



BOARD OF TECHNICAL PROFESSIONS

2330 N. Maple Ave., Suite 1 | Rapid City, SD 57701
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dlr.sd.gov/btp

1.0 Opening of the Meeting

Proposed Meeting Agenda
South Dakota Board of Technical Professions
2330 N Maple Ave., Suite 1; Rapid City, South Dakota
420 S Roosevelt St., Aberdeen, South Dakota

To join the meeting via **Microsoft Teams**, use the link below:

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Meeting ID: 246 842 708 597

Passcode: wk67Kj2z

To listen to the meeting via **conference call**, please use the following information:

+1 605-679-7263,,950001224#

Phone Conference ID: 950 001 224#

Friday, November 21, 2025, 8:30 a.m. MST

- 1.0 Opening of the meeting
 - 1.1 Roll Call
 - 1.2 Approval of the Agenda
 - 1.3 Public Comments
- 2.0 Action Items
 - 2.1 Approval of Minutes of September 26, 2025, Meeting
 - 2.2 Approval of Financial Reports – September and October 2025
- 3.0 Information
 - 3.1 Approvals Issued
 - 3.1.1 Intern Certificates Issued
 - 3.1.2 Licenses Issued by Exam
 - 3.1.3 Licenses Issued by Comity
 - 3.1.4 Business Licenses Issued
 - 3.1.5 Approval To Take Exam
- 4.0 Activities report ending October 2025
- 5.0 Corner Records Project Committee update
- 6.0 Executive Director Report
- 7.0 Executive Session pursuant to SDCL 1-25-2, as necessary.
- 8.0 Upcoming Meetings-Schedule 2026
- 9.0 Adjournment

2.0 Action Items

Meeting Minutes
South Dakota Board of Technical Professions

Department of Labor and Regulation, Mickelson Room, 2330 N Maple Ave. Suite 1
and via Microsoft Teams

September 26, 2025, 8:30 a.m. MDT

Ryan Callaghan called the meeting to order at 8:30 a.m. A quorum was present.

Members Present in-person: None

Members Present Electronically: Ryan Callaghan, Jared Carda, Mike Coleman, Catherine Dekkenga, Colby Flynn, Cory Biegler

Others Present Electronically: Jodi Aumer, Executive Director, MaLisa Loeschke, Senior Secretary, Jerry McCabe, Legal Counsel, Chris Allen, Melissa Cannata, and Linda Foster.

Members Absent: Alex Fisher

Others Present in person: Carrie Kerr, Program Assistant, Nancy Hoines, Callaghan asked if there were any revisions to the meeting agenda as published.

McCabe requested to move items 6.0 and 8.0 up in the agenda and add an item to the agenda, following item 8.0, to advise the board regarding a complaint dismissal

Biegler made a motion to amend the proposed agenda as described by McCabe. Motion seconded by Carda. **MOTION PASSED.**

Dekkenga made a motion to adopt the amended proposed meeting agenda. Motion seconded by Biegler. **MOTION PASSED.**

Callaghan opened the floor for public comment. Nancy Hoines, American Council of Engineering Companies of SD/South Dakota Engineering Society/South Dakota State Library system, provided public comment regarding the following items of note:

- 2025 SDES Fall Professional Development Hour (PDH) Conference will be held on October 30, 2025.
- 2026 SDSPLS Convention will be held January 6-8, 2026, in Deadwood, South Dakota. More information will be available on the SDPLS website.
- The board was reminded of the SDSLS letter sent in July requesting renewed action on corner record changes. A committee was also requested to address this issue and to review necessary rule changes.

Chris Allen provided public comment regarding the status of his application before the Board. Board Attorney McCabe advised him that this was not the proper venue to appeal or raise issues related to his application and noted that he would have the right to appeal any adverse determinations. Mr. Allen continued with his public comment, stating that he is working with educational institutions to obtain additional credits and

requesting that his application be reconsidered once he submits that information to the Board office.

Linda Foster made public comment regarding bringing back the corner record flag initiative to explore ways to increase compliance and make access to records easier.

Board Attorney McCabe presented information on Senate Bill 74 (2025) and the open meetings law, referencing the Attorney General's Office guidance included in the meeting packet. He provided an overview, allowed time for board review and questions, and requested a motion for the board to acknowledge their review of the Attorney General's guidance on open meetings.

Dekkenga made a motion the board acknowledge the annual review of the open meetings law guidance. Motion was seconded by Carda. **MOTION PASSED.**

Dekkenga made a motion for the board to enter executive session to discuss a legal matter. Motion was seconded by Biegler. **MOTION PASSED.**

The board exited executive session at 9:30 a.m.

After exiting executive session, Dekkenga moved the board exit executive session. Motion was seconded by Coleman. **MOTION PASSED.**

Biegler made a motion to approve the July 11, 2025, meeting minutes. Motion was seconded by Dekkenga. **MOTION PASSED.**

Dekkenga made a motion that the board approve the financial statements for July and August 2025. Motion was seconded by Coleman. **MOTION PASSED.**

The board reviewed the activities report ending August 2025.

Aumer requested the board form a committee to consider necessary changes to statute and/or rules regarding each profession and the corner project revival. The board appointed four separate committees. A land surveying committee consisting of Coleman and Biegler, an architect and landscape architect committee consisting of Dekkenga and Carda, and a professional engineer committee consisting of Callaghan and Fisher. The corner project committee will be Biegler and Coleman.

Aumer briefed the board regarding the NCEES and CLARB conferences she attended. The board was informed PDH audits will be reviewed at the next board meeting. The Code review group has an October meeting; however, DLR is expecting a rough draft to review next week.

Annual, Zone, & Upcoming meetings:

Organization	Date	Meeting	Location	Attendees	Funded by:
2026 Meetings					
NCARB	March 19-21, 2026	MBE Workshop and Regional Summit	Oklahoma City, OK		NCARB
CLARB	Auguste 27-29, 2026	Annual Meeting	Calgary, Alberta <i>Region 3</i>		CLARB
NCARB	TBD	NCARB Regional Summit	TBD		NCARB
NCARB	June 25-27	NCARB Annual Meeting	Minneapolis, MN		NCARB
NCEES	May14-16	Central Zone Meeting	Columbus, OH		NCEES
NCEES	August 18-21	Annual Meeting	Henderson, NV		NCEES

BOARD FUTURE MEETING DATES (All Times are Mountain Time)

November 21, 2025.

8:30 a.m.

Dekkenga moved that the board adjourn the meeting. Motion was seconded by Flynn.

MOTION PASSED.

Adjournment of Meeting

All business having come before the board was concluded, and Callaghan adjourned the meeting at 9:53 a.m.

STATE OF SOUTH DAKOTA
CASH CENTER BALANCES
AS OF: 09/30/2025

AGENCY: 10 LABOR & REGULATION

BUDGET UNIT: 1035 BOARD OF TECHNICAL PROFESSIONS - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	103500061808	1140000	1,058,069.59	DR	BOARD OF TECHNICAL PROFESSIONS
COMPANY/SOURCE TOTAL 6503 618			1,058,069.59	DR *	
COMP/BUDG UNIT TOTAL 6503 1035			1,058,069.59	DR **	
BUDGET UNIT TOTAL 1035			1,058,069.59	DR ***	

STATE OF SOUTH DAKOTA
CASH CENTER BALANCES
AS OF: 10/31/2025

AGENCY: 10 LABOR & REGULATION

BUDGET UNIT: 1035 BOARD OF TECHNICAL PROFESSIONS - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	103500061808	1140000	1,046,896.26	DR	BOARD OF TECHNICAL PROFESSIONS
COMPANY/SOURCE TOTAL 6503 618			1,046,896.26	DR *	
COMP/BUDG UNIT TOTAL 6503 1035			1,046,896.26	DR **	
BUDGET UNIT TOTAL 1035			1,046,896.26	DR ***	

STATE OF SOUTH DAKOTA
MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
FOR PERIOD ENDING: 09/30/2025

AGENCY 10 LABOR & REGULATION
BUDGET UNIT 1035 BOARD OF TECHNICAL PROFESSIONS - INFO
CENTER-5 10350 BOARD OF TECHNICAL PROFESSIONS

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO		6503				
COMPANY NAME		PROFESSIONAL & LICENSING BOARDS				
103500061808	6503	51010100	F-T EMP SAL & WAGES	8,488.97	44,964.42	
103500061808	6503	51010300	BOARD & COMM MBRS FEES	498.00	5,478.00	
ACCT: 5101		EMPLOYEE SALARIES		8,986.97	50,442.42	*
103500061808	6503	51020100	OASI-EMPLOYER'S SHARE	677.09	3,803.85	
103500061808	6503	51020200	RETIREMENT-ER SHARE	509.34	2,697.90	
103500061808	6503	51020600	HEALTH/LIFE INS.-ER SHARE	1,723.37	9,392.84	
103500061808	6503	51020800	WORKER'S COMPENSATION	12.74	67.42	
103500061808	6503	51020900	UNEMPLOYMENT COMPENSATION	4.05	19.19	
ACCT: 5102		EMPLOYEE BENEFITS		2,926.59	15,981.20	*
ACCT: 51		PERSONAL SERVICES		11,913.56	66,423.62	**
103500061808	6503	52030100	AUTO-STATE OWNED-IN STATE	.00	319.05	
103500061808	6503	52030300	AUTO-PRIV (IN-ST.) H/RTE	.00	2,403.96	
103500061808	6503	52031000	LODGING/IN-STATE	.00	1,120.00	
103500061808	6503	52031500	NON-TAXABLE MEALS/IN-ST	.00	432.00	
ACCT: 5203		TRAVEL		.00	4,275.01	*
103500061808	6503	52040200	DUES & MEMBERSHIP FEES	.00	5,200.00	
103500061808	6503	52041800	COMPUTER SERVICES-STATE	961.05	2,879.80	
103500061808	6503	52041810	BIT DEVELOPMENT COSTS	2,321.70	5,657.10	
103500061808	6503	52042000	CENTRAL SERVICES	524.44	1,845.48	
103500061808	6503	52045250	REVENUE BOND LEASE PYMTS	677.80	2,508.40	
103500061808	6503	52045300	TELECOMMUNICATIONS SRVCS	399.18	943.35	
103500061808	6503	52047400	BANK FEES AND CHARGES	877.26	2,748.51	
ACCT: 5204		CONTRACTUAL SERVICES		5,761.43	21,782.64	*
103500061808	6503	5228000	OPER TRANS OUT -NON BUDGT	2,502.01	2,502.01	
ACCT: 5228		NONOP EXP/NONBGTD OP TR		2,502.01	2,502.01	*
ACCT: 52		OPERATING EXPENSES		8,263.44	28,559.66	**
COMP: 6503 PROFESSIONAL & LICENSING BOARDS				20,177.00	94,983.28	***
CENTER: 103500061808				20,177.00	94,983.28	****
B UNIT: 1035				20,177.00	94,983.28	*****

STATE OF SOUTH DAKOTA
MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
FOR PERIOD ENDING: 10/31/2025

AGENCY 10 LABOR & REGULATION
BUDGET UNIT 1035 BOARD OF TECHNICAL PROFESSIONS - INFO
CENTER-5 10350 BOARD OF TECHNICAL PROFESSIONS

