



BOARD OF TECHNICAL PROFESSIONS

2330 N. Maple Ave., Suite 1 | Rapid City, SD 57701
Tel: 605.394.2510 | Fax: 605.394.2509 | sdbtp@state.sd.us
dlr.sd.gov/btp

1.0 Opening of the Meeting

Proposed Meeting Agenda
South Dakota Board of Technical Professions
2330 N Maple Ave., Suite 1; Rapid City, SD

To join the meeting via **Microsoft Teams**, use the link below:

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Meeting ID: 273 231 398 955

Passcode: zo6af9zZ

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+1 605-679-7263,,990412019#

Phone Conference ID: 990 412 019#

Friday, July 11, 2025, 8:30 a.m. MDT

- 1.0 Opening of the meeting
 - 1.1 Roll Call
 - 1.2 Approval of the Agenda
 - 1.3 Public Comments
- 2.0 Action Items
 - 2.1 Approval of Minutes of June 6, 2025, Meeting
 - 2.2 Approval of Financial Reports – June 2025
- 3.0 Information
 - 3.1 Approvals Issued
 - 3.1.1 Intern Certificates Issued
 - 3.1.2 Licenses Issued by Exam
 - 3.1.3 Licenses Issued by Comity
 - 3.1.4 Business Licenses Issued
 - 3.1.5 Approval To Take Exam
- 4.0 Activities report ending June 2025
- 5.0 Board Members Terms/Expirations
- 6.0 Election of Officers
- 7.0 Initial Licensure Application-Title Change-Cory
- 8.0 Cover sheet-board member review
- 9.0 NCARB Annual Meeting
- 10.0 Executive Director Report

11.0 Executive Session pursuant to SDCL 1-25-2, as necessary.

12.0 Upcoming Meetings

13.0 Adjournment

2.0 Action Items

Meeting Minutes
South Dakota Board of Technical Professions
Department of Labor, Mickelson Room, 2330 N Maple Ave. Suite 1
June 6, 2025, 8:30 a.m. MDT

Catherine Dekkenga (standing in for Jared Carda) called the meeting to order at 8:30 a.m. A quorum was present.

Members Present electronically: Cory Biegler, Ryan Callaghan, Mike Coleman, Catherine Dekkenga, and Colby Flynn.

Members Present in-person: Alex Fisher

Members Absent: Jared Carda (Board Chair)

Others Present electronically: Jodi Aumer, Executive Director, MaLisa Loeschke, Senior Secretary, Samuel Irwin, Nancy Hoines.

Others Present in person: Carrie Kerr, Program Assistant, Robin Schiro.

Fisher made a motion for the board to approve the published meeting agenda. Motion seconded by Callaghan. **MOTION PASSED.**

Dekkenga opened the floor for public comment. Robin Schiro spoke in regard to concerns about staff responsiveness and issues with the new database system.

Samuel Irwin shared concerns about difficulties reaching staff, noting delays in responses to both phone calls and emails.

Nancy Hoines, representing the South Dakota Engineering Society, American Council of Engineering Companies of South Dakota, and the South Dakota State Library System (SDES/ACEC/SDSLS), told the Board they recently inaugurated a new member, informed them the fall 2026 conference will be held in the Black Hills area (time and place to be determined), and the organization has a new address. The physical address is 1907 Victory Street, Brookings, and their mailing address is P.O. Box 13, Brookings, SD, 57006.

Philip Gundvaldson has become a fellow with the National Council for Preservation Education (NCPE).

Callaghan made a motion to approve the March 21, 2025, minutes. Motion seconded by Flynn. **MOTION PASSED.**

Biegler made a motion for the board to approve the financial statements through May 2025. Motion seconded by Fisher. **MOTION PASSED.**

The board reviewed the activities report ending May 2025.

Executive Director, Jodi Aumer updated the board regarding the code review group and advised the third meeting will be held on June 11, 2025.

Ryan Callaghan and Cory Biegler provided an update from the National Council of Examiners for Engineering and Surveying (NCEES) Regional meeting. Western and Central Zones were present.

The Executive Director report was presented by Jodi Aumer. Colby Flynn was reappointed to his third and final term with the board. Board members have agreed to bring back a newsletter to be sent out to licensees. Staff have been working on website updates that should be complete in the next few weeks.

Callaghan made a motion to enter executive session. The purpose of the executive session was to discuss personnel matters pursuant to SDCL 1-25-2(1). Motion seconded by Flynn.

Executive session began at 9:10 a.m. MST.

Executive session ended at 9:38 a.m. MST.

Annual, Zone, & Upcoming meetings:

Organization	Date	Meeting	Location	Attendees	Funded by:
2025 Meetings					
NCARB	February 28-March 1	NCARB Regional Summit	Philadelphia, PA	Jared	NCARB
NCARB	June 19-21, 2025	NCARB Annual Meeting	Scottsdale, AZ	Jodi	NCARB
NCEES	May 15-17, 2025	Joint Central/Western Zone Meeting	Albuquerque, NM	Ryan, Cory	NCEES
NCEES	August 19-22, 2025	Annual Meeting	New Orleans, LA	Ryan, Cory, Jodi, Jerry	NCEES
CLARB	September 18-20, 2025	Annual Meeting	Lexington, KY	Jodi	CLARB
2026 Meetings					
CLARB	September 17-19, 2026	Annual Meeting	TBD <i>Region 3</i>		
NCARB	TBD	NCARB Regional Summit	TBD		NCARB
NCARB	TBD	NCARB Annual Meeting	TBD		NCARB

NCEES	TBD	Central Zone Meeting	TBD		NCEES
NCEES	TBD	Annual Meeting	TBD		NCEES
2027 Meetings					
CLARB	September 23-25, 2027	Annual Meeting	TBD <i>Region 4</i>		
2028 Meetings					
CLARB	September 14-16, 2028	Annual Meeting	TBD <i>Region 5</i>		

BOARD FUTURE MEETING DATES (All Times are Mountain Time)

July 11, 2025 (In Person, Rapid City SDBOTP office) 8:30 a.m.

