

Meeting Agenda
SOUTH DAKOTA ABSTRACTERS' BOARD OF EXAMINERS
Missouri River Plaza
Sharpe Conference Room
123 W. Missouri Ave.
Pierre, SD

October 2, 2023 – 2:00 p.m. CDT

Persons wishing to join the meeting by teleconference may do so by calling (866) 705-2554, key in the access code of 263756.

- A. Call to Order
- B. Roll Call/Introductions
- C. Approval of the agenda
- D. Public Comment
- E. Approval of the Minutes of June 8, 2023
- F. FY Financial Update
- G. Plant Exams Update
- H. Legislative Updates
- I. Renewal Update
- J. Licensure by Endorsement Discussion
- K. Schedule Next Meeting(s)
- L. Executive Session-Pursuant to SDCL 1-25-2
 - a. Complaints/Investigations-If any
 - b. Executive Secretary Contract
- M. Other Business
- N. Adjourn

Meeting Minutes
SOUTH DAKOTA ABSTRACTERS BOARD OF EXAMINERS
Ramkota Hotel & Watertown Event Center- Cottonwood/Big Stone Room
1901 9th Ave. SW
Watertown, SD 57201

June 8, 2023 – 4:00 p.m. CDT

President Wick called the meeting to order at 4:10 p.m. CDT

Members Present: Yvon Burtz, Dan Roe, Greg Wick, Victoria Wilds, Terra Fisher (via teleconference)

Members Absent: None

Others Present: Carol Tellinghuisen, Executive Secretary; Brooke Tellinghuisen Geddes, Executive Assistant; Katie Funke, Administrative Assistant; Melissa Bitterman, First Dakota Title; Ellen Margheim, Homestead Holdings; Eric Hanson, Dakota Homestead; Josh Reisetter, Abstracter; Jeffrey Anderson, Abstracter.

Tellinghuisen Geddes conducted roll call; Wick, Burtz, Roe, Fisher and Wilds were in attendance. A quorum was present.

Approval of the Agenda: Wilds made a motion to approve the agenda as presented. Roe seconded the motion. **MOTION PASSED** by unanimous voice vote.

Public Comment: Wick asked for comments from the public. There were no comments offered.

Approval of the Minutes from February 1, 2023: Roe made a motion to approve the minutes from February 1, 2023 with one correction on who was in attendance at the testing the prior day. Burtz seconded the motion. **MOTION PASSED** by unanimous voice vote.

FY Financial Update: Tellinghuisen Geddes reported fiscal year-to-date figures as of March 31, 2023: revenue of \$16,468.58, expenditures of \$35,280.28 and cash on hand of \$337,101.62.

Plant Exams Update: Wick advised there are a handful of pending plants. Board members will be in communication for plant exams that need completed.

Legislative Updates: Discussion was held on SB 76, which addresses licensure by reciprocity. Tellinghuisen-Geddes explained it was advised by legal counsel to remove the Frequently Asked Question on the website that addresses licensure by reciprocity. It was also advised by legal counsel to form a committee of 2 board members, board staff and legal counsel to discuss options for improving reciprocity. Wick and Roe volunteered to be on the committee. Tellinghuisen-Geddes will send around dates for the meeting and hopefully have a recommendation to the Board by the next meeting.

Application for Abstracter's Examination and Licensure- Form Update: This discussion was tabled until the committee formed to discuss options for improving reciprocity has an opportunity to meet.

Election of Officers: Wick advised Burtz was up for reappointment to the Board but declined reappointment due to retirement. Wick thanked Burtz for her years of service.

Wilds recommended Roe as President and Wick as Secretary/Treasurer. Fisher seconded the motion. **MOTION PASSED** by unanimous voice vote.

Roe thanked Wick for his many years of service as President of the Board.

Renewal Update: Tellinghuisen-Geddes advised that 65 plants have renewed their license with and 21 plants still need to renew. She also advised that the new individual update that abstracters are completing online is going smoothly. 127 people have submitted their individual update so far.

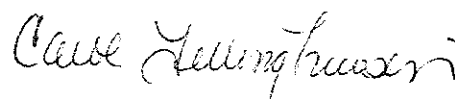
Schedule Next Meeting: The next meeting was scheduled for October 2, 2023 in Pierre, SD. The testing will start at 8:30 a.m. CDT and the meeting will start at 2:00 p.m. CDT.

Executive Session: The Board did not have a need to enter executive session as there are no pending complaints.

Other Business: Roe, Wick and Wilds met with six applicants yesterday to administer abstracter licensing examinations.

Burtz made a motion to adjourn. Roe seconded the motion. **MOTION PASSED** by unanimous voice vote. The meeting adjourned at 4:41 p.m. CDT.