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO		6503				
COMPANY NAME		PROFESSIONAL & LICENSING BOARDS				
103500061808	6503	51010100	F-T EMP SAL & WAGES	25,291.07	70,255.49	
103500061808	6503	51010300	BOARD & COMM MBRS FEES	2,158.00	7,636.00	
ACCT: 5101		EMPLOYEE SALARIES		27,449.07	77,891.49	*
103500061808	6503	51020100	OASI-EMPLOYER'S SHARE	2,069.10	5,872.95	
103500061808	6503	51020200	RETIREMENT-ER SHARE	1,517.42	4,215.32	
103500061808	6503	51020600	HEALTH/LIFE INS.-ER SHARE	5,115.81	14,508.65	
103500061808	6503	51020800	WORKER'S COMPENSATION	37.95	105.37	
103500061808	6503	51020900	UNEMPLOYMENT COMPENSATION	12.12	31.31	
ACCT: 5102		EMPLOYEE BENEFITS		8,752.40	24,733.60	*
ACCT: 51		PERSONAL SERVICES		36,201.47	102,625.09	**
103500061808	6503	52030100	AUTO-STATE OWNED-IN STATE	.00	319.05	
103500061808	6503	52030300	AUTO-PRIV (IN-ST.) H/RTE	.00	2,403.96	
103500061808	6503	52031000	LODGING/IN-STATE	.00	1,120.00	
103500061808	6503	52031500	NON-TAXABLE MEALS/IN-ST	.00	432.00	
ACCT: 5203		TRAVEL		.00	4,275.01	*
103500061808	6503	52040200	DUES & MEMBERSHIP FEES	10,290.00	15,490.00	
103500061808	6503	52041800	COMPUTER SERVICES-STATE	961.05	3,840.85	
103500061808	6503	52041810	BIT DEVELOPMENT COSTS	3,934.90	9,592.00	
103500061808	6503	52042000	CENTRAL SERVICES	209.62	2,055.10	
103500061808	6503	52043300	COMPUTER SOFTWARE LEASE	346.56	346.56	
103500061808	6503	52045250	REVENUE BOND LEASE PYMTS	677.80	3,186.20	
103500061808	6503	52045300	TELECOMMUNICATIONS SRVCS	134.74	1,078.09	
103500061808	6503	52047400	BANK FEES AND CHARGES	918.78	3,667.29	
ACCT: 5204		CONTRACTUAL SERVICES		17,473.45	39,256.09	*
103500061808	6503	52050200	OFFICE SUPPLIES	212.95	212.95	
103500061808	6503	52053500	POSTAGE	205.52	205.52	
ACCT: 5205		SUPPLIES & MATERIALS		418.47	418.47	*
103500061808	6503	5228000	OPER TRANS OUT -NON BUDGT	546.83	3,048.84	
ACCT: 5228		NONOP EXP/NONBGTD OP TR		546.83	3,048.84	*
ACCT: 52		OPERATING EXPENSES		18,438.75	46,998.41	**
COMP: 6503 PROFESSIONAL & LICENSING BOARDS				54,640.22	149,623.50	***
CENTER: 103500061808				54,640.22	149,623.50	****
B UNIT: 1035				54,640.22	149,623.50	*****

STATE OF SOUTH DAKOTA
REVENUE SUMMARY BY BUDGET UNIT
FOR PERIOD ENDING: 09/30/2025

AGENCY 10 LABOR & REGULATION
BUDGET UNIT 1035 BOARD OF TECHNICAL PROFESSIONS - INFO

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO		6503				
COMPANY NAME		PROFESSIONAL & LICENSING BOARDS				
103500061808	6503	4293948	RENEWAL CERT-ENG/ARCH	21,760.00	61,680.06	
103500061808	6503	4293949	APPLICATION FEE-ENG/AR	9,000.00	20,050.00	
103500061808	6503	4293950	OTHER ENGINEERING FEE	250.00	840.00	
ACCT:	4293	BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)		31,010.00	82,570.06	*
ACCT:	42	LICENSES, PERMITS & FEES		31,010.00	82,570.06	**
103500061808	6503	4391902	LATE FEE - ENG/ARCH	2,800.00	6,140.00	
ACCT:	4391	FINES (NON-GOVERNMENTAL)		2,800.00	6,140.00	*
ACCT:	43	FINES, FORFEITS & PENALTIES		2,800.00	6,140.00	**
103500061808	6503	4920045	NONOPERATING REVENUES	.00	38,354.62	
ACCT:	4920	NONOPERATING REVENUE		.00	38,354.62	*
ACCT:	49	OTHER REVENUE		.00	38,354.62	**
CNTR:	103500061808			33,810.00	127,064.68	***
COMP:	6503			33,810.00	127,064.68	****
B UNIT:	1035			33,810.00	127,064.68	*****

STATE OF SOUTH DAKOTA
REVENUE SUMMARY BY BUDGET UNIT
FOR PERIOD ENDING: 10/31/2025

AGENCY 10 LABOR & REGULATION
BUDGET UNIT 1035 BOARD OF TECHNICAL PROFESSIONS - INFO

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO		6503				
COMPANY NAME		PROFESSIONAL & LICENSING BOARDS				
103500061808	6503	4293948	RENEWAL CERT-ENG/ARCH	31,120.00	92,800.06	
103500061808	6503	4293949	APPLICATION FEE-ENG/AR	8,950.00	29,000.00	
103500061808	6503	4293950	OTHER ENGINEERING FEE	310.00	1,150.00	
ACCT:	4293	BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)		40,380.00	122,950.06	*
ACCT:	42	LICENSES, PERMITS & FEES		40,380.00	122,950.06	**
103500061808	6503	4391902	LATE FEE - ENG/ARCH	3,000.00	9,140.00	
ACCT:	4391	FINES (NON-GOVERNMENTAL)		3,000.00	9,140.00	*
ACCT:	43	FINES, FORFEITS & PENALTIES		3,000.00	9,140.00	**
103500061808	6503	4920045	NONOPERATING REVENUES	.00	38,354.62	
ACCT:	4920	NONOPERATING REVENUE		.00	38,354.62	*
103500061808	6503	4950000	REFUND OF PRIOR YEARS EXP	224.00	224.00	
ACCT:	4950	REFUND OF PRIOR YEARS EXPENDITURES		224.00	224.00	*
ACCT:	49	OTHER REVENUE		224.00	38,578.62	**
CNTR:	103500061808			43,604.00	170,668.68	***
COMP:	6503			43,604.00	170,668.68	****
B UNIT:	1035			43,604.00	170,668.68	*****

SOUTH DAKOTA BOARD OF TECHNICAL PROFESSIONS

FY26 Revenue Expense Report (Through October)

Revenues	Fiscal Year 2026				2026 Total
Row Labels	Jul	Aug	Sep	Oct	
APPLICATION FEE-ENG/AR	\$ 3,750.00	\$ 7,300.00	\$ 9,000.00	\$ 8,950.00	\$ 29,000.00
LATE FEE - ENG/ARCH	\$ 140.00	\$ 3,200.00	\$ 2,800.00	\$ 3,000.00	\$ 9,140.00
NONOPERATING REVENUES		\$ 38,354.62			\$ 38,354.62
OTHER ENGINEERING FEE		\$ 590.00	\$ 250.00	\$ 310.00	\$ 1,150.00
REFUND OF PRIOR YEARS EXP				\$ 224.00	\$ 224.00
RENEWAL CERT-ENG/ARCH	\$ 10,670.00	\$ 29,250.06	\$ 21,760.00	\$ 31,120.00	\$ 92,800.06
Grand Total	\$ 14,560.00	\$ 78,694.68	\$ 33,810.00	\$ 43,604.00	\$ 170,668.68

Expenditures	Fiscal Year 2026				2026 Total
Row Labels	Jul	Aug	Sep	Oct	
Salaries	\$ 15,067.50	\$ 26,387.95	\$ 8,986.97	\$ 27,449.07	\$ 77,891.49
BOARD & COMM MBRS FEES	\$ 1,162.00	\$ 3,818.00	\$ 498.00	\$ 2,158.00	\$ 7,636.00
F-T EMP SAL & WAGES	\$ 13,905.50	\$ 22,569.95	\$ 8,488.97	\$ 25,291.07	\$ 70,255.49
Benefits	\$ 4,988.11	\$ 8,066.50	\$ 2,926.59	\$ 8,752.40	\$ 24,733.60
HEALTH/LIFE INS.-ER SHARE	\$ 2,993.21	\$ 4,676.26	\$ 1,723.37	\$ 5,115.81	\$ 14,508.65
OASI-EMPLOYER'S SHARE	\$ 1,135.42	\$ 1,991.34	\$ 677.09	\$ 2,069.10	\$ 5,872.95
RETIREMENT-ER SHARE	\$ 834.32	\$ 1,354.24	\$ 509.34	\$ 1,517.42	\$ 4,215.32
UNEMPLOYMENT COMPENSATION	\$ 4.32	\$ 10.82	\$ 4.05	\$ 12.12	\$ 31.31
WORKER'S COMPENSATION	\$ 20.84	\$ 33.84	\$ 12.74	\$ 37.95	\$ 105.37
Travel	\$ 2,709.50	\$ 1,565.51			\$ 4,275.01
AUTO-PRIV (IN-ST.) H/RTE	\$ 1,373.50	\$ 1,030.46			\$ 2,403.96
AUTO-STATE OWNED-IN STATE		\$ 319.05			\$ 319.05
LODGING/IN-STATE	\$ 1,120.00	\$ -			\$ 1,120.00
NON-TAXABLE MEALS/IN-ST	\$ 216.00	\$ 216.00			\$ 432.00
Contractual Services	\$ 9,511.81	\$ 6,509.40	\$ 5,761.43	\$ 17,473.45	\$ 39,256.09
BANK FEES AND CHARGES	\$ 870.29	\$ 1,000.96	\$ 877.26	\$ 918.78	\$ 3,667.29
BIT DEVELOPMENT COSTS		\$ 3,335.40	\$ 2,321.70	\$ 3,934.90	\$ 9,592.00
CENTRAL SERVICES	\$ 1,048.92	\$ 272.12	\$ 524.44	\$ 209.62	\$ 2,055.10
COMPUTER SERVICES-STATE	\$ 957.70	\$ 961.05	\$ 961.05	\$ 961.05	\$ 3,840.85
COMPUTER SOFTWARE LEASE				\$ 346.56	\$ 346.56
DUES & MEMBERSHIP FEES	\$ 5,200.00			\$ 10,290.00	\$ 15,490.00
REVENUE BOND LEASE PYMTS	\$ 1,152.80	\$ 677.80	\$ 677.80	\$ 677.80	\$ 3,186.20
TELECOMMUNICATIONS SRVCS	\$ 282.10	\$ 262.07	\$ 399.18	\$ 134.74	\$ 1,078.09
Supplies and Materials				\$ 418.47	\$ 418.47
OFFICE SUPPLIES				\$ 212.95	\$ 212.95
POSTAGE				\$ 205.52	\$ 205.52
Indirect Costs			\$ 2,502.01	\$ 546.83	\$ 3,048.84
OPER TRANS OUT -NON BUDGT			\$ 2,502.01	\$ 546.83	\$ 3,048.84
Grand Total	\$ 32,276.92	\$ 42,529.36	\$ 20,177.00	\$ 54,640.22	\$ 149,623.50

Board of Technical Professions

Financial Report – Fiscal Year 2026 (As of October 2025)

Prepared for Board Members

Overview

As of October 2025, the Board's total revenues stand at \$170,668.68, while expenditures have reached \$149,623.50, resulting in a positive net position of \$21,045.18. This early fiscal performance suggests a stable financial outlook, with revenues continuing to outpace expenses.

Revenue Highlights

- Certification Renewals remain the primary revenue source, totaling \$92,800.06 (54% of total revenue), with strong collections in August (\$29,250.06) and October (\$31,120.00).
 - Application Fees have generated \$29,000.00, showing consistent monthly intake.
 - Late Fees contributed \$9,140.00, indicating ongoing compliance efforts.
 - Other Engineering Fees and Refunds contributed modestly, totaling \$1,374.00.
-

Expenditure Summary

- Full-Time Salaries & Wages: \$70,255.49
- Board Member Fees: \$7,636.00
- Benefits (Health, OASI, Retirement, etc.): \$24,733.60
- Contractual Services: \$39,256.09
- Travel: \$4,275.01
- Indirect Costs: \$3,048.84
- Supplies & Materials: \$418.47

The largest single-month expenditure occurred in **October (\$54,640.22)**, driven by increased contractual services and salary disbursements.

Monthly Trends

- Highest Revenue Month: August (\$78,694.68)
 - Highest Expense Month: October (\$54,640.22)
 - Net Positive Cash Flow: Maintained in 2 of the first 4 months.
-

Conclusion & Outlook

The Board is off to a strong start in FY26, with a net surplus of over \$21,000 as of October. Revenue streams are performing as expected, and expenditures remain aligned with operational priorities. Continued monitoring will ensure that the Board maintains its positive financial trajectory throughout the fiscal year.

