

**Meeting Minutes**  
**WORKFORCE DEVELOPMENT COUNCIL**  
Department of Labor and Regulation  
Sharpe Conference Room via Telephone Conference  
123 W. Missouri Ave., Pierre  
March 8, 2018 3:30 p.m. CST

Chairman Anderson called the meeting to order at 3:34 p.m. Jami Burrer called the roll. A quorum was present.

**Members via Telephone Conference:** Chairman Lee Anderson, Carla Gatzke, David Giovannini, Rick Larson, Scott Peterson, Mark Rogers, Mike Rush, Laura Scheibe, and Randy Stainbrook.

**Members Present:** Steve Kolbeck.

**Members Absent:** Vice Chairwoman Keri Wientjes, David Bonde, Chris Houwman, Secretary Marcia Hultman, Aaron Scheibe, and Eric Wiess.

**Others via Telephone Conference:** John Anderson, Melodee Lane, Gaye Macke, and Laura Smith-Hill.

**Others Present:** Director Mackenzie Decker, Council Secretary Jami Burrer, Kendra Ringstmeyer, Bill McEntaffer, Rebecca Long, Felicia Alspach, Laura Trapp, Andy Szilvasi, and Dawn Dovre.

Mark Rogers made a motion to approve the January 24 and 25, 2018, meeting minutes. Rick Larson seconded the motion. **MOTION PASSED 10-0 by roll call.**

Director Ringstmeyer provided an update on the Unified State plan. Changes made to the draft were reviewed. The changes included an update to the Council roster on page 75. The Common Core Standards on page 150 were updated to reflect approval by the Board of Education and not the Department of Education. On page 34, the Labor Market Information Center (LMIC) Data year was changed from “2014 to 2014” to “2014 to 2024” and the following paragraph was discussed and agreed upon by Mike Rush, Director Ringstmeyer, and LMIC:

*“The table below shows the projected demand for workers in South Dakota through 2024, with the occupational projections discussed earlier being grouped by educational requirement category. The projections show more than 11 percent of the demand for workers in the state through 2024 will be in occupations that require some college or an associate degree. And 14.4 percent of the future demand for workers will be in occupations that require a bachelor’s degree or higher.*”

*It should be noted these tabulations by educational category are based on the minimum education level required for each individual occupation included in a category. Currently, many positions in those same occupations are likely held by people with much higher educational attainment. All 39 occupations identified by the Department of Labor and Regulation as "Hot Careers" require some sort of postsecondary education."*

Director Ringstmeyer asked for the Council's approval to submit the Unified State Plan to U.S. DOL by April 1, 2018.

David Giovannini made a motion to approve the United State Plan as present with the changes mentioned above. Randy Stainbrook seconded the motion. **MOTION PASSED 10-0 by roll call.**

Mark Rogers made a motion to adjourn the meeting. Mike Rush seconded the motion. **MOTION PASSED.**

Meeting adjourned at 4:10 p.m. (CST).