

Proposed Agenda
Board of Barber Examiners
Wednesday, March 18, 2026 10:00 am CDT

Microsoft Teams: [Join the meeting now](#)
Meeting ID: 229 660 720 976 32
Passcode: MV7YS7Lf

Dial in by phone
Conference Call Number: +1 605.679.7263
Conference Code: 322 472 913#

- | | |
|------------------------------|--------------------|
| A. Call to Order | Len Ivey |
| B. Roll Call | Len Ivey |
| C. Approval of Minutes | ACTION |
| D. Treasurer's Report | Jeff Runyan/ACTION |
| E. Open for Public Comment | |
| F. Inspection Update | Adrian Ness |
| G. Online Theory Instruction | Adrian Ness |
| H. Adjournment | ACTION |

South Dakota Board of Barber Examiners

Revenue and Expense Report For Fiscal Year 2026 (Through March 5)

Revenues	Fiscal Year 2026									2026 Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	
Row Labels										
NONOPERATING REVENUES		\$ 1,108.73								\$ 1,108.73
BARBER LICENSE FEES	\$ 1,130.00	\$ 1,573.00	\$ 1,175.00	\$ 2,220.00	\$ 2,680.00	\$ 1,125.00	\$ 675.00	\$ 2,135.00	\$ 2,650.00	\$ 15,363.00
Grand Total	\$ 1,130.00	\$ 2,681.73	\$ 1,175.00	\$ 2,220.00	\$ 2,680.00	\$ 1,125.00	\$ 675.00	\$ 2,135.00	\$ 2,650.00	\$ 16,471.73

Expenditures	Fiscal Year 2026									2026 Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	
Row Labels										
Salaries	\$ 1,763.07	\$ 627.07		\$ 626.62		\$ 569.36	\$ 1,386.27	\$ 733.78		\$ 5,706.17
BOARD & COMM MBRS FEES	\$ 664.00						\$ 498.00			\$ 1,162.00
F-T EMP SAL & WAGES	\$ 903.15	\$ 627.07		\$ 626.62		\$ 569.36	\$ 888.27	\$ 421.26		\$ 4,035.73
P-T/TEMP EMP SAL & WAGES	\$ 195.92							\$ 312.52		\$ 508.44
Benefits	\$ 383.60	\$ 212.10	\$ 1.07	\$ 212.96	\$ 1.07	\$ 219.31	\$ 358.62	\$ 180.98		\$ 1,569.71
HEALTH/LIFE INS.-ER SHARE	\$ 194.78	\$ 125.34		\$ 126.96		\$ 140.40	\$ 199.20	\$ 99.09		\$ 885.77
OASI-EMPLOYER'S SHARE	\$ 132.77	\$ 47.71	\$ 1.07	\$ 47.09	\$ 1.07	\$ 43.52	\$ 104.40	\$ 55.16		\$ 432.79
RETIREMENT-ER SHARE	\$ 54.20	\$ 37.68		\$ 37.62		\$ 34.22	\$ 53.29	\$ 25.22		\$ 242.23
UNEMPLOYMENT COMPENSATION	\$ 0.16	\$ 0.35		\$ 0.31		\$ 0.28	\$ 0.40	\$ 0.47		\$ 1.97
WORKER'S COMPENSATION	\$ 1.69	\$ 1.02		\$ 0.98		\$ 0.89	\$ 1.33	\$ 1.04		\$ 6.95
Travel	\$ 681.72	\$ 28.80	\$ 55.68		\$ 14.00	\$ 14.00				\$ 794.20
AUTO PRIV (IN-ST.) L/RTE		\$ 14.80	\$ 41.68							\$ 56.48
AUTO-PRIV (IN-ST.) H/RTE	\$ 485.75									\$ 485.75
LODGING/IN-STATE	\$ 155.97									\$ 155.97
NON-TAXABLE MEALS/IN-ST	\$ 40.00									\$ 40.00
TAXABLE MEALS/IN-STATE		\$ 14.00	\$ 14.00		\$ 14.00	\$ 14.00				\$ 56.00
Contractual Services	\$ 215.37	\$ 466.65	\$ 104.25	\$ 60.30	\$ 277.88	\$ 746.31	\$ 543.03	\$ 343.81	\$ 900.00	\$ 3,657.60
CENTRAL SERVICES	\$ 93.08			\$ 60.30	\$ 148.22	\$ 625.05	\$ 175.20	\$ 258.02		\$ 1,359.87
COMPUTER CONSULTANT		\$ 398.40			\$ 62.40					\$ 460.80
OTHER CONTRACTUAL SERVICE	\$ 54.00		\$ 36.00			\$ 54.00		\$ 18.00	\$ 900.00	\$ 1,062.00
RENTS-PRIVATE OWNED PROP.							\$ 300.00			\$ 300.00
TELECOMMUNICATIONS SRVCS	\$ 68.29	\$ 68.25	\$ 68.25		\$ 67.26	\$ 67.26	\$ 67.83	\$ 67.79		\$ 474.93
Supplies and Materials		\$ 35.20			\$ 8.26	\$ 8.14	\$ 20.77	\$ 164.52		\$ 236.89
OFFICE SUPPLIES								\$ 164.52		\$ 164.52
POSTAGE		\$ 35.20			\$ 8.26	\$ 8.14	\$ 20.77			\$ 72.37
Grand Total	\$ 3,043.76	\$ 1,369.82	\$ 161.00	\$ 899.88	\$ 301.21	\$ 1,557.12	\$ 2,308.69	\$ 1,423.09	\$ 900.00	\$ 11,964.57

