

**Meeting Minutes**  
**Appraiser Certification Program Advisory Council**  
Via Microsoft Teams  
Wednesday, March 18, 2026, 10:00 a.m. CDT

The meeting was called to order at 10:00 a.m., Executive Director Matt McPherson presided.

Members present:	Amy Frink Scott Kopplin Kimberly Larson Paul Reisch Matt Van Zee	Members absent:	Bret Afdahl Melissa Miller
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Others present: Matt McPherson, Executive Director  
Jerry McCabe, Director, Division of Labor & Management  
Jennifer Doubledee, Attorney, Division of Labor & Mgmt.  
Peggy Hudnatt  
William DuVall, ACP personnel  
Del Bartels, ACP personnel

McPherson called the meeting to order.

The council approved the minutes of the last meeting.

McPherson reported on the total number of licenses and courses since the previous meeting. Council acknowledged this report.

The Council discussed Property Data Collectors. Proposed legislation did not pass.

The Council discussed six upcoming rule changes for clarification and to comply with the national Appraisal Subcommittee recommendations.

The Council discussed first upgrade requirements for licensed appraisers. Certain appraisal report requirements vary when an appraiser skips levels.

McCabe presented Open Meeting Laws to the Commission. The council reviewed and verbally accepted the rules.

Appraiser Management Companies are again displayed on the ACP's website.

The next in-person Advisory Council meeting is set for Wednesday, September 9, 2026, at 1:00 p.m. at the meeting room at 217 W. Missouri Ave, Pierre.

The next Teams Advisory Council meeting is Wednesday, June 17, 2026, at 10:00 a.m.

McPherson adjourned the meeting at 11:00 a.m.

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