

APPRENTICE TRAINING RECORD

South Dakota Cosmetology Commission
217 W. Missouri Pierre, SD 57501

Completed by the licensed South Dakota school owner or manager. Please print.

Apprentice information. Please print.

Name: _____ Birth Date: _____

Apprentice License number: _____

Program enrolled in: (check one)

18 months cosmetology

6 months nail technology

Start Date: _____ Completion Date: _____ Terminated Date: _____

Total hours earned: _____

Salon information. Please print.

Apprentice-Salon Name: _____ City: _____

Salon Manager/Senior Instructor: _____

I affirm that the student was enrolled as an apprentice.. I declare that the course covered all of the curriculum as outlined in ARSD 20:42:07. I declare and affirm under the penalties of perjury that this information has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Senior Instructor Signature: _____

Dated: _____

Scribed and sworn to before me this _____ day of _____, 20__.

SEAL

Notary Public Signature: _____

My commission expires: _____

Note: This statement must be attached to the apprentice's "Application for Examination."

<u>SUMMARY OF COSMETOLOGY APPRENTICE HOURS</u>	<u>Required hours</u>	<u>Completed hours</u>
(1) Safety and sanitation procedures to include hygiene, hazards, disorders and diseases	150	_____
(2) Scientific concepts to include chemistry, bacteriology, anatomy, and physiology	300	_____
(3) Hair coloring to include tinting, bleaching, highlighting, and tipping	375	_____
(4) Chemical hair relaxing	60	_____
(5) Haircuts	475	_____
(6) Hairstyling, wave shaping, thermal curling, pincurling, shampooing, wigs, braiding, and scalp treatments	500	_____
(7) Permanent waving	250	_____
(8) Nail technology to include manicuring, pedicuring, artificial nails and related services	250	_____
(9) Massage manipulations to include head, scalp, neck, hands, legs, arms, and feet	30	_____
(10) Esthetics to include facials, facial machines, body treatments, makeup application, hair removal, and eyebrow arching	350	_____
(11) Laws and rules	25	_____
(12) Business practices to include salon and booth management, salesmanship and ethics	60	_____
TOTAL	3000	_____

A minimum of 350 hours of the above curriculum shall be in theory classes. In addition to the above hours, each apprentice shall receive an additional 175 hours of training. The additional hours shall be in areas that the senior instructor deems necessary to supplement the basic course requirements for an individual apprentice.

<u>SUMMARY OF NAIL TECHNOLOGY APPRENTICE HOURS</u>	<u>Required hours</u>	<u>Completed hours</u>
(1) Safety and sanitation procedures to include hygiene, hazards, disorders and diseases	75	_____
(2) Scientific concepts to include chemistry, bacteriology, anatomy, and physiology	150	_____
(3) Manicure, pedicure, and hand, lower arm, feet and lower leg massage manipulations	200	_____
(4) Artificial nails to include sculptured nails, nail tips, nail wraps, and gel nails	340	_____
(5) Electric files or appliances	20	_____
(6) Laws and rules	20	_____
(6) Business practices to include salon and booth management, salesmanship, and ethics	60	_____
TOTAL	900	_____

A minimum of 200 hours of the above curriculum shall be in theory classes. In addition to the above hours, each apprentice shall receive an additional 35 hours of education. The additional hours shall be in areas that the school feels are necessary to supplement the basic course requirements for an individual student.