/17/2016
11/28/2016	Sheehy, Grady	E-12162	FE	11/17/2016
11/28/2016	Malsom, Luke Perry	E-12163	FE	11/19/2016
11/28/2016	Moon, Peter	E-12164	FE	11/19/2016
11/28/2016	Mcclelland, Corey Adam	E-12165	FE	11/19/2016

Board Meeting Examinee Report***FE Examinees Passed FE Exam***

Meeting Date: January 20, 2017

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Issue Date	Name	Certificate #	Exam	Exam Date
11/28/2016	Asche, Devyn	E-12166	FE	11/19/2016
11/28/2016	Pence, Mitchell Jon	E-12167	FE	11/19/2016
11/28/2016	Powell, Ethan	E-12168	FE	11/19/2016
11/30/2016	Gillen, Nicholas John	E-12169	FE	11/21/2016
11/30/2016	Thomas, Morgan David	E-12170	FE	11/21/2016
12/14/2016	Vanderbush, Jordan Blake	E-12171	FE	11/28/2016
12/14/2016	Kane, Spencer	E-12172	FE	11/28/2016
12/14/2016	Pedersen, Marcus Lee	E-12173	FE	11/28/2016
12/14/2016	Degu, Adebabay Mulat	E-12174	FE	12/03/2016
12/14/2016	VanderPoel, Jordan	E-12175	FE	12/03/2016
12/14/2016	Henning, Bret John	E-12176	FE	12/06/2016
12/14/2016	Laird, Jacob Dillon	E-12177	FE	12/06/2016
12/14/2016	West, Conrad Leon	E-12178	FE	12/09/2016
01/06/2017	Lansman, Seth	E-12179	FE	12/14/2016
01/06/2017	Limbach, Andrew Porter	E-12180	FE	12/22/2016
01/06/2017	Hoban, Will Patrick	E-12181	FE	12/22/2016
01/06/2017	DeJong, Austin James	E-12182	FE	12/29/2016
01/06/2017	Prather, Joshua Robert	E-12183	FE	12/29/2016
01/06/2017	Gilkerson, James Michael	E-12184	FE	12/29/2016

Board Meeting Examinee Report**LS Examinees Passed LS Exam***Meeting Date: January 20, 2017*Page 3 of 4

Issue Date	Name	#	Exam	Exam Date
11/15/16	Kangas, Andrew Earl	10400	PS	11/03/16

Board Meeting Examinee Report**PE Examinees Passed PE Exam 10/28/2016**

Meeting Date: January 20, 2017

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Issue Date	Name	#	Exam	Exam Date	Comment
12/08/2016	Brandenburg, Nathan Alan	13163	PE	10/28/2016	
12/08/2016	Fitzhugh, Troy Michael	13164	PE	10/28/2016	
12/08/2016	Hocking, Crystal Marie	13165	PE	10/28/2016	
12/08/2016	Fried, Lucas George	13166	PE	10/28/2016	
12/08/2016	Kohles, Cullen Joseph	13167	PE	10/28/2016	
12/08/2016	Moss, Eric Bryan	13168	PE	10/28/2016	
12/08/2016	Larsen, Matthew Jens	13169	PE	10/28/2016	
12/08/2016	Green, Samuel Pierce	13170	PE	10/28/2016	
12/08/2016	Hansen, Kyle Ernest	13171	PE	10/28/2016	
12/08/2016	Marnach, Nicholas	13172	PE	10/28/2016	
12/08/2016	Garduna, Maria Kathleen	13173	PE	10/28/2016	
12/08/2016	Lechter, Bradley Charles	13174	PE	10/28/2016	
12/08/2016	DiRienzo, Amy Lynn	13175	PE	10/28/2016	
12/08/2016	Wilhite, Joshua Chad	13176	PE	10/28/2016	
12/08/2016	Rodig, Luke Aaron	13177	PE	10/28/2016	
12/08/2016	Nieland, Joel Douglas	13178	PE	10/28/2016	
12/08/2016	Koscak, Matthew Robert	13179	PE	10/28/2016	

