

**SOUTH DAKOTA  
STATE BOARD OF TECHNICAL PROFESSIONS  
Board Agenda**

Of the regular meeting Friday, July 15, 2016  
In the Board Office in Clock Tower Plaza,  
2525 W. Main St., Suite 211; Rapid City

**Board members to review applications at 8:00 A.M.**

**Roll Call at 8:30 A.M.**

**Agenda Items:**

- 1) Approval of May 20, 2016 Minutes (Motion)
- 2) Approval of vouchers since last meeting (Motion)
- 3) Activities report ending June, Review of Deposits & Quarterly report (FYI)
- 4) Investigation reports
- 5) Old Business
- 6) New Business
- 7) PDH Audits (Motion)
- 8) Approval of passing Examinees (Appendix A, Motion)
- 9) Approval to take the NCEES Examinations as available (Appendix B, Motion)
- 10) Approval of applicants by examination; A (Appendix C, Motion)
- 11) Approval of Comity applications (Appendix D, Motion)
- 12) Approval of Business applications (Appendix E, Motion)
- 13) Approval of Previous Comity and Business applications (Appendix F, Motion)
- 14) Annual, zone, committee meeting reports & upcoming meetings
- 15) Correspondence
- 16) Future board meeting schedule
- 17) Adjournment (Motion)

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**AGENDA ITEM #1 APPROVAL OF May 20, 2016 BOARD MEETING MINUTES (MOTION)\***

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**AGENDA ITEM #2 APPROVAL OF VOUCHERS SINCE LAST MEETING (MOTION)**

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**AGENDA ITEM #3 ACTIVITES REPORT ENDING JUNE, 2016, REVIEW OF DEPOSITS & QUARTERLY REPORT (FYI)\***

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**AGENDA ITEM #4 INVESTIGATION REPORTS**

**Case 09-06      Competency and Professional Conduct - Memorandum Decision received from Circuit Court; Motion for Reconsideration; Brief in Support**

**Case 15-03      Practice without CoA - AR - Legal counsel to generate Assurance of Voluntary compliance**

**Case 15-05**     **Practice without CoA - PE** - Consent agreement rejected - need to schedule hearing.

**Case 15-06**     **Audit - Failure to comply with PDH requirements** - LS - Licensee did not renew license in lapsed status as of now.

**Case 15-09**     **Business Entity allowing unlicensed practice** - Legal counsel reviewing

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#### **AGENDA ITEM #5 OLD BUSINESS**

- \*Action Items - reports
  - \*NCEES National Survey Award
  - \*NCARB ARE5-Prep-Workshop
  - \*CLARB Communique
  - \*NCARB Legislative Tacker
  - \*CLARB Member Board e-News
  - \*NCARB Fast Facts - April
  - \*NCARB BOD Brief
  - \*NCARB Region 6 Resolution
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#### **AGENDA ITEM #6 NEW BUSINESS**

- \*Core Eng. & Consult., Inc. - hours request
  - \*NCEES - MBA Report - BOD Meeting
  - \*CLARB Member Board E-News - May
  - \*NCARB CEO Update - May
  - \*NCEES - News Release
  - \*CLARB Communique
  - \*NCARB BOD Brief - Pre-Annual Meeting
  - \*NCARB BOD Brief - Post-Annual Meeting
  - \*NCEES Engineering Award
  - \*CLARB Member Board E-News - June
  - \*NCARB Fast Facts - May
  - \*NCARB - MRA Agreement
  - \*NCARB Launch of Architectural Experience Program (AXP)
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#### **AGENDA ITEM #7 PDH AUDITS (MOTION)**

##### **NEW AUDITS**

Bixler, William David, PE  
Bland, Ronald E., AR  
Bosworth, Paul Anthony, PE  
Brandner, Thomas M., R  
Chamberlain, Joel G., AR  
Finger, John William, PE  
Houska, Trinity Edward, PE  
Hyde, Steven J., LS  
Nistler, Perry Richard, PE  
Rawls, Charles Edward, AR  
Schroeder, Russell H., PE  
Reese, Rodric Randolph, LS  
Zoltek, Michael John, LS

**REVIEW PREVIOUS AUDITS**

Abraham, Ronald Gene, PE  
Doran, Sandra L, LA  
Fravel, Kevin M., PE  
Hermanson, Robin, PE

# SDBOTP did not receive any documents  
^ Mandatory

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**AGENDA ITEM #8 APPROVAL OF PASSING EXAMINEES (MOTION)**

See Appendix A

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**AGENDA ITEM #9 APPROVALS TO TAKE THE NCEES EXAMINATIONS AS AVAILBLE (MOTION)**

See Appendix B

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**AGENDA ITEM #10 APPROVAL OF APPLICANTS BY EXAMINATION, A (MOTION)**

See Appendix C

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**AGENDA ITEM # 11 APPROVAL OF COMITY APPLICATIONS (MOTION)**

See Appendix D

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**AGENDA ITEM #12 APPROVAL OF BUSINESS APPLICATIONS (MOTION)**

See Appendix E

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**AGENDA ITEM #13 APPROVAL OF PREVIOUS COMITY AND BUSINESS APPLICATION (MOTION)**

See Appendix F

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**AGENDA ITEM #14 ANNUAL, ZONE, COMMITTEE REPORTS & UPCOMING MEETINGS\***

**PREVIOUS -** 06/15/16 to 06/18/16 - NCARB Annual Meeting; Seattle, WA (Williams, Patterson)

\*NCARB Annual Business Meeting - Day 1 Recap  
\*NCARB Annual Business Meeting - Day 2 Recap

**UPCOMING -** 08/24/16 to 08/27/16 - NCEES Annual Meeting; Indianapolis, IN (Albertson, Micko, Peters, Thingelstad, Patterson) - Albertson & Peters not able to attend; Micko and Patterson as funded Delegates; Thingelstad as first-time attendee

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**AGENDA ITEM #15 CORRESPONDENCE (FOR REVIEW AND DISCUSSION, IF DESIRED)**

Compliment  
\*NCARB Invitation to Licensing Advisors Community  
\*Google Analytics Report for Board Website

\*NCARB Region 5 Thank you  
\*Gina Spaulding - Retirement  
\*NCEES - E3 System Updates  
\*NCARB - Derek Haese - Farewell  
\*South Dakota DLR - new logo  
Other various board correspondence/Email

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**AGENDA ITEM #16 FUTURE BOARD MEETING SCHEDULE**

September 23 and November 18

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**AGENDA ITEM #17 ADJOURNMENT (MOTION)**

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