

SOUTH DAKOTA STATE BOARD OF TECHNICAL PROFESSIONS Board Agenda

Of the regular meeting Friday, November 21, 2014
In the Clock Tower Plaza at the board office in Rapid City, SD

Board members to review applications at 8:00 A.M.

Roll Call at 8:30 A.M.

Agenda Items:

- 1) Approval of September 19, 2014 Minutes (Motion)
- 2) Approval of vouchers since last meeting (Motion)
- 3) Activities report ending October, Review of Deposits & Quarterly report (FYI)
- 4) Investigation reports
- 5) Old Business
- 6) New Business
- 7) PDH Audits (Motion)
- 8) Approval of passing Examinees from September & October (Appendix A, Motion)
- 9) Approval to take the NCEES Examinations as available (Appendix B, Motion)
- 10) Approval of applicants by examination; R (Appendix C, Motion)
- 11) Approval of Comity applications (Appendix D, Motion)
- 12) Approval of Business applications (Appendix E, Motion)
- 13) Review Renewals w/discipline & previous apps (Appendix F Motion)
- 14) Annual, zone, committee meeting reports & upcoming meetings
- 15) Correspondence
- 16) Future board meeting schedule
- 17) Adjournment (Motion)

AGENDA ITEM #1 APPROVAL OF SEPTEMBER 19, 2014 BOARD MEETING MINUTES (MOTION)*

AGENDA ITEM #2 APPROVAL OF VOUCHERS SINCE LAST MEETING (MOTION)

AGENDA ITEM #3 ACTIVITES REPORT ENDING OCTOBER 2014, REVIEW OF DEPOSITS & QUARTERLY REPORT (FYI)*

AGENDA ITEM #4 INVESTIGATION REPORTS

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| Case 09-06 | Competency and Professional Conduct - Hearing conducted on May 28-29, 2014. Review OHE's Findings of Fact, Conclusions of Law* |
| Case 14-04 | Failure to report Disciplinary Action - AR. - Reschedule Hearing Date* |
| Case 14-05 | Failure to report Disciplinary Action - AR. |
| Case 15-01 | Competency and Professional Conduct - LS. Need Board Member Assigned |
| Case 15-02 | Practice without Professional License & CoA - PE. Investigative Committee Assembled |
| Case 15-03 | Practice without CoA - AR. Need Board Member Assigned |
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AGENDA ITEM #5 OLD BUSINESS

- *Action Items - reports
 - *NCEES - ACCA Motion 1
 - *Calendar 2015 - Updated with Scheduled Board Meetings
 - Board Policies
 - Digital Signatures
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AGENDA ITEM #6 NEW BUSINESS

- *NCARB - Changes in Green Cover Transmittals
 - *NCEES - Updates to Exams
 - *Easement Clarification
 - *DENR - Review proposed changes to ARSD 74:51:01; 02 & 03
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AGENDA ITEM #7 PDH AUDITS (MOTION)

NEW AUDITS

- *Burgess - PE
- *Clinton - LA
- *Engenbretson - PE
- *Golden - LS
- *Halstenson - PE
- *Howe - LS
- *LeBarron - AR
- *Pflipsen - AR
- *Robinson - PE
- *Ruth - AR
- *Schweitzer - PE
- *Wood - LS
- *Vareberg - PE

REVIEW PREVIOUS AUDITS

- *Cundiff - PE
- *Hessinger - PE
- *Huwel - PE
- *Kooiman - PE
- *Mirzakhanov - PE
- #Rowland - AR
- #Wobbe - LS

SDBOTP did not receive any documents
^ Mandatory

AGENDA ITEM #8 APPROVAL OF PASSING EXAMINEES FROM SEPTEMBER AND OCTOBER. (MOTION)

See Appendix A

AGENDA ITEM #9 APPROVALS TO TAKE THE NCEES EXAMINATIONS AS AVAILABLE. (MOTION)

See Appendix B

AGENDA ITEM #10 APPROVAL OF APPLICANTS BY EXAMINATION, R. (MOTION)

See Appendix C

AGENDA ITEM # 11 APPROVAL OF COMITY APPLICATIONS (MOTION)

See Appendix D

AGENDA ITEM #12 APPROVAL OF BUSINESS APPLICATIONS (MOTION)

See Appendix E

AGENDA ITEM #13 REVIEW RENEWAL w/DISCIPLINE & PREVIOUS APPS (MOTION)

See Appendix F

AGENDA ITEM #14 ANNUAL, ZONE, COMMITTEE REPORTS & UPCOMING MEETINGS*

PREVIOUS - 09/21/14 - NAAB Accreditation Visit at SDSU - Brookings, SD (Nelson)*
09/24/14 to 09/27/14 - CLARB Annual Meeting - Reston, VA (Humphreys attended virtual segments)*
10/08/14 - SDML - Building Officials - Spearfish SD (Humphreys)
10/17/14 - NCARB Webinar - Updates to Record Delivery Process (Humphreys & Patterson)*
10/31/14 to 11/01/14 - NCARB MBC & MBE Meeting - Indianapolis, IN (Nelson & Humphreys)*

UPCOMING - 02/06/15 to 02/07/15 - NCEES BPA / MBA Meeting - Atlanta, GA (PE or LS Board Member or Board Chair & Humphreys) Motion*

03/13/15 to 03/14/15 - NCARB Regional Meeting; Long Beach, CA (Nelson, Williams & Humphreys) Motion

AGENDA ITEM #15 CORRESPONDENCE (FOR REVIEW AND DISCUSSION, IF DESIRED)

Compliments
*Governor's Holiday announcement
*NCARB FY14 Annual Report
*NCEES Central Zone Update
*NCARB BOD Brief

Other various board correspondence/Email

AGENDA ITEM #16 FUTURE BOARD MEETING SCHEDULE

January 14, March 13, May 29, July 24, September 25 & November 13

AGENDA ITEM #17 ADJOURNMENT (MOTION)