September 26, 2025. 8:30 a.m.

November 21, 2025. 8:30 a.m.

Callaghan moved the board adjourn the meeting. Motion seconded by Fisher. **MOTION PASSED.**

Adjournment of Meeting

All business having come before the board was concluded and Dekkenga adjourned the meeting at 9:40 a.m.

STATE OF SOUTH DAKOTA
CASH CENTER BALANCES
AS OF: 06/30/2025

AGENCY: 10 LABOR & REGULATION

BUDGET UNIT: 1035 BOARD OF TECHNICAL PROFESSIONS - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	103500061808	1140000	1,018,052.96	DR	BOARD OF TECHNICAL PROFESSIONS
COMPANY/SOURCE TOTAL 6503 618			1,018,052.96	DR *	
COMP/BUDG UNIT TOTAL 6503 1035			1,018,052.96	DR **	
BUDGET UNIT TOTAL 1035			1,018,052.96	DR ***	

STATE OF SOUTH DAKOTA
MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
FOR PERIOD ENDING: 06/30/2025

AGENCY 10 LABOR & REGULATION
BUDGET UNIT 1035 BOARD OF TECHNICAL PROFESSIONS - INFO
CENTER-5 10350 BOARD OF TECHNICAL PROFESSIONS

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO		6503				
COMPANY NAME		PROFESSIONAL & LICENSING BOARDS				
103500061808	6503	51010100	F-T EMP SAL & WAGES	7,140.96	168,457.19	
103500061808	6503	51010300	BOARD & COMM MBRS FEES	1,494.00	16,600.00	
ACCT: 5101		EMPLOYEE SALARIES		8,634.96	185,057.19	*
103500061808	6503	51020100	OASI-EMPLOYER'S SHARE	652.94	13,811.89	
103500061808	6503	51020200	RETIREMENT-ER SHARE	428.47	10,048.78	
103500061808	6503	51020600	HEALTH/LIFE INS.-ER SHARE	1,521.84	33,976.41	
103500061808	6503	51020800	WORKER'S COMPENSATION	12.13	286.31	
103500061808	6503	51020900	UNEMPLOYMENT COMPENSATION	1.12	26.83	
ACCT: 5102		EMPLOYEE BENEFITS		2,616.50	58,150.22	*
ACCT: 51		PERSONAL SERVICES		11,251.46	243,207.41	**
103500061808	6503	52030200	AUTO PRIV (IN-ST.) L/RTE	96.04	1,159.20	
103500061808	6503	52030300	AUTO-PRIV (IN-ST.) H/RTE	.00	889.49	
103500061808	6503	52031000	LODGING/IN-STATE	.00	1,191.54	
103500061808	6503	52031400	TAXABLE MEALS/IN-STATE	14.00	70.00	
103500061808	6503	52031500	NON-TAXABLE MEALS/IN-ST	.00	414.00	
103500061808	6503	52032800	OTHER-PUBLIC-OUT-OF-STATE	.00	75.70	
103500061808	6503	52033500	NON-TAXABLE MEALS/OUT-ST	.00	160.00	
ACCT: 5203		TRAVEL		110.04	3,959.93	*
103500061808	6503	52040200	DUES & MEMBERSHIP FEES	.00	21,990.00	
103500061808	6503	52041600	WORKSHOP REGISTRATION FEE	.00	250.00	
103500061808	6503	52041800	COMPUTER SERVICES-STATE	860.95	10,988.40	
103500061808	6503	52041810	BIT DEVELOPMENT COSTS	.00	1,166.00	
103500061808	6503	52042000	CENTRAL SERVICES	350.04	12,899.91	
103500061808	6503	52042200	EQUIPMENT SERV & MAINT	.00	340.87	
103500061808	6503	52042300	JANITORIAL & MAINT SERV	.00	1,800.00	
103500061808	6503	52043300	COMPUTER SOFTWARE LEASE	.00	362.04	
103500061808	6503	52043600	ADVERTISING-NEWSPAPER	.00	240.63	
103500061808	6503	52045210	REVENUE BOND LEASE PYMTS	.00	2,499.84	
103500061808	6503	52045250	REVENUE BOND LEASE PYMTS	3,064.60	14,975.21	
103500061808	6503	52045300	TELECOMMUNICATIONS SRVCS	165.90	3,379.62	
103500061808	6503	52045900	INS PREMIUMS & SURETY BDS	.00	2,060.10	
103500061808	6503	52047400	BANK FEES AND CHARGES	1,213.68	10,998.21	
103500061808	6503	52049600	OTHER CONTRACTUAL SERVICE	.00	2,634.09	
ACCT: 5204		CONTRACTUAL SERVICES		5,655.17	86,584.92	*
103500061808	6503	52050200	OFFICE SUPPLIES	.00	1,622.12	
103500061808	6503	52050400	EDUC & INSTRUC SUPPLIES	1,222.00	1,222.00	
103500061808	6503	52053500	POSTAGE	494.04	494.04	
ACCT: 5205		SUPPLIES & MATERIALS		1,716.04	3,338.16	*
103500061808	6503	52074910	TELEPHONE EQUIPMENT	.00	153.28	
103500061808	6503	52079010	COMPUTER HARDWARE	.00	75.30	

STATE OF SOUTH DAKOTA
MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
FOR PERIOD ENDING: 06/30/2025

AGENCY 10 LABOR & REGULATION
BUDGET UNIT 1035 BOARD OF TECHNICAL PROFESSIONS - INFO
CENTER-5 10350 BOARD OF TECHNICAL PROFESSIONS

