FUNDAMENTALS OF LAND SURVEYING (FLS) EXAM APPLICATION
WITH A 4 YEAR ABET DEGREE

Seniors that are within two semesters of graduating and graduates of ABET accredited engineering or surveying programs approved by the board may apply for the FLS examination, which is the national examination from the NCEES.

EDUCATION REQUIREMENTS

A baccalaureate land surveying or engineering degree accredited by the Accreditation Board for Engineering and Technology (ABET) www.abet.org.

APPLICATION DEADLINES

All applications must be submitted to the board office no later than midnight on:

- January 1st for the April exam
- July 1st for the October exam

APPLICATION INSTRUCTIONS

1. Handwritten applications will not be accepted.
2. Complete the FLS exam application.
3. Graduates of an ABET accredited engineering or surveying program must provide a transcript issued directly from the granting institution by the registrar’s office. It must be mailed directly to our office.

APPLICATION FEES

There will be no charge for the FLS exam application to the South Dakota Board office. However, there will be an exam fee when you sign up with our exam vendor National Council of Examiners for Engineering and Surveying Center (NCEES).
CHANGE OF ADDRESS OR EMAIL ADDRESS

If you have an address or email change after you have submitted your application it is your responsibility to notify our office.

APPROVAL OF APPLICATION

If you are in senior status, the board office will contact the school to verify your academic status.

If you are a graduate, you will need to have a transcript issued from the school directly to our office. You will want to contact the school to see if there is a fee for this service. The board office will not contact the school to verify your graduation. Our office must receive an official transcript by mail.

After evaluation of your FLS exam application and academic verification you will be advised in writing by the board office if you have been approved or not approved for the examination.

The board office will notify you by writing within 5 weeks after the application deadline.

DO NOT register with NCEES until you receive an approval letter from the South Dakota Board of Technical Professions.

The approval letter from the board office will contain information necessary for you to register for the examination with NCEES www.ncees.org so that you can meet their deadlines.

NCEES DEADLINES
(They will vary on the exact date)

3rd to 4th week of February for the April exam
1st week of September for the October exam

EXAMINATION RETAKES

A board approved FLS exam applicant who fails to pass the first examination may retake the examination two times. If an applicant fails an examination three times, the applicant must submit a new application for board approval and take the examination only once each calendar year thereafter. Failure of an applicant to attend an examination for which the applicant has been scheduled to attend does not count as a failure of the examination. The board may review an applicant who fails the examination three times.

05/13/13
Date ____________________ □ Male □ Female

Name ____________________________________________________________ □ Male □ Female

First   Middle   Last

Date of Birth _______________________ Social Security Number _______________________________

Mailing Address ________________________________________ Home Phone____________________________

Street ______________________________________________________ Home Email____________________________

City  State         9-digit Zip

EDUCATION – Graduates of an ABET-accredited engineering or land surveying program must provide a transcript issued directly from the granting institution by the registrar’s office.

<table>
<thead>
<tr>
<th>Institution Name &amp; Location</th>
<th>ABET accredited BS engineering or surveying program Degree/Discipline</th>
<th>Date of Graduation OR Expected Date of Graduation mm/yyyy</th>
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1. Have you applied for the FLS exam in another jurisdiction and been denied? □ Yes □ No
2. I prefer to sit for the FLS exam in the □ Spring □ Fall
3. Other than traffic violations, have you ever been convicted of a felony or misdemeanor? □ Yes □ No
4. Is your spouse an active duty member of the armed forces? □ Yes □ No
   If yes, is your spouse subject to military transfer to South Dakota, and did you leave employment to accompany your spouse to South Dakota? □ Yes □ No

If the answer is “yes” to any of the above questions, please provide details including results of any appeal on a separate sheet of paper.

I declare and affirm under the penalties of perjury that this application has been examined by me, and to the best of my knowledge and belief, is in all things true and correct. Submittal of this application serves as my signature.

________________________________________________________________________________________

For SD Board office use only

ABET □ Yes □ No □ Database
□ Approval letter mailed

05/13/13