3.0 Information

3.1 Approvals Issued

3.1.1 Intern Certificates Issued

Meeting Date: November 21 , 2025

Engineering Interns

Name	Certificate #

Surveying Interns

Name	Certificate #

***Note:** Due to ongoing technical issues, some information may be incomplete or unavailable at this time. We are actively working through these challenges and will continue to provide updates as progress is made.*

3.1.2 Licenses Issued by Exam

Meeting Date: November 21, 2025

Principles and Practice of Engineering Exam

Name	License

Principles and Practice of Surveying Exam

Name	License

Architecture by Exam

Name	License

Landscape Architect by Exam

Name	License

Petroleum Release by Exam

Name	License

***Note:** Due to ongoing technical issues, some information may be incomplete or unavailable at this time. We are actively working through these challenges and will continue to provide updates as progress is made.*

3.1.3 Licenses Issued by Comity

Meeting Date: November 21, 2025

 BENT, Stephen - AR - 20007	 Liederman, Jeffrey - AR - 17919
 Blank, Lurita - AR - 20008	 Malone, Dean - PS - 20027
 Blok, Jan - PE - 20001	 Meyer, James - PE - 17913
 Brown, Ryan - AR - 17920	 Meyer, Jason - PE - 17914
 Burk, Kai - PE - 17906	 Newton, Haley - PE - 20014
 Burnett, Nathaniel - PE - 17907	 Oyster, Ryan - PE - 20015
 Deblasis, Nicholas - PE - 17908	 Petersen, Jacob - PE - 20016
 Dubbelde, Jacob - PE - 20002	 Ryan, Aislyn - PE - 17915
 Goertzen, Adam - PS - 20028	 Sanders, Roger - AR - 20009
 Grimstad, Logan - PE - 17909	 sapkota, Sambhu - PE - 20018
 Halverson, Calvin - PE Exam - 20006	 Schlumberger, David - PE - 20000
 Haymore, Steven - PE - 20004	 Shein, Henri - PE - 17916
 Hendrix, Jason - PE - 20003	 Sloniker, Jason - PE - 17917
 Jaeger, Mackenzie - PE - 20005	 Small, Garrett - PE - 20019
 Jaynes, Robert - PE - 17910	 Smith, Patrick - PE - 20020
 Johnson, Kristofor - PS - 20026	 Stebbing, Kyle - PE - 17918
 Judge, Michael - PE - 20017	 Swartzwelder, Malinda - PE - 20021
 Kiefer, Michael - PE - 20011	 Twardus, Dalton - PE - 20022
 Knapp, Leah - 20012	 Villwock, Michael - PE - 20023
 Krueger, Cade - PE - 17911	 Welch, Morgan - PE - 20024
 Lammert, Brian - PE - 20013	 White, Christopher - PE - 20025
 Lamorticella, Mario - PE - 17912	

3.1.3 Licenses Issued by Comity

Meeting Date: November 21, 2025

***Note:** Due to ongoing technical issues, some information may be incomplete or unavailable at this time. We are actively working through these challenges and will continue to provide updates as progress is made.*

3.1.4 Business Licenses Issued

Meeting Date: November 21, 2025

Business Name	License #
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***Note:** Due to ongoing technical issues, some information may be incomplete or unavailable at this time. We are actively working through these challenges and will continue to provide updates as progress is made.*

3.1.5 Approved to Schedule Exam

Meeting Date: November 21, 2025

Fundamentals of Engineering Exam

Last Name	First Name
Anderson	Henry
Beck	Ava
Birk	Cody
Black	William
Black	William
Clive	Uy
Cotter	Gavin
Cotter	Gavin
Darveau	Bryson
Drew	Preston
Dudgeon	Cade
Dudgeon	Cade
Engelkes	Rylan
Filter	Devin
Gomez	Allan
Gulizia	Dawson
Haia	Coleman
Halley	Nya
Harris	Zachary
Hartman	Charles
Hede	Zachary
Hede	Zachary
Herndon	Kaylee
Hetzel	Riley
Hetzel	Riley
Indgjer	Lawrence
Irwin	Samuel
Johnke	Corrigan
Klein	Audry
Kleven	Nathaniel
Koch	Gavin
Koch	Gavin
Lazear	Christopher
Lutjens	Kobi
Lutjens	Kobi
Maile	Emily
McDaniels	Miles
Meboe	Joey

3.1.5 Approved to Schedule Exam

Meeting Date: November 21, 2025

Meyer	Austin
Miller	Ethan
Moore	Mason
Moravetz	Isaac
Moravetz	Isaac
Munson	Eric
Olson	Hunter
Peterson	Ella
Poches	Christopher
Rames	Jonathon
Reeck	Dylan
Roller	Wyatt
Romero	Joseph
Ryan	Eli
Schmidt	Jon
Schmidt	Jon
Schroeder	Kade
Sigl	Keegan
Sigl	Keegan
Thornton	Braydon
Todd	Jiskoot
Townsend	Travis
Untiedt	Ethan
Untiedt	Ethan
Vagle	Siri
Vagle	Siri
Walz	Addison
Waterhouse	Gerald
Welbig	Derek
Welbig	Derek
Williams	Eugene
Winter	Zach
Winter	Zach
Worley	Pierson

Fundamentals of Surveying Exam

Last Name	First Name

3.1.5 Approved to Schedule Exam

Meeting Date: November 21, 2025

Note: *Due to ongoing technical issues, some information may be incomplete or unavailable at this time. We are actively working through these challenges and will continue to provide updates as progress is made.*

4.0 Activities Report

ACTIVITIES REPORT FOR THE YEAR 2025

[illegible][illegible][illegible]

		JAN	FEB	MAR	APR	MAY	JUNE
Business		2647	2658	2484		2473	2484
Active		6764	6811	6855		6959	7002
Inactive		260	260	8176(inaccurate)		8165	8165 (innacurate)
Retired		188	188	198		204	206
TOTAL		9859	9917	17713		17801	17857

		JULY	AUG	SEPT	OCT	NOV	24-Dec
Business			2542				
Active			6998				
Inactive			8165				
Retired			210				
TOTAL			17915				

No updated accurate data until information from Thentia is uploaded into Codewise

5.0 Corner Records Project Committee update

6.0 Executive Director Report

JURISDICTIONAL DATA

SOUTH DAKOTA

2025



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INTRODUCTION

NCARB regularly analyzes and shares data highlighting current trends along the path to licensure, including program completion time, pass rates, and demographics. This information, which is gathered from customers' NCARB Records, enables NCARB and our key stakeholders to make strategic decisions, educate policymakers and the public, and guide changes to our programs and services.