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
ACCT: 5207		CAPITAL OUTLAY		.00	228.58	*
103500061808	6503	5228000	OPER TRANS OUT -NON BUDGT	2,658.81	10,342.34	
ACCT: 5228		NONOP EXP/NONBGTD OP TR		2,658.81	10,342.34	*
ACCT: 52		OPERATING EXPENSES		10,140.06	104,453.93	**
COMP: 6503		PROFESSIONAL & LICENSING BOARDS		21,391.52	347,661.34	***
CENTER: 103500061808				21,391.52	347,661.34	****
B UNIT: 1035				21,391.52	347,661.34	*****

STATE OF SOUTH DAKOTA
REVENUE SUMMARY BY BUDGET UNIT
FOR PERIOD ENDING: 06/30/2025

AGENCY 10 LABOR & REGULATION
BUDGET UNIT 1035 BOARD OF TECHNICAL PROFESSIONS - INFO

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO 6503						
COMPANY NAME PROFESSIONAL & LICENSING BOARDS						
103500061808	6503	4293947	EXAM FEE-ENG/ARCH	.00	1,150.00	
103500061808	6503	4293948	RENEWAL CERT-ENG/ARCH	41,800.00	338,079.16	
103500061808	6503	4293949	APPLICATION FEE-ENG/AR	19,600.00	127,789.93	
103500061808	6503	4293950	OTHER ENGINEERING FEE	.00	1,990.02	
ACCT:	4293	BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)		61,400.00	469,009.11	*
ACCT:	42	LICENSES, PERMITS & FEES		61,400.00	469,009.11	**
103500061808	6503	4391902	LATE FEE - ENG/ARCH	.00	12,040.00	
ACCT:	4391	FINES (NON-GOVERNMENTAL)		.00	12,040.00	*
ACCT:	43	FINES, FORFEITS & PENALTIES		.00	12,040.00	**
103500061808	6503	4920045	NONOPERATING REVENUES	.00	33,800.37	
ACCT:	4920	NONOPERATING REVENUE		.00	33,800.37	*
ACCT:	49	OTHER REVENUE		.00	33,800.37	**
CNTR:	103500061808			61,400.00	514,849.48	***
COMP:	6503			61,400.00	514,849.48	****
B UNIT:	1035			61,400.00	514,849.48	*****

Board of Technical Professions
Revenue and Expense Report For Fiscal Year 2025

FY2024 Ending Cash Balance \$ 850,865.00

Cash Balance as of 6/30/25: \$ 1,027,643.14

Revenues	Fiscal Year													2025 Total
	2025													
Row Labels	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
APPLICATION FEE-ENG/AR	4300	9450	4100	8900	5800	10690	19400	6100	10750	14200	14500	23700	131890	
EXAM FEE-ENG/ARCH					300	150			345	135	220		1150	
LATE FEE - ENG/ARCH	1900	2600	1440	3100	1500	1500							12040	
NONOPERATING REVENUES		33800											33800	
OTHER ENGINEERING FEE		15				1900	60		0	15			1990	
RENEWAL CERT-ENG/ARCH	15490	31330	14640	29000	19110	14470	64740	18920	17620	45719	25240	47290	343569	
Grand Total	21690	77195	20180	41000	26710	28710	84200	25020	28715	60069	39960	70990	524439	

Expenditures	Fiscal Year 2025													2025 Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
Row Labels	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
Salaries	15610	24203	7141	15902	25005	7301	23464	11604	4786	17410	23996	8635	185057	
BOARD & COMM MBRS FEES	1162	1162		1162	3154	498	1328	1826		3320	1494	1494	16600	
F-T EMP SAL & WAGES	14448	23041	7141	14740	21851	6803	22136	9778	4786	14090	22502	7141	168457	
Benefits	4999	7709	2458	5030	7582	2402	7127	3545	1825	5081	7775	2617	58150	
HEALTH/LIFE INS.-ER SHARE	2952	4494	1490	2942	4375	1441	4065	2062	1167	2894	4572	1522	33976	
OASI-EMPLOYER'S SHARE	1153	1789	526	1177	1856	539	1751	878	362	1315	1811	653	13812	
RETIREMENT-ER SHARE	867	1382	428	884	1311	408	1270	587	287	845	1350	428	10049	
UNEMPLOYMENT COMPENSATION	2	4	1	2	3	1	4	2	1	2	4	1	27	
WORKER'S COMPENSATION	25	39	12	25	37	12	38	17	8	24	38	12	286	
Travel		1996		1012	111		622				110	110	3960	
AUTO PRIV (IN-ST.) L/RTE		290		290	97		290				96	96	1159	
AUTO-PRIV (IN-ST.) H/RTE		889											889	
LODGING/IN-STATE		622		346			224						1192	
NON-TAXABLE MEALS/IN-ST		194		140			80						414	
NON-TAXABLE MEALS/OUT-ST				160									160	
OTHER-PUBLIC-OUT-OF-STATE				76									76	
TAXABLE MEALS/IN-STATE					14		28				14	14	70	
Contractual Services	9325	5622	6252	17905	11871	5666	6472	3065	5413	5321	4017	5655	86585	
ADVERTISING-NEWSPAPER				241									241	
BANK FEES AND CHARGES	942	868	689	662	820	1041	1216	944	807	909	888	1214	10998	
BIT DEVELOPMENT COSTS	308	110	77	22	539		110						1166	
CENTRAL SERVICES	3219	376	482	153	352	3139	180	380	2763	126	1378	350	12900	
COMPUTER SERVICES-STATE	970	970	970	970	970		1831	861	861	861	861	861	10988	
COMPUTER SOFTWARE LEASE			68	294									362	
DUES & MEMBERSHIP FEES				10290	5200		6500						21990	
EQUIPMENT SERV & MAINT	183	79	79										341	
INS PREMIUMS & SURETY BDS										2060			2060	
JANITORIAL & MAINT SERV	900	450	450										1800	
OTHER CONTRACTUAL SERVICE			200	1764	428				242				2634	
REVENUE BOND LEASE PYMTS	2472	2472	3097	2803	3422	1100	-3631	475	475	1100	625	3065	17475	
TELECOMMUNICATIONS SRVCS	331	297	139	455	139	386	266	405	266	266	266	166	3380	
WORKSHOP REGISTRATION FEE				250									250	
Supplies and Materials	12	810	12	12	102		95	484		95		1716	3338	
OFFICE SUPPLIES	12	810	12	12	102		95	484		95			1622	
POSTAGE												494	494	
EDUC & INSTRUC SUPPLIES												1222	1222	
Capital Outlay				120				75	33				229	
COMPUTER HARDWARE								75					75	
TELEPHONE EQUIPMENT				120					33				153	
Indirect Costs		1010		2034	1026	1597	475	475	742	324		2659	10342	
OPER TRANS OUT -NON BUDGT		1010		2034	1026	1597	475	475	742	324		2659	10342	
Grand Total	29946	41350	15863	42015	45696	16966	38256	19249	12800	28231	35898	21392	347661	

