YOUTH INCENTIVES

Monetary incentives are available to WIOA Title I Youth participants for the recognition of activities completed during their participation period. These incentives connect directly with training activities, Work Experiences, and Title I Youth program performance measures.

Youth Incentive payments are not guaranteed, nor an entitlement. Incentive dollars are based on budget availability. The use of Youth Incentives is on a case-by-case basis depending on the Employment Plan. Providing a Youth Incentive encourages participants to continue to work toward their employment goals while gaining skills and tools to use in the future.

REQUIREMENTS

- Activities being incentivized must take place during the participation period.
- Incentives must be documented in an employment plan signed by the participant prior to completion of the activities being incentivized. Reference Employment Plan Policy 4.11.
- All Youth Incentives must have the corresponding service or activity entered in SDWORKS on the day it was completed.
    - ***For example,*** *talking to a youth about the Master Application Incentive is not a service, but rather a case management activity. The youth completing Master Application is a Leadership Development service.*
- Justification for incentive identifying how the participant will benefit from the service and how it ties into their overall employment goals must be documented.

INCENTIVES

Participants have opportunity to earn an incentive for completing the bundled activities outlined below that align with their employment goals. Each activity listed within the bundle is required to be complete with documentation before payment is released. An incentive is a one-time payment after the completion of ALL required activities.
If a participant does not complete all required activities within the bundle, no incentive payment will be made.

The following bundles are incentivized after **ALL** required activities are complete:

Career Exploration – Participants can earn $150

- Career Interest Inventory
    - Complete one of the career interest assessments available at www.mynextmove.org or the South Dakota Career Interest Survey https://dlr.sd.gov/lmic/menu_sdcis.aspx and discuss the results with employment specialist. Career Interest Inventory results must be documented through a screenshot of the results page of My Next Move or the South Dakota Career Interest Survey Answer Sheet.
- Budget
    - Complete Resource 22 for a monthly budget and discuss necessary monthly earning amount with employment specialist. The completed budget will serve as verification of completion.
- Labor Market Research
    - Research three occupations using South Dakota-specific information available by using the Occupation Search function at www.onetonline.org. This may be completed with an employment specialist and be documented on Career Exploration Template Resource 27. A discussion with employment specialists will take place to inform future employment goals.

Adult Education & Literacy Education Credential - Participants can earn $250

- GED® Credential or GED® Records must be shared with employment specialist prior to issuing payment.

High School Education Credential - Participants can earn $250

- High School Diploma or transcript must be shared with employment specialist prior to issuing payment.

High School Measurable Skills Gain - Participants can earn $150

- High School transcript with all passing grades must be shared with the employment specialist prior to issuing payment.

Pre-Employment - Participants can earn $200

- Master Application
    - Complete the DLR Master Application worksheet both accurately and neatly. A professional and complete Youth Incentive Master Application Form 31 is needed for verification.
- Cover Letter + Resume
    - Create a high-quality resume with help from, or reviewed by, DLR staff. Cover letters will be created when required for the goal job. The final resume and cover letter will be used as documentation for this activity.
- Mock Interview
    - Participate in an in-person mock interview or through Big Interview to improve skills. If completed through Big Interview, DLR staff must create an assignment in Big Interview for participant. The Youth Incentive Mock Interview Form 32 will be completed by the employment specialist and discussion with participant will take place to share feedback. Form 32 will be the verification for this portion of the bundled incentive.

DLR Workshops - Participants can earn $150

- Attend and participate in three sessions relevant to their situation on the DLR Events Calendar. Attendance verification or a case note provided by the trainer will be used as verification of attendance for payment.

20 CFR §681.640