

Meeting Minutes
SOUTH DAKOTA ABSTRACTERS BOARD OF EXAMINERS
Teleconference
October 27, 2020 at 10:00 a.m. CDT

President Wick called the meeting to order at 10:00 a.m.

Members Present: Yvon Burtz, Dan Roe, Greg Wick, Terra Fisher, Victoria Wilds

Members Absent: None

Others Present: Carol Tellinghuisen, Executive Secretary; Jill Lesselyoung, Executive Assistant, Brooke Tellinghuisen Geddes, Executive Assistant, Graham Oey, Senior Staff Attorney, Department of Labor

Lesselyoung conducted roll call; Wick, Burtz, Roe, Wilds and Fisher in attendance. A quorum was present.

Burtz made a motion to approve the agenda as presented. Wilds seconded the motion.
MOTION PASSED by roll call vote; Wick, yes; Wilds, yes; Roe, yes; Burtz, yes; Fisher, yes.

Burtz made a motion to stay with the current slate of officers; Wick serving as President and Wilds as Secretary. Roe seconded the motion.
MOTION PASSED by roll call vote; Wick, yes; Wilds, yes; Roe, yes; Burtz, yes; Fisher, yes.

Wick asked for comments from the public. There were no comments offered.

Roe made a motion to approve the minutes from February 11, 2020. Burtz seconded the motion. **MOTION PASSED** by roll call vote; Wick, yes; Wilds, yes; Roe, yes; Burtz, yes; Fisher, yes.

Lesselyoung reported fiscal year-end figures as of June 30, 2020: revenue of \$100,883.18, expenditures of \$47,962.76 and cash on hand of \$332,986.58 and year-to-date figures as of August 31, 2020: revenue of \$11,755.35, expenditures of \$5,454.84 and cash balance of \$339,278.24.

Tellinghuisen Geddes advised all plants renewed this year with the required fees only. For the 2021 renewal period, plants will be issued new certificates and are required to submit proof of the bonds.

The contracts conveying the copyrights to the SD Land Title Guide and addendum have been completed, signed by Kirkeby and Losacker and forwarded on to the Department of Labor. Wick thanked Oey for his work to facilitate closure. Oey advised once the documents are signed by Hultman he will forward on to attorney Miller to finalize the registration to the Board.

The Board discussed the plant examination process, given the current circumstances with COVID. Wilds advised she was able to complete a portion of the last plant exam via an online process. Wick advised he had asked a plant for a sworn Affidavit due to the length of time it has

taken the plant to complete the items requested on the initial plant examination report. There are two plants awaiting an examination date.

Josh Riesetter joined the meeting at 10:22 a.m. There are currently 3 applicants ready to test for the abstracter examinations. It was agreed to offer testing at First Dakota Title's downtown location in Sioux Falls on November 2 starting at 9:00 a.m. CT. Wilds will proctor the examinations.

There were no issues to discuss in executive session.

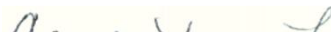
Oey advised a realtor has expressed interest in starting a discussion on remote notarization with the SD Real Estate Commission. He will follow up with any further information on the matter. Wick commended Oey on his communication on this subject.

The Board agreed to create a cover sheet and distribute the addendum to the SD Land Title Guide in digital format. The Board office will handle the distribution. Oey advised it is not premature to distribute at this point and can be made available.

The next meeting date is set in conjunction with the SD Land Title Association's next meeting in Pierre. The testing meeting will be held on February 2, 2021 starting at 12:00 p.m. CT. The Board business meeting will be held on February 3, 2021 at 4:00 p.m.

Wilds made a motion to adjourn. Roe seconded the motion. **MOTION PASSED** by roll call vote; Wick, yes; Wilds, yes; Roe, yes; Burtz, yes; Fisher, yes. The meeting adjourned at 10:46 a.m.

Respectfully submitted,



Carol Tellinghuisen
Executive Secretary
Abstracters Board of Examiners