

Meeting Minutes
SOUTH DAKOTA BOARD OF BARBER EXAMINERS
Thursday, November 16, 2023, 10:00 a.m. CST

Board Secretary James McGuire called the meeting to order at 10:03 a.m. CST and called the roll. A quorum was present.

Members Present: James McGuire
Kristy Wright
Jennifer Bunkers

Members Absent: None

Others Present: Tyler Evins, Executive Director
Gerald McCabe, DLR Senior Staff Attorney
Miranda Wilson, Office Staff
Lynn Thompson

Bunkers made a motion to approve the agenda. Wright seconded the motion. **MOTION PASSED.**

Bunkers made a motion to approve the August 16, 2023, meeting minutes. Wright seconded the motion. **MOTION PASSED.**

Evins reported that as of October 31, 2023, the available cash balance was \$27,582.36.

Evins presented the Executive Director report and informed the Board that the Board office had received multiple reciprocity applications since the previous meeting, most of which were approved for licensure. Evins also reported that the Board office had administered three written board examinations since the previous meeting.

During the public comment period, Lynn Thompson expressed interest in reforming the Barber Association.

Evins presented an option to reduce the costs and processing time for issuing licenses. Evins requested that the Board authorize his office to begin issuing a 'one-time' paper license which would contain a QR code and link to the online license verification tool. This tool can be used to verify the status of any barber or barbershop license. This would eliminate the need to mail a new license to each licensee, annually. Evins also requested the authority to print the barber pole on the license to distinguish it as belonging to a barber or barbershop. Evins estimated that this new standard would save the Board up to \$1,500.00 annually.

Wright made a motion to authorize the Board office to begin issuing a one-time paper license with the barber pole printed on it. Bunkers seconded the motion. **MOTION PASSED.**

During other business, Evins informed the Board that he would send a list of potential dates to hold quarterly meetings for calendar year 2024. This would be made available to board members prior to the new year.

Bunkers made a motion to adjourn the meeting. Wright seconded the motion. **MOTION PASSED.**

The Board of Barber Examiners adjourned at 10:47 a.m. CDT.