

Meeting Minutes
Appraiser Certification Program Advisory Council
In Person and via Microsoft Teams
Wednesday, September 9, 2026, 1:00 p.m. CDT

The meeting was called to order at 1:00 p.m. Program Director Katlyn Gustafson presided. Gustafson called the roll. A quorum was present.

Members present:	Melissa Miller Matt Van Zee Amy Frink Kimberly Larson Scott Kopplin Paul Reisch	Members absent:	Bret Afdahl
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Others present:	Katlyn Gustafson, Program Director, ACP Del Bartels, Program Secretary William DuVall, Program Senior Secretary (present via Teams)
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Kopplin made a motion to approve the July 15, 2026, meeting minutes. Frink seconded the motion. **MOTION PASSED.**

Gustafson provided updates on current license and course application numbers.

The council discussed its current vacancy and membership structure, including term lengths and representation. Suggestions included reviewing appointment dates for potential staggered rotations and encouraging broader participation. Gustafson requested member input for filling the vacant seat.

Gustafson opened the meeting for public comment. Kopplin inquired about recent leadership changes within the Department of Labor & Regulation.

The next council meeting is scheduled for December 16, 2026, at 10:00 a.m. Central Time, via Microsoft Teams.

Larson made a motion to adjourn the meeting. Frink seconded the motion. **MOTION PASSED.**

The meeting was adjourned at 1:42 p.m. CT.