

**Meeting Minutes**  
**SOUTH DAKOTA ABSTRACTERS BOARD OF EXAMINERS**  
Ramkota Hotel & Watertown Event Center- Cottonwood/Big Stone Room  
1901 9<sup>th</sup> Ave. SW  
Watertown, SD 57201

June 8, 2023 – 4:00 p.m. CDT

President Wick called the meeting to order at 4:10 p.m. CDT

**Members Present:** Yvon Burtz, Dan Roe, Greg Wick, Victoria Wilds, Terra Fisher (via teleconference)

**Members Absent:** None

**Others Present:** Carol Tellinghuisen, Executive Secretary; Brooke Tellinghuisen Geddes, Executive Assistant; Katie Funke, Administrative Assistant; Melissa Bitterman, First Dakota Title; Ellen Margheim, Homestead Holdings; Eric Hanson, Dakota Homestead; Josh Reisetter, Abstracter; Jeffrey Anderson, Abstracter.

Tellinghuisen Geddes conducted roll call; Wick, Burtz, Roe, Fisher and Wilds were in attendance. A quorum was present.

**Approval of the Agenda:** Wilds made a motion to approve the agenda as presented. Roe seconded the motion. **MOTION PASSED** by unanimous voice vote.

**Public Comment:** Wick asked for comments from the public. There were no comments offered.

**Approval of the Minutes from February 1, 2023:** Roe made a motion to approve the minutes from February 1, 2023 with one correction on who was in attendance at the testing the prior day. Burtz seconded the motion. **MOTION PASSED** by unanimous voice vote.

**FY Financial Update:** Tellinghuisen Geddes reported fiscal year-to-date figures as of March 31, 2023: revenue of \$16,468.58, expenditures of \$35,280.28 and cash on hand of \$337,101.62.

**Plant Exams Update:** Wick advised there are a handful of pending plants. Board members will be in communication for plant exams that need completed.

**Legislative Updates:** Discussion was held on SB 76, which addresses licensure by reciprocity. Tellinghuisen-Geddes explained it was advised by legal counsel to remove the Frequently Asked Question on the website that addresses licensure by reciprocity. It was also advised by legal counsel to form a committee of 2 board members, board staff and legal counsel to discuss options for improving reciprocity. Wick and Roe volunteered to be on the committee. Tellinghuisen-Geddes will send around dates for the meeting and hopefully have a recommendation to the Board by the next meeting.

**Application for Abstracter's Examination and Licensure- Form Update:** This discussion was tabled until the committee formed to discuss options for improving reciprocity has an opportunity to meet.

**Election of Officers:** Wick advised Burtz was up for reappointment to the Board but declined reappointment due to retirement. Wick thanked Burtz for her years of service.

Wilds recommended Roe as President and Wick as Secretary/Treasurer. Fisher seconded the motion. **MOTION PASSED** by unanimous voice vote.

Roe thanked Wick for his many years of service as President of the Board.

**Renewal Update:** Tellinghuisen-Geddes advised that 65 plants have renewed their license with and 21 plants still need to renew. She also advised that the new individual update that abstracters are completing online is going smoothly. 127 people have submitted their individual update so far.

**Schedule Next Meeting:** The next meeting was scheduled for October 2, 2023 in Pierre, SD. The testing will start at 8:30 a.m. CDT and the meeting will start at 2:00 p.m. CDT.

**Executive Session:** The Board did not have a need to enter executive session as there are no pending complaints.

**Other Business:** Roe, Wick and Wilds met with six applicants yesterday to administer abstracter licensing examinations.

Burtz made a motion to adjourn. Roe seconded the motion. **MOTION PASSED** by unanimous voice vote. The meeting adjourned at 4:41 p.m. CDT.

Respectfully submitted,

A handwritten signature in cursive script that reads "Carol Tellinghuisen". The signature is written in black ink on a light-colored background.

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Carol Tellinghuisen  
Executive Secretary  
Abstracters Board of Examiners