

SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION
APPRAISER CERTIFICATION PROGRAM

123 W. Missouri Ave., Missouri River Plaza, Pierre, SD 57501
Tel: 605.773.3803 dlr.sd.gov/appraisers

APPLICATION TO REGISTER SUPERVISORY APPRAISER ENDORSEMENT

INSTRUCTIONS: 1. Complete fully the requested information. 2. Print and sign. 3. Submit along with verification of completion of Training Course for Supervisory Appraisers and State-Registered Appraisers.	FOR OFFICE USE ONLY: Date Endorsement Received _____ Date Endorsement Approved _____ Date of Training Course _____
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Below is to be completed by SUPERVISORY APPRAISER Applicant:

Supervisory Appraiser's Level of Certification

State-Certified Residential

State-Certified General

First Name: _____ Last Name: _____ M.I.: _____

Cert No: _____

Residence Address: _____ City _____ State: _____ Zip: _____

County: _____

Business Name: _____

Business Address: _____ City _____ State: _____ Zip: _____

Home phone: _____ Business phone: _____ Fax: _____

Preferred email: _____

List all states in which you are licensed/certified: _____

Area of Geographic Competency: _____

Have certification of competency in the following specific appraisal assignments (please check):

Residential – One- to four family

Non-residential:

Commercial

Industrial

Agricultural

Multifamily

Other (be specific): _____

- (1) Have you ever had any disciplinary action taken against your appraiser license/certificate in South Dakota or any other state or jurisdiction within the past three years? Yes* No
- (2) Are there currently any investigations, complaints, or charges pending against you as a real estate appraiser in South Dakota or in any other state or jurisdiction? Yes* No
- (3) Are you in good standing as an appraiser in South Dakota and in any other state or jurisdiction in which you are licensed/certified? Yes* No
If no, attach an explanation.
- (4) Do you have a minimum of 3 years of experience as a State-Certified Residential or State-Certified General Appraiser? Yes* No
- (5) Do you have knowledge and experience in the types of appraisal assignments that you will be supervising?
Yes* No
- (6) Have you actively supervised a state-registered appraiser within the past three years? Yes* No
- (7) Have you been an approved supervisory appraiser within the past three years? Yes* No
- (8) Are you available and willing to receive inquiries from prospective State-Registered Appraisers seeking a supervisory appraiser? Yes* No
- (9) Have you successfully completed the Department of /DERU and Regulation, Appraiser Certification Program’s course entitled “Training Course for Supervisory Appraisers and State-Registered Appraisers”? Yes* No
If yes, attach verification of completion.
If no, supervision may not begin until the Training Course is completed. Submit verification upon completion.

*** If any of the answers to questions 1 and 2 above are “yes”, provide a copy of the licensing agency’s order and any other documentation regarding the case(s). You must also provide a complete written explanation of each action.**

Supervisory Appraiser Endorsement

I hereby state that I have fully read and understand the questions presented in this endorsement and have answered them truthfully and completely. I affirm that I have read and agree to comply with all provisions of the South Dakota Appraiser License laws and rules. I acknowledge that my failure to make a full and accurate disclosure of any information called for herein may result in the denial of my application or if supervisory appraiser status is granted, it may be revoked or suspended for my failure to disclose full and accurate information herein.

I will furnish additional information or documentation as may be deemed necessary by the South Dakota Department of /DERU and Regulation for the verification of the information I have disclosed in this application.

I declare and affirm under the penalties of perjury that this Supervisory Appraiser Endorsement has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Supervisory Appraiser’s Signature

Date

Supervisory appraiser applicants are responsible for affirming the Department’s approval of the Supervisory Appraiser Endorsement. See <https://dlr.sd.gov/appraisers/> for confirmation.

Fill, print, sign, and mail this completed Endorsement Application, training course verification, and fee to the Department of /DERU and Regulation, Appraiser Certification Program, 217 W. Missouri Ave, Pierre, SD 57501.

Enter any additional information not included in an attachment below: