

## South Dakota Abstracters Board of Examiners

**Minutes** from meeting held October 4th, 2011 at 2p.m. @ the Department of Labor and Regulation, Kneip Building, Conference Room #3,700 Governors Drive, Pierre, SD.

Meeting brought to order by President Greg Wick. President Wick introduced members of the board present: Mr. Dan Roe, board member from Sturgis; Ms. Yvon Burtz, board member from Winner; and Secretary-Treasurer Ms. Victoria Wilds from Canton, SD; and counsel for the board, Mr. Bill VanCamp. Mr. Kit McCahren, lay member from Pierre was absent. Also in attendance was Ms. Dawn Dovre, Public Affairs Director for the Department of Labor and Regulation. Ms. Dovre also introduced Mr. Nathan Lukkes of Legal Services and Mr. Lyle Harter of Administrative Services for the Department. Ms. Dovre remained in attendance for the duration of the meeting.

Motion to approve secretary's minutes from the previous meeting was made by Mr. Roe and seconded by Ms. Burtz. Motion carried unanimously.

Treasurer's report was presented by Ms. Wilds. Ms. Wilds pointed out an error on the state accounting system that referenced fees for a board owned in-state vehicle. The error was brought to the attention of Mr. Harter. Motion to approve made by Mr. Roe and seconded by Ms. Burtz with noted exception for correction. Motion carried unanimously.

New business included discussion by the members of the board, Mr. VanCamp and Ms. Dovre with regard to legal services Labor and Regulation Department would provide for the board. Mr. Wick expressed the intentions of the board to retain Mr. VanCamp for the updating of the land title guide.

Old business again included discussion regarding countersignature issues as well as progress on updating of the Land Title Guide. Mr. Roe gave an update on the status of the survey to be sent to the licensees. Upon review of the results this board intends pursue any modifications of Administrative Rules deemed needed with assistance from the Board's Counsel, Mr. Bill VanCamp. Any changes proposed to the countersignature rule or any administrative rule will require one public hearing with published notice of the same. Ms. Dovre will assist with publication notices.

Old business also included discussion regarding the status of the plant license of Huron Title Company located in Beadle County, SD. Ms. Wilds visited the plant on October 3<sup>rd</sup> and found the county aide lien indexes completed and in good standing. Huron Title Company will be granted a new certificate. Ms. Wilds also reported Grant County Abstract and Title has not completed the items necessary for licensing but intend to complete by October 31<sup>st</sup>, 2011. Motion was also made by Mr. Roe and seconded by Ms. Burtz extend the temporary license of Grant County Abstract and Title Company until February 1<sup>st</sup>, 2012 in order to accommodate the re-examination of the plant. Motion carried unanimously by the board.

Under new business Mr. Wick gave reports regarding progress of new title plant for Yankton County to be known as Meridian Title. Vermillion Title Company will also be acquired by Meridian Title, LLC. Mr. Wick will contact Dennis Anderson of Meridian Title regarding the required plant examination for Vermillion Title. The plant being constructed in Yankton is anticipated to be completed in April, 2012

New business also included a report by Mr. Wick on the new pilot project by UJS for digital filing by court system in the offices of the Clerk of Courts in 6 counties. Mr. Wick had contact with First Dakota Title – Watertown regarding access to those documents. The matter has been resolved. The board will stay in contact with the SD Land Title Association as to the progress of this pilot project.

New business included the extension of the legal services contract with Mr. VanCamp. Motion made by Mr. Roe to extend Mr. VanCamp's contract from 1/1/12 through 12/31/12. Motion seconded by Ms. Burtz and carried by unanimous vote of the board.

Motion to adjourn made by Mr. Roe and seconded by Ms. Burtz.

Respectively submitted  
/s/ Victoria A. Wilds, Secretary

/s/ Gregory N Wick, President