Board of Technical Professions

Monthly Financial Report – Fiscal Year 2025 (Through June)

Prepared for Board Members

Overview

As of June 2025, the Board's total revenues stand at **\$524,439**, while expenditures have reached **\$347,661**, resulting in a **positive net position of \$176,778**. This reflects healthy financial stewardship and indicates that current revenues are adequately supporting operational demands.

Revenue Highlights

- **Certification Renewals** continue to be the strongest revenue stream, totaling **\$343,569** (65% of total revenue), with peak collections in **January (\$64,740)** and **June (\$47,290)**.
 - **Application Fees** have brought in **\$131,890**, with a notable spike in **June (\$23,700)** and consistent performance throughout the year.
 - **Late Fees** contributed **\$12,040**, indicating improved compliance.
 - **Exam Fees** totaled **\$1,150**, a modest contribution, reflecting stable testing activity.
-

Expenditure Summary

- **Full-Time Salaries:** \$168,457
 - **Board Member Fees:** \$16,600
 - **Benefits (Health, OASI, Retirement):** \$58,150
-

Monthly Trends

- **Highest Revenue Month: January (\$84,200)**
 - **Highest Expense Month: November (\$45,696)**
 - Net positive cash flow in **9 of 12 months** to date.
-

Conclusion & Outlook

The Board remains in a strong financial position heading into fiscal year 2026, with a current surplus of over **\$176,778**. Strategic expenditures have aligned with operational priorities.

3.0 Information

3.1 Approvals Issued

3.1.1 Intern Certificates Issued

Meeting Date: July 11, 2025

Engineering Interns

Name	Certificate #
Connor Taylor	E-13826
Gray Davis	E-13827
Zachary Koehn	E-13829
Alex Spies	E-13830
Luke Rasmussen	E-13833
Seattle Briscoe	E-13834
William Gibbs	E-13835
Ella Froning	E-13836
Harold Nesbitt	E-13837

Surveying Interns

Name	Certificate #
Kevin Bergman	S-13822
Parker Solano	S-13838

If something appears to be missing, please remain patient as we are still learning the new system.

3.1.2 Licenses Issued by Exam

Meeting Date: July 11, 2025

Principles and Practice of Engineering Exam

Name	License
Trey Smith	17719
Braeden Hunt	17678
Margarita Jasper	17679
Alexander Fiegen	17720
Meagan Eggleston	17721
Kaleb Hedman	17722
Andrew Undt	17723
Nicholas Antony	17724
Nicholas Fuhr	17725

Principles and Practice of Surveying Exam

Name	License
------	---------

Architecture by Exam

Name	License
------	---------

Landscape Architect by Exam

Name	License
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Petroleum Release by Exam

Name	License
Jonathan Lewis (Assessor)	17671
Andrew Mildenberger (Remediator)	17708

If something appears to be missing, please remain patient as we are still learning the new system.

3.1.3 Licenses Issued by Comity

Meeting Date: July 11, 2025

Architects

Name	License #
Jeremy Carlson	17669
Michael Scott	17670
John Dungan	17710
Randall Robison	17712
Gareis Trent	17713
Warren Feldman	17714
Gregory Palmer	17715
Peter Theodore	17717
Matthew Cramer	17745
Kenneth Newberry	17711
James Phelps	17716

Landscape Architects

Name	License #
Jason Hill	17718
Michael Hunton	17746

Engineers

Name	License #
Ruben Abreu	17672
Jeffrey Armstrong	17673
Jeffrey Klinkert	17674
Randy Pierce	17675
Eric Reid	17676
Wade Ross	17677
Brogan Andrews	17680
Daniel Beatty	17681
Kevin Beck	17682
Vernon Black	17683
Patrick Bojan	17684
Andrew Chapman	17685
Thomas Dejong	17686
Levi Doll	17687

3.1.3 Licenses Issued by Comity

Meeting Date: July 11, 2025

David Ellermann	17688
David Glenn	17689
Trenton Humphrey	17690
Karl Kincheloe	17691
John Lynch	17692
Diaa Masoud	17693
Gage Morgan	17694
Christopher Norfolk	17695
Donald Oakes	17696
Kevin Oppold	17697
Cole Parkins	17698
Jason Philbin	17699
James Plantes	17700
Jacob Schober	17701
Charles Sloan	17702
Jesus Muro Villanueva	17703
Kimberly Vongries	17704
David Waldron	17705
Evan Williams	17706
Travis Bailey	17726
Brian Berg	17727
Dugan Bradley	17728
Andrew Burich	17729
Cody Christianson	17730
Christopher Christoff	17731
Robert Foster	17732
Mark Hansen	17733
Jacob Hoban	17734
Ben Hollon	17735
Eric Kaupanger	17736
Nathan Mayo	17737
Alberto Mena	17738
Richard Silvester	17739
Pamela Walton	17740
Kyle Wieler	17741
Andrew Willard	17742
Jesse Wolfe	17743
Tin Chu Wong	17744
Clayton Abbott	17747

