

**OFFICIAL BOARD MINUTES FOR JANUARY 7, 2008
VIA DDN**

Members Present: Robert Johnson, President
 Royce Loesch, Secretary/Treasurer
 Carla Coplan, Member
 Gary Harrington, Lay Member

Others Present: Carol Tellinghuisen, Executive Secretary
 Paula Spargur, Executive Assistant
 Ashley Johnson, Executive Assistant

Members Absent: None

President Johnson called the meeting to order 1:45 PM, MT.

Approval of the Minutes: Harrington moved and Coplan seconded to approve the minutes from April 30, 2007. Motion carried by unanimous vote.

FY Financial Update: Spargur reported as of November 30, 2007: year to date revenue of \$10,166.71; expenses of \$8,256.43; and cash on hand of \$19,819.06. The Board discussed the financial report. Loesch moved and Coplan seconded to approve the financial report as presented. Motion carried by unanimous vote.

Complaints/Investigations: There are no complaints pending at this time.

Inspection Update: Board members advised that inspections had gone well. Loesch will re-inspect one shop that had below standards on their last inspection.

NIC Written Exam: The NIC written exam content has been revised effective March 3, 2008.

Practical Exam: Board members discussed setting a time limit for the practical exam.

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Executive Secretary Contract Renewal: Tellinghuisen requested to renew at the current contract amount with no increase for FY 2009. Loesch moved and Harrington seconded to renew the contract as requested. Motion carried by unanimous vote.

Schedule Next Meeting: The next meeting will be scheduled in conjunction with the next practical examination, tentatively in June or July, 2008.

Johnson moved and Loesch seconded to adjourn the meeting. Motion carried by unanimous vote. The meeting was adjourned at 2:05 PM, MT.

Respectfully submitted,

Carol Tellinghuisen
Executive Secretary