Board Meeting Examinee Report

For FE Examinees To Be Approved

Meeting Date: January 20, 2017

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Name	Exam	Approved	Comments
Albertson, Brian James	FE		
Badawi, Mohammad	FE		
Belay, Eskinder Hailu	FE		
Carlson, Dylan Easton	FE		
Charles, Jerome Anthony	FE		
Citrowske, Samantha	FE		
Cook, Thomas Ryan	FE		
Ervin, Leah	FE		
Evers, Nathaniel S.	FE		
Genetzky, Nathan Adicus Tann	FE		
Gilkerson, James Michael	FE		
Gosch, Leah	FE		
Heezen, Cody	FE		
Herbert, Cheyanne May	FE		
Hof, Logan Scott	FE		
Hoffman, Tyler	FE		
Hoffman, Willem Thomas	FE		
Hora, Andrew R.	FE		
Ibrahim, Ali Adel Ali Ali	FE		
Jackson, Koby Kevin	FE		
Jeno, Drake	FE		
Johnson, Daniel Adam	FE		
Johnson, Tannar Michael	FE		

Board Meeting Examinee Report

For FE Examinees To Be Approved

Meeting Date: January 20, 2017

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Name	Exam	Approved	Comments
Klein, Nolan	FE		
Knock, Joshua Benjamin	FE		
Knowles, Jenero Shaquille	FE		
Lamb, Jordan Patrick	FE		
Laursen, Evan	FE		
Lucas, John Thomas	FE		
Lupton, Bryan J.	FE		
McNary, Mitchel	FE		
Meinhardt, Lance Fredrick	FE		
Miller, Cody Ray	FE		
Morecraft, Nile John	FE		
Nelson, James Harland	FE		
Neville, Jason John	FE		
Oberth, Noel	FE		
Peck, Diana Jeanette	FE		
Penney, Bradley James	FE		
Peters, Jordan	FE		
Prather, Joshua Robert	FE		
Rapp, John Joseph	FE		
Rasmussen, Grant Parker	FE		
Rens, Alexander Paul	FE		
Robertson, Tyler	FE		
Roggenbuck, Jorden Kenneth	FE		

Board Meeting Examinee Report**For FE Examinees To Be Approved****Meeting Date:** January 20, 2017Page 3 of 6

Name	Exam	Approved	Comments
Sanders, Karli Rae	FE		
Schroeder, Patrick John	FE		
Seymour, Blair Matthew	FE		
Spronk, Shannon	FE		
Syahril, Hendy	FE		
Torgerson Wickre, Kaitlin Ashley	FE		
Ulmer, Jordan D.	FE		
VanderPoel, Jordan	FE		
Villabrandt, Trace Wesley	FE		
Vollmar, Cody Jerrod	FE		
Wagehoft, Baylor Michael	FE		
Wagner, Jesse	FE		
Waltz, John	FE		
Willaby, Matthew Dean	FE		
Willadsen, Cory Eric	FE		

Board Meeting Examinee Report***For FS Examinees To Be Approved*****Meeting Date:** January 20, 2017Page 4 of 6

Name	Exam	Approved	Comments
Cushman, Alexander Julian	FS		

Board Meeting Examinee Report

For LS Examinee To Be Approved

Meeting Date: January 20, 2017

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Name	Exam	Approved	Comments
Stadtler, Lundee Michael	LS		

Board Meeting Examinee Report

For PE Examinees To Be Approved

Meeting Date: January 20, 2017

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Name	City	State	Comments
Berg, Leah Marie	Rapid City	SD	
Biasius, Waylon James	Aurora	SD	
Druyvestein, Thomas Allan	Pierre	SD	
Engelmeyer, Erik E	Hartford	SD	
Evanson, Judson Robert	Harrisburg	SD	
Fried, Lucas George	Seattle	WA	
Gavrilescu, Narcis	Rapid City	SD	
Heier, Shane Anthony	Tea	SD	
Johnson, Trevor Paul	Wolsey	SD	
Kilber, Stephen	Rapid City	SD	
Lipp, Bryan Andrew	Clear Lake	SD	
Mattison, Brandon Kent	Rapid City	SD	
Nebelsick, Michael Daniel	Elk Point	SD	
Schmitz, Matthew B.	Sioux Falls	SD	
Underberg, Mason Anthony	Lone Tree	CO	
Wandersee, Michael	Rosebud	SD	
Yan, Fei	Sioux Falls	SD	

