

Meeting Minutes
South Dakota Board of Technical Professions
Clock Tower Plaza, Conference Room, 2525 W. Main St. Suite 211
April 5, 2024, 8:30 a.m. MDT

Chair Ryan Callahan called the meeting to order at 8:30 a.m. A quorum was present.

Members Present electronically: Ryan Callaghan (Board Chair) and Colby Flynn

Members Present in-person: Jared Carda, Steve Thingelstad, Alex Fisher, Mike Coleman

Members Absent: Catherine Dekkenga

Others Present: Cory Biegler, Toni Haider, Mike Newhouse; Erin Fagnan, Dan Hanson, General Manager of GeoTek Engineering; Nancy Hoines, American Council of Engineering Companies of South Dakota/South Dakota Engineering Society; Tanya Olson, Tallgrass Landscape Architects; Jodi Aumer, Executive Director; Carrie Kerr, Program Assistant; Kimberly Haibeck, Senior Secretary; and Jerry McCabe, Legal Counsel.

Chair Callahan asked if there were any revisions to the meeting agenda as published.

Thingelstad moved that the board approve the published meeting agenda. Motion was seconded by Coleman. **MOTION PASSED.**

Chair Callahan opened the floor for public comments and Nancy Hoines, ACEC of SD/SDES/DPC announced SDES will be holding their 63rd Annual Conference in Sioux Falls on May 1st -2nd, with tours of the Amazon facility preceding the conference on April 30th.

Fisher moved to approve the January 26, 2024, minutes. Motion was seconded by Thingelstad. **MOTION PASSED.**

Carda moved that the board approve the financial statements through March 2024. Motion was seconded by Thingelstad. **MOTION PASSED.**

The board reviewed the activities report ending March 2024.

Jared Carda and Mike Coleman volunteered to serve on a board committee related to the Model National Code Workgroup (SDCL 11-10-13) and will work with Jodi on that process.

The board discussed the requirements relating to business certificates of authorization (COA) for individual license applications. There was no objection to office staff no longer

requiring COAs for individual license applications, provided the office notifies the applicant in writing that they cannot practice or offer to practice without the relevant COA. The office staff will implement changes to procedure accordingly.

Executive Director Jodi Aumer updated the board on the status of the new licensing software. The “go live” date is slotted for the end of April and appears to be on track.

Fischer made a motion at 9:18 a.m. to enter executive session. Carda seconded the motion. **MOTION PASSED.**

The regular meeting of the board was reconvened at 9:40 a.m.

Carda made a motion to have Jodi Aumer end the lease on the current board office and proceed with a letter of intent for the Department of Labor office in Rapid City. Callahan seconded the motion. **MOTION PASSED.**

PDH Audits are on hold.

Annual, Zone, & Upcoming meetings:

Organization	Date	Meeting	Location	Attendees	Funded by:
NCARB	March 1-2, 2024	NCARB Regional Summit	Savannah, GA	Carda, Dekkenga,	NCARB
NCARB	June 13-15, 2024	NCARB Annual Meeting	Chicago, IL	Carda, Dekkenga, Aumer	NCARB
NCEES	April 25-27, 2024	NCEES Central Zone Meeting	Des Moines, IA	Callahan, Thingelstad, Aumer	NCEES
NCEES	August 14-17, 2024	NCEES Annual Meeting	Chicago, IL	Dekkenga, Aumer	NCEES
CLARB	September 19-21, 2024	CLARB Annual Meeting	Buffalo, NY	Aumer	CLARB/Board of Tech Prof

BOARD FUTURE MEETING DATES (All Times are Mountain Time)

May 31, 2024. 8:30 a.m.

Coleman moved that the board adjourn the meeting. Motion was seconded by Carda. **MOTION PASSED.**

Adjournment of Meeting

All business having come before the board was concluded and Chair Callahan adjourned the meeting at 9:48 a.m.