

**Meeting Minutes**  
**SOUTH DAKOTA BOARD OF ACCOUNTANCY**  
Conference Call  
March 21, 2018 8:30 a.m. CST

Chair David Pummel called the meeting to order at 8:30 a.m. Nicole Kasin called the roll. A quorum was present.

**Members Present:** Jeff Strand, Jay Tolsma, Marty Guindon, Deidre Budahl, and David Pummel.

**Others Present:** Nicole Kasin, Executive Director, Julie Iverson, Sr. Secretary and Graham Oey, Staff Attorney, DLR.

**Member Not Present:** Jeff Smith

Chair Pummel asked if there were any additions to the agenda. The following were added:  
Addition to Certificates  
Addition to Financials  
Addition to Executive Session

Jeff Strand made a motion to approve the agenda. Deidre Budahl seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Strand-yea; Tolsma-yea; Guindon-yea; Budahl-yea; Pummel-yea)

Marty Guindon made a motion to approve the January 8, 2018 meeting minutes. Deidre Budahl seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Strand-yea; Tolsma-yea; Guindon-yea; Budahl-yea; Pummel-yea)

Deidre Budahl made a motion to approve the issuance of individual certificates and firm permits through March 13, 2018. Jay Tolsma seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Strand-yea; Tolsma-yea; Guindon-yea; Budahl-yea; Pummel-yea)

Marty Guindon made a motion to approve the financial statements through February 2018. Deidre Budahl seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Strand-yea; Tolsma-yea; Guindon-yea; Budahl-yea; Pummel-yea)

Executive Director Kasin discussed her report with an update on the new database, CPE audits, and NASBA committee interest form.

The Board discussed the NASBA Board of Directors meeting minutes from October 27, 2017 and October 31, 2017; the Board of Directors Meeting Highlights from January 12, 2018, and the Executive Summary and Regional Directors Focus Questions December 2017.

The Board answered the NASBA Quarterly Focus Questions.

Jeff Strand made a motion to enter into executive session for the deliberative process for peer reviews, follow-ups, an off-site request, CPE consent agreements, and a consent agreement. Jay Tolsma seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Strand-yea; Tolsma-yea; Guindon-yea; Budahl-yea; Pummel-yea)

The Board came out of executive session.

Marty Guindon made a motion to accept the peer reviews, the follow-ups, the off-site request, the CPE consent agreements and the consent agreement as discussed in executive session. Jay Tolsma seconded the motion. A roll call vote was taken. **MOTION PASSED** (Strand-yea; Tolsma-yea; Guindon-yea; Budahl-yea; Pummel-yea)

**FUTURE MEETING DATES** (all times CT)

May 2, 2018 – 9:00 a.m. conference call


June 6, 2018 - 9:00 a.m. conference call

Jay Tolsma made a motion to adjourn the meeting. Jeff Strand seconded the motion. A roll call vote was taken. **MOTION PASSED** (Strand-yea; Tolsma-yea; Guindon-yea; Budahl-yea; Pummel-yea)

All business having come before the board was concluded and Chair David Pummel adjourned the meeting at 9:15 a.m.



David Pummel, CPA, Chair

Attest:   
Nicole Kasin, Executive Director



Jeff Smith, Sec/Treasurer