Respectfully submitted,



Carol Tellinghuisen
Executive Secretary
Abstracters Board of Examiners

STATE OF SOUTH DAKOTA
 REVENUE SUMMARY BY BUDGET UNIT
 FOR PERIOD ENDING: 06/30/2023

AGENCY 10 LABOR & REGULATION
 BUDGET UNIT 1038 ABSTRACTERS BD OF EXAMINERS - INFO

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE
COMPANY NO 6503					
COMPANY NAME PROFESSIONAL & LICENSING BOARDS					
1038000698	6503	4293920	NEW LICENSE FEES	.00	2,100.00
1038000698	6503	4293921	REEXAMINATION FEES	75.00	400.00
1038000698	6503	4293922	EXAMINATION FEES	500.00	4,500.00
1038000698	6503	4293923	RENEWAL FEES	26,670.00	34,440.00
ACCT: 4293			BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)	27,245.00	41,440.00 *
ACCT: 42			LICENSES, PERMITS & FEES	27,245.00	41,440.00 **
1038000698	6503	4539001	OTHER CHARGES	.00	2,892.73
ACCT: 4539			OTHER CHARGES (STATE INTRA-GOVERNMENT)	.00	2,892.73 *
1038000698	6503	4596001	EDUCATIONAL MATERIAL-NHA	.00	900.00
ACCT: 4596				.00	900.00 *
ACCT: 45			CHARGES FOR SALES & SERVICES	.00	3,792.73 **
1038000698	6503	4920045	NONOPERATING REVENUES	.00	2,923.18
ACCT: 4920			NONOPERATING REVENUE	.00	2,923.18 *
1038000698	6503	49500000	REFUND OF PRIOR YEARS EXP	.00	750.67
ACCT: 4950			REFUND OF PRIOR YEARS EXPENDITURES	.00	750.67 *
ACCT: 49			OTHER REVENUE	.00	3,673.85 **
CNTR: 1038000698				27,245.00	48,906.58 ***
COMP: 6503				27,245.00	48,906.58 ****
B UNIT: 1038				27,245.00	48,906.58 *****

STATE OF SOUTH DAKOTA
MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
FOR PERIOD ENDING: 06/30/2023

AGENCY	BUDGET UNIT	CENTER-5	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE
10	LABOR & REGULATION						
1038	ABSTRACTERS BD OF EXAMINERS - INFO						
10380	ABSTRACTERS BOARD OF EXAMINERS						
COMPANY NO 6503							
COMPANY NAME PROFESSIONAL & LICENSING BOARDS							
1038000698	6503	51010100		E-T EMP SAL & WAGES	.00	613.22	
1038000698	6503	51010300		BOARD & COMM MBR FEES	420.00	2,580.00	
ACCT: 5101							
EMPLOYEE SALARIES							
1038000698	6503	51020100		OASI-EMPLOYER'S SHARE	420.00	3,193.22	*
1038000698	6503	51020200		RETIREMENT-ER SHARE	32.13	246.07	
1038000698	6503	51020600		HEALTH/LIFE INS.-ER SHARE	.00	36.94	
1038000698	6503	51020800		WORKER'S COMPENSATION	.00	68.01	
1038000698	6503	51020900		UNEMPLOYMENT COMPENSATION	.00	1.40	
ACCT: 5102							
EMPLOYEE BENEFITS							
ACCT: 51				PERSONAL SERVICES	32.13	352.55	*
					452.13	3,545.77	**
1038000698	6503	52030300		AUTO-PRIV (IN-ST.) H/RTE	.00	1,674.90	
1038000698	6503	52031000		LODGING/IN-STATE	.00	1,062.35	
1038000698	6503	52031400		TAXABLE MEALS/IN-STATE	.00	48.00	
1038000698	6503	52031500		NON-TAXABLE MEALS/IN-ST	.00	670.00	
1038000698	6503	52032300		AUTO-PRIV. (OUT-STATE) H/R	.00	47.94	
1038000698	6503	52032600		ATR-COMM-OUT-OF-STATE	.00	415.89	
1038000698	6503	52033200		INCIDENTALS-OUT-OF-STATE	.00	84.90	
ACCT: 5203							
TRAVEL							
1038000698	6503	52040500		COMPUTER CONSULTANT	.00	4,003.98	*
1038000698	6503	52040900		MANAGEMENT CONSULTANT	200.00	1,835.00	
1038000698	6503	52042000		CENTRAL SERVICES	2,712.86	32,850.04	
1038000698	6503	52045300		TELECOMMUNICATIONS SRVCS	20.80	2,088.92	
1038000698	6503	52045800		TRUCK-DRAYAGE & FREIGHT	.00	66.55	
1038000698	6503	52045900		INS PREMIUMS & SURETY BDS	.00	1,159.51	
ACCT: 5204							
CONTRACTUAL SERVICES							
1038000698	6503	5228000		OPER TRANS OUT -NON BUDGT	2,933.66	39,100.02	*
					7.72	122.83	
ACCT: 5228							
NONOP EXP/NONBUDT OP TR							
ACCT: 52				OPERATING EXPENSES	7.72	122.83	*
					2,941.38	43,226.83	**
COMP: 6503 PROFESSIONAL & LICENSING BOARDS							
					3,393.51	46,772.60	***
CENTER: 1038000698							
B UNIT: 1038							
					3,393.51	46,772.60	****
					3,393.51	46,772.60	*****

2

BA1409R1

STATE OF SOUTH DAKOTA
CASH CENTER BALANCES
AS OF: 06/30/2023

PAGE

166

AGENCY: 10 LABOR & REGULATION
BUDGET UNIT: 1038 ABSTRACTERS BD OF EXAMINERS - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	1038000698	1140000	358,049.30	DR	ABSTRACTERS BOARD OF EXAMINERS
COMPANY/SOURCE TOTAL 6503 698			358,049.30	DR *	
COMP/BUDG UNIT TOTAL 6503 1038			358,049.30	DR **	
BUDGET UNIT TOTAL 1038			358,049.30	DR ***	