

Government & Public Administration

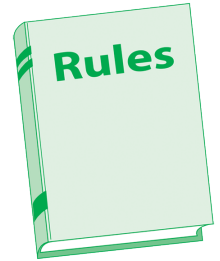
People in the Government & Public Administration cluster help improve people's lives. They work in government at the state, federal and local levels. Usually they like social studies and history. They need to speak and write well.

Government & Public Administration

Compliance Officers ■ Court, Municipal & License Clerks
Eligibility Interviewers, Government Programs ■ Urban and Regional Planners
Transportation Inspectors ■ Tax Examiners & Collectors & Revenue Agents

Compliance Officers

They make sure laws and rules are followed. They have to keep up with changes in laws and rules. Some of them make sure students do not miss school. Others make sure products weigh what they are supposed to. Some of them make sure companies follow government guidelines. They keep records and write reports about their findings.



List two school or classroom rules below.

School or Classroom Rules

- _____
- _____

What happens when the rules are broken?



Court, Municipal & License Clerks

Court, municipal and license clerks work in courtrooms, for towns or for government agencies. In courtrooms, they schedule the order of cases or get information for judges. For towns and cities, they might type agendas for city council meetings or answer letters. License clerks take care of things like marriage licenses, driver's licenses and business permits.

Put the court cases in order by date and time.

Date	Time	Name
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

JUNE 8, 8 A.M. BARRY SCHMELLY
JUNE 6, 8 A.M. GUS UNDHEIT
JUNE 7, 9:00 A.M. HAYDEN SEEK
JUNE 8, 4:30 P.M. WENDY BOUGHBREAKS
JUNE 6, 12 P.M. KEN DAHL
JUNE 7, 7:15 P.M. AL KATRAZ

School Rules: (How much education do you need?)

Occupation	High School	Some Beyond High School	Associate Degree	Bachelor's Degree	Advanced Degree
Compliance Officers				✓	
Court, Municipal & License Clerks	✓				
Eligibility Interviewers, Government Programs			✓		
Urban and Regional Planners					✓
Transportation Inspectors		✓			
Tax Examiners & Collectors & Revenue Agents				✓	

Eligibility Interviewers, Government Programs

Eligibility interviewers talk to people who apply for public aid. They figure out if people qualify for programs like social security and welfare. Some of them see if people can get things like public housing and unemployment benefits. They also answer questions about aid programs. Some of them make sure people told the truth to get this aid.

One program helps people pay for home heating costs. There is a limit on how much everyone living in the house can earn over a three-month period. If they earn more, they cannot get help. The table shows how much can be earned. Answer the questions based on the table.



Number of people living in the house	Total that everyone in the house can earn over 3 months
1	\$ 5,149
2	\$ 6,969
3	\$ 8,789
4	\$ 10,609
5	\$ 12,429

Helen and her husband Henry applied for heating aid. Helen makes \$ 3,423 over three months. Henry makes \$ 2,946 over three months. What is the total that everyone living in the house earns over three months?

Would their income qualify for help with heating? _____

Later, their son Joey moves in to help around the house. If he makes \$ 2,430 over three months, would they still get heating aid? (Helen and Henry make what they did before).

Urban & Regional Planners

Urban and regional planners figure out the best ways for cities to use land. They look for places to build houses, schools, parks and businesses. They figure out how to handle traffic problems. They fix up run-down areas. They also study what could happen to the environment and wildlife if a project is built.



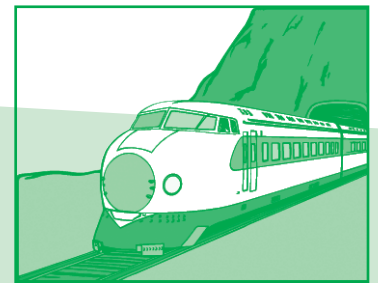
What would you build on an empty lot in the middle of your town? What would you need for your plan to work? Write a list below.

I would use the land for: _____

Things that would be needed: _____

Transportation Inspectors

Transportation inspectors check out planes, public transportation and railroads to make sure they are safe. Some inspectors check out packages and freight. Some inspect semi-trucks and make sure they are not over weight limits.



Unscramble the words having to do with transportation and inspections.

acsel _____

grifhet _____

praleani _____

ranti _____

Tax Examiners, Collectors & Revenue Agents

Tax examiners, collectors and revenue agents work for federal, state or local governments. Tax examiners and revenue agents look at tax forms. They see if taxpayers have followed tax laws. Tax collectors work with people who have not paid their taxes. They check out why they have not paid. They try to get these people to pay their debt.



A tax examiner finds two accounts did not pay the right amounts. How much more does each person or company need to pay?

1. Polly's Parrot House – Paid \$ 250.15, should have paid \$ 451.50

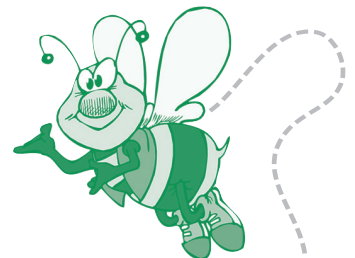
2. Berrie, Rob – Paid \$ 201.74, should have paid \$ 1,274.03

How Much Does it Pay?

More than \$ 30.00						
\$ 25.00-\$ 30.00						
\$ 20.00-\$ 25.00						
\$ 15.00-\$ 20.00						
Less than \$ 15.00						
Average Hourly Wage in South Dakota (2018)	Compliance Officers	Court, Municipal & License Clerks	Eligibility Interviewers, Government Programs	Urban & Regional Planners	Transportation Inspectors	Tax Examiners & Collectors & Revenue Agents

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