

Meeting Minutes
Appraiser Certification Program Advisory Council
Microsoft Teams

Wednesday, July 15, 2026, 10:00 a.m. CDT

The meeting was called to order at 10:00 a.m. Program Director Katlyn Gustafson presided. Gustafson called the roll. A quorum was present.

Members present:	Members absent:
Bret Afdahl Amy Frink Scott Kopplin Kimberly Larson Melissa Miller Paul Reisch Matt VanZee	None

Others present: Katlyn Gustafson, Program Director, ACP
Jerry McCabe, Division Director
Andrea Rosenburg, Senior Staff Attorney
Del Bartels, Program Secretary
Francesca Tracy

Reisch made a motion to approve the March 18, 2026 meeting minutes. Kopplin seconded the motion. **MOTION PASSED.**

Kopplin provided an update to the advisory council on the supervisor training course offered by the Professional Appraisers Association of South Dakota (PAASD). The council discussed the idea of the Appraiser Certification Program (ACP) adding either the course schedule or a hyperlink to the PAASD website on the ACP website.

The advisory council discussed the ACP's proposed rule change to ARSD 20:77:03:06, specifically the five-day requirement for appraiser management companies to reapply after an ownership change and whether that is sufficient time to do so.

Gustafson opened the meeting for public comment. Kopplin inquired about the status and timeline of certification renewals for appraisers.

Council discussion occurred regarding supervisor requirements.

Reisch made public comment that the Council is one member short and he would like to see terms and term limits reestablished.

The next council meeting is tentatively scheduled for September 9, 2026 at 1:00 p.m. Central Time, and it will be held in person at 217 W. Missouri Ave., Pierre, SD.

Reisch made a motion to adjourn the meeting. Kopplin seconded the motion. **MOTION PASSED.**

The meeting was adjourned at 11:00 a.m. CT.

DRAFT