

SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION  
**SOUTH DAKOTA STATE BOARD OF TECHNICAL PROFESSIONS**

2525 W Main, Suite 211, Rapid City, SD 57702  
Tel: 605.394.2510 Fax: 605.394.2509 [sdbtp@state.sd.us](mailto:sdbtp@state.sd.us) [dlr.sd.gov/btp](http://dlr.sd.gov/btp)

**CHANGE OF ADDRESS**

It is the responsibility of each licensee and business to maintain a current mailing address with the South Dakota Board. If your mailing address changes at any time, you must notify the Board in writing within 30 days.

Date: \_\_\_\_\_ Preferred mailing address:  Home  Business  
Preferred email address:  Home  Business

Name: \_\_\_\_\_ License No.: \_\_\_\_\_

Old Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip+4: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Home Email: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

**NEW** Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip+4: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Home Email: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

**Business information:**

Old Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip+4: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Extension: \_\_\_\_\_ Business Fax: \_\_\_\_\_

Business Email: \_\_\_\_\_

**NEW** Business Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip+4: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Extension: \_\_\_\_\_ Business Fax: \_\_\_\_\_

Business Email: \_\_\_\_\_

Fill and print then mail, fax or scan & email to: South Dakota Board of Technical Professions  
2525 W. Main St., Suite 211, Rapid City, SD 57702-2439  
Phone: 605-394-2510 Fax: 605-394-2509 E-mail: [sdbtp@state.sd.us](mailto:sdbtp@state.sd.us)