

STATE OF SOUTH DAKOTA
DEPARTMENT OF LABOR AND REGULATION
BOARD OF ACCOUNTANCY

In the Matter of:)	
)	CPE AUDIT
WILLIAM R. KALLSEN,)	
CERTIFIED PUBLIC ACCOUNTANT)	NEGOTIATED
)	CONSENT AGREEMENT
Certificate No. 3016)	

The above-named parties in the interest of resolving the action between them enter into this Consent Agreement upon the terms and conditions set forth below.

1. The South Dakota Board of Accountancy (Board) has jurisdiction of this matter pursuant to SDCL 36-20B.
2. William R. Kallsen (Kallsen) is licensed as a certified public accountant (CPA) with the Board. His certificate number is 3016.
3. As a licensee, Kallsen is subject to the provisions of SDCL 36-20B and ARSD 20:75.
4. Pursuant to SDCL 36-20B-27 a licensed CPA is required to complete 120 hours of continuing professional education (CPE) in each three-year renewal cycle. Pursuant to ARSD 20:75:04:07 the CPA is required to complete a minimum of 20 CPE hours in a one year renewal period.
5. Pursuant to ARSD 20:75:04:11 the CPA is subject to verification of all CPE submitted to the board. A CPA selected for a review must provide documentation to verify attendance or completion of all courses reported to the board for CPE credit.

6. Pursuant to ARSD 20:75:04:15 the CPA is required to keep documentation as acceptable evidence of completion for claimed CPE courses.
7. On September 16, 2016, Kallsen was sent a letter in regards to being selected for a CPE audit for the three-year renewal period from July 1, 2013 through June 30, 2016. Kallsen was informed that the deadline for submission of the documentation to verify claimed CPE was October 31, 2016.
8. On November 3, 2016, Kallsen was sent a second letter indicating documentation for claimed CPE had not been received for his CPE audit. The board requested him to submit the required documentation for claimed CPE within 10 days.
9. Kallsen submitted partial CPE documentation to the board on November 16, 2016.
10. On December 14, 2016, Senior Secretary Iverson emailed Kallsen in regards to the additional documentation needed to complete the CPE audit. Kallsen submitted partial additional documentation on December 30, 2016.
11. On January 3, 2017, Senior Secretary Iverson emailed Kallsen a detailed listing of courses he completed and provided acceptable documentation for the CPE audit period of July 1, 2013 to June 30, 2016. Kallsen did not provide sufficient documentation to meet requirements as acceptable evidence of completion for courses claimed for the period of July 1, 2013 to June 30, 2014.
12. Kallsen acknowledges he is required to obtain a minimum of 20 CPE hours in any one-year renewal period and 120 CPE hours in any rolling three-year renewal period.

- a. Kallsen acknowledges for the one-year renewal period ending June 30, 2014, he failed to provide acceptable documentation for his courses claimed and is short 20 CPE hours;
 - b. Kallsen acknowledges for the one-year renewal period ending June 30, 2015, he provided acceptable documentation for 21.5 CPE hours;
 - c. Kallsen acknowledges for the rolling three-year renewal period ending June 30, 2015, he is short 65.5 CPE hours;
 - d. Kallsen acknowledges for the one-year renewal period ending June 30, 2016, he provided acceptable documentation for 35 CPE hours.
 - e. Kallsen acknowledges for the rolling three-year renewal period ending June 30, 2016, he is short 63.5 CPE hours.
13. Kallsen acknowledges that he failed the CPE audit for the three year period ending June 30, 2016.
 14. The above described conduct constitutes grounds for disciplinary action in South Dakota against Kallsen.
 15. Kallsen is aware that he may choose to be represented by legal counsel in this matter.
 16. Kallsen is aware of and understands the nature of these matters and has been informed of his right to counsel, notice, hearing, and appeal, and that by agreeing to and signing this Consent Agreement, he waives all procedures and proceedings before the Department to which he may be entitled under state or federal law.
 17. Kallsen admits that the violations described in this Consent Agreement are true and accurate, and Kallsen admits to having violated South Dakota Law and Administrative Rules of South Dakota.


18. In return Kallsen's agreement to the provisions of this Consent Agreement, the Board agrees not to proceed to hearing and agrees that this Consent Agreement will constitute the final agency disposition of this matter.
19. Kallsen agrees, in lieu of contesting this matter formally, to voluntarily accept the following terms and conditions for entry of this Consent Agreement:
 - a. Kallsen will have 20 hours of CPE rolled back from the period ending June 30, 2015, into the period ending June 30, 2014 to satisfy the minimum 20 CPE hour requirement for that renewal period. A CPE extension will be placed on his file for period ending June 30, 2014;
 - b. Kallsen will have 35 hours of CPE rolled back from the period ending June 30, 2016, into the period ending June 30, 2015 to satisfy the minimum 20 CPE hour requirement for that renewal period and to partially satisfy the 120 CPE hour requirement for the three-year renewal period ending June 30, 2015. A CPE extension will be placed on his file for period ending June 30, 2015;
 - c. The Board shall grant Kallsen an extension to complete a total of 63.5 CPE hours. 30.5 hours of CPE for period ending June 30, 2015 and 33 hours of CPE for period ending June 30, 2016. The hours must be completed within 90 days of the signed agreement by the Chair;
 - d. Kallsen shall submit proof of completion for all claimed CPE courses taken through the extension timeframe and for the next three renewal periods;
 - e. Kallsen will not be eligible for an extension to complete CPE for the next three renewal periods;
 - f. The Board will issue a public reprimand to Kallsen;
 - g. Kallsen shall pay an administrative fee in the amount of \$350. The administrative fee must be paid within 30 days of the signed agreement by the Chair.
20. If Kallsen fails to comply with the terms or conditions of this Consent Agreement, the Board may initiate formal disciplinary action against him.
21. Kallsen understands that nothing in this Consent Agreement will be deemed to restrict the Board from raising facts in reference to either party outside of those

set forth in this Consent Agreement, if there are other material facts related to the matters under investigation that have not been set forth or disclosed herein.

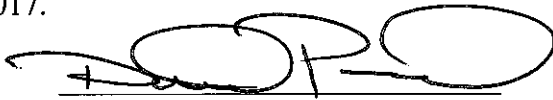
22. Kallsen consents, agrees, and acknowledges that this Consent Agreement must be submitted to the Board for acceptance or rejection. In the event the Board rejects the recommendations for resolution by Consent Agreement, Kallsen waives any right to claim prejudice of the Board by reason of any factual basis submitted to the Board in an effort to resolve this matter by Consent Agreement rather than by formal proceeding.
23. Kallsen understands that the terms of this Consent Agreement will be public, which includes publishing a summary of the action taken on the Board's website.
24. Kallsen understands that this Consent Agreement may be considered in any future licensing procedures with the Board and for the purposes of determining the appropriate sanctions in any future actions by the Board for any violations of laws or regulations of the State of South Dakota or for failing to abide by any order of the Board.
25. Kallsen has read, understands, and agrees to this Consent Agreement and is freely and voluntarily signing it. This Consent Agreement contains the entire agreement between the parties relating to the matters referenced in the Consent Agreement. Kallsen is not relying on any other representations of any kind, verbal or otherwise.

26. If this Consent Agreement is approved by the Board, a copy of the executed Consent Agreement will be served by first class mail to Kallsen, at the address 605 Lake Street Unit 6, Spirit Lake, IA 51360.

Dated this 5 day of March, 2017.


William R. Kallsen, CPA

Dated this 24th day of MARCH, 2017.


David Pummel, Chair
South Dakota Board of Accountancy