Board Meeting Examinee Report

License by Exam

Meeting Date: January 20, 2017

Page 1 of 1

Name	City	State	Profession	Comment
Martin, Craig Michael	Sioux Falls	SD	AR	
Olson, Thomas John	Sioux Falls	SD	AR	

Board Meeting Comity Report

For Individuals by Comity

Meeting Date: January 20, 2017

Page 1 of 4

Name	City	State	Profession	Comments
Blank, Scott	Minneapolis	MN	AR	
Buono, Joshua Michael	Jacksonville Beach	FL	AR	
Cavin, Seth Andrew	Oklahoma City	OK	AR	
Galloway, James	Grand Forks	ND	AR	
Holst, Martin Paul	Waterloo	IA	AR	
Mousseau, Jack Marshall	Denver	CO	AR	
Nichols, Keith Roger	Beldenville	WI	AR	
Van Buggenum, Levi Peter	Sheridan	WY	AR	
Wasik, Robert Francis	Minneapolis	MN	AR	
Witzenburg, Curtis Glenn	Omaha	NE	AR	
Clarke, Shawn Douglas	Castle Rock	CO	LS	
Collins, Jon Caspar	Rapid City	SD	LS	
Hernandez, Ivan R	Orlando	FL	LS	
Rowe, Terry Lee	Spring	TX	LS	
Blair, Bryan James	Dubuque	IA	PE	
Brosnan, John Gerard	New Albany	OH	PE	
Cahill, Michael Brian	Geneva	IL	PE	
Campbell, Scott Helaman	Murray	UT	PE	
Chandler, Douglas Scott	Bozeman	MT	PE	
Connor III, James McDean	Willow Spring	NC	PE	

Board Meeting Comity Report

For Individuals by Comity

Meeting Date: January 20, 2017

Page 2 of 4

Name	City	State	Profession	Comments
Cramer, Tyler Drew	Omaha	NE	PE	
Demirtas, Bulent	Naperville	IL	PE	
Dietrich, Joseph	West Chester	PA	PE	
Eitreim, Jeremy Joseph	Sioux Falls	SD	PE	
Euchner, John Rinhold	Sioux Falls	SD	PE	
Freezer, Matthew Jeffrey	Plano	TX	PE	
Gagnon, James	Cincinnati	OH	PE	
Gentz, Barry Joseph	Hockley	TX	PE	
Glennon, Mark Anthony	West Fargo	ND	PE	
Greenwood, Richard John	Parker	CO	PE	
Grubb, Ryan David	West Fargo	ND	PE	
Hagler, Robert Thomas	Whitefish	MT	PE	
Harris, Court V	Billings	MT	PE	
Heikkila, Steven Charles	St. Paul	MN	PE	
Helfrich, Karen Lynn	Butte	MT	PE	
Henning, Tod Joseph	Houston	TX	PE	
Horn, Shawn Gerard	St. Paul	MN	PE	
Hurt, Jonathan Charles	Port Washington	NY	PE	
Jalla, Maharaj Kisen	Great Falls	VA	PE	
Johanson, David Conrad	McHenry	IL	PE	
Kantha Samy, Madhan Kumar	Cupertino	CA	PE	

Board Meeting Comity Report*For Individuals by Comity*

Meeting Date: January 20, 2017

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Name	City	State	Profession	Comments
Keuller, Stefan W	Atlanta	GA	PE	
LaViolette, Michael David	Glenwood	IA	PE	
Leelardcharoen, Kanoknart	Houston	TX	PE	
Levar, John Mathew	Jordan	MN	PE	
Liccar, Kevin	Bloomington	IL	PE	
Link, Jason R	Moorhead	MN	PE	
MacDonald, Anthony Preston	Gillette	WY	PE	
McKinney, Nathan Lyle	Chaska	MN	PE	
McLellan, James Edward	Omaha	NE	PE	
Murdoch, Jere	Howell	NJ	PE	
Osborne, Peter	Apple Valley	MN	PE	
Owens, Tava Elaine	Vaughn	MT	PE	
Papez, James	Billings	MT	PE	
Pope, Geoffrey Cole	Memphis	TN	PE	
Reinsch, Craig T	Lincoln	NE	PE	
Rettich, Kevin Charles	Berkely	MI	PE	
Rolling, Chris M	Omaha	NE	PE	
Saylor, Jason Gary	Suwanee	GA	PE	
Schmoll, Gustave Lee	Luxemburg	WI	PE	
Seidel, Darin	Olathe	KS	PE	
Sims, Joseph W	Brownsburg	IN	PE	

Board Meeting Comity Report*For Individuals by Comity*

Meeting Date: January 20, 2017

Page 4 of 4

Name	City	State	Profession	Comments
Smith, William Gary	Kernersville	NC	PE	
Stenseng, Amy Ilona	Clearbrook	MN	PE	
Sweeley, Micah A.	Williamsport	PA	PE	
Tewalt, Sean Anthony	Minneapolis	MN	PE	
Thom, Jason H	Billings	MT	PE	
Towells, Darren Boyd	Winnipeg	MB	PE	
Twidwell, Ross Alan	Pineville	LA	PE	
Vaughn, Cory Justin	Bemidji	MN	PE	
Weihe, Douglas William	Coralville	IA	PE	

Board Meeting Firm Report

For Business to Approve

Meeting Date: January 20, 2017

Page 1 of 2

Company Name	City	State	Profession	Comments
Absolute Engineering, PLLC	Kernersville	NC	PE	
AHTS Architects, PLC	Waterloo	IA	AR	
Allied Engineering Services, Inc.	Bozeman	MT	PE	
A-PRIME ENGINEERING	Amherst	NY	PE	
Consulting Engineers, Corp	Reston	VA	PE	
Dale Buckingham Architects, LLC	Sheridan	WY	AR	
Darren B Towells Inc.	Winnipeg	Manitoba (Canada)	PE	
David C. Cotton, Jr.	Redding	CA	PE	
E&C Global, LLC	Plano	TX	PE	
Engineered Rail Solutions LLC	McHenry	IL	PE	
EnSafe Inc.	Memphis	TN	PE	
Evans, Mechwart, Hambleton & Tilton, Inc.	New Albany	OH	LS	
H2B, Inc.	Houston	TX	PE	
Health Systems Sciences, LLC	Mankato	MN	PE	
Heupel Consulting, LLC	Sioux Falls	SD	PE	
Jere Murdoch	Howell	NJ	PE	
Joshua Michael Buono	Jacksonville Beach	FL	AR	
Lapka Land Surveying	Volga	SD	LS	
Larson Design Group, Inc.	Williamsport	PA	PE	
LETS America, Inc	Chandler	AZ	PE	

Board Meeting Firm Report

For Business to Approve

Meeting Date: January 20, 2017

Page 2 of 2

Company Name	City	State	Profession	Comments
LJA Engineering, Inc.	Houston	TX	PE	
Northern Technologies, LLC	Fargo	ND	PE	
Northwestern Surveying and Engineering, Inc.	Bemidji	MN	PE/LS	
PMT Construction, LLC	Elkton	SD	PE	
Pro-Engineers	Pittsboro	NC	PE	
Quintus3D, LLC	Beldenville	WI	AR	
Shoemaker & Haaland Professional Engineers	Coralville	IA	PE	
Sims-Durkin Associates Engineering Company	Indianapolis	IN	PE	
Spur Design, LLC	Oklahoma City	OK	AR	
Strata, LLC	Wichita	KS	PE	
TESla Engineering, LLC	Vaughn	MT	PE	
Traffic Impact Group LLC	Longwood	FL	PE	
Utility Service Co., Inc.	Atlanta	GA	PE	

Board Meeting Examinee Report**Previous Comity Applications to be Reviewed**

Meeting Date: January 20, 2017

Page 1 of 3

Name	City	State	Profession	Comment
Bailey, Michael Daniel	Elkton	SD	PE	
Fussell, Michael Thomas	Missoula	MT	PE	

Board Meeting Examinee Report**Previous Business Applications to be Reviewed***Meeting Date: January 20, 2017*Page 2 of 3

Company Name	City	State	Profession	Comment
Fussell Engineering Corp, Inc.	Missoula	MT	PE	

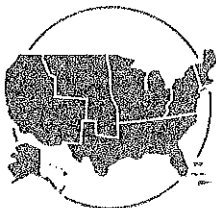
Board Meeting Examinee Report

*For PE Examinees Second Applications To Be Approved***Meeting Date:** January 20, 2017Page 3 of 3

