

Meeting Minutes
SOUTH DAKOTA ABSTRACTERS BOARD OF EXAMINERS
Drifters Event Center
325 Hustan Avenue
Fort Pierre, SD 57532

February 1, 2023 – 4:00 p.m. CST

President Wick called the meeting to order at 4:04 p.m. CST

Members Present: Yvon Burtz, Terra Fisher, Dan Roe, Greg Wick, Victoria Wilds (via teleconference)

Members Absent: None

Others Present: Carol Tellinghuisen, Executive Secretary; Brooke Tellinghuisen Geddes, Executive Assistant; Jerry McCabe Board Attorney, Department of Labor; Melissa Bitterman, First Dakota Title; Christina Marta, SoDak Title; Michael Anderson, First Dakota Title; Ellen Margheim, Homestead Holdings; Billy Stitz, Tri State Title; Eric Hanson, Dakota Homestead.

Tellinghuisen Geddes conducted roll call; Wick, Burtz, Roe, Fisher and Wilds were in attendance. A quorum was present.

Approval of the Agenda: Burtz made a motion to approve the agenda as presented. Fisher seconded the motion. **MOTION PASSED** by unanimous voice vote.

Public Comment: Wick asked for comments from the public. There were no comments offered.

Approval of the Minutes from October 17, 2022: Roe made a motion to approve the minutes from October 17, 2022. Burtz seconded the motion. **MOTION PASSED** by unanimous voice vote.

FY Financial Update: Tellinghuisen Geddes reported fiscal year-to-date figures as of December 31, 2022: revenue of \$10,245.23, expenditures of \$19,360.75 and cash on hand of \$346,799.80.

Plant Exams Update: Tellinghuisen Geddes reported recently completed plant exams in Haakon County and Grant County. Wilds reported that she and Burtz examined one plant in Pennington County. Tellinghuisen Geddes reported that the Board has three other pending plant exams.

Discussion on Levying Fines: McCabe advised that the Board has authority with chapter 36-1C to impose fines up to \$500 and that authority could be granted to the administrator of the Board. Following discussion, Wick advised that a maximum fee of \$500 may not be effective. It may be a discussion in the future when the Board decides to amend the administrative rules.

Legislative Updates: Discussion was held on SB 76 which is an expansion of SDCL 36-1D, which addresses licensure by reciprocity. McCabe advised that although this bill would impact this Board, the licensure boards are ultimately provided with sufficient discretion to impose

requirements for licensure that they already require which provides flexibility to issue licenses rather than being required to. Other upcoming bills that may impact the Board were mentioned and McCabe advised that he will be looking into those closer.

Schedule Next Meeting: The next meeting was scheduled as follows: Testing on Wednesday, June 7th, 2023 at 12:00 p.m. CST at the Ramkota Event Center in Watertown; Board Meeting on Thursday, June 8, 2023 at 4:00 p.m. CST at the Ramkota Event Center in Watertown.

Executive Session: The Board did not have a need to enter executive session as there are no pending complaints.

Executive Secretary Contract Renewal: Burtz made a motion to renew the Executive Contract with Professional Licensing at its current rate with a cost-of-living increase consistent with the cost-of-living increase granted by the state. Fisher seconded the motion. **MOTION PASSED** by unanimous voice vote.

Other Business: Burtz, Roe, and Wick met with four applicants yesterday to administer abstracter licensing examinations.

Roe made a motion to adjourn. Burtz seconded the motion. **MOTION PASSED** by unanimous voice vote. The meeting adjourned at 4:37 p.m. CST.

Respectfully submitted,



Carol Tellinghuisen
Executive Secretary
Abstracters Board of Examiners