

DRAFT

SOUTH DAKOTA COSMETOLOGY COMMISSION

Minutes

March 9, 2009

The regular meeting of the Cosmetology Commission was called to order by President Jacquelyn Dahlquist on Monday, March 9, 2009 at 4:36 p.m. in the Cosmetology office, Pierre, South Dakota.

Roll call was taken by Secretary/Treasurer Lois Porch, with the following members present: Pat Clark, Jackie Dahlquist, Ila Davis, Lois Porch, and Nora Slykhuis. Staff present: Susan Monge, Executive Director.

Minutes

A MOTION WAS MADE by Nora Slykhuis, seconded by Pat Clark, to accept the minutes of January 12-13, 2009. The motion passed.

Treasurer's Report

Lois Porch reported that as of 2/28/09 the available budget was \$69,477.82, and the cash center balance was \$83,258.73.

A MOTION WAS MADE by Ila Davis, seconded by Pat Clark, to approve the Treasurer's report. The motion passed.

Executive Director's Report

Susan Monge reported on numerous issues (attachment #1.)

Old Business

Desaree & Company School of Beauty - New School Application

Dahlquist and Slykhuis did an onsite review in December. They requested that Desaree Crouch, the school owner, submit a revision of the 300 basics curriculum plan and also a projects sheets for the clinic floor. Crouch submitted the plans, and they were approved.

The Commission stated that the school would be on a six-month probation, and the inspector would complete a monthly inspection for that time period. In addition, the Commission requires the curriculum plan be completed for the rest of the year and submitted to the office before the end of basics education. The school may submit field trips in the future.

A MOTION WAS MADE by Nora Slykhuis, seconded by Lois Porch to approve a school license for Desaree & Company Beauty School. The motion passed.

Stewart Branch School Closing

Monge informed the Commission that this issue needs to wait until the first meeting after the new law takes effect on July 1, 2009.

Proposed State Laws Testing through NIC

The Commission decided to set the State Laws test at twenty-five questions and to work with SMT on the testing questions and testing procedures. Monge will contact SMT and report back to the Commission.

Proposed Law Changes for Schools and Branch

HB1056 which allows branch schools was passed and signed by the Governor. It will go into effect on July 1, 2009.

Proposed 2009 Rules – schools and branch

Monge presented a rough draft revision of the rules which deal with schools, branch schools, and instructors. The revised rules for schools would be tentatively completed in 2009.

Each change was discussed by the Commission. The Commission requested that Monge incorporate the changes and then present another draft at the May meeting. The Commission requested that Monge seek input on the rule changes from the schools.

New Business

Melanie Olson

Melanie Olson has returned to cosmetology school and is requesting that the Commission approve her previously earned hours. The hours are over ten years old so the Commission needs to make the decision rather than the director.

A MOTION WAS MADE by Lois Porch, seconded by Pat Clark, to approve 700 schooling hours from Olson's previous earned hours. The motion passed.

Reciprocity Proposed Changes

Monge requested the Commission review the exams that are required for reciprocity applicants. The Commission discussed what testing was already required and why changes may be needed.

A MOTION WAS MADE by Nora Slykhuis, seconded by Lois Porch, to require any person seeking a nail technician license or an esthetician license through reciprocity to pass the NIC Theory and NIC hands-on practical in South Dakota, however, if the person shows proof of five years work experience and proof of passage of the NIC Theory and NIC hands-on Practical from another state, the NIC testing in South Dakota is waived. The motion passed.

The Commission discussed allowing cross-over licensing such as a cosmetologist reciprocity applying for a nail technician license or an esthetician license. Monge stated that even by reviewing an applicant's school transcript it was still difficult to see if a cosmetologist educated in another state complied with our education requirements for a nail technician or esthetician license.

A MOTION WAS MADE by Pat Clark, seconded by Nora Slykhuis, to allow reciprocity only for "license for license" and not to allow any crossover of licenses. The motion passed.

NIC Testing Changes – Cosmetology

Monge reminded the Commission that the manicure would be dropped from the cosmetology practical and the sculptured nail added. This would after July 1, 2009.

The Commission reviewed the updated Cosmetology Candidate Information Bulletin (CIB) and made final decisions on the sculptured nail section of the exam. The sculptured nail section would be the last section on the practical test, and the candidate could chose to use a mannequin hand, a mannequin finger, or their own finger for the examination. The Commission directed Monge to send the updated CIB to the schools as soon as possible.

Booth Handouts

EXECUTIVE DIRECTOR'S REPORT – March 9, 2009

1. I am still working on accepting credit and debit cards.
2. Two schools renewed their school licenses – Black Hills Beauty in Rapid City and Headlines Academy.
3. A letter was sent out to all instructors informing them that the seminar was cancelled for 2009 and giving them information on completing the 12-hours continuing education online.
4. Long-range planning meeting details.
5. Inspector meeting and training was held on January 26th.
6. The Department of Labor has informed us that it is time for the revenue audit. A revenue audit is done every three years. It will be done this summer with the report due by December.