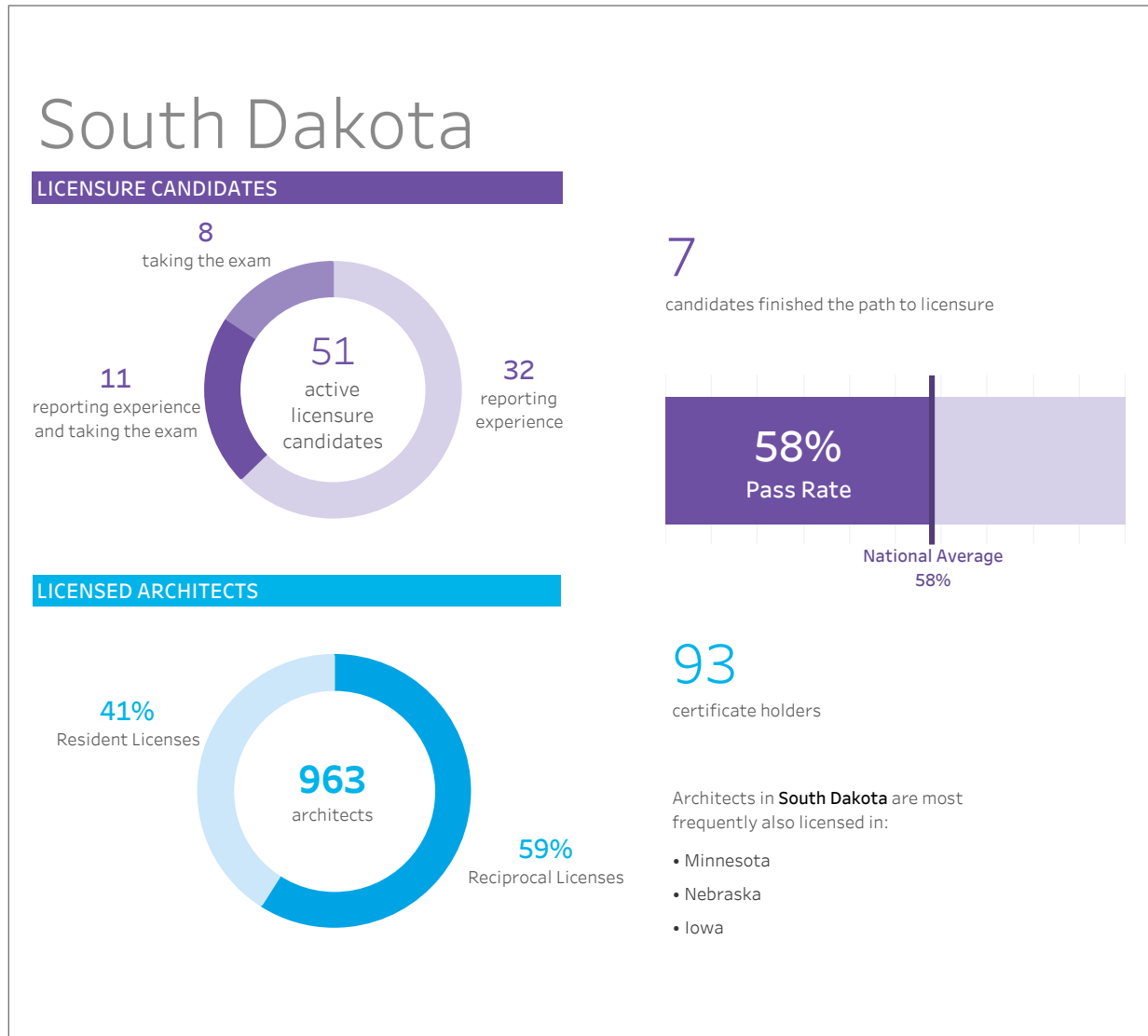
As a leader in your jurisdiction, you can use this data to guide discussions at the jurisdictional level. The information included in this packet has been filtered to share data gathered from licensure candidates and architects in your jurisdiction only. Each chart includes a basic explanation of what data is being shared, as well as an overview of the trends NCARB has seen at the national level for comparison.

As you review the data, here are a few key things to keep in mind:

- Your jurisdictional data may not align with national trends.
- Not all NCARB Record holders submit their demographic data. However, the majority do self-report their demographic data.
- Not all licensees in your jurisdiction are NCARB Record holders.
- Depending on the number of licensure candidates and architects in your jurisdiction, you may see a much higher degree of fluctuation over time compared to the fluctuation seen at the national level. Jurisdictions with a smaller pool of candidates/architects are more likely to see dramatic change from year to year.
- NCARB will not share demographic data publicly if there are fewer than 30 individuals in a designated group (our threshold for a valid sample size). However, we have shared all data with you regardless of this sample size to ensure you have the most complete picture of your jurisdiction.
- If no information is shown for a specific field or demographic, it is because no individuals in your jurisdiction fit that field or demographic.
- The timeframe for the data reflected in a chart varies by chart. Refer to the chart description for each chart to find this information.

If you have questions about the data presented in this packet, please feel free to reach out to Jenny Kawecki at jkawecki@ncarb.org.

ARCHITECTURAL LICENSURE OVERVIEW



This chart provides an overview of licensure candidates and licensed architects in your jurisdiction during the calendar year 2024, including:

- The number of candidates working to complete the Architectural Experience Program® (AXP®), Architect Registration Examination® (ARE®), or both
- The average ARE pass rate in your jurisdiction compared to the national average

- The number of candidates who completed the licensure path in your jurisdiction
- The states where architects in your jurisdiction are most likely to hold reciprocal licenses

National Trends

- In 2024, the number of active licensure candidates rose by 5% to 39,499.
- There were 116,005 U.S. architects in 2024, a 4% decrease from 2023.
- The number of new architects held steady at 3,606.
- In 2024, the average time to licensure fell to 12.9 years, the first time this number has decreased since the COVID-19 pandemic.
- The average ratio of in-state to out-of-state licenses shifted slightly, with 59% reciprocal and 41% resident licenses.

