

SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION  
**APPRAISER CERTIFICATION PROGRAM**

123 W. Missouri Ave., Missouri River Plaza, Pierre, SD 57501  
 Tel: 605.773.3803      dlr.sd.gov/appraisers

**APPLICATION TO REGISTER SUPERVISORY APPRAISER ENDORSEMENT**

<p><b>APPRAISAL SUBCOMMITTEE – AUTHORIZATION FOR RELEASE OF SOCIAL SECURITY NUMBER:</b></p> <p>I hereby:      authorize      Do Not authorize</p> <p>The Department of Labor and Regulation to release my Social Security Number to the Appraisal Subcommittee for use as the unique identifying number for the National Registry of Real Estate Appraisers</p>	<p><b>FOR OFFICE USE ONLY:</b></p> <p>Date Application Received _____</p> <p>Date Application Approved _____</p> <p>Date Issued: _____</p> <p>Date of Training Course _____</p>
<p>General Certification Fee:    \$400 + National Registry Fee \$40 = <b>\$440</b></p> <p>Residential Certification Fee: \$375 + National Registry Fee \$40 = <b>\$415</b></p> <p>State License Fee:            \$350 + National Registry Fee \$40 = <b>\$390</b></p>	<p><b>(all fees are NON-REFUNDABLE)</b></p> <p>Please make checks payable to the Appraiser Certification Program. To pay by card, call 605.773.3803.</p>

**Part I:**

Application is for:

State-licensed

State-Certified Residential

State-Certified General

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ M.I. \_\_\_\_\_

Driver License: \_\_\_\_\_ State issued: \_\_\_\_\_ Email: \_\_\_\_\_

Home/Mobile phone: \_\_\_\_\_ Business phone: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Social Security No: \_\_\_\_\_

Residence Address: \_\_\_\_\_ City \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

County: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_ City \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Original appraiser certificate/license issued under the laws of the state of: \_\_\_\_\_

State-licensed

State-Certified Residential

State-Certified General

Certificate/License No: \_\_\_\_\_ Dated: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**Provide a Letter of Good Standing / History Letter from the original issuing state.**

What other appraiser certificate(s)/license(s) do you hold? Indicate state, license/certificate number, and type for each one:

State	License/Certificate #	Type

Is your spouse an active-duty member of the armed forces?                      Yes\*                      No

If yes, is your spouse subject to military transfer to South Dakota, and did you leave employment to accompany your spouse to South Dakota?                      Yes\*                      No

Please choose either “yes or no” for each question below:

- a) Have you ever had a real estate appraiser certificate or license disciplined with suspension, censure, reprimand, revocation, probation or any other method of discipline in South Dakota or any other state or jurisdiction?  
                     Yes\*                      No
- b) Have you ever been denied an appraiser certificate or license in South Dakota or any other state or jurisdiction?  
                     Yes\*                      No
- c) Are there any investigations, complaints, or disciplinary action currently pending against you as a real estate appraiser or as a licensee or certificate holder in another regulated occupation, trade, or profession, in South Dakota or in any other state or jurisdiction?                      Yes\*                      No
- d) Have you ever been disciplined with suspension, denial, censure, reprimand, revocation, probation or any other method or discipline of a certificate or license by another regulated occupation, trade, or profession in this state or another state or jurisdiction?                      Yes\*                      No
- e) Have you been convicted or found guilty of any criminal offense other than a speeding violation? (e.g., DUI, disorderly conduct, simple assault, failure to show financial responsibility, etc.)                      Yes\*                      No
- f) Have you ever been convicted or pled guilty or nolo contendere to a misdemeanor involving moral turpitude or to a felony before a court of competent jurisdiction in this or any other state?                      Yes\*                      No

If you answered “yes” to any of these questions, attach an explanation.

**Part II:** (to be completed by applicant)

**IRREVOCABLE CONSENT:**

State of: \_\_\_\_\_

County of: \_\_\_\_\_

I hereby submit an irrevocable consent that service of process upon me may be made by delivery of the process to the secretary of the South Dakota Department of Labor and Regulation if the plaintiff cannot, in the exercise of due diligence, effect personal service upon me and action against me in a court in South Dakota arising out of my activities as a real estate appraiser in South Dakota.

I, \_\_\_\_\_, being first duly sworn on oath, depose and say under penalty of perjury that the foregoing statements are true and correct. I will furnish additional information or documentation as may be deemed necessary by the South Dakota Department of /DERU and Regulation for the verification of the information I have disclosed in this application.



Mail completed application, appropriate fees, and supporting documents to:

South Dakota Department of Labor and Regulation  
Appraiser Certification Program  
123 W. Missouri Ave.  
Pierre, SD 57501

Enter additional information, not included in any attachments, below: