## 20 KEY SOFT SKILLS ®



THAT ALL STUDENTS NEED



## What are Soft Skills?

Personal character traits and interpersonal skills for working with others.

1 COMMUNICATION



**TEAMWORK** 

**PROBLEM SOLVING** 





**USING TECHNOLOGY** 5



TIME MANAGEMENT 6

**7 INTERVIEWS** 

**MOTIVATION** 

8



9 **WORK ETHIC** 



10 3 LISTENING

**RESPECT** 

12 **RESPONSIBILITY** 

**FLEXIBILITY** 13

INTERPERSONAL SKILLS

**NEGOTIATION** 

**NETWORKING** 16

**PATIENCE** 

**PRESENTATION SKILLS** 

**SELF-CONFIDENCE** 

**STRESS MANAGEMENT** 











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