JURISDICTIONAL DEMOGRAPHICS

Racial, Ethnic, and Gender Diversity

This table shows the approximate racial, ethnic, and gender diversity of individuals at each career stage for individuals who were seeking licensure or were licensed in this jurisdiction during the calendar year 2024. Individuals can be represented in multiple career stages. To ensure data privacy around exam performance, NCARB will report “insufficient information” if your jurisdiction has fewer than 5 individuals in a given demographic group in the “Taking the ARE” category.

South Dakota

		All Architects	New Architects	Taking the ARE	Submitting Experience	Opened NCARB Record
Gender	Female	22	3	10	30	5
	Male	44	2	8	27	7
Ethnicity	American Indian or Alaska Native				1	
	Another Group	1			2	
	Asian	1			1	1
	Black or African American			***	2	
	Hispanic, Latino, or Spanish	2			5	3
	Middle Eastern or North African					
	Native Hawaiian or Other Pacific Islander					
	White	60	5	16	50	9
Total	Total	69	6	19	60	12

*** values do not meet NCARB's data privacy condition

Career Stage Definitions

New NCARB Record Holders: This stage includes all individuals who started an NCARB Record in 2024. Starting an NCARB Record is an approximation for beginning the path to licensure, as all candidates need an NCARB Record to document the education, experience, and examination requirements for licensure.

Reporting Experience: This stage includes all individuals who documented experience toward the AXP in 2024, based on the work date of the experience report.

Taking the ARE: This stage includes all individuals who took an exam division in 2024.

New Architects: This stage includes all individuals who finished their final “core requirement” for licensure in 2024. Core licensure requirements include education, experience, and examination, although some jurisdictions do have additional requirements. This stage is an approximation for individuals who received an initial license in 2024.

All Certificate Holders: This stage includes all individuals who hold an NCARB Certificate, which can be used to approximate the makeup of the architect population in this jurisdiction.

National Trends

NCARB has seen consistent growth in gender equity and racial diversity across all candidate stages over the past 5 years. In 2024, 49% of the licensure candidate population identified as a person of color, and 46% were women.

Women now make up 47% of the testing population, and typically earn their licenses faster than men—completing requirements a year sooner on average. In 2024, nearly half (44%) of candidates completing the AXP and a third (33%) of candidates completing the ARE identified as a person of color.

In 2024, we also saw racial, ethnic, and gender diversity in the licensure candidate population beginning to make its way to the pool of licensed architects: in 2024, 1 in 3 new architects identified as a person of color..

ARE 5.0 PASS RATES

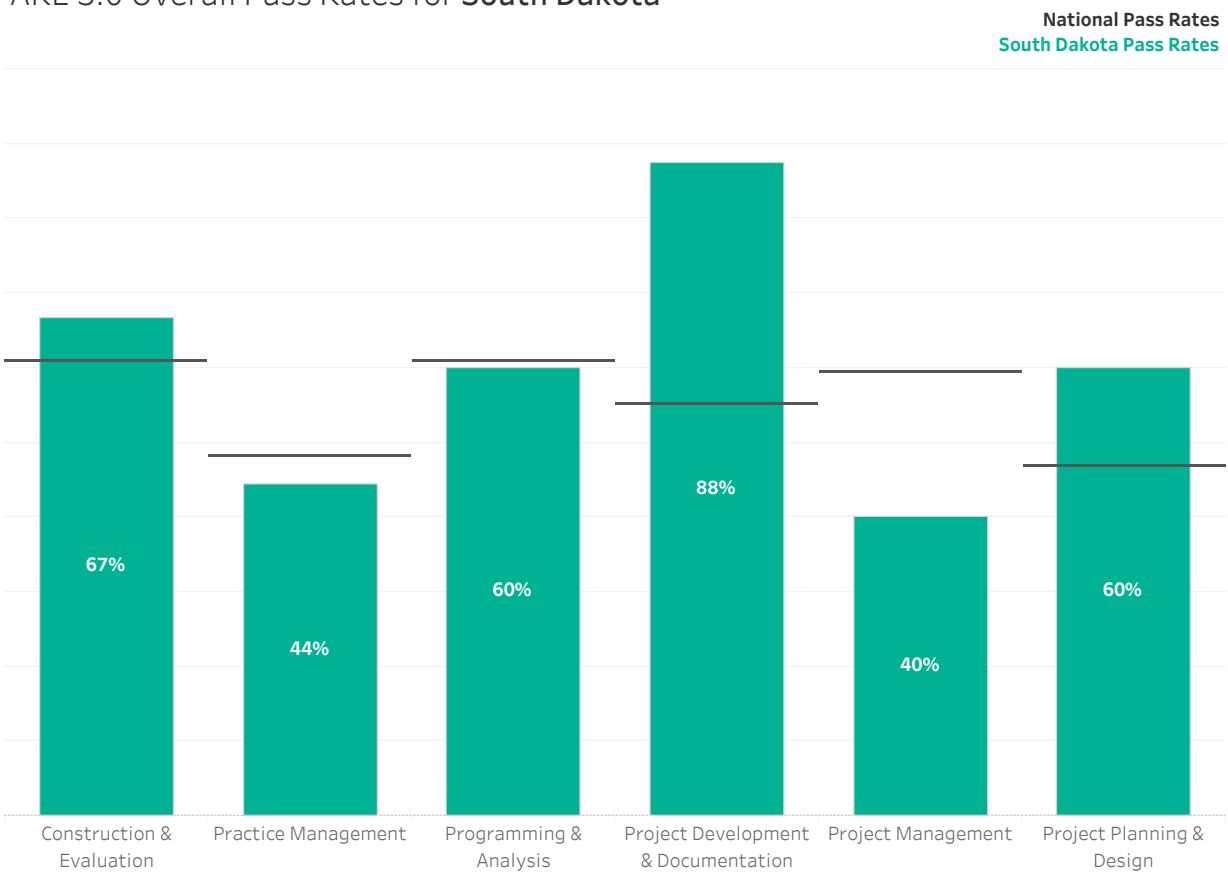
NCARB tracks pass rates to understand candidate performance across the exam’s six divisions. A “pass rate” reflects the proportion of division attempts that scored at or above the cut score for that division. “Overall pass rate” refers to the average pass rate across all six divisions. Thanks to enhanced data science capabilities, NCARB has been able to segment and analyze pass rates by demographic information, including race and ethnicity, gender, and age.

