

Meeting Minutes
WORKFORCE DEVELOPMENT COUNCIL

Microsoft Teams

Tuesday, March 7, 2023, 10 a.m. CST

Chairman Lee Anderson called the meeting to order at 10:01 a.m. (CST). Molly Neyhart called the roll. A quorum was present.

Members Present: Liza Clark, Carla Gatzke, Chris Houwman, Secretary Marcia Hultman, Kim Ludwig, Adam Molseed, Jim Peterson, Mark Rogers, Vice Chairwoman Keri Wientjes, Chairman Lee Anderson.

Members Absent: Caleb Arceneaux, Dave Bonde, Rick Larson, Laura Scheibe.

Others Present: Felicia Alspach, John Anderson, Jodi Aumer, Jami Burrer, Jenna Bush, Taunya Charlton, Bill Christensen, Dawn Dovre, Gwyn Fischbach, Kaitlin Foster, Jacob Fuerst, Sara Garbe, Ashley Glaspell, Richard Gully, Derek Gustafson, Jason Himrich, Lisa Johnson, Jennifer Keyes, Melodee Lane, Jon Mahan, Gloria Miller, Heather Nelson, Molly Neyhart, Lois Niedert, Kim Olson, Carmen Pacheco, Gloria Pluimer, Jenni Portales, Amber Rost, Kristi Sandal, Amanda Stanton, Mason Sullivan, Sommer VanDewater, Jill Vining, Brenda Weishaar.

AGENDA ITEM C. APPROVAL OF MINUTES FROM DECEMBER 8, 2022

Mark Rogers made a motion to approve the meeting minutes from December 8, 2022. Adam Molseed seconded the motion. **MOTION PASSED** by 8-0 roll call vote.

AGENDA ITEM D. OPENING REMARKS

Secretary Marcia Hultman welcomed Liza Clark with the Board of Regents to the Council. Secretary Hultman notified the Council of Randy Stainbrook's passing on January 7, 2023. A new member will be appointed as a replacement.

AGENDA ITEM E. LEGISLATIVE UPDATES

Secretary Marcia Hultman provided legislative updates to the Council on Senate Bills 65 and 76, House Bills 1011 and 1191, and House Concurrent Resolution 6001.

AGENDA ITEM F. LABOR MARKET INFORMATION

Labor Market Information Center (LMIC) Administrator Melodee Lane highlighted several topics, including real time data, statewide data release, and labor force benchmarking.

AGENDA ITEM G. JOBS FOR VETERANS SERVICES GRANT

Labor Program Specialist Rick Gully shared information on the Jobs for Veterans Services Grant (JVSG), a U.S. DOL grant. Gully communicated this grant provides career readiness services to both eligible veterans and eligible non-veterans. These services include seeking, obtaining, and retaining employment. Services are provided by Disabled Veterans' Outreach Program (DVOP) specialists. Local Veterans' Employment Representatives (LVER) promote the hiring of veterans to employers.

AGENDA ITEM H. HIRE VETS MEDALLION PROGRAM

Labor Program Specialist Rick Gully informed the Council of the HIRE Vets Medallion Program, signed into law in May 2017. This program recognizes employers for their efforts in recruiting, employing, and retaining veterans. Gully shared three employers from Rapid City have won this award, Black Hills Asset Protection Group LLC, Black

Hills Service Company LLC, and Coca-Cola Bottling Company High Country, with two of those employers winning the award more than once.

AGENDA ITEM I. WIOA STATE PLAN PRIORITIES REVIEW

DLR Workforce Development Director Kendra Ringstmeyer shared the 2024 WIOA State Plan development timeline. Upcoming items on the timeline include the WIOA Workforce Symposium in May 2023 to identify strategies, a WDC meeting in December 2023 to provide updates, a request for public comments in January 2024, and a WDC meeting in February 2024 to request approval. Director Ringstmeyer also shared the South Dakota WIOA State Plan's vision and three goals.

AGENDA ITEM J. WIOA PARTNER SYMPOSIUM

DLR Workforce Development Director Kendra Ringstmeyer informed the Council the next WIOA Partner Symposium will be held on May 4. Council members have received a calendar invite, along with a draft of the agenda. Director Ringstmeyer requested Council members register if they haven't already.

AGENDA ITEM K. WIOA POLICIES

Labor Program Specialist II Heather Nelson shared DLR's WIOA policy memo process. Nelson informed the Council the purpose of policy memos is to communicate document additions and revisions to Job Service office staff and to provide a record of those additions and revisions. On average, six policy memos are released per year, each taking an average of two months from preparing to becoming effective. There are three stages of policy memos: preparation, release, and review.

AGENDA ITEM L. DLR GUIDING PRINCIPLES

Executive Director Dawn Dovre and DLR Workforce Development Director Kendra Ringstmeyer gave Council members a summary of the Guiding Principles DLR has developed. These include build relationships, communicate courageously, give grace, be part of the solution, and exercise extreme ownership. Executive Director Dovre and Director Ringstmeyer shared since the Guiding Principles started being discussed, employee engagement has increased and there has been more communication between team members.

AGENDA ITEM M. PUBLIC COMMENT

None.

AGENDA ITEM N. DIRECTOR UPDATES

Executive Director Dawn Dovre shared three Council member vacancies exist and will be filled. Upcoming meetings include face-to-face the afternoon of May 3 in Pierre and face-to-face in September, location to be determined.

AGENDA ITEM O. ADJOURN

Carla Gatzke made a motion to adjourn the meeting. Vice Chairwoman Keri Wientjes seconded the motion. **MOTION PASSED.**

Chairman Lee Anderson called the meeting adjourned at 11:29 a.m. (CST).