3.1.3 Licenses Issued by Comity

Meeting Date: July 11, 2025

Luis Aguilar	17748
Steven Becker	17749
Suny Bhagat	17750
Justin Biller	17751
James Bradburn	17752
Matthew Buckli	17753
Sean Buczek	17754
Blair Carlson	17755
Mark Duncan	17756
JOHN ELAMAD	17757
Michael Fucinari	17758
Justin Goehring	17759
Matthew Gray	17760
Charles Hankins	17761
Mitchell Harvey	17762
Warren Howe	17763
Jon Inman	17764
Colten Johnson	17765
Christopher Kachura	17766
rama pranav kristam	17767
Scott Kuhlman	17768
Christopher Kurish	17769
Adrienne Kusek	17770
Stripling Lance	17771
Brad Loomis	17772
KEVIN LYNN	17773
Mark Mariano	17774
Craig Marifke	17775
Matthew Mazourek	17776
Timothy McCarthy	17777
Kelsey Olson	17778
James Pratt	17779
Scott Rees	17780
Anthony Sanders	17781
Eric Schmidt	17782
Michael Schroeder	17783
Roshan Sharma	17784
Robert Sidlowe	17785
Paul Strege	17786

3.1.3 Licenses Issued by Comity

Meeting Date: July 11, 2025

Ted Vuong	17787
Ricky Wang	17788
Thomas Ware	17789
Robert Warren	17790
Derrick Zank	17791
Ruben Abreu	17672
Jeffrey Armstrong	17673
Jeffrey Klinkert	17674
Randy Pierce	17675
Eric Reid	17676
Wade Ross	17677
Brogan Andrews	17680
Daniel Beatty	17681
Kevin Beck	17682
Vernon Black	17683
Patrick Bojan	17684
Andrew Chapman	17685
Thomas Dejong	17686
Levi Doll	17687
David Ellermann	17688
David Glenn	17689
Trenton Humphrey	17690
Karl Kincheloe	17691
John Lynch	17692
Diaa Masoud	17693
Gage Morgan	17694
Christopher Norfolk	17695
Donald Oakes	17696
Kevin Oppold	17697
Cole Parkins	17698
Jason Philbin	17699
James Plantes	17700
Jacob Schober	17701
Charles Sloan	17702
Jesus Muro Villanueva	17703
Kimberly Vongries	17704
David Waldron	17705
Evan Williams	17706
Travis Bailey	17726

3.1.3 Licenses Issued by Comity

Meeting Date: July 11, 2025

Brian Berg	17727
Dugan Bradley	17728
Andrew Burich	17729
Cody Christianson	17730
Christopher Christoff	17731
Robert Foster	17732
Mark Hansen	17733
Jacob Hoban	17734
Ben Hollon	17735
Eric Kaupanger	17736
Nathan Mayo	17737
Alberto Mena	17738
Richard Silvester	17739
Pamela Walton	17740
Kyle Wieler	17741
Andrew Willard	17742
Jesse Wolfe	17743
Tin Chu Wong	17744
Clayton Abbott	17747
Luis Aguilar	17748
Steven Becker	17749
Suny Bhagat	17750
Justin Biller	17751
James Bradburn	17752
Matthew Buckli	17753
Sean Buczek	17754
Blair Carlson	17755
Mark Duncan	17756
JOHN ELAMAD	17757
Michael Fucinari	17758
Justin Goehring	17759
Matthew Gray	17760
Charles Hankins	17761
Mitchell Harvey	17762
Warren Howe	17763
Jon Inman	17764
Colten Johnson	17765
Christopher Kachura	17766
rama pranav kristam	17767

3.1.3 Licenses Issued by Comity

Meeting Date: July 11, 2025

Scott Kuhlman	17768
Christopher Kurish	17769
Adrienne Kusek	17770
Stripling Lance	17771
Brad Loomis	17772
KEVIN LYNN	17773
Mark Mariano	17774
Craig Marifke	17775
Matthew Mazourek	17776
Timothy McCarthy	17777
Kelsey Olson	17778
James Pratt	17779
Scott Rees	17780
Anthony Sanders	17781
Eric Schmidt	17782
Michael Schroeder	17783
Roshan Sharma	17784
Robert Sidlowe	17785
Paul Strege	17786
Ted Vuong	17787
Ricky Wang	17788
Thomas Ware	17789
Robert Warren	17790
Derrick Zank	17791

Surveyors

Name	License #
Thomas Strong	17707
Kenneth Huffman	17709

If something appears to be missing, please remain patient as we are still learning the new system.

3.1.4 Business Licenses Issued

Meeting Date: July 11, 2025

Business Name	License #
JEO Consulting Group, Inc.	772
CW Suter & Son, Inc.	2470
Ghafari Associates, LLC	7343
Story Construction Co	09199
The Steelhead Engineering Company LLC	09200
Robert Beattie Engineering Consulting Services	09201
GF Engineering Company, PLLC	09202
Primrose Retirement Communities	09203
SK Geotechnical Corporation	09204
Delta Field Services, LLC	09205
RedGuard LLC	09206
Grace Design Studios, LLC	09207
InSite Architects	09208
BBA Consultants International LP	09209
Mastec Industrial Corp	09210
Don Smith	09211
Voss & Associates Inc.	09212
Ola Precast LLC	09213
Alpine Intel Commercial Solutions, LLC	09214
enLighten Engineering, LLC	09215
Paradigm Structural Engineers Inc.	09216
Crocker Consulting Engineers, Inc.	09218
Aspekt Architecture LLC	09219
Shopworks Architecture	09220
joel torielli architect	09221
Hunt Brothers Engineering LLC	09222
DKEI Professional Services	09223
M2L, Inc.	09224
DIS-TRAN Steel	09225
Subsurface Constructors, Inc.	09226
JZ Engineering, LLC	09227
Ondrick Structural Engineers	09228
Dungan Design Group, LLC	09229
NEWBERRY ARCHITECTURE	09230
Ampere Design, Inc.	09231
Jonathan Nehmer & Associates, Inc.	09232
Harrison Design Associates, Inc.	09233