The charts below include information about pass rates in your jurisdiction during the calendar year 2024, including pass rates segmented by race, ethnicity, and gender.

Overall ARE 5.0 Pass Rates

This chart shows each division’s pass rate for all candidates in your jurisdiction, including all division attempts in the calendar year 2024. The grey line indicates the national pass rate for all candidates on each division.

ARE 5.0 Overall Pass Rates for **South Dakota**

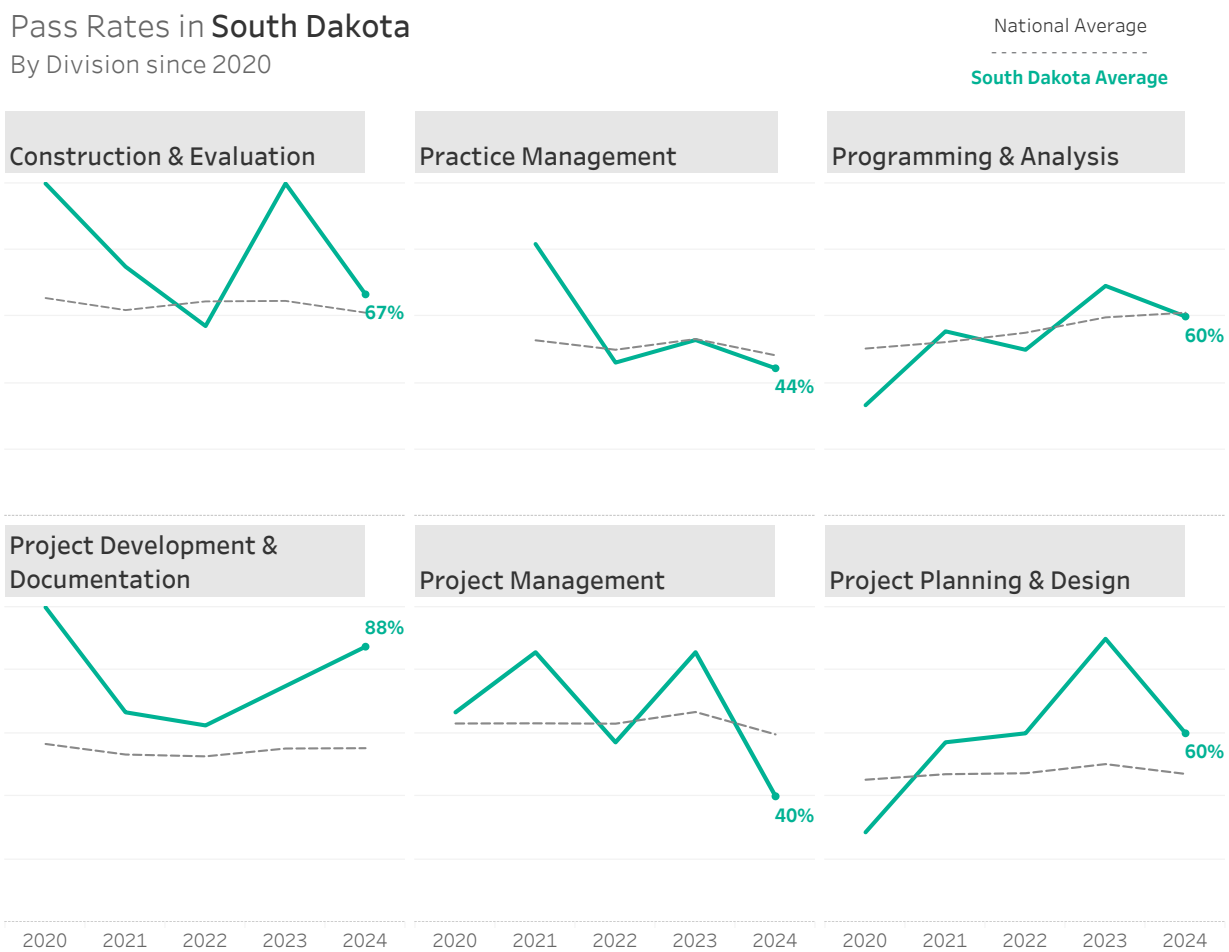


Shift in Pass Rates by Division

This chart shows the change in ARE 5.0 pass rates for candidates in your jurisdiction across all six divisions over the last five years. The dashed grey line indicates the national pass rate for all candidates on each division.

At a national level, overall pass rates fell by 3% in 2024—a return to average following last year’s increase. NCARB’s free practice exams have helped drive this positive change, providing candidates with greater insight into the testing experience. Overall, candidates who took one of NCARB’s free practice exams before attempting the related division were 16 percentage points more likely to pass.

Pass Rates in **South Dakota**
By Division since 2020



ARE 5.0 Divisional Pass Rates by Demographic

This chart shows each division’s 2024 pass rate for candidates in your jurisdiction segmented by the candidate’s race/ethnicity and gender. The grey bar indicates the national pass rate for the related demographic group on each division.

The chart shows data for the Construction & Evaluation, Practice Management, and Programming & Analysis divisions on this page and data for the Project Development & Documentation, Project Management, and Project Planning & Design divisions on the next page.



ARE 5.0 Divisional Pass Rates by Demographic

The grey bar indicates the national pass rate for the related demographic group on each division.

Pass Rates for South Dakota

National Demographic Pass Rate
South Dakota Demographic Pass Rate



7.0 Executive Session pursuant to SDCL 1-25-2, as necessary.

8.0 Upcoming Meeting Dates

Upcoming Meetings

Organization	Date	Meeting	Location	Attendees	Funded by:
2026 Meetings					
NCARB	March 19-21, 2026	MBE Workshop and Regional Summit	Oklahoma City, OK		NCARB
CLARB	September 17-19, 2026	Annual Meeting	Calgary, Alberta <i>Region 3</i>		CLARB
NCARB	TBD	NCARB Regional Summit	TBD		NCARB
NCARB	June 25-27	NCARB Annual Meeting	Minneapolis, MN		NCARB
NCEES	May14-16	Central Zone Meeting	Columbus, OH		NCEES
NCEES	August 18-21	Annual Meeting	Henderson, NV		NCEES

BOARD FUTURE MEETING DATES (All Times are Mountain Time)

TBD

8:30 a.m.

9.0 Adjournment