Name	Exam	Approved	Comments
Doorenbos, Marlena L. F.	PE		
Swain, Rachel Mae	PE		

**TRAVEL
MATRIX
BOARD MEMBERS
01/01/2017 through 06/30/2017**

DATES	MEETING	PLACE	BOARD NAME	PAID BY
02/03-04/2017	NCEES BPA / MBE Meeting	Atlanta, GA	Peters, Patterson	Registration & travel paid by NCEES
03/09-11/2017	NCARB Regional Summit	Jersey City, NJ	Williams, Nelson, Matt, Patterson	NCARB pays for funding up to four representatives
05/18-20/2017	NCEES Central/Western Zone Joint Interim Meeting	Denver, CO	Albertson, Micko, Peters, Thingelstad, Patterson	Information to be received at later date



NCARB

REGIONAL SUMMIT

MEMORANDUM

To: Member Board Members
Member Board Executives
Board of Directors

From: Paul D. Edmeades *Paul D. Edmeades*
Region 2 Chair

Date: December 15, 2016

Subject: 2017 Regional Summit

As Chair of Region 2, it is my distinct honor to invite you to Jersey City, NJ, for the 2017 Regional Summit. On behalf of the entire region, we are pleased that you will be our guests for this event. The summit has been organized in an effort to allow all 54 Member Boards an opportunity to participate in grassroots discussions to provide informed input regarding Council policies, programs, task forces, and initiatives as they relate to the regulation of the architectural profession and the protection of the health, safety, and welfare of all our citizens.

The summit, which begins on Thursday, March 9, for Member Board Executives with the MBE Workshop and continues on Friday, March 10, and Saturday, March 11, for Member Board Members, is full of engaging lectures, events, and deliberations that you will not want to miss.

While you are here, we hope that you will take the opportunity to enjoy all that Jersey City has to offer. Jersey City is part of the New York Metropolitan Area, and we invite you to enter into the vibrancy of the New York scene. From our hotel you will experience a spectacular panoramic view of the New York City skyline, and we will be a short 10-minute Path Train ride to the World Trade Center Transit Center in Manhattan.

During the summit icebreaker, we will have a presentation about the 9/11 Museum from Carl Krebs from Davis, Brody, Bond, the architects for the museum. We recommend that you visit the museum, located at the World Trade Center Site and memorial.

For entertainment, you can always visit Broadway. The New York Theatre District extends from West 40th Street to West 54th Street and from Sixth Avenue to Eighth Avenue, with Broadway as its central spine. There are also Off Broadway venues. Whatever your interests, you can find a show to entertain or challenge you.

We realize that there are many attractions that beckon, so we urge you to plan extra time in Jersey City and New York so that you can explore the many things that our area has to offer. The Region 2 executive team has prepared a full outline of the history and attractions of our great city, which you can read here.

The Regional Leadership Committee has developed an exciting program that invites your participation. We have designed the summit to listen to you, so come prepared to share and have a positive influence on the Council.

We hope to see you in Jersey City in March!

2016-17
BOARD OF DIRECTORS/OFFICERS

January 9, 2017

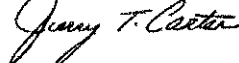
Daniel S. Turner, Ph.D., P.E., P.L.S.
President

MEMORANDUM

Michael J. Conzett, P.E.
Past President

TO: Member Board Administrators

Patrick J. Tami, P.L.S.
President-Elect

FROM: Jerry T. Carter, Chief Executive Officer 

Gary W. Thompson, P.L.S.
Treasurer

SUBJECT: Funded Delegate Notification for the 2017 Central/Western Zone
Joint Interim Meeting

Maurice L. Bowersox, P.E.
Central Zone Vice President

Roy E. Shrewsbury II, P.S.
Northeast Zone Vice President

The 2017 Central/Western Zone joint interim meeting will be held May 18-20 in
Denver, Colorado. A meeting summary follows.

Theresa Hilliard Hodge, P.E.
Southern Zone Vice President

Funded Delegates. In accordance with NCEES policy, the Council will pay the
meeting registration, travel, and lodging expenses (up to three nights) for three
delegates from each member board to attend the zone interim meeting. The
delegates must be members or associate members.

Brian R. Hanson, P.E.
Western Zone Vice President

Jerry T. Carter
Chief Executive Officer

Please notify NCEES of your member board's funded delegates by completing and
returning the attached form for each delegate by **Monday, February 27**.
Delegates will not be allowed to book travel until this form is received.