3.1.4 Business Licenses Issued

Meeting Date: July 11, 2025

Ryan, LLC	09234
PermaTrak	09235
Oxbow Engineering LLC	09236
Sloan Engineering Services, LLC	09237
Streamline Architects	09238
Camburas & Theodore, Ltd.	09239
SHR Studios INC	09240
Scott Foster Engineering, Inc.	09241
Imprint Design and Engineering	09242
BRH Properties, LLC	09243
ProjX LLC	09244
Woodruff & Howe Environmental Engineering, LLC	09245
Master Consulting Engineers, Inc.	09246
ZS LLC	09247

If something appears to be missing, please remain patient as we are still learning the new system.

3.1.5 Approved to Schedule Exam

Meeting Date: July 11, 2025

Fundamentals of Engineering Exam

Last Name	First Name
Hill	Sierra
Hoskins	Jessica
Howard	Alana
Sorensen	Alexander
Tubbs	Kailey

Fundamentals of Surveying Exam

Last Name	First Name
------------------	-------------------

If something appears to be missing, please remain patient as we are still learning the new system.

4.0 Activities Report

ACTIVITIES REPORT FOR THE YEAR 2025

[illegible][illegible][illegible]

		JAN	FEB	MAR	APR	MAY	JUNE
Business		2647	2658	2484		2473	2484
Active		6764	6811	6855		6959	7002
Inactive		260	260	8176(inaccurate)		8165	8165 (innacurate)
Retired		188	188	198		204	206
TOTAL		9859	9917	17713		17801	17857

		JULY	AUG	SEPT	OCT	NOV	24-Dec
Business							
Active							
Inactive							
Retired							
TOTAL							

5.0 Board Members Terms/Expirations

Colby Flynn (Sioux Falls)	Reappointed to third term 4/16/2025; term expires 4/14/2028.	3 terms expire 04/2028
James (Mike) Coleman	Appointed to first term on 1/17/24; expires 4/14/26.	3 terms expire 04/2032
Ryan Callaghan (Sioux City)	Reappointed to second term on 1/19/2024 (but was up in 2023); term expires 4/14/2026	3 terms expire 04/2029
Alex Fisher (Rapid City)	Appointed to first term on 1/18/24; expires 4/14/26.	3 terms expire 04/2032
Catherine Dekkinga (Sioux Falls)	Reappointed to second term on 1/17/2024 (but was up in 2023); term expires 4/14/2026.	3 terms expire 04/2029
Jared Carda (Rapid City)	Reappointed to second term on 4/14/2024; term expires 4/14/2027.	3 terms expire 04/2030
Corey Biegler	Appointed to first term on 4/14/2024; term expires 2027.	3 terms expire 04/2033

3 year terms, 3 consecutive terms at most, partial terms don't count, can be reappointed after taking a term off

6.0 Election of Officers

7.0 Initial Licensure Application-Title Change-Cory

8.0 Cover sheet-board member review

Architect Exam Class 3 Exam Application Review Form

Date App Rec'd _____

NAME: _____

Receipt # _____

Education: ___NAAB ___CACB ___EESA Eval

College: _____ Degree: _____ Date: _____

Application Denials: _____ Approved by Other Board: _____ Felony/Misdemeanor: _____

Take Home Exam Score: _____ Date: _____

NCARB Record ID#: _____ Date NCARB Record Rec'd _____

NCARB AXP: _____ Date AXP Rec'd _____

Business Name: _____ License # _____

Business App Rec'd: _____ Needed: _____ Business Exempt: _____

References:

Name	Profession/State/License #	Date Received

Staff Review - Meets Board Requirements: _____

Reasons Applicant Does Not Meet Rules: _____

Board Review - Meets Board Requirements: _____

Reasons Applicant Does Not Meet Rules: _____

Date Additional Info Requested: _____

Date Additional Info Received: _____

Final Approval	Name	Date
Staff Approval		
Board Approval		
Cand. Notified		

Architect Comity Class 2 Application Review Form

Date App Rec'd _____

NAME: _____

Receipt # _____

Education: ____NAAB ____CACB ____ EESA Eval

College: _____ Degree: _____ Date: _____

Application Denials: _____ Approved by Other Board: _____ Felony/Misdemeanor: _____

Surrendered/Lapsed: _____ Disciplinary Action: _____ Active-Duty Spouse: _____

Initial Licensure State: _____ Initial Date: _____ Expiration Date: _____ Verified: _____

NCARB Record ID#: _____ Date NCARB Record Rec'd _____

NCARB AXP: _____ Date AXP Rec'd _____

NCARB Disciplinary Check - Action: _____

Business Name: _____ License # _____

Business App Rec'd: _____ Needed: _____ Business Exempt: _____

References:

Name	Profession	Quality of Work	Initiative	Dependability	Cooperation with others	Integrity	Date Received
See NCARB record <input type="checkbox"/>							

Staff Review - Meets Board Requirements: _____

Reasons Applicant Does Not Meet Rules: _____

Board Review - Meets Board Requirements: _____

Reasons Applicant Does Not Meet Rules: _____

Date Additional Info Requested: _____

Date Additional Info Received: _____

Final Approval	Name	Date
Staff Approval		
Board Approval		
Cand. Notified		

Landscape Architect Exam Class 3 Exam Application Review Form

Date App Rec'd _____

NAME: _____

Receipt # _____

Education: ____ LAAB

College: _____ Degree: _____ Date: _____

Application Denials: _____ Approved by Other Board: _____ Felony/Misdemeanor: _____

CLARB Record ID#: _____ Date CLARB Record Rec'd _____

LARE: _____ Date: _____ Take Home Exam Score: _____ Date: _____

Exam Section	Date of Exam	Results
1		
2		
3		
4		

Business Name: _____ License # _____

Business App Rec'd: _____ Needed: _____ Business Exempt: _____

References:

Name	Profession/State/License #	Date Received
See CLARB Record <input type="checkbox"/>		

Staff Review - Meets Board Requirements: _____

Reasons Applicant Does Not Meet Rules: _____

Board Review - Meets Board Requirements: _____

Reasons Applicant Does Not Meet Rules: _____

Date Additional Info Requested: _____

Date Additional Info Received: _____

Final Approval	Name	Date
Staff Approval		
Board Approval		
Cand. Notified		

Landscape Architect Comity Class 2 Application Review Form

Date App Rec'd _____

NAME: _____

Receipt # _____

Education: ____ NAAB

College: _____ Degree: _____ Date: _____

Application Denials: _____ Approved by Other Board: _____ Felony/Misdemeanor: _____

Surrendered/Lapsed: _____ Disciplinary Action: _____ Active-Duty Spouse: _____

Initial Licensure State: _____ Initial Date: _____ Expiration Date: _____ Verified: _____

CLARB Record ID#: _____ Date CLARB Record Rec'd _____

CLARB Disciplinary Check - Action: _____

Business Name: _____ License # _____

Business App Rec'd: _____ Needed: _____ Business Exempt: _____

References:

Name	Profession	Quality of Work	Initiative	Dependability	Cooperation with others	Integrity	Date Received
See CLARB record <input type="checkbox"/>							

Staff Review - Meets Board Requirements: _____

Reasons Applicant Does Not Meet Rules: _____

Board Review - Meets Board Requirements: _____

Reasons Applicant Does Not Meet Rules: _____

Date Additional Info Requested: _____

Date Additional Info Received: _____

Final Approval	Name	Date
Staff Approval		
Board Approval		
Cand. Notified		

PE Exam Class 3 Exam Application Review Form

Date App Rec'd _____

NAME: _____

Receipt # _____

Education: ___ABET ___Non-ABET

College: _____ Degree: _____ Date: _____

Application Denials: _____ Approved by Other Board: _____ Felony/Misdemeanor: _____

FE Exam Date: _____ State: _____ Take Home Exam Score: ____ Date: _____

MLE: _____ 4-yr Mentored Exp: _____ Mentor licensure verified: _____

Business Name: _____

References:

Name	Profession/State/License #	Date Received

Exam History – 3 fails allowed then new application required

Exam Fail	Date of Exam Fail	Exam Discipline	Date results letter mailed
1			
2			
3			

Staff Review - Meets Board Requirements: _____

Reasons Applicant Does Not Meet Rules: _____

Board Review - Meets Board Requirements: _____

Reasons Applicant Does Not Meet Rules: _____

Date Additional Info Requested: _____

Date Additional Info Received: _____

Final Approval	Name	Date
Staff Approval		
Board Approval		
Cand. Notified		

From To (mm/yy)	Employer Name/Address and Supervisor Name (and license #)	Months of Engineering Work	Description of Work Experience (describe engineering experience in detail)
06/00 - 12/01	ABC Engineering Inc., 999 W. Elm Street, Your City, SD 99999 John Q. Engineer, PE #1234 (This is an example)	15	Engineering intern doing preliminary engineering and final design as well as construction inspection of two street projects, including water, sewer, and storm sewer facilities; remaining time was non-engineering work of surveying and military leave.

PE Comity Class 2 Application Review Form

Date App Rec'd _____

NAME: _____

Receipt # _____

Education: ___ABET ___Non-ABET

College: _____ Degree: _____ Date: _____

Education: ___ABET ___Non-ABET

College: _____ Degree: _____ Date: _____

Application Denials: _____ Approved by Other Board: _____ Felony/Misdemeanor: _____

Surrendered/Lapsed: _____ Disciplinary Action: _____ Active-Duty Spouse: _____

FE Exam Date: _____ State: _____ Take Home Exam Score: _____ Date: _____

PE Exam Date: _____ State: _____ Discipline: _____

Initial Licensure State: _____ Initial Date: _____ Expiration Date: _____ Verified: _____

MLE: _____ 10 yr Cont. Licensure: _____ 4-yr Mentored Exp: _____ Mentor licensure verified: _____

NCEES Enf. Check - Action: _____ NCEES Record ID#: _____ Date NCEES Record Rec'd _____

Business Name: _____ License # _____

Business App Rec'd: _____ Needed: _____ Business Exempt: _____

References:

Name	Profession	Quality of Work	Initiative	Dependability	Cooperation with others	Integrity	Date Received

Staff Review - Meets Board Requirements: _____

Reasons Applicant Does Not Meet Rules: _____

Board Review - Meets Board Requirements: _____

Reasons Applicant Does Not Meet Rules: _____

Date Additional Info Requested: _____

Date Additional Info Received: _____

Final Approval	Name	Date
Staff Approval		
Board Approval		
Cand. Notified		

Petroleum Release Exam Class 3 Exam Application Review Form

Date App Rec'd _____

NAME: _____

Receipt # _____

Education Verified: _____ High School _____ Bachelor _____ Master/Doctoral _____

High School: _____ Degree: _____ Date: _____

College: _____ Degree: _____ Date: _____

College: _____ Degree: _____ Date: _____

Take Home Exam Score: _____ Date: _____

Application Denials: _____ Felony/Misdemeanor: _____

Petroleum Release Assessment:

1-yr Mentored Exp (w/ Bachelor): _____ Mentor licensure verified: _____

5-yr Mentored Exp (w/ High School): _____ Mentor licensure verified: _____

Petroleum Release Remediation:

2-yr Mentored Exp (w/ Master/Doctoral): _____ Mentor licensure verified: _____

3-yr Mentored Exp (w/ Bachelor): _____ Mentor licensure verified: _____

Business Name: _____ License # _____

Business App Rec'd: _____ Needed: _____ Business Exempt: _____

References:

Name	Profession/State/License #	Date Received

Staff Review - Meets Board Requirements: _____

Reasons Applicant Does Not Meet Rules: _____

Board Review - Meets Board Requirements: _____

Reasons Applicant Does Not Meet Rules: _____

Date Additional Info Requested: _____

Date Additional Info Received: _____

Date Exam Mailed: _____ Deadline: _____

Date Exam Returned: _____ Pass/Fail _____ Date Exam Results Letter Mailed: _____

Final Approval	Name	Date
Staff Approval		
Board Approval		
Cand. Notified		

PS Exam Class 3 Exam Application Review Form

Date App Rec'd _____

NAME: _____

Receipt # _____

Education: ___ABET ___Non-ABET

College: _____ Degree: _____ Date: _____

- ☐ PS1 – 4 yr. bachelor degree in surveying – 24 hours of survey courses plus 4 years survey experience
- ☐ PS2 – 4 yr. bachelor degree in technically related to surveying – 24 hours of survey courses plus 4 years survey experience
- ☐ PS3 – 4 yr. bachelor degree in technically related to surveying – 24 hours of survey courses plus 7 years survey experience
- ☐ PS4 – 2 yr. associate degree in surveying or technically related – 24 hours of survey courses plus 7 years survey experience

Application Denials: _____ Approved by Other Board: _____ Felony/Misdemeanor: _____

FS Exam Date: _____ State: _____ Take Home Exam Score: _____ Date: _____

LS Take Home Exam: _____ Date Mailed: _____ Date Due: _____ Date Received: _____

MLS: _____ 4-yr Mentored Exp: _____ Mentor licensure verified: _____

7-yr Mentored Exp: _____ Mentor licensure verified: _____

Business Name: _____ License # _____

Business App Rec'd: _____ Needed: _____ Business Exempt: _____

References:

Name	Profession/State/License #	Date Received

Exam History – 3 fails allowed then new application required

Exam Fail	Date of Exam Fail	Exam Discipline	Date results letter mailed
1			
2			
3			

Staff Review - Meets Board Requirements: _____

Reasons Applicant Does Not Meet Rules: _____

Board Review - Meets Board Requirements: _____

Reasons Applicant Does Not Meet Rules: _____

Date Additional Info Requested: _____

Date Additional Info Received: _____

Final Approval	Name	Date
Staff Approval		
Board Approval		
Cand. Notified		

PS Comity Class 2 Application Review Form

Date App Rec'd _____

NAME: _____

Receipt # _____

Education: ___ABET ___Non-ABET

College: _____ Degree: _____ Date: _____

Application Denials: _____ Approved by Other Board: _____ Felony/Misdemeanor: _____

Surrendered/Lapsed: _____ Disciplinary Action: _____ Active-Duty Spouse: _____

FS Exam Date: _____ State: _____ Take Home Exam Score: ____ Date: _____

PS Exam Date: _____ State: _____

Initial Licensure State: _____ Initial Date: _____ Expiration Date: _____ Verified: _____

MLS: _____ 10 yr Cont. Licensure: _____

4-yr Mentored Exp: _____ Mentor licensure verified: _____

7-yr Mentored Exp: _____ Mentor licensure verified: _____

NCEES Enf. Check - Action: _____ NCEES Record ID#: _____ Date NCEES Record Rec'd _____

Business Name: _____ License # _____

Business App Rec'd: _____ Needed: _____ Business Exempt: _____

References:

Name	Profession	Quality of Work	Initiative	Dependability	Cooperation with others	Integrity	Date Received

Staff Review - Meets Board Requirements: _____

Reasons Applicant Does Not Meet Rules: _____

Board Review - Meets Board Requirements: _____

Reasons Applicant Does Not Meet Rules: _____

Date Additional Info Requested: _____

Date Additional Info Received: _____

Final Approval	Name	Date
Staff Approval		
Board Approval		
Cand. Notified		

9.0 NCARB Annual Meeting

10.0 Executive Director Report

11.0 Executive Session pursuant to SDCL 1-25-2, as necessary



BOARD OF TECHNICAL PROFESSIONS

2330 N. Maple Ave., Suite 1 | Rapid City, SD 57701
Tel: 605.394.2510 | Fax: 605.394.2509 |
sdbtp@state.sd.us dlr.sd.gov/btp

12.0 Upcoming Meetings

Upcoming Meetings

Organization	Date	Meeting	Location	Attendees	Funded by:
2025 Meetings					
NCARB	June 19-21, 2025	NCARB Annual Meeting	Scottsdale, AZ	Jodi	NCARB
NCARB	July 24-26, 2025	Licensing Advisor Summit	Minneapolis, MN		NCARB
NCEES	August 19-22, 2025	Annual Meeting	New Orleans, LA	Jodi, Ryan, Cory, Jerry	NCEES
CLARB	September 18-20, 2025	Annual Meeting	Lexington, KY	Jodi	CLARB
2026 Meetings					
CLARB		September 17-19, 2026	Annual Meeting	TBD <i>Region 3</i>	
NCARB	TBD	NCARB Regional Summit	TBD		NCARB
NCARB	TBD	NCARB Annual Meeting	TBD		NCARB
NCEES	TBD	Central Zone Meeting	TBD		NCEES
NCEES	TBD	Annual Meeting	TBD		NCEES
NCARB	March 19-21, 2026	MBE Workshop and Regional Summit	Oklahoma City, OK		NCARB
2027 Meetings					
CLARB		September 23-25, 2027	Annual Meeting	TBD <i>Region 4</i>	
2028 Meetings					
CLARB		September 14-16, 2028	Annual Meeting	TBD <i>Region 5</i>	

BOARD FUTURE MEETING DATES (All Times are Mountain Time)

July 11, 2025 (All call, all members meeting in Rapid City at board office)

September 26, 2025

November 21, 2025

13.0 Adjournment