

**OFFICIAL BOARD MINUTES FOR March 29, 2010  
VIA TELECONFERENCE**

Members Present: Robert Johnson, President  
Royce Loesch, Secretary/Treasurer  
Carla Coplan, Member  
Gary Harrington, Lay Member

Others Present: Carol Tellinghuisen, Executive Secretary  
Paula Spargur, Executive Assistant

Members Absent: None

President Johnson called the meeting to order 10:05 AM MT.

**Corrections or additions to the agenda:** There were no corrections or additions to the agenda.

**Approval of the Minutes:** Loesch moved and Harrington seconded to approve the minutes from April 20, 2009. Motion carried by unanimous vote.

**FY Financial Update:** Spargur reported as of February 28, 2010: year to date revenue of \$17,312.45; expenses of \$13,595.69; and cash on hand of \$28,861.16. The Board discussed the financial report. Coplan moved and Loesch seconded to approve the financial report as presented. Motion carried by unanimous vote.

**Complaints/Investigations:** There are no complaints pending at this time.

**Travel Voucher – Odometer:** The Department of Labor is now requiring Odometer readings on all travel vouchers. The Board was advised to record an odometer reading at each shop being inspected.

**Inspections/Non Renewals:** The Board discussed inspections and non-renewal of shops. The inspectors asked the Board office to send a list of shops by territory.

**Page (2)-South Dakota Board of Barber Examiners  
Official Minutes-March 29, 2010**

**Executive Secretary Contract Renewal:** Tellinghuisen requested to renew at the current contract amount with no increase for FY 2011. Loesch moved and Harrington seconded to renew the contract as requested. Motion carried by unanimous vote.

**Schedule Next Meeting:** The next meeting will be scheduled in conjunction with the next practical examination, tentatively in July 2010.

**Any other business:** Loesch suggested Johnson write an article for the Association newsletter. Johnson stated he was already working on one for the next newsletter.

Coplan moved and Loesch seconded to adjourn the meeting. Motion carried by unanimous vote. The meeting was adjourned at 10:40 AM MT.

Respectfully submitted,

Carol Tellinghuisen  
Executive Secretary