As required by the NCEES Bylaws, if your board authorizes an associate member to
be a voting delegate, provide a letter from your chair, printed on board letterhead,
designating this individual as a voting delegate.

Please provide contact information for the funded delegates rather than the board
office. NCEES will send an invitation package to each delegate via email with
meeting information and instructions for making necessary travel arrangements.
NCEES will make the hotel reservations for all funded delegates based on
information provided during registration.

For questions regarding NCEES-funded delegates, contact Sherrie Saunders at
ssaunders@ncees.org or 800-250-3196.

/ld

Attachments

Patterson, Kathryn

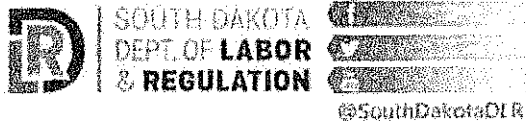
From: Johnson, Jenny
Sent: Monday, December 05, 2016 1:27 PM
To: Patterson, Kathryn
Subject: Thank You

Hi Kathryn. I just wanted to tell you thank you very much for helping our Electrical Commission learn how to process their credit card deposits on their side. I knew you would be able to help them and when Diana called me with additional questions for the accounting system side of things she said you were very helpful. So, again, thank you!!!!

Jenny Johnson

Accountant III | Administrative Services
South Dakota Department of Labor and Regulation

Tel: 605.773.7119 | 123 W Missouri Ave ▪ Pierre | dlr.sd.gov



Patterson, Kathryn

From: Tom Wells
Sent: Wednesday, January 04, 2017 4:08 PM
To: Patterson, Kathryn
Subject: South Dakota Board Business (or Individual) Renewal

Kathryn,

You are incredibly helpful. Thank you.

Happy New Year.

Thomas W. Wells, P.E., S.E.

Senior Vice President

Manager of Civil and Environmental Engineering

Waldemar S. Nelson and Company, Incorporated

Engineers and Architects,

1200 St. Charles Avenue

New Orleans, LA 70130

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Please consider the environment before printing this email.

Patterson, Kathryn

From: khillegas:
Sent: Thursday, December 22, 2016 6:29 PM
To: khillegas:
Subject: Sad News
Attachments: LSBAE_Teeny Announcement.pdf

Good Evening Fellow MBEs:

I hope this finds you all doing well as we head into the holiday season. I wanted to share with you that our dear, sweet, Teeny Simmons lost her valiant battle with cancer yesterday.

For me, Teeny was a shining light that I always looked forward to seeing at NCARB meetings. Her presence has already been missed over the past year as she struggled with her illness. I was fortunate to spend some time with her this past fall and can tell you that she remained the bright, positive, happy spirited Teeny up to the end.

Our Board will be sharing the attached message with our registrants next week. I thought you all might appreciate seeing it.

I would be happy to share further details as they become available.

Wishing you all the happiest and healthiest of holiday seasons.

Regards,

Kathy

LOUISIANA ARCHITECT

Louisiana State Board of Architectural Examiners

LSBAE

www.lasbdaarchs.com



Beloved LSBAE Director Teeny Simmons succumbs to cancer

It is with much sadness that we relay the passing of recently retired and much beloved LSBAE Executive Director Mary "Teeny" Simmons.



Teeny led the LSBAE with determination and vision, wisdom and an always present smile for 41 years. She was a positive force to all who met her. Louisiana and the architecture profession gained many friends and allies as she worked tirelessly with officials and boards throughout the country on issues affecting the public and the profession. Her dedication, humor and kindness will be missed.



Memorial arrangements will be made in January. We ask that you keep her family in your prayers at this difficult time.

Patterson, Kathryn

From: NCARB <customerservice@ncarb.org>
Sent: Tuesday, January 03, 2017 10:05 AM
To: Patterson, Kathryn
Subject: Help Your Candidates Switch to ARE 5.0

NCARB

NOV-DEC 2016

NATIONAL ARCHITECT

A bimonthly newsletter for NCARB Certificate holders—a benefit highlighting the latest news and resources for architects.



Help Your Candidates Transition to ARE 5.0

The latest version of the Architect Registration Examination® (ARE®), ARE 5.0, launched November 1. Here's everything you need to help licensure candidates in your firm make the switch.

