

Meeting Minutes
WORKFORCE DEVELOPMENT COUNCIL

Sioux Falls Job Service
811 E. 10th St., Dept. 41, Sioux Falls
January 24, 2018 1:00 p.m. CST

South East Technical Institute
2320 N. Career Ave., Mickelson Center, Sioux Falls
January 25, 2018 8:00 a.m. CST

Chairman Anderson called the meeting to order at 1:00 p.m. (CST). Jami Burrer called the roll. A quorum was present.

Members Present: January 24, 2018: Chairman Lee Anderson, Vice Chairwoman Keri Wientjes, David Bonde, Chris Houwman, Steve Kolbeck, Rick Larson, Scott Peterson, Mark Rogers, Aaron Scheibe (via telephone), Laura Scheibe, Randy Stainbrook, and Eric Weiss; January 25, 2018: Chairman Lee Anderson, Chris Houwman, Steve Kolbeck, Laura Scheibe, Randy Stainbrook, and Eric Weiss.

Members Absent: January 24, 2018: Jim Borszich, Carla Gatzke, David Giovannini, Secretary Marcia Hultman, and Mike Rush; January 25, 2018: Vice Chairwoman Keri Wientjes, David Bonde, Jim Borszich, Carla Gatzke, David Giovannini, Secretary Marcia Hultman, Rick Larson, Scott Peterson, Mark Rogers, Mike Rush, and Aaron Scheibe.

Others Present: January 24, 2018: Mackenzie Decker, Jami Burrer, Kendra Ringstmeyer, Bill McEntaffer, Rebecca Long, Felicia Alspach, Laura Trapp, Michael O'Neal, Dustin Baerstech, Emma Morin, Danielle Bartlett, Todd McNamara, Sommer VanDewater, Cathy Miller, John Anderson, Jennifer Tuttle, Jon Hird, Greg Johnson, Jonathan Englund, Doug Greenway, Ken Melius, Terri Cordery, Devon Bartscher, Kim Spaans, Judy Eden, Robin Wallum, Sara Garbe, Kathy Reisenweber, Yessica Lainez, Shelly Disbrow, Laura Smith-Hill, Gloria Miller, Gloria Pluimer, Terri Cordrey, and Jennifer Keyes; January 25, 2018: Mackenzie Decker, Jami Burrer, Kendra Ringstmeyer, Rebecca Long, Felicia Alspach, Crystal Trevino, Laura Smith-Hill, Bishakah Chhetri, Fitzum Teages, Kharka Khapangi, Devon Bartscher, Kim Spaans, Judy Eden, Jonathan Englund, Gloria Pluimer, Gloria Miller, Shelly Disbrow, and John Anderson.

Chairman Anderson introduced Jami Burrer as the new Workforce Development Council Secretary.

Rogers made a motion to approve the November 1, 2018, meeting minutes. Wiess seconded the motion. **MOTION PASSED.**

Kendra Ringstmeyer, Director of Workforce Training, introduced the new Career Launch program. Career Launch was established under the leadership of Governor Daugaard to increase student awareness about career opportunities in their communities and help meet South Dakota's demand for a skilled workforce. The program will provide middle school students with career exploration and high school students with the opportunities to gain a workplace experience to complements their studies.

The Department of Education (DOE) and Department of Labor and Regulation (DLR) have partnered with four school districts under a pilot project with the intent of developing a model to be expanded statewide. DLR has hired one Career Coordinator and 11 Career Advisors. These employees are located in four of the DLR job service offices, Sioux Falls, Rapid City, Yankton, and Brookings, to work directly with the school districts to provide career advising services and

act as business liaisons. Crystal Trevin, Career Launch Career Coordinator, was introduced to the Council. Crystal supervises the 11 Career Advisors and is based in Sioux Falls.

Director Ringstmeyer presented information on the Registered Apprenticeship program. Registered Apprenticeships help the workforce gain skills with structured On-the-Job training (OJT) in construction, manufacturing, healthcare, information technology, energy and telecommunications, and more. The earn-and-learn model and scheduled pay increases help to decrease turnover and increase productivity, saving businesses time and money. Five sub-recipients were chosen by the Council to receive a grant to increase the number of Registered Apprenticeships and the awareness about the program throughout the state. Those sub-recipients were present to provide an update to the Council. The grant period has been extended by U.S. DOL to April 2019 from the original May 2018 end date.