South Dakota Board of Barber Examiners

Financial Report – Fiscal Year 2026 (July 2025 – March 5)

Prepared for Board Members

Overview

As of March 5, 2026, the Board's FY 2026 revenues total **\$16,471.73**, while expenditures stand at **\$11,964.57**, resulting in a net positive position of **\$4,507.16**. This reflects continued stable financial activity and responsible management as the Board continues the second half of the fiscal year.

Revenue Highlights

- **Barber License Fees** remain the primary funding source, generating **\$15,363.00** to date.
- **Nonoperating Revenues** contribute **\$1,108.73**, primarily from interest or miscellaneous earnings.

Expenditure Summary

- **Salaries & Wages (Full-Time and Part-Time):** \$4,035.73 and \$508.44 respectively
- **Board Member Fees:** \$1,162.00
- **Benefits (Health, OASI, Retirement, etc.):** \$1,569.71
- **Travel:** \$794.20
- **Contractual Services:** \$3,657.60
- **Supplies & Materials:** \$236.89

Monthly Trends (FY 2026 to Date)

- **Highest Revenue Month:** Expected to be March (currently \$2,650.00), followed closely by August when including nonoperating revenue.
- **Highest Expense Month:** July (\$3,043.76).
- **Net Positive Months:** August, September, October, November, February, and March (currently).
- **Net Negative Months:** July, December, and January.

Conclusion & Outlook

The Board maintains a strong financial position with revenues continuing to outpace expenditures. Licensing activity has remained steady, and expenditures are tracking within expected levels. Ongoing monitoring of fee collections and routine monthly spending will support keeping the Board in a positive fiscal position through the remainder of FY 2026.

Meeting Minutes
SOUTH DAKOTA BOARD OF BARBER EXAMINERS
Microsoft Teams
Wednesday, December 17, 2025, 10:00 a.m. CST

Chairman Ivey called the meeting to order at 10:12 a.m. CST. Ivey called the roll. A quorum was present.

Members Present electronically: Len Ivey
Jeff Runyan
Kristi Wright

Others Present electronically: Adrian Ness, Program Director
Gerald McCabe, DLR Division Director
Donnie Valderama, SD Barber College
Justin Loesch
James Best

The Board held elections for the office of Secretary/Treasurer.

Runyan nominated himself for the office of Secretary/Treasurer. Wright motioned to accept Runyan's nomination. Ivey seconded the motion. **MOTION PASSED.**

Runyan made a motion to approve the meeting agenda. Ivey seconded the motion. **MOTION PASSED.**

Runyan made a motion to approve the June 2, 2025, meeting minutes. Wright seconded the motion. **MOTION PASSED.**

Ness reviewed the financial reports. Wright made a motion to approve the Treasurer's Report. Runyan seconded the motion. **MOTION PASSED.**

Public comment was received from Donnie Valderama who shared his suggestions on the practical examination and the student's preparation for the exam.

Public comment was also received from Justin Loesch who shared his thoughts on combining the barber board and cosmetology commission.

Board members discussed the inspection schedule and returning to full operation by completing annual routine inspections and new shop inspections as submitted. Runyan made a motion to approve the inspection schedule. Ivey seconded the motion. **MOTION PASSED.**

The board discussed the possibility of adding a booth rental license for barbers.

The board discussed discontinuing the practical examination as well as other cost-saving options.

The board discussed the possibility of combining the board with the Cosmetology Commission and the pros and cons thereof

McCabe reviewed and discussed the open meeting laws with the board. Additional information can be found in the meeting packet.

Ivey made a motion to acknowledge the board's review of the South Dakota Attorney General's Office guidance on open meeting laws. Wright seconded the motion.

MOTION PASSED.

Ivey made a motion to adjourn the meeting. Runyan seconded the motion. **MOTION PASSED.**

The board was adjourned at 11:15 a.m. CST.

DRAFT