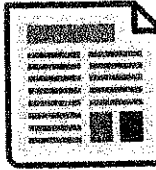


Balancing Resilient Design and Community Engagement

Learn how resilient design can encourage community engagement and delight our senses—all while protecting the public's safety.

Redefining the Building Industry for Women

One architect shares how recognizing the achievements of women can help redefine the building industry.



In the News

A New Era of Exams

NCARB Launches ARE 5.0

Architecture Schools Help Students Get Licensed Sooner

National Council of Architectural Registration Boards

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Washington, DC 20006



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1801 K Street NW, Suite 700K
Washington, DC | 20006 US

This email was sent to kathryn.patterson@state.sd.us
To continue receiving our emails, add us to your address book.



Patterson, Kathryn

From: Dave Mongan
Sent: Monday, January 09, 2017 11:48 AM
Subject: Candidate for NCEES Treasurer
Attachments: Request for supportDM.docx

Dear MBA,

I am David Mongan, P.E., a member of the Maryland Board of Professional Engineers, and am running for the position of NCEES Treasurer. Please forward the attached to your board members. I urge your support.

Thank You,

David Mongan P.E., F. ASCE

David G. Mongan, P. E.

December , 2016

Subject: NCEES Treasurer Position for 2017-2018

Dear Board Member:

I am a candidate for the position of NCEES Treasurer, and I am soliciting your support. I am a member of the Maryland Board of Professional Engineers and have been active with NCEES since joining the Maryland Board in 2010. I have served for two years on NCEES's Finance Committee and currently chair the ACCA Committee. I believe that the strength of organizations like NCEES comes from volunteers, and I pledge to you that I will fully dedicate my time and talents to the duties of NCEES Treasurer. I fully understand the duties and responsibilities associated with this position, and I will work to ensure the proper stewardship of the NCEES' reserves. It was only a few short years ago that NCEES was in serious financial trouble. Some recent actions have placed the potential financial stability of NCEES in jeopardy. I will work to ensure that does not happen. I believe that NCEES should adhere to the principles and requirements of Sarbanes/Oxley Act, and my goal as Treasurer will be to work with the Board of Directors, NCEES staff and the Committee on Finances to maintain NCEES's strong financial position for years to come.

The mission of NCEES is to promote licensure to protect the health, safety and welfare of the public. I have dedicated my non-working profession efforts to that goal. I believe that serving as NCEES Treasurer is a way to advance the NCEES mission.

Throughout my career, I have been intimately involved in the operation and management of my business and dedicated many years to professional associations that promote engineering. I am the retired President of Whitney, Bailey, Cox & Magnani, LLC, an architectural/engineering/construction firm headquartered in Baltimore, MD whose annual budget was over \$25 Million. I have been active at the national level with the American Society of Civil Engineers (ASCE) and served as its President in 2008. Prior to that, I served as District 5 Director, Zone 1 Vice President, and Treasurer as well as serving on or as chair of numerous committees. I am the Past Chair of the Council on Federal Procurement of Architectural and Engineering Services (AAES), past Chair of the American Association of Engineering Societies and past President of the Board of Directors for Engineers Without Borders-USA (EWB). I am a lifelong Marylander and hold a Bachelors and Masters of Science in Civil Engineering from the University of Maryland and Masters in Business Administration from Loyola College of Baltimore, Maryland.

My specific experience in a treasurer/finance capacity includes two years as the Treasurer for ASCE and two years as Assistant Treasurer where I helped to develop and oversee a budget of over \$50 Million. In that capacity I provided oversight for the ASCE investment fund of over \$25 Million. When I was Assistant Treasurer ASCE was in financial difficulty and using it reserves for day to day operations. When I left as Treasures we had rebuilt the reserves to over 30 percent. I have also served for three years on the finance committee of EWB and three years on the

finance committee of AAES. As mentioned earlier, I also served for two years on NCEES's finance committee. From these experiences, I have gained a firsthand understanding of the role of the Treasurer and type of financial acumen that is required to hold that position.

As a member of the Maryland Board, I chaired the committee that involved a multitude of stakeholders working together to develop the continuing competency regulations for professional engineers in Maryland, and continue to chair a committee to review applications submitted by various providers of continuing competency activities. I am also spearheading the efforts to re-convene a Task Force to take another look at the continuing competency regulations for updates and modifications.

I am eager to serve as NCEES Treasurer. I have the support of the Maryland Board of Professional Engineers. I believe my knowledge and experience, both as a former principal of a multidisciplinary firm, as well as the multitude of finance experience in several national engineering organizations makes me uniquely qualified for the position of Treasurer, and I respectfully ask for your support and endorsement.

Sincerely,

David G. Mongan, P.E.

Patterson, Kathryn

From: Armstrong, Michael
Sent: Monday, January 09, 2017 11:24 AM
To: Armstrong, Michael
Subject: Statement Regarding Recent "American Board of Architecture" Announcement
Attachments: NCARB Responds to ABA.PDF

Dear Colleagues:

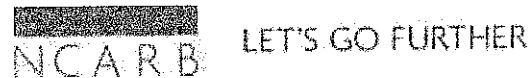
It has come to our attention that the so-called "American Board of Architects" has recently issued a statement to selected architects around the U.S. with claims it is "reforming" state boards and "writing new exams" to address "corruption" and "fairness" issues stemming from current architectural licensing practices. Attached is a statement from NCARB President Kristine Harding and me which responds to those statements and invites all concerned parties to engage in our consensus process of delivering licensure models to jurisdictional boards.

Please feel free to contact me if you have any questions, ideas, or concerns.

Sincerely,

Mike Armstrong

Michael J. Armstrong
Chief Executive Officer



National Council of Architectural Registration Boards
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Customer Service: 202/879-0520

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Statement Regarding Recent "American Board of Architecture" Announcement

January 9, 2017

The National Council of Architectural Registration Boards (NCARB) has a membership composed of the 54 U.S. jurisdictional licensing boards. Each of these boards are created by statutory authority to oversee the licensure process and status regarding registered architects in their jurisdiction.

An announcement issued by the recently created "American Board of Architects (ABA)" claims that it is "writing new licensing exams and reforming state board [sic] of examiners to ensure qualified, unbiased public representation in law making bodies." Only state and jurisdictional governments have the authority to form, or reform, their boards. Regarding examination, all U.S. jurisdictions use the Architect Registration Examination[®] (ARE[®]) as produced by NCARB; some jurisdictions overlay additional examination components.

NCARB continues to utilize hundreds of architect volunteers from around the U.S., as well as non-architects who are pursuing licensure, public members of jurisdictional boards, and executives managing jurisdictional boards, to develop policies and procedures that compose the models for the path to architectural licensure. More specifically, in 2016 NCARB revised the ARE, overhauled its experience program now known as the Architectural Experience Program[®] (AXP[®]), and shepherded nearly 20 academic programs in the Integrated Path to Architectural Licensure (IPAL) initiative.

We welcome feedback, new ideas, critiques of existing programs, and opportunities to dialogue with the public as we work to continuously improve the toolkit supplied to U.S. jurisdictions. We visit the over 120 accredited academic programs every two years, host numerous outreach events in the field, and invite participation in our regular online webinars and online communities.

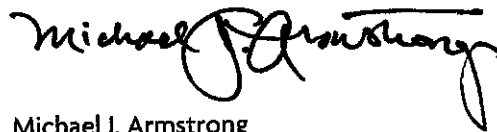
The ABA announcement claims a need to "expel corruption and make the licensing process fair." But these comments demonstrate a lack of knowledge regarding the professionalism and high ethical commitment of the jurisdictional staffs, NCARB staff, and volunteers. These comments ignore the use of science in NCARB's examination development, and the national consensus NCARB uses to develop the framework for licensure.

... protects the public health, safety, and welfare by leading the regulation of the practice of architecture through the development and application of standards for licensure and credentialing of architects.

We welcome input from representatives of the ABA and other interested parties so that we are best positioned to serve jurisdictional boards, and the public, in pursuing the mission to protect everyone's health, safety, and welfare. The framework for architectural licensure has evolved rapidly in the past several years, and, as a result, record numbers are pursuing licensure. All of this information, and more, is available on our website at www.ncarb.org. Through building community, which requires listening to all voices, we truly can go further.



Kristine A. Harding, NCARB, AIA
NCARB President/Chair of the Board



Michael J. Armstrong
NCARB Chief Executive Officer