Dustin Baerstech, Construction Career Coordinator, and Mike O'Neal from the Association of General Contractors (AGC) set out to reach 800 students in both middle school and high school. They have reached out to around 600 students. The AGC goal is to have at least 30 Registered Apprentices across the state, currently there are 18 individuals enrolled in their carpentry apprenticeship.

Doug Greenway, Director of Advanced Technical Education, from Mitchel Technical Institute (MTI) said MTI launched a Line Repairer/Installer Registered Apprentice program with a goal of 20 apprentices during the grant period. Progress has been slow.

Terri Cordery, Grants Manager, from Lake Area Technical Institute (LATI) said LATI has not met their goals of 15 pre-apprentices and 12 new apprentices in their program. LATI is confident the goals will be met during the grant period.

Ken Melius, Executive Vice President, from the South Dakota Association of Plumbing-Heating-Cooling Contractors stated the grant allowed for the tuition of 15 apprentices to be paid in full. Currently there are four apprentices enrolled.

Lon Hird, Director of Academic Support and Corporate Education, from Southeast Technical Institute (STI) said STI has partnered with the Sioux Falls Home Builders Association to recruit and train individuals for a Carpentry Registered Apprenticeship. STI had 20 students training in the classroom and not enough home builders to provide the training portion. STI sent the students to interviews with the Association and 10 students were selected. STI is also working on an apprenticeship program for dental assistants with the goal to start in the Fall Semester.

Rebecca Long, DLR Labor Program Specialist for the Registered Apprenticeship Program, introduced the Start Today SD outreach campaign for Registered Apprenticeships. Advertisements for the program started in November 2017, and have yielded a total of 165 inquires through starttoday.com.

Greg Johnson, Sioux Falls DLR Job Service Manager, summarized the training opportunities offered to individuals by the DLR job service offices.

Sommer VanDewater, Sioux Falls DLR Employment Specialist, introduced Kathy Avery. Kathy was laid off from her job at Citi Bank in Sioux Falls in 2015. DLR came on-site to Citi Bank as part of a Rapid Response event to help those affected find new employment or discuss career changes. After this meeting Kathy was enrolled in the Trade Adjustment Assistance (TAA) Grant. TAA is available to workers who lose their jobs as a result of a company moving positions over seas. Kathy was able to attend college at STI and is set to graduate with degrees in Horticulture Technology and Landscape Design. Kathy hopes to someday own her own business.

Wientjes made a motion to adjourn the meeting. Laura Scheibe seconded the motion. **MOTION PASSED.**

Meeting adjourned at 4:15 p.m. (CST).

Chairman Anderson reconvened the meeting on January 25, 2018, at 8:05 a.m. (CST). Jami Burrer called the roll. A quorum was not present.

Joshua Hall, Principal at the Career and Technical Education (CTE) Academy, presented an overview of CTE. As part of the Sioux Falls School District, CTE provides courses and hands on learning in a classroom setting. Students use the latest technology and equipment to solve real world problems. CTE serves students in Sioux Falls and eight surrounding school districts. Students are bussed in by the school district from their home high school to one of the three allotted times for class to receive their specialized training in 16 different specialized and technical programs. Sixth and seventh grade students are required to take classes for one quarter each year at CTE, eighth grade is required to take a class for a semester, and grades 9-12 take courses at CTE as an elective.

Laura Smith-Hill, Education Program Coordinator at Lutheran Social Services (LSS), works for the Center for New Americans program. LSS Center for New Americans helps refugees become self-sufficient through a variety of services, including community orientation, case management, employment services, English classes, citizenship classes and immigration services. The Center for New Americans also has services for other immigrants who have come to the United States by choice, such as English language training, immigration services, and citizenship classes.

Smith-Hill introduced Fitzum Teages, originally from Eritrea, a country in East Africa, and Bishakah Chhetri, originally from Bhutan, a country in South Asia. Both individuals are receiving services at LSS and shared the impact of LSS Center for New Americans on their transition since coming to the United States.

Chairman Anderson opened the meeting up to discussion. The Council discussed training opportunities offered by businesses, best practices for training and retention by employers, and topics for future meetings. The Council also discussed involving more youth and young adults in trade business experiences.

Kolbeck made a motion to adjourn the meeting. Houwman seconded the motion. **MOTION PASSED.**

Meeting adjourned at 10:00 a.m. (CST).