

Meeting Agenda
SOUTH DAKOTA ABSTRACTERS BOARD OF EXAMINERS

Drifter's Event Center
325 Hustan Ave.
Fort Pierre, SD 57532
February 2, 2022 4:30 p.m. CST

Persons wishing to join the meeting by teleconference may do so by calling (866) 410-8397, key in the access code of 5805740042.

- A. Call to Order
- B. Roll Call/Introductions
- C. Approval of the agenda
- D. Public Comment
- E. Approval of the Minutes of October 18, 2021
- F. FY Financial Update
- G. Plant Exams Update
- H. Executive Session-Pursuant to SDCL 1-25-2
 - a. Complaints/Investigations-If any
 - b. Executive Secretary Contract Renewal
- I. Legislative Updates
- J. Other Business
- K. Next Meeting Date
- L. Adjourn

Meeting Minutes
SOUTH DAKOTA ABSTRACTERS BOARD OF EXAMINERS

Missouri River Plaza, Sharpe Conference Room
123 W. Missouri Avenue

Pierre, South Dakota

October 18, 2021 2:00 p.m. CDT

President Wick called the meeting to order at 2:00 p.m. CDT.

Members Present: Yvon Burtz, Dan Roe, Greg Wick, Terra Fisher (joined at 2:10 p.m.), Victoria Wilds

Members Absent: None

Others Present: Carol Tellinghuisen, Executive Secretary; Brooke Tellinghuisen Geddes, Executive Assistant, Abby Rehorst, Executive Assistant, Graham Oey, Senior Staff Attorney, Department of Labor (joined at 2:20 p.m.), Traci Renkly, Brookings County Title.

Tellinghuisen Geddes conducted roll call; Wick, Burtz, Roe, Wilds and Fisher (joined at 2:10 p.m.) in attendance. A quorum was present.

Approval of the Agenda: Roe made a motion to approve the agenda as presented. Burtz seconded the motion. **MOTION PASSED** by unanimous voice vote.

Public Comment: Wick asked for comments from the public. There were no comments offered.

Approval of the Minutes from June 11, 2021: Roe made a motion to approve the minutes from June 11, 2021. Burtz seconded the motion. **MOTION PASSED** by unanimous voice vote.

FY Financial Update: Tellinghuisen-Geddes reported fiscal year-to-date figures as of August 31, 2021: revenue of \$11,159.81, expenditures of \$8,238.62 and cash on hand of \$344,037.88.

Plant Exams Update: Three plants need to be examined. The Board is working on scheduling their exams.

Online Renewal System / Renewal Update: Tellinghuisen Geddes advised that all renewals came in this year. Regarding the new online renewal system, Oey is working on the contract process with BIT. Wick questioned whether the new online system will be able to accept credit cards. Tellinghuisen Geddes confirmed that it will accept credit cards for renewals.

Executive Session: The Board did not have a need to enter executive session.

Executive Orders Update: Tellinghuisen Geddes stated that the executive order that suspended the provision for applicants to pass all sections of the exam within one year expired on June 30, 2021.

Legislative Updates: Oey stated that the revised renewal language will make the renewal period two years, clarify the plant license is the subject of renewal and the individual abstracter

receives a certificate, and setting the fee cap for individuals to \$100.00. Wick stated that the Bill will be a clean up and help the Board with accurately tracking individual certificates.

Other Business: Burtz, Roe and Wick met with nine applicants on October 19, 2021 to administer abstracter licensing examinations.

The next meeting is set for February 2, 2022 at 4:30 p.m. CDT in Pierre. Testing will occur February 1, 2022 in Pierre starting at 12:00 p.m. CDT.

Burtz made a motion to adjourn. Fisher seconded the motion. **MOTION PASSED** by unanimous voice vote. The meeting adjourned at 2:44 p.m.

Respectfully submitted,

Carol Tellinghuisen
Executive Secretary
Abstracters Board of Examiners

STATE OF SOUTH DAKOTA
REVENUE SUMMARY BY BUDGET UNIT
FOR PERIOD ENDING: 12/31/2021

AGENCY 10 LABOR & REGULATION
BUDGET UNIT 1038 ABSTRACTERS BD OF EXAMINERS - INFO

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO 6503						
COMPANY NAME PROFESSIONAL & LICENSING BOARDS						
1038000698	6503	4293920	NEW LICENSE FEES	.00	350.00	
1038000698	6503	4293921	REEXAMINATION FEES	.00	150.00	
1038000698	6503	4293922	EXAMINATION FEES	.00	1,500.00	
1038000698	6503	4293923	RENEWAL FEES	.00	5,700.00	
ACCT: 4293			BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)	.00	7,700.00	*
ACCT: 42			LICENSES, PERMITS & FEES	.00	7,700.00	**
1038000698	6503	4596001	EDUCATIONAL MATERIAL-NHA	.00	500.00	
ACCT: 4596				.00	500.00	*
ACCT: 45			CHARGES FOR SALES & SERVICES	.00	500.00	**
1038000698	6503	4920045	NONOPERATING REVENUES	.00	5,009.81	
ACCT: 4920			NONOPERATING REVENUE	.00	5,009.81	*
ACCT: 49			OTHER REVENUE	.00	5,009.81	**
CNTR: 1038000698				.00	13,209.81	***
COMP: 6503				.00	13,209.81	****
B UNIT: 1038				.00	13,209.81	*****

STATE OF SOUTH DAKOTA
MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
FOR PERIOD ENDING: 12/31/2021

AGENCY BUDGET CENTER-5	10 1038	LABOR & REGULATION ABSTRACTERS BD OF EXAMINERS - INFO ABSTRACTERS BOARD OF EXAMINERS	CURRENT MONTH	YEAR-TO-DATE
COMPANY NO	6503			
COMPANY NAME	PROFESSIONAL & LICENSING BOARDS			
1038000698	6503	51010100	75.97	1,492.17
1038000698	6503	51010300	.00	480.00
ACCT: 5101		EMPLOYEE SALARIES		
1038000698	6503	51020100	75.97	1,972.17
1038000698	6503	51020200	5.37	142.33
1038000698	6503	51020600	4.55	89.55
1038000698	6503	51020800	8.70	172.98
1038000698	6503	51020900	.11	2.04
ACCT: 5102		EMPLOYEE BENEFITS		
ACCT: 51		PERSONAL SERVICES	18.73	407.00
1038000698	6503	52030100	94.70	2,379.17
1038000698	6503	52030300	.00	42.12
1038000698	6503	52031000	241.50	1,396.50
1038000698	6503	52031500	173.22	1,010.74
ACCT: 5203		TRAVEL	148.00	597.50
1038000698	6503	52040900	562.72	3,046.86
1038000698	6503	52042000	2,141.16	13,492.29
1038000698	6503	52044900	.00	526.38
1038000698	6503	52049600	100.00	600.00
ACCT: 5204		CONTRACTUAL SERVICES	.00	527.32
1038000698	6503	5228000	2,241.16	15,145.99
ACCT: 5228		OPER TRANS OUT -NON BUDGT	24.28	107.14
ACCT: 52		NONOP EXP/NONBGTD OP TR	24.28	107.14
ACCT: 52		OPERATING EXPENSES	2,828.16	18,299.99
COMP: 6503		PROFESSIONAL & LICENSING BOARDS	2,922.86	20,679.16
CENTER: 1038000698			2,922.86	20,679.16
B UNIT: 1038			2,922.86	20,679.16

AGENCY: 10 LABOR & REGULATION
BUDGET UNIT: 1038 ABSTRACTERS BD OF EXAMINERS - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	1038000698	1140000	333,647.34	DR	ABSTRACTERS BOARD OF EXAMINERS
COMPANY/SOURCE TOTAL			6503 698	333,647.34	DR *
COMP/BUDG UNIT TOTAL			6503 1038	333,647.34	DR **
BUDGET UNIT TOTAL			1038	333,647.34	DR ***