

**Meeting Minutes**  
**SOUTH DAKOTA ABSTRACTERS BOARD OF EXAMINERS**  
Missouri River Plaza  
Sharpe Conference Room  
123 W. Missouri Ave.  
Pierre, SD

October 6, 2025 – 2:00 p.m. CDT

President Roe called the meeting to order at 2:02 p.m. CDT

**Members Present:** Dan Roe, Greg Wick, Victoria Wilds, Michael Larson

**Members Absent:** Terra Larson

**Others Present:** Brooke Tellinghuisen Geddes, Executive Secretary; Katie Funke, Executive Assistant; Jennifer Doubledde, Legal Counsel- Department of Labor and Regulation.

Wick, Roe, M. Larson (via video conference), and Wilds (via video conference) were in attendance. A quorum was present.

**Approval of the Agenda:** Wilds made a motion to approve the agenda as presented. Wick seconded the motion. **MOTION PASSED** by unanimous voice vote.

**Public Comment:** There was no public comment provided.

**Approval of the Minutes from June 12, 2025:** Wick made a motion to approve the minutes from June 12, 2025. M. Larson seconded the motion. **MOTION PASSED** by unanimous voice vote.

**FY Financial Update:** Tellinghuisen Geddes reported fiscal year-end figures as of June 30, 2025: revenue of \$65,516.68 expenditures of \$53,089.65 and cash on hand of \$380,854.03. The board discussed the cash balance.

**Plant Exams Update:** Tellinghuisen Geddes reported the only plant exam since the last board meeting was in McCook County. Currently, there are no pending plant exams.

**Annual Review of Open Meeting Laws (SDCL 1-25-13):** Doubledde provided an overview of open meeting laws pursuant to SDCL 1-25-13. M. Larson made a motion to acknowledge the review was completed pursuant to SDCL 1-25-13. Wick seconded the motion. **MOTION PASSED** by unanimous voice vote.

**Schedule Next Meeting:** The next meeting is scheduled for Wednesday, February 4, 2026, in Pierre at Drifters Event Center at 4:00 p.m. CST or 4:30 p.m. CST, pending room confirmation. Testing is scheduled to take place on February 3, 2026, from 12:00 p.m. CST to 5:00 p.m. CST at the Department of Labor, pending room confirmation.

**Executive Session:** The board did not have a need to enter Executive Session.

**Complaints/Investigations:** None.

**Other Business:** None

Wilds made a motion to adjourn at 2:30 p.m. CDT. Wick seconded the motion. **MOTION PASSED** by unanimous voice vote.

Respectfully submitted,



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Brooke Tellinghuisen Geddes  
Executive Secretary  
